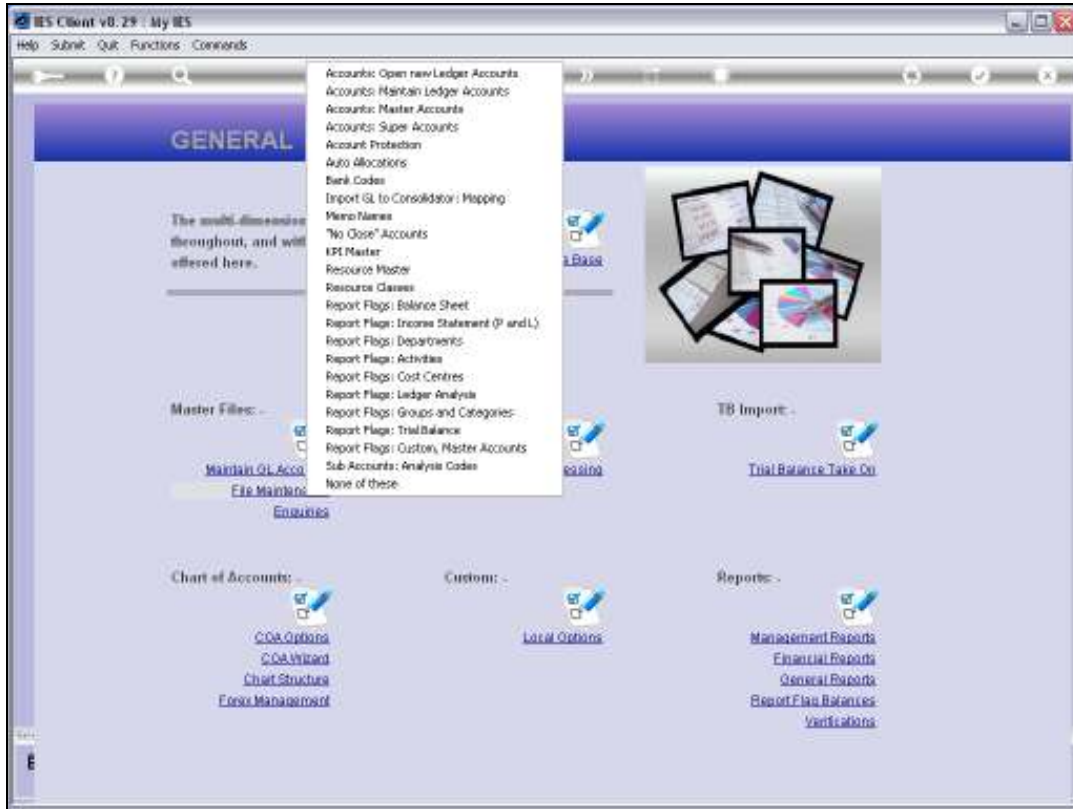


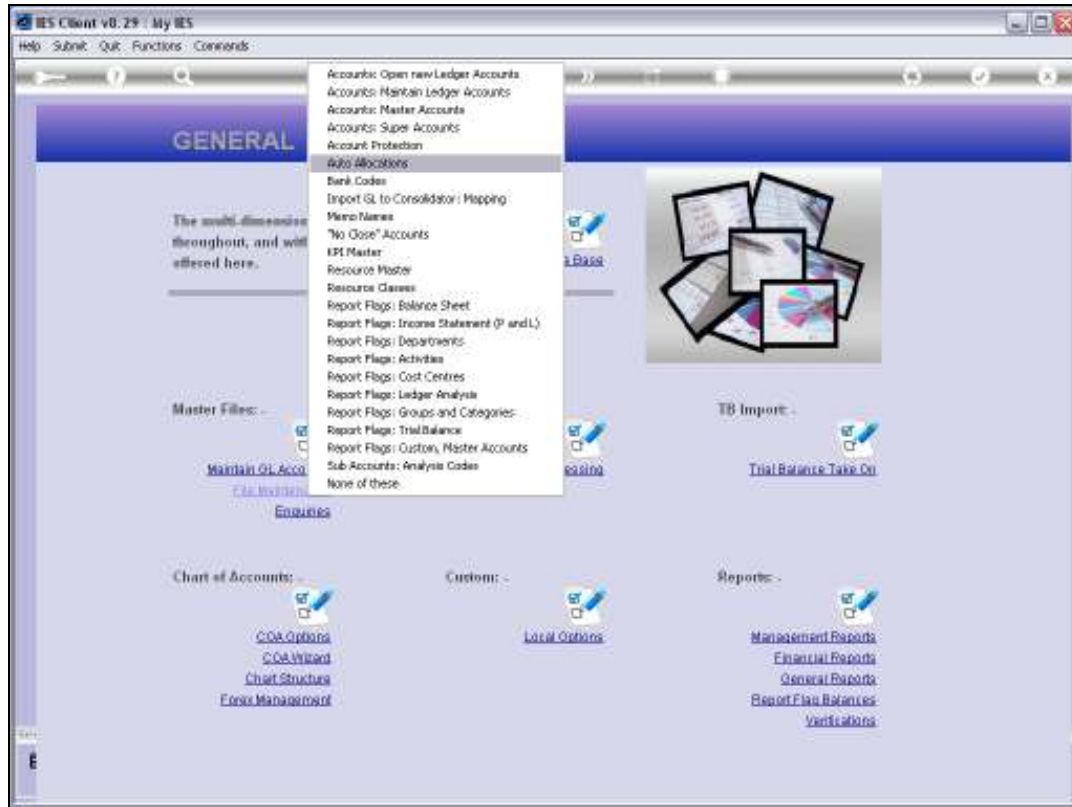


Slide 1

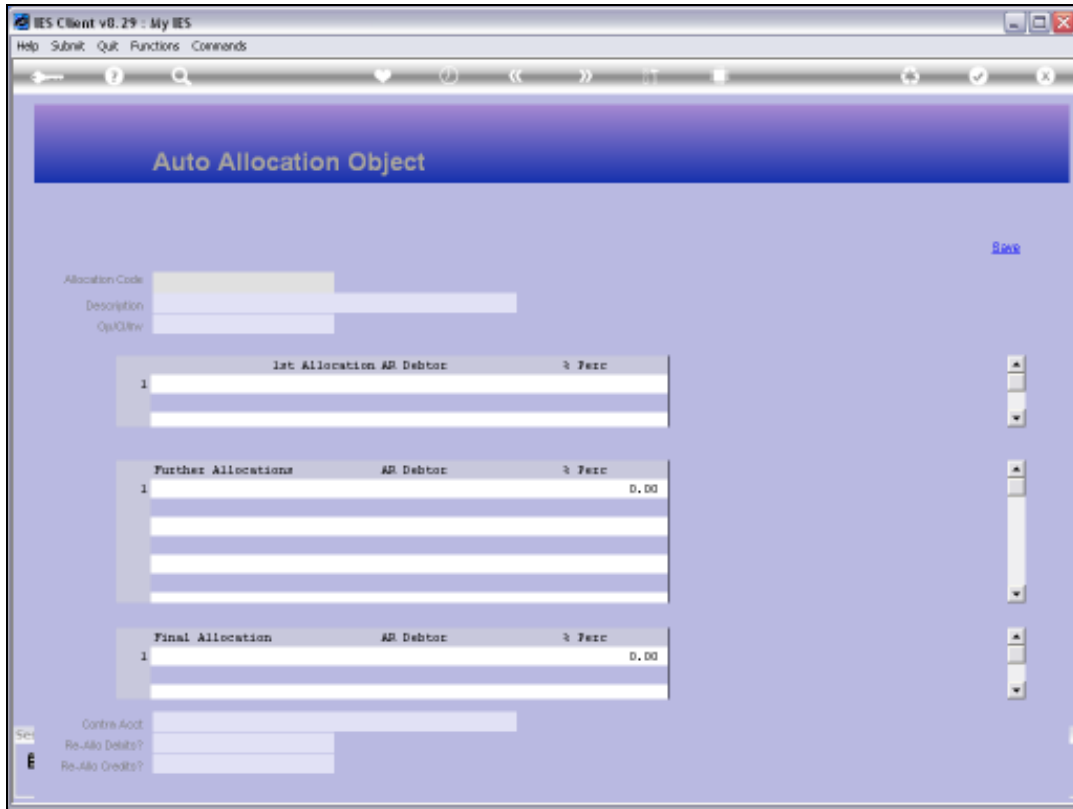
Slide notes: Auto Allocations can be defined from the Ledger File Maintenance menu.



Slide 2  
Slide notes:

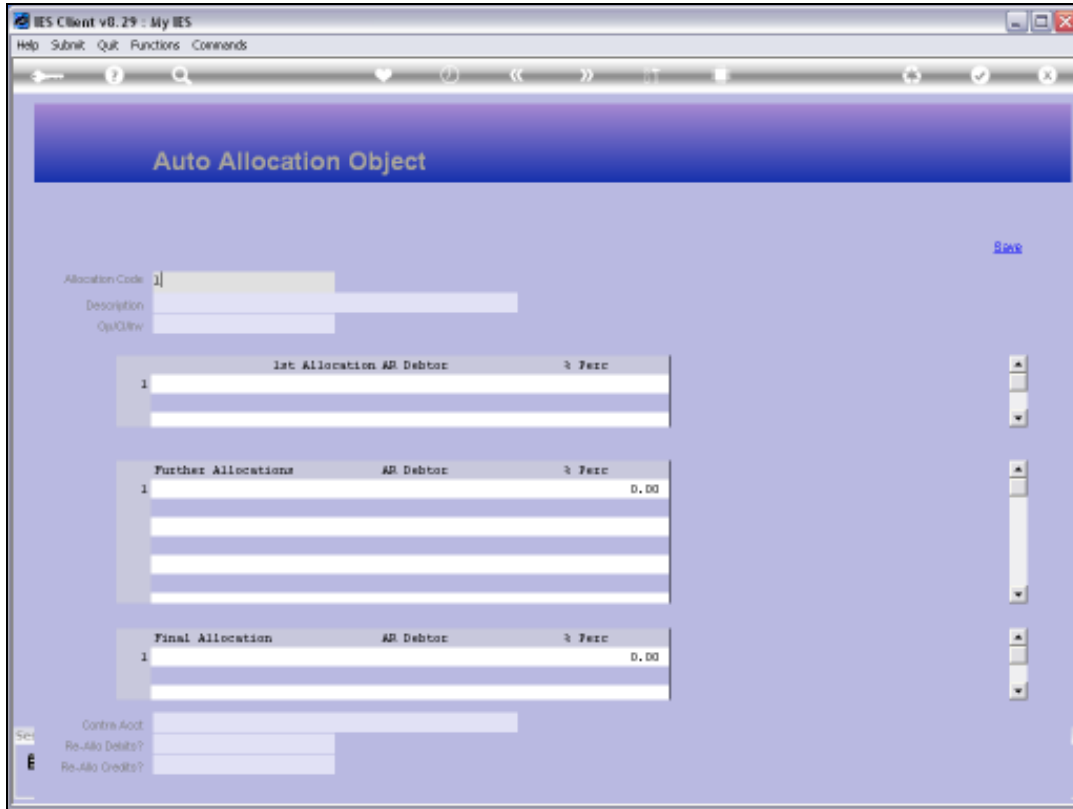


Slide 3  
Slide notes:



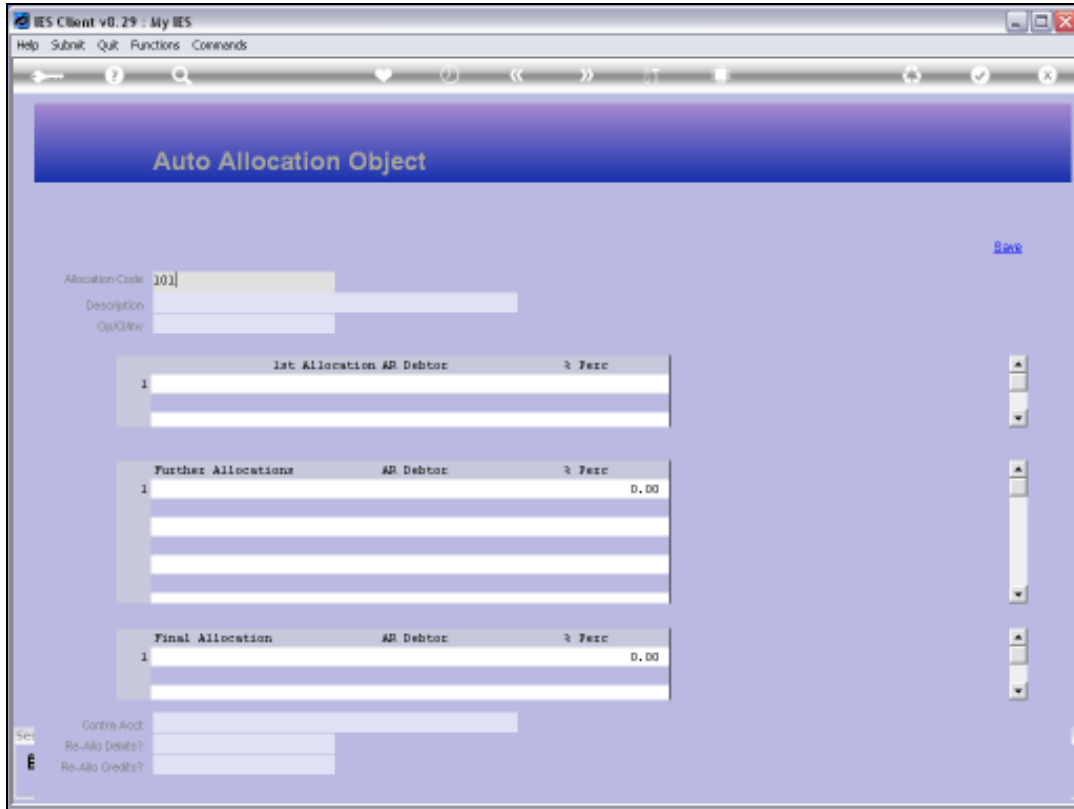
Slide 4

Slide notes: Auto Allocation is an instruction to spread Costs to a number of designated Accounts.



Slide 5

Slide notes: We can choose our own unique Key for the Instruction, and we give it a Name to identify it by.



Slide 6  
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

### Auto Allocation Object

[Back](#)

Allocation Code: 101  
Description: \_\_\_\_\_  
Op/Off: \_\_\_\_\_

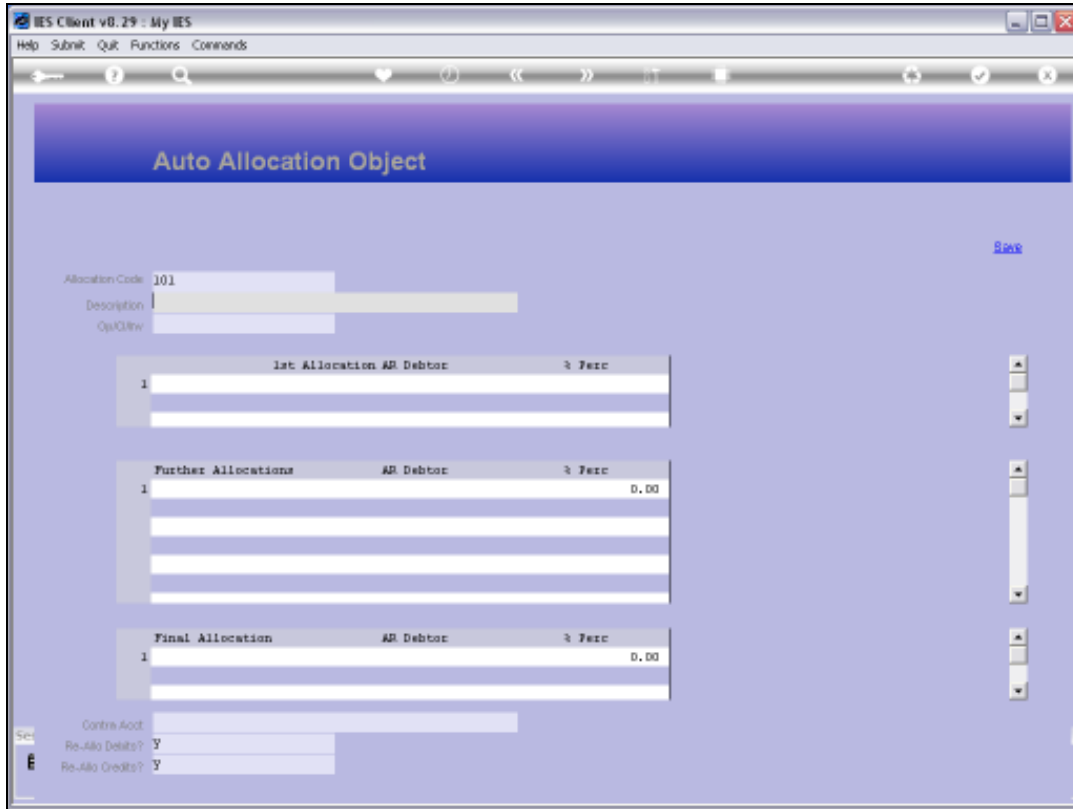
1st Allocation AR Debtor		% Perc
1	_____	_____
	_____	_____

Further Allocations		AR Debtor	% Perc
1	_____	_____	0.00
	_____	_____	_____
	_____	_____	_____

Final Allocation		AR Debtor	% Perc
1	_____	_____	0.00
	_____	_____	_____

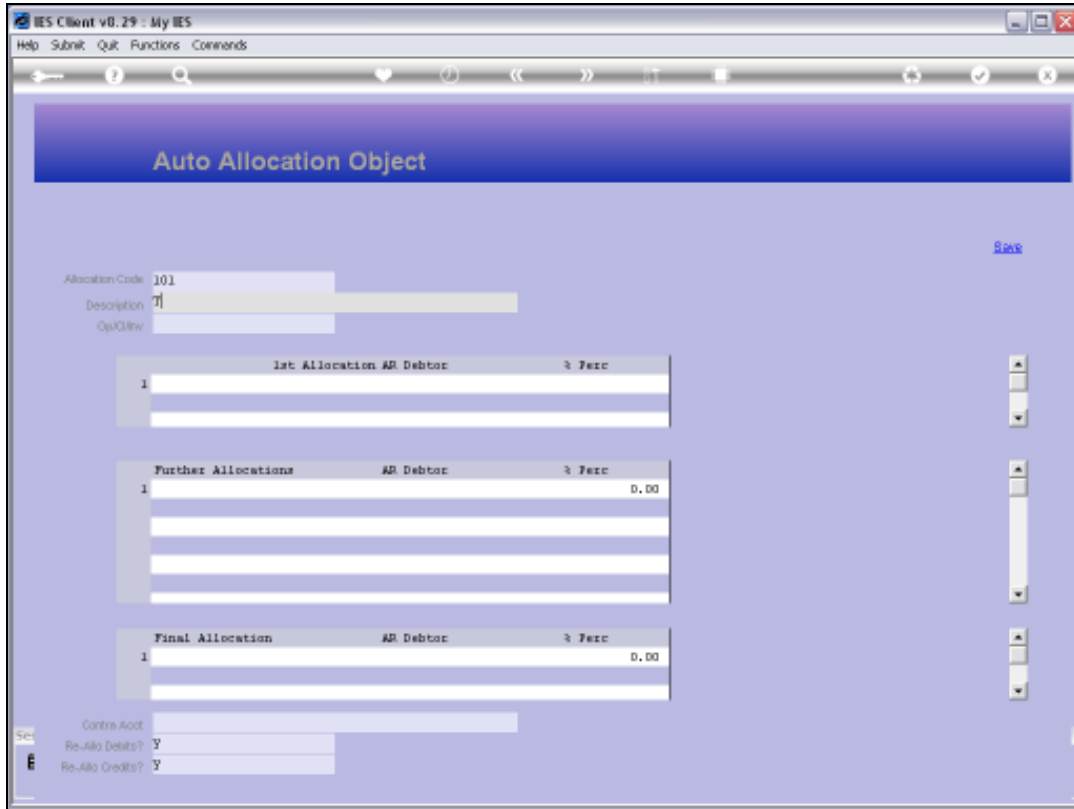
Centre Acct: \_\_\_\_\_  
Re-Alloc Debits? \_\_\_\_\_  
Re-Alloc Credits? \_\_\_\_\_

Slide 7  
Slide notes:

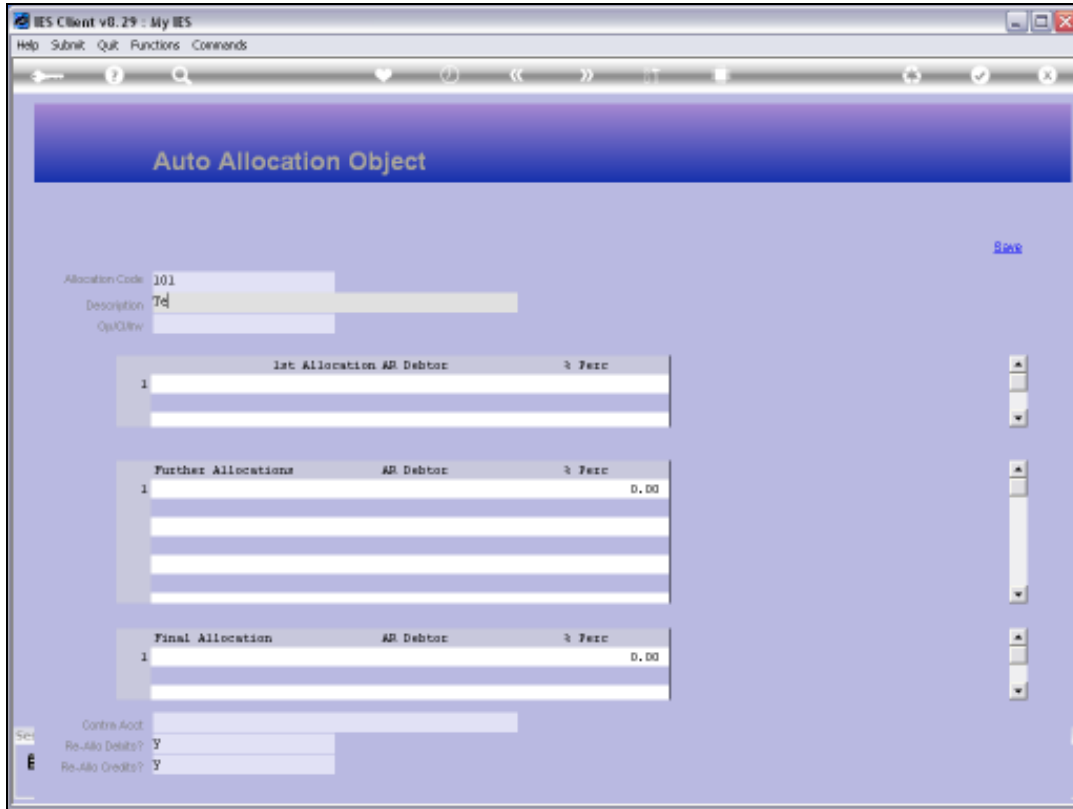


Slide 8  
Slide notes:

