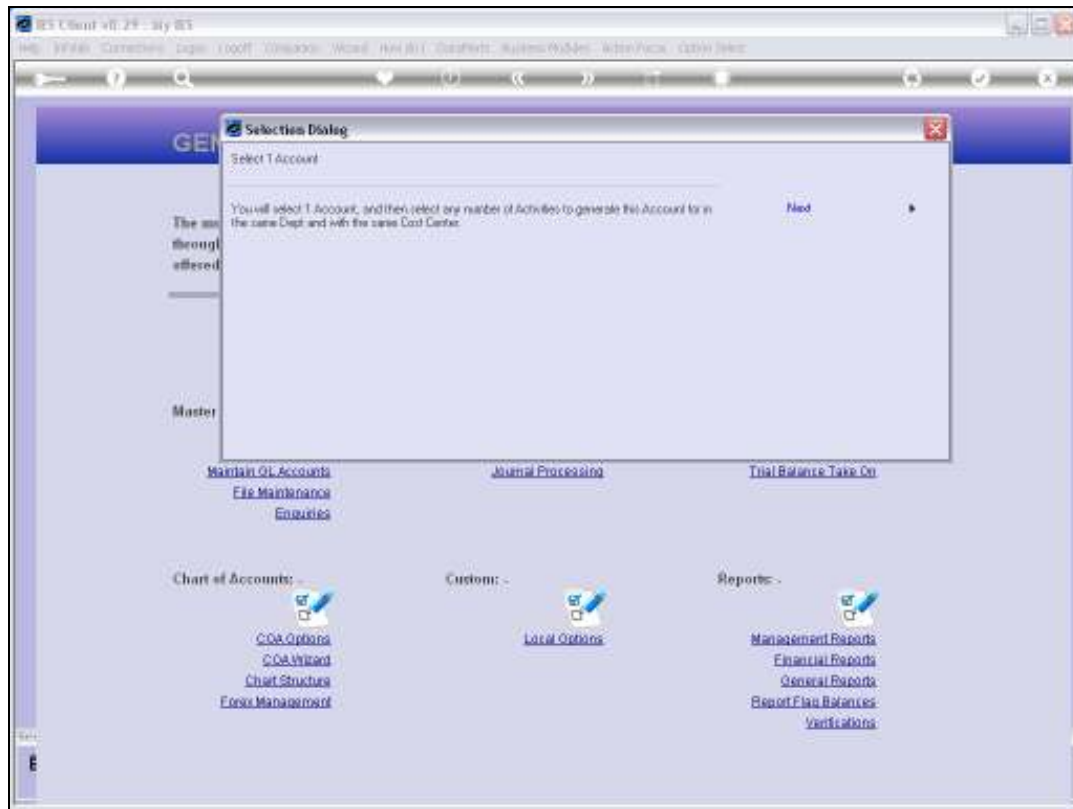


Slide 1

Slide notes: When we generate new Accounts, one of the available methods is the Activity set.

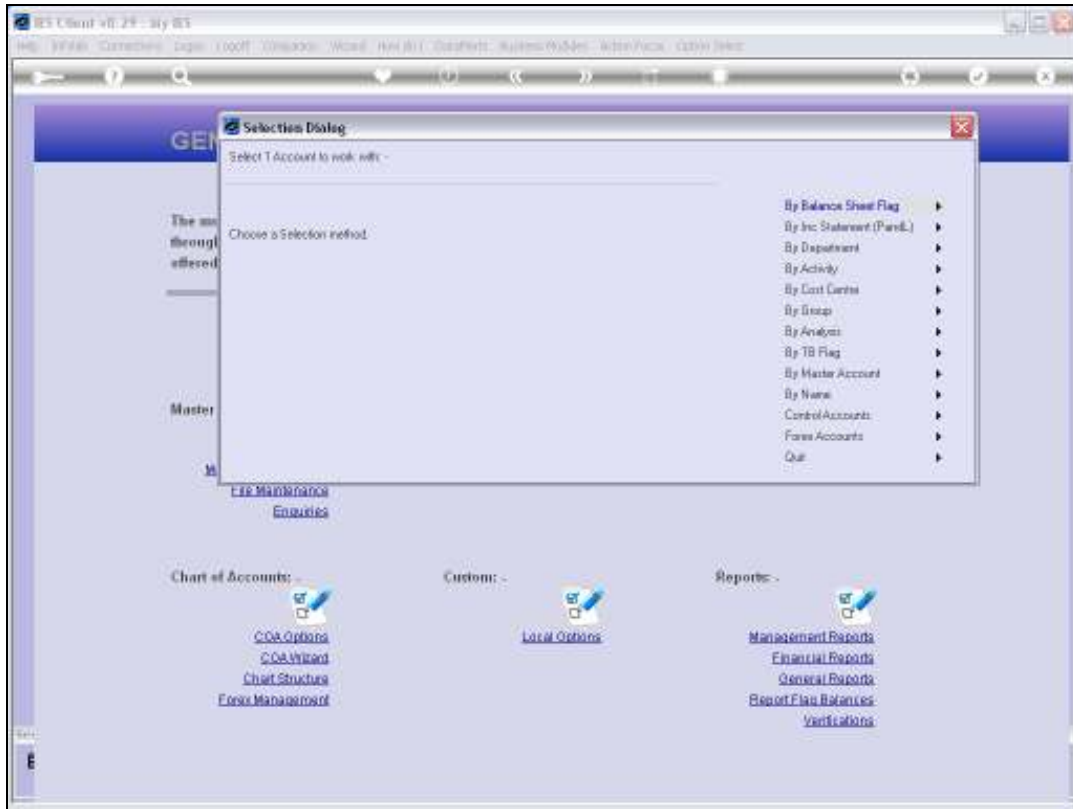


Slide 2
Slide notes:



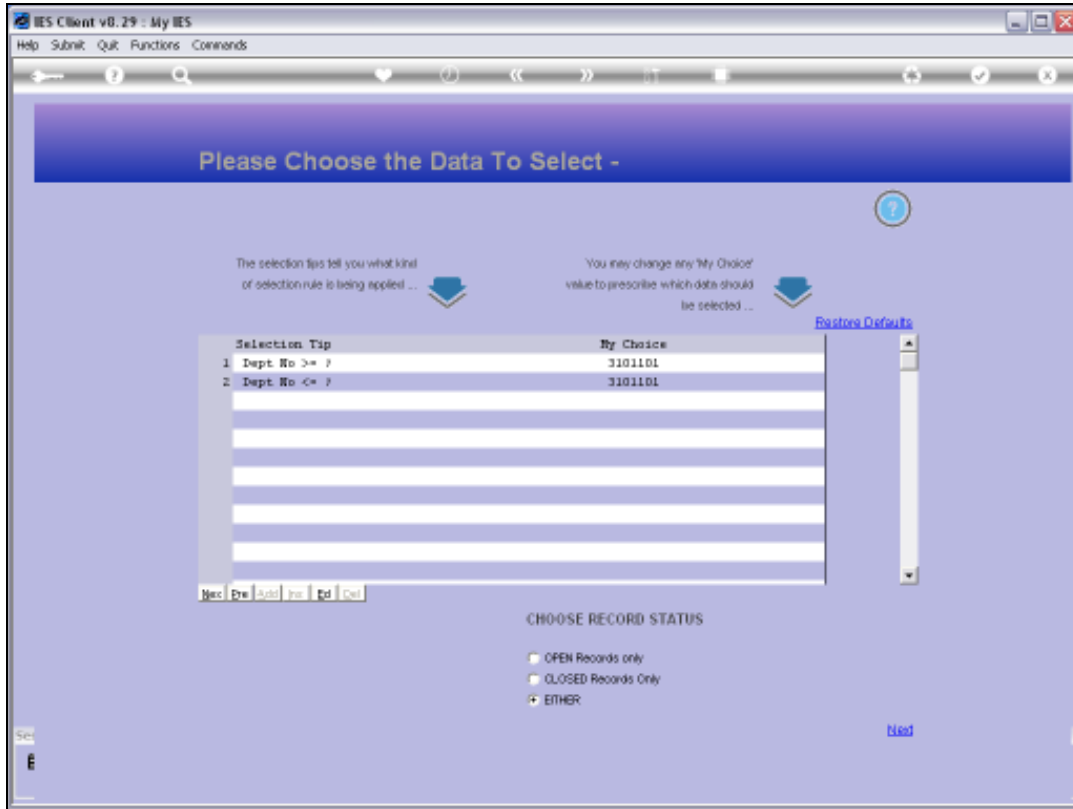
Slide 3

Slide notes: This is very much a case of introducing selected Activities to the same Account, i.e. within the same Department, and with the same Cost Centre. Depending on our policy, it is not strictly necessary to do, because if we use the Auto Activity option, then such Accounts are automatically opened when needed.

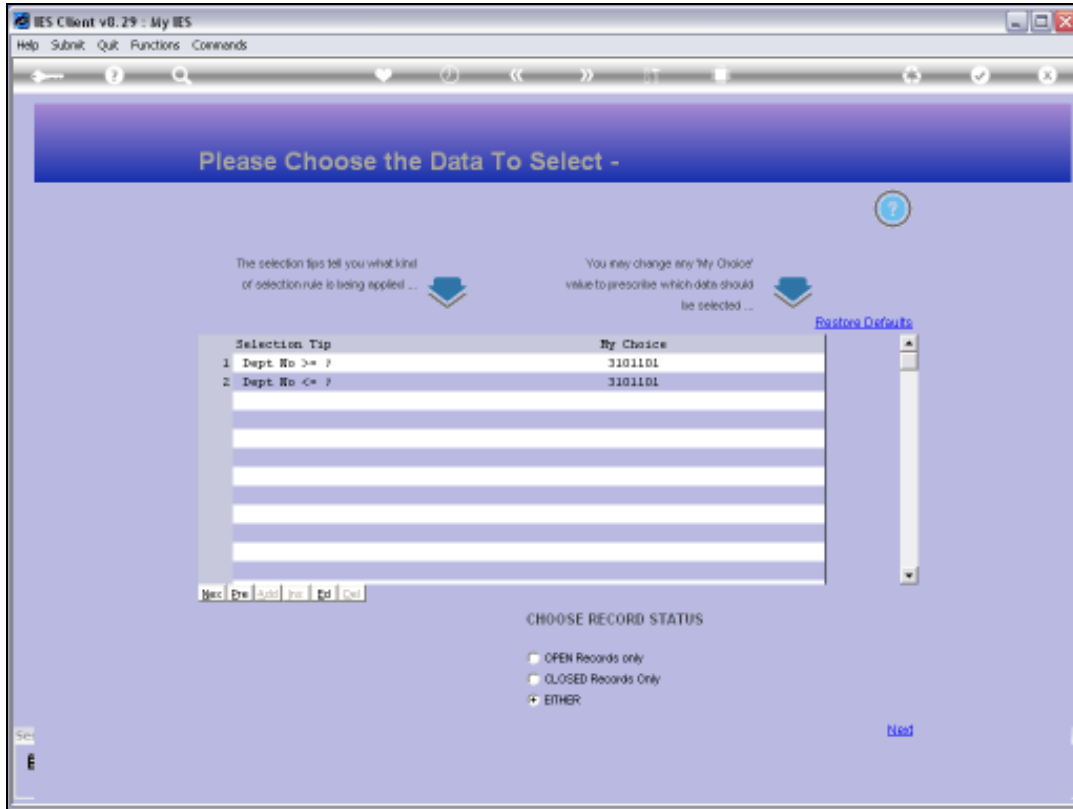


Slide 4

Slide notes: To find or select the specific Account that will be duplicated, we have all these available methods.

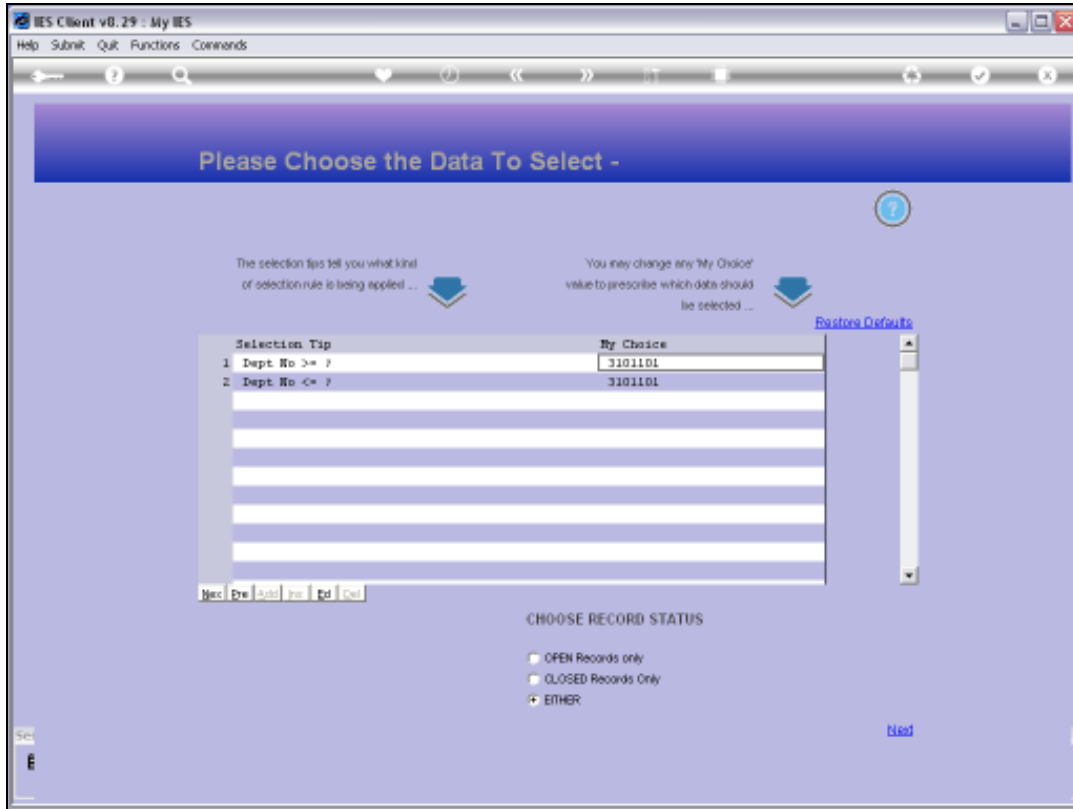


Slide 5
Slide notes:

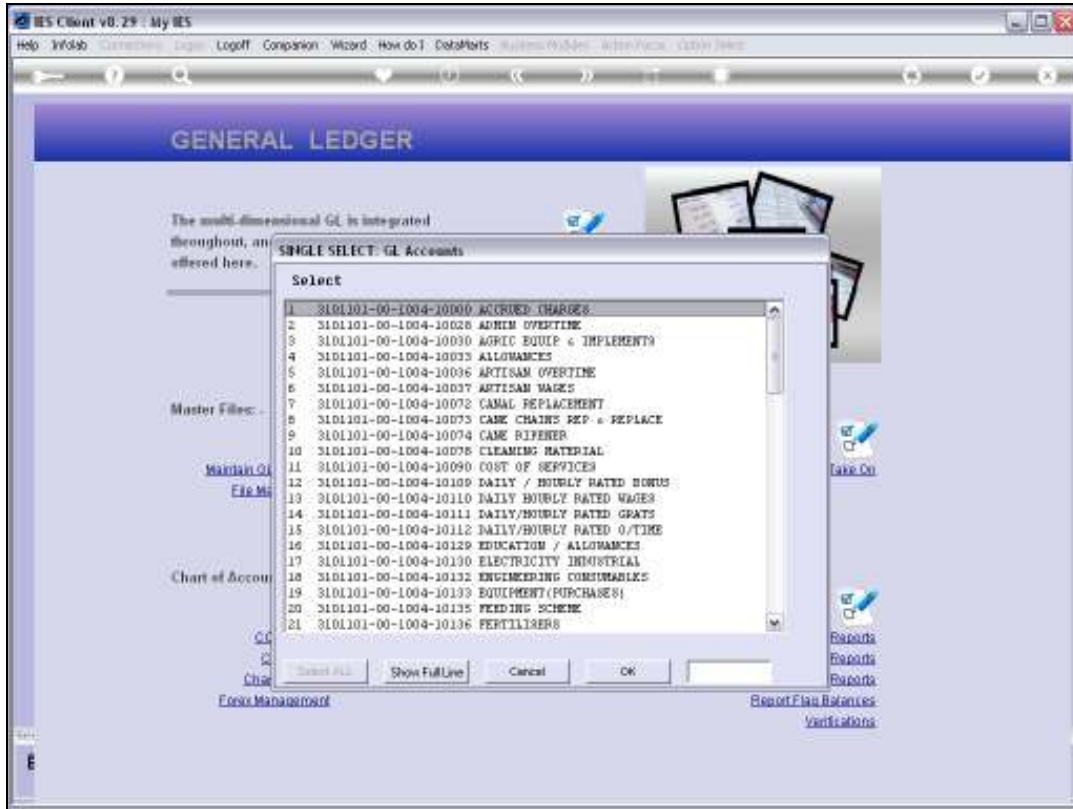


Slide 6

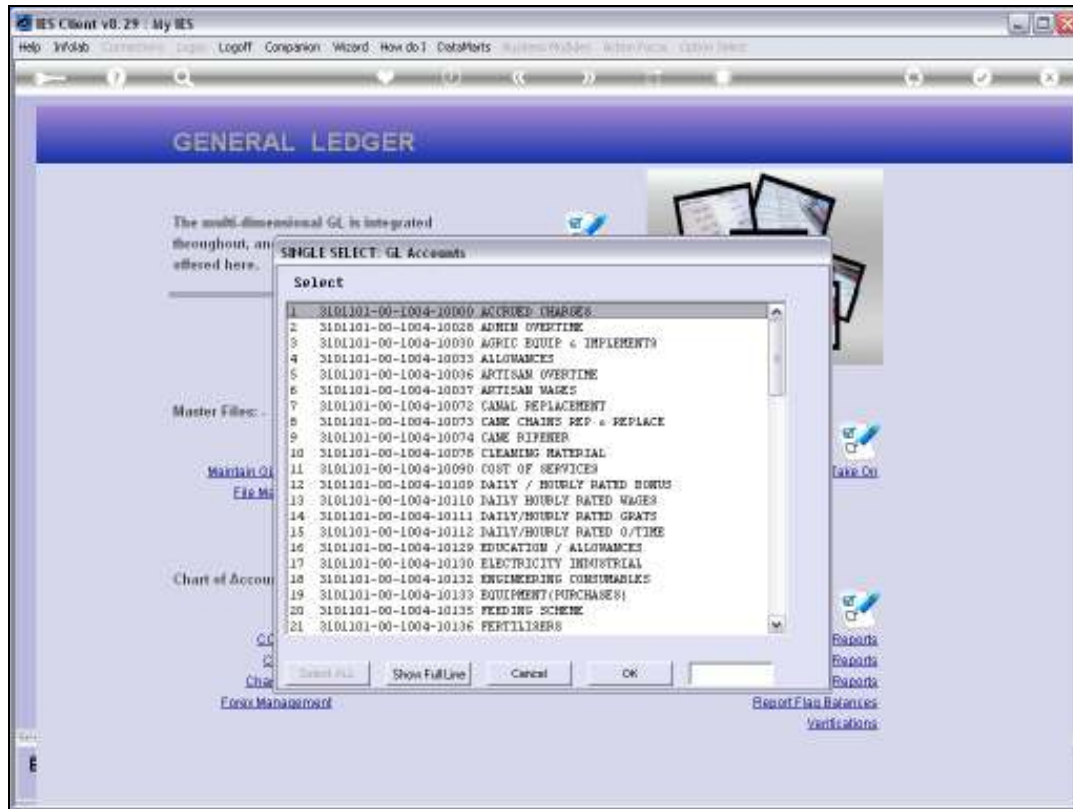
Slide notes: In this example, we are using an Account in the stated Department.



Slide 7
Slide notes:

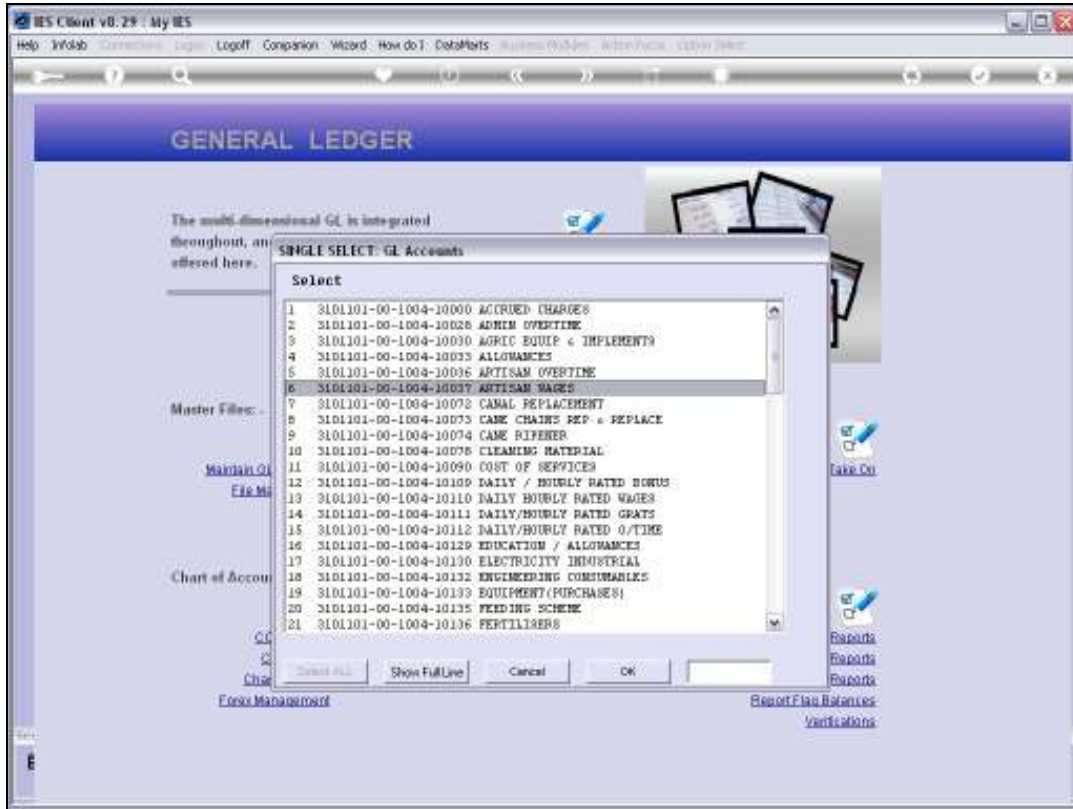


Slide 8
Slide notes:



Slide 9

Slide notes: The Account for which we wish to introduce other Activities is called 'Artisan Wages'.



Slide 10

Slide notes:



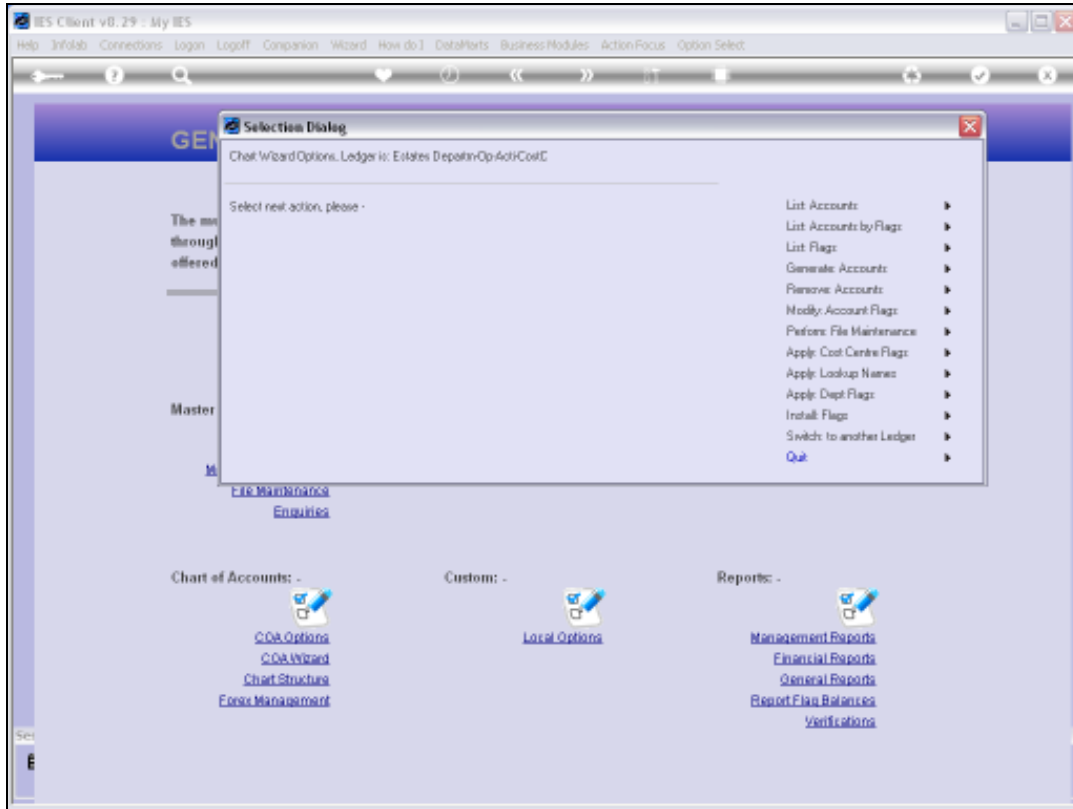
Slide 11

Slide notes: And now we can select only specific Activities, or as we will do in this case, we can select All.



Slide 12

Slide notes:



Slide 13

Slide notes: The Accounts are created immediately, but any Account that is found to be already present will not be overwritten.



Slide 14
Slide notes:



Slide 15
Slide notes:



Slide 16
Slide notes:



Slide 17
Slide notes:



Slide 18
Slide notes:

IES Client v8.29 - My IES
 Help Submit Quit Functions Comments

IES REPORTS AND QUERIES: - User Instructions

NAME: CHART OF ACCOUNTS

1: - CHOOSE VERSION [Versions](#)
 Report Version: System Version: 01 Listing (Chart of Accounts)

2: - CHOOSE SETTINGS
 Format: report
 Output: FILE
 File Type: text text file
 Format: 04: Infolab
 Report Header: 01 Listing (Chart of Accounts)

3: - CHOOSE DATA SELECTOR [Change Selector](#)
 Choose from 18 data selectors
 Data Selector: Ledger by Cost COST CENTRE RANGE IS SHEDD

4: - TO E-MAIL THE RESULTS [Print](#): normal
 Dispatch By E-Mail
 Mail To: Chart of Accounts
 Mail Type: Report by mail
 Message Body:

5: - ADAPT DATA SELECTION (if prompts are present)
 HOW TO ADAPT MY CHOICE [Factors Defaults](#)

Selection Tip	My Choice
1 Cost No >= >	10037
2 Cost No <= >	10037

Print Print All Print All 50 Print

6: - Record Select:
 OPEN Records Only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide 19

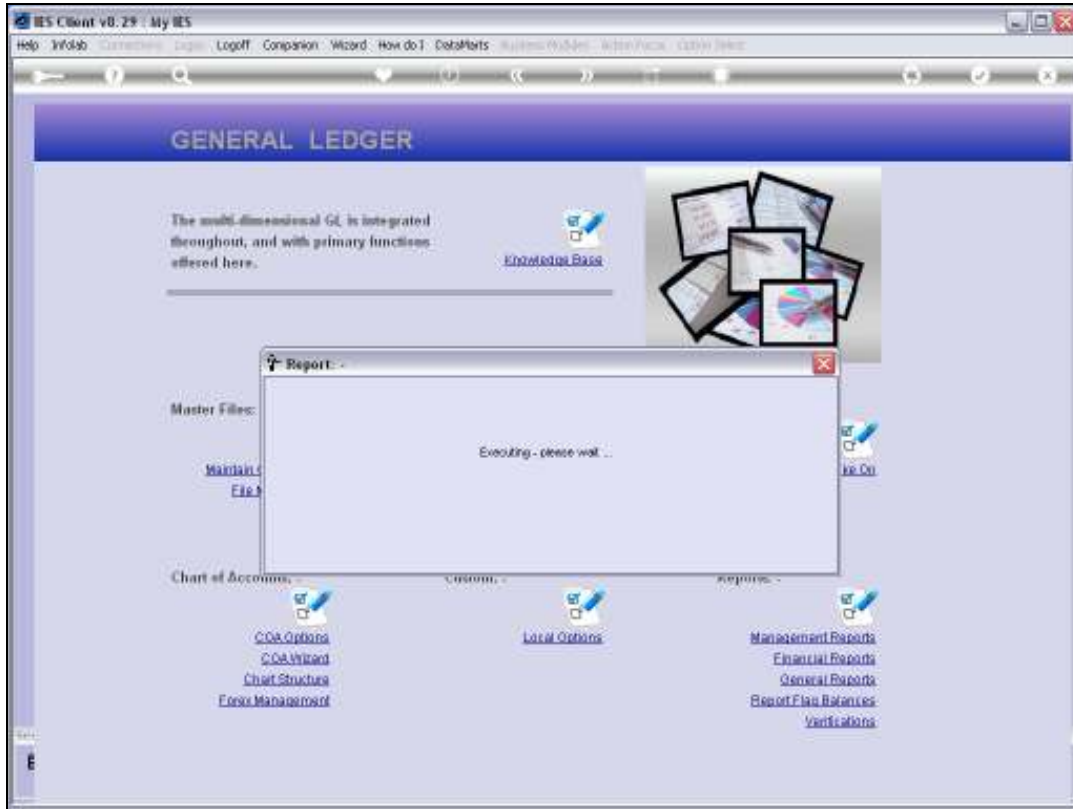
Slide notes: The Cost Centre that we used is the one we are stating here. This is by no means the only method to list the Accounts. It is simply an opportune one to use now.



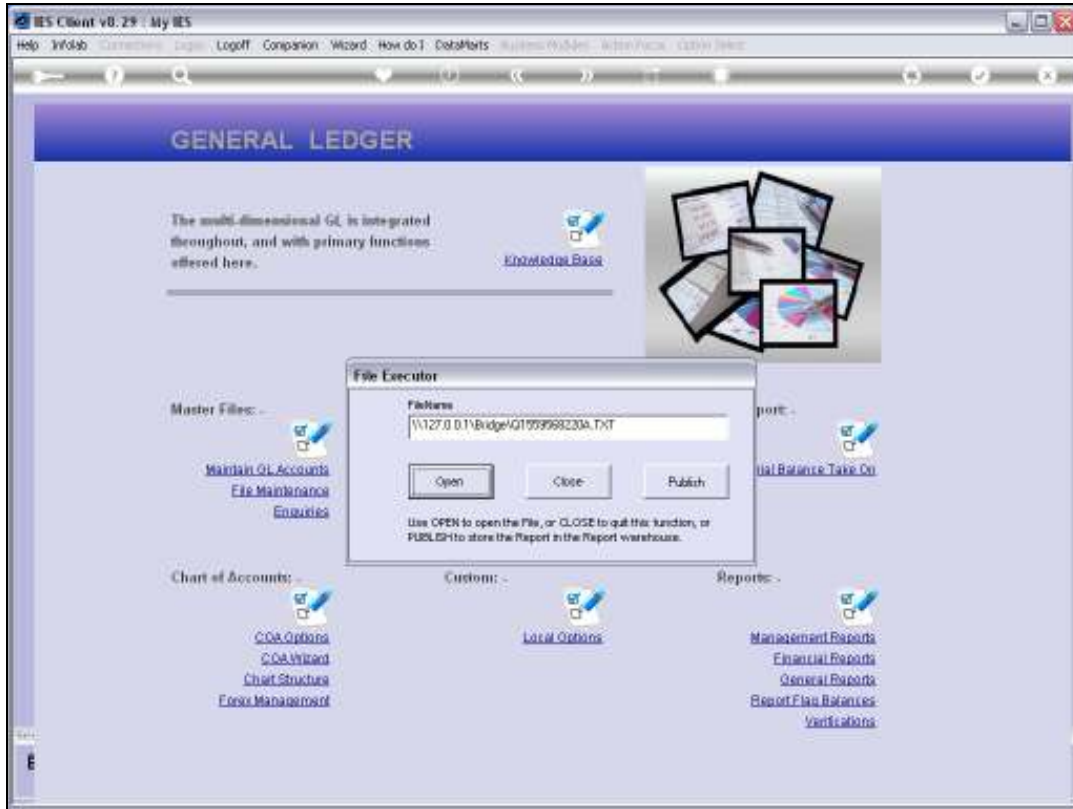
Slide 20
Slide notes:



Slide 21
Slide notes:



Slide 22
Slide notes:



Slide 23
Slide notes:

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GL Listing (Chart of Accounts)

Ledgercode	Description	Type	*B/Shacc	*D+L	*TR	*Groups	*Analysis
2101101-00-1000-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1001-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1002-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1003-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1005-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1006-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1007-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1008-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1009-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1010-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1011-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1012-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1013-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1014-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1015-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1016-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1017-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1018-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1019-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1020-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1021-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1022-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1023-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1024-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1025-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2111101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111

27 record(s) listed

Slide 24

Slide notes: And here we can clearly see how 'Artisan Wages' has been duplicated for a series of different Activities.

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company

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GL Listing (Chart of Accounts)

Ledgercode.....	*Description.....	Type.....	*B/Sheet	*D+L.....	*TR.....	*Groups.....	*Analysis.....
2101101-00-1000-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1001-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1002-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1003-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1005-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1006-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1007-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1008-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1009-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1010-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1011-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1012-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1013-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1014-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1015-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1016-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1017-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1018-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1019-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1020-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1021-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1022-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1023-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1024-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1025-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2111101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111

27 record(s) listed

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GL Listing (Chart of Accounts)

Ledgercode.....	*Description.....	Type.....	*B/Sheet	*D+L.....	*TR.....	*Groups.....	*Analysis.....
2101101-00-1000-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1001-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1002-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1003-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1005-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1006-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1007-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1008-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1009-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1010-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1011-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1012-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1013-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1014-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1015-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1016-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1017-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1018-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1019-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1020-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1021-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1022-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1023-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1024-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1025-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2111101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111

27 record(s) listed

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GL Listing (Chart of Accounts)

Ledgercode	Description	Type	*B/Sheet	*D+L	*TR	*Groups	*Analysis
2101101-00-1000-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1001-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1002-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1003-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1005-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1006-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1007-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1008-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1009-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1010-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1011-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1012-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1013-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1014-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1015-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1016-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1017-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1018-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1019-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1020-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1021-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1022-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1023-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1024-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1025-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2111101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111

27 record(s) listed

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Slide notes:

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GL Listing (Chart of Accounts)

Ledgercode	Description	Type	*B/Sheet	*D+L	*TR	*Groups	*Analysis
2101101-00-1000-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1001-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1002-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1003-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1005-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1006-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1007-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1008-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1009-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1010-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
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2101101-00-1012-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1013-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1014-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1015-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1016-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1017-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1018-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1019-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1020-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1021-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1022-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1023-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1024-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2101101-00-1025-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111
2111101-00-1004-1000?	ARTISAN WAGES	Ledger Only	110	112	101	116	111

27 record(s) listed

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Slide notes: