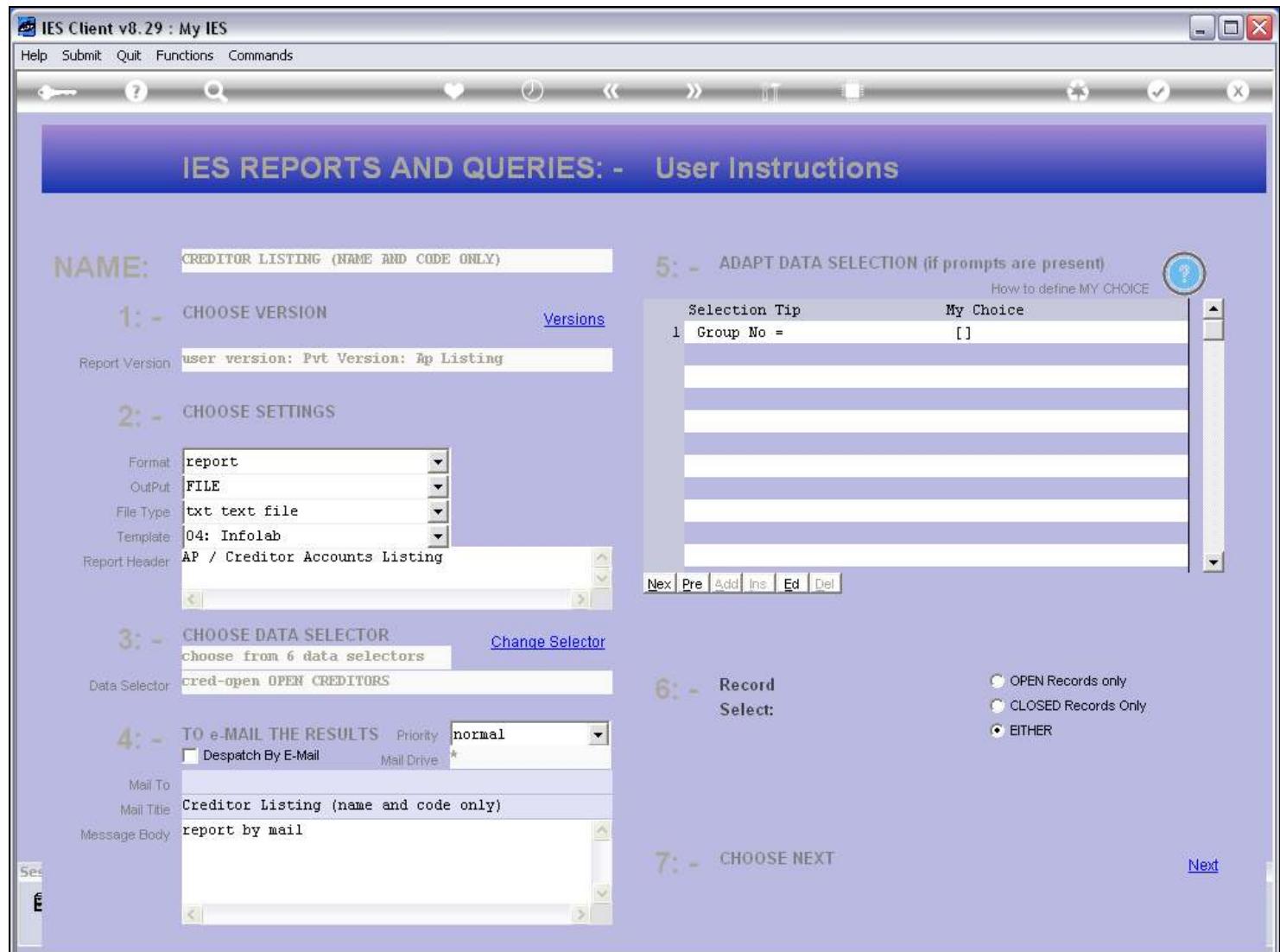


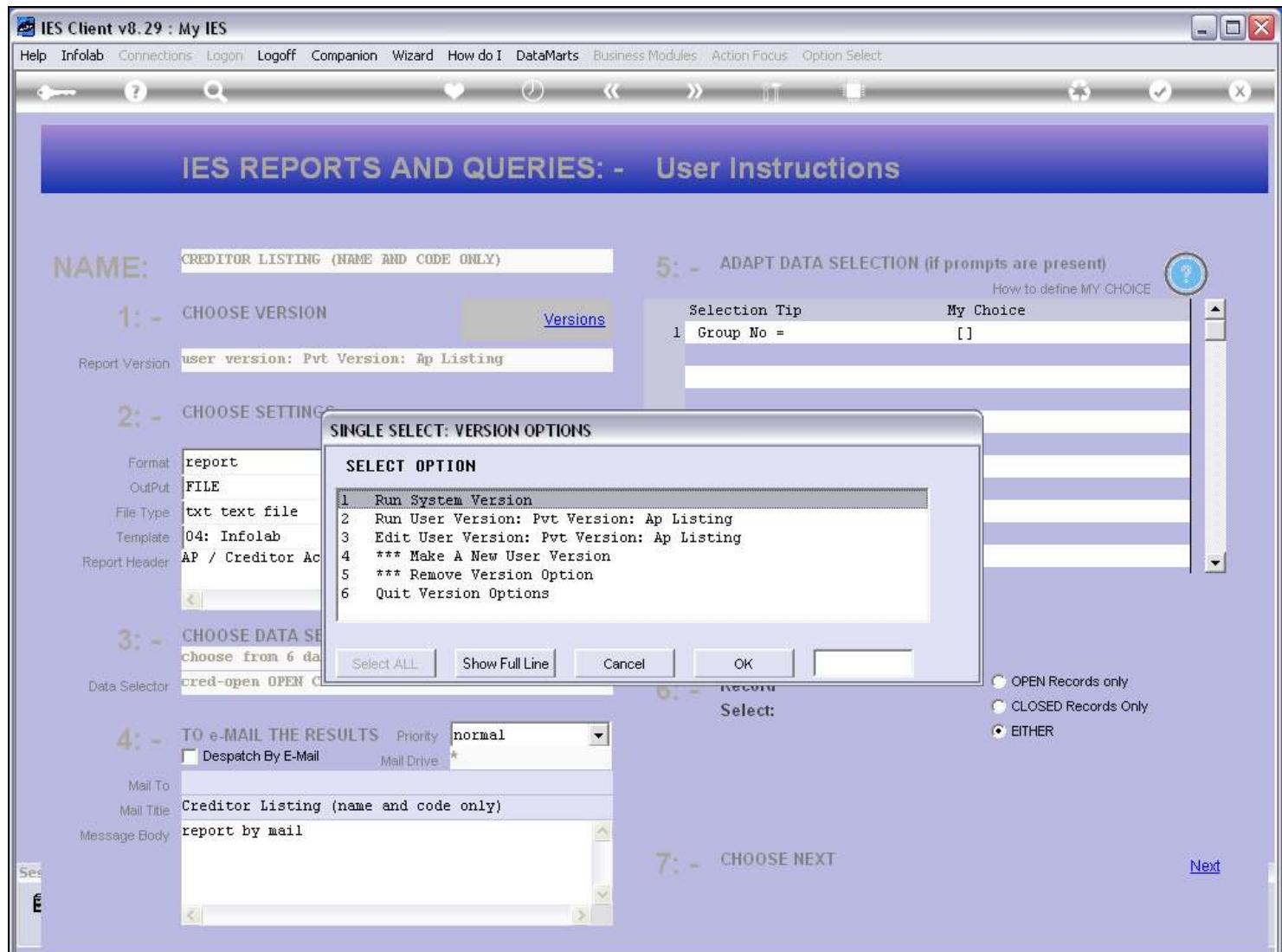
Slide 1 - Slide 1



Slide notes

We can edit a User Version of a Report at any time.

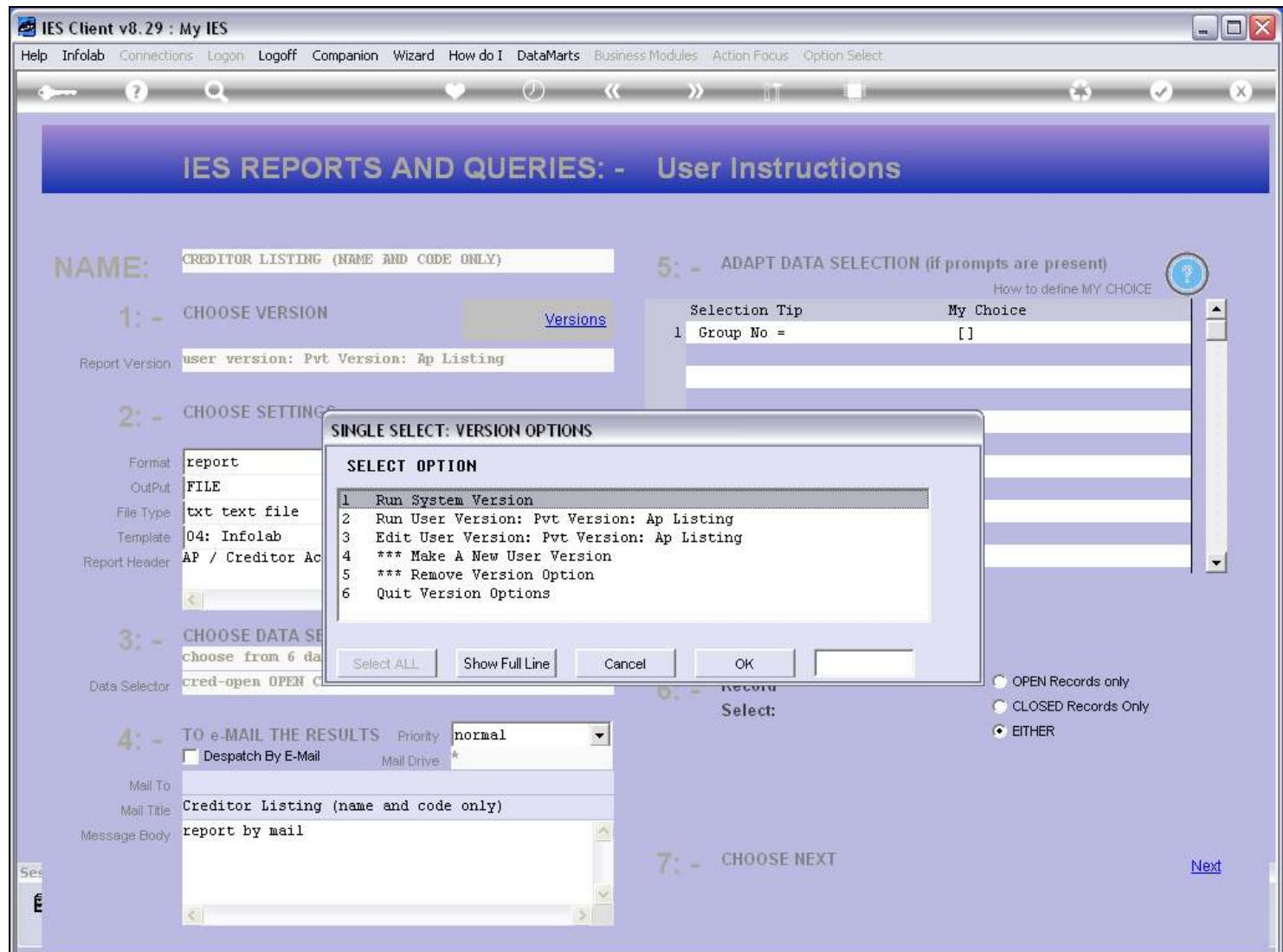
Slide 2 - Slide 2



Slide notes

If we have any User Versions for the Report option, then there will always be an option shown to edit the version.

Slide 3 - Slide 3



Slide notes

Slide 4 - Slide 4

The screenshot shows the IES Client v8.29 software interface with the title "QUICK REPORTS: User Version". The window contains several sections:

- Top Left:** *Descr: Pvt Version: Ap Listing; Source Filename: lenses; Heading: AP / Creditor Accounts Listing.
- Top Right:** Buttons for Select Column Order, Select Totals, Select DataNames, Select Sorts, Select Breaks, Select Data Selectors, Select Page Breaks, and SAVE.
- Middle Left:** A list of Data Names: rkey, forex, catg, grp.
- Middle Center:** A list of Breaks: 1 grp.
- Middle Right:** A list of Page Breaks: 1.
- Far Right:** A list of Totals: 1.
- Verb:** list.
- Checkboxes:** Detail Suppress (unchecked), Id Suppress (checked).
- Bottom Left:** Sort By: 1 grp, 2 catg; Descending? (checkbox).
- Bottom Right:** Data Selector(s) list:
 - 1 cred-open OPEN CREDITORS
 - 2 cred-range CREDITOR RANGE
 - 3 cred-name CREDITORS WITH NAME = ?
 - 4 cred-range-fx CREDITOR RANGE WITH FOREX
 - 5 creditor-forex SELECT CREDITORS WITH FOREX LI
 - 6 creditors ALL CREDITORS WITH GROUP = ?

Slide notes

Now we can make any required changes before saving this version again.

Slide 5 - Slide 5

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

QUICK REPORTS: User Version

*Descr Pvt Version: Ap Listing

Source Filename lenses

Heading AP / Creditor Accounts Listing

Select Column Order Select Totals
Select DataNames Select Sorts
Select Breaks Select Data Selectors
Select Page Breaks SAVE

Data Names: 1 rkey, 2 forex, 3 catg, 4 grp

Breaks: 1 grp

Page Breaks: 1

Totals: 1

Verb: list

Detail Suppress Id Suppress

Sort By: 1 grp, 2 catg

Descending?

Data Selector(s):

| | |
|------------------|--------------------------------|
| 1 cred-open | OPEN CREDITORS |
| 2 cred-range | CREDITOR RANGE |
| 3 cred-name | CREDITORS WITH NAME = ? |
| 4 cred-range-fx | CREDITOR RANGE WITH FOREX |
| 5 creditor-forex | SELECT CREDITORS WITH FOREX LI |
| 6 creditors | ALL CREDITORS WITH GROUP = ? |

Slide notes

Slide 6 - Slide 6

IES Client v8.29 : My IES

Help Infolab Connections Logon Logoff Companion Wizard How do I DataMarts Business Modules Action Focus Option Select

QUICK REPORTS: User Version

*Descr Pvt Version: Ap Listing Select Column Order Select Totals
 Select DataNames Select Sorts

MULTI SELECT: DATANAMES FOR SELECTION

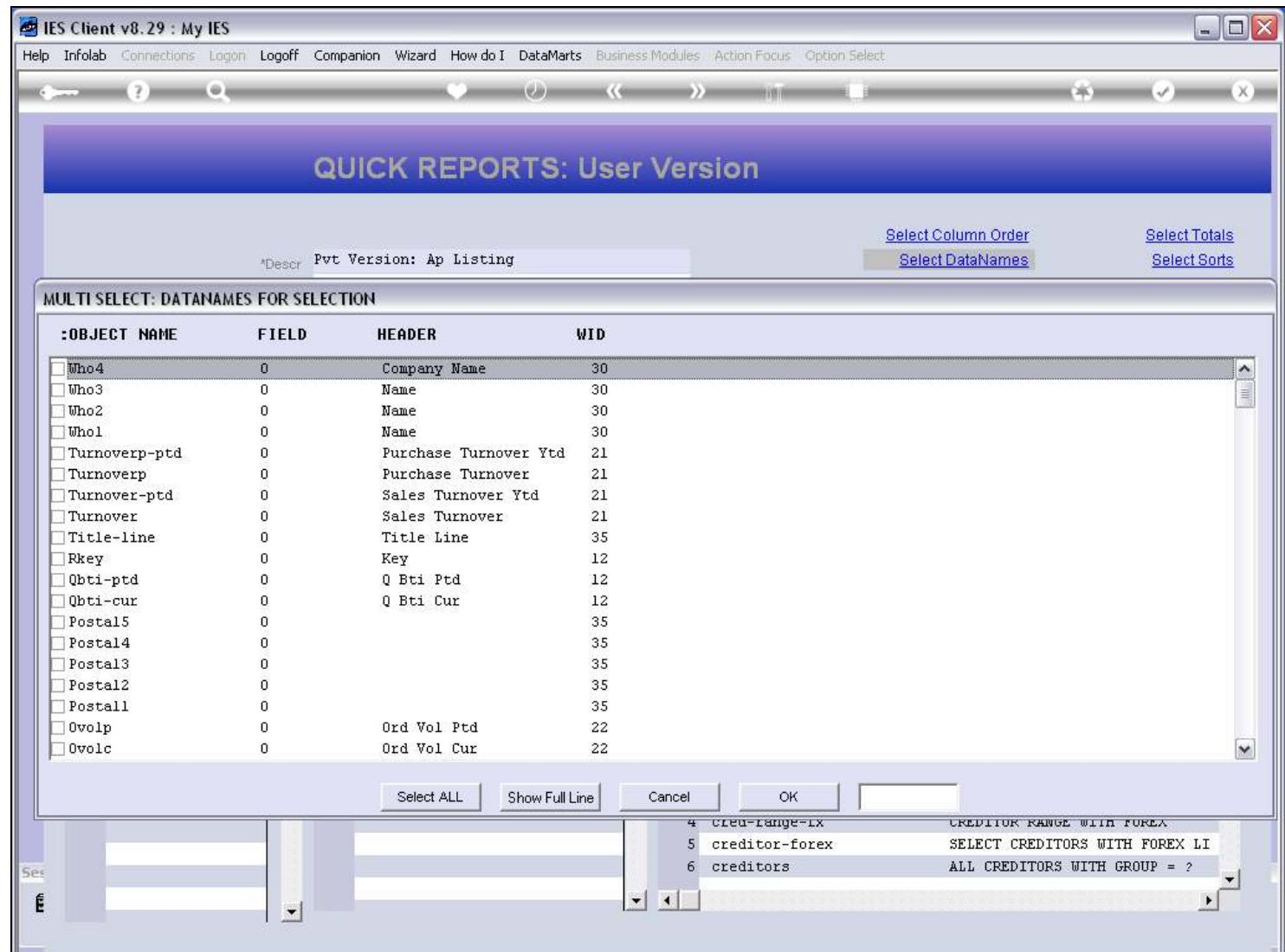
| :OBJECT NAME | FIELD | HEADER | WID |
|---------------|-------|-----------------------|-----|
| Who4 | 0 | Company Name | 30 |
| Who3 | 0 | Name | 30 |
| Who2 | 0 | Name | 30 |
| Whol | 0 | Name | 30 |
| Turnoverp-ptd | 0 | Purchase Turnover Ytd | 21 |
| Turnoverp | 0 | Purchase Turnover | 21 |
| Turnover-ptd | 0 | Sales Turnover Ytd | 21 |
| Turnover | 0 | Sales Turnover | 21 |
| Title-line | 0 | Title Line | 35 |
| Rkey | 0 | Key | 12 |
| Qbt1-ptd | 0 | Q Bti Ptd | 12 |
| Qbt1-cur | 0 | Q Bti Cur | 12 |
| Postal5 | 0 | | 35 |
| Postal4 | 0 | | 35 |
| Postal3 | 0 | | 35 |
| Postal2 | 0 | | 35 |
| Postall | 0 | | 35 |
| Ovlop | 0 | Ord Vol Ptd | 22 |
| Ovolc | 0 | Ord Vol Cur | 22 |

Select ALL Show Full Line Cancel OK

4 CREDU-range-IX CREDITOR RANGE WITH FOREX
 5 creditor-forex SELECT CREDITORS WITH FOREX LI
 6 creditors ALL CREDITORS WITH GROUP = ?

Slide notes

Slide 7 - Slide 7



Slide notes

Slide 8 - Slide 8

IES Client v8.29 : My IES

Help Infolab Connections Logon Logoff Companion Wizard How do I DataMarts Business Modules Action Focus Option Select

QUICK REPORTS: User Version

*Descr Pvt Version: Ap Listing

Select Column Order Select Totals
Select DataNames Select Sorts

MULTI SELECT: DATANAMES FOR SELECTION

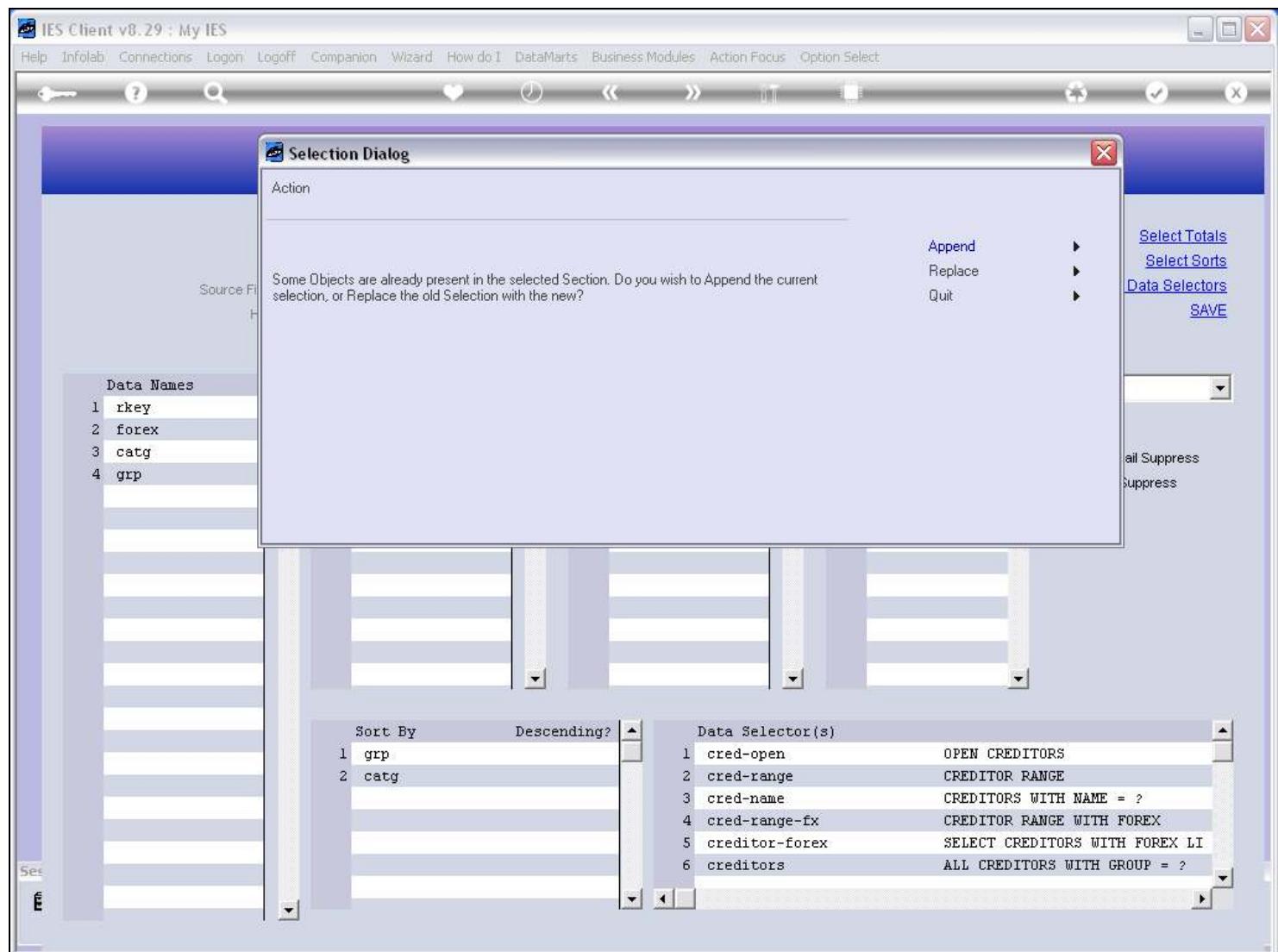
| :OBJECT NAME | FIELD | HEADER | WID |
|--|-------|-----------------------|-----|
| <input type="checkbox"/> Who4 | 0 | Company Name | 30 |
| <input type="checkbox"/> Who3 | 0 | Name | 30 |
| <input type="checkbox"/> Who2 | 0 | Name | 30 |
| <input checked="" type="checkbox"/> Whol | 0 | Name | 30 |
| <input type="checkbox"/> Turnoverp-ptd | 0 | Purchase Turnover Ytd | 21 |
| <input type="checkbox"/> Turnoverp | 0 | Purchase Turnover | 21 |
| <input type="checkbox"/> Turnover-ptd | 0 | Sales Turnover Ytd | 21 |
| <input type="checkbox"/> Turnover | 0 | Sales Turnover | 21 |
| <input type="checkbox"/> Title-line | 0 | Title Line | 35 |
| <input type="checkbox"/> Rkey | 0 | Key | 12 |
| <input type="checkbox"/> Qbt1-ptd | 0 | Q Bti Ptd | 12 |
| <input type="checkbox"/> Qbt1-cur | 0 | Q Bti Cur | 12 |
| <input type="checkbox"/> Postal5 | 0 | | 35 |
| <input type="checkbox"/> Postal4 | 0 | | 35 |
| <input type="checkbox"/> Postal3 | 0 | | 35 |
| <input type="checkbox"/> Postal2 | 0 | | 35 |
| <input type="checkbox"/> Postall | 0 | | 35 |
| <input type="checkbox"/> Ovopl | 0 | Ord Vol Ptd | 22 |
| <input type="checkbox"/> Ovolc | 0 | Ord Vol Cur | 22 |

