



Slide 1

Slide notes: Job Types can be defined and maintained by using the option found at File Maintenance.

The screenshot shows the 'Job Type Master' form in the IES Client v8.29. The form is titled 'Job Type Master' and has a menu bar with 'Help', 'Submit', 'Quit', 'Functions', and 'Commands'. Below the menu bar is a toolbar with various icons. The form is divided into several sections:

- Job Type Key:** A text input field.
- Transaction Status:** A dropdown menu with 'Open' selected.
- Description:** A text input field.
- Group:** A text input field.
- Report Group:** A text input field.
- Dr For Dr Ordering:** A text input field.
- Dept:** A text input field.
- Ledger Debits:** A table with one row containing the value '1'.
- Ledger Credits:** A table with one row containing the value '1'.
- Cost Types:** A table with columns 'Cost Types', 'Default Debit', and 'Default Credit'. It contains one row with the value '1'.
- Jobs within Type:** A table with one row containing the value '1'.
- Last Upd By:** A text input field.
- Last Upd:** A text input field.

The form also has 'Quit' and 'Save' buttons in the top right corner.

Slide 2

Slide notes: The Job Type sits above the Job Master in the Costing Reporting tree, and every Job must belong to a Type, which in turn must belong to a Group.

The screenshot shows the 'Job Type Master' form in the IES Client v8.29. The form has a blue header bar with the title 'Job Type Master'. Below the header, there are several input fields and tables. The 'Transaction Status' is set to 'Open'. The 'Jobs within Type' table has one row with the value '1'. The 'Ledger Debits' and 'Ledger Credits' tables each have one row with the value '1'. The 'Cost Types' table has one row with the value '1'. The 'List Upd By' and 'List Upd' fields are empty. The form is titled 'Job Type Master' and has a blue header bar. The 'Transaction Status' is set to 'Open'. The 'Jobs within Type' table has one row with the value '1'. The 'Ledger Debits' and 'Ledger Credits' tables each have one row with the value '1'. The 'Cost Types' table has one row with the value '1'. The 'List Upd By' and 'List Upd' fields are empty.

Job Type Key:

Transaction Status:

Description:

Group:

Report Group:

Dr For Dr Ordering:

Dept:

Ledger Debits

1

Ledger Credits

1

Jobs within Type

1

List Upd By:

List Upd:

Cost Types

Cost Types	Default Debit	Default Credit
1		

Slide 3
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: TRAC

Transaction Status: open

Description:

Group:

Report Group:

Dt For De Ordering:

Dept:

Ledger Debits

1

Ledger Credits

1

Cost Types

Cost Types	Default Debit	Default Credit
1		

Jobs within Type

1

Last Upd By:

Last Upd:

Sc

Slide 4
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: TRAC

Transaction Status: open

Description:

Group:

Report Group:

Dr For Dr Ordering:

Dept:

Ledger Debits:

1

Ledger Credits:

1

Cost Types:

Cost Types	Default Debit	Default Credit
1		

Jobs within Type:

1

Last Upd By:

Last Upd:

Quit Save

Slide 5

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: TRAC

Transaction Status: open

Description: Treasures

Group:

Report Group:

Dr For Dr Ordering:

Dept:

Ledger Debits:

1

Ledger Credits:

1

Jobs within Type:

1

Last Upd By:

Last Upd:

Cost Types:

Cost Types	Default Debit	Default Credit
1		

Quit Save

Slide 6

Slide notes:

The screenshot shows the 'Job Type Master' form in the IES Client v8.29. The form is titled 'Job Type Master' and has a blue header bar. Below the header, there are several input fields and tables. The 'Job Type Key' field is set to 'TRAC'. The 'Transaction Status' dropdown is set to 'open'. The 'Description' field is 'Trectores'. The 'Group' field is 'veh Vehicles'. The 'Report Group' field is empty. The 'Dt For De Ordering' field is empty. The 'Dept' field is empty. There are three tables: 'Ledger Debits', 'Ledger Credits', and 'Cost Types'. Each table has a '1' in the first column. The 'Jobs within Type' table has a '1' in the first column. The 'Last Upd By' and 'Last Upd' fields are empty. The 'Quit' and 'Save' buttons are in the top right corner.

Job Type Key: TRAC

Transaction Status: open

Description: Trectores

Group: veh Vehicles

Report Group:

Dt For De Ordering:

Dept:

Ledger Debits

1

Ledger Credits

1

Cost Types

1

Jobs within Type

1

Last Upd By:

Last Upd:

Quit Save

Slide 7

Slide notes: Once we have assigned a Key, a Name and a Group for the Type, then we have fulfilled the requirements to save the Type record.

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: TRAC

Transaction Status: open

Description: Tractors

Group: veh Vehicles

Report Group:

Dr For Dr Ordering:

Dept:

Ledger Debits

1

Ledger Credits

1

Jobs within Type

1

Cost Types

Cost Types	Default Debit	Default Credit
1		

Last Upd By:

Last Upd:

Quit Save

Slide 8

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: **LDV**

Transaction Status: **open**

Description: **LDV'S**

Group: **VEH Vehicles**

Report Group: **LDV**

Dr For Dr Ordering: **109 FLEET OPERATIONS**

Dept: **1**

Ledger Debits:

1	
---	--

Ledger Credits:

1	
---	--

Jobs within Type:

1	KPD5075 TOYOTA HILUX
2	GOPI002 TOYOTA HILUX
3	KLN0011 TOYOTA HILUX
4	MTV3327 TOYOTA HILUX
5	JZY2222 TOYOTA HILUX
6	JNM5000 TOYOTA HILUX
7	JOD004 LDV'S HAIN
8	JOD007 Job 00007
9	VEH1351 KILUX 2000, JOC301
10	VEH1352 KILUX 2000, JWG152
11	VEH1353 KILUX 2000, JOC309
12	VEH1354 KILUX 2000, VPG222
13	VEH1355 KILUX 2000, VPG213

Last Upd By: **TJH**

Last Upd: **29/11/2004**

Cost Types	Default Debit	Default Credit
1	APD Direct Ords	109-00-065 FLEET EXPENSES
2	FUE Fuel	109-00-065 FLEET EXPENSES
3	LAB Labor	109-00-065 FLEET EXPENSES
4	MAT Materials	109-00-065 FLEET EXPENSES
5	OIL Oil	109-00-065 FLEET EXPENSES

Slide 9

Slide notes: Here is an example of an existing Job Type. The system will automatically show all Jobs in this Type, and we cannot maintain that list from here. Instead it happens as we assign the Type on the Job Master record.

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: LDV

Transaction Status: open

Description: LDV'S

Group: VEH Vehicles

Report Group: LDV

Dr For Dr Ordering

Dept: 109 FLEET OPERATIONS

Ledger Debits

1

Ledger Credits

1

Jobs within Type

1	KPD5075 TOYOTA HILUX
2	GDP1002 TOYOTA HILUX
3	KLN0011 TOYOTA HILUX
4	MV3327 TOYOTA HILUX
5	JY2222 TOYOTA HILUX
6	JW5000 TOYOTA HILUX
7	J00004 LDV'S MAIN
8	J00007 Job 00007
9	VEH1351 KILUX 2000, J00301
10	VEH1352 KILUX 2000, JWG152
11	VEH1353 KILUX 2000, J00309
12	VEH1354 KILUX 2000, VY2222
13	VEH1355 KILUX 2000, VY2213

Next Prev Add Del Edit Del

Last Upd By: TLR

Last Upd: 29/11/2004

Cost Types	Default Debit	Default Credit
1	APD Direct Drds	109-00-065 FLEET EXPENSES
2	FUE Fuel	109-00-065 FLEET EXPENSES
3	LAB Labor	109-00-065 FLEET EXPENSES
4	MAT Materials	109-00-065 FLEET EXPENSES
5	OIL Oil	109-00-065 FLEET EXPENSES

Slide 10

Slide notes: All the other fields are optional, and the benefit of providing any further details is for Job Inheritance. When we open a new Job and we choose the Type it belongs to, then we can also inherit the common properties of the Type. While this will not suit all Job Types, it certainly makes opening of new Jobs much easier in many cases.

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: LDV

Transaction Status: open

Description: LDV'S

Group: VEH Vehicles

Report Group: LDV

Dr For Dr Ordering:

Dept: 109 FLEET OPERATIONS

Ledger Debits:

1

Ledger Credits:

1

Jobs within Type:

1	KPD5075 TOYOTA HILUX
2	GOPI002 TOYOTA HILUX
3	KLM0011 TOYOTA HILUX
4	MTV3327 TOYOTA HILUX
5	JJY2222 TOYOTA HILUX
6	JNM5000 TOYOTA HILUX
7	JOD004 LDV'S MAIN
8	JOD007 Job 00007
9	VEH1351 KILUX 2000, JOC301
10	VEH1352 KILUX 2000, JWG152
11	VEH1353 KILUX 2000, JOC309
12	VEH1354 KILUX 2000, VPG222
13	VEH1355 KILUX 2000, VPG213

Last Upd By: TLR

Last Upd: 29/11/2004

Cost Types	Default Debit	Default Credit
1	APD Direct Ords	109-00-065 FLEET EXPENSES
2	FUE Fuel	109-00-065 FLEET EXPENSES
3	LAB Labor	109-00-065 FLEET EXPENSES
4	MAT Materials	109-00-065 FLEET EXPENSES
5	OIL Oil	109-00-065 FLEET EXPENSES

Slide 11

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: LDV

Transaction Status: open

Description: LDV'S

Group: VEH Vehicles

Report Group: LDV

Dr For Dr Ordering

Dept: 109 FLEET OPERATIONS

Ledger Debits

1

Ledger Credits

1

Jobs within Type

1	KPD5075 TOYOTA HILUX
2	GOPI002 TOYOTA HILUX
3	KLW0011 TOYOTA HILUX
4	MTV3327 TOYOTA HILUX
5	JJY2222 TOYOTA HILUX
6	JMW5000 TOYOTA HILUX
7	JOD004 LDV'S MAIN
8	JOD007 Job 00007
9	VEH1351 KILUX 2000, JOC301
10	VEH1352 KILUX 2000, JWG152
11	VEH1353 KILUX 2000, JOC309
12	VEH1354 KILUX 2000, VPG222
13	VEH1355 KILUX 2000, VPG213

Last Upd By: TLR

Last Upd: 29/11/2004

Cost Types	Default Debit	Default Credit
1	APD Direct Drds	109-00-065 FLEET EXPENSES
2	FUE Fuel	109-00-065 FLEET EXPENSES
3	LAB Labor	109-00-065 FLEET EXPENSES
4	MAT Materials	109-00-065 FLEET EXPENSES
5	OIL Oil	109-00-065 FLEET EXPENSES

Slide 12

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: LDV

Transaction Status: open

Description: LDV'S

Group: VEH Vehicles

Report Group: LDV

Dr For Dr Ordering

Dept: 109

Ledger Debits

1	
---	--

Ledger Credits

1	
---	--

Jobs within Type

1	KPD5075 TOYOTA HILUX
2	GOPI002 TOYOTA HILUX
3	KLM0011 TOYOTA HILUX
4	MTV3327 TOYOTA HILUX
5	JJY2222 TOYOTA HILUX
6	JNM5000 TOYOTA HILUX
7	JOD004 LDV'S MAIN
8	JOD007 Job 00007
9	VEH1351 KILUX 2000, JOC301
10	VEH1352 KILUX 2000, JWG152
11	VEH1353 KILUX 2000, JOC309
12	VEH1354 KILUX 2000, VPG222
13	VEH1355 KILUX 2000, VPG213

Last Upd By: TLR

Last Upd: 29/11/2004

Cost Types	Default Debit	Default Credit
1	APD Direct Ords	109-00-065 FLEET EXPENSES
2	FUE Fuel	109-00-065 FLEET EXPENSES
3	LAB Labor	109-00-065 FLEET EXPENSES
4	MAT Materials	109-00-065 FLEET EXPENSES
5	OIL Oil	109-00-065 FLEET EXPENSES

Slide 13

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: LDV

Transaction Status: open

Description: LDV'S

Group: VEH Vehicles

Report Group: LDV

Dr For Dr Ordering

Dept: 109 FLEET OPERATIONS

Ledger Debits

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

Ledger Credits

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

Cost Types

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	APD Direct Ords																		
2	FUE Fuel																		
3	LAB Labor																		
4	MAT Materials																		
5	OIL Oil																		

Jobs within Type

1	KPD5075	TOYOTA	HILUX
2	GP1002	TOYOTA	HILUX
3	KLW0011	TOYOTA	HILUX
4	MTV3327	TOYOTA	HILUX
5	JJY2222	TOYOTA	HILUX
6	JMW5000	TOYOTA	HILUX
7	JOD004	LDV'S	HAIN
8	JOD007	Job	00007
9	VEH1351	KILUX	2000, JOC301
10	VEH1352	KILUX	2000, JWG152
11	VEH1353	KILUX	2000, JOC309
12	VEH1354	KILUX	2000, VPG222
13	VEH1355	KILUX	2000, VPG213

Last Upd By: TLR

Last Upd: 29/11/2004

Slide 14

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: LDV

Transaction Status: open

Description: LDV'S

Group: VEH Vehicles

Report Group: LDV

Dr For Dr Ordering

Dept: 109 FLEET OPERATIONS

Ledger Debits

1

Ledger Credits

1

Jobs within Type

- 1 XPD5075 TOYOTA HILUX
- 2 G0P1002 TOYOTA HILUX
- 3 KLM0011 TOYOTA HILUX
- 4 HNV3327 TOYOTA HILUX
- 5 JYV2222 TOYOTA HILUX
- 6 JNM5000 TOYOTA HILUX
- 7 J00004 LDV'S MAIN
- 8 J00007 Job 00007
- 9 VEH1351 KILUX 2000, J000301
- 10 VEH1352 KILUX 2000, JNG152
- 11 VEH1353 KILUX 2000, J000309
- 12 VEH1354 KILUX 2000, VYV222
- 13 VEH1355 KILUX 2000, VYV213

Last Upd By: TLR

Last Upd: 29/11/2004

Seq	Pre	Seq	Ins	Ed	Del	Cost Types	Default Debit	Default Credit
1						APD Direct Ords	109-00-065 FLEET EXPENSES	
2						FUE Fuel	109-00-065 FLEET EXPENSES	
3						LAB Labor	109-00-065 FLEET EXPENSES	
4						MAT Materials	109-00-065 FLEET EXPENSES	
5						OIL Oil	109-00-065 FLEET EXPENSES	

Slide 15

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Job Type Master

Job Type Key: LDV

Transaction Status: open

Description: LDV'S

Group: VEH Vehicles

Report Group: LDV

Dr For Dr Ordering

Dept: 109 FLEET OPERATIONS

Ledger Debits

1

Ledger Credits

1

Jobs within Type

1	KPD5075 TOYOTA HILUX
2	GOPI002 TOYOTA HILUX
3	KLN0011 TOYOTA HILUX
4	MTV3327 TOYOTA HILUX
5	JZY2222 TOYOTA HILUX
6	JNM5000 TOYOTA HILUX
7	JOD004 LDV'S MAIN
8	JOD007 Job 00007
9	VEH1351 KILUX 2000, JOC301
10	VEH1352 KILUX 2000, JWG152
11	VEH1353 KILUX 2000, JOC309
12	VEH1354 KILUX 2000, VPC222
13	VEH1355 KILUX 2000, VPP213

Last Upd By: TLR

Last Upd: 29/11/2004

Cost Types	Default Debit	Default Credit
1	APD Direct Drds	109-00-065 FLEET EXPENSES
2	FUE Fuel	109-00-065 FLEET EXPENSES
3	LAB Labor	109-00-065 FLEET EXPENSES
4	MAT Materials	109-00-065 FLEET EXPENSES
5	OIL Oil	109-00-065 FLEET EXPENSES

Sec: E

Yes No Add Ins Del Del

Slide 16

Slide notes: By pre-defining certain properties here, any new Job of this Type can automatically inherit these settings, and that is very useful. We typically provide details only for the fields where we think it suitable for Jobs of this Type to inherit such settings.