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IES Client v8.29 : My IES

Help Submit Quit Functions Commands

IES REPORTS AND QUERIES: - User Instructions

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)

Report Version: system version: AP / Creditor Accounts Listing

2: - CHOOSE SETTINGS

Format: report
 OutPut: FILE
 File Type: txt text file
 Template: 04: Infolab
 Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)

choose from 6 data selectors
 Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal

Despatch By E-Mail Mail Drive *

Mail To:
 Mail Title: Creditor Listing (name and code only)
 Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

Selection Tip	My Choice
1 Group No =	[]

Nex Pre Add Ins Ed Del

6: - Record Select:

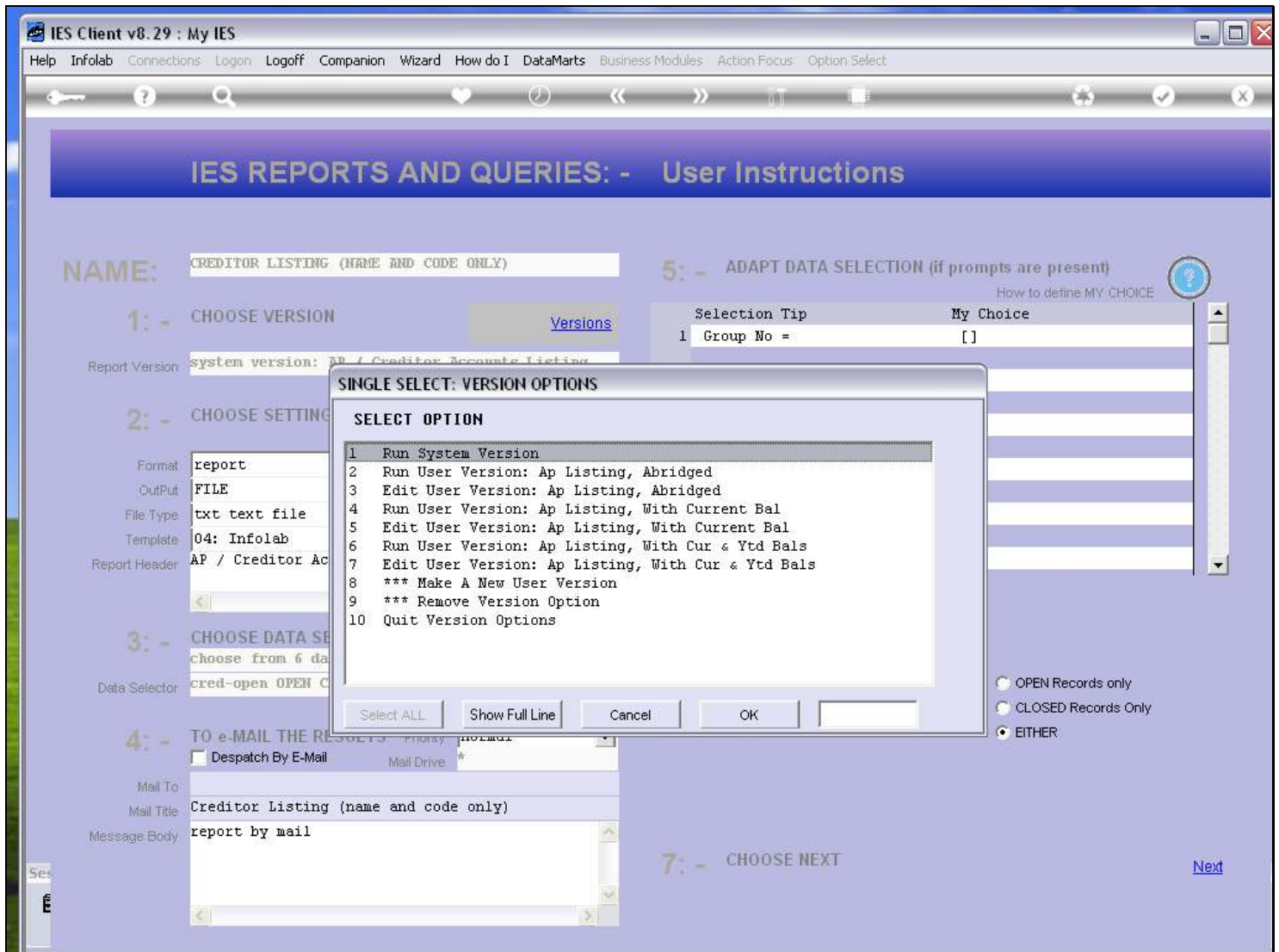
OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

User Versions of Reports are private - they are only available to the User who owns them.

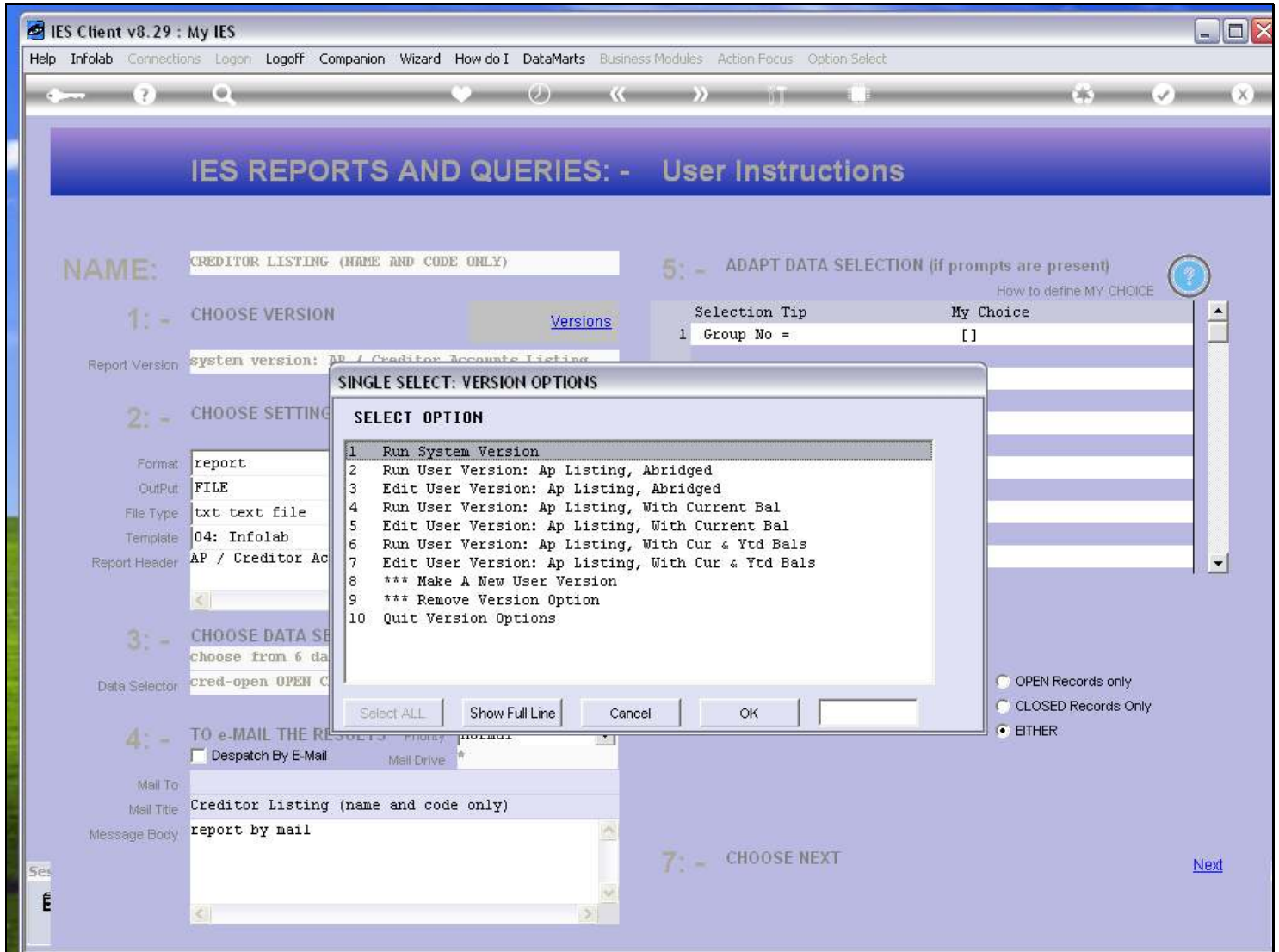
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Slide notes

This User has 3 different Versions of this Report in addition to the System version. These other options cannot be reached by another User, and are managed in a private Report Library only for the current User.

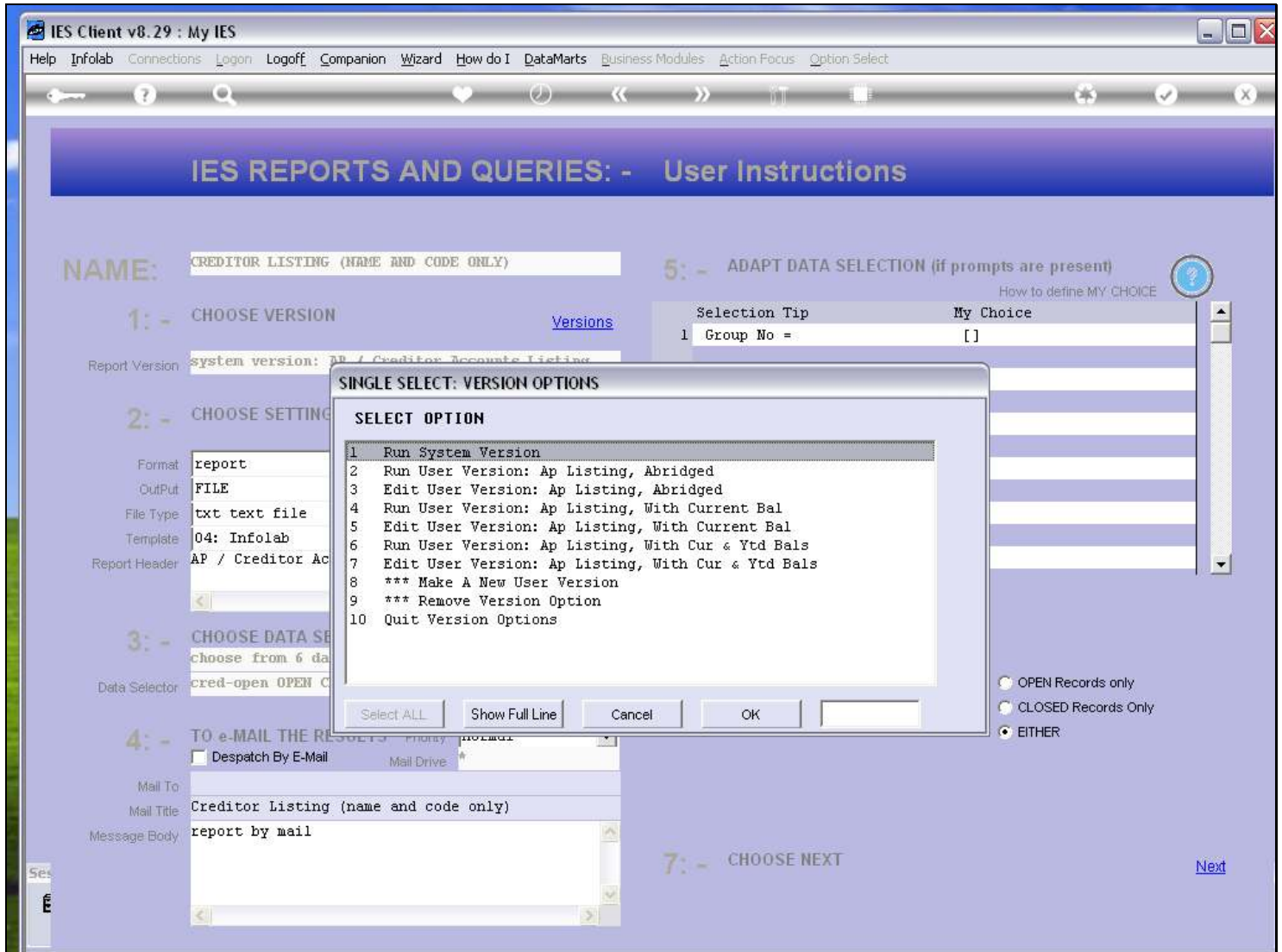
Slide 3 - Slide 3



Slide notes

Therefore, if one wants to make changes to a System Version with the purpose of making it available to everybody, then it must be done with a Swap, because a User Version is not suitable for that purpose. However, making changes to a Report by having User Versions for oneself is perfect, and is the exact purpose of the User Versions functions.

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Slide notes

Slide 5 - Slide 5

The screenshot shows the IES Client v8.29 interface with a menu bar (Help, Submit, Quit, Functions, Commands) and a toolbar. The main window title is "IES REPORTS AND QUERIES: - User Instructions".

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)
Report Version: system version: RP / Creditor Accounts Listing

2: - CHOOSE SETTINGS
Format: report
OutPut: FILE
File Type: txt text file
Template: 04: Infolab
Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)
Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal
 Despatch By E-Mail Mail Drive *

Mail To:
Mail Title: Creditor Listing (name and code only)
Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)
Selection Tip: My Choice
1 Group No = []

6: - Record Select:
 OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

Slide 7 - Slide 7

The screenshot displays the 'IES Client v8.29 : My IES' application window. The main title bar reads 'IES REPORTS AND QUERIES: - User Instructions'. The interface is divided into several sections for configuring a report:

- NAME:** A text field containing 'CREDITOR LISTING (NAME AND CODE ONLY)'.
- 1: - CHOOSE VERSION:** A section with a 'Report Version' field set to 'system version: RP / Creditor Accounts Listing' and a 'Versions' link.
- 2: - CHOOSE SETTINGS:** A section with dropdown menus for 'Format' (report), 'OutPut' (FILE), 'File Type' (txt text file), and 'Template' (04: Infolab). The 'Report Header' field contains 'AP / Creditor Accounts Listing'.
- 3: - CHOOSE DATA SELECTOR:** A section with a 'Data Selector' field set to 'cred-open OPEN CREDITORS' and a 'Change S' link.
- 4: - TO e-MAIL THE RESULTS:** A section with 'Priority' set to 'normal', a 'Despatch By E-Mail' checkbox, and 'Mail Title' set to 'Creditor Listing (name and code only)'. The 'Message Body' field contains 'report by mail'.
- 5: - ADAPT DATA SELECTION (if prompts are present):** A section with a 'Selection Tip' table and a 'My Choice' field. The table has one row: '1 Group No = []'. Below this is a list of application functions, with 'Where Am I?' highlighted. To the right of this list are radio buttons for 'OPEN Records only', 'CLOSED Records Only', and 'EITHER'.

A 'Next' link is visible at the bottom right of the interface.

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Slide 8 - Slide 8

The screenshot shows the IES Client v8.29 interface with a title bar 'My IES' and a menu bar 'Help Submit Quit Functions Commands'. The main window is titled 'IES REPORTS AND QUERIES: - User Instructions'. It contains several numbered steps for configuring a report:

- 1: CHOOSE VERSION**: Includes a 'NAME:' field with 'CREDITOR LISTING (NAME AND CODE ONLY)', a 'Report Version' field with 'system version: RP / Creditor Accounts Listing', and a 'Versions' link.
- 2: CHOOSE SETTINGS**: Includes fields for 'Format' (report), 'OutPut' (FILE), 'File Type' (txt text file), 'Template' (04: Infolab), and 'Report Header' (AP / Creditor Accounts).
- 3: CHOOSE DATA SELECTOR**: Includes a 'Data Selector' field with 'cred-open OPEN CREDITORS' and a note 'choose from 6 data selectors'.
- 4: TO e-MAIL THE RESULTS**: Includes 'Priority' (normal), 'Despatch By E-Mail' checkbox, 'Mail Drive' field, 'Mail To' field (Creditor Listing (name and code only)), and 'Message Body' field (report by mail).
- 5: ADAPT DATA SELECTION (if prompts are present)**: Includes a 'How to define MY CHOICE' section with a table:

Selection Tip	My Choice
1 Group No =	[]
- 6: Record Select:** Includes radio buttons for 'OPEN Records only', 'CLOSED Records Only', and 'EITHER'.
- 7: CHOOSE NEXT**: Includes a 'Next' link.

A dialog box titled 'IES Client' is overlaid on the screen, containing the following text: 'Terry, you are now in the Gummy Hoops Inc [IESBUSINESS] datamart, the current application is called User Services, and you are currently using a process called: Options for Report or Query Execution . [The process level is 2.]' with an 'OK' button.

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The current User here is Terry, and these User Versions are therefore only available to Terry.

Slide 9 - Slide 9

The screenshot shows the IES Client v8.29 interface with a menu bar (Help, Submit, Quit, Functions, Commands) and a toolbar. The main window title is "IES REPORTS AND QUERIES: - User Instructions".

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)
Report Version: system version: RP / Creditor Accounts Listing

2: - CHOOSE SETTINGS
Format: report
OutPut: FILE
File Type: txt text file
Template: 04: Infolab
Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)
Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal
 Despatch By E-Mail Mail Drive *

Mail To:
Mail Title: Creditor Listing (name and code only)
Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)
Selection Tip: 1 Group No =
My Choice: []
Buttons: Nex, Pre, Add, Ins, Ed, Del

6: - Record Select:
 OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes