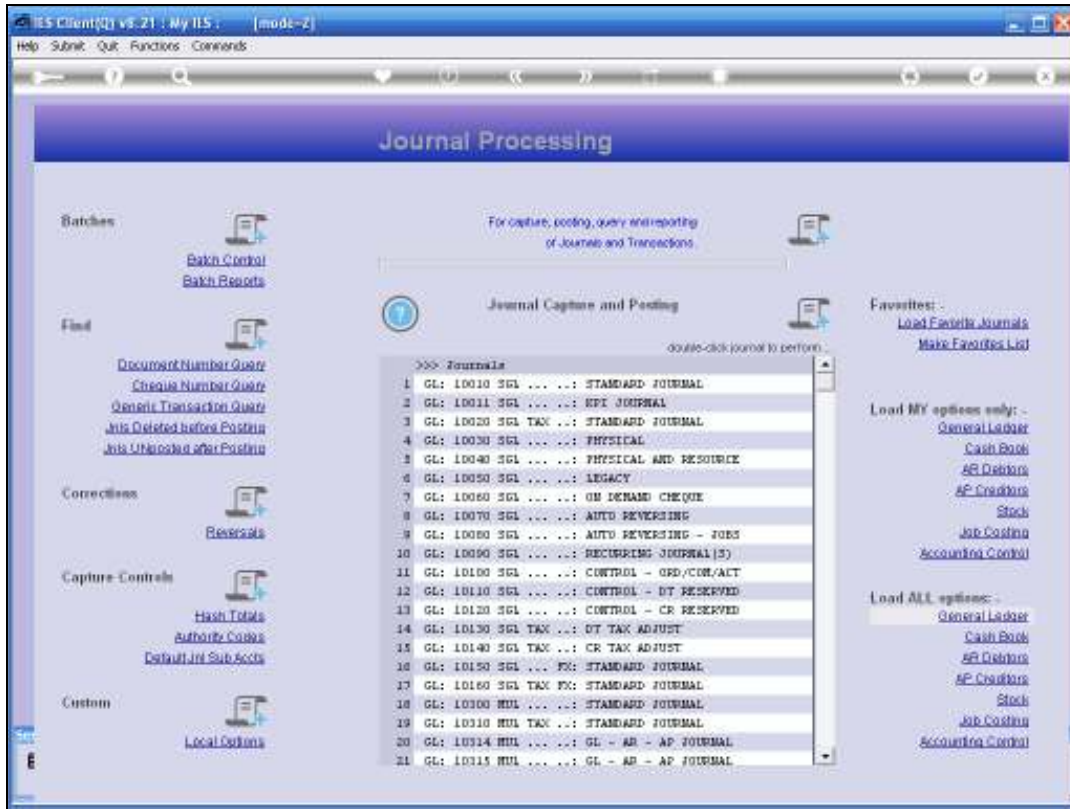Slide 1

Slide notes: We say that the core Journal Options can be performed from the Journal Menu, and that in addition, most of these Journals can also be performed from their home applications. For example, General Ledger Journals may be performed here, as well as from the General Ledger menu. Debtors Journals can also be performed from here, or from the Debtors menu.

Slide 2

Slide notes: What is important to note, is that the User does not automatically have access to all the Journal Options, but instead has access to the Journal Options specifically included on the User's Business Profile for Journals.

Slide 3

Slide notes: When Journals Options are loaded from the ALL section, then we see all the Journal types for that Category, and when it is loaded from the MY Options, then we see the specific Journal Options allowed or available for the current User.
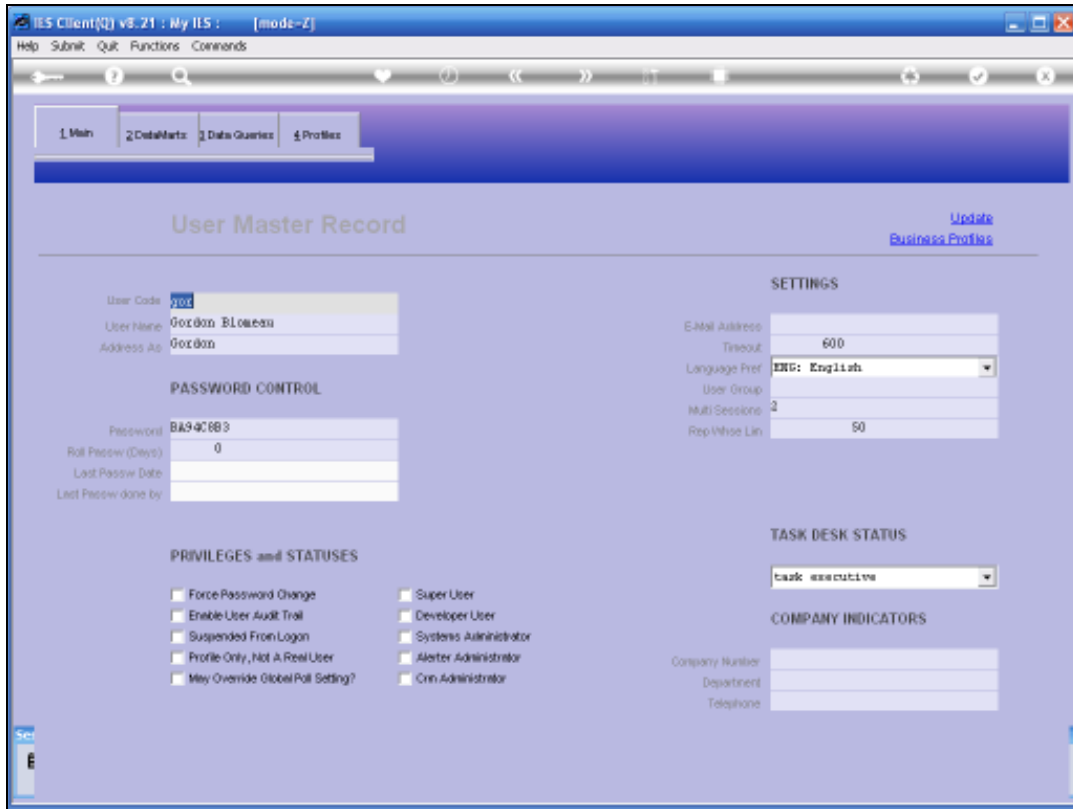
Slide 4

Slide notes: So that means that although a User may load and look at all the available Journal Options, the User can only perform the Options listed on his or her personal Journal Business Profile.
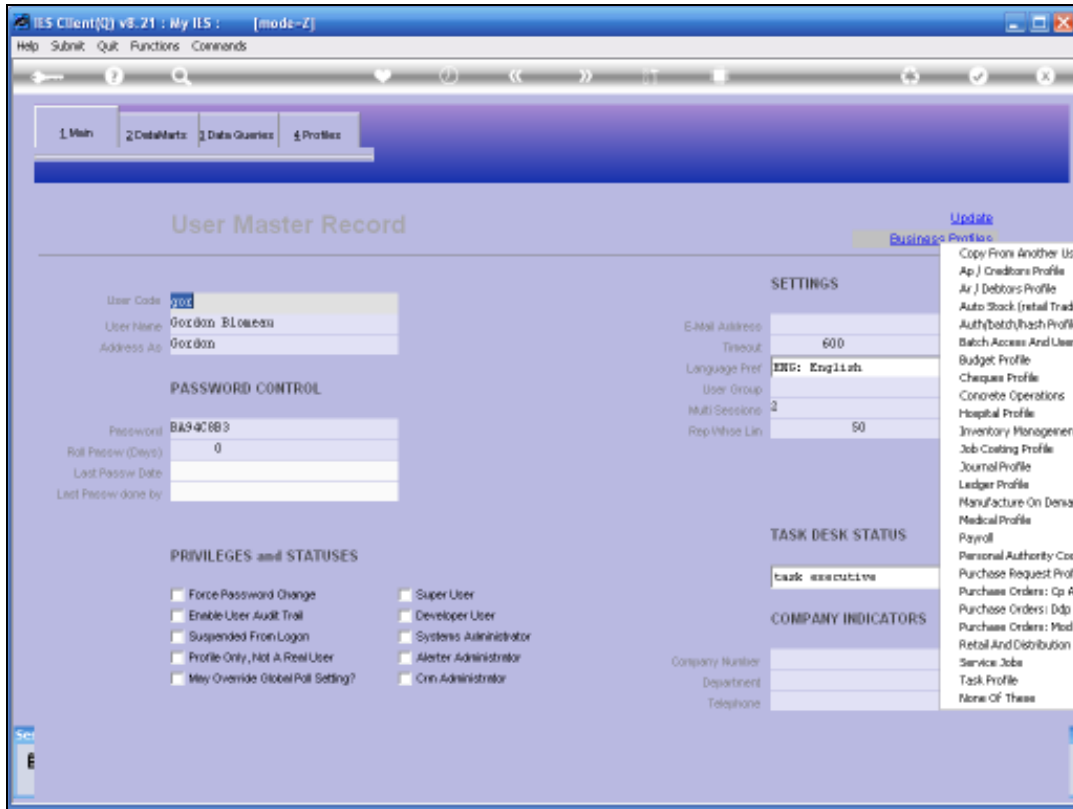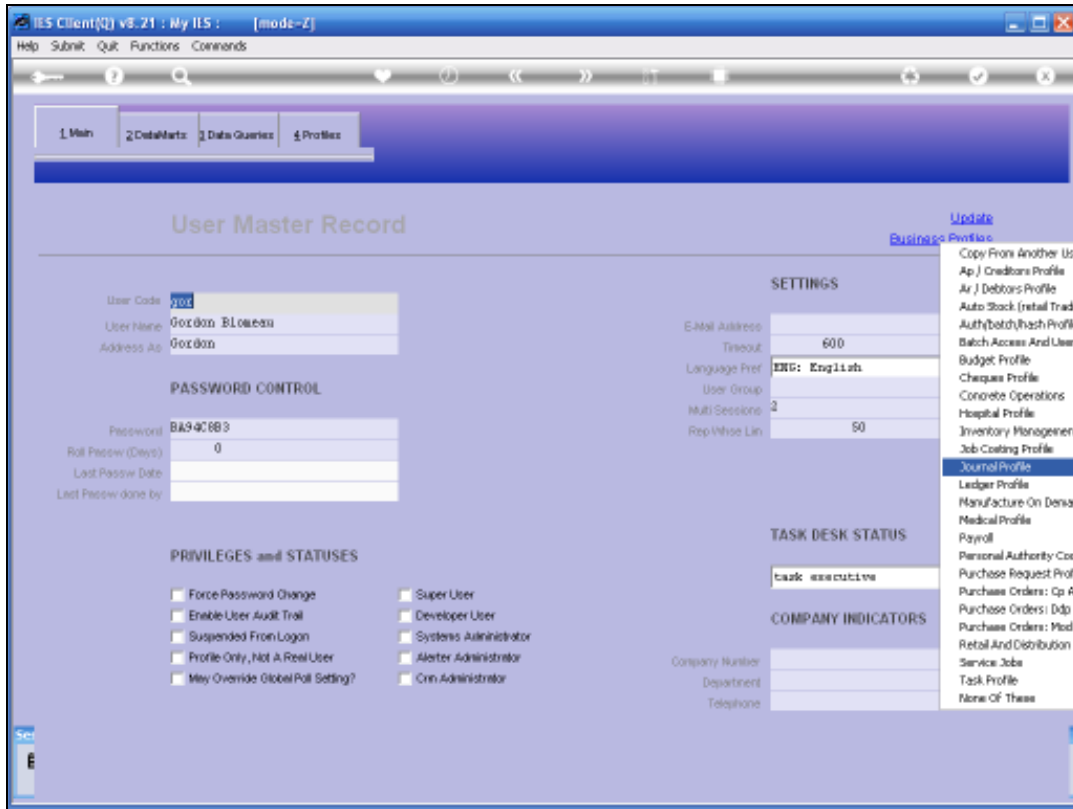
Slide 5

Slide notes:

Slide 6

Slide notes: The Journal Business Profile is discussed in the User Access tutorials, but for interest sake, we show here briefly what it is about.

Slide 7

Slide notes: From the User's master record, we can select Business Profiles and then select the Journal Profile for the User.

Slide 8
Slide notes:
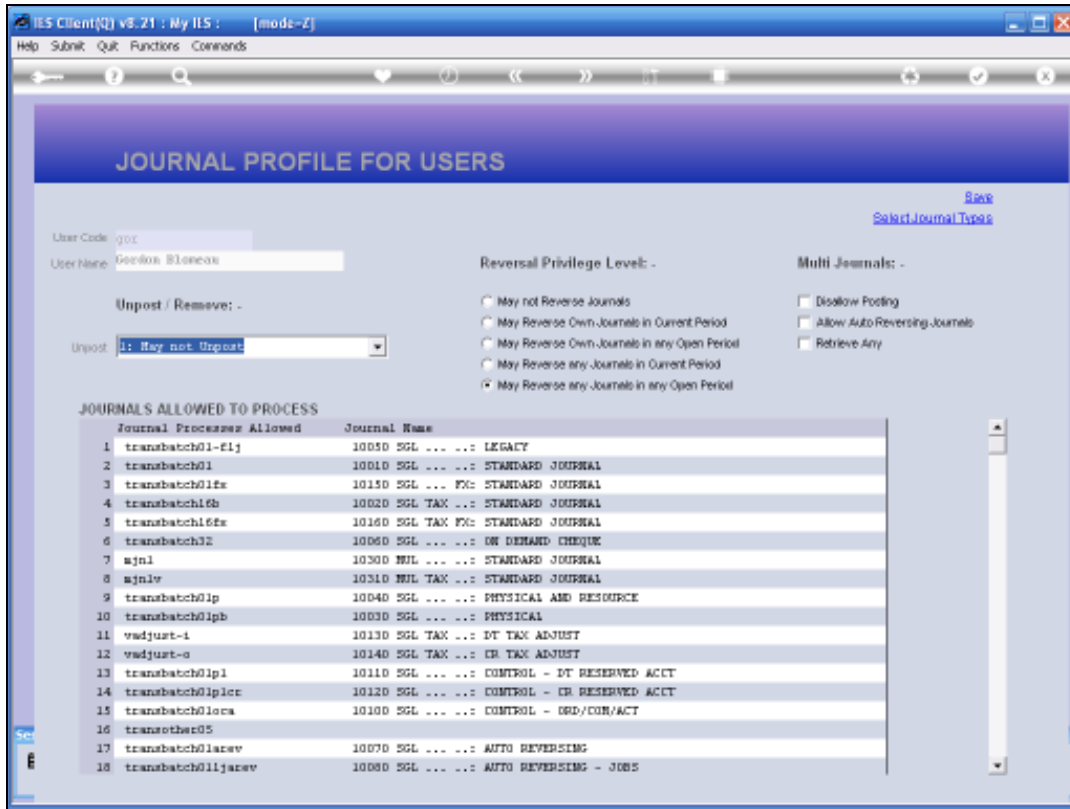
Slide 9

Slide notes: And on the Journal Profile, the Administrator can select exactly which Journal Options should appear for the selected User, and may then be performed by that User.
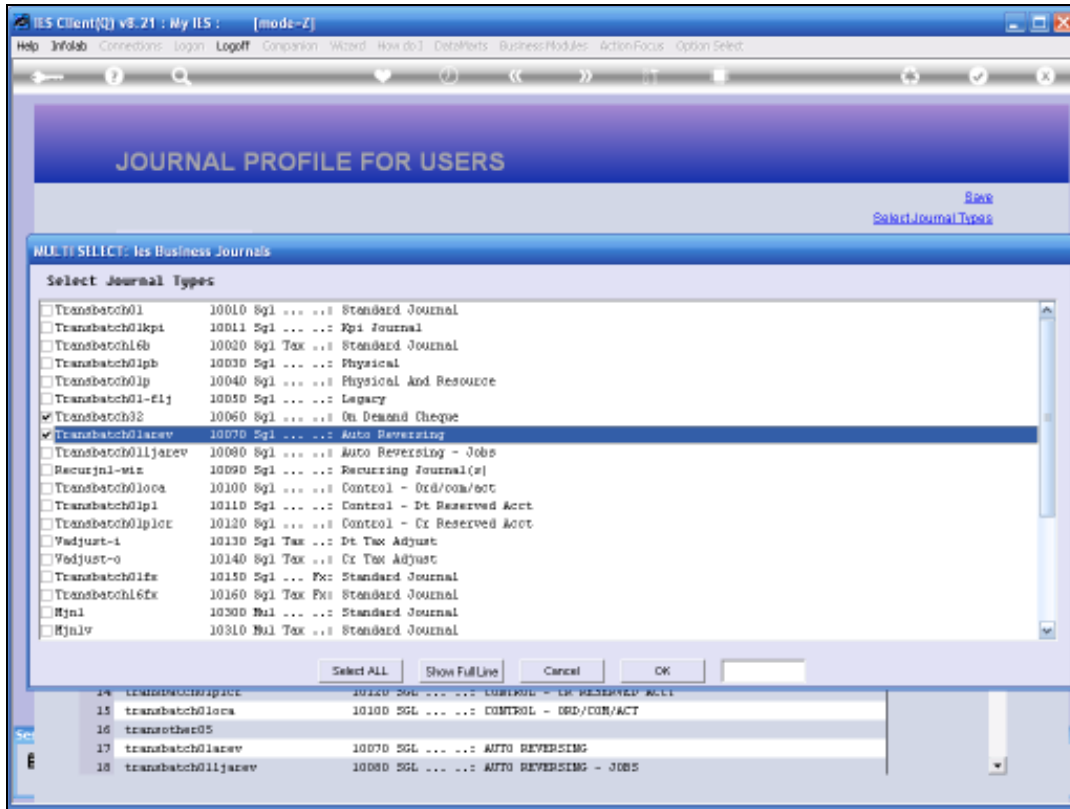
Slide 10
Slide notes:
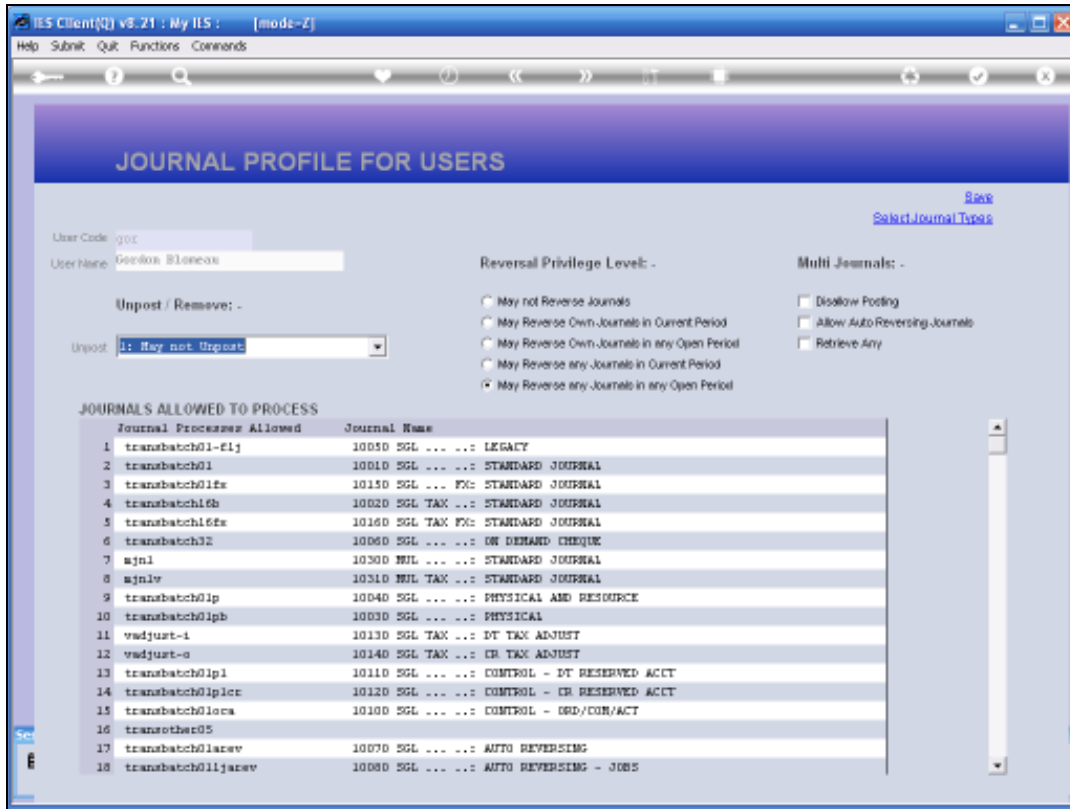
Slide 11
Slide notes:

Slide 12

Slide notes:
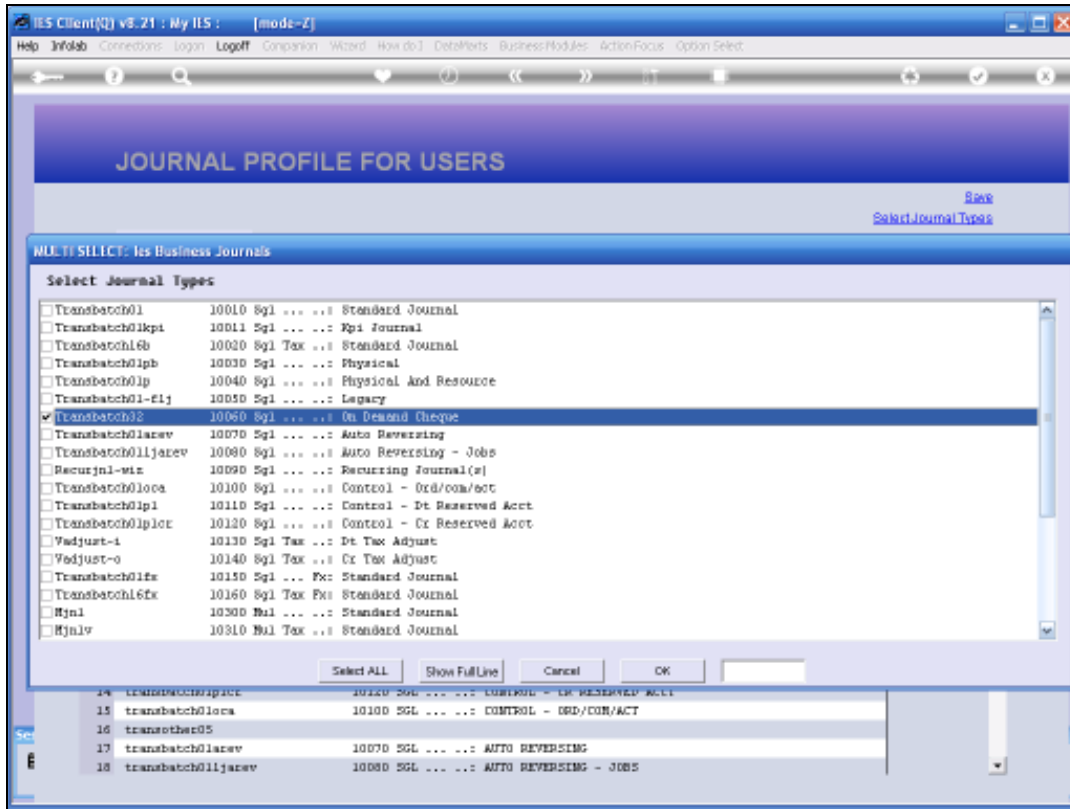
Slide 13
Slide notes:

Slide 14
Slide notes:

Slide 15

Slide notes: Therefore, the Journals that a User has access to are those Journals specifically included in the personal Journal Business Profile.