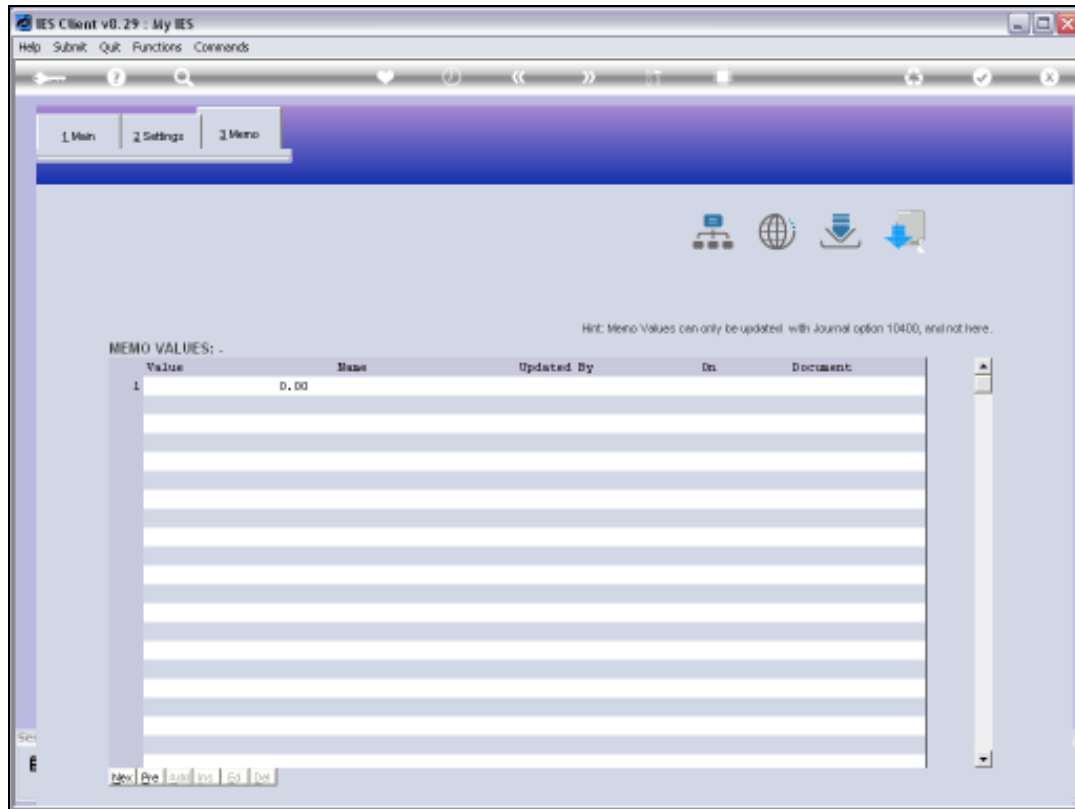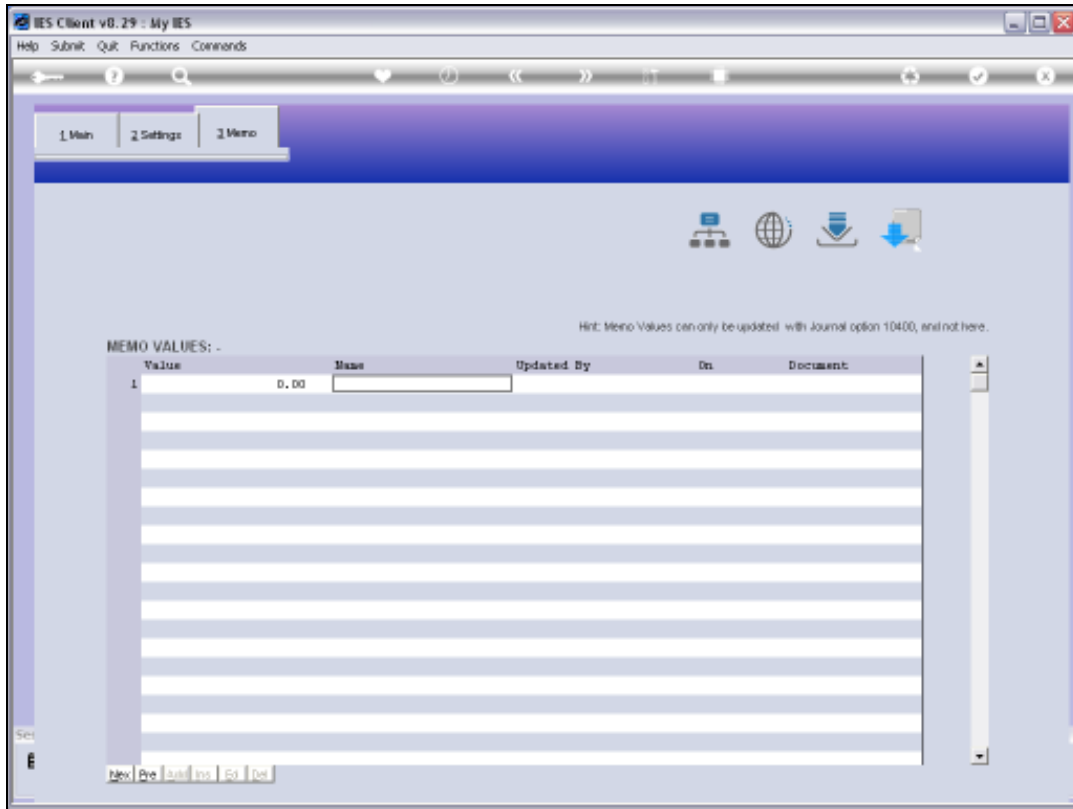Slide 1

Slide notes: There are 20 Memo Name Slots available with Ledger Accounts.

