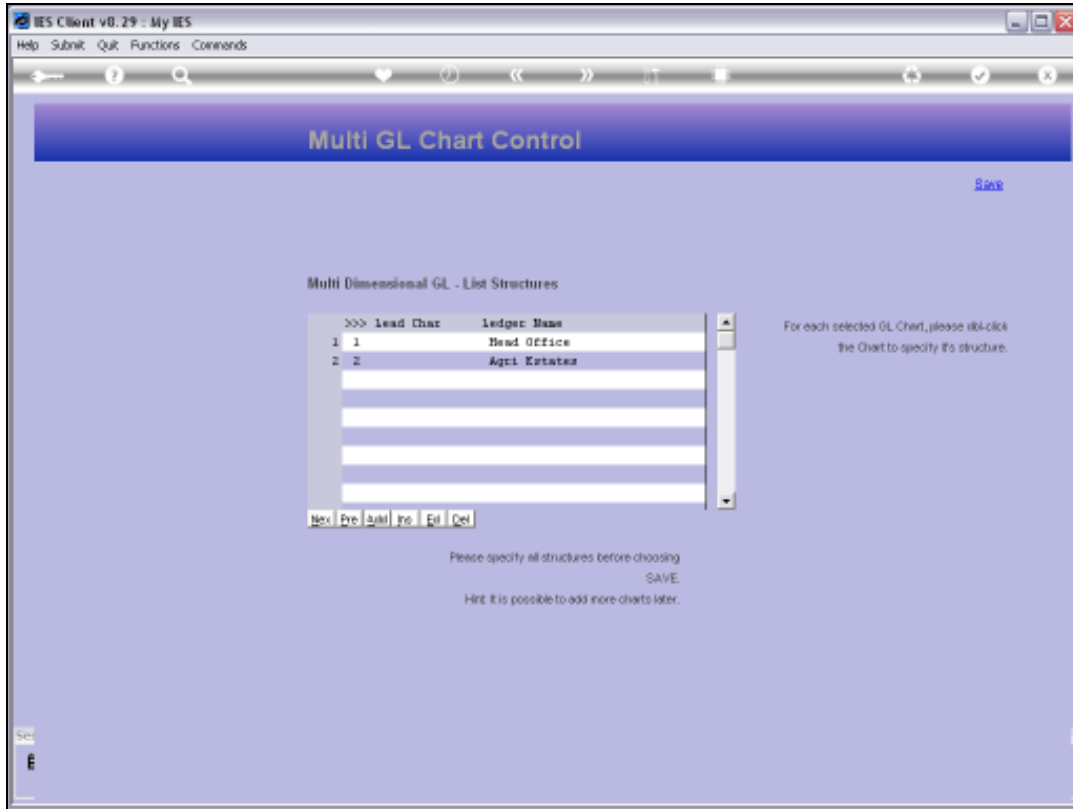


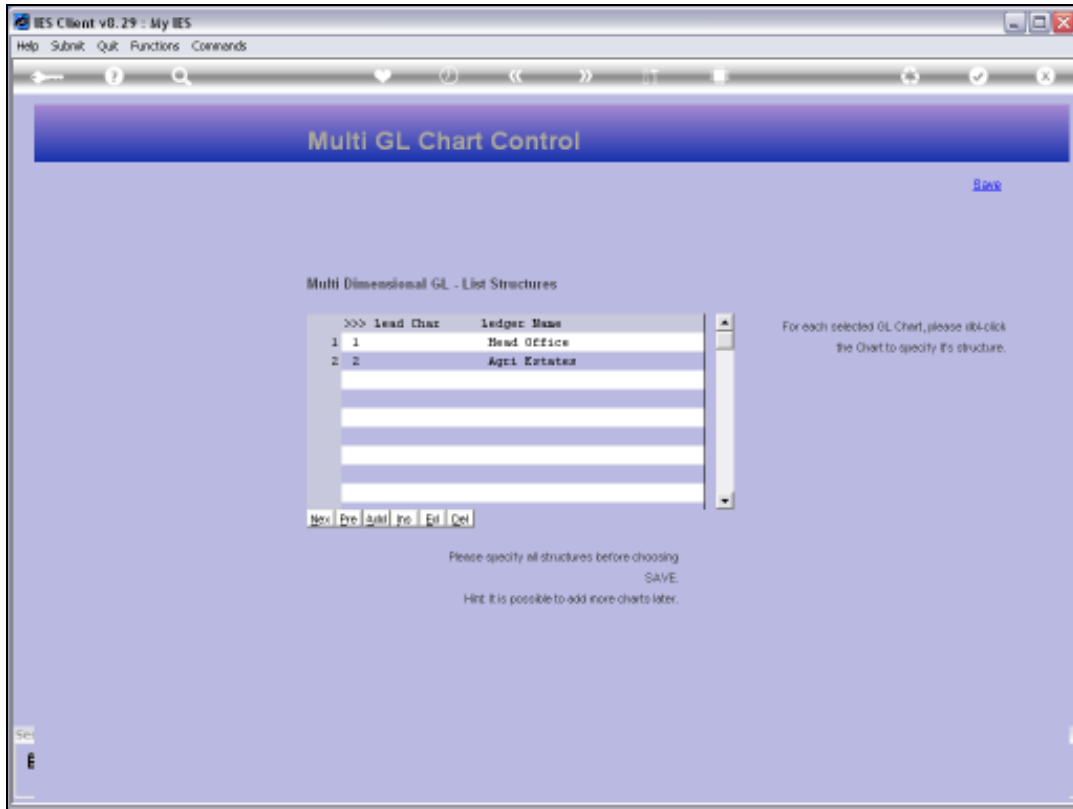


Slide 1

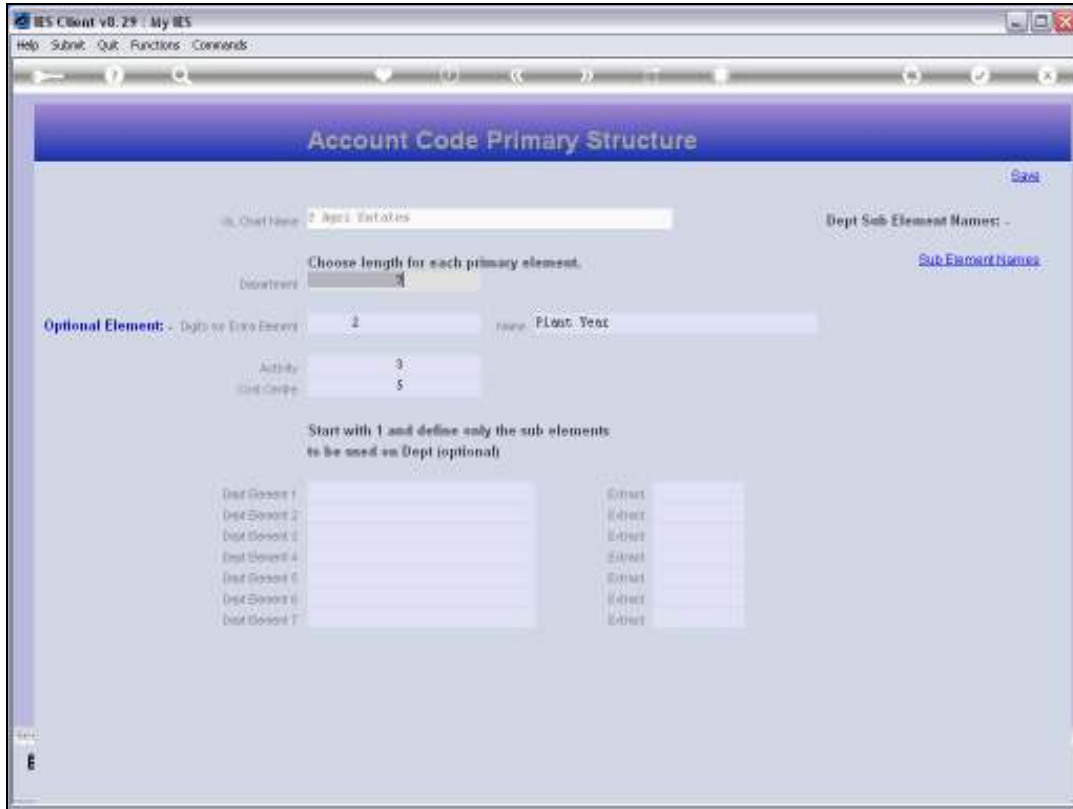
Slide notes: The Department segment in a Ledger series can optionally include sub elements.



Slide 2
Slide notes:

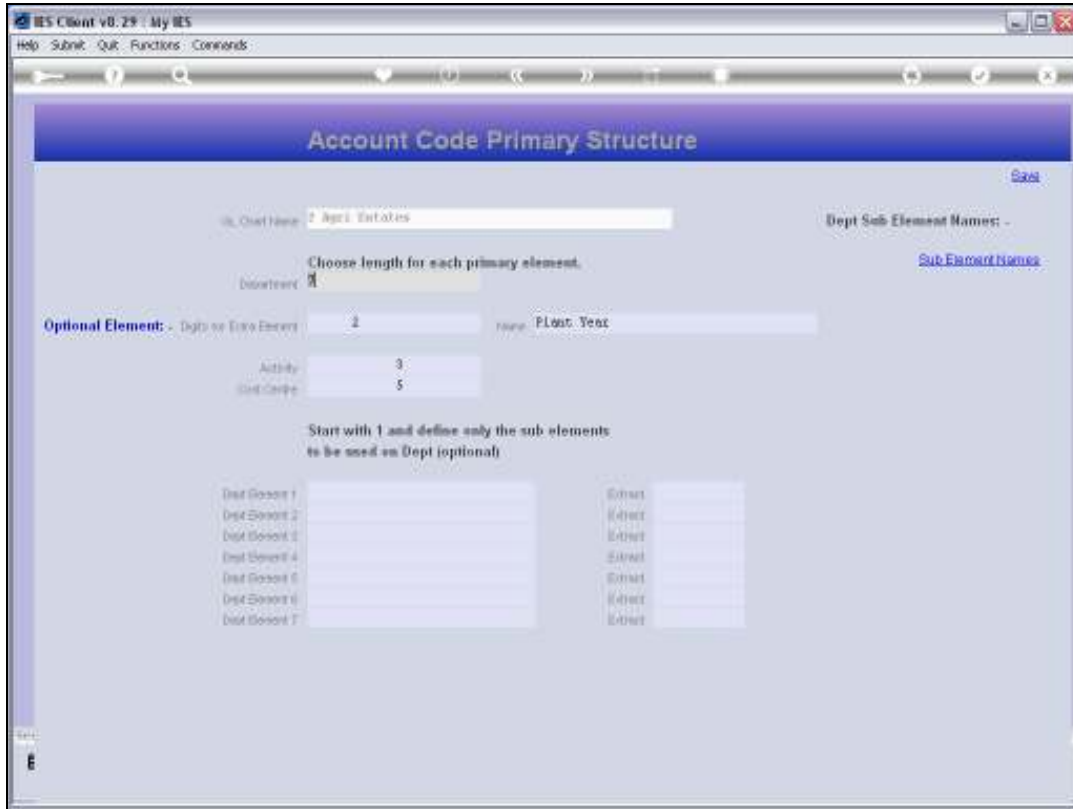


Slide 3
Slide notes:



Slide 4

Slide notes: For this Ledger, we have a Department segment with 7 digits. Sub elements can be defined, and if so, will play a part in Account Code lookups.



Slide 5
Slide notes:

IES Client v8.29 : My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: 2 Dept. Expenses [Save](#)

Dept Sub Element Name: - [Sub Element Names](#)

Choose length for each primary element.

Department: 7

Optional Element: - Dept or Extra Element: 2 Name: Plant, Year

Activity: 3
Cost Code: 5

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1		Extract	
Dept Element 2		Extract	
Dept Element 3		Extract	
Dept Element 4		Extract	
Dept Element 5		Extract	
Dept Element 6		Extract	
Dept Element 7		Extract	

Slide 6
Slide notes:

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: [Save](#)

Dept Sub Element Names:

Choose length for each primary element.

Department: [Sub Element Names](#)

Optional Element: - Digits or Extra Element: Name:

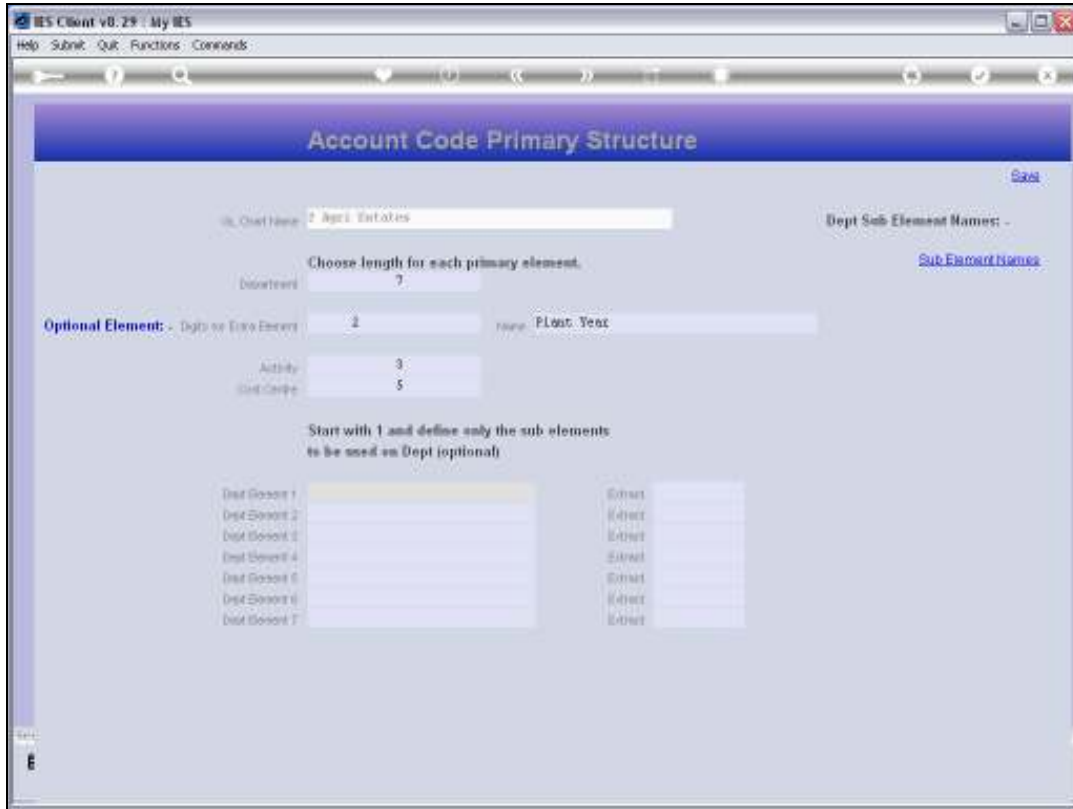
Activity:

Code Code:

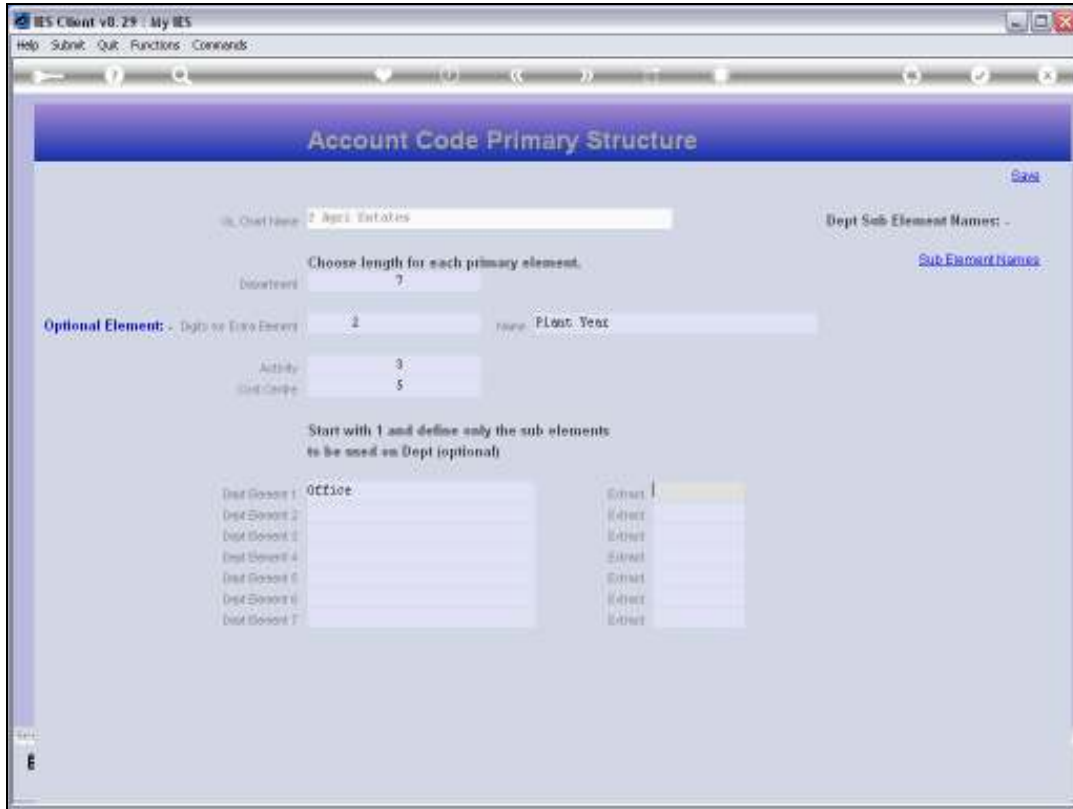
Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1	<input type="text"/>	Extract	<input type="text"/>
Dept Element 2	<input type="text"/>	Extract	<input type="text"/>
Dept Element 3	<input type="text"/>	Extract	<input type="text"/>
Dept Element 4	<input type="text"/>	Extract	<input type="text"/>
Dept Element 5	<input type="text"/>	Extract	<input type="text"/>
Dept Element 6	<input type="text"/>	Extract	<input type="text"/>
Dept Element 7	<input type="text"/>	Extract	<input type="text"/>

Slide 7
Slide notes:



Slide 8
Slide notes:



Slide 9
Slide notes:



Slide 10
Slide notes:

IES Client v8.29 - My IES

Help Submit Quit Functions Commands

Account Code Primary Structure

Save

Dept Name:

Dept Sub Element Names: -

Choose length for each primary element.

Department:

Optional Element: - Digits to Extra Element: Name:

Activity:

Cost Code:

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1	<input type="text" value="1"/>	Extract	<input type="text" value=""/>
Dept Element 2	<input type="text" value=""/>	Extract	<input type="text" value=""/>
Dept Element 3	<input type="text" value=""/>	Extract	<input type="text" value=""/>
Dept Element 4	<input type="text" value=""/>	Extract	<input type="text" value=""/>
Dept Element 5	<input type="text" value=""/>	Extract	<input type="text" value=""/>
Dept Element 6	<input type="text" value=""/>	Extract	<input type="text" value=""/>
Dept Element 7	<input type="text" value=""/>	Extract	<input type="text" value=""/>

Save

Slide 11

Slide notes: We start with the 1st sub element that we want to include for lookups, and give it a Name. Then we indicate which digits are used to signify the Value of the element.

IES Client v8.29 - My IES

Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: Dept. Estimates

Dept Sub Element Names: -

Choose length for each primary element.

Department: 7

Optional Element: - Digits to Extra Element: 2 Name: Plant, Year

Activity: 3

Cost Code: 5

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element	Start	Extract
Dept Element 1	Office	Extract 1,2
Dept Element 2	Estote	Extract 1
Dept Element 3		Extract
Dept Element 4		Extract
Dept Element 5		Extract
Dept Element 6		Extract
Dept Element 7		Extract

Save

Sub Element Names

Slide 12

Slide notes: The Extract is always specified with the 1st Value pointing to the start digit in the segment, followed by comma, followed by the number of digits to use from the starting digit.

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: Dept Sub Element Names: -

Choose length for each primary element.

Department: [Sub Element Names](#)

Optional Element: - Digits or Extra Element: Name:

Activity:

Cost Code:

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1:	<input type="text" value="Office"/>	Extra: <input type="text" value="1,2"/>
Dept Element 2:	<input type="text" value="Estote"/>	Extra: <input type="text" value="3,8"/>
Dept Element 3:	<input type="text"/>	Extra: <input type="text"/>
Dept Element 4:	<input type="text"/>	Extra: <input type="text"/>
Dept Element 5:	<input type="text"/>	Extra: <input type="text"/>
Dept Element 6:	<input type="text"/>	Extra: <input type="text"/>
Dept Element 7:	<input type="text"/>	Extra: <input type="text"/>

Slide 13
Slide notes:

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: [Save](#)

Dept Sub Element Names: - [Sub Element Names](#)

Choose length for each primary element.

Department:

Optional Element: - Digits or Extra Element: Name:

Activity:

Control Code:

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1:	<input type="text" value="Office"/>	Element:	<input type="text" value="1,2"/>
Dept Element 2:	<input type="text" value="Estates"/>	Element:	<input type="text" value="3,8"/>
Dept Element 3:	<input type="text" value="Disruption"/>	Element:	<input type="text" value="1"/>
Dept Element 4:	<input type="text"/>	Element:	<input type="text"/>
Dept Element 5:	<input type="text"/>	Element:	<input type="text"/>
Dept Element 6:	<input type="text"/>	Element:	<input type="text"/>
Dept Element 7:	<input type="text"/>	Element:	<input type="text"/>

Slide 14
Slide notes:

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Save

Dept Name:

Dept Sub Element Names: -

Sub Element Names

Choose length for each primary element.

Department:

Optional Element: - Digits or Extra Element: Name:

Activity:

Cost Code:

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1:	<input type="text" value="Office"/>	Extract:	<input type="text" value="1,2"/>
Dept Element 2:	<input type="text" value="Estote"/>	Extract:	<input type="text" value="3,8"/>
Dept Element 3:	<input type="text" value="Dispation"/>	Extract:	<input type="text" value="5,1"/>
Dept Element 4:	<input type="text"/>	Extract:	<input type="text"/>
Dept Element 5:	<input type="text"/>	Extract:	<input type="text"/>
Dept Element 6:	<input type="text"/>	Extract:	<input type="text"/>
Dept Element 7:	<input type="text"/>	Extract:	<input type="text"/>

Slide 15
Slide notes:

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Save

Dept Name:

Dept Sub Element Names: -

Choose length for each primary element.

Department:

Optional Element: - Digits or Extra Element: Name:

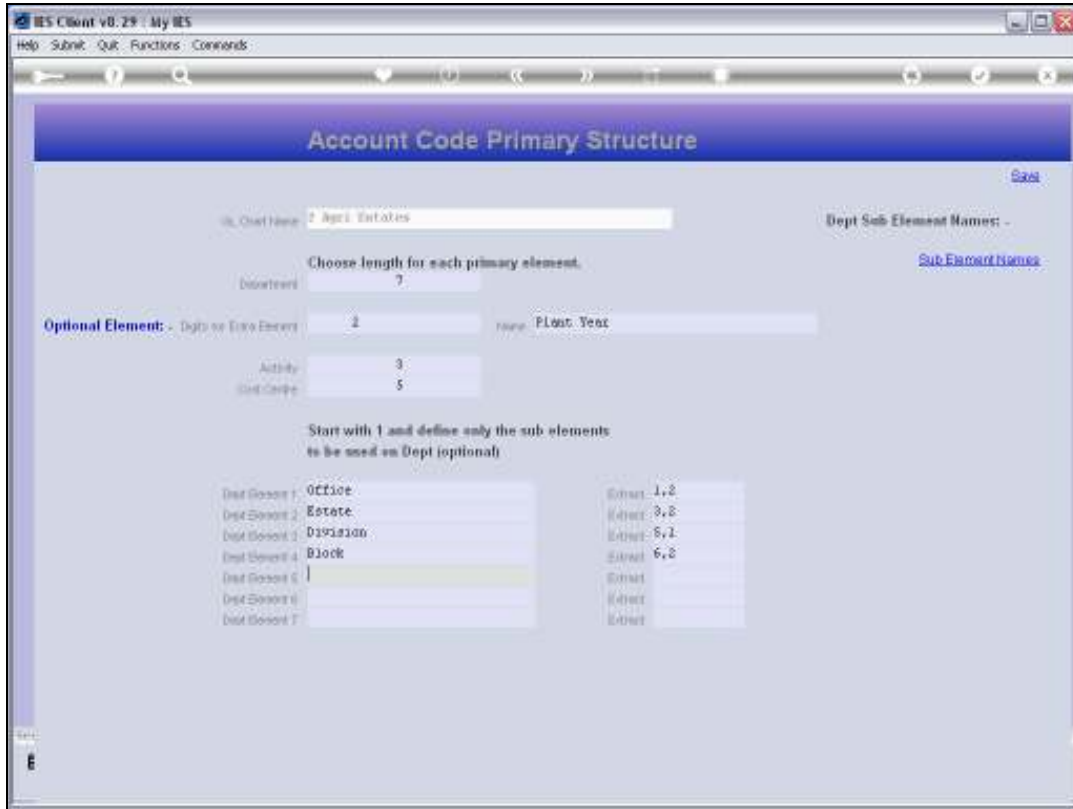
Activity:

Cost Code:

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1:	<input type="text" value="Office"/>	Extract:	<input type="text" value="1,2"/>
Dept Element 2:	<input type="text" value="Estote"/>	Extract:	<input type="text" value="3,8"/>
Dept Element 3:	<input type="text" value="Disruption"/>	Extract:	<input type="text" value="5,2"/>
Dept Element 4:	<input type="text" value="Block"/>	Extract:	<input type="text" value="1"/>
Dept Element 5:	<input type="text"/>	Extract:	<input type="text"/>
Dept Element 6:	<input type="text"/>	Extract:	<input type="text"/>
Dept Element 7:	<input type="text"/>	Extract:	<input type="text"/>

Slide 16
Slide notes:



Slide 17

Slide notes: Once we have listed the elements that we want recognized for Account Code lookups, the task is complete and we can save the Department elements.

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: Dept Sub Element Names:

Choose length for each primary element.

Department:

Optional Element: - Digits or Extra Element: Name:

Activity:

Cost Code:

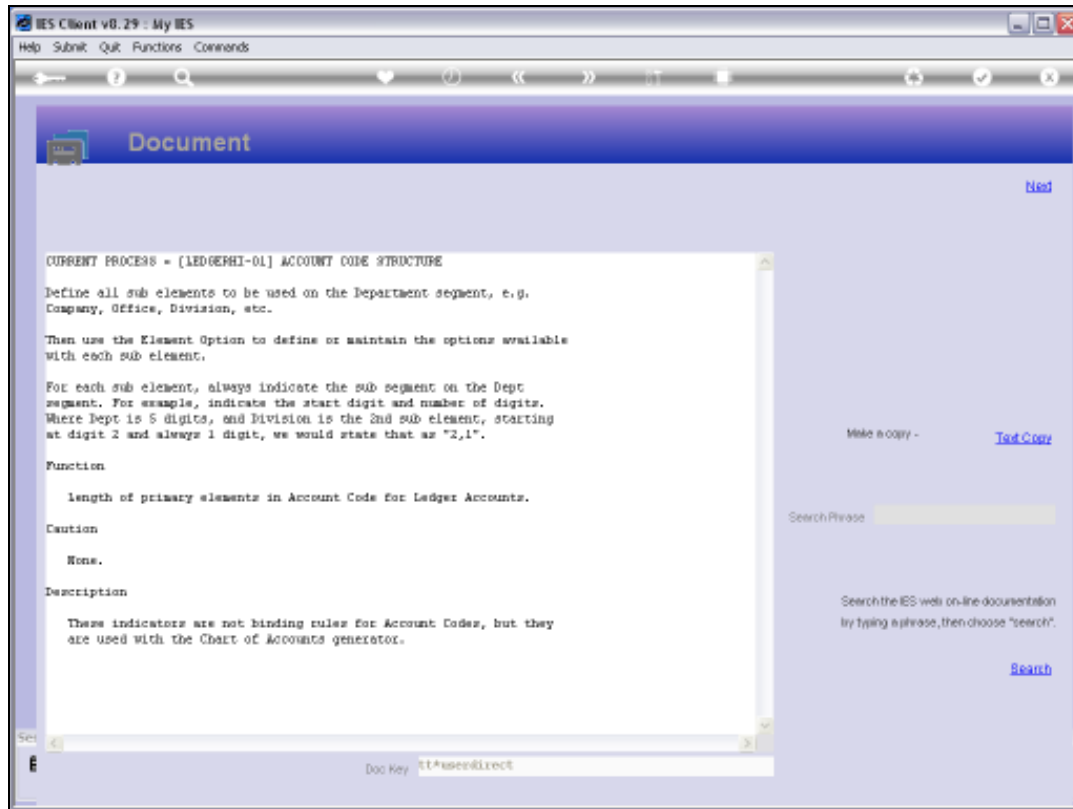
Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1:	<input type="text" value="Office"/>	Extract:	<input type="text" value="1,2"/>
Dept Element 2:	<input type="text" value="Estote"/>	Extract:	<input type="text" value="3,8"/>
Dept Element 3:	<input type="text" value="Dispation"/>	Extract:	<input type="text" value="5,1"/>
Dept Element 4:	<input type="text" value="Block"/>	Extract:	<input type="text" value="6,8"/>
Dept Element 5:	<input type="text" value=""/>	Extract:	<input type="text" value=""/>
Dept Element 6:	<input type="text" value=""/>	Extract:	<input type="text" value=""/>
Dept Element 7:	<input type="text" value=""/>	Extract:	<input type="text" value=""/>

Save

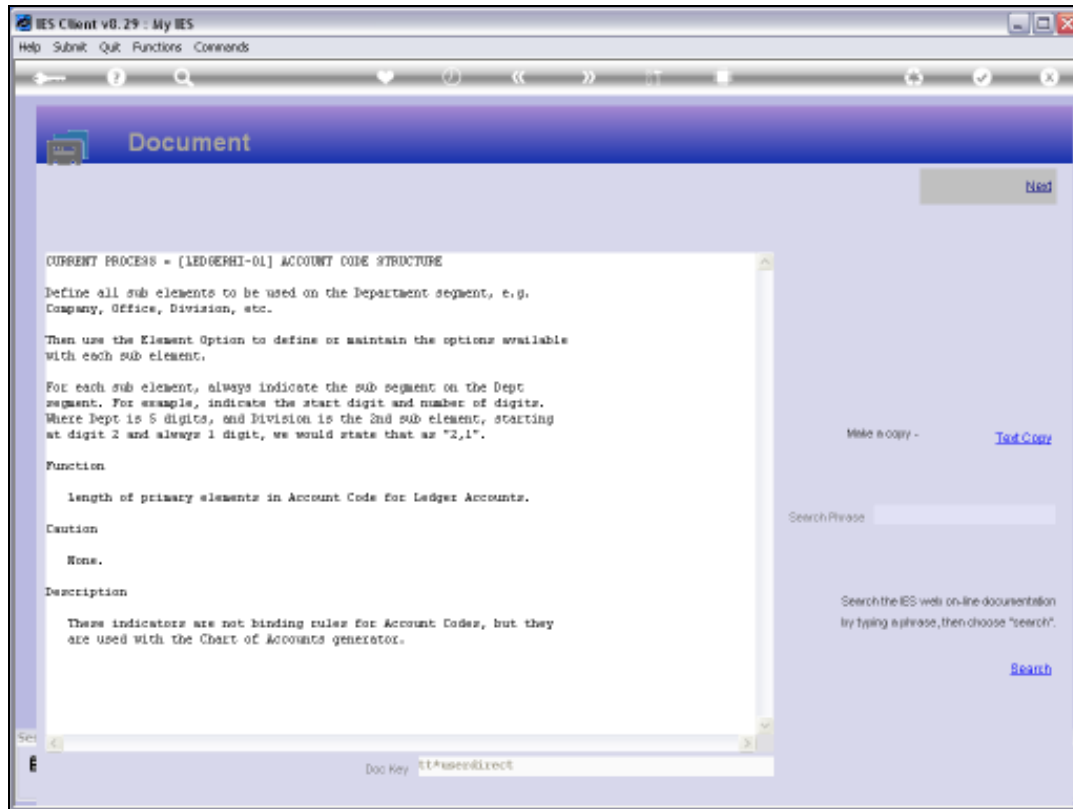
Sub Element Names

Slide 18
Slide notes:



Slide 19

Slide notes: This is the system Help on the Department Elements.



The screenshot shows a web browser window titled "IES Client v8.29 : My IES". The browser's address bar is empty, and the page content is displayed in a light blue theme. The main heading is "Document". Below the heading, there is a large text area containing the following text:

CURRENT PROCESS = [LEDGERPHI-01] ACCOUNT CODE STRUCTURE

Define all sub elements to be used on the Department segment, e.g. Company, Office, Division, etc.

Then use the Element Option to define or maintain the options available with each sub element.

For each sub element, always indicate the sub segment on the Dept segment. For example, indicate the start digit and number of digits. Where Dept is 5 digits, and Division is the 2nd sub element, starting at digit 2 and always 1 digit, we would state that as "2,1".

Function

length of primary elements in Account Code for Ledger Accounts.

Caution

None.

Description

These indicators are not binding rules for Account Codes, but they are used with the Chart of Accounts generator.

On the right side of the page, there is a "Print" button, a "Make a copy" link, and a "Text Copy" link. Below these is a search bar with the placeholder text "Search Phrase" and a "Search" button. At the bottom of the page, there is a "Doc Key" field containing the text "it*user@direct".

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Slide notes:

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: 2 Dept. Expenses [Save](#)

Dept Sub Element Name: - [Sub Element Names](#)

Choose length for each primary element.

Department: 7

Optional Element: - Dept or Extra Element: 2 Name: Plant. Year

Activity: 3

Cost Code: 5

Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1:	Office	Extract:	1,2
Dept Element 2:	Estate	Extract:	3,8
Dept Element 3:	Disposition	Extract:	5,1
Dept Element 4:	Block	Extract:	6,8
Dept Element 5:		Extract:	
Dept Element 6:		Extract:	
Dept Element 7:		Extract:	

Slide 21
Slide notes:

IES Client v8.29 - My IES
Help Submit Quit Functions Commands

Account Code Primary Structure

Chart Name: [Save](#)

Dept Sub Element Names: - [Sub Element Names](#)

Choose length for each primary element.

Department:

Optional Element: - Digits or Extra Element: Name:

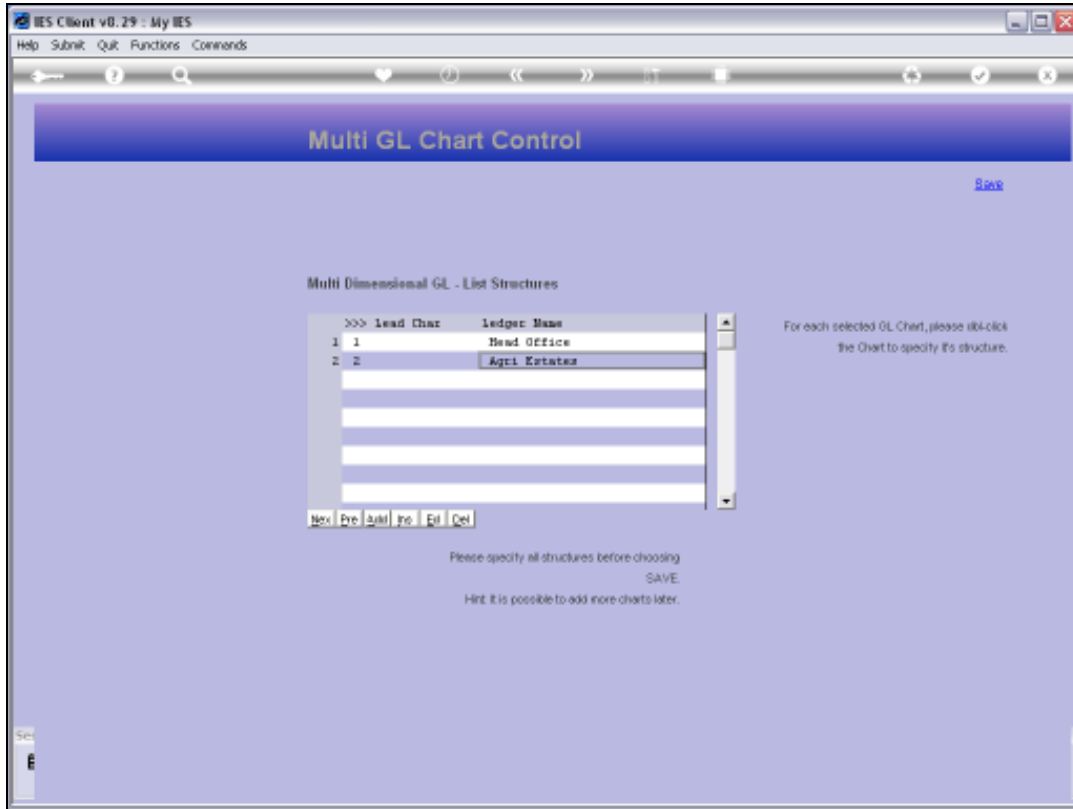
Activity:

Cost Code:

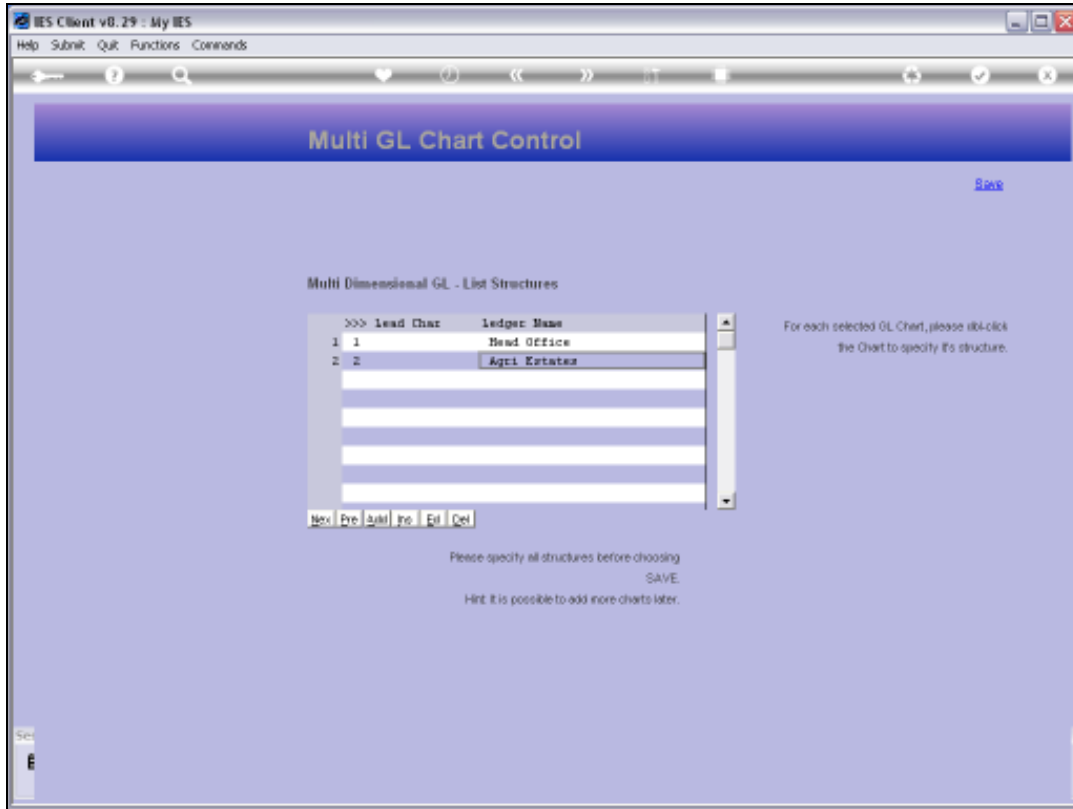
Start with 1 and define only the sub elements to be used on Dept (optional)

Dept Element 1:	<input type="text" value="Office"/>	Extract:	<input type="text" value="1,2"/>
Dept Element 2:	<input type="text" value="Estote"/>	Extract:	<input type="text" value="3,8"/>
Dept Element 3:	<input type="text" value="Disruption"/>	Extract:	<input type="text" value="5,1"/>
Dept Element 4:	<input type="text" value="Block"/>	Extract:	<input type="text" value="6,8"/>
Dept Element 5:	<input type="text" value=""/>	Extract:	<input type="text" value=""/>
Dept Element 6:	<input type="text" value=""/>	Extract:	<input type="text" value=""/>
Dept Element 7:	<input type="text" value=""/>	Extract:	<input type="text" value=""/>

Slide 22
Slide notes:



Slide 23
Slide notes:



Slide 24
Slide notes: