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Gummy Hoops Inc.

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 AP / Creditor Accounts Listing


Key.........    Name.....................    Group.................    Category....................    ............Actual YTD    Forex.
C00019          Klaus Donohoe                [a] Any                   [INS] Insurance                            0.00      LOCAL
C00018          1st National Insurance       [a] Any                   [ins] Insurance                       -4,395.69      $
C00017          1st National Insurance       [a] Any                   [INS] Insurance                       -1,139.49      LOCAL
                                                                       **                            ----------------------
                                                                       [INS] Insurance                       -5,535.18


c00001          Aanad & Withwal              [def]                     [mc] Matter AP Creditors             -4,496.17      LOCAL
                                                                       **                            ----------------------
                                                                       [mc] Matter AP Creditors             -4,496.17


C00021B         Lessor                       [a] Any                   [pma] Property Management           -47,249.60      LOCAL
C00021          Lessor                       [a] Any                   [pma] Property Management                  0.00      LOCAL
C00022          Manuel Pochachos             [L] LOCAL                 [PMA] Property Management                  0.00      LOCAL
                                                                       **                            ----------------------
                                                                       [PMA] Property Management           -47,249.60


C00004          GST Receiver                 [1]                       [tc] Trade AP Creditors                   0.00      LOCAL
kmal000         Kalapagodo                   [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
cent01          Century Graphics Artwork     [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
cent            Century Graphics             [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
c9001           N. Creditor Co               [a] Any                   [tc] Trade AP Creditors                   0.00      $
c9000           N. One Time Vendors          [a] Any                   [tc] Trade AP Creditors                   0.00      $
c5000           SUPPLY CO                    [a] Any                   [tc] Trade AP Creditors                  79.38      LOCAL
C00020          Fabric Supplies Inc          [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
C00016          Supplier C00016              [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
C00015          Supplier C00015              [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
c00014          Hoskins Inc.                 [a] Any                   [tc] Trade AP Creditors                   0.00      $
C00013          Supplier 13th St             [a] Any                   [tc] Trade AP Creditors                  -0.02      $
c00008          Load Haulers Inc             [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
C00007          Perfect Haulage Inc          [a] Any                   [tc] Trade AP Creditors             -11,027.92      LOCAL
c00005          SD Spares                    [a] Any                   [tc] Trade AP Creditors                   0.00      LOCAL
1000            World Specs                  [a] Any                   [tc] Trade AP Creditors              -3,067.10      $
c2575           u. ABC Shoe Co               [def]                     [tc] Trade AP Creditors                   0.00      LOCAL
C00024          Moody Partners               [def]                     [tc] Trade AP Creditors                   0.00      $
C00023          Boody Brothers               [def]                     [tc] Trade AP Creditors                   0.00      $
c00009          ABC Shoe Co                  [def]                     [tc] Trade AP Creditors                   0.00      LOCAL
C00006          Azure Bush                   [def]                     [tc] Trade AP Creditors                   0.00      LOCAL
C00002B         ABC Stationery               [def]                     [tc] Trade AP Creditors                 323.70      $
c00002          ABC Stationery               [def]                     [tc] Trade AP Creditors             -18,804.40      $
c00011          World Specs                  [K]                       [tc] Trade AP Creditors                -110.00      $
C00012          Commercial Suppliers Inc     [L] LOCAL                 [tc] Trade AP Creditors                   0.00      LOCAL
c00010          Match Makers Inc             [1] LOCAL                 [tc] Trade AP Creditors                   0.00      LOCAL
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Slide notes

Here we have a Report output that lists Creditor Account Balances, by Category. The result is sorted by Category, and we have a sub total at the end of each Category.

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 AP / Creditor Accounts Listing


Key.........    Name.....................    Group...................    Category.....................    ...........Actual YTD    Forex.
C00019          Klaus Donohoe                [a] Any                     [INS] Insurance                           0.00    LOCAL
C00018          1st National Insurance       [a] Any                     [ins] Insurance                      -4,395.69    $
C00017          1st National Insurance       [a] Any                     [INS] Insurance                      -1,139.49    LOCAL
                                                                         **                                ----------------------
                                                                         [INS] Insurance                      -5,535.18


c00001          Aanad & Withwal              [def]                       [mc] Matter AP Creditors             -4,496.17    LOCAL
                                                                         **                                ----------------------
                                                                         [mc] Matter AP Creditors             -4,496.17


C00021B         Lessor                       [a] Any                     [pma] Property Management           -47,249.60    LOCAL
C00021          Lessor                       [a] Any                     [pma] Property Management                 0.00    LOCAL
C00022          Manuel Pochachos             [L] LOCAL                   [PMA] Property Management                 0.00    LOCAL
                                                                         **                                ----------------------
                                                                         [PMA] Property Management           -47,249.60


C00004          GST Receiver                 [1]                         [tc] Trade AP Creditors                  0.00    LOCAL
kmal000         Kalapagodo                   [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
cent01          Century Graphics Artwork     [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
cent            Century Graphics             [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
c9001           N. Creditor Co               [a] Any                     [tc] Trade AP Creditors                  0.00    $
c9000           N. One Time Vendors          [a] Any                     [tc] Trade AP Creditors                  0.00    $
c5000           SUPPLY CO                    [a] Any                     [tc] Trade AP Creditors                 79.38    LOCAL
C00020          Fabric Supplies Inc          [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
C00016          Supplier C00016              [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
C00015          Supplier C00015              [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
c00014          Hoskins Inc.                 [a] Any                     [tc] Trade AP Creditors                  0.00    $
C00013          Supplier 13th St             [a] Any                     [tc] Trade AP Creditors                 -0.02    $
c00008          Load Haulers Inc             [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
C00007          Perfect Haulage Inc          [a] Any                     [tc] Trade AP Creditors             -11,027.92    LOCAL
c00005          SD Spares                    [a] Any                     [tc] Trade AP Creditors                  0.00    LOCAL
1000            World Specs                  [a] Any                     [tc] Trade AP Creditors             -3,067.10    $
c2575           u. ABC Shoe Co               [def]                       [tc] Trade AP Creditors                  0.00    LOCAL
C00024          Moody Partners               [def]                       [tc] Trade AP Creditors                  0.00    $
C00023          Boody Brothers               [def]                       [tc] Trade AP Creditors                  0.00    $
c00009          ABC Shoe Co                  [def]                       [tc] Trade AP Creditors                  0.00    LOCAL
C00006          Azure Bush                   [def]                       [tc] Trade AP Creditors                  0.00    LOCAL
C00002B         ABC Stationery               [def]                       [tc] Trade AP Creditors                323.70    $
c00002          ABC Stationery               [def]                       [tc] Trade AP Creditors             -18,804.40    $
c00011          World Specs                  [K]                         [tc] Trade AP Creditors               -110.00    $
C00012          Commercial Suppliers Inc     [L] LOCAL                   [tc] Trade AP Creditors                  0.00    LOCAL
c00010          Match Makers Inc             [1] LOCAL                   [tc] Trade AP Creditors                  0.00    LOCAL
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Slide notes

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 AP / Creditor Accounts Listing


Key.........   Name........................   Group........................   Category......................   ...........Actual YTD   Forex.
C00019         Klaus Donohoe                  [a] Any                          [INS] Insurance                            0.00   LOCAL
C00018         1st National Insurance         [a] Any                          [ins] Insurance                       -4,395.69   $
C00017         1st National Insurance         [a] Any                          [INS] Insurance                       -1,139.49   LOCAL
                                                                               **                                ----------------------
                                                                               [INS] Insurance                       -5,535.18


c00001         Aanad & Withwal                [def]                            [mc] Matter AP Creditors              -4,496.17   LOCAL
                                                                               **                                ----------------------
                                                                               [mc] Matter AP Creditors              -4,496.17


C00021B        Lessor                         [a] Any                          [pma] Property Management            -47,249.60   LOCAL
C00021         Lessor                         [a] Any                          [pma] Property Management                  0.00   LOCAL
C00022         Manuel Pochachos               [L] LOCAL                        [PMA] Property Management                  0.00   LOCAL
                                                                               **                                ----------------------
                                                                               [PMA] Property Management            -47,249.60


C00004         GST Receiver                   [1]                              [tc] Trade AP Creditors                   0.00   LOCAL
kmal000        Kalapagodo                     [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
cent01         Century Graphics Artwork       [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
cent           Century Graphics               [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
c9001          N. Creditor Co                 [a] Any                          [tc] Trade AP Creditors                   0.00   $
c9000          N. One Time Vendors            [a] Any                          [tc] Trade AP Creditors                   0.00   $
c5000          SUPPLY CO                      [a] Any                          [tc] Trade AP Creditors                  79.38   LOCAL
C00020         Fabric Supplies Inc            [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
C00016         Supplier C00016                [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
C00015         Supplier C00015                [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
c00014         Hoskins Inc.                   [a] Any                          [tc] Trade AP Creditors                   0.00   $
C00013         Supplier 13th St               [a] Any                          [tc] Trade AP Creditors                  -0.02   $
c00008         Load Haulers Inc               [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
C00007         Perfect Haulage Inc            [a] Any                          [tc] Trade AP Creditors              -11,027.92   LOCAL
c00005         SD Spares                      [a] Any                          [tc] Trade AP Creditors                   0.00   LOCAL
1000           World Specs                    [a] Any                          [tc] Trade AP Creditors               -3,067.10   $
c2575          u. ABC Shoe Co                 [def]                            [tc] Trade AP Creditors                   0.00   LOCAL
C00024         Moody Partners                 [def]                            [tc] Trade AP Creditors                   0.00   $
C00023         Boody Brothers                 [def]                            [tc] Trade AP Creditors                   0.00   $
c00009         ABC Shoe Co                    [def]                            [tc] Trade AP Creditors                   0.00   LOCAL
C00006         Azure Bush                     [def]                            [tc] Trade AP Creditors                   0.00   LOCAL
C00002B        ABC Stationery                 [def]                            [tc] Trade AP Creditors                 323.70   $
c00002         ABC Stationery                 [def]                            [tc] Trade AP Creditors              -18,804.40   $
c00011         World Specs                    [K]                              [tc] Trade AP Creditors                -110.00   $
C00012         Commercial Suppliers Inc       [L] LOCAL                        [tc] Trade AP Creditors                   0.00   LOCAL
c00010         Match Makers Inc               [1] LOCAL                        [tc] Trade AP Creditors                   0.00   LOCAL
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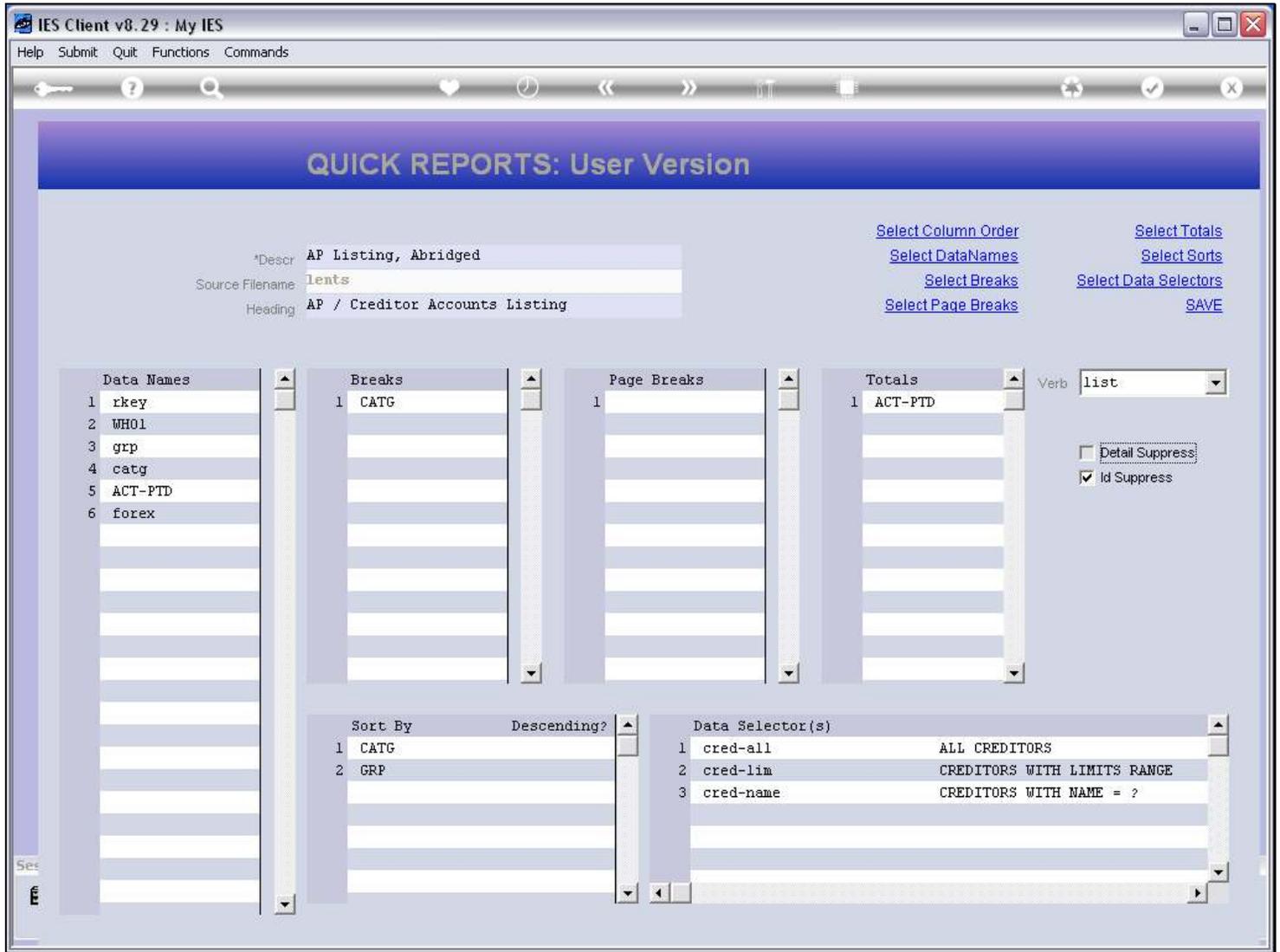
Slide notes

We call this a Detail Report, i.e. it includes details of the various Accounts.

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Slide notes

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Slide notes

Now notice what we are going to do to the Report. We will switch on the 'Detail Suppress' option, and that will turn the Report into a Summary rather than a Detail Report.

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 AP / Creditor Accounts Listing


Key.........    Name..........................    Group.........................    Category........................    ............Actual YTD   Forex.
C00017          1st National Insurance           [a] Any                          [INS] Insurance                               -5,535.18   LOCAL
c00001          Aanad & Withwal                  [def]                            [mc] Matter AP Creditors                      -4,496.17   LOCAL
C00022          Manuel Pochachos                 [L] LOCAL                        [PMA] Property Management                    -47,249.60   LOCAL
c00003          Wonder Bars                      [mp] Medical Patients            [tc] Trade AP Creditors                      -20,444.36   EUR
                                                                                                                              -77,725.31


34 record(s) listed
```

Slide notes

And now we do not see the Account Details. Instead, we see just 1 line for each Category, and with the total for that Category. This is now a Summary Report.

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 AP / Creditor Accounts Listing


Key.........    Name.........................    Group.........................    Category.......................    ............Actual YTD    Forex.
C00017          1st National Insurance           [a] Any                           [INS] Insurance                              -5,535.18    LOCAL
c00001          Aanad & Withwal                  [def]                             [mc] Matter AP Creditors                     -4,496.17    LOCAL
C00022          Manuel Pochachos                 [L] LOCAL                         [PMA] Property Management                   -47,249.60    LOCAL
c00003          Wonder Bars                      [mp] Medical Patients             [tc] Trade AP Creditors                     -20,444.36    EUR
                                                                                                                               -77,725.31


34 record(s) listed
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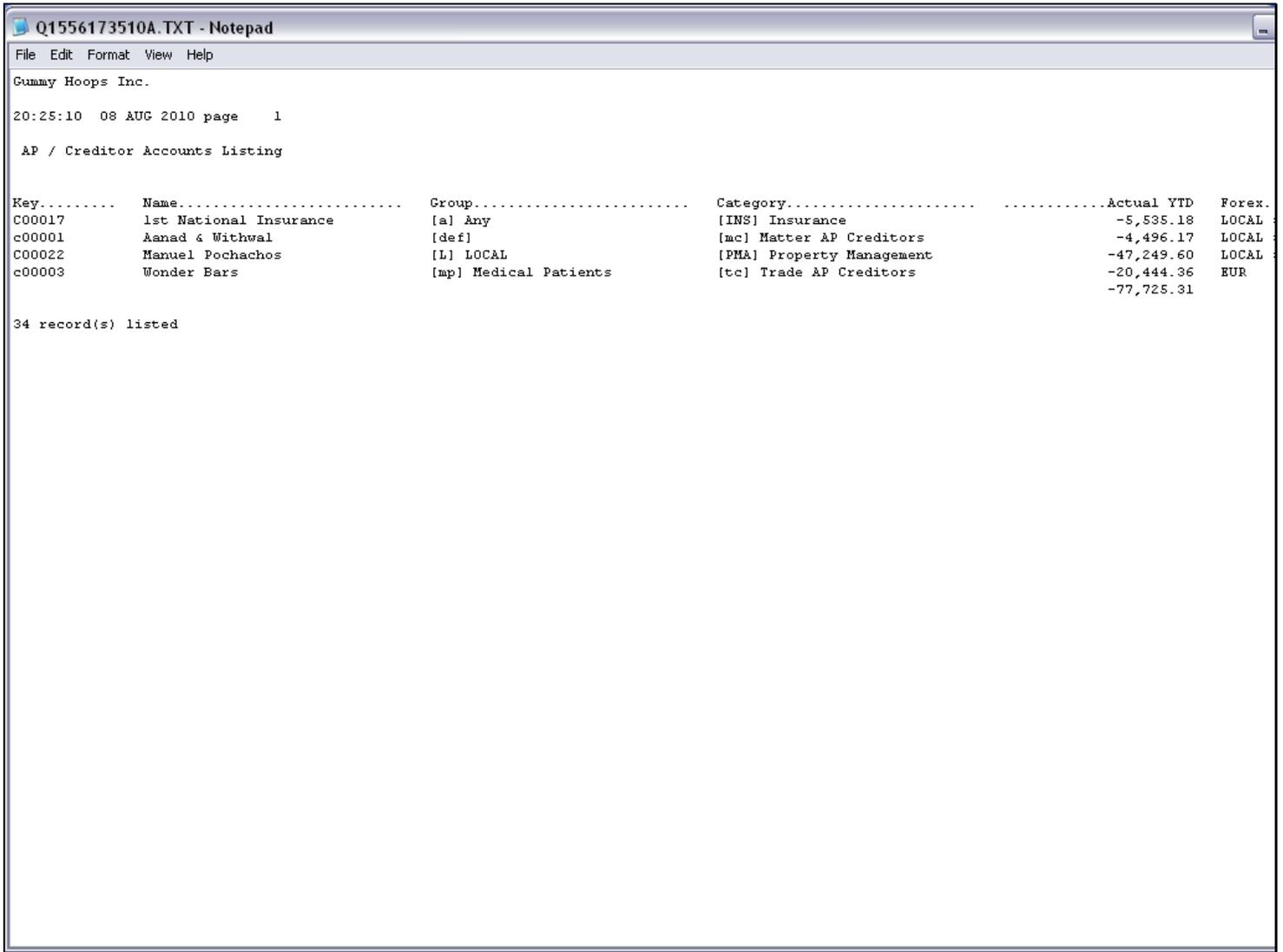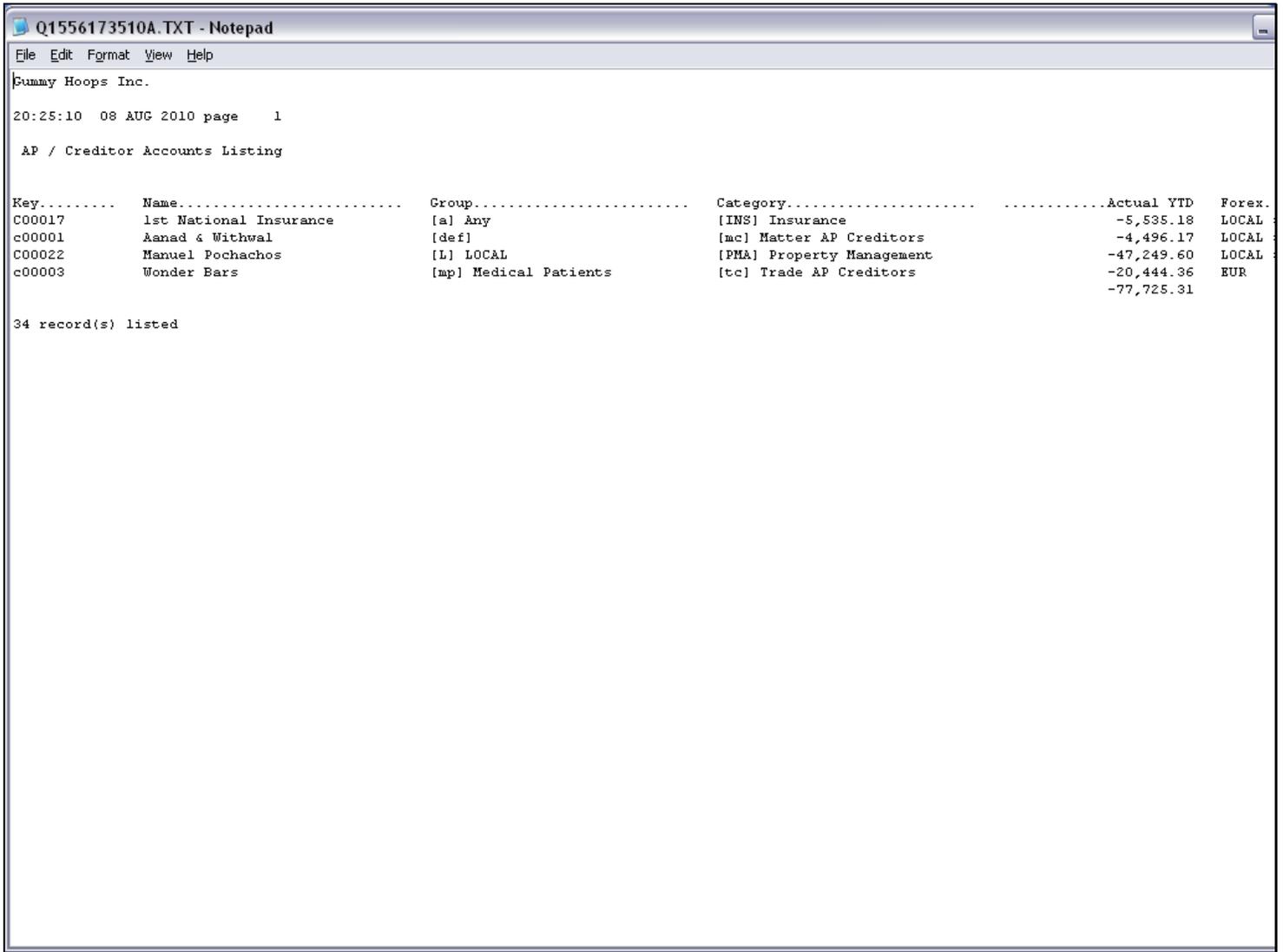
Slide notes

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Slide notes