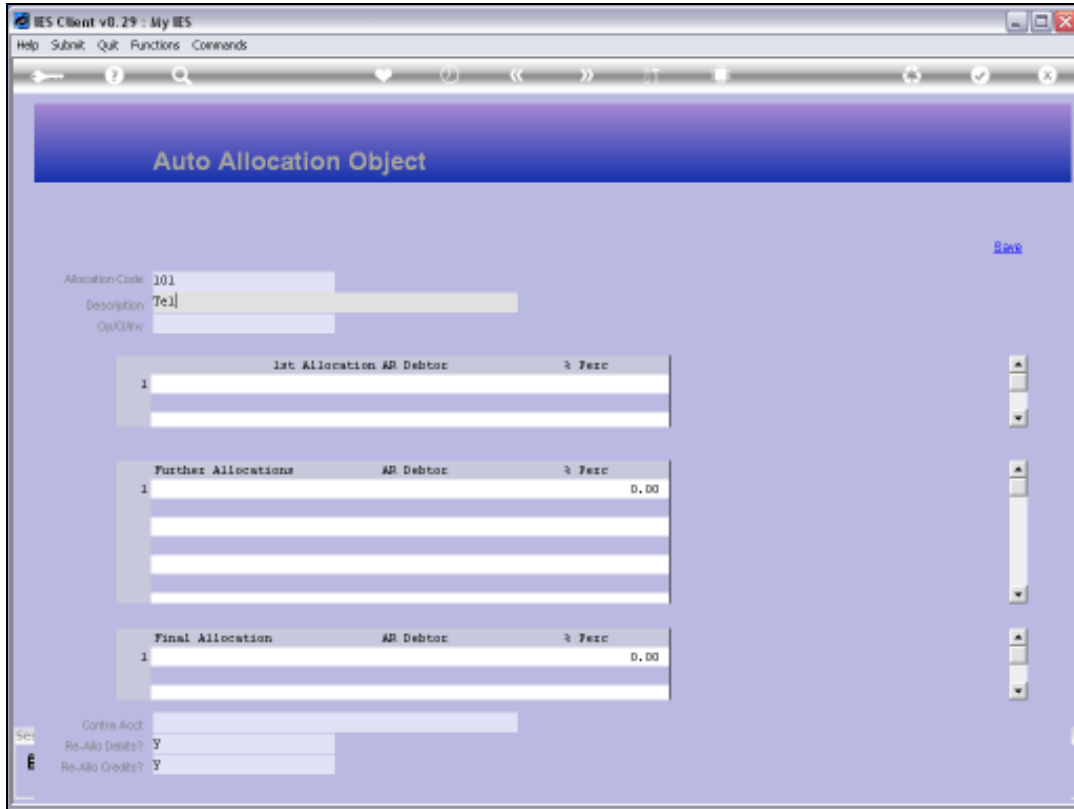




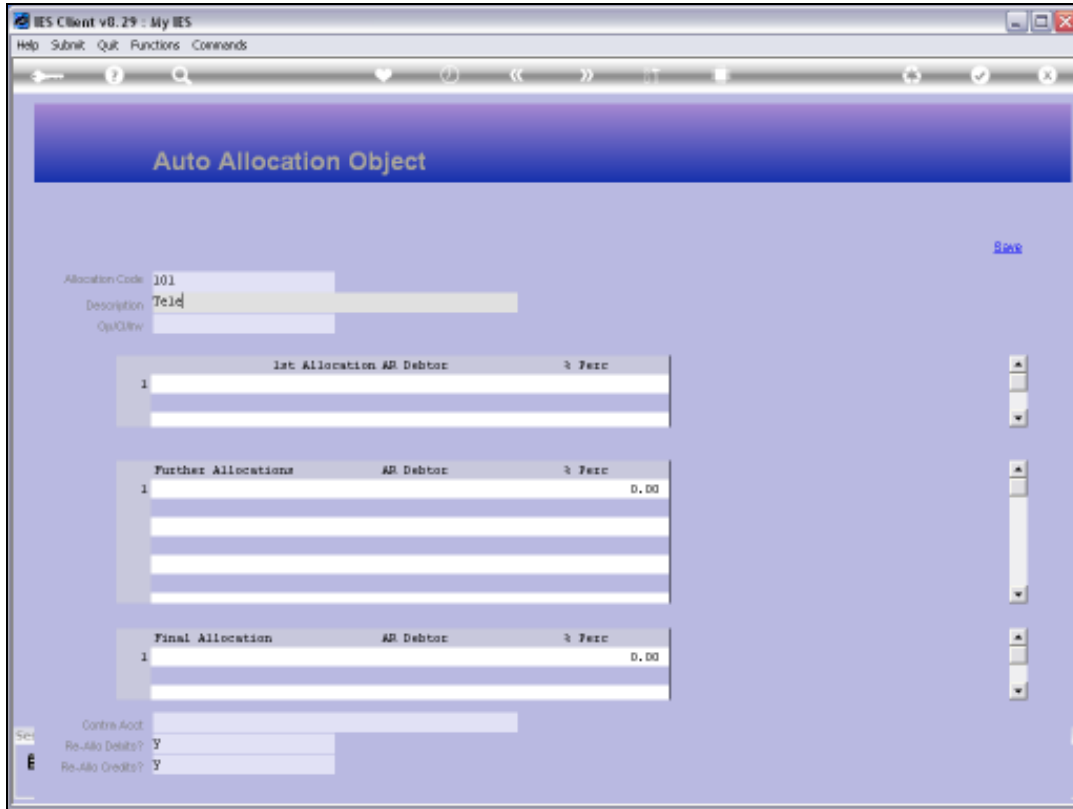
Slide 9  
Slide notes:



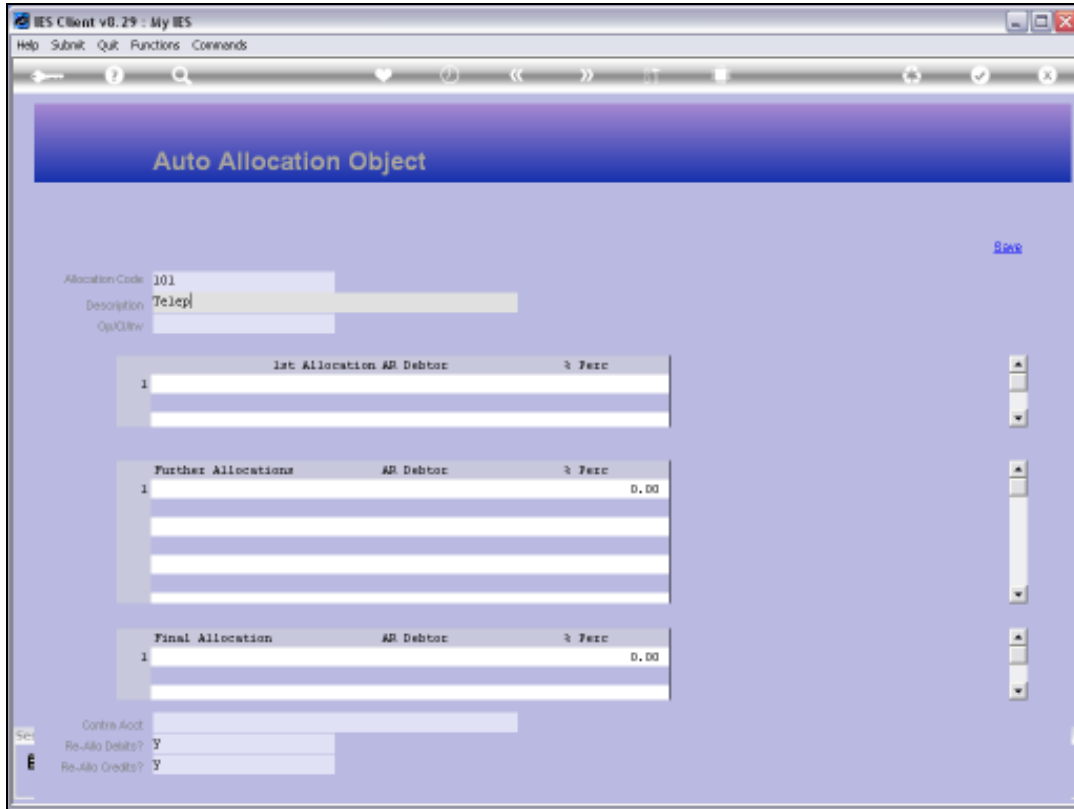
Slide 10  
Slide notes:



Slide 11  
Slide notes:

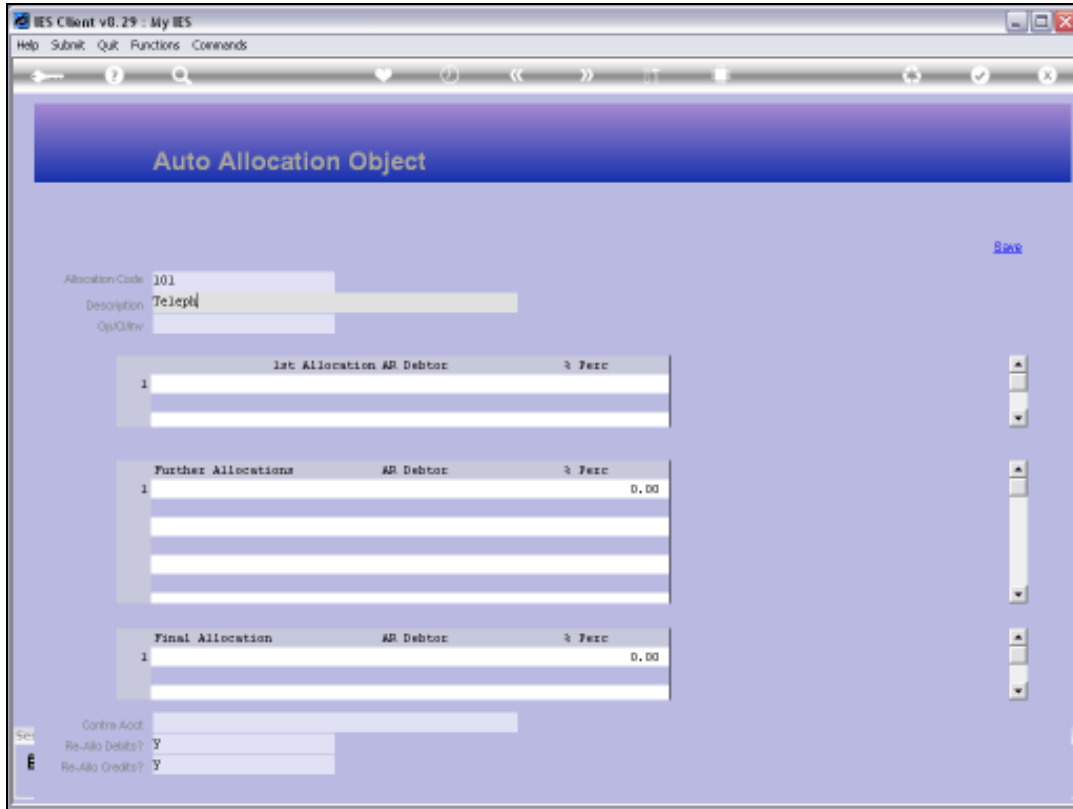


Slide 12  
Slide notes:



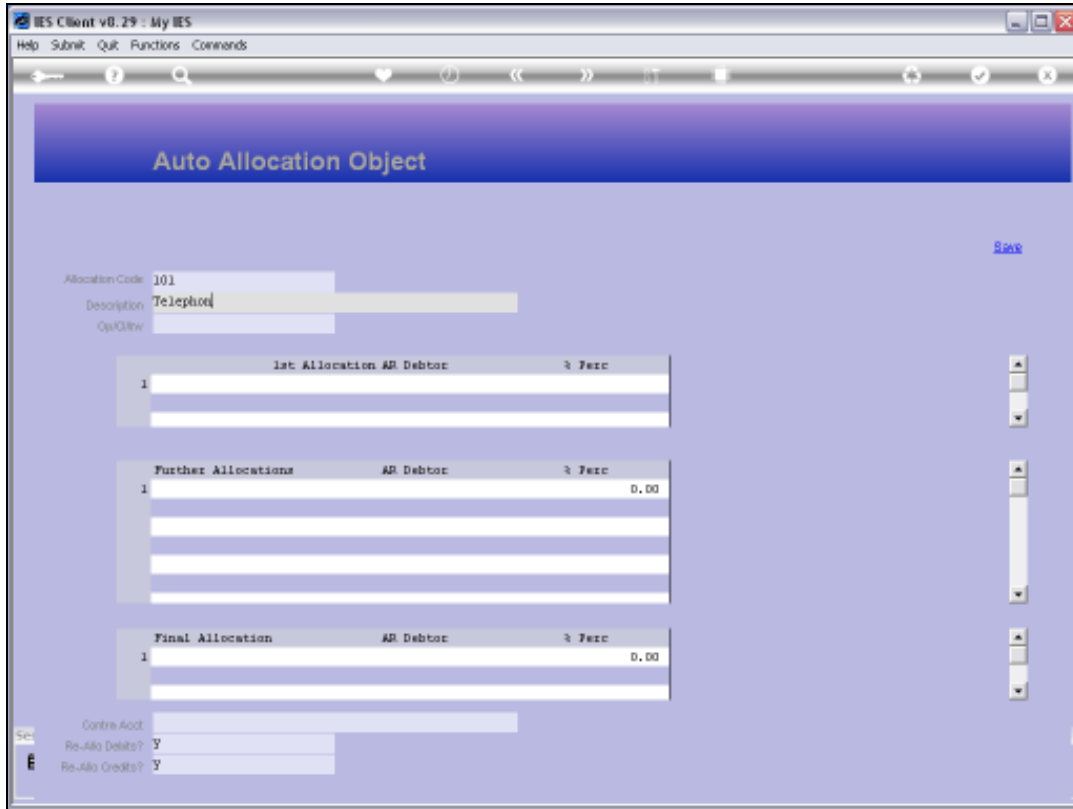
Slide 13

Slide notes:

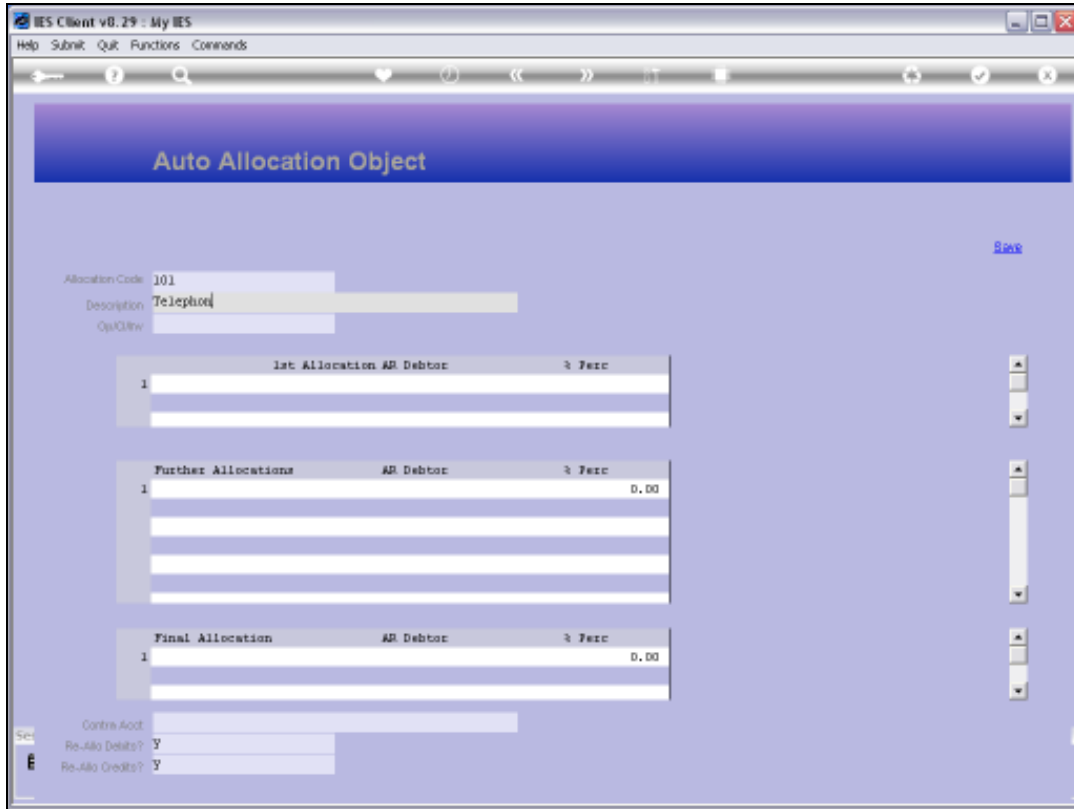


Slide 14

Slide notes:

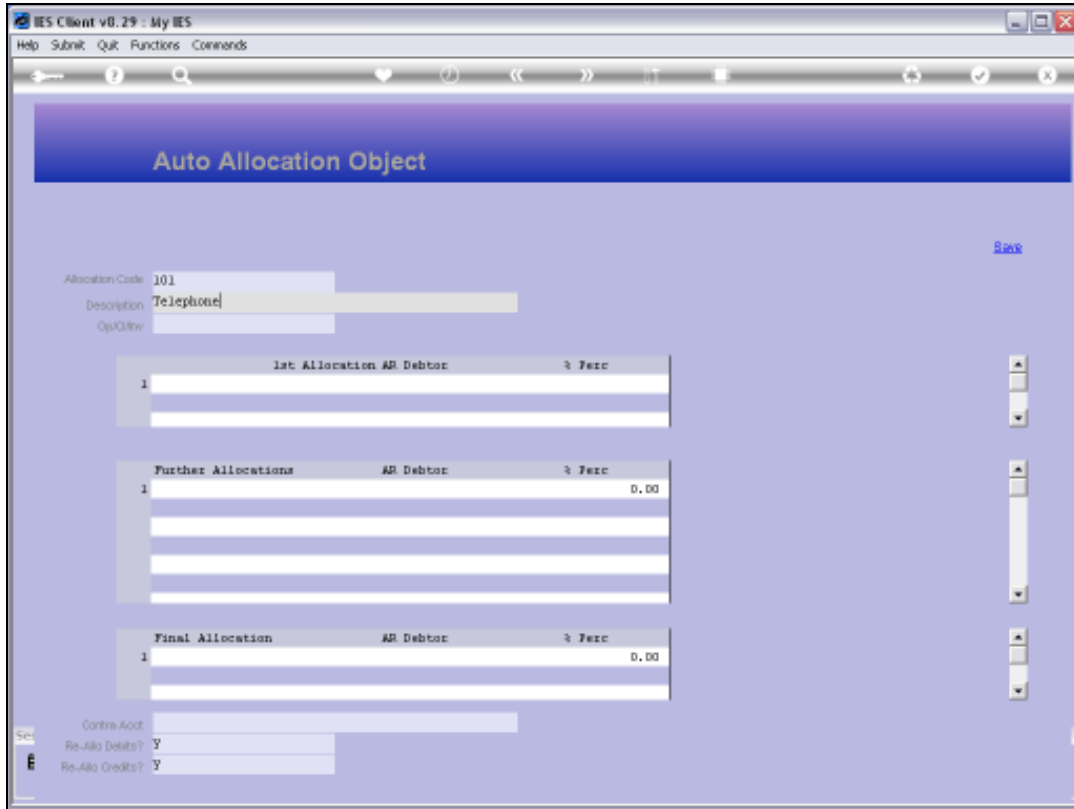


Slide 15  
Slide notes:



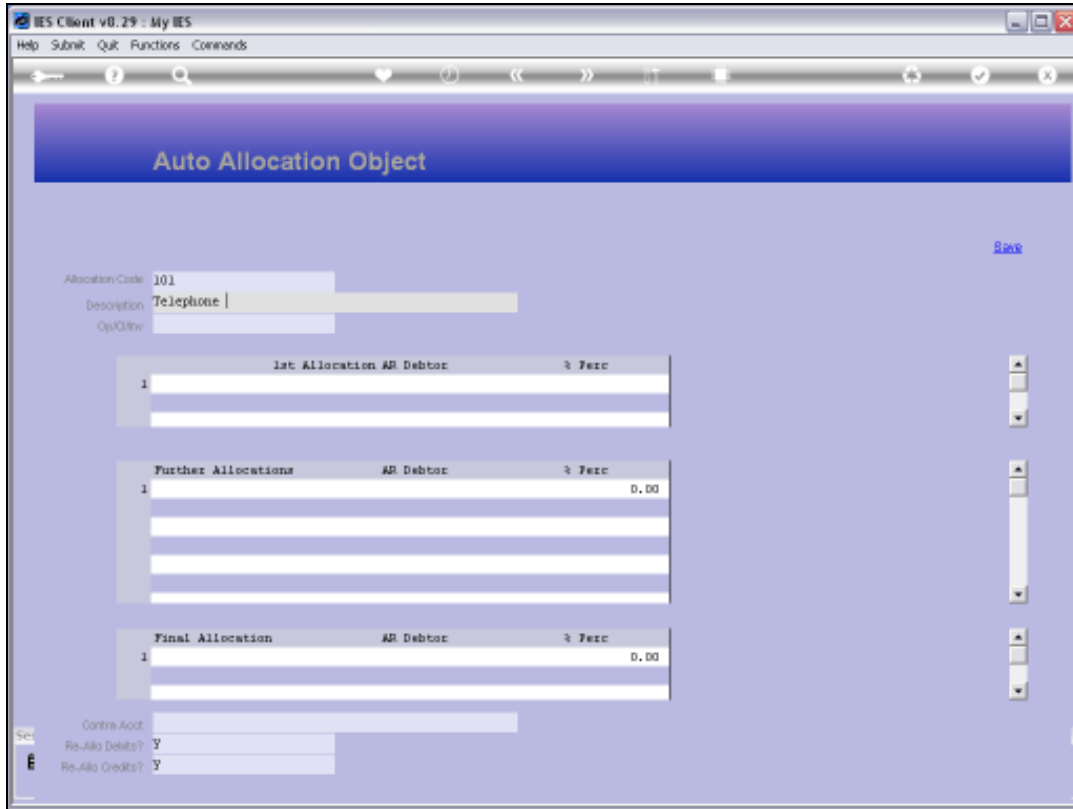
Slide 16  
Slide notes:



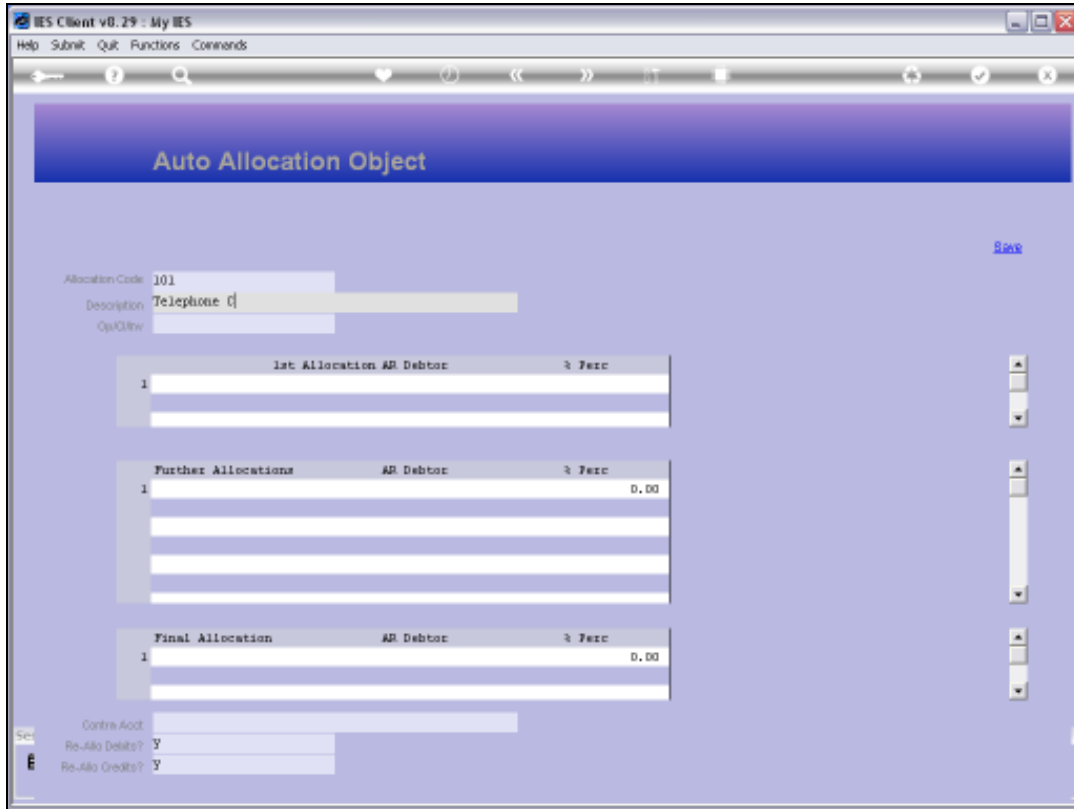


Slide 17

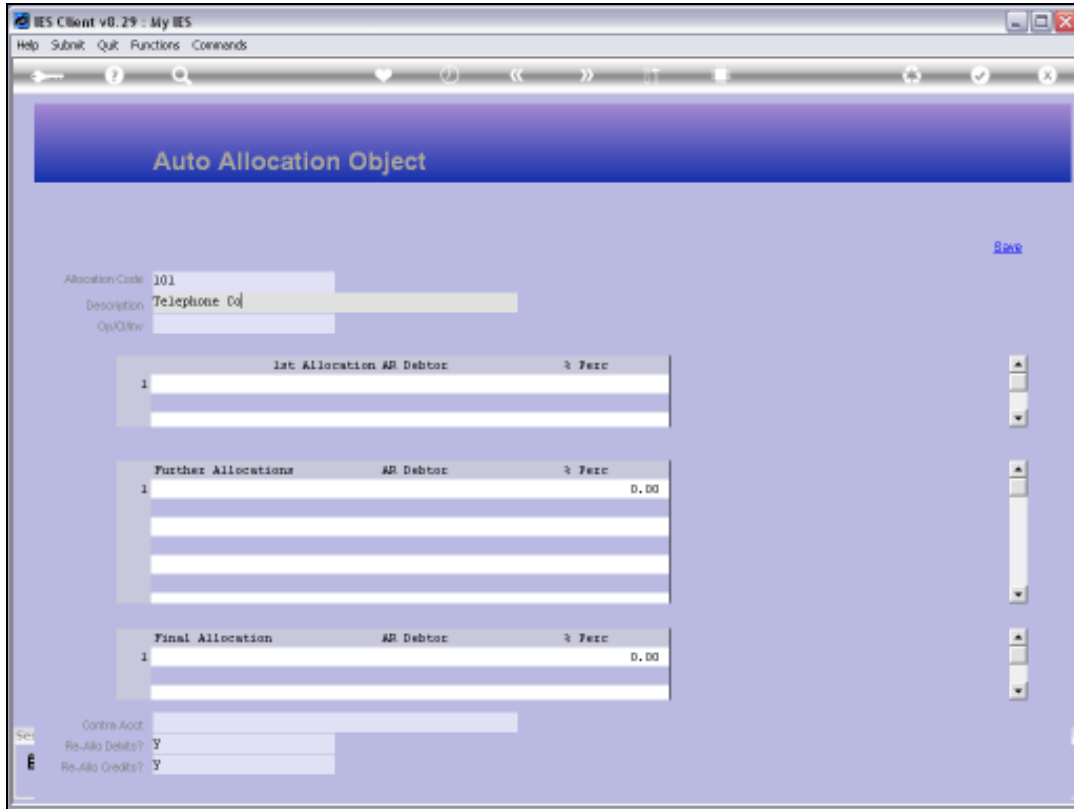
Slide notes:



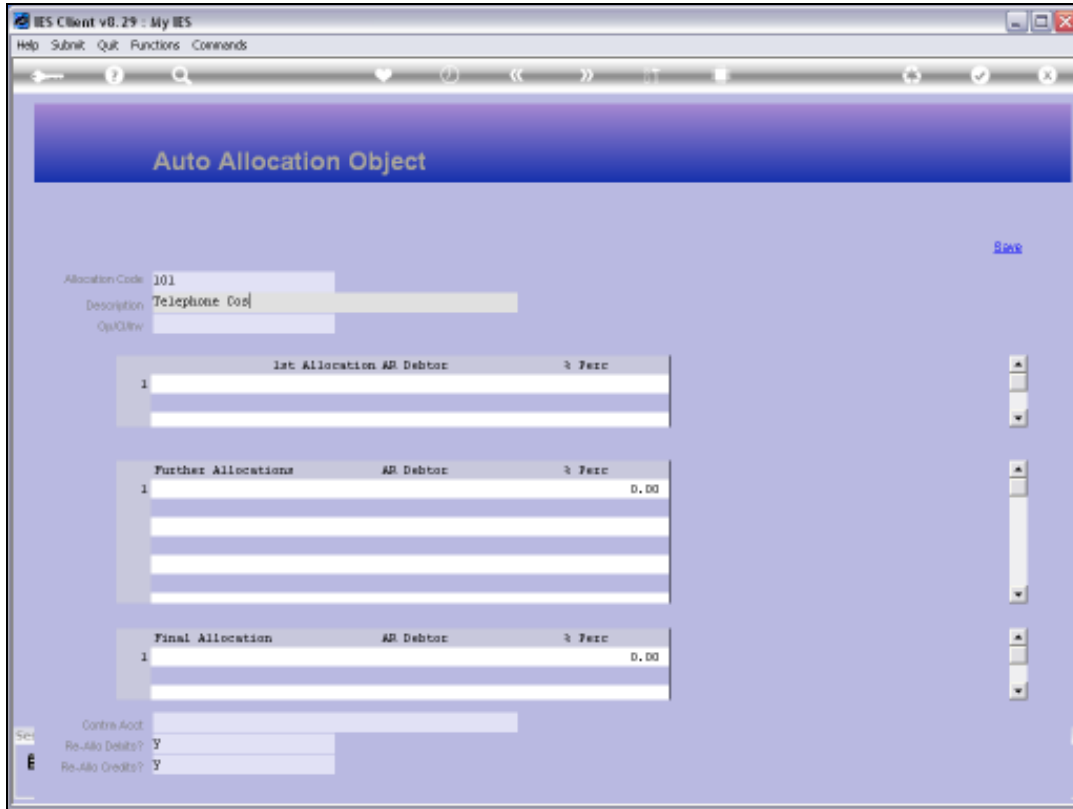
Slide 18  
Slide notes:



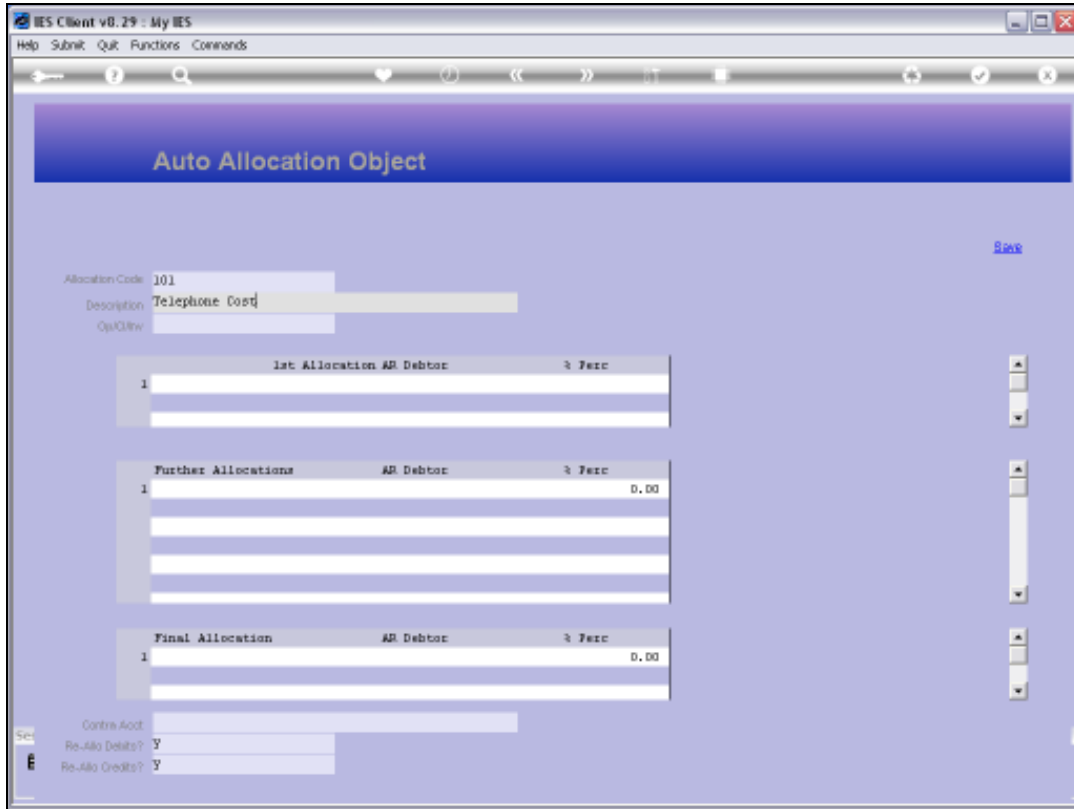
Slide 19  
Slide notes:



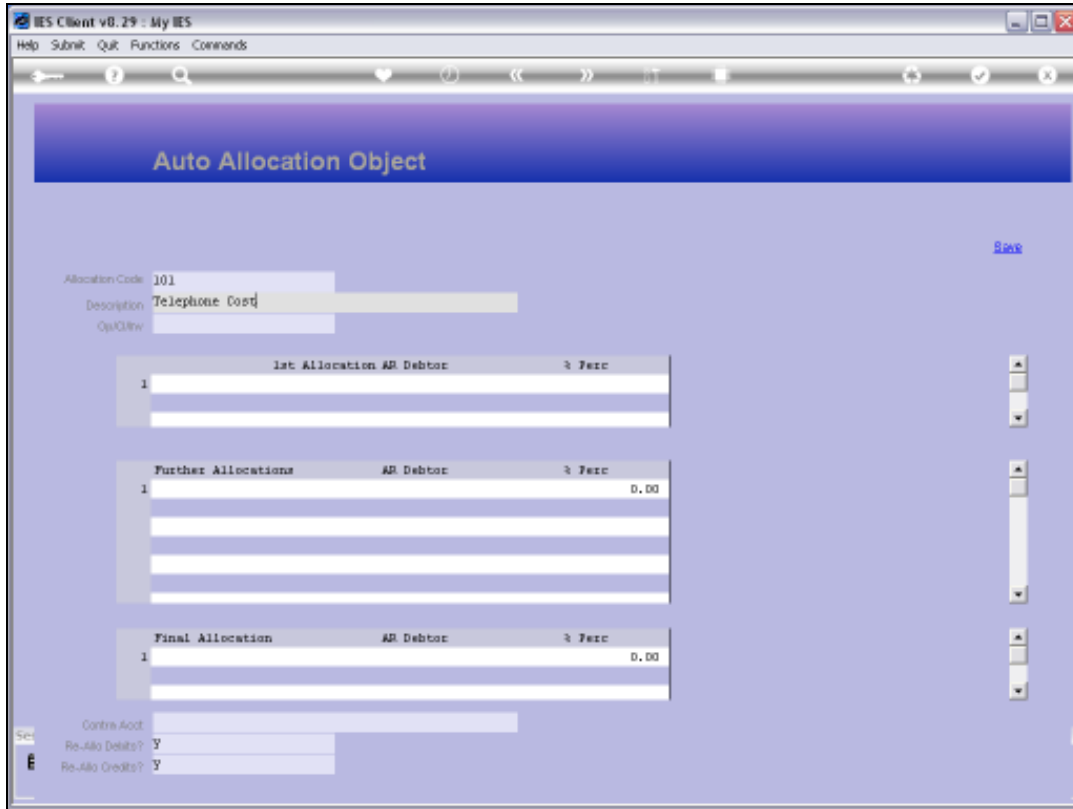
Slide 20  
Slide notes:



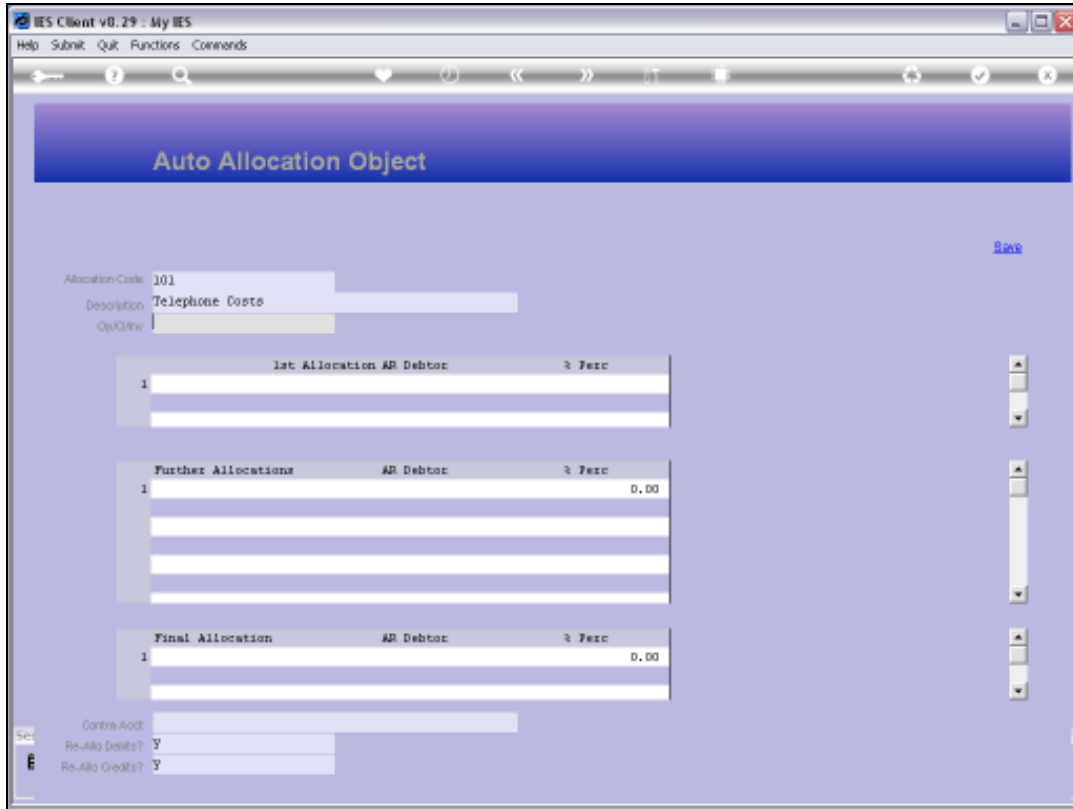
Slide 21  
Slide notes:



Slide 22  
Slide notes:

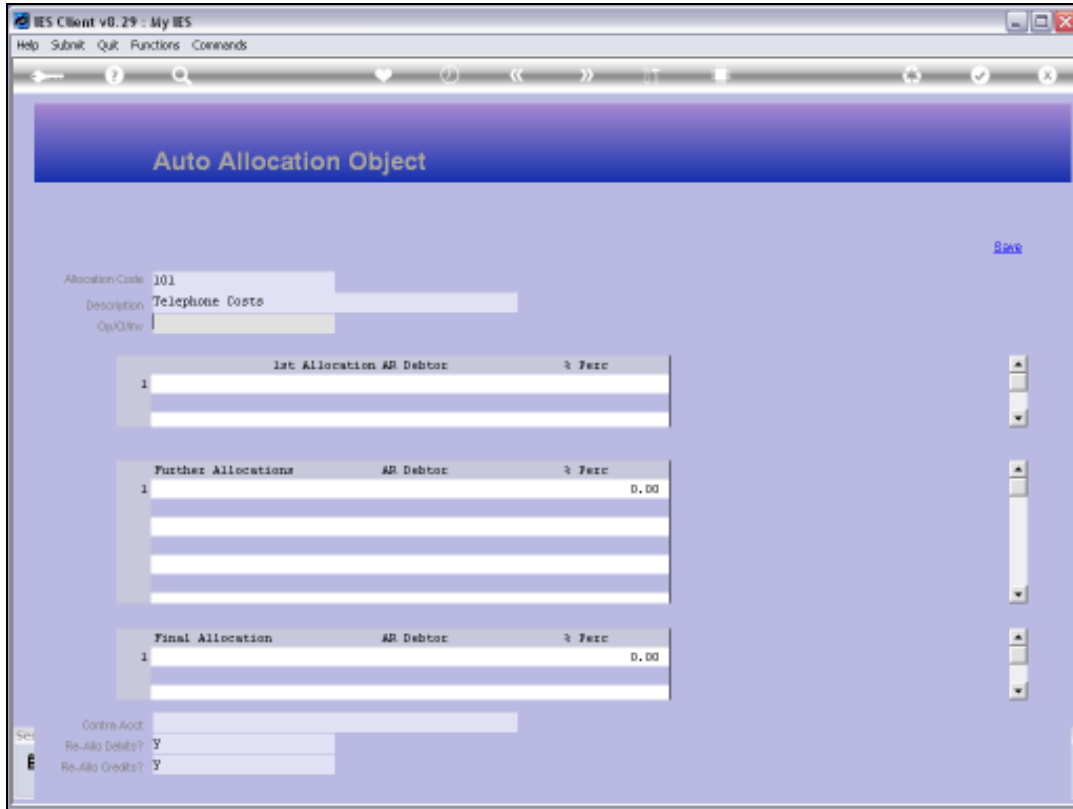


Slide 23  
Slide notes:



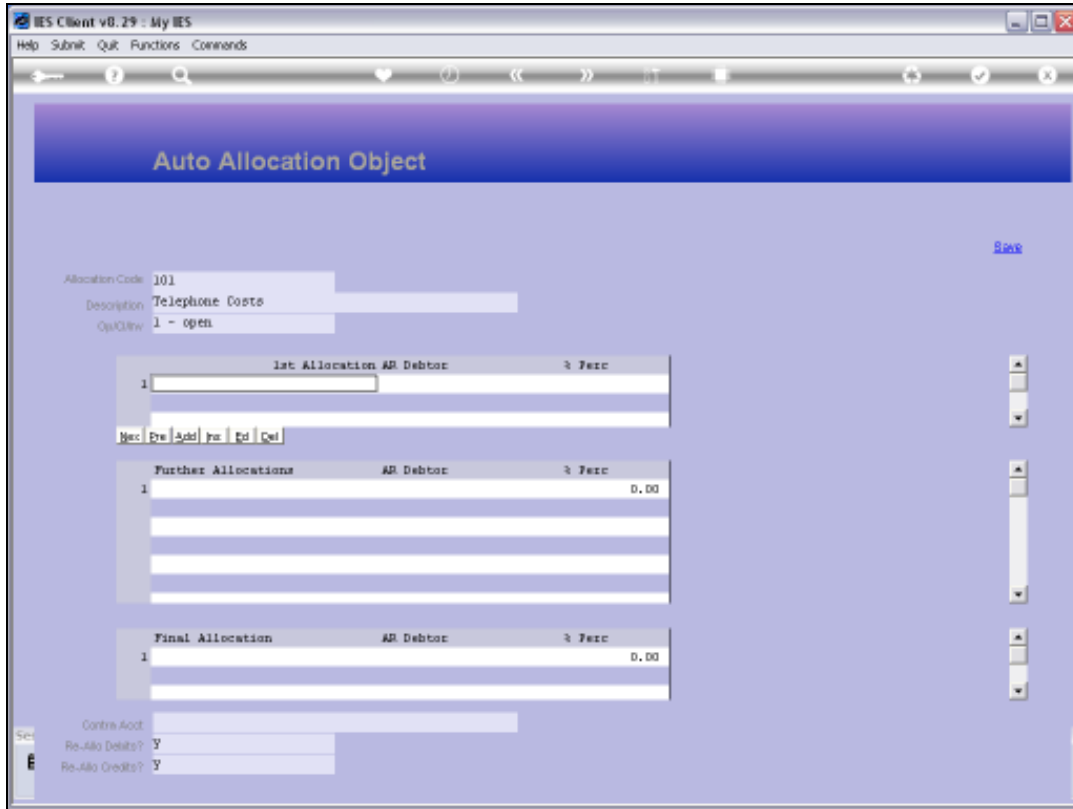
Slide 24  
Slide notes:





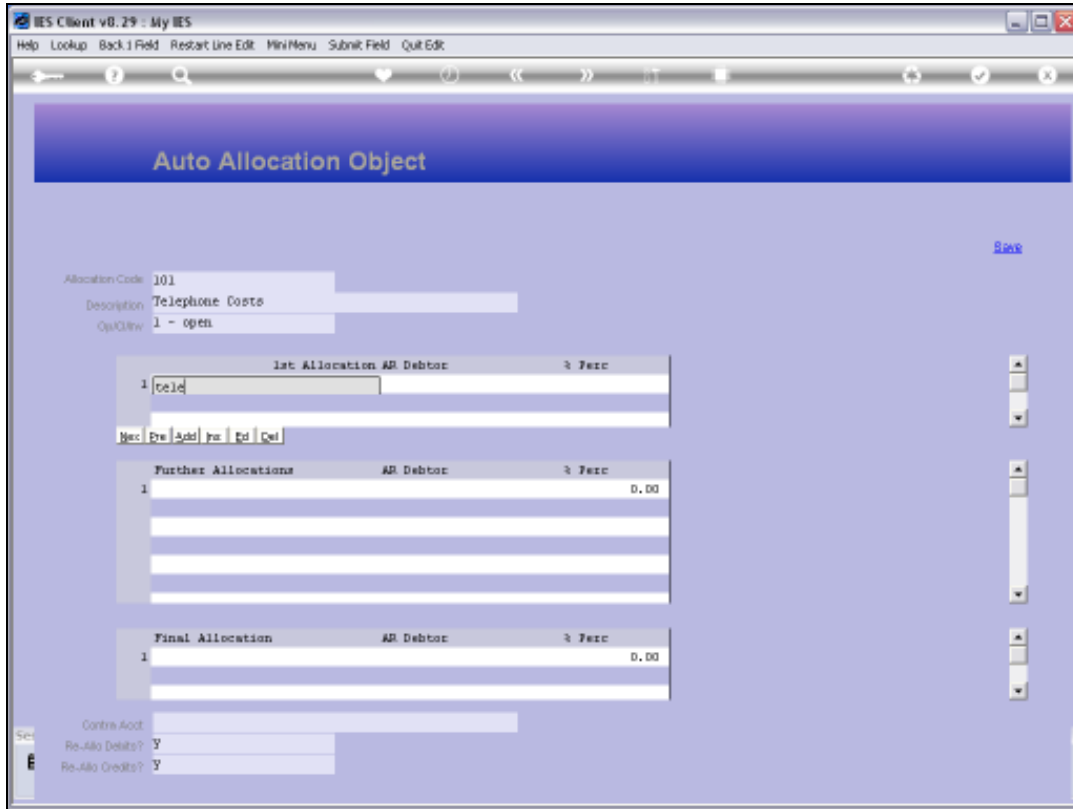
Slide 25

Slide notes: We can set an Instruction to be Open or Closed. If ever we wish the Instruction not to function, then we can just close it.

