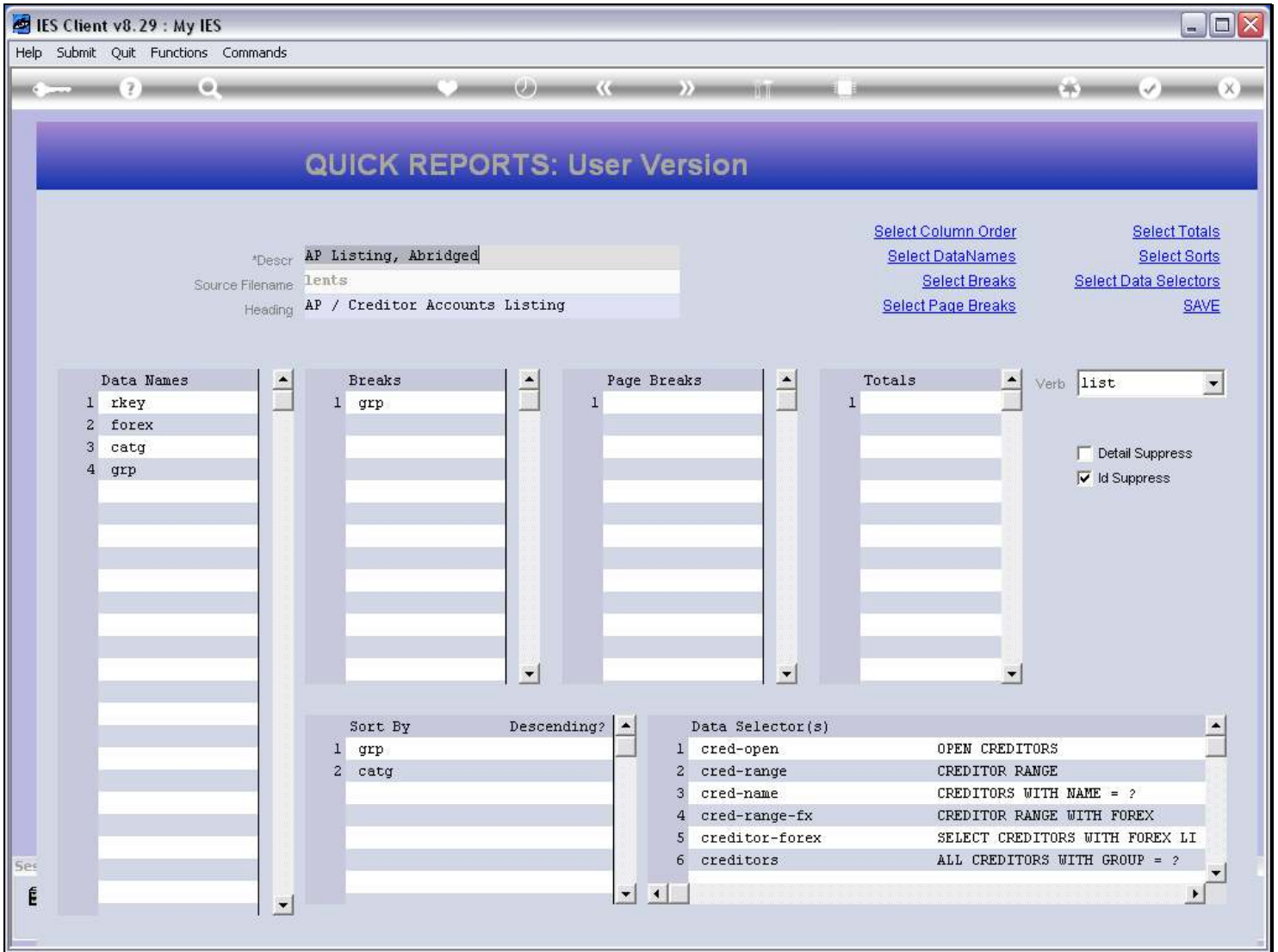


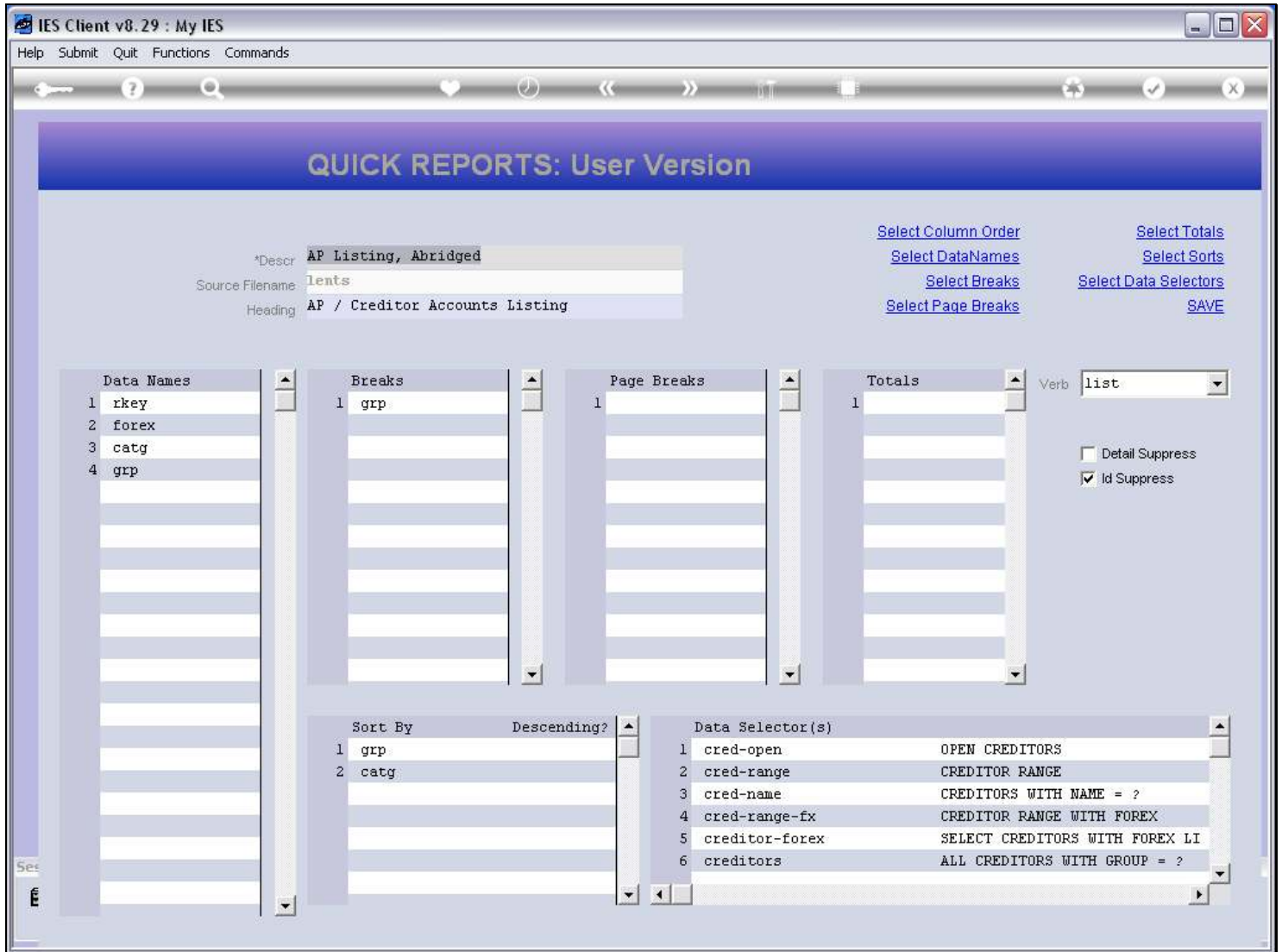
Slide 1 - Slide 1



Slide notes

This is a User Version of a Report being edited.

Slide 2 - Slide 2



Slide notes

We want to show the Description field, which is the Name of this version on the lookups. It is usual to change this name from the System Version to some other Name so that it is easier to recognize what each User Version may offer differently to the System Version.

Slide 3 - Slide 3

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

QUICK REPORTS: User Version

*Descr AP Listing, Abridged
Source Filename lents
Heading AP / Creditor Accounts Listing

Select Column Order
Select DataNames
Select Breaks
Select Page Breaks
Select Totals
Select Sorts
Select Data Selectors
SAVE

Data Names	Breaks	Page Breaks	Totals
1 rkey	1 grp	1	1
2 forex			
3 catg			
4 grp			

Verb list

Detail Suppress
 Id Suppress

Sort By	Descending?
1 grp	
2 catg	

Data Selector(s)	
1 cred-open	OPEN CREDITORS
2 cred-range	CREDITOR RANGE
3 cred-name	CREDITORS WITH NAME = ?
4 cred-range-fx	CREDITOR RANGE WITH FOREX
5 creditor-forex	SELECT CREDITORS WITH FOREX LI
6 creditors	ALL CREDITORS WITH GROUP = ?

Slide notes

Slide 4 - Slide 4

IES Client v8.29 : My IES
 Help Submit Quit Functions Commands

IES REPORTS AND QUERIES: - User Instructions

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)
 Report Version: user version: AP Listing, Abridged

2: - CHOOSE SETTINGS
 Format: report
 OutPut: FILE
 File Type: txt text file
 Template: 04: Infolab
 Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)
 choose from 6 data selectors
 Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal
 Despatch By E-Mail Mail Drive *
 Mail To:
 Mail Title: Creditor Listing (name and code only)
 Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

Selection Tip	My Choice
1 Group No =	[]

Nex Pre Add Ins Ed Del

6: - Record Select:
 OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

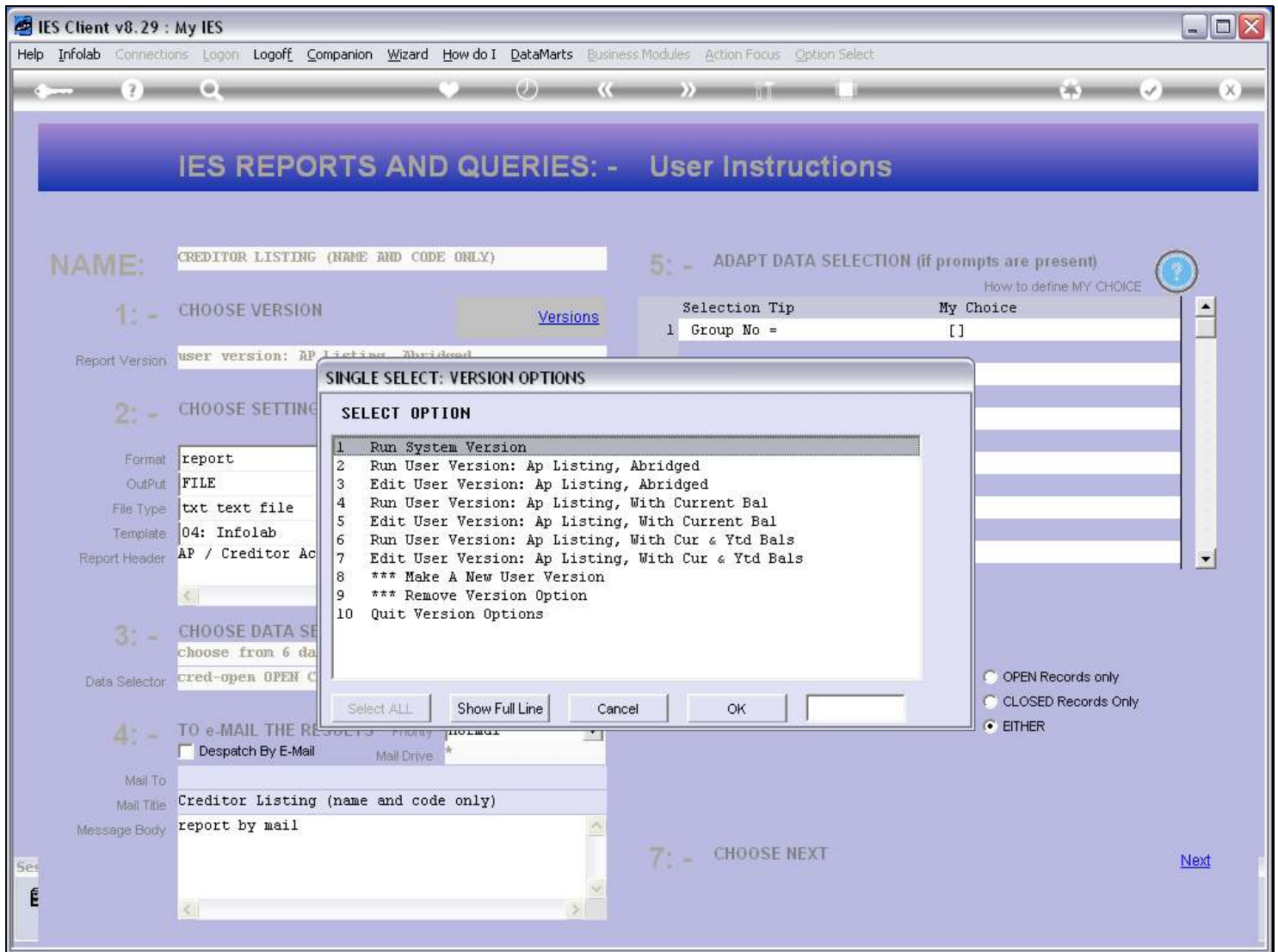
Slide 5 - Slide 5

The screenshot shows the IES Client v8.29: My IES interface. The title bar includes 'Help', 'Submit', 'Quit', 'Functions', and 'Commands'. The main content area is titled 'IES REPORTS AND QUERIES: - User Instructions' and contains the following steps:

- NAME:** CREDITOR LISTING (NAME AND CODE ONLY)
- 1: - CHOOSE VERSION** (with a [Versions](#) link). Report Version: user version: AP Listing, Abridged
- 2: - CHOOSE SETTINGS**. Format: report, OutPut: FILE, File Type: txt text file, Template: 04: Infolab, Report Header: AP / Creditor Accounts Listing
- 3: - CHOOSE DATA SELECTOR** (with a [Change Selector](#) link). Data Selector: cred-open OPEN CREDITORS
- 4: - TO e-MAIL THE RESULTS** (with a [Priority](#) dropdown set to normal). Despatch By E-Mail, Mail Drive: *. Mail To: [empty], Mail Title: Creditor Listing (name and code only), Message Body: report by mail
- 5: - ADAPT DATA SELECTION (if prompts are present)** (with a [How to define MY CHOICE](#) link). A table is shown with columns 'Selection Tip' and 'My Choice'. Row 1: Group No = []. Below the table are buttons: Nex, Pre, Add, Ins, Ed, Del.
- 6: - Record Select:** OPEN Records only, CLOSED Records Only, EITHER
- 7: - CHOOSE NEXT** (with a [Next](#) link)

Slide notes

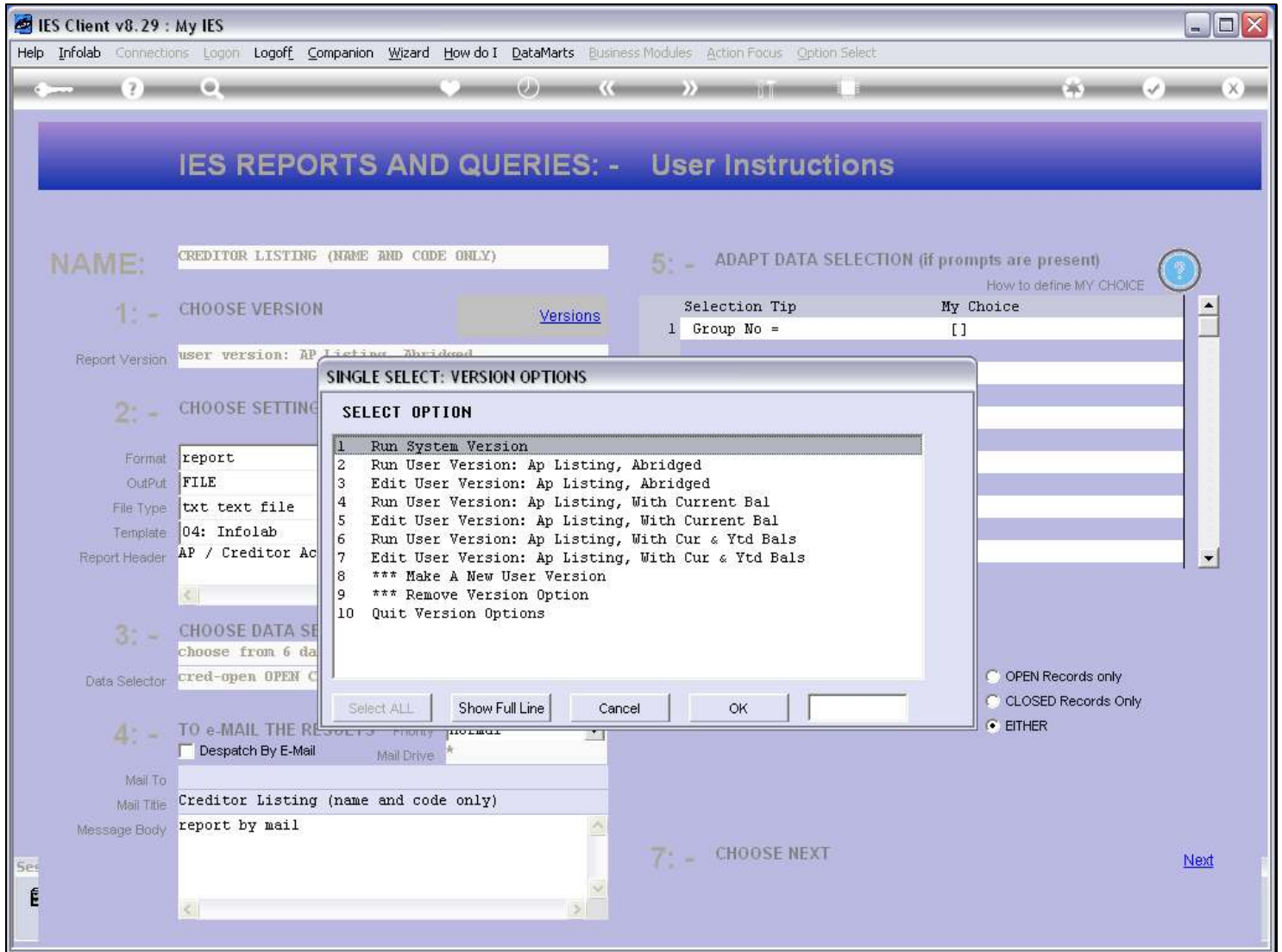
Slide 6 - Slide 6



Slide notes

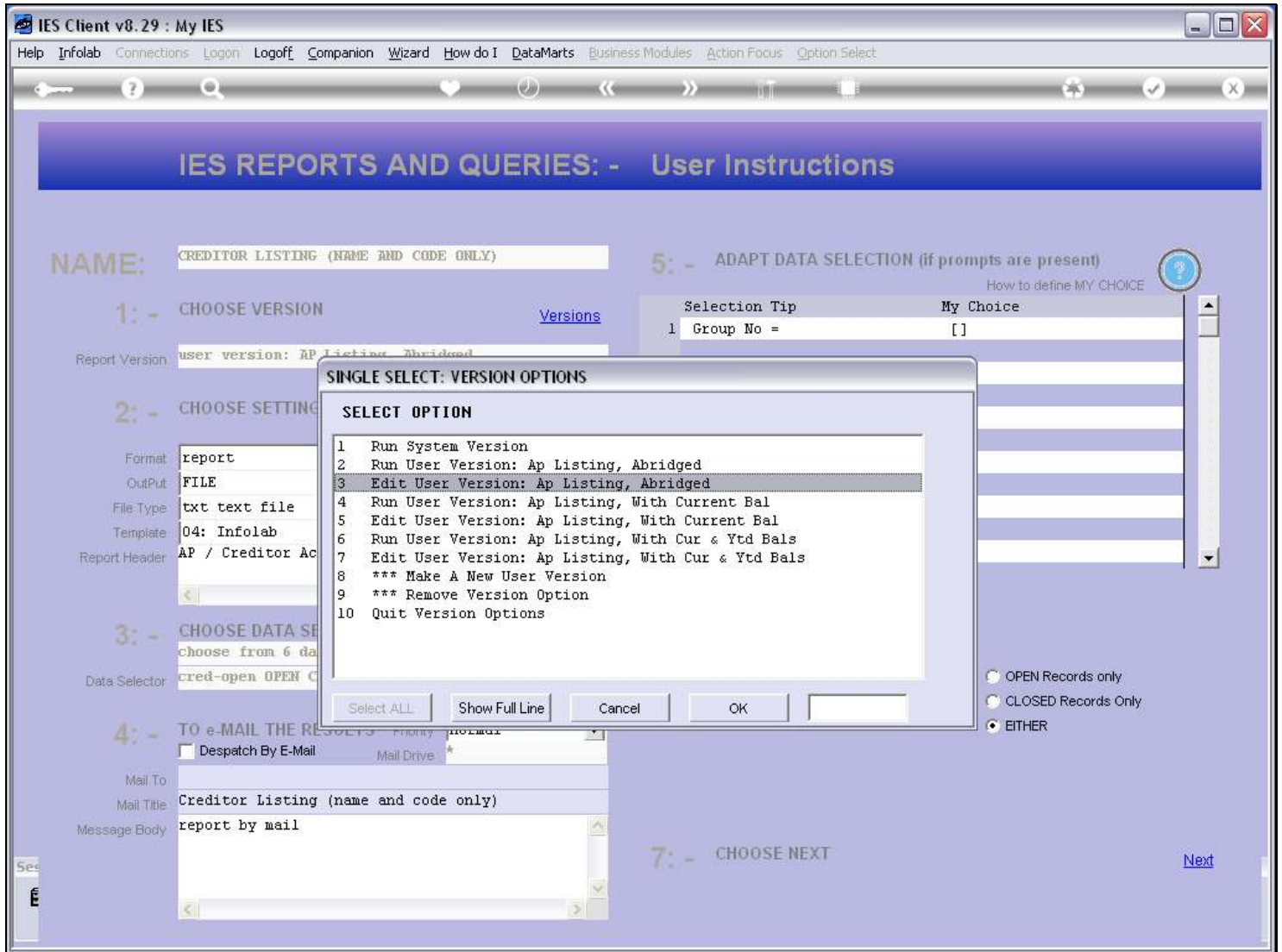
When we look at the User Version to make a different choice, then we would want to see Names that we can distinguish easily the one from the other.

Slide 7 - Slide 7



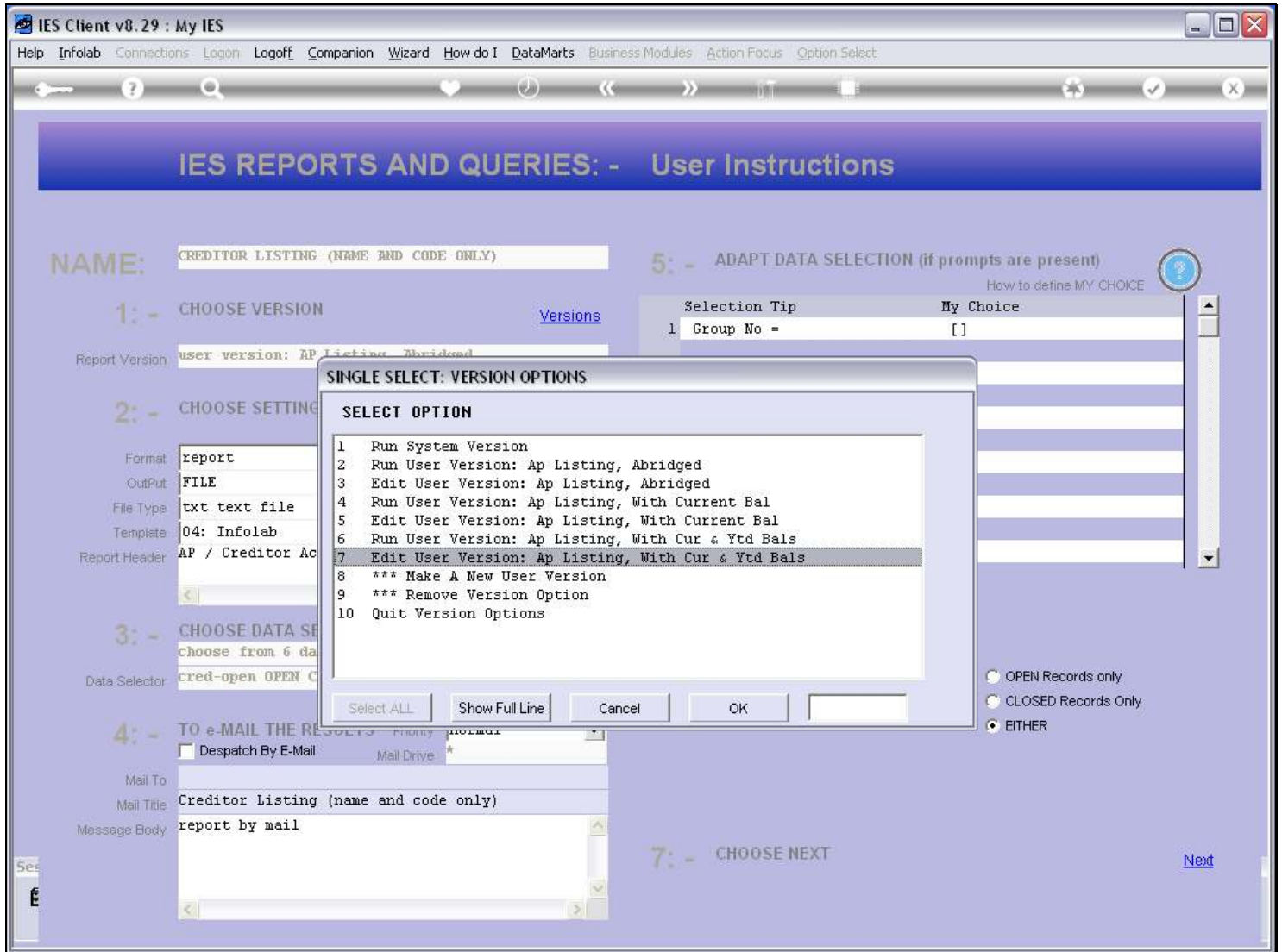
Slide notes

Slide 8 - Slide 8



Slide notes

Slide 10 - Slide 10



Slide notes

Slide 11 - Slide 11

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

IES REPORTS AND QUERIES: - User Instructions

NAME: CREDITOR LISTING (NAME AND CODE ONLY)

1: - CHOOSE VERSION [Versions](#)

Report Version: user version: AP Listing, Abridged

2: - CHOOSE SETTINGS

Format: report
 OutPut: FILE
 File Type: txt text file
 Template: 04: Infolab
 Report Header: AP / Creditor Accounts Listing

3: - CHOOSE DATA SELECTOR [Change Selector](#)

choose from 6 data selectors
 Data Selector: cred-open OPEN CREDITORS

4: - TO e-MAIL THE RESULTS Priority: normal

Despatch By E-Mail Mail Drive *

Mail To:
 Mail Title: Creditor Listing (name and code only)
 Message Body: report by mail

5: - ADAPT DATA SELECTION (if prompts are present) [How to define MY CHOICE](#)

Selection Tip	My Choice
1 Group No =	[]

Nex Pre Add Ins Ed Del

6: - Record Select:

OPEN Records only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide notes

So the Name is for recognition, and does not impact on the Report Heading, which is a different Field.