

Slide 1 - Slide 1

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

IES REPORTS AND QUERIES: - User Instructions

NAME: LEDGER ACCOUNT(S) TRIAL BALANCE

1: - CHOOSE VERSION [Versions](#)

Report Version: user version: Ledger TB with Movement

2: - CHOOSE SETTINGS

Format: report
 OutPut: FILE
 File-Type: txt text file
 Template: 05: Gummy Hoops Inc
 Report Header: Ledger TB with Movement

3: - CHOOSE DATA SELECTOR [Change Selector](#)

choose from 5 data selectors
 Data Selector: Ledger-all-nonzero LEDGER ACCTS WHERE BALANCE # 0

4: - TO e-MAIL THE RESULTS Priority: normal
 Despatch By E-Mail Mail Drive *

Mail To:
 Mail Title: Ledger Account(s) Trial Balance
 Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

Selection Tip	My Choice
1	

Nex Pre Add Ins Ed Del

6: - Record Select:

OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

It may not apply to absolutely all Reports, but there are thousands of Reports in IES that support dynamic conversion to a Data Query. Here we show an example of a typical pre-run screen that pops up when we produce a Report.

Slide 2 - Slide 2

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

IES REPORTS AND QUERIES: - User Instructions

NAME: LEDGER ACCOUNT(S) TRIAL BALANCE

1: - CHOOSE VERSION [Versions](#)
 Report Version: user version: Ledger TB with Movement

2: - CHOOSE SETTINGS
 Format: report
 OutPut: report
 File Type: query
 Template: 05: Gummy Hoops Inc
 Report Header: Ledger TB with Movement

3: - CHOOSE DATA SELECTOR [Change Selector](#)
 Data Selector: choose from 5 data selectors
 Ledger-all-nonzero LEDGER ACCTS WHERE BALANCE # 0

4: - TO e-MAIL THE RESULTS Priority: normal
 Despatch By E-Mail Mail Drive *
 Mail To:
 Mail Title: Ledger Account(s) Trial Balance
 Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

Selection Tip	My Choice
1	

6: - Record Select:
 OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

At the format option, if 'query' is listed as an option, then this Report result can be changed dynamically to a spreadsheet output rather than the usual output. In other words, when we choose 'query' instead of 'report', then the Query Writer kicks in and takes over the report execution.

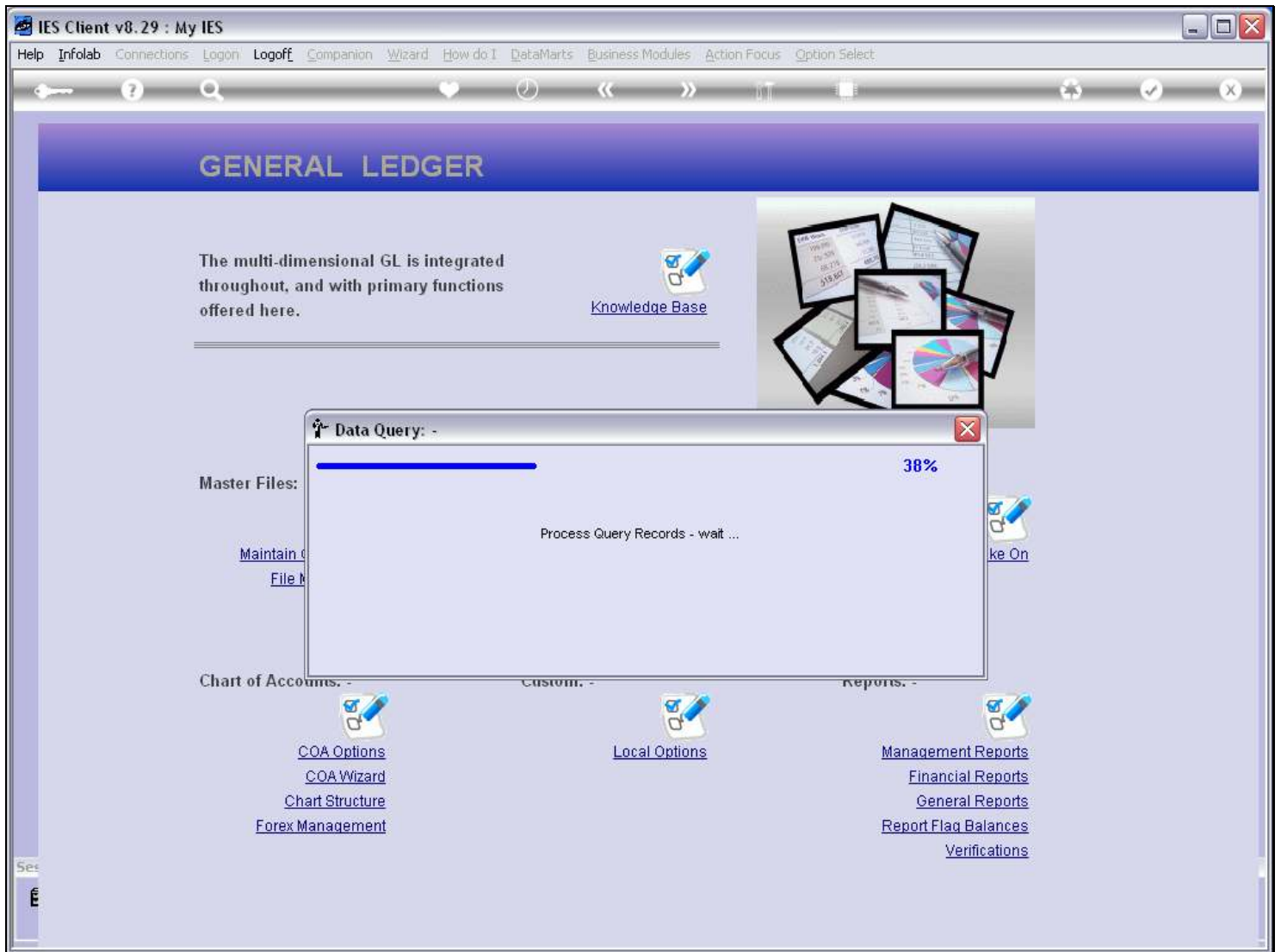
Slide 3 - Slide 3

The screenshot shows the IES Client v8.29: My IES interface. The title bar includes 'Help', 'Submit', 'Quit', 'Functions', and 'Commands'. The main content area is titled 'IES REPORTS AND QUERIES: - User Instructions' and contains the following steps:

- NAME:** LEDGER ACCOUNT(S) TRIAL BALANCE
- 1: - CHOOSE VERSION** (with a [Versions](#) link). Report Version: user version: Ledger TB with Movement
- 2: - CHOOSE SETTINGS**. Format: query, OutPut: FILE, File Type: txt text file, Template: 05: Gummy Hoops Inc, Report Header: Ledger TB with Movement
- 3: - CHOOSE DATA SELECTOR** (with a [Change Selector](#) link). Data Selector: ledger-all-nonzero LEDGER ACCTS WHERE BALANCE # 0
- 4: - TO e-MAIL THE RESULTS** (with a [Priority](#) dropdown set to normal). Despatch By E-Mail, Mail Drive: *. Mail To: [empty], Mail Title: Ledger Account(s) Trial Balance, Message Body: report by mail
- 5: - ADAPT DATA SELECTION (if prompts are present)** (with a [How to define MY CHOICE](#) link). A table with columns 'Selection Tip' and 'My Choice' is shown, with row 1 containing a single character '1'.
- 6: - Record Select:** OPEN Records only, CLOSED Records Only, EITHER
- 7: - CHOOSE NEXT** (with a [Next](#) link)

Slide notes

Slide 4 - Slide 4



Slide notes

Slide 5 - Slide 5

C1555956570A.CSV - Microsoft Excel

Home Insert Page Layout Formulas Data Review View Add-Ins

Clipboard Font Alignment Number Styles Cells

A1 Ledgercode

A	B	C	D	E	F	G	H	I
Ledgercode	Description	Month B/F	Dt Movem	Cr Movem	Actual YTD	*P+L		
100-00-000	PRIVATE LEDGERS ORDINARY SHARE CAPITAL	10	0	0	10	0		
100-00-001	DISCOUNT ALLOWED	-70	0	0	-70	6		
100-00-002	RETAIL SUSPENSE	24.24	0	0	24.24	2		
100-00-004	POS CASH REFUNDS	452.04	0	0	452.04	0		
100-00-004	P & L	-472,153,293.80	0	0	-472,153,293.80	25		
100-00-005	INS PROVISION	-33.71	0	0	-33.71	25		
100-00-000	INS PROVISION	0	0	0	0	25		
100-00-000	IV SUSPENSE	10	0	0	10	6		
100-00-000	DIRECT ORDER PROFIT CENTRE : PRIVATE LEDGERS	-214.52	0	0	-214.52	2		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-12,184,340.53	0	0	-12,184,340.53	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-31,826,643.19	0	0	-31,826,643.19	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-22.11	0	0	-22.11	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	893,495.60	450.92	0	893,946.52	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-40.15	0	0	-40.15	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-2.35	0	0	-2.35	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	600,422.26	0	0	600,422.26	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-7,651.00	0	0	-7,651.00	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-6.05	0	0	-6.05	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-303.89	0	0	-303.89	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	18.42	0	0	18.42	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	118.42	0	0	118.42	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	199.82	0	0	199.82	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-9.69	0	0	-9.69	0		
100-00-000	VAT / GST CONTROL : PRIVATE LEDGERS	-15.35	0	0	-15.35	0		
100-00-010	INTEREST RECEIVED	10,367.05	0	0	10,367.05	3		
100-00-010	FOREX GAIN : PRIVATE LEDGERS	-80,030.51	0	-2.18	-80,032.69	2		
100-00-010	FOREX LOSS : PRIVATE LEDGERS	28,448.00	0	0	28,448.00	6		
100-00-010	SALES FROM INVENTORY : PRIVATE LEDGERS	3,782.36	0	0	3,782.36	1		

Slide notes

And here is our result in the spreadsheet.