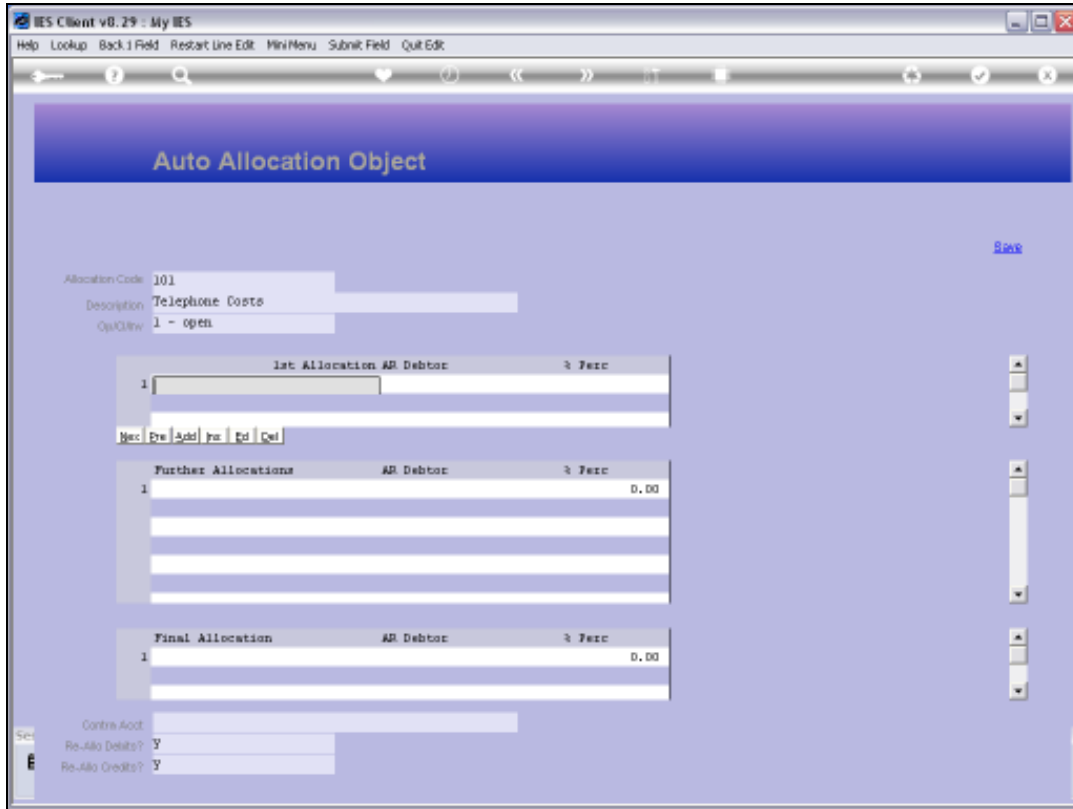


Slide 26

Slide notes: There must always be a 1st Allocation, and this can be a Ledger Account or a Debtor Account.

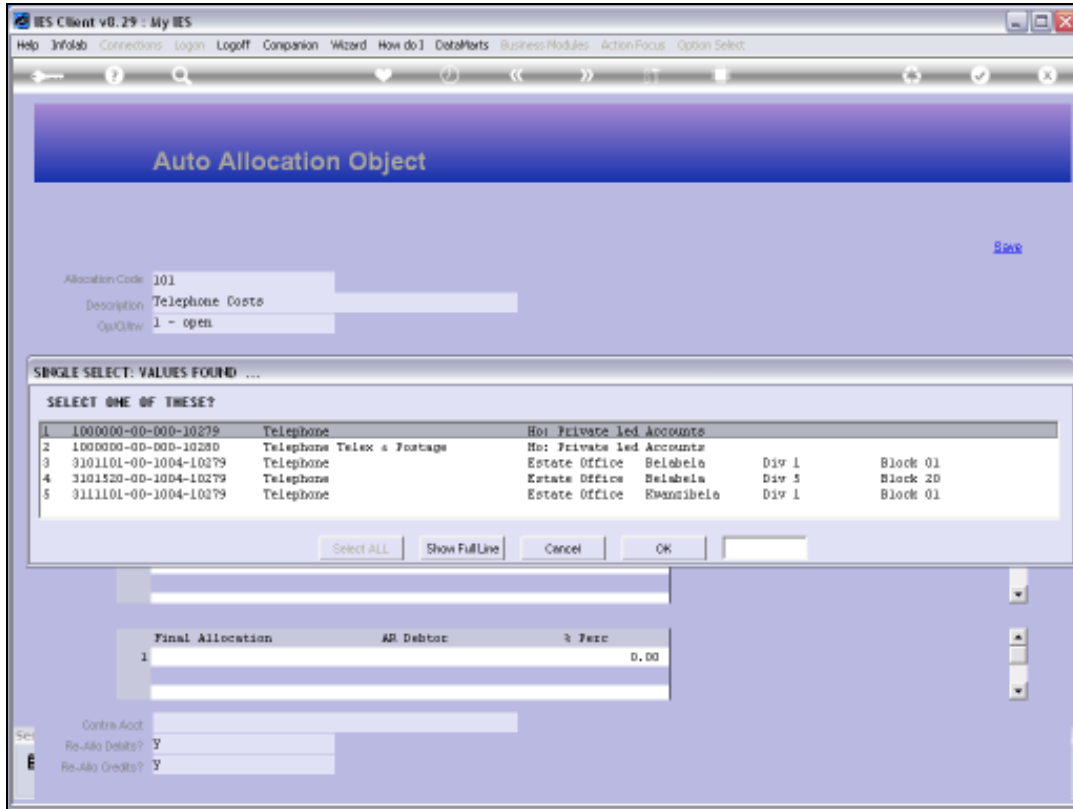


Slide 27  
Slide notes:

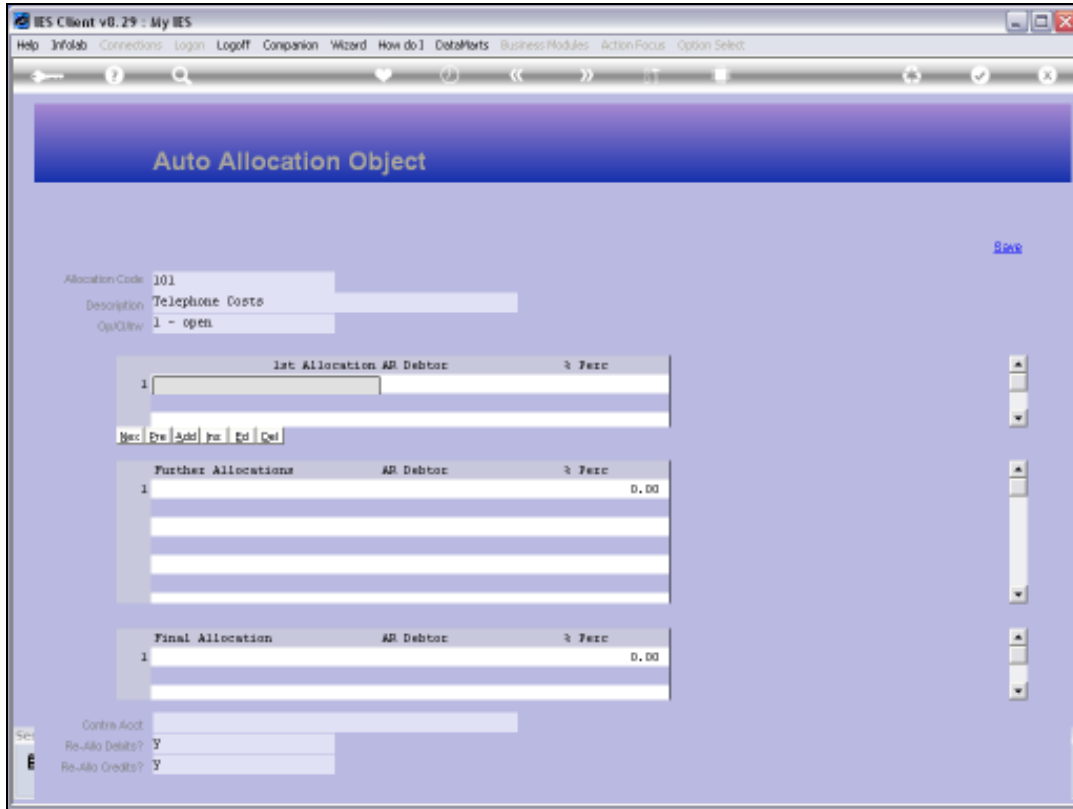


Slide 28

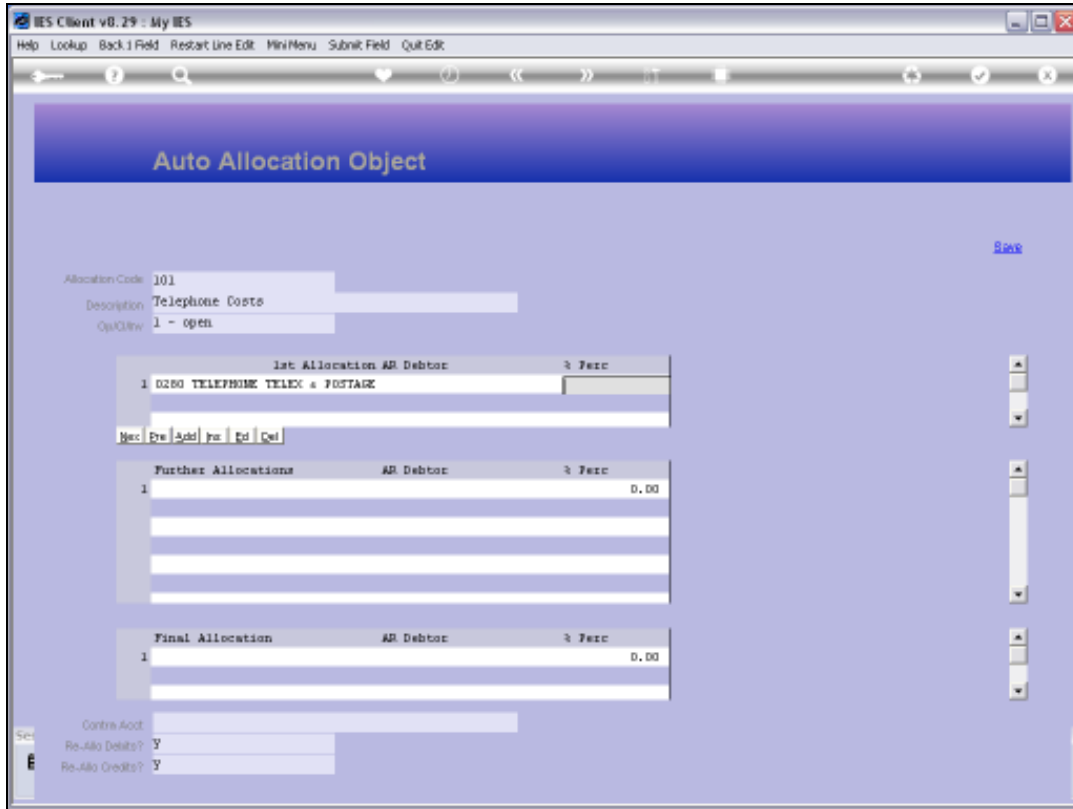
Slide notes:



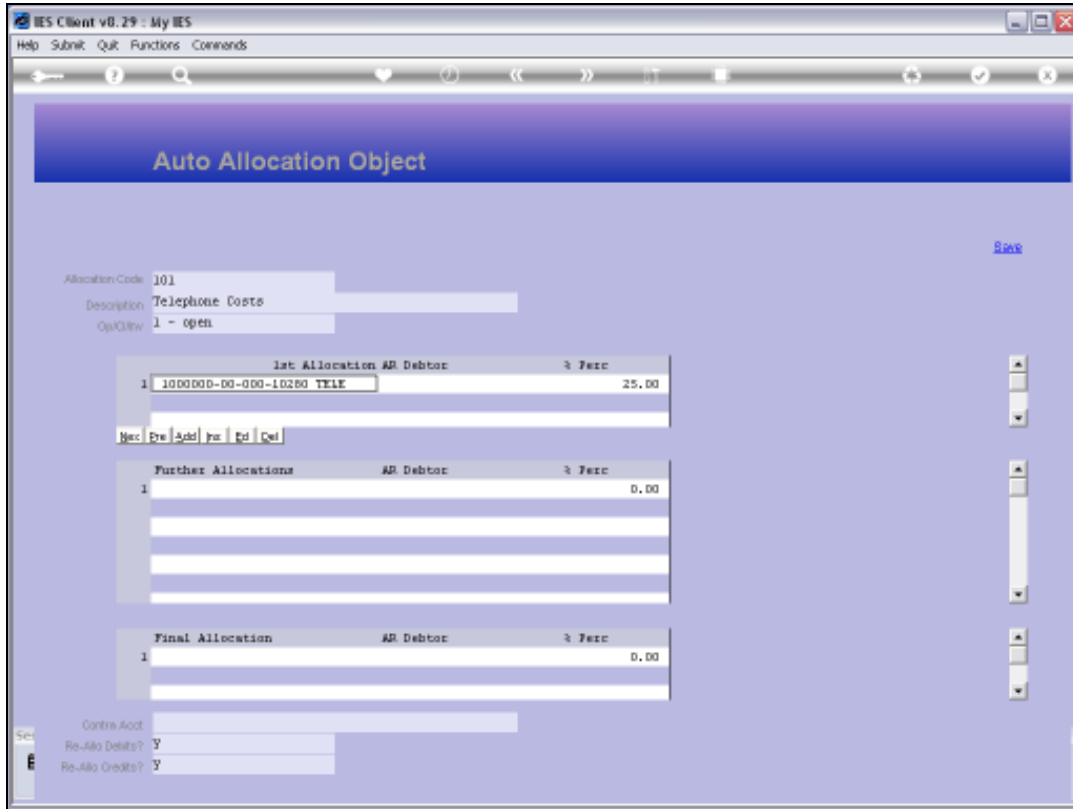
Slide 29  
Slide notes:



Slide 30  
Slide notes:



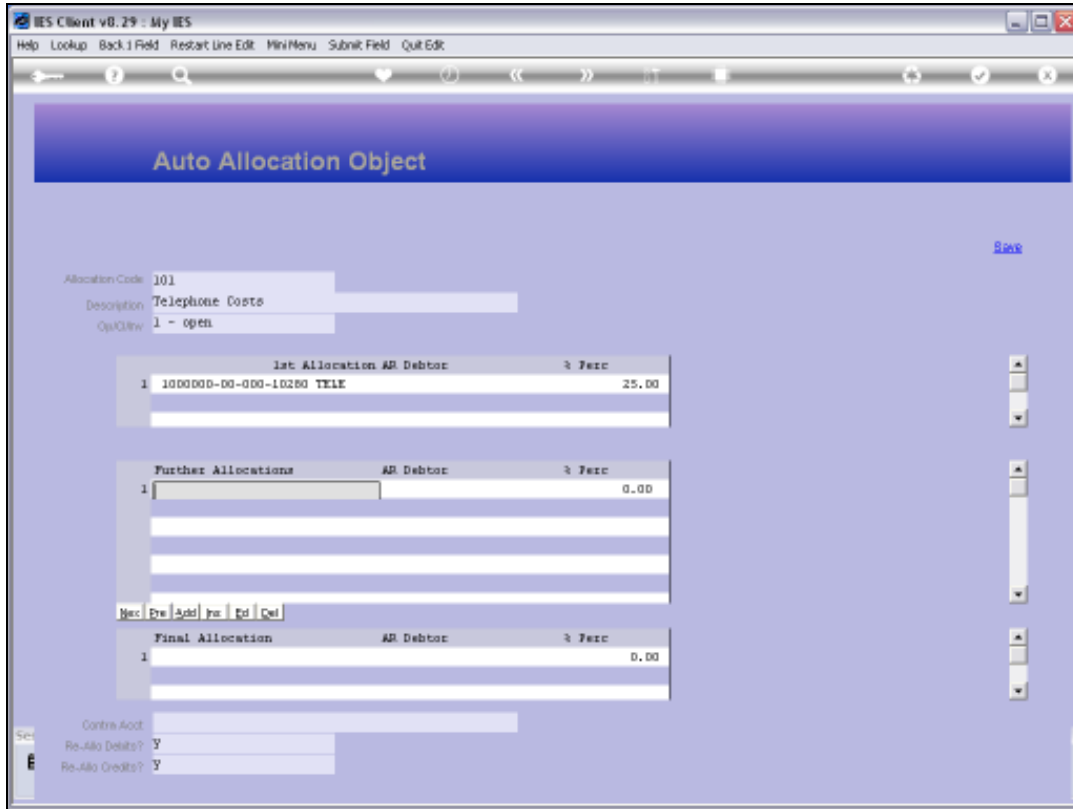
Slide 31  
Slide notes:



Slide 32

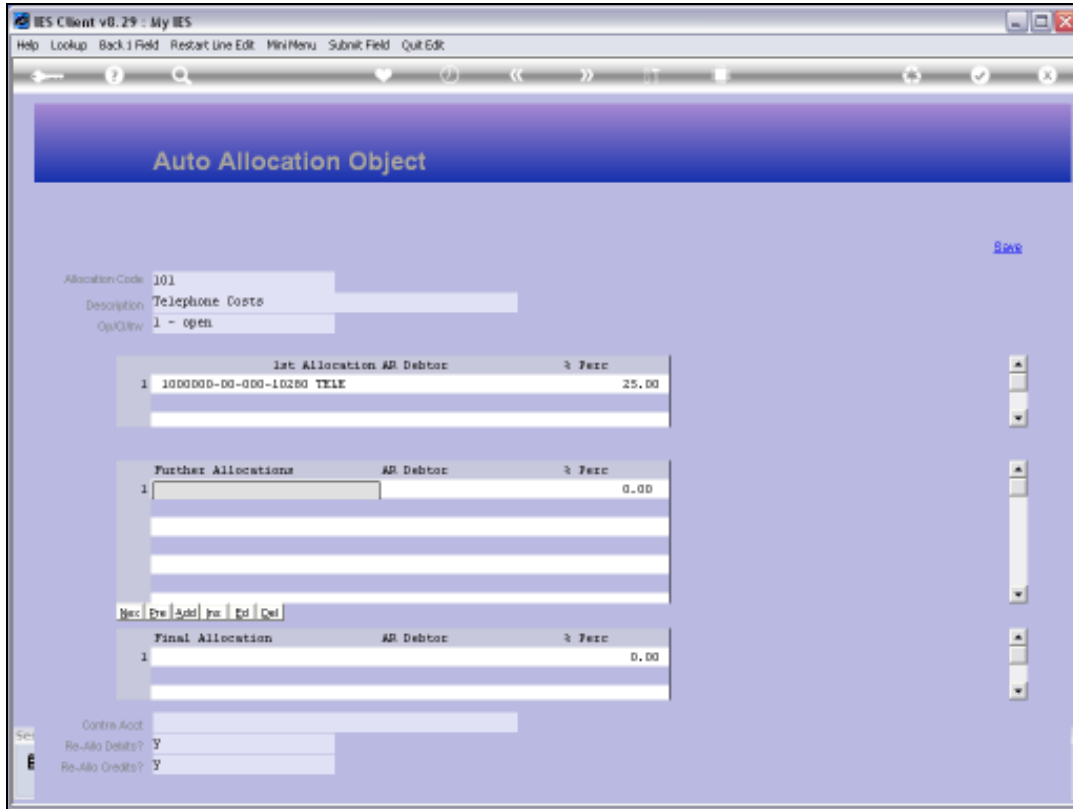
Slide notes:





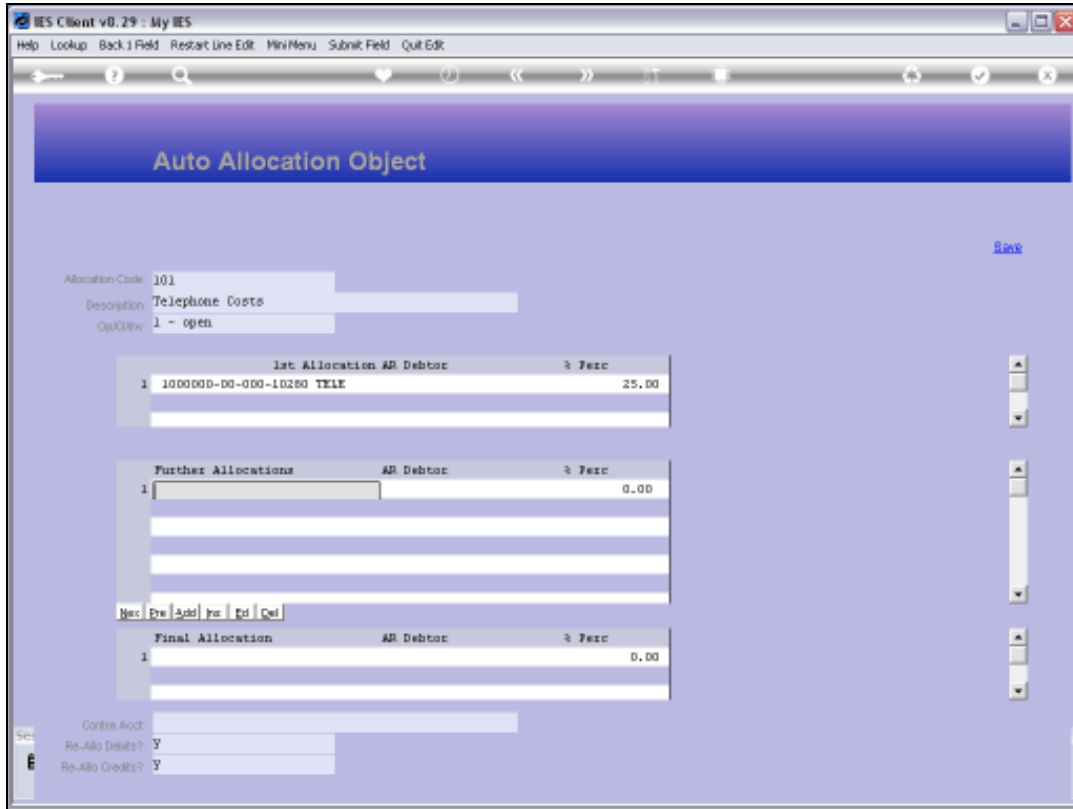
Slide 33

Slide notes: Further Allocations are optional, and in this example we will have some.

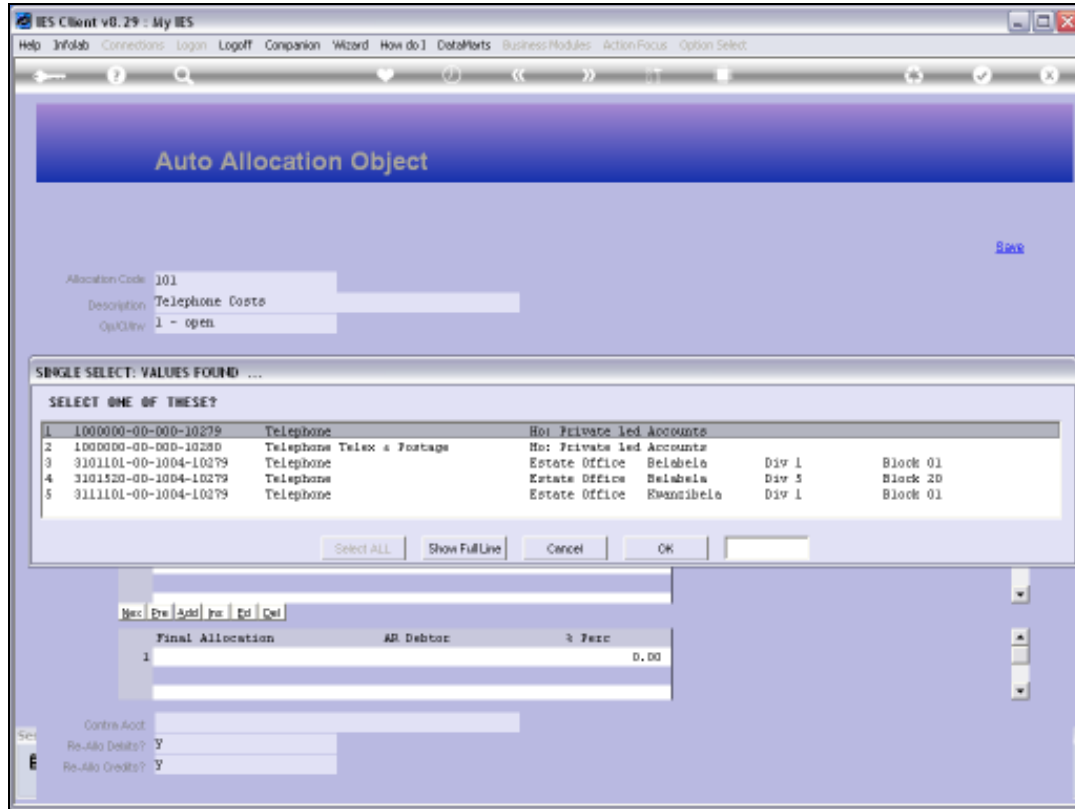


Slide 34

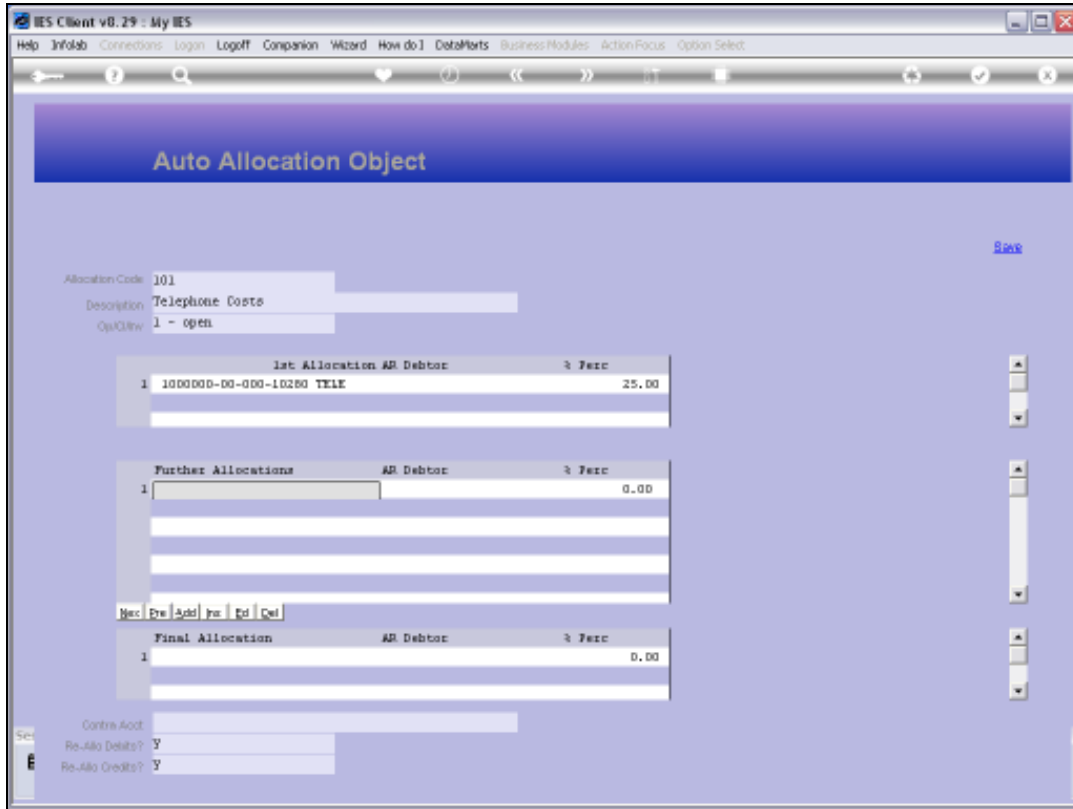
Slide notes:



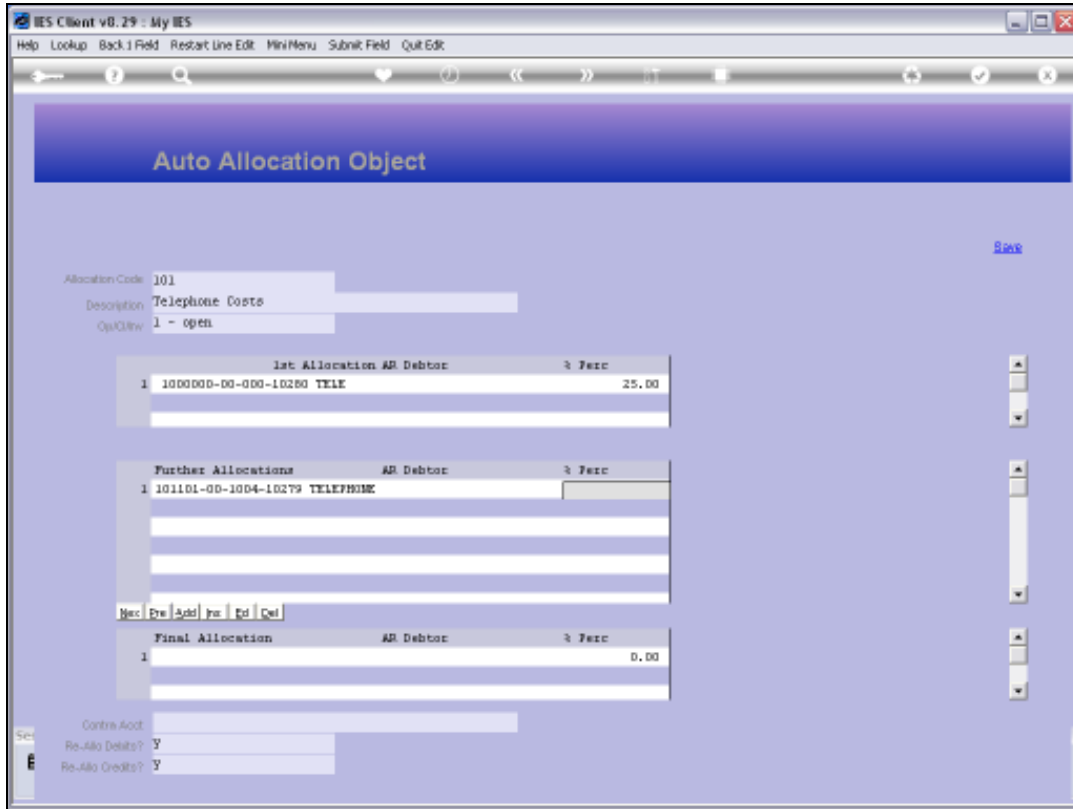
Slide 35  
Slide notes:



Slide 36  
Slide notes:

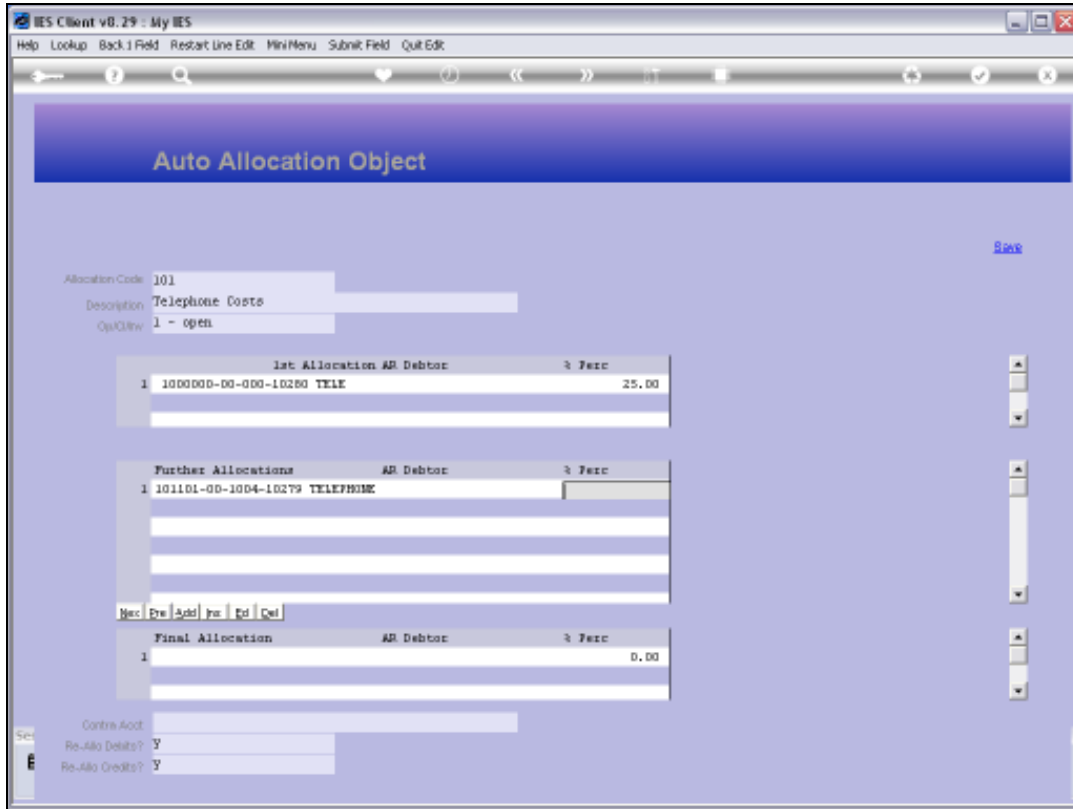


Slide 37  
Slide notes:

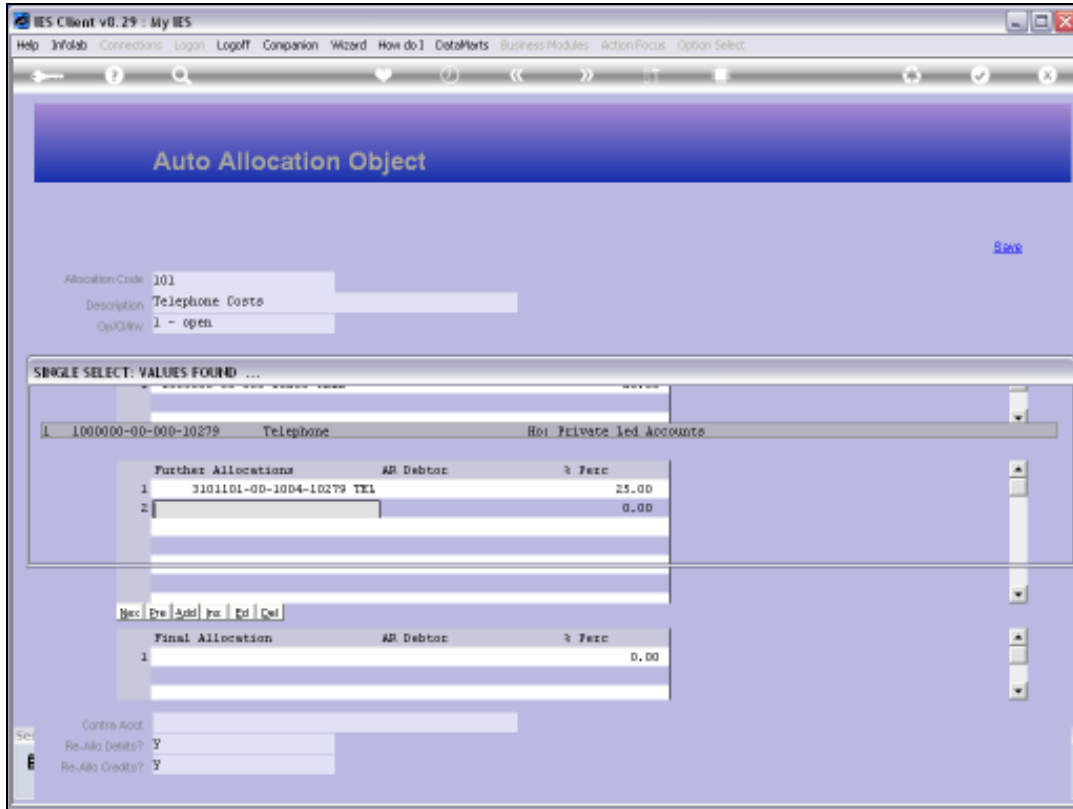


Slide 38

Slide notes:

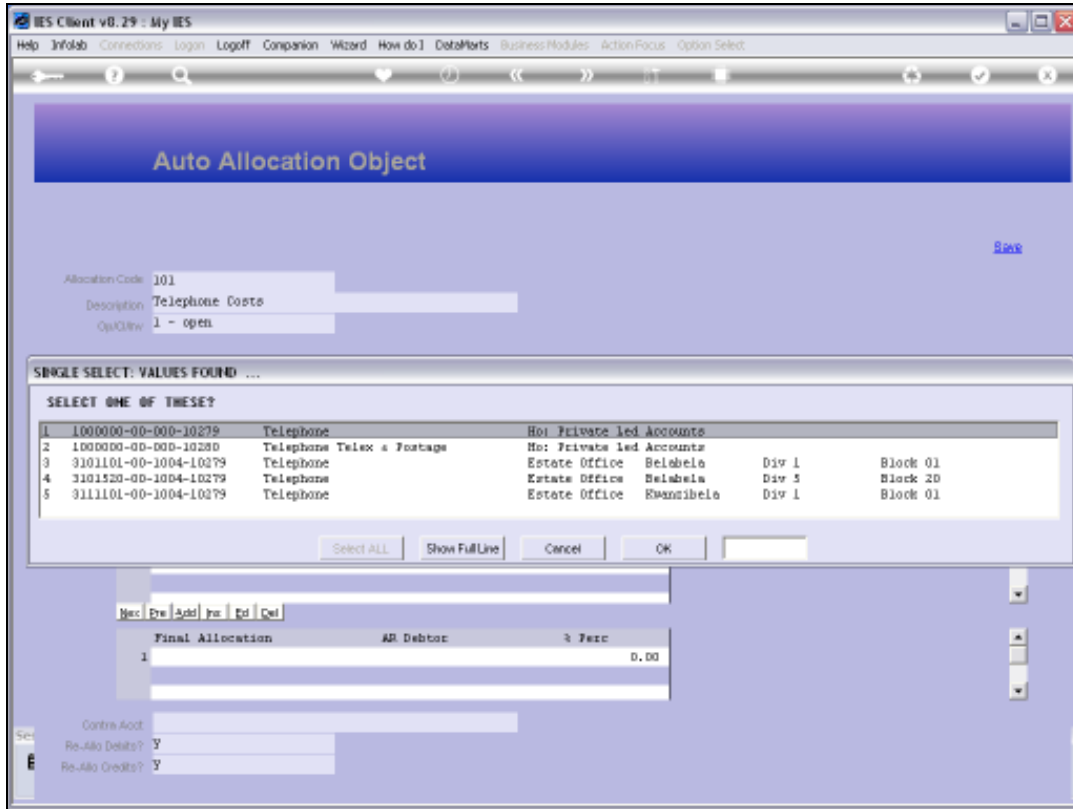


Slide 39  
Slide notes:

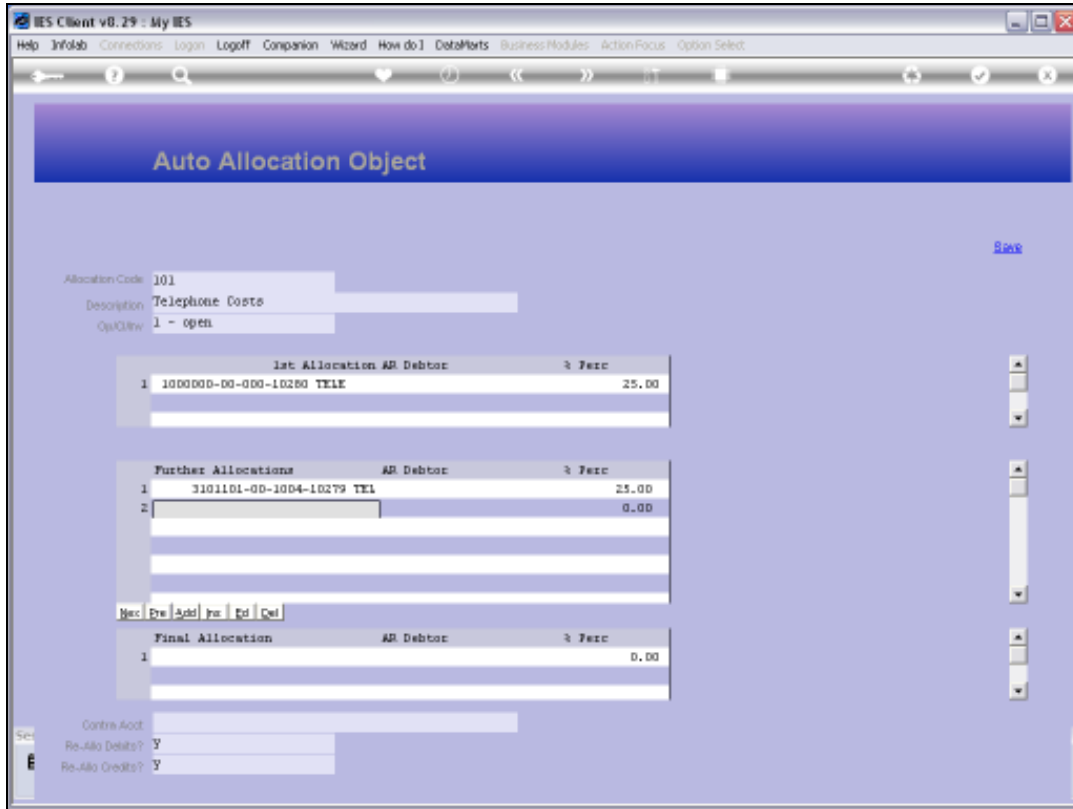


Slide 40  
Slide notes:

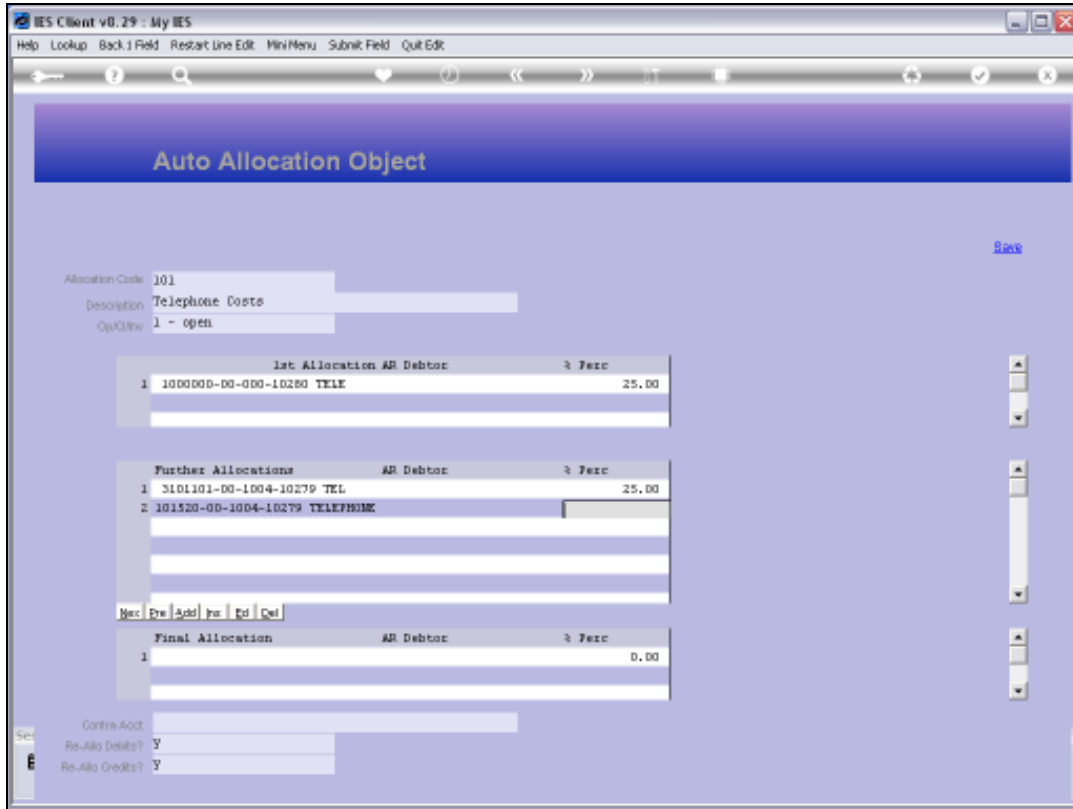




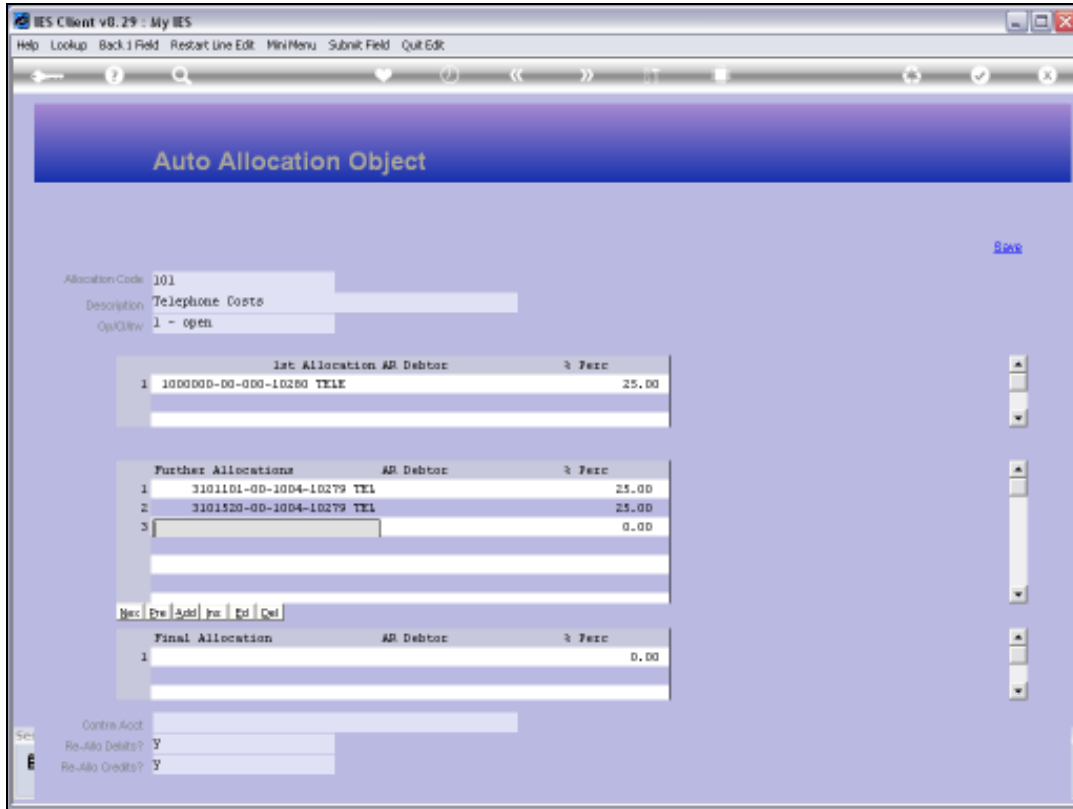
Slide 41  
Slide notes:



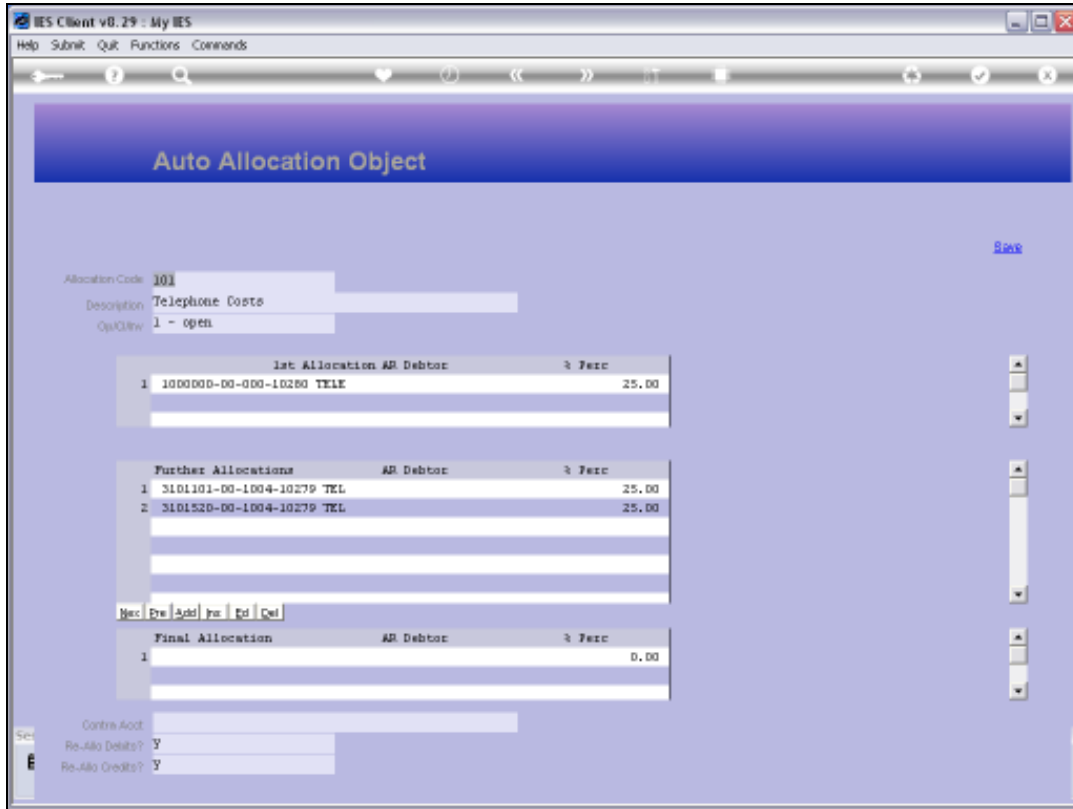
Slide 42  
Slide notes:



Slide 43  
Slide notes:



Slide 44  
Slide notes:



Slide 45  
Slide notes:

IES Client v8.29 : My IES

Help Lookup Back Field Restart Line Edit Mini Menu Submit Field Quit Edit

Auto Allocation Object

[Back](#)

Allocation Code: 101  
 Description: Telephone Costs  
 Op/Cl: 1 - open

1st Allocation AR Debtor			% Perc
1	1000000-00-000-10280	TELE	25.00

Further Allocations			AR Debtor	% Perc
1	3101101-00-1004-10279	TEL		25.00
2	3101520-00-1004-10279	TEL		25.00

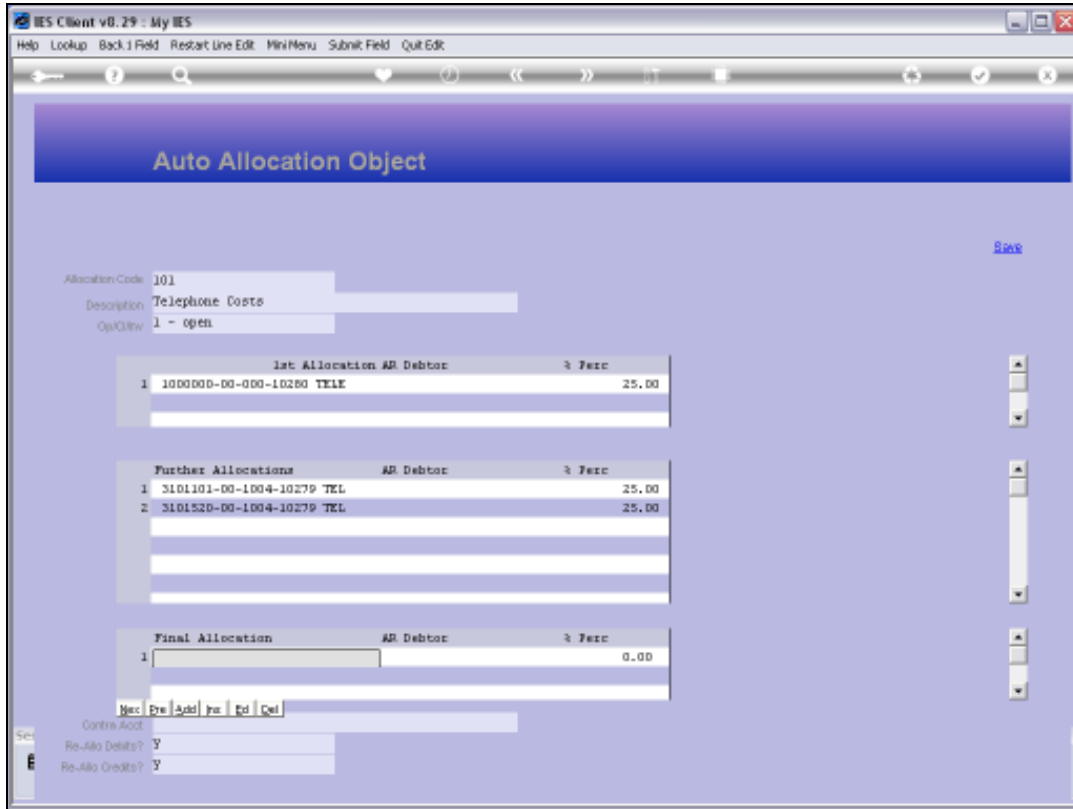
Final Allocation			AR Debtor	% Perc
1				0.00

New  Exp  Add  Inv  Del  Del

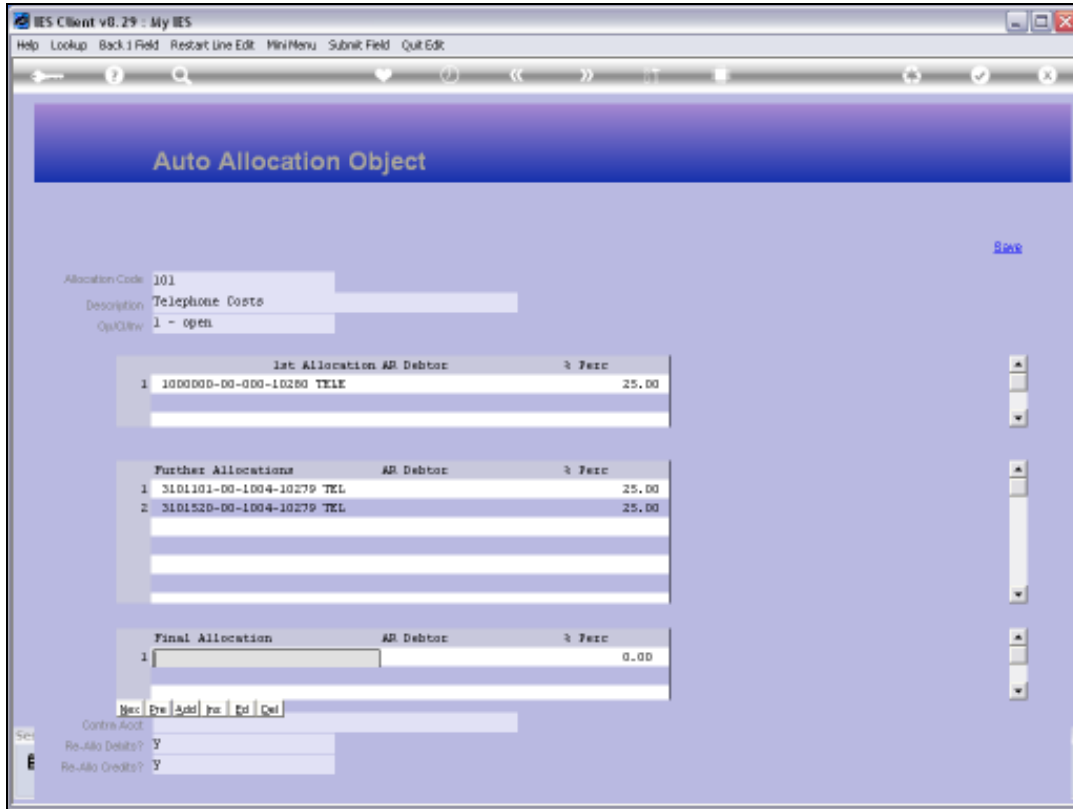
Contra Acct: \_\_\_\_\_  
 Re-Alloc Debits?   
 Re-Alloc Credits?

## Slide 46

Slide notes: The Final Allocation is mandatory, like the 1st. For the final allocation, we do not specify the % to allocate, because the system will work out the balance remaining from the other allocations.

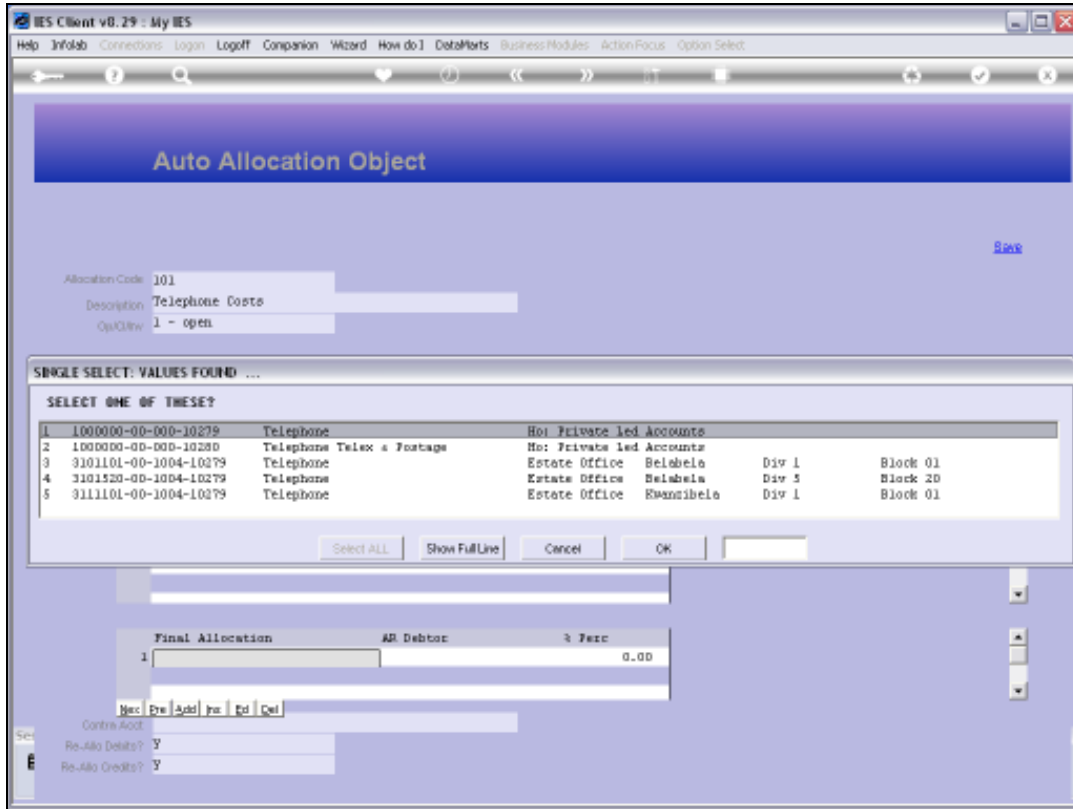


Slide 47  
Slide notes:

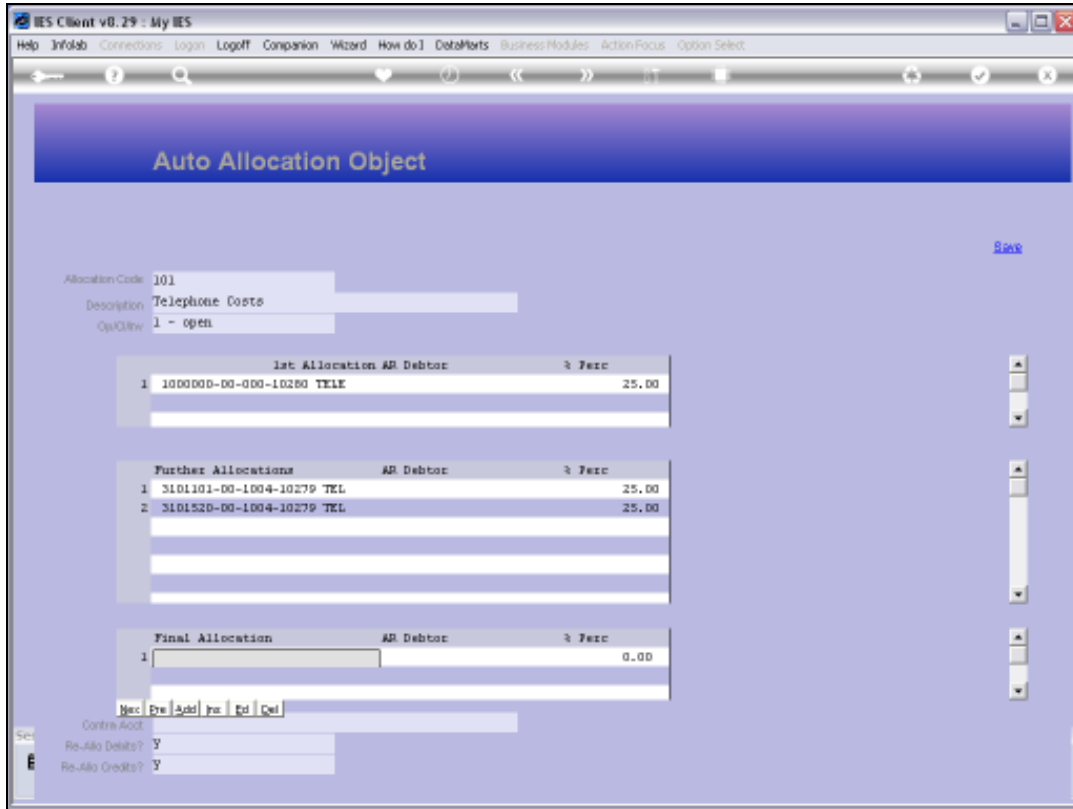


Slide 48  
Slide notes:

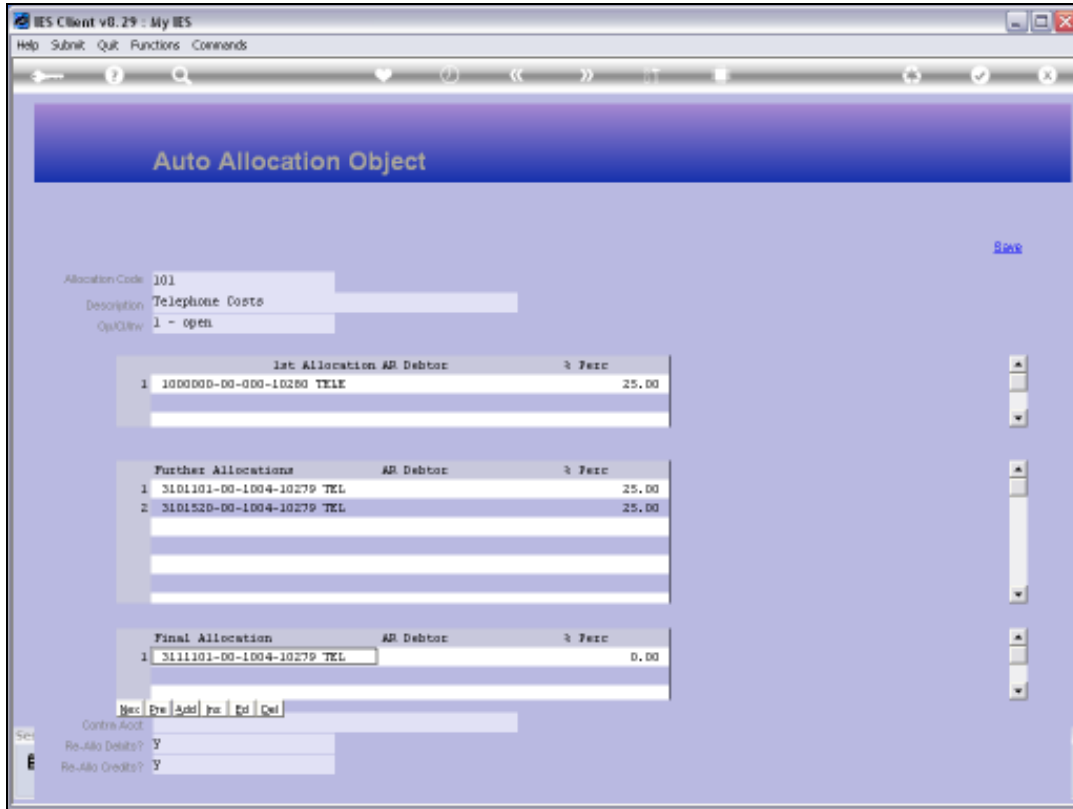




Slide 49  
Slide notes:



Slide 50  
Slide notes:



Slide 51  
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Auto Allocation Object

Allocation Code: 101

Description: Telephone Costs

Op/Cl/Inv: 1 - open

[Back](#)

1st Allocation AR Debtor		% Perc
1	1000000-00-000-10280 TELE	25.00

Further Allocations		AR Debtor	% Perc
1	3101101-00-1004-10279 TEL		25.00
2	3101520-00-1004-10279 TEL		25.00

Final Allocation		AR Debtor	% Perc
1	3111101-00-1004-10279 TEL		0.00

New  Exp  Add  Inv  Cl  Del

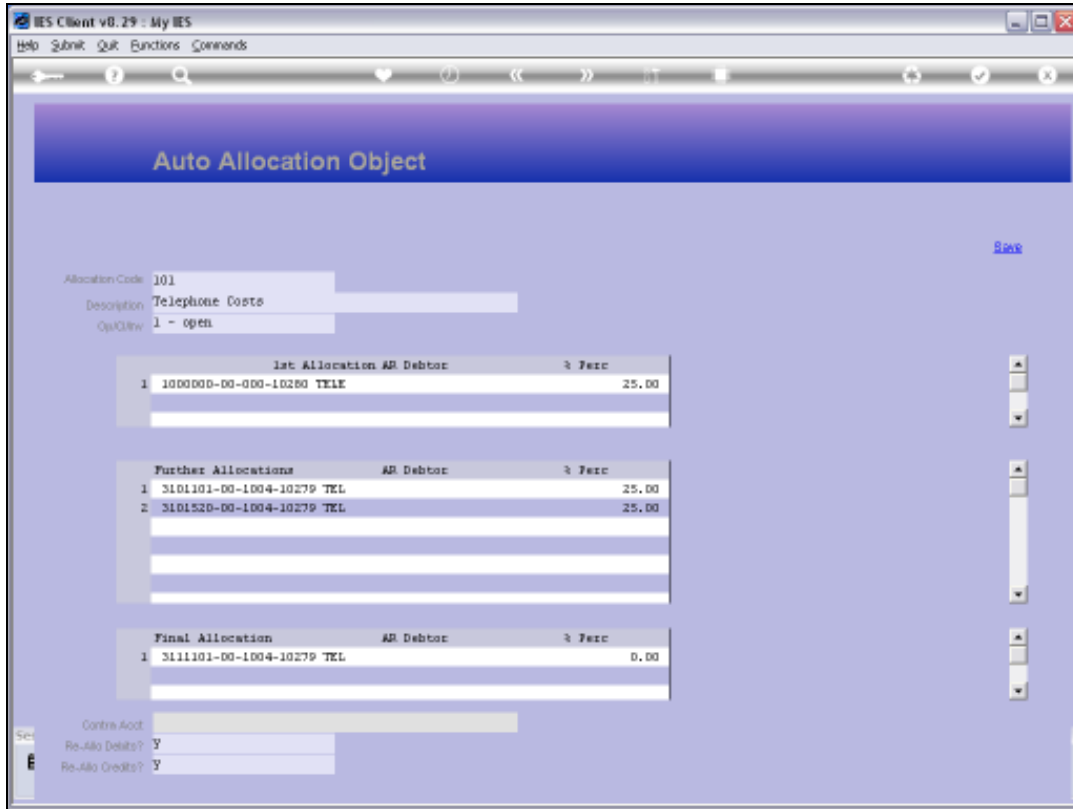
Contra Acct:

Re-All Debits?

Re-All Credits?

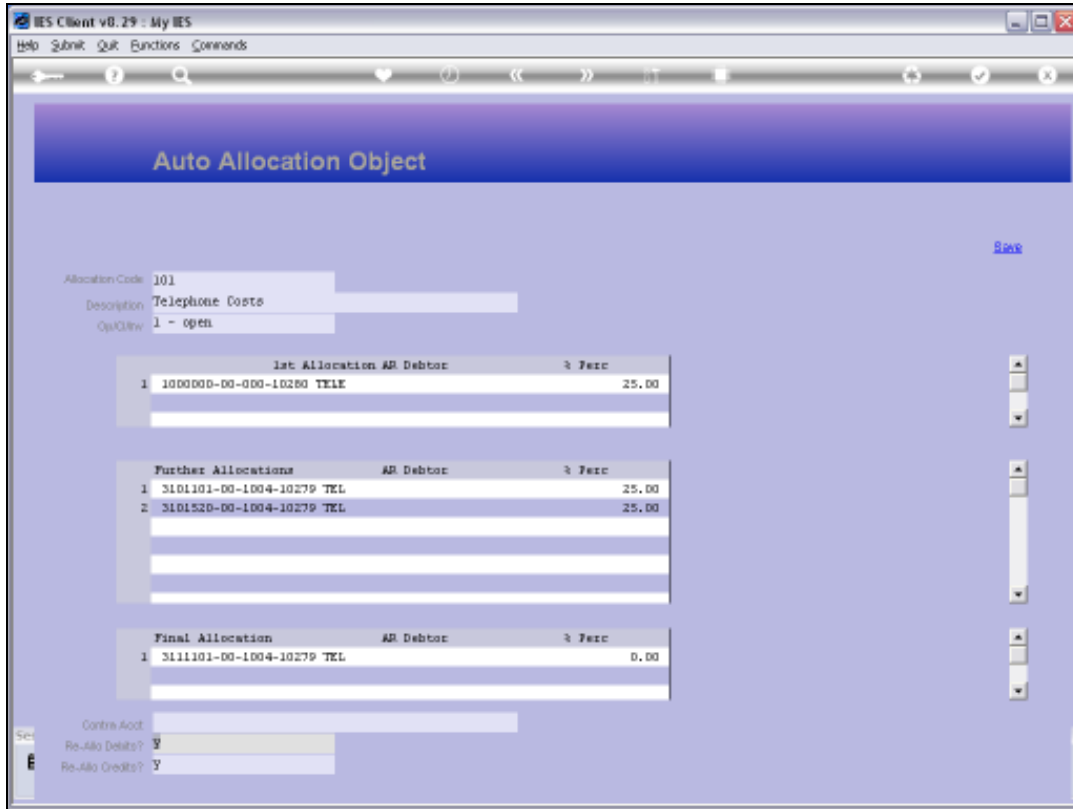
## Slide 52

Slide notes: A Contra Account is optional. If it is not stated, then the initial Account posted to will be used as the contra for the Allocation Journals generated by the system.

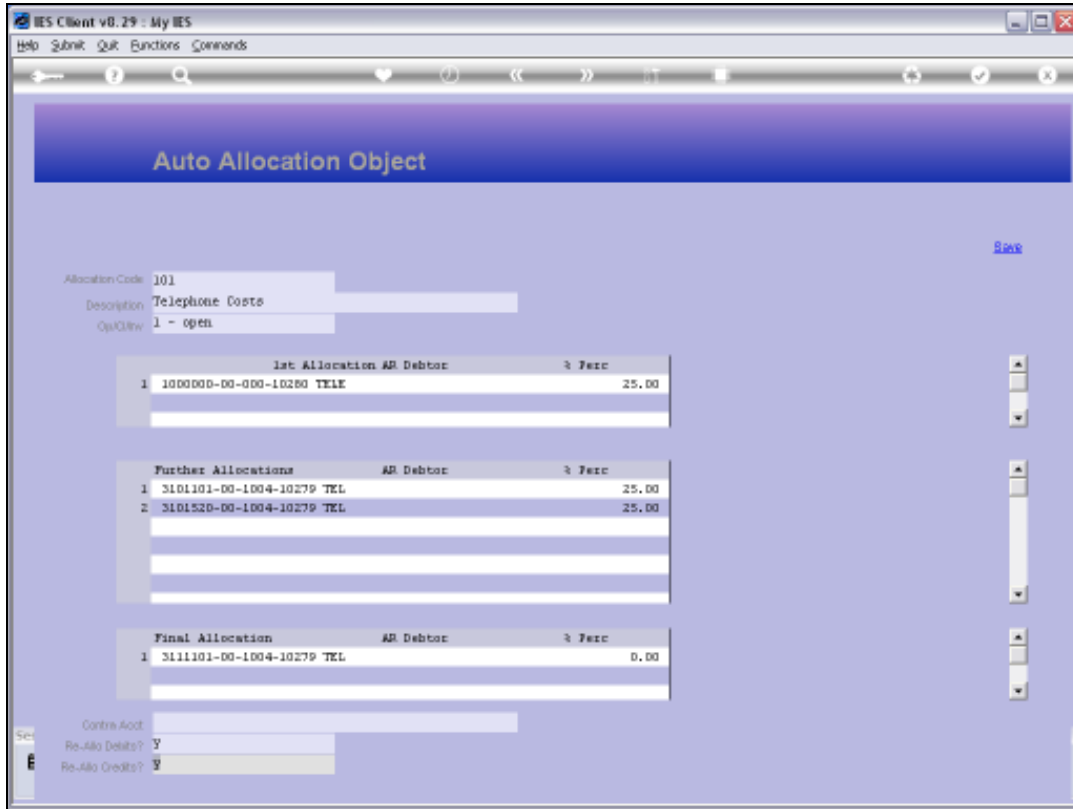


Slide 53

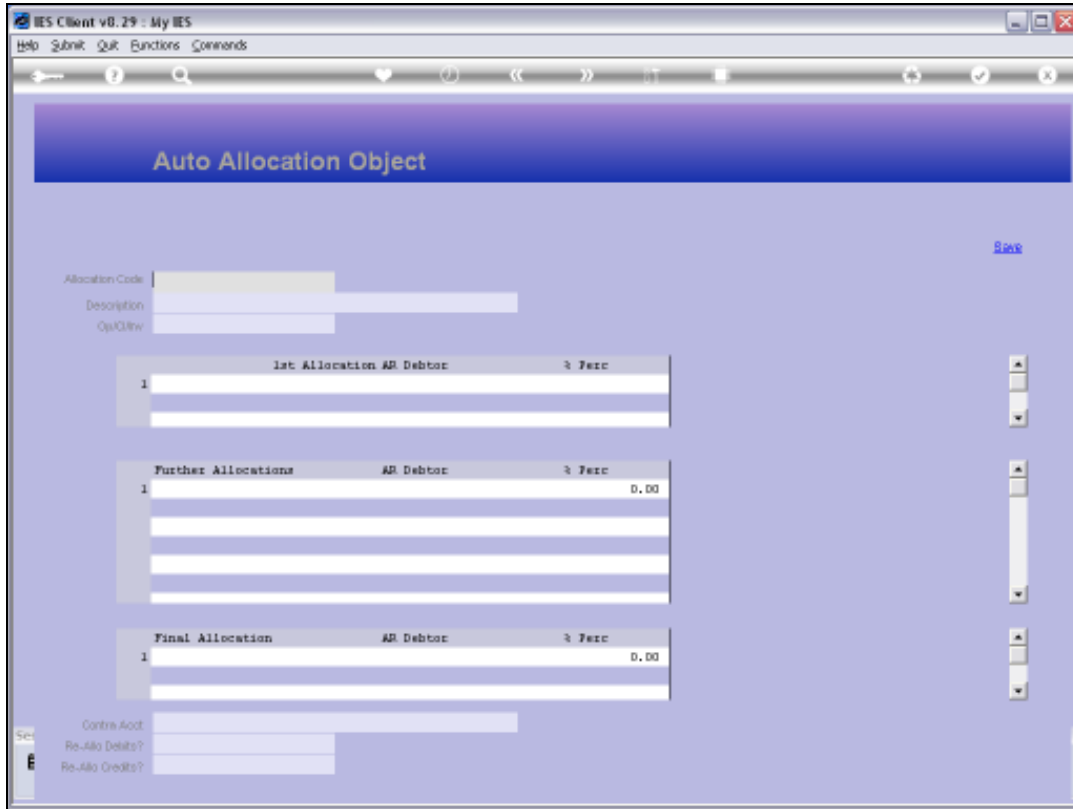
Slide notes: We can also state, for each of Debits and Credits to the original Account, whether they should be allocated or not.



Slide 54  
Slide notes:

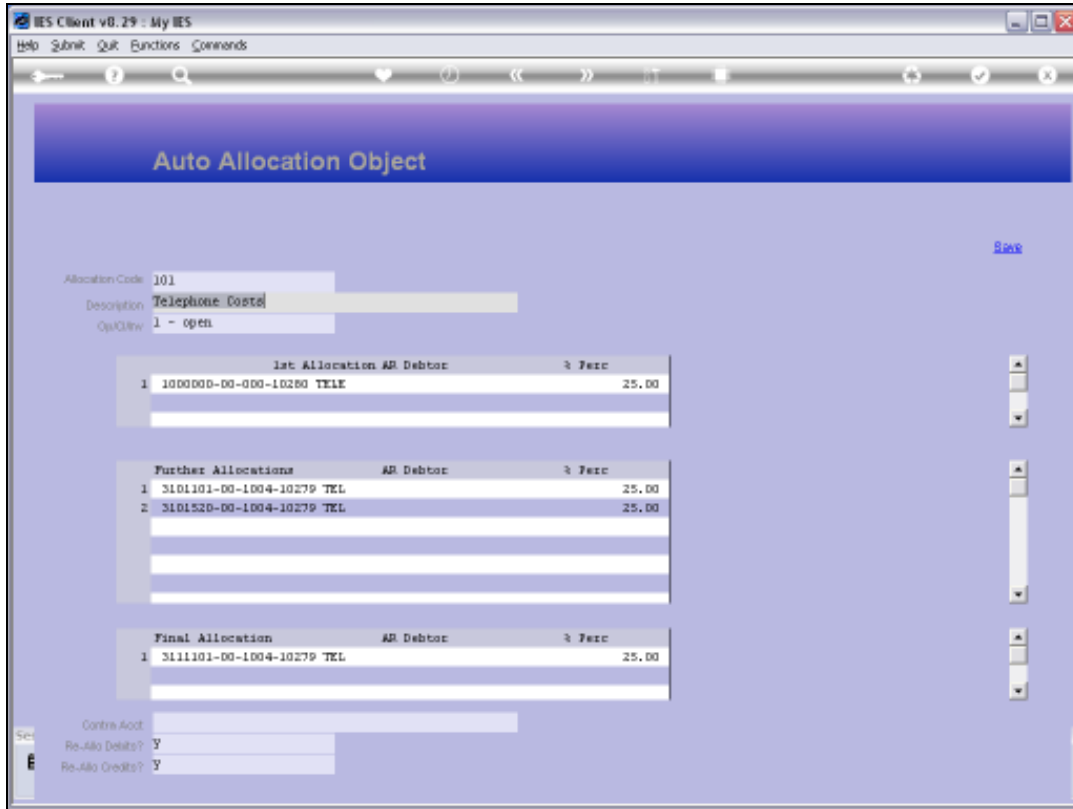


Slide 55  
Slide notes:



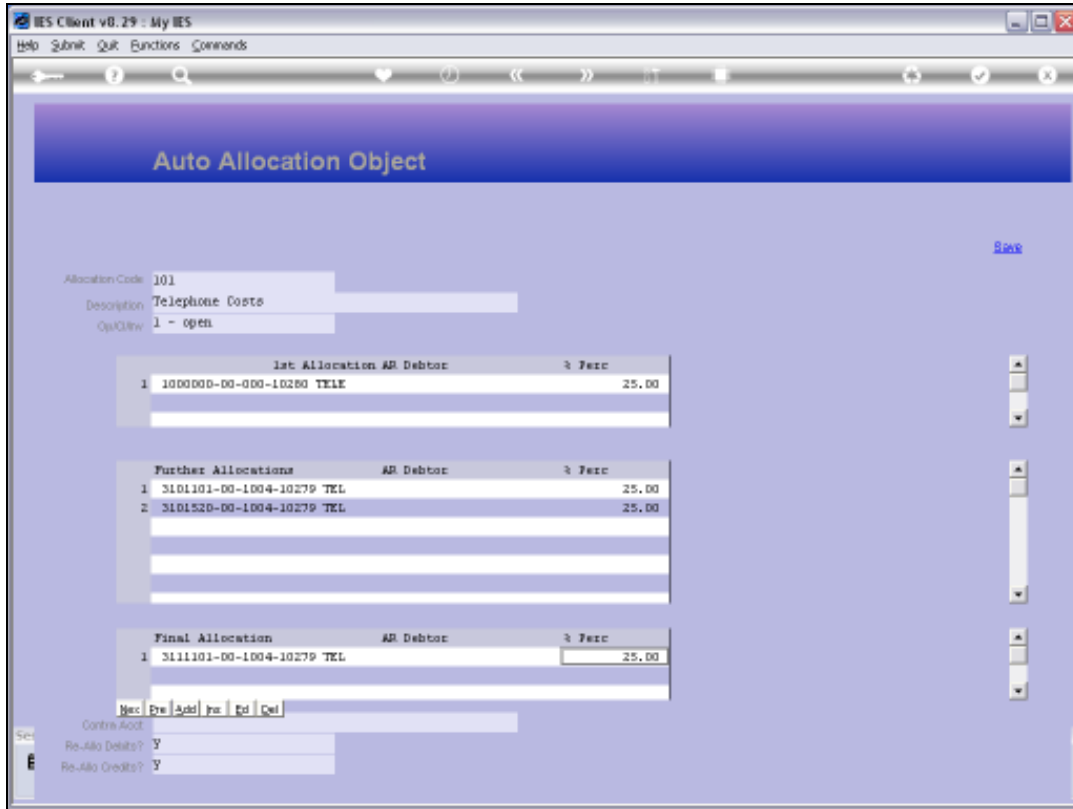
Slide 56  
Slide notes:





Slide 57

Slide notes: Note that when we save the Instruction, then the system inserts the % for the final Allocation.



Slide 58

Slide notes: And now that we have an Allocation Instruction, we can attach it to a Ledger Account.

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

### Auto Allocation Object

[Save](#)

Allocation Code:

Description:

Op/Off:

1st Allocation AR Debtor		% Perc
1	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

Further Allocations		AR Debtor	% Perc
1	<input type="text"/>	<input type="text"/>	0.00
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

Final Allocation		AR Debtor	% Perc
1	<input type="text"/>	<input type="text"/>	0.00
	<input type="text"/>	<input type="text"/>	<input type="text"/>

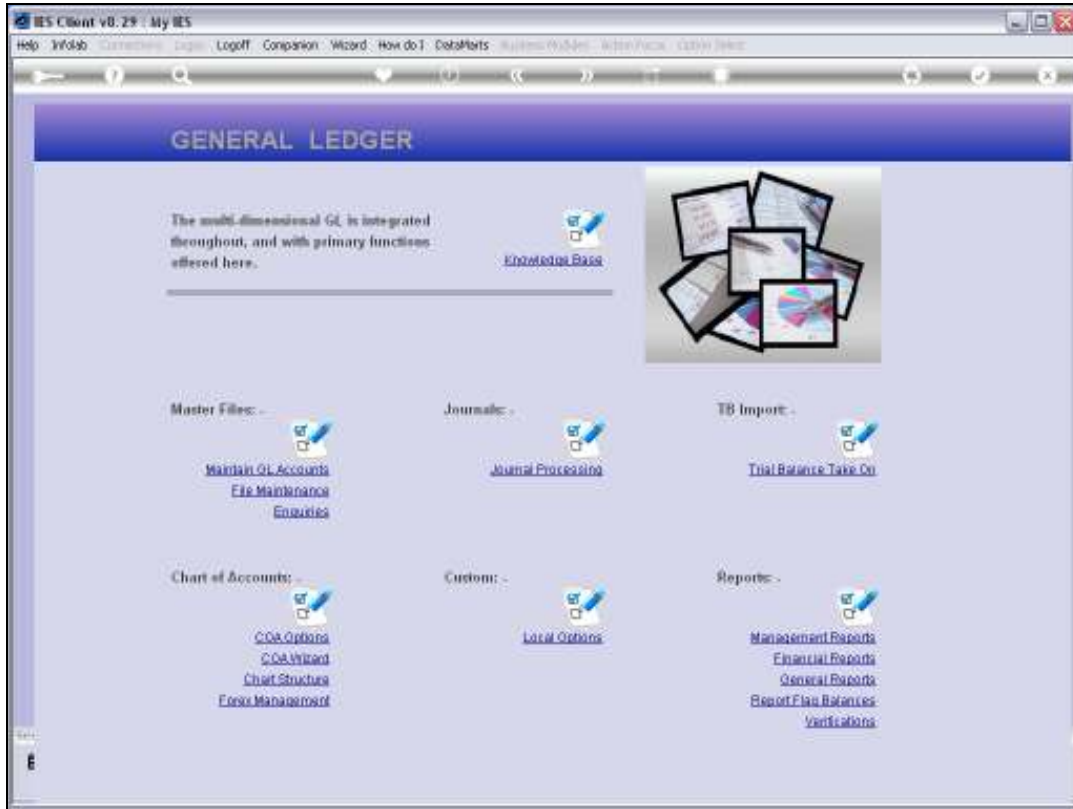
Centre Acct:

Re-Alloc Debits?:

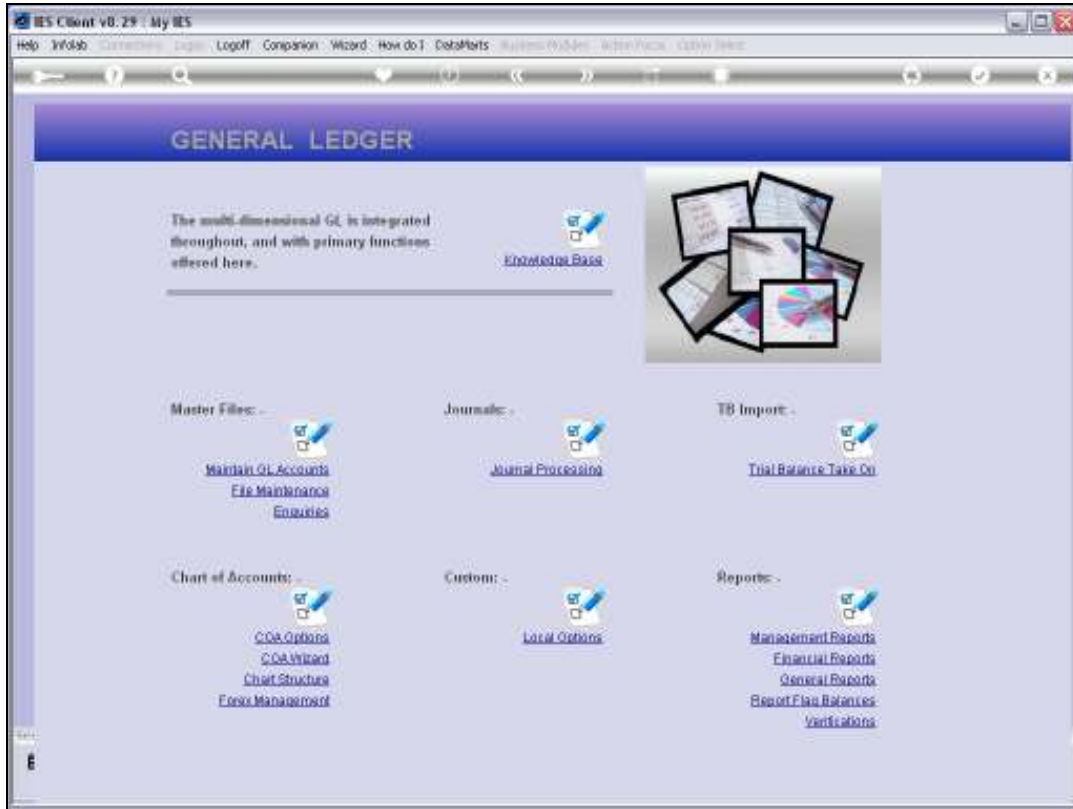
Re-Alloc Credits?:

Slide 59

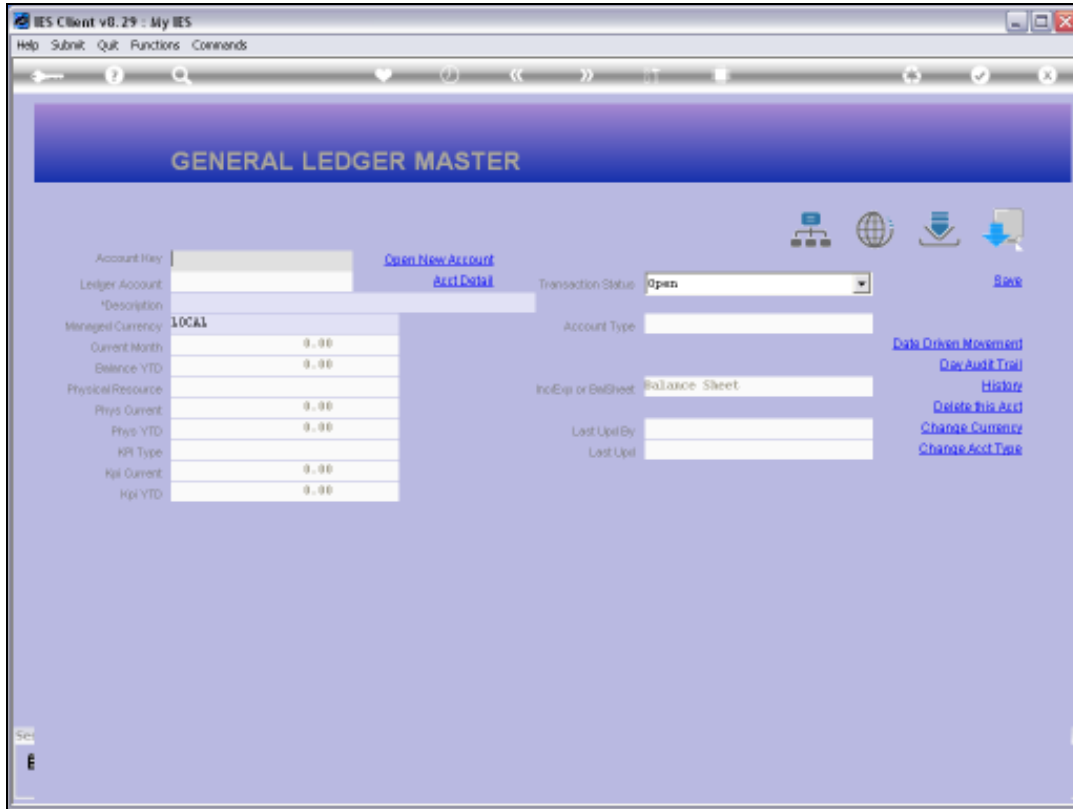
Slide notes:



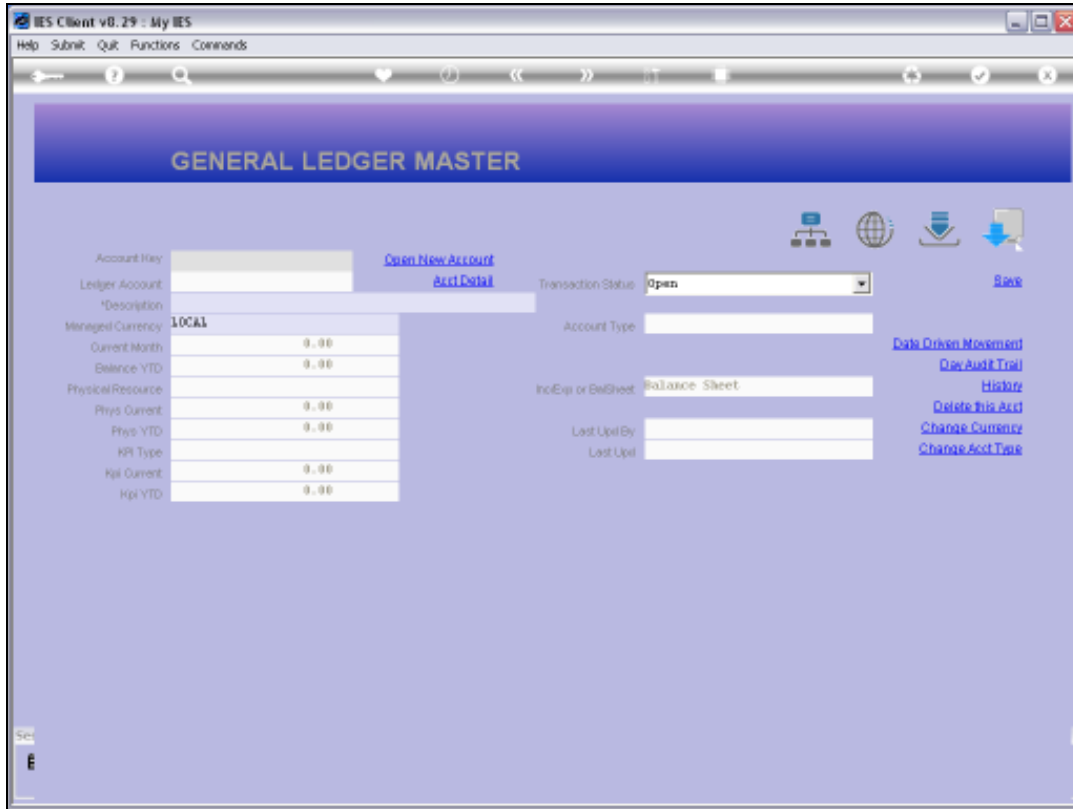
Slide 60  
Slide notes:



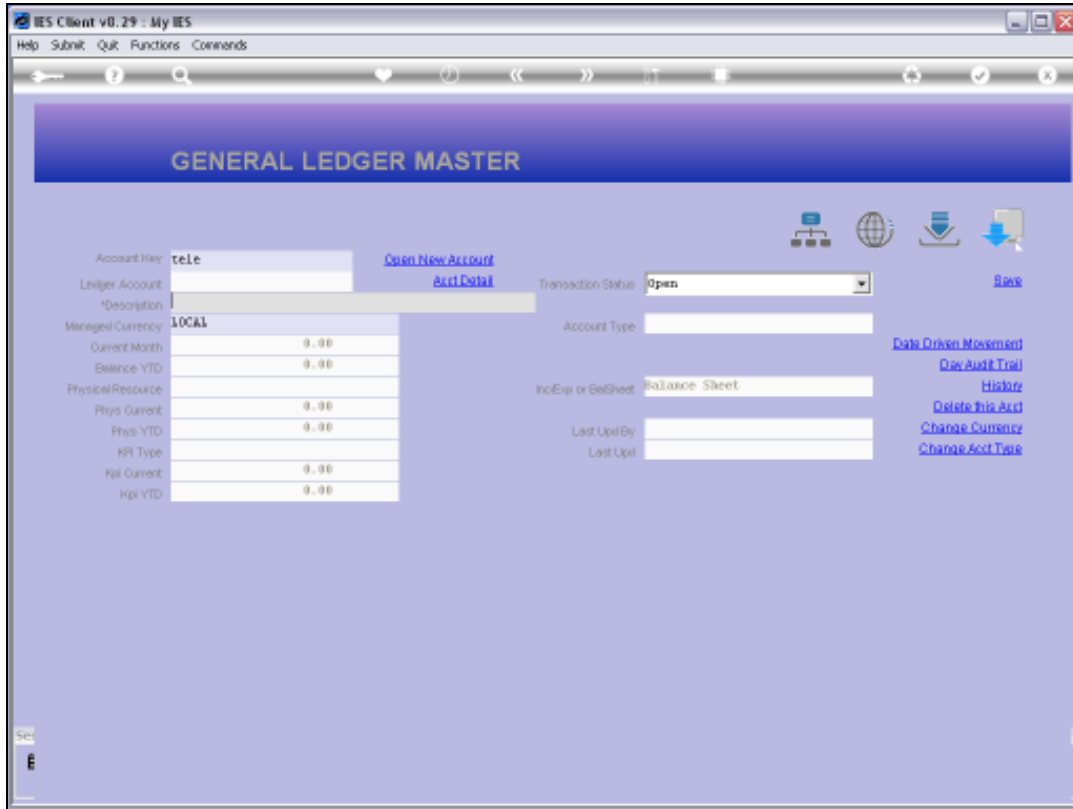
Slide 61  
Slide notes:



Slide 62  
Slide notes:

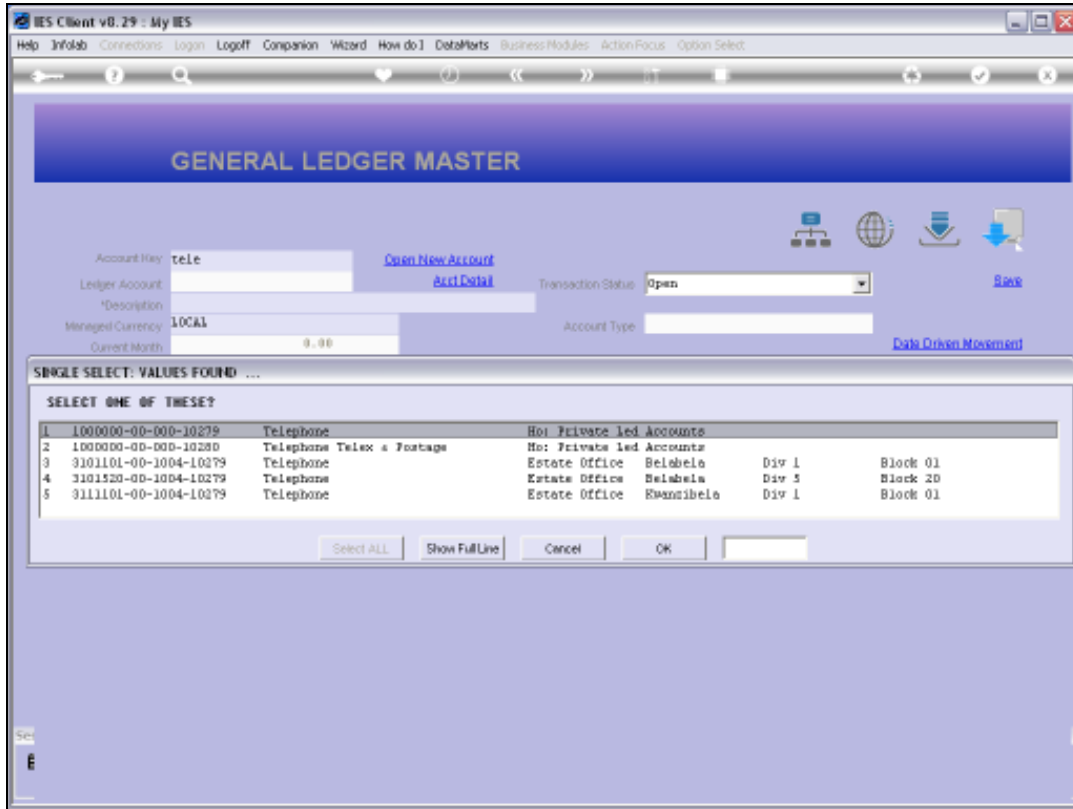


Slide 63  
Slide notes:



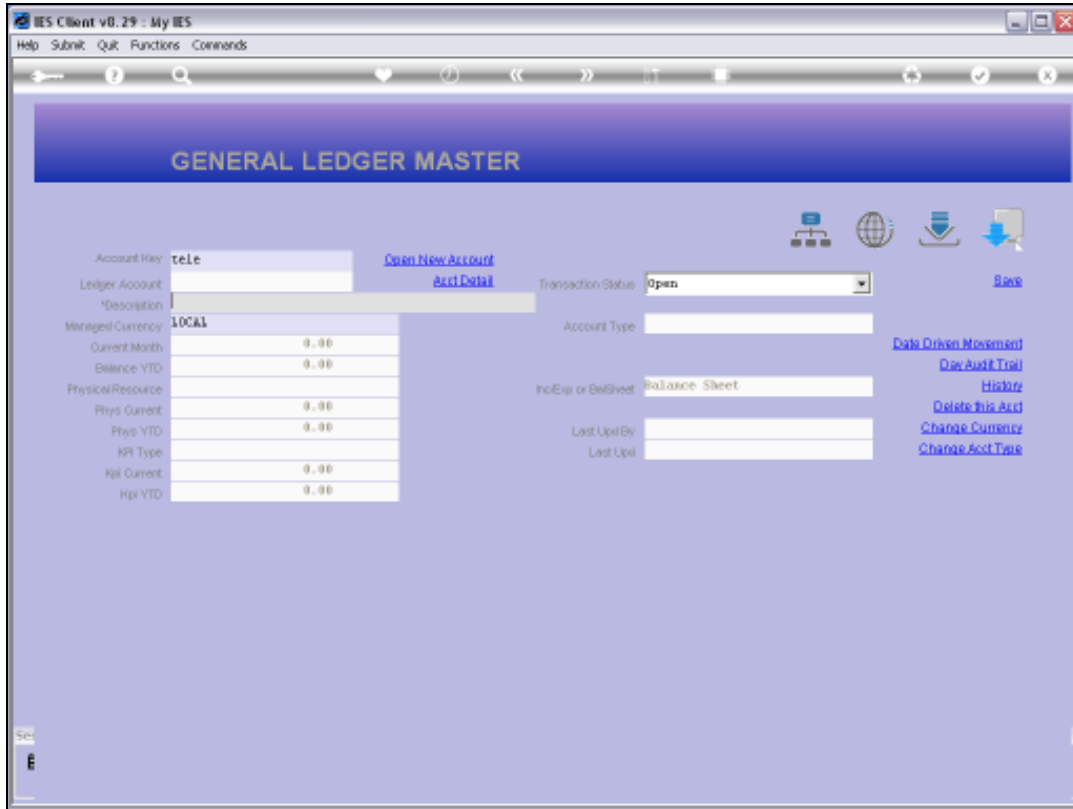
Slide 64  
Slide notes:





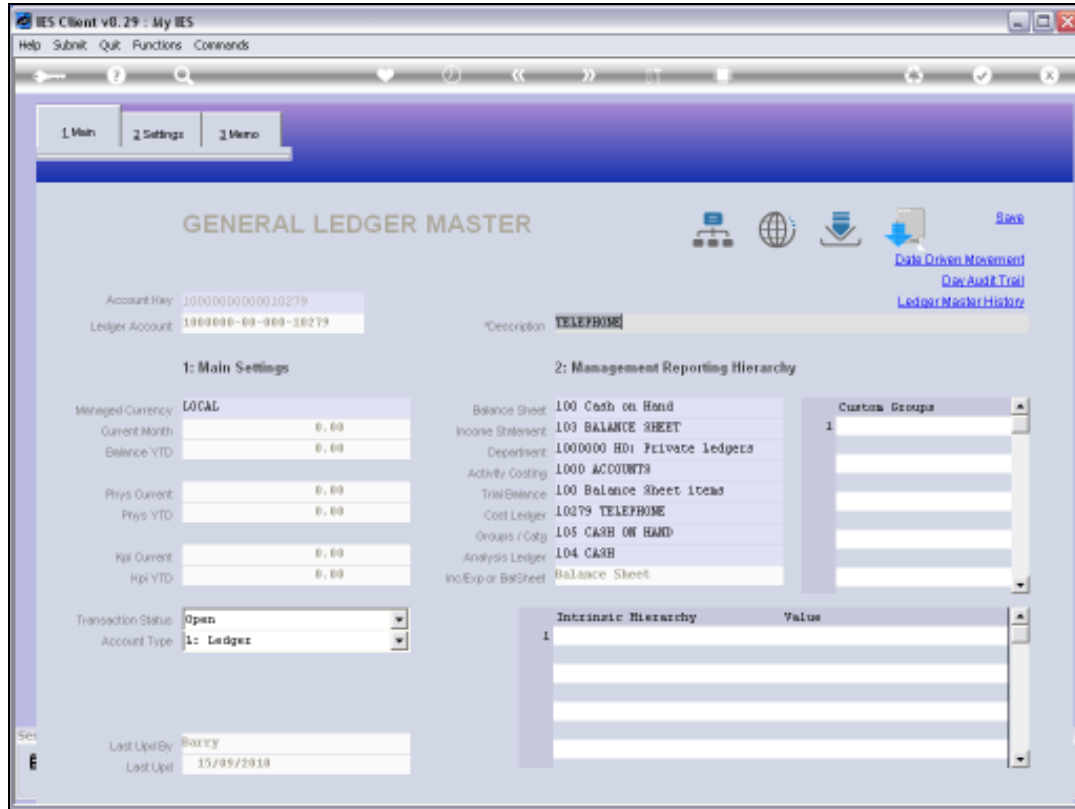
Slide 65

Slide notes: For example, all the Telephone Accounts listed here, except the 1st, are part of the Allocation Instruction. So if we attach the Instruction to the 1st Account, then it means that we can post Telephone Charges to the 1st Account only, and the moment we do so, the system will automatically journalize all the Costs out to the other Accounts, based on the Allocation Instruction.

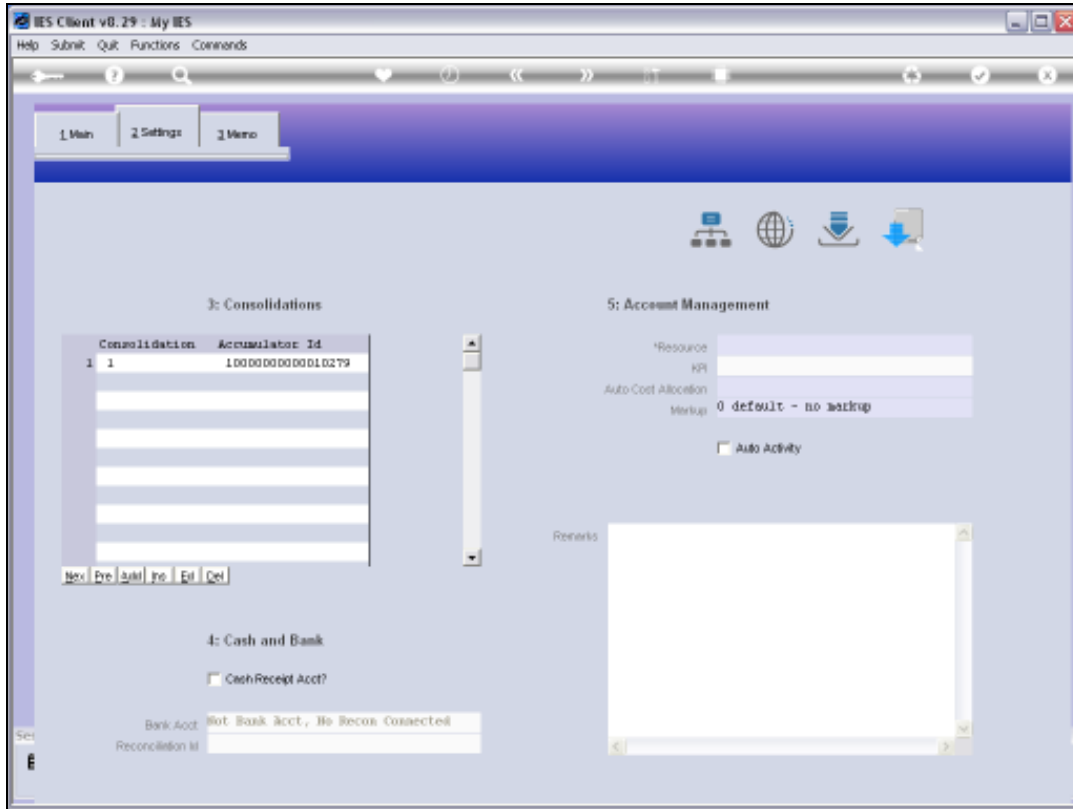


Slide 66  
Slide notes:

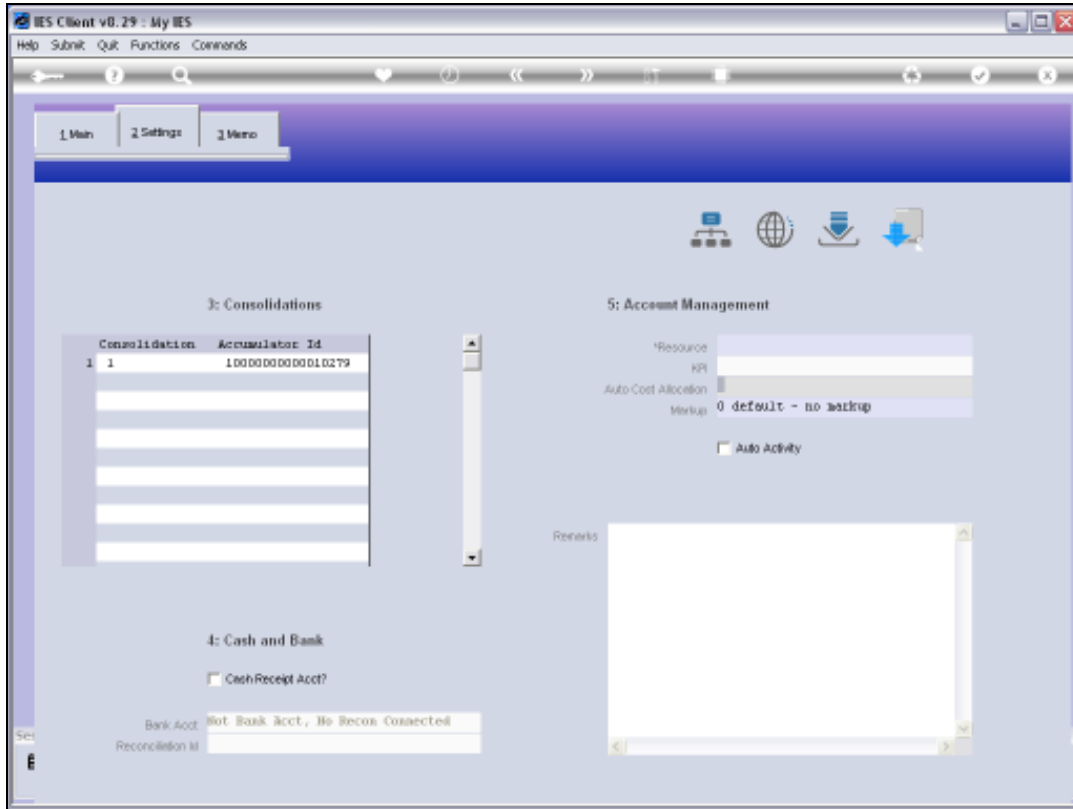




Slide 68  
Slide notes:

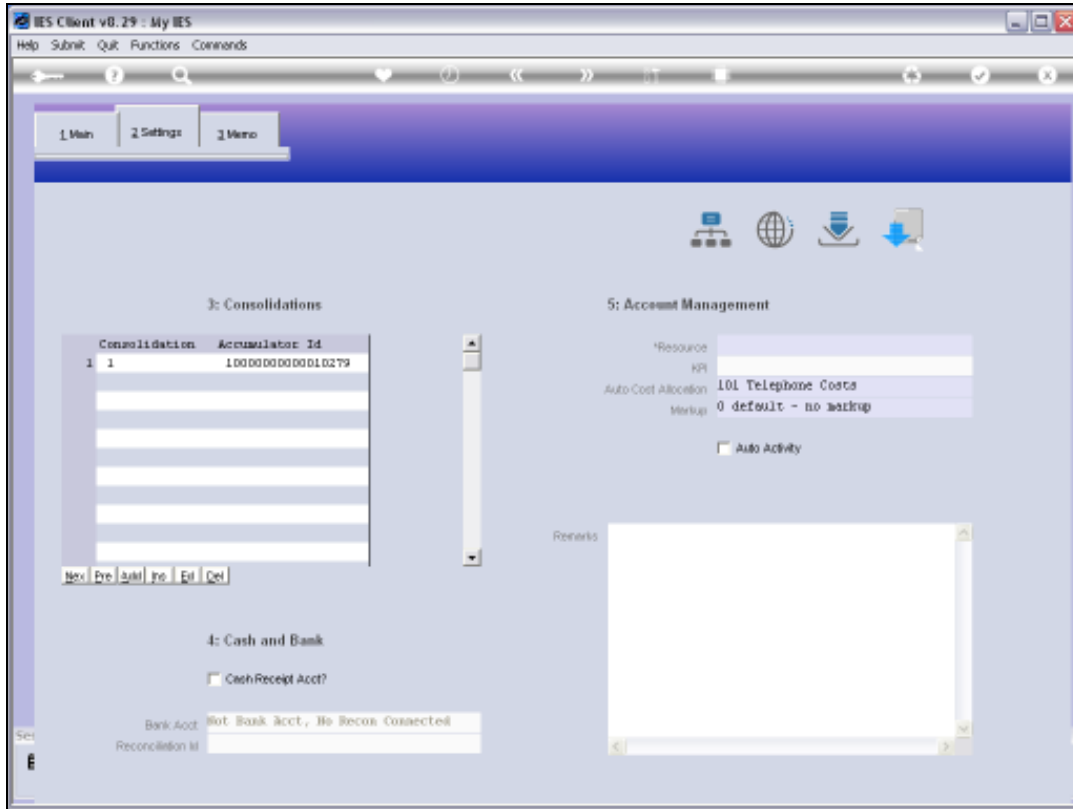


Slide 69  
Slide notes:



Slide 70

Slide notes:



Slide 71  
Slide notes:





**GENERAL LEDGER MASTER**

Account Key: 1000000000010279 [Open New Account](#)

Ledger Account: 1000000-00-000-10279 [Acct Detail](#)

Description: TELEPHONE

Managed Currency: LOCAL

Physical Resource: [Empty]

Current Month: 0.00

Balance YTD: 0.00

Phys Current: 0.00

Phys YTD: 0.00

HR Type: [Empty]

HR Current: 0.00

HR YTD: 0.00

Transaction Status: Open

Account Type: LI Ledger

Inc/Exp or BalSheet: Balance Sheet

Last Upd By: Ruxxy

Last Upd: 21/09/2010

[Data Drive Movement](#)

[Doc Audit Trail](#)

[History](#)

[Delete This Acct](#)

[Change Currency](#)

[Change Acct Type](#)

[Save](#)

income / expense vs budget

Month	Actual	Budget
Jan 2010		
Feb 2010		
Mar 2010		
Apr 2010		
May 2010		
Jun 2010		
Jul 2010		
Aug 2010		
Sep 2010		
Oct 2010		
Nov 2010		
Dec 2010		

Slide 73  
Slide notes: