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Slide 1 - Slide 1

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Help Submit Quit Fu	nctions Commands		
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Mail To Mail The	Creditor Listing (name and code only)		
	report by mail		
É		7: - CHOOSE NEXT	<u>Next</u>

Slide notes

How do we make a new User Version of a Report? We choose 'versions' at the run-time screen, and then make our new Report.

Slide 2 - Slide 2

	ES Client	t v8.29 :	My IES											_ 🗆 🔀
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Slide 3 - Slide 3

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Slide notes

For a new version, we choose 'Make a new User Version'.

Slide 4 - Slide 4

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Slide notes

The system then gives us the standard system version of the Report as a basis upon which we can make our changes.

Slide 5 - Slide 5

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Slide notes

The 1st thing to do is usually to change the Description, because this is not used on the Report itself, but it is used on the lookup list and we need to be able to distinguish between the different versions we have for a Report option.

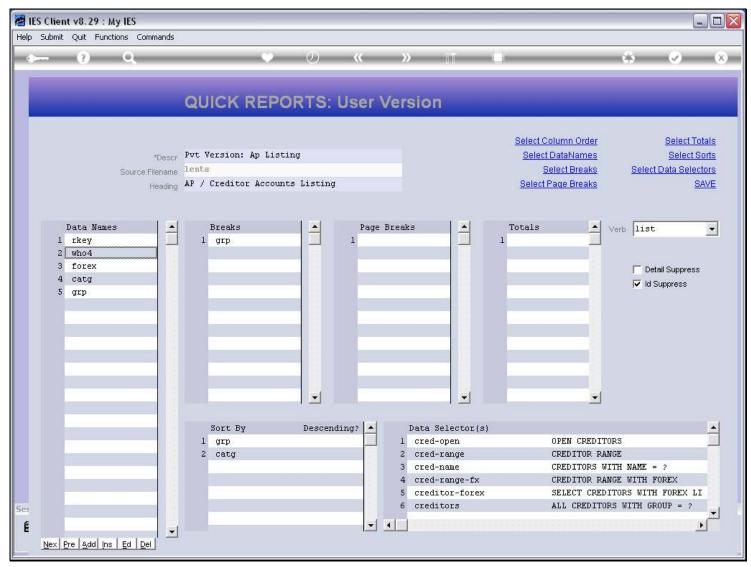
Slide 6 - Slide 6

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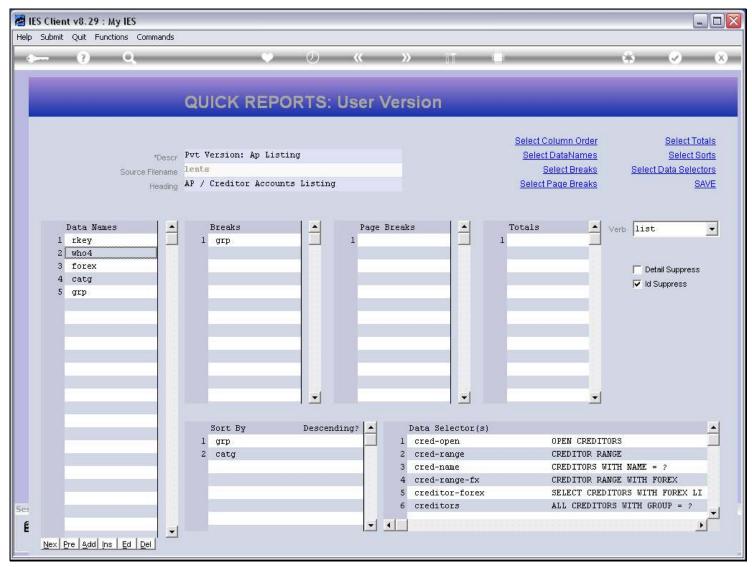
Slide notes

After that, we can make any changes we want to make for this version of the Report, and then save it.

Slide 7 - Slide 7



Slide 8 - Slide 8



Slide 9 - Slide 9

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Slide 10 - Slide 10

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Slide notes

Note that the system now intends to perform the new User Version, rather than it's own System Version.

Slide 11 - Slide 11

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Slide 12 - Slide 12

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Slide notes

And if we go back to 'versions', then we can see that we have 1 User Version of the Report in addition to the System Version.

Slide 13 - Slide 13

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Slide 14 - Slide 14

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Slide 15 - Slide 15

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Slide notes

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