Select ALL Show Full Line Cancel OK

4 CREDU-range-IX CREDITOR RANGE WITH FOREX
5 creditor-forex SELECT CREDITORS WITH FOREX LI
6 creditors ALL CREDITORS WITH GROUP = ?

Slide notes

Slide 9 - Slide 9



Slide notes

Slide 10 - Slide 10

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

QUICK REPORTS: User Version

*Descr: Pvt Version: Ap Listing
Source Filename: lents
Heading: AP / Creditor Accounts Listing

Select Column Order Select Totals
Select DataNames Select Sorts
Select Breaks Select Data Selectors
Select Page Breaks SAVE

Data Names: rkey, forex, catg, grp, WH01

Breaks: 1 grp

Page Breaks: 1

Totals: 1

Verb: list

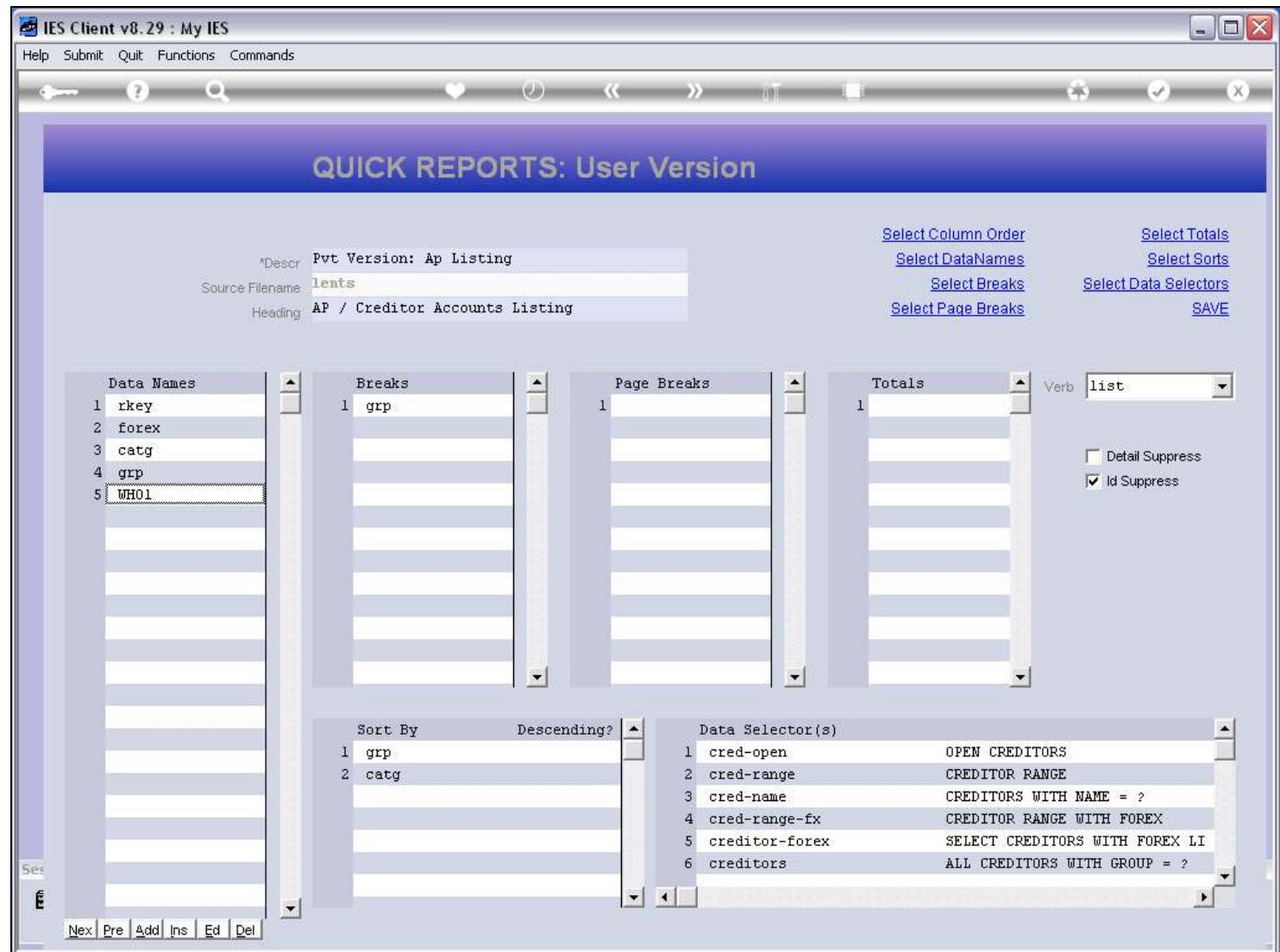
Detail Suppress Id Suppress

Sort By: Descending?
1 grp
2 catg

Data Selector(s):
1 cred-open OPEN CREDITORS
2 cred-range CREDITOR RANGE
3 cred-name CREDITORS WITH NAME = ?
4 cred-range-fx CREDITOR RANGE WITH FOREX
5 creditor-forex SELECT CREDITORS WITH FOREX LI
6 creditors ALL CREDITORS WITH GROUP = ?

Slide notes

Slide 11 - Slide 11



Slide notes

Slide 12 - Slide 12

IES REPORTS AND QUERIES: - User Instructions

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)

Report Version user version: Pvt Version: Ap Listing

2: - CHOOSE SETTINGS

Format report
 OutPut FILE
 File Type txt text file
 Template 04: Infolab
 Report Header AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)
 choose from 6 data selectors
 Data Selector cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority normal
 Despatch By E-Mail Mail Drive *

Mail To
 Mail Title Creditor Listing (name and code only)
 Message Body report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

| Selection Tip | My Choice |
|---------------|-----------|
| 1 Group No = | [] |
| | |
| | |
| | |
| | |
| | |
| | |

[Next](#) [Pre](#) [Add](#) [Ins](#) [Ed](#) [Del](#)

6: - Record Select:

OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

Slide 13 - Slide 13

IES REPORTS AND QUERIES: - User Instructions

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)

Report Version user version: Pvt Version: Ap Listing

2: - CHOOSE SETTINGS

Format report
 OutPut FILE
 File Type txt text file
 Template 04: Infolab
 Report Header AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)
 choose from 6 data selectors
 Data Selector cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority normal
 Despatch By E-Mail Mail Drive *

Mail To
 Mail Title Creditor Listing (name and code only)
 Message Body report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

| Selection Tip | My Choice |
|---------------|-----------|
| 1 Group No = | [] |
| | |
| | |
| | |
| | |
| | |
| | |

[Next](#) [Pre](#) [Add](#) [Ins](#) [Ed](#) [Del](#)

6: - Record Select:

OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes