

Slide 1 - Slide 1

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

IES REPORTS AND QUERIES: - User Instructions

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)

Report Version: user version: AP Listing, with Cur & Ytd Bals

2: - CHOOSE SETTINGS

Format: report
 OutPut: FILE
 File Type: txt text file
 Template: 04: Infolab
 Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)

Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal

Despatch By E-Mail Mail Drive: *

Mail To:
 Mail Title: Creditor Listing (name and code only)
 Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

Selection Tip	My Choice
1 Group No =	[]

Nex Pre Add Ins Ed Del

6: - Record Select:

OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

It does not matter how many User Versions one makes of a Report, the System version is always there and cannot be removed. It is always available as an option.

Slide 2 - Slide 2

The screenshot shows the 'IES Client v8.29 : My IES' window with a menu bar (Help, Submit, Quit, Functions, Commands) and a toolbar. The main content area is titled 'IES REPORTS AND QUERIES: - User Instructions' and contains several numbered steps for configuring a report.

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)
Report Version: user version: RP Listing, with Cur & Ytd Bals

2: - CHOOSE SETTINGS
Format: report
OutPut: FILE
File Type: txt text file
Template: 04: Infolab
Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)
Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal
 Despatch By E-Mail Mail Drive *

Mail To:
Mail Title: Creditor Listing (name and code only)
Message Body: report by mail

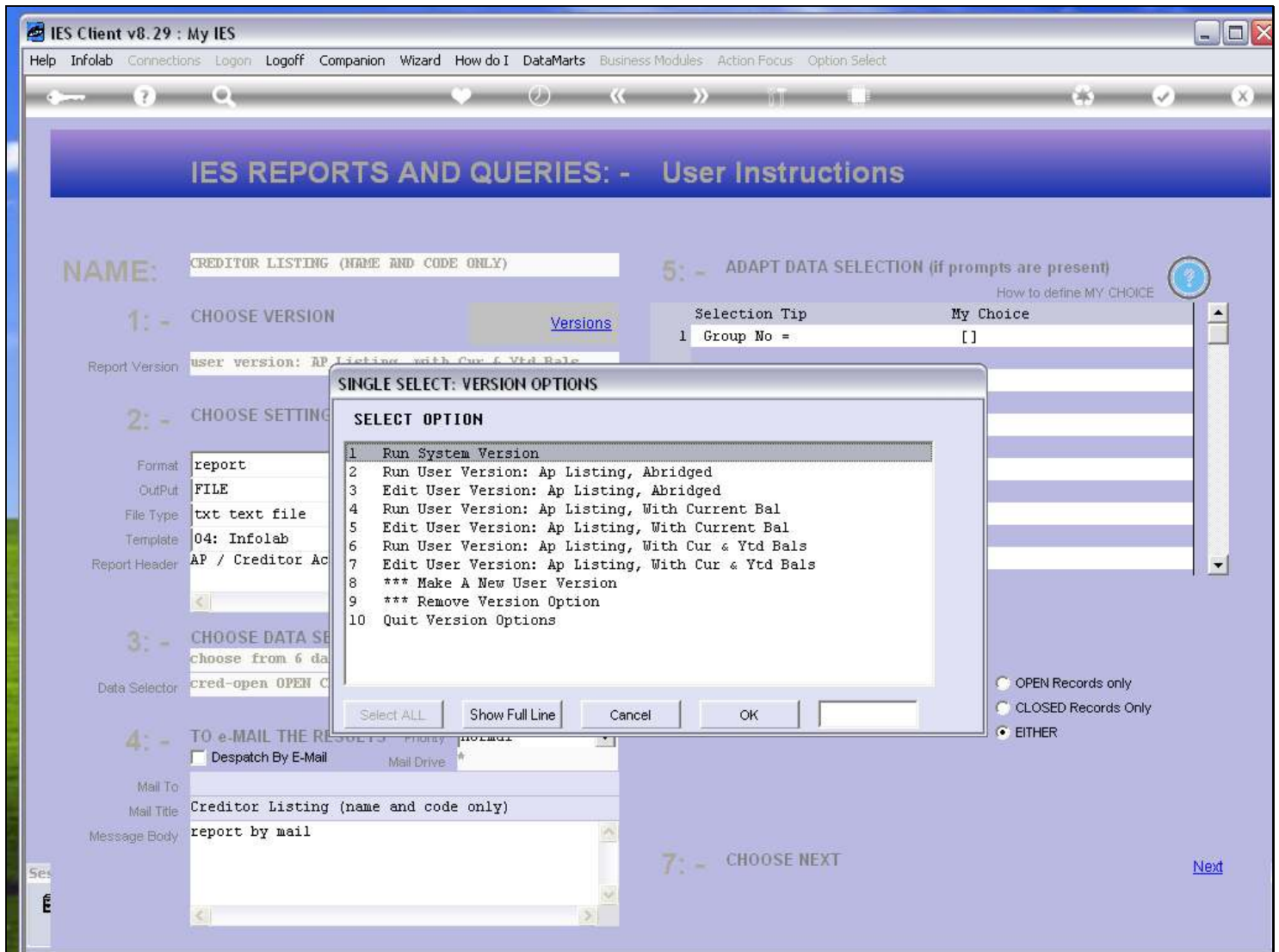
5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)
Selection Tip: My Choice
1 Group No = []

6: - Record Select:
 OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

Slide 3 - Slide 3



Slide notes

Slide 4 - Slide 4

The screenshot shows the IES Client v8.29 interface. The main window title is "IES Client v8.29 : My IES". The menu bar includes "Help", "Infolab", "Connections", "Logon", "Logoff", "Companion", "Wizard", "How do I", "DataMarts", "Business Modules", "Action Focus", and "Option Select". The main content area is titled "IES REPORTS AND QUERIES: - User Instructions".

The interface is divided into several sections:

- NAME:** CREDITOR LISTING (NAME AND CODE ONLY)
- 1: - CHOOSE VERSION:** Includes a "Versions" link and a "Report Version" field with the text "user version: AP Listing, with Cur & Ytd Bals".
- 2: - CHOOSE SETTING:** Includes fields for "Format" (report), "OutPut" (FILE), "File Type" (txt text file), "Template" (04: Infolab), and "Report Header" (AP / Creditor Ac).
- 3: - CHOOSE DATA SE:** Includes a "Data Selector" field with the text "cred-open OPEN C".
- 4: - TO e-MAIL THE RESULTS:** Includes a "Despatch By E-Mail" checkbox, "Mail To" (Creditor Listing (name and code only)), and "Mail Title" (report by mail).
- 5: - ADAPT DATA SELECTION (if prompts are present):** Includes a "Selection Tip" table with one row: "1 Group No = []".
- 7: - CHOOSE NEXT:** Includes a "Next" link.

A dialog box titled "SINGLE SELECT: VERSION OPTIONS" is open in the center. It contains a list of options:

- 1 Run System Version
- 2 Run User Version: Ap Listing, Abridged
- 3 Edit User Version: Ap Listing, Abridged
- 4 Run User Version: Ap Listing, With Current Bal
- 5 Edit User Version: Ap Listing, With Current Bal
- 6 Run User Version: Ap Listing, With Cur & Ytd Bals
- 7 Edit User Version: Ap Listing, With Cur & Ytd Bals
- 8 *** Make A New User Version
- 9 *** Remove Version Option
- 10 Quit Version Options

The dialog box has buttons for "Select ALL", "Show Full Line", "Cancel", and "OK".

Slide notes

Slide 5 - Slide 5

The screenshot shows the IES Client v8.29 interface with a menu bar (Help, Submit, Quit, Functions, Commands) and a toolbar. The main window title is "IES REPORTS AND QUERIES: - User Instructions".

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)
Report Version: system version: RP / Creditor Accounts Listing

2: - CHOOSE SETTINGS
Format: report
OutPut: FILE
File Type: txt text file
Template: 04: Infolab
Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)
Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal
 Despatch By E-Mail Mail Drive: *
Mail To: Creditor Listing (name and code only)
Mail Title: report by mail
Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)
Selection Tip: My Choice
1 Group No = []
Buttons: Nex, Pre, Add, Ins, Ed, Del

6: - Record Select:
 OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes