Slide 1 - Slide 1

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Gummy Hoops In	ic.							
20-22-44 09 8	HG 2010 page 1							
20.20.44 00 2	too toto page ii							
AP / Creditor	Accounts Listing							
Кеу	Name	Group	Category	Actual YTD	Forex.			
C00019	Klaus Donohoe	[a] Any	[INS] Insurance	0.00	LOCAL			
C00018	lst National Insurance	[a] Any	[ins] Insurance	-4,395.69	\$			
C00017	lst National Insurance	[a] Any	[INS] Insurance	-1,139.49	LOCAL			
			[INS] Insurance	-5,535.18				
-00001	Acred C Withmal	[] = 6]	(nel Wetter AD Creditors	-4 496 17	LOCAL			
200001	Aanad a withwai	[del]	<pre>**</pre>	-4,456.17	LOCAL			
			[mc] Matter AP Creditors	-4,496.17				
C00021B	Lessor	[a] Any	[pma] Property Management	-47,249.60	LOCAL			
C00021	Lessor	[a] Any	[pma] Property Management	0.00	LOCAL			
C00022	Manuel Pochachos	[L] LOCAL	[PMA] Property Management **	0.00	LOCAL			
			[PMA] Property Management	-47,249.60				
C00004	GST Receiver	[1]	[tc] Trade AP Creditors	0.00	LOCAL			
kma1000	Kalapagodo	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
cent01	Century Graphics Artwork	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
cent	Century Graphics	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
c9001	N. Creditor Co	[a] Any	[tc] Trade AP Creditors	0.00	\$			
c9000	N. One Time Vendors	[a] Any	[tc] Trade AP Creditors	0.00	\$			
c5000	SUPPLY CO	[a] Any	[tc] Trade AP Creditors	79.38	LOCAL			
C00020	Fabric Supplies Inc	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
C00016	Supplier COOOl6	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
C00015	Supplier COOOl5	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
c00014	Hoskins Inc.	[a] Any	[tc] Trade AP Creditors	0.00	\$			
C00013	Supplier 13th St	[a] Any	[tc] Trade AP Creditors	-0.02	\$			
c00008	Load Haulers Inc	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
C00007	Perfect Haulage Inc	[a] Any	[tc] Trade AP Creditors	-11,027.92	LOCAL			
200005	SD Spares	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
1000	World Specs	a Any	[tc] Trade AP Creditors	-3,067.10	ş			
CZ575	u. ABU Shoe to	[def]	[tc] Irade AP Creditors	0.00	LUCAL			
00024	Noody Partners	[del]	[tc] Irade AP treditors	0.00	۶ •			
~00023	Boody Brotners		[tc] Irade AP treditors	0.00	P TOCAT			
C00005	ABC SHOE CO		[tc] Irade AP creditors	0.00	LOCAL			
C00002P	Azure bush	[def]	[tc] Trade AP Creditors	222 70	\$ POCKP			
c00002B	ABC Stationery	[def]	[tc] Trade AP Creditors	-19 904 40	r s			
c00011	Norld Specs	[K]	[tc] Trade MP Creditors	-110 00	т \$			
C00012	Commercial Suppliers Inc	[L] LOCAL	[tc] Trade AP Creditors	110.00	LOCAL			
c00010	Match Makers Inc	[1] LOCAL	[tc] Trade AP Creditors	0.00	LOCAL			

Slide notes

Here we have a Report output that lists Creditor Account Balances, by Category. The result is sorted by Category, and we have a sub total at the end of each Category.

Slide 2 - Slide 2

His Eds Format Wew Help Omany Hoops Inc. 20:23:44 00 AUG 2010 page 1 AF / Creditor Accounts Listing Kay	🕒 Q155617342	24A.TXT - Notepad				-			
Camay Hoops Inc. 20:22:44 08 AUG 2010 page 1 AP / Creditor Accounts Listing Name Group. C00019 Ist Mational Insurance [a] Any [INS] Insurance	File Edit Format	View Help							
20:23:44 08 AUG 2010 page 1 AP / Creditor Accounts Listing Kay / Creditor Accounts Listing C00013 Klass Donohoe (a) Any (LHS] Insurance 0.0.0 LOCAL C00017 Is Mational Insurance (a) Any (LHS] Insurance -1,133.45 \$ C00017 Is Mational Insurance (a) Any (LHS] Insurance -1,133.45 \$ C00001 Aanad 4 Withwal (def) (Le) Matter AP Creditors -4,496.17 C000011 Aanad 4 Withwal (def) (Le) Matter AP Creditors -4,496.17 C000021 Lessor (a) Any (pag) Property Manageant -0.00 LOCAL C000021 Lessor (a) Any (pag) Property Manageant -0.00 LOCAL C000021 Lessor (a) Any (te) Trade AP Creditors -0.00 LOCAL C000021 Gentury Graphics Attwork (a) Any (te) Trade AP Creditors 0.00 LOCAL C00004 GST Beceiver (1) C00005 Gentury Graphics Attwork (a) Any (te) Trade AP Creditors 0.00 LOCAL C00004 GST Beceiver (a) Any (te) Trade AP Creditors 0.00 LOCAL C00005 Gentury Graphics (a) Any (te) Trade AP Creditors 0.00 LOCAL C00006 GST Beceiver (a) Any (te) Trade AP Creditors 0.00 LOCAL C00001 N. Creditor Co (a) Any (te) Trade AP Creditors 0.00 LOCAL C00001 N. Creditor Co (a) Any (te) Trade AP Creditors 0.00 LOCAL C00001 N. Creditor Co (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a) Any (te) Trade AP Creditors 0.00 LOCAL C0000 SUPPLY CO (a)	Gummy Hoops Ir	Cummy Hoops Inc.							
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Rey. Name. Group. Category. Actual YD Pores. 000019 Klaus Donchoe [a] Any [INF] Insurance 0.00 LOCAL 000017 1st National Insurance [a] Any [INF] Insurance -4.35.69 # 000017 1st National Insurance [a] Any [INF] Insurance -4.35.69 # 00001 Aanad 4 Withwal [def] [a] Any [INF] Insurance -4.35.51.18	AP / Creditor	Accounts Listing							
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Slide 3 - Slide 3

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AP / Creditor	Accounts Listing							
Key	Name Klaus Donohoe	Group	Category	Actual YTD 0 00	Forex. LOCAL			
C00018	lst National Insurance	[a] Any	[ins] Insurance	-4,395.69	\$			
C00017	lst National Insurance	[a] Any	[INS] Insurance	-1,139.49	LOCAL			
			**					
			[INS] Insurance	-5,535.18				
c00001	Aanad & Withwal	[def]	[mc] Matter AP Creditors **	-4,496.17	LOCAL			
			[mc] Matter AP Creditors	-4,496.17				
C00021B	Lessor	[a] Any	[pma] Property Management	-47,249.60	LOCAL			
C00021	Lessor	[a] Any	[pma] Property Management	0.00	LOCAL			
C00022	Manuel Pochachos	[L] LOCAL	[PMA] Property Management **	0.00	LOCAL			
			[PMA] Property Management	-47,249.60				
C00004	GST Receiver	[1]	[tc] Trade AP Creditors	0.00	LOCAL			
kmal000	Kalapagodo	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
cent01	Century Graphics Artwork	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
cent	Century Graphics	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
c9001	N. Creditor Co	[a] Any	[tc] Trade AP Creditors	0.00	\$			
c9000	N. One Time Vendors	[a] Any	[tc] Trade AP Creditors	0.00	\$			
c5000	SUPPLY CO	[a] Any	[tc] Trade AP Creditors	79.38	LOCAL			
C00020	Fabric Supplies Inc	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
C00016	Supplier COOOl6	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
C00015	Supplier CO0015	[a] Any	[tc] Trade AP Creditors	0.00	LOCAL			
c00014	Hoskins Inc.	[a] Any	[tc] Trade AP Creditors	0.00	\$			
C00013	Supplier 13th St	[a] Any	[tc] Trade AP Creditors	-0.02	ş • • • • • •			
200008	Load Haulers Inc	[a] Any	[tc] Trade AP Creditors	0.00	LUCAL			
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C00005	ABC SHOE CO	[def]	[tc] Trade AP Creditors	0.00	LOCAL			
C00002B	ABC Stationery	[def]	[tc] Trade AP Creditors	323 70	Ś			
c00002	ABC Stationery	(def)	[tc] Trade AP Creditors	-18 804 40	r Ś			
c00011	World Specs	[K]	[tc] Trade AP Creditors	-110 00	ŝ			
C00012	Commercial Suppliers Inc	[L] LOCAL	[tc] Trade AP Creditors	0.00	LOCAL			
c00010	Match Makers Inc	[1] LOCAL	[tc] Trade AP Creditors	0.00	LOCAL			

Slide notes

We call this a Detail Report, i.e. it includes details of the various Accounts.

Slide 4 - Slide 4



Slide 5 - Slide 5

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Slide notes

Now notice what we are going to do to the Report. We will switch on the 'Detail Suppress' option, and that will turn the Report into a Summary rather than a Detail Report.

Slide 6 - Slide 6



Slide 7 - Slide 7

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2: -	CHOOSE SETTINGS		
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		CHOOSE DATA SELECTOR choose from 3 data selectors	nange Selector			
C)ata Selecto	r cred-all ALL CREDITORS		6: Record	OPEN R	ecords only
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Me	essage Bod	y report by mail	<u>^</u>	ensoer wex	T	(40) - 57
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AP / Crediton	r Accounts Listing						
Key C00017 c00001 C00022 c00003	Name lst National Insurance Aanad & Withwal Manuel Pochachos Wonder Bars	Group [a] Any [def] [L] LOCAL [mp] Medical Patients	Category [INS] Insurance [mc] Matter AP Creditors [PMA] Property Management [tc] Trade AP Creditors	Actual YTD -5,535.18 -4,496.17 -47,249.60 -20,444.36 -77,725.31	Forex. LOCAL : LOCAL : LOCAL : EUR		
34 record(s)	listed						
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Slide notes

And now we do not see the Account Details. Instead, we see just 1 line for each Category, and with the total for that Category. This is now a Summary Report.

Slide 10 - Slide 10

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AP / Creditor A	Accounts Listing					
Key I C00017 2 c00001 3 C00022 1 c00003 1	Name lst National Insurance Aanad & Withwal Manuel Pochachos Wonder Bars	Group [a] Any [def] [L] LOCAL [mp] Medical Patients	Category [INS] Insurance [mc] Matter AP Creditors [PMA] Property Management [tc] Trade AP Creditors	Actual YTD -5,535.18 -4,496.17 -47,249.60 -20,444.36 -77,725.31	Forex. LOCAL : LOCAL : LOCAL : EUR	
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Slide 11 - Slide 11

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AP / Crediton	Accounts Listing						
Key C00017 c00001 C00022 c00003	Name. lst National Insurance Aanad & Withwal Manuel Pochachos Wonder Bars	Group [a] Any [def] [L] LOCAL [mp] Medical Patients	Category [INS] Insurance [mc] Matter AP Creditors [PMA] Property Management [tc] Trade AP Creditors	Actual YTD -5,535.18 -4,496.17 -47,249.60 -20,444.36 -77,725.31	Forex. LOCAL : LOCAL : LOCAL : EUR		
34 record(s)	listed						