

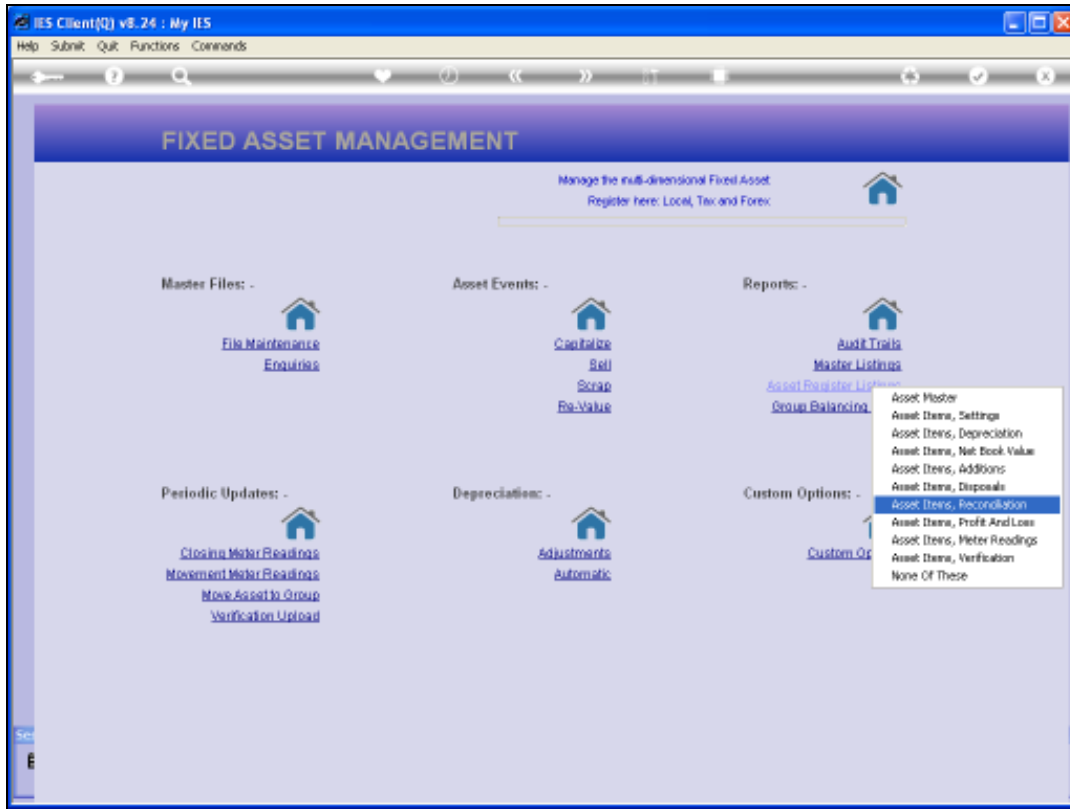


### Slide 1

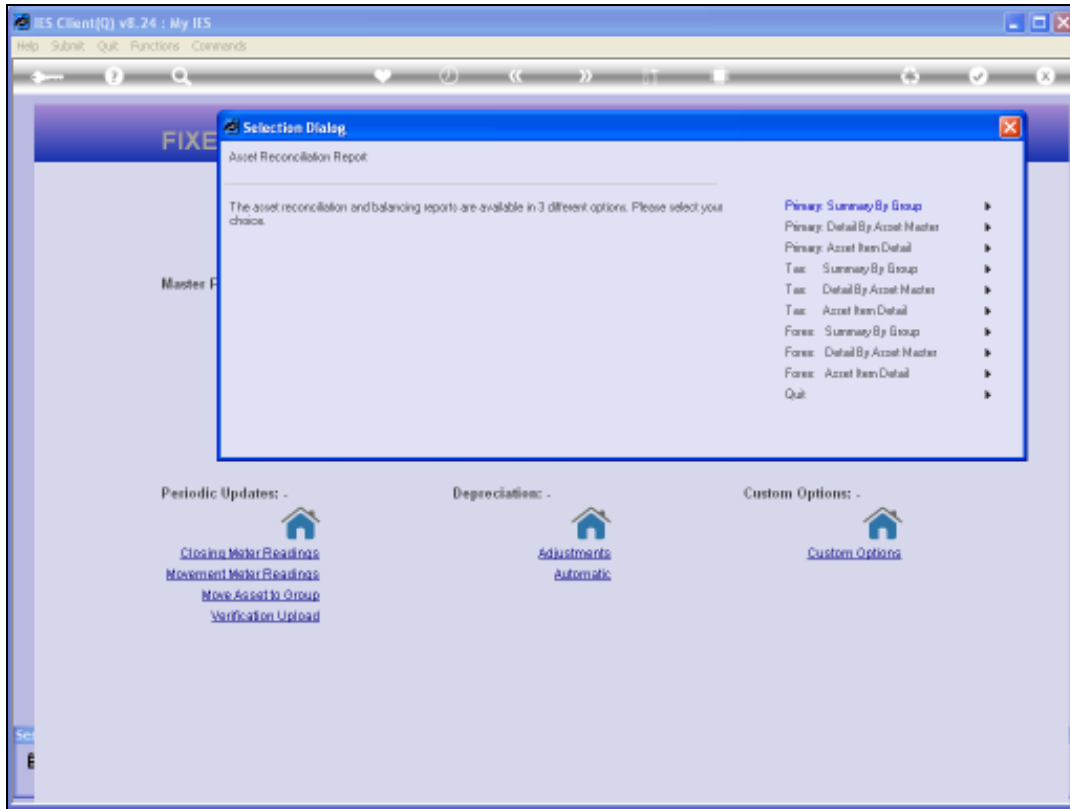
Slide notes: In this tutorial we look at an example of the Asset Reconciliation Report. This Report is used to verify Start and End Balances over a selected Period Range, and inclusive of Additions, Disposals and Re-Classified Assets.



Slide 2  
Slide notes:

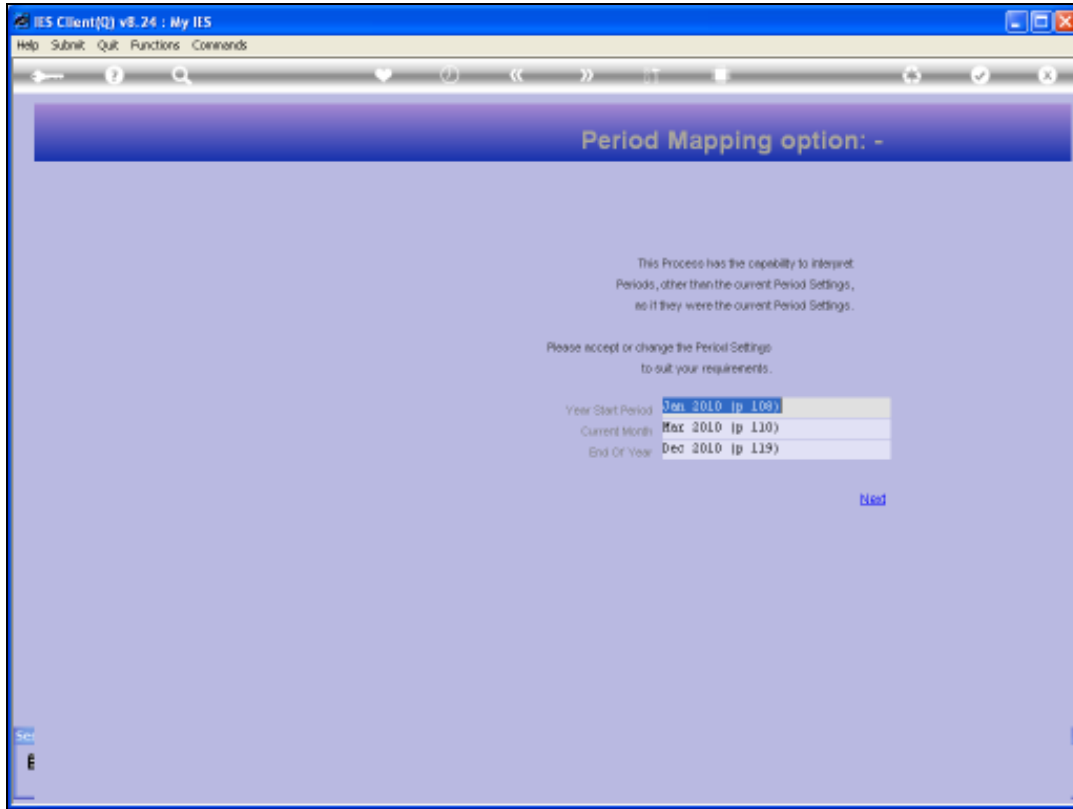


Slide 3  
Slide notes:

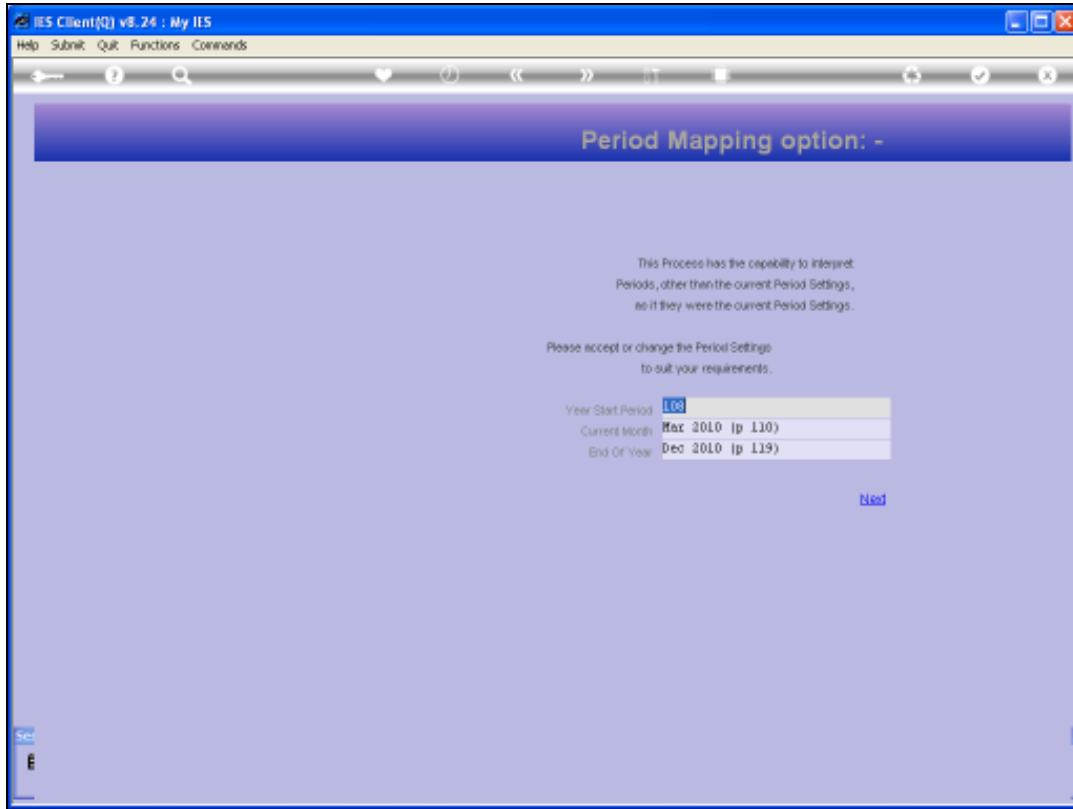


Slide 4

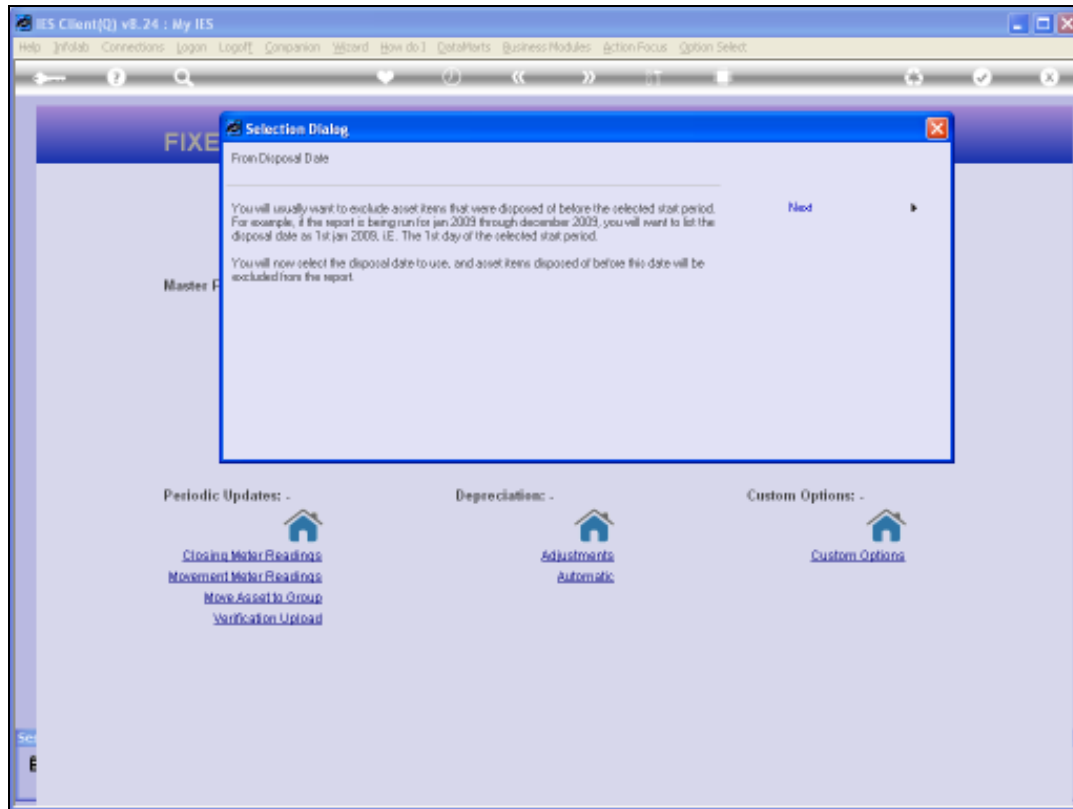
Slide notes: For each of the views there are 3 options, i.e. different formats of the Report available. We will look at the Detail Report for the Assets Items on the Primary View.



Slide 5  
Slide notes:

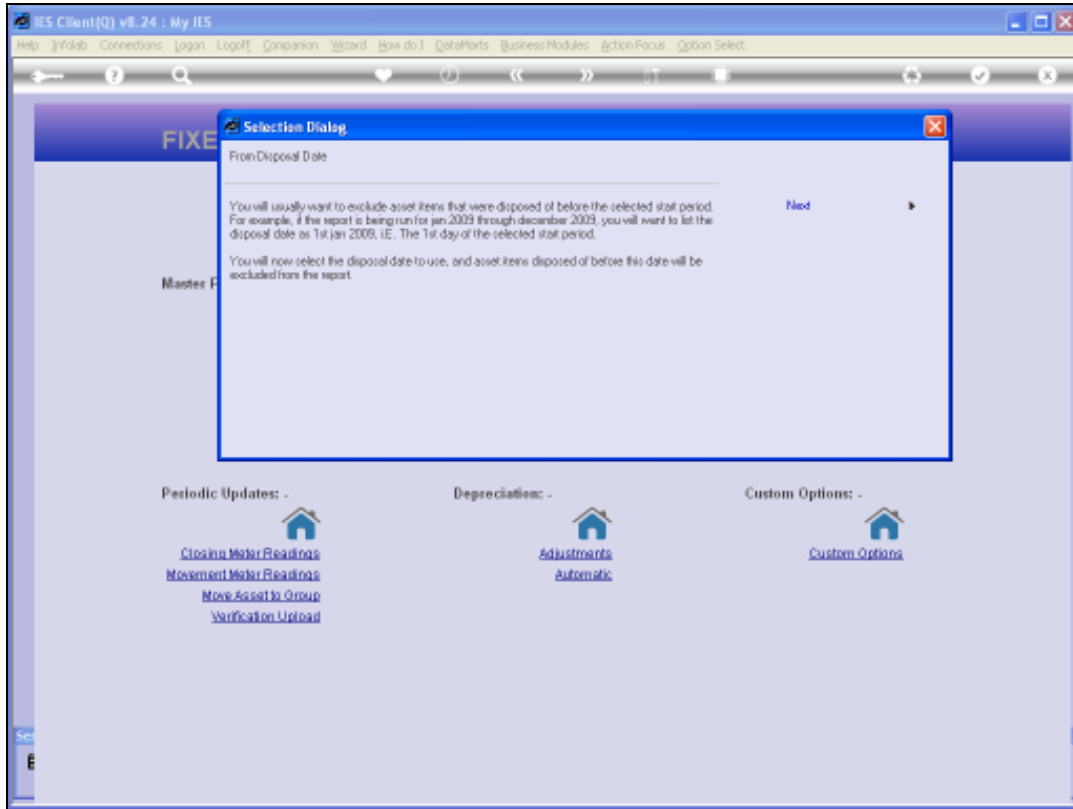


Slide 6  
Slide notes:



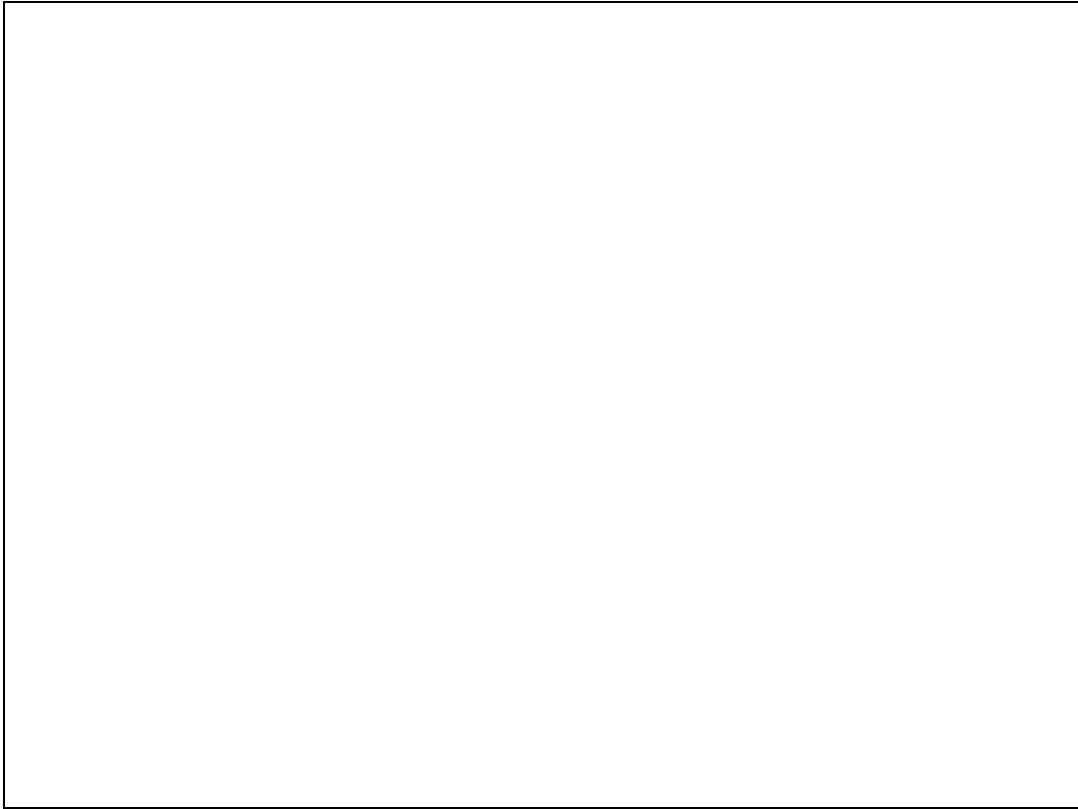
Slide 7

Slide notes: It is important to exclude Disposals before the 1st day of the selected Start Period.



Slide 8  
Slide notes:





Slide 9

Slide notes:

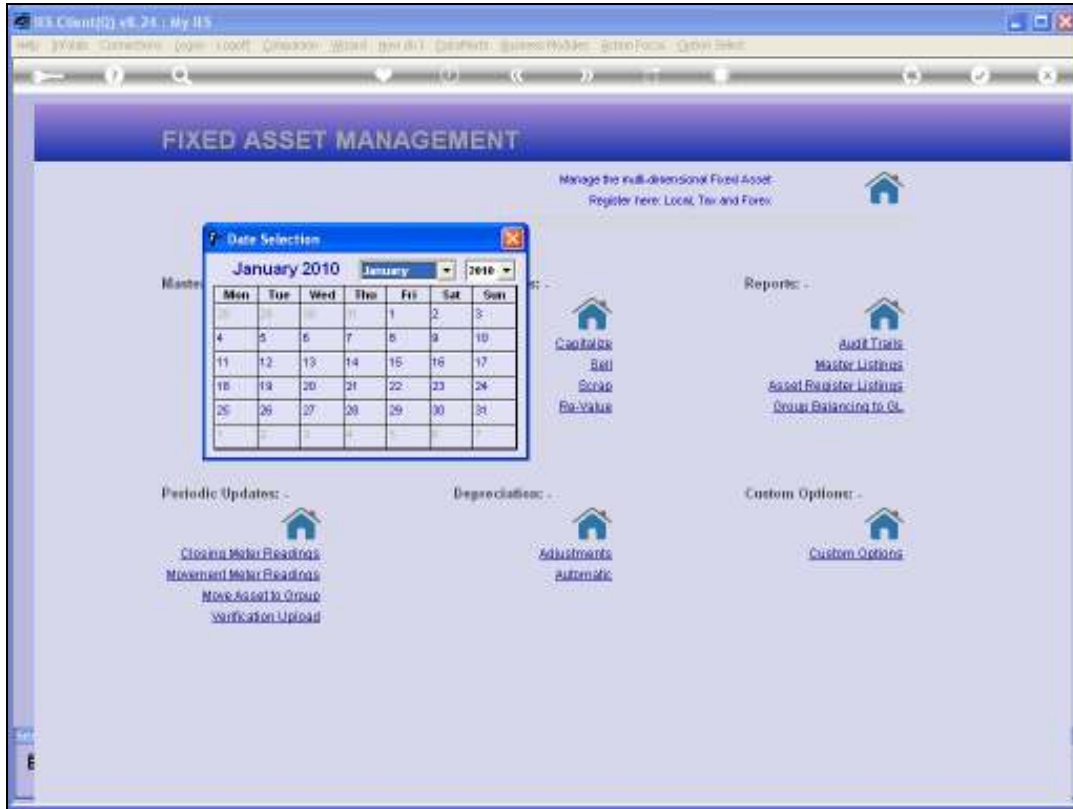


Slide 10

Slide notes:

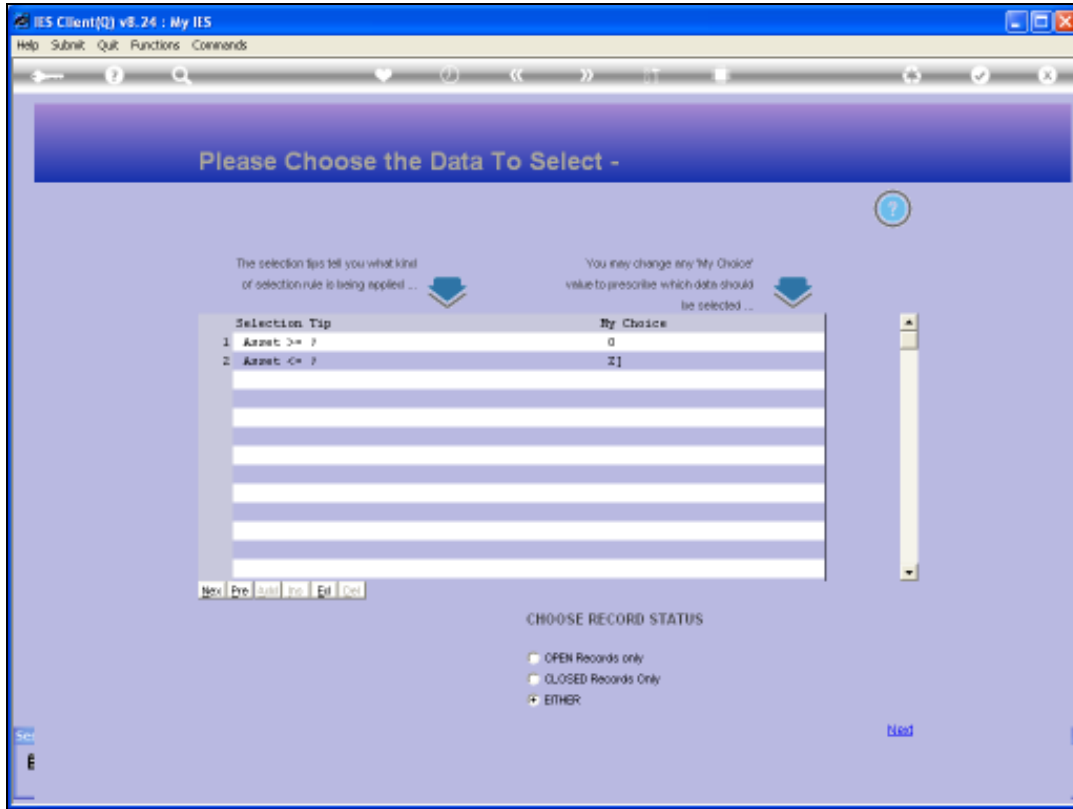


Slide 11  
Slide notes:

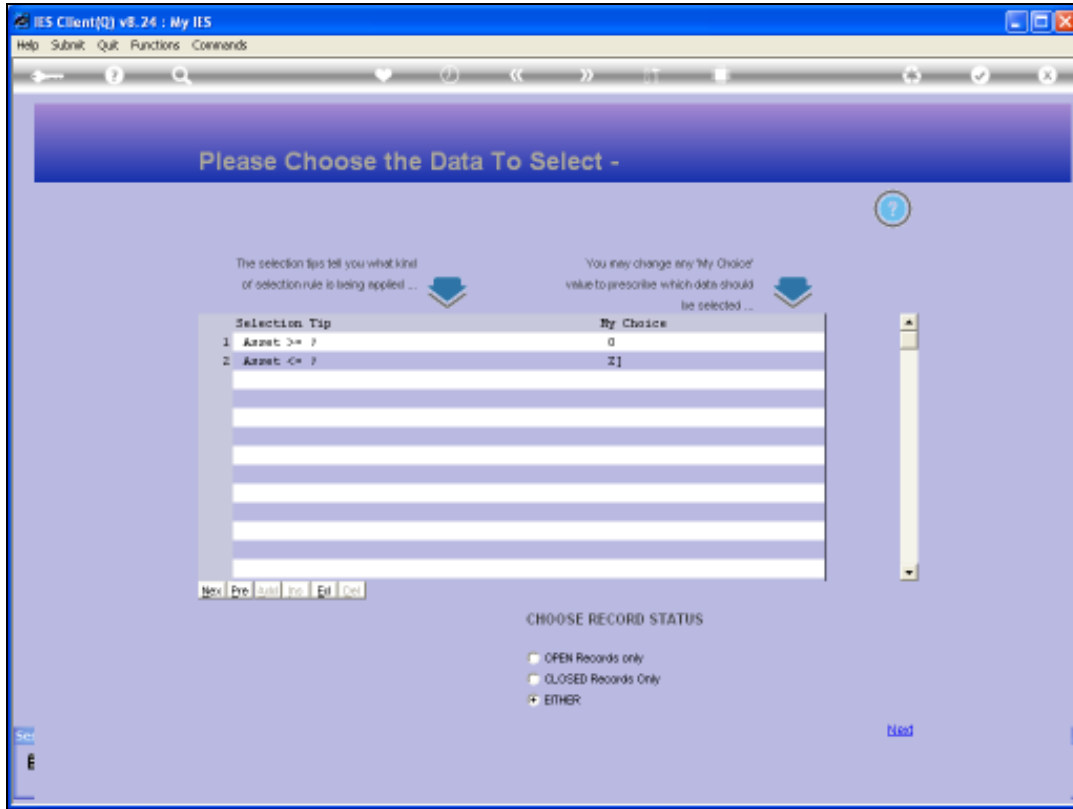


Slide 12

Slide notes:



Slide 13  
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Slide 14  
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Slide 15

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Slide 16  
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20:30:22 09 MAR 2010 page 1

Asset Reconn: By Asset Item (primary) for Jan 2010 (p 109) to Mar 2010 (p 110)

Group	Asset Item	Description	B/F	Addition	Disposal	Reclassified	C/F
AIR CONDITIONERS	20010-D1	AC SPLIT PANASONIC CS 120 RH 1,5 PH	2,500.00	0.00	0.00	0.00	2,500.00
AIR CONDITIONERS	20011-D1	AC SPLIT PANASONIC CS 120 RH 1,5 PH	0.00	0.00	0.00	2,500.00	2,500.00
AIR CONDITIONERS	20012-D1	AC SPLIT PANASONIC CS 120 RH 1,5 PH	2,600.00	0.00	0.00	0.00	2,600.00
AIR CONDITIONERS	20012-D1	AC SPLIT DAIHIN 1,5PH IMV RTRK	2,600.00	0.00	0.00	0.00	2,600.00
AIR CONDITIONERS	20014-D1	AC SPLIT DAIHIN 1,5PH IMV RTRK	2,400.00	0.00	0.00	0.00	2,400.00
AIR CONDITIONERS	20015-D1	AC SPLIT DAIHIN 1,5PH IMV RTRK	2,400.00	0.00	0.00	0.00	2,400.00
AIR CONDITIONERS	20017-D1	AIR CONDITIONER, LG	2,400.00	0.00	-2,400.00	0.00	0.00
AIR CONDITIONERS	20018-D1	AIR CONDITIONER, LG	2,400.00	0.00	0.00	0.00	2,400.00
AIR CONDITIONERS	**		17,200.00	0.00	-2,400.00	2,500.00	17,400.00
COMPUTERS	20011-D1	AC SPLIT PANASONIC CS 120 RH 1,5 PH	2,500.00	0.00	0.00	-2,500.00	0.00
COMPUTERS	20012-D1	Acer 7900	6,500.00	0.00	0.00	0.00	6,500.00
COMPUTERS	20012-D1	Acer 7900	6,500.00	0.00	0.00	0.00	6,500.00
COMPUTERS	20015-D1	HP 5615	7,500.00	0.00	0.00	0.00	7,500.00
COMPUTERS	20017-D1	Apple iMac 21	12,500.00	0.00	0.00	0.00	12,500.00
COMPUTERS	20018-D1	Apple iMac 27	15,500.00	0.00	0.00	0.00	15,500.00
COMPUTERS	20020-D1	Apple MacBook Pro 12	12,500.00	0.00	0.00	0.00	12,500.00
COMPUTERS	20021-D1	Apple MacBook Pro 15	15,500.00	0.00	0.00	0.00	15,500.00
COMPUTERS	20022-D1	Apple MacBook Pro 17	22,500.00	0.00	0.00	0.00	22,500.00
COMPUTERS	20022-D1	Apple MacBook Pro 15	15,500.00	0.00	0.00	0.00	15,500.00
COMPUTERS	20027-D1	Apple iMac 21	12,500.00	0.00	0.00	0.00	12,500.00
COMPUTERS	20028-D1	Apple iMac 21	12,500.00	0.00	0.00	0.00	12,500.00
COMPUTERS	**		145,000.00	0.00	0.00	-2,500.00	142,500.00
Vehicles	40010-D1	TOYOTA COROLLA 1.6	0.00	185,000.00	-185,000.00	0.00	0.00
Vehicles	40011-D1	REX PICANTO	0.00	120,000.00	0.00	0.00	120,000.00
Vehicles	**		0.00	305,000.00	-185,000.00	0.00	120,000.00
			162,200.00	305,000.00	-187,400.00	0.00	279,800.00

Slide 17

Slide notes: And on our Report we have a good example that includes 3 Asset Groups, and with some Additions, some Disposals and also 1 Re-Classified Asset Item.