Slide 2

Slide notes: When we look at this Ledger Account, we currently see nothing listed at the Memo Values. The Memo Values are optional to use, but they can be very useful for stating target Values by Memo Name, on selected Accounts. When Memo Values are posted, they can be retrieved and used in DocWriter Reports.
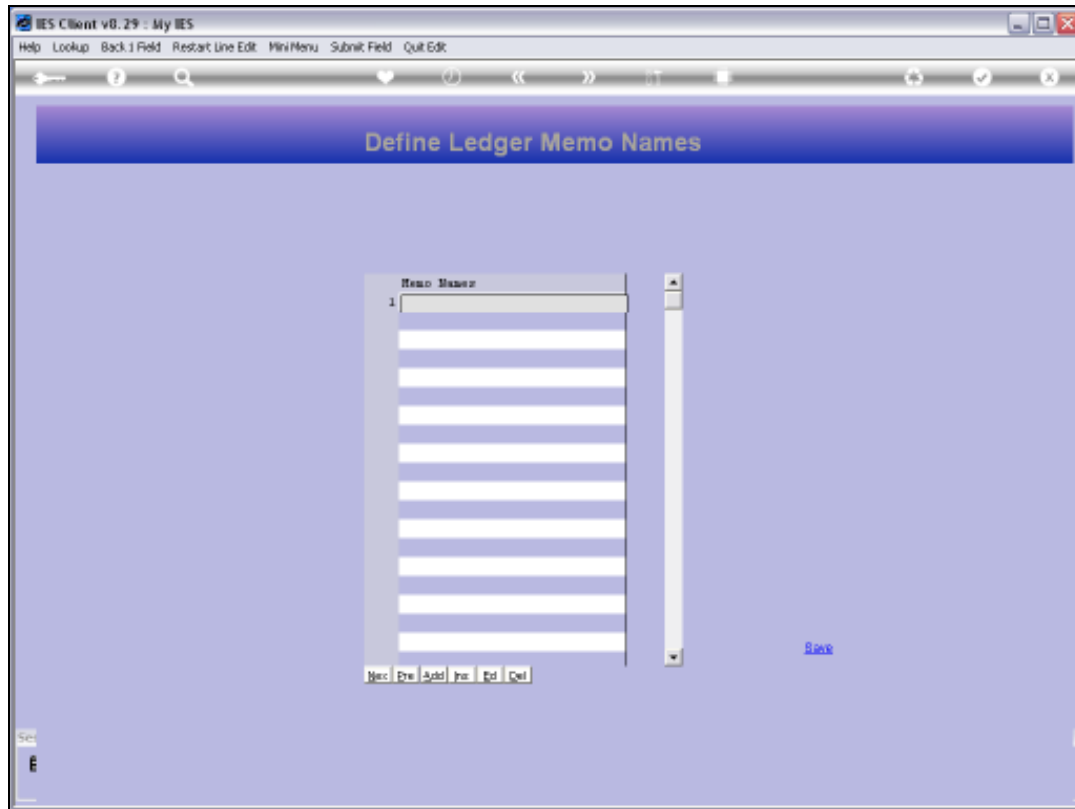
Slide 3
Slide notes:

Slide 4

Slide notes: We can state the Memo Names for our system by using the Memo Names option at the Ledger File Maintenance menu.
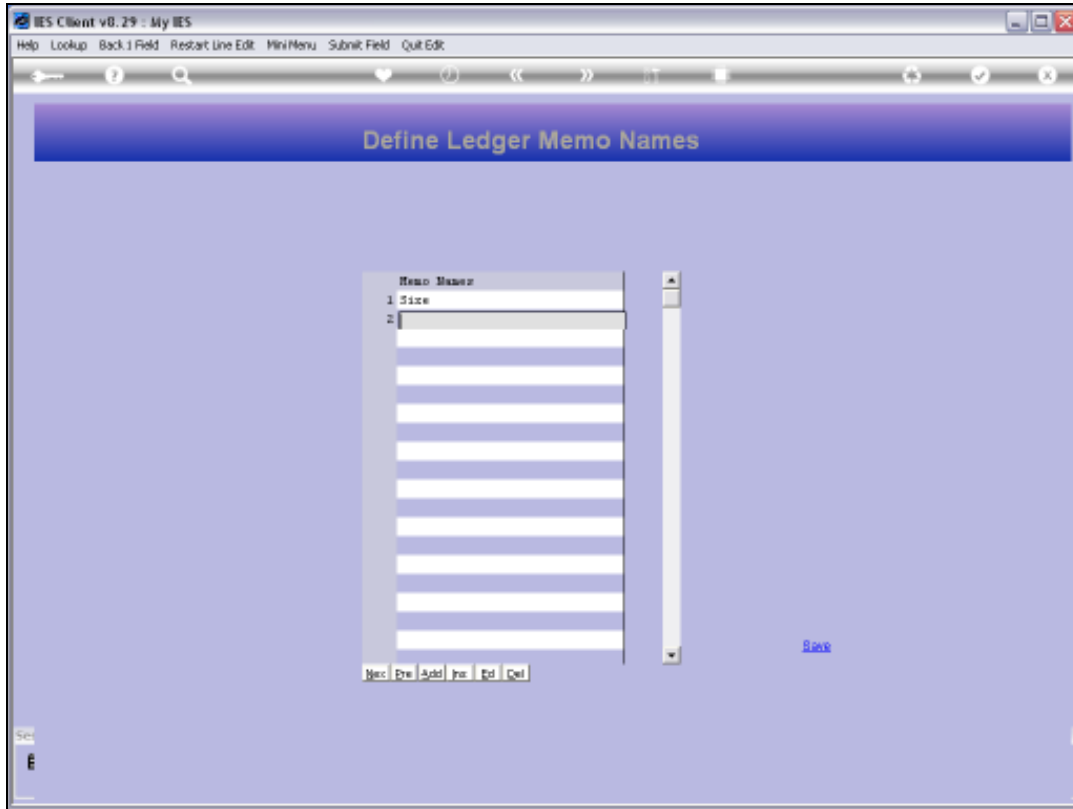
Slide 5
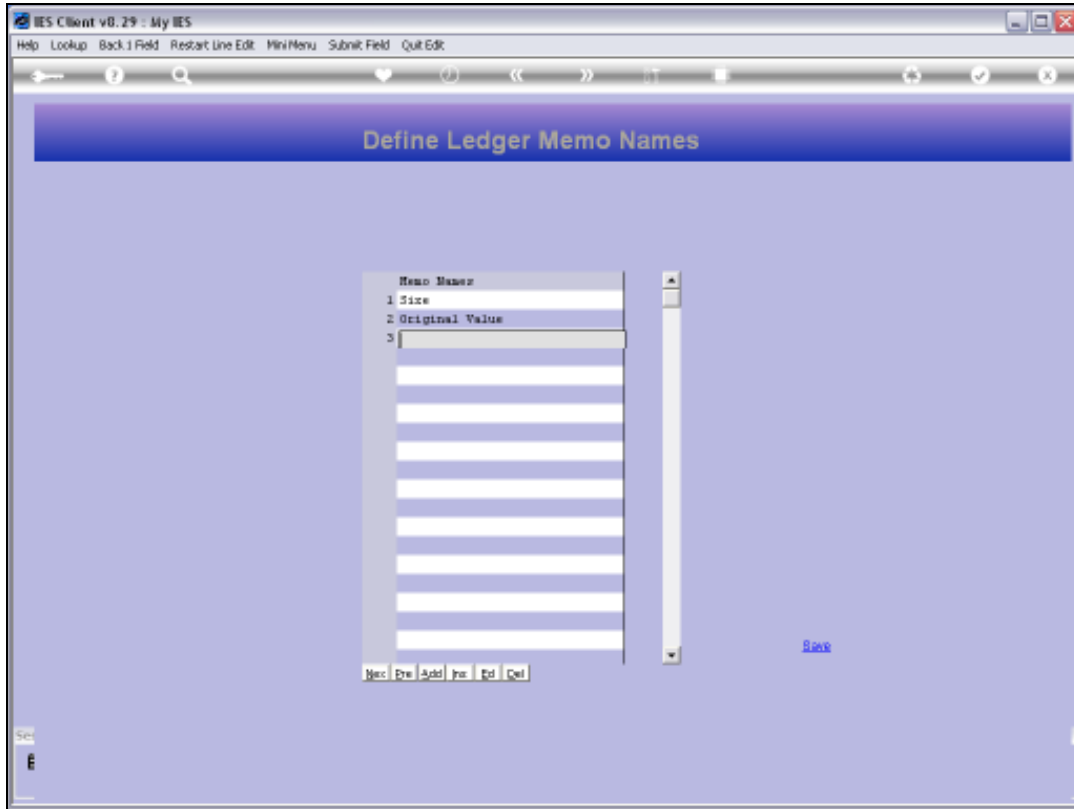Slide notes:

Slide 6
Slide notes:

Slide 7

Slide notes: If the Memo Names are used at all, they can be expected to be different at each Customer, for the Names really depend on the local need for Memo Values.
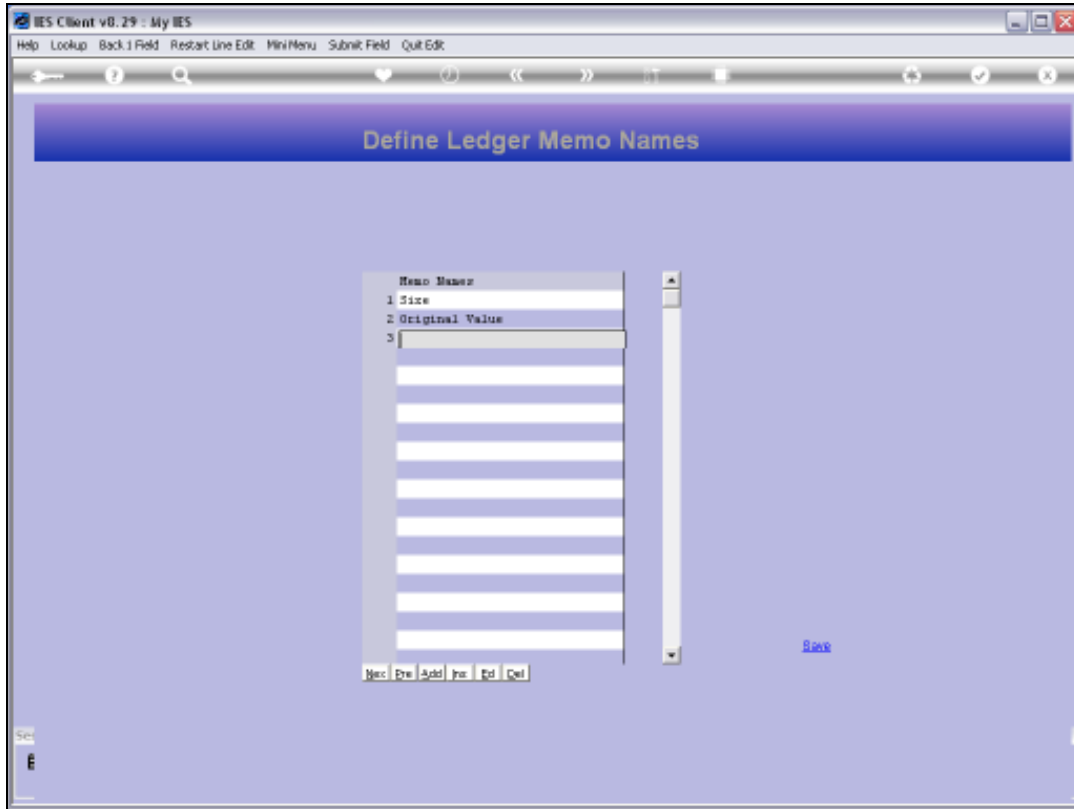
Slide 8

Slide notes: We can apply a select number of Memo Names, as needed, up to a maximum of 20.
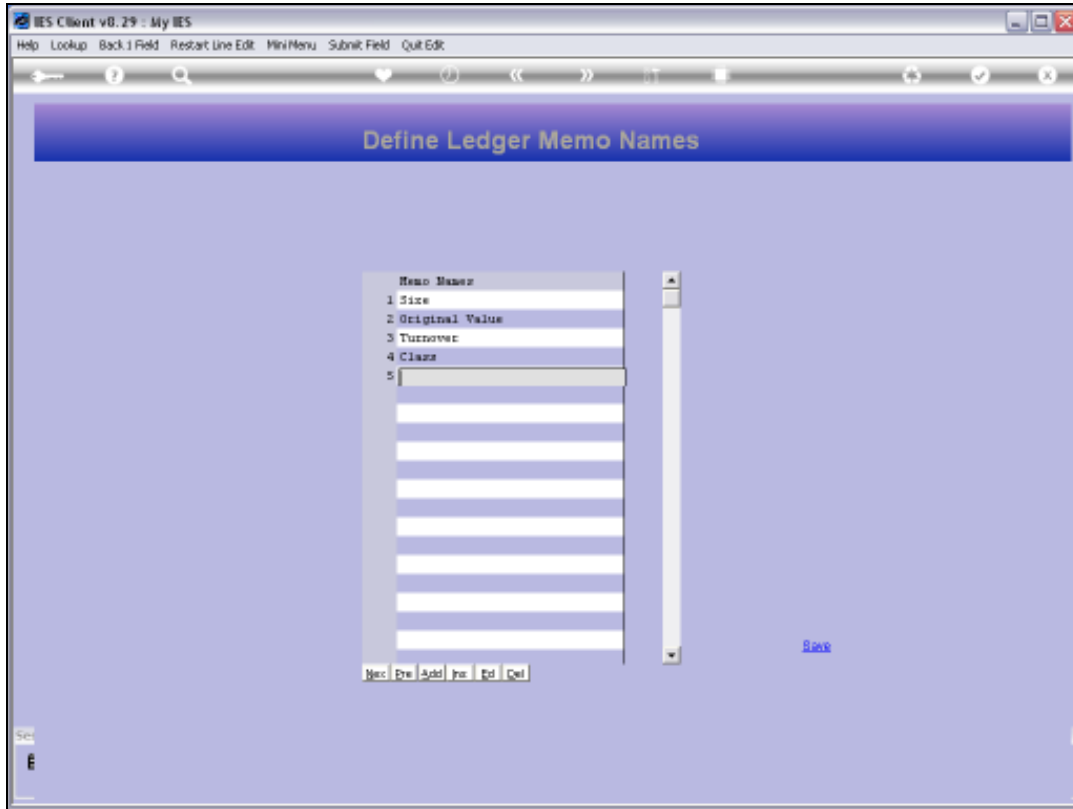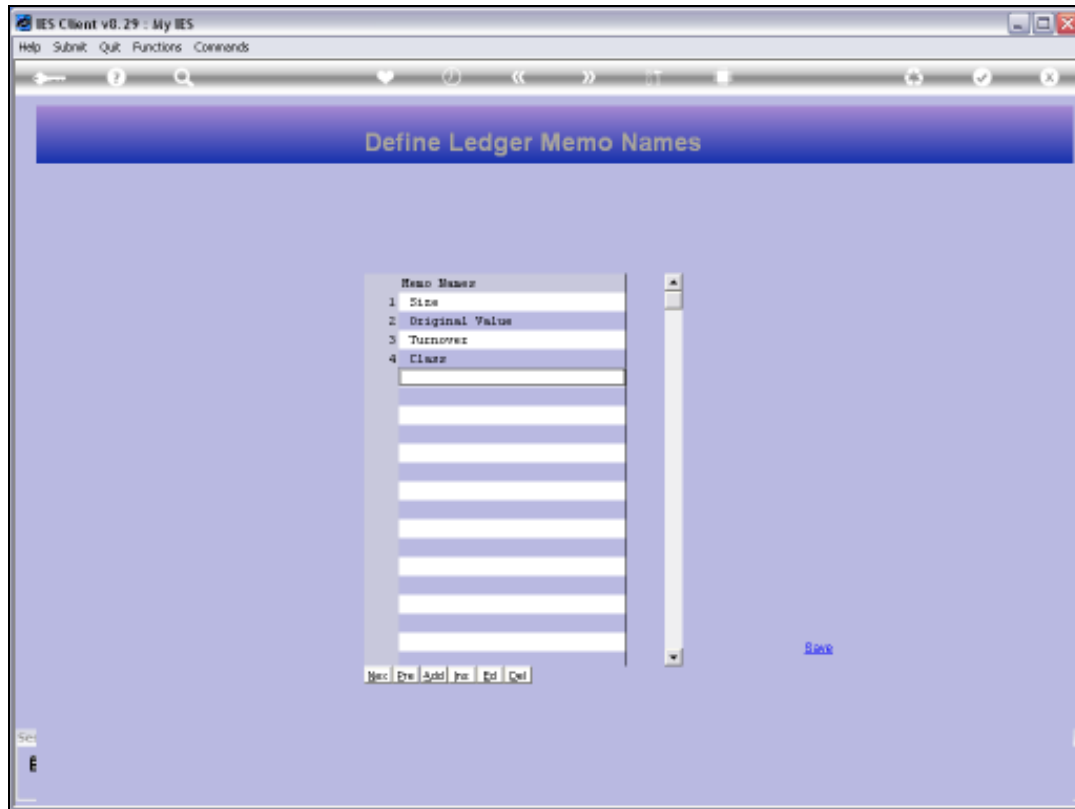
Slide 9
Slide notes:

Slide 10
Slide notes:
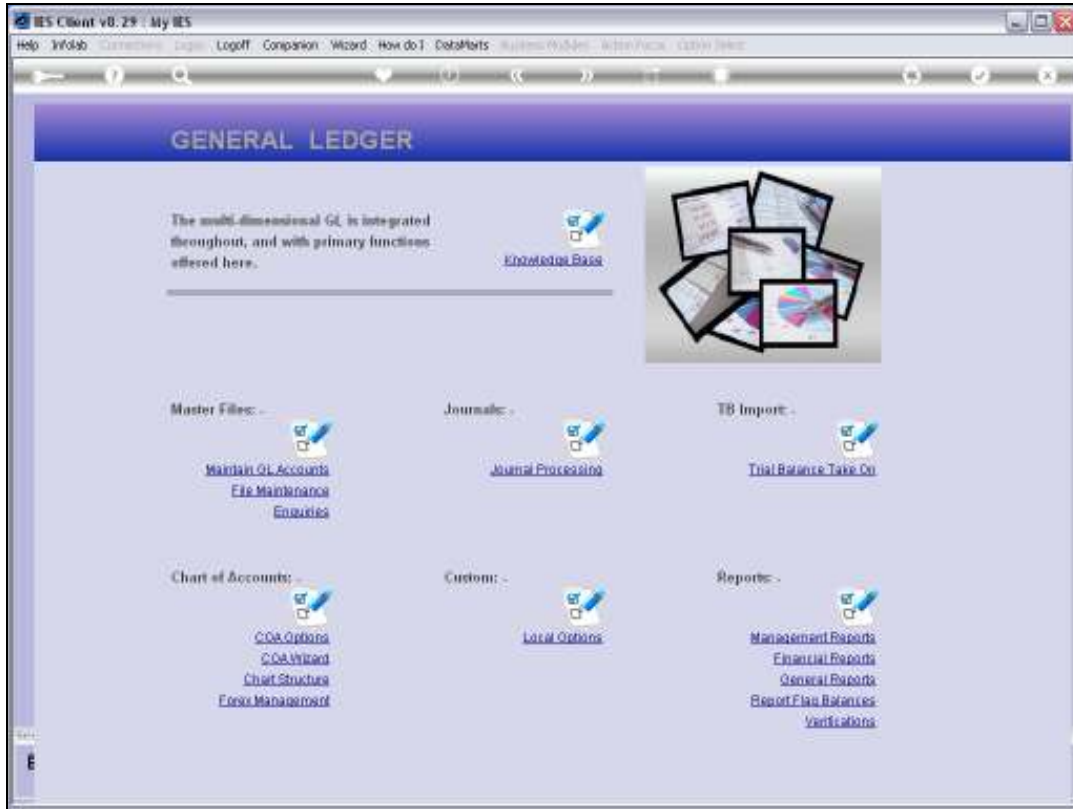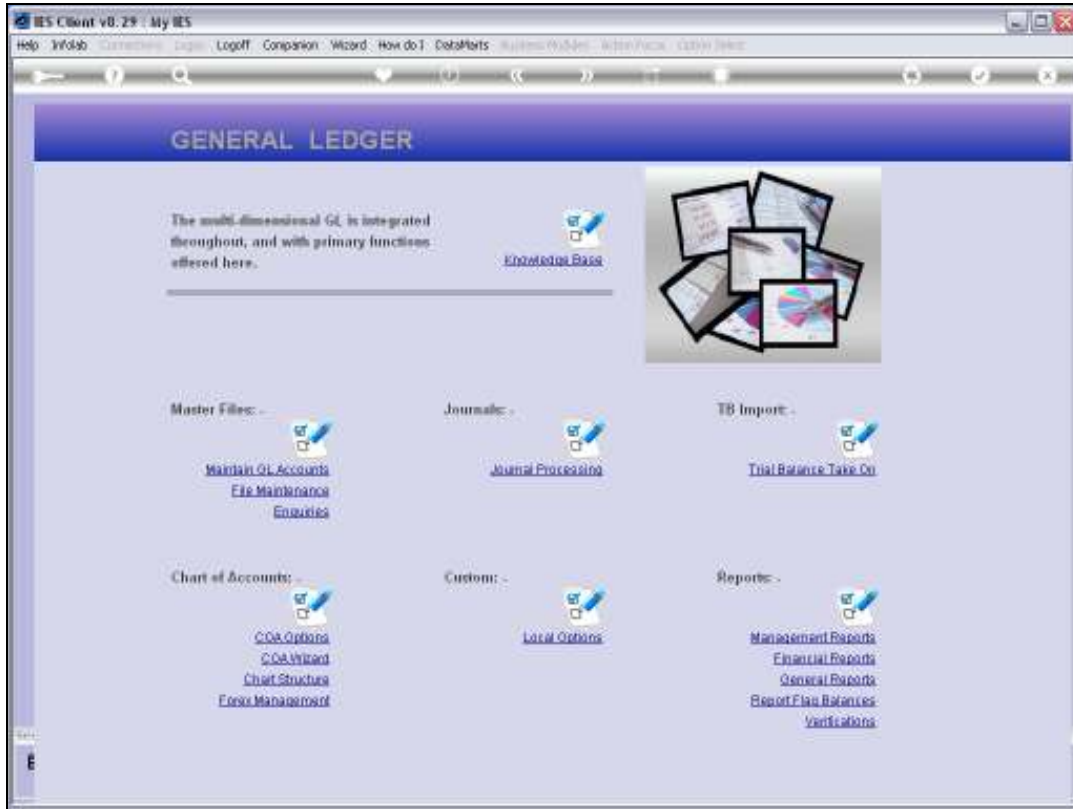
Slide 11
Slide notes:

Slide 12

Slide notes: The fact that we indicate Memo Names here also means that these Names will apply similarly for all GL Accounts, but it does not mean that all GL Accounts have to use them. For target Accounts, we can post any of the Memo Values, and ignore others, and we can ignore them completely for any Accounts where we do not need or want them.
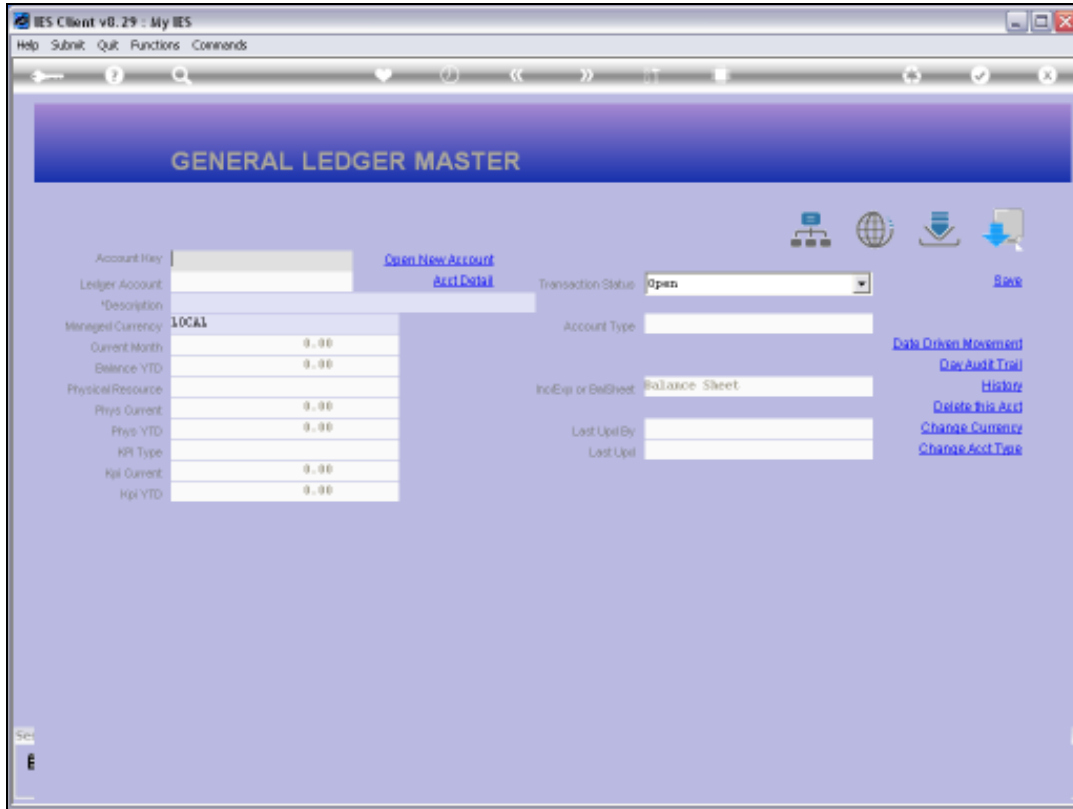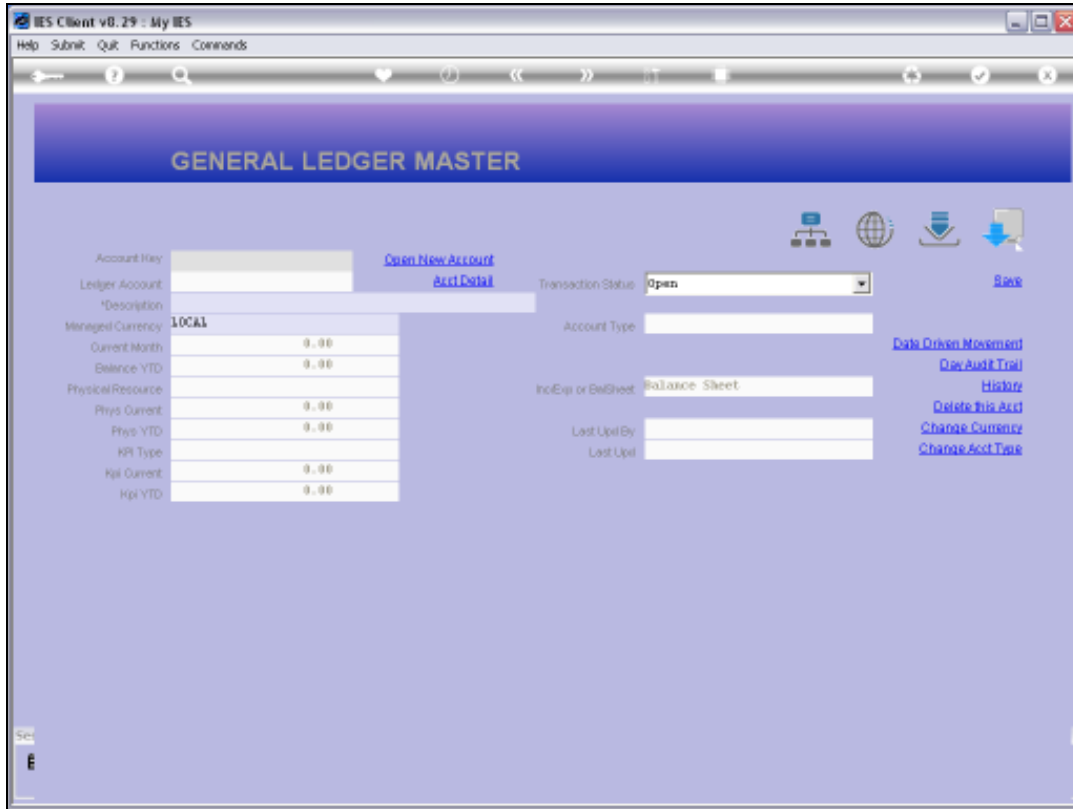
Slide 13
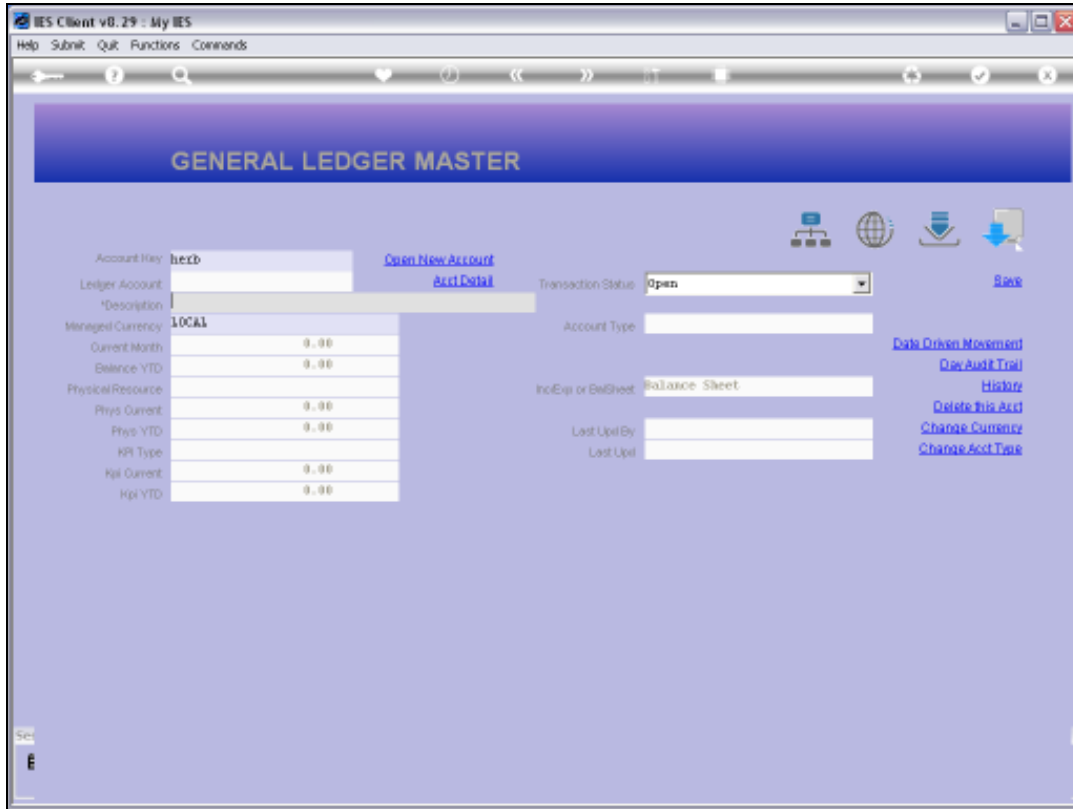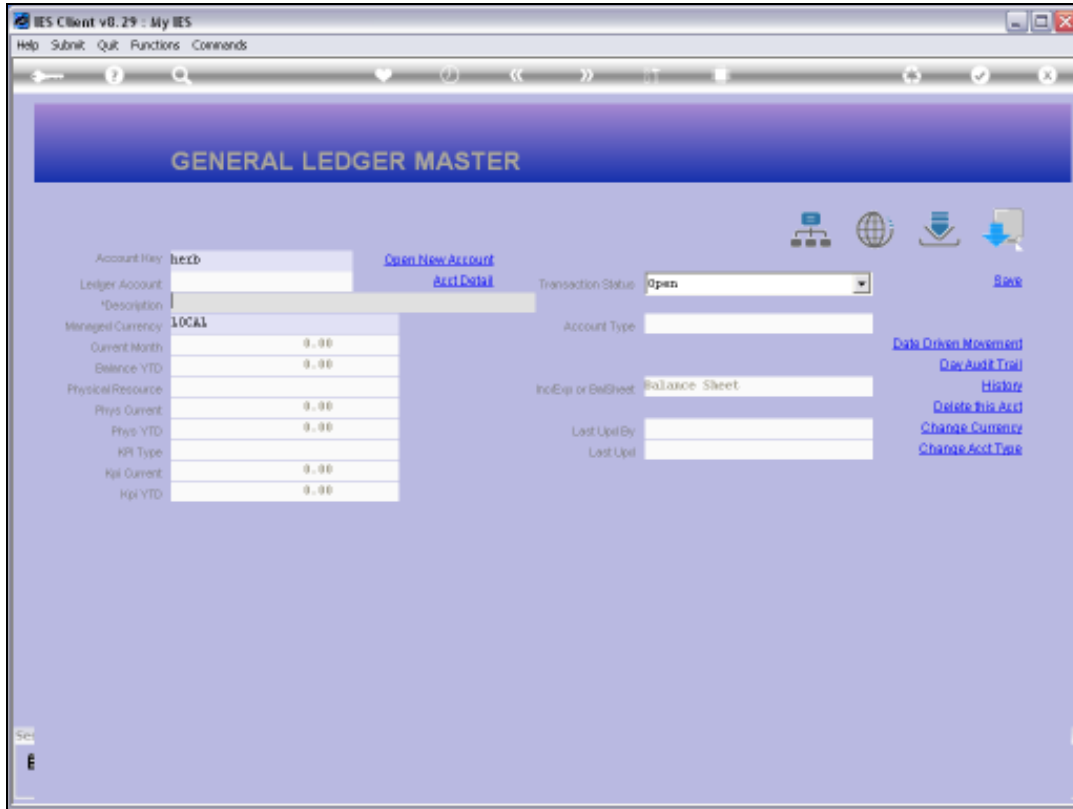Slide notes:

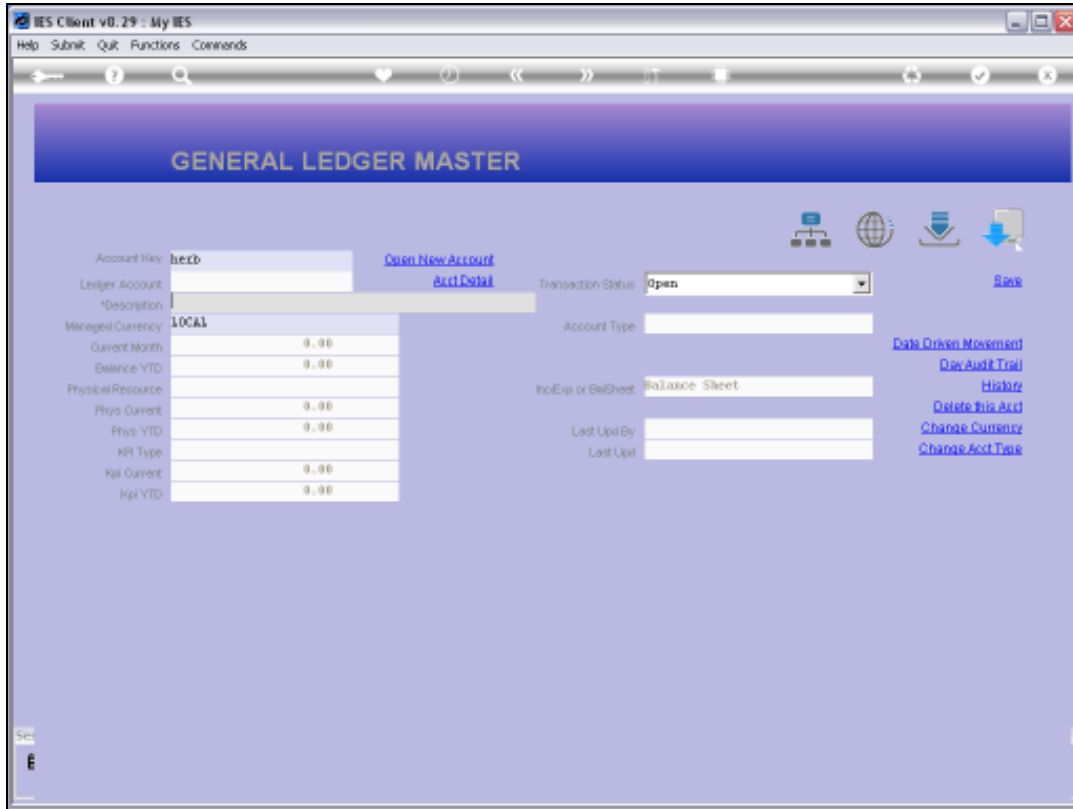Slide 14
Slide notes:

Slide 15
Slide notes:

Slide 16
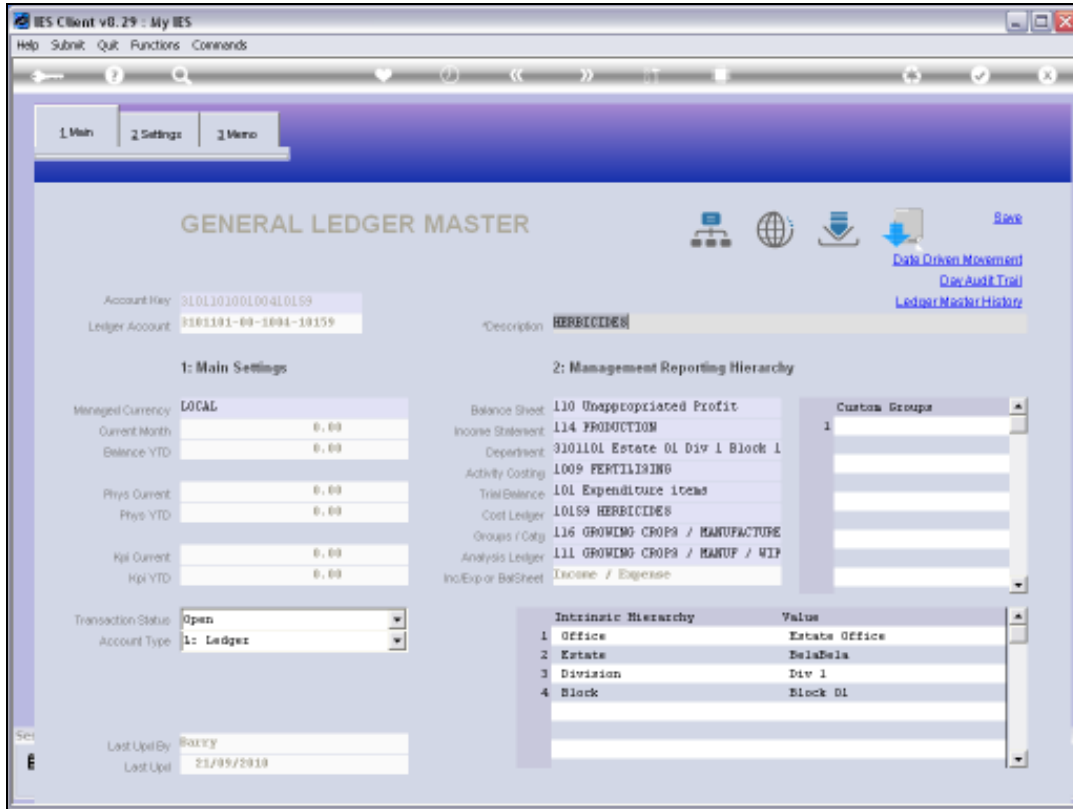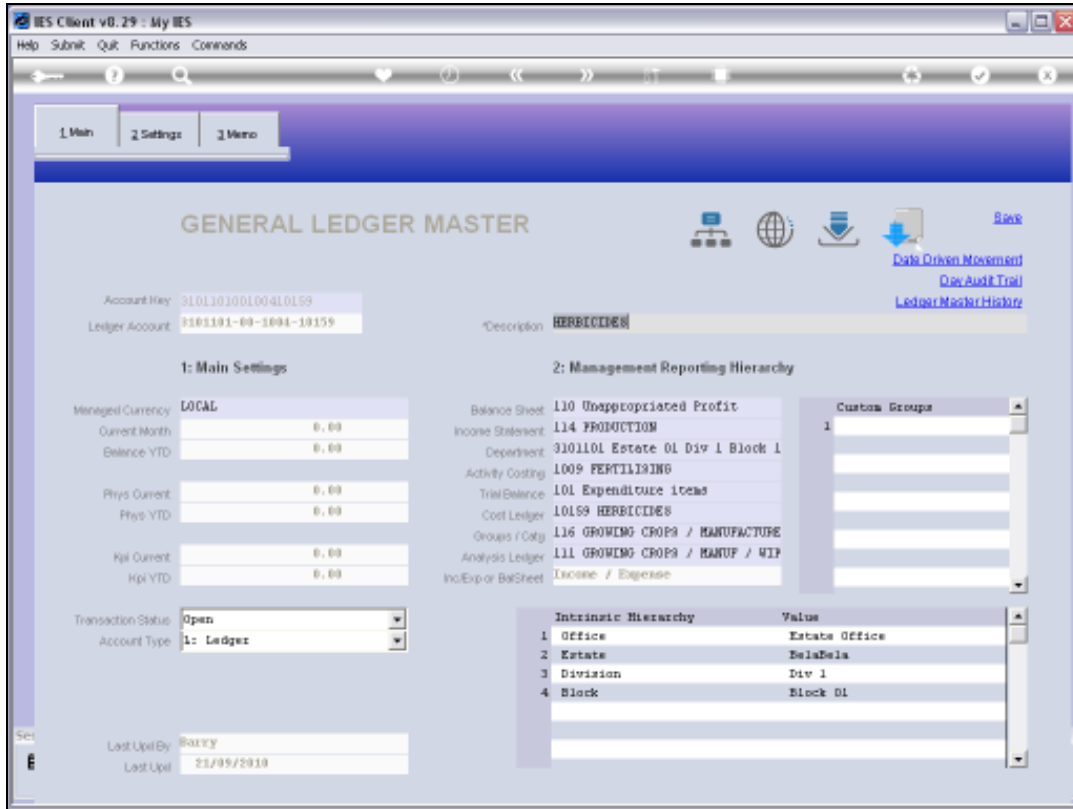Slide notes:

Slide 17

Slide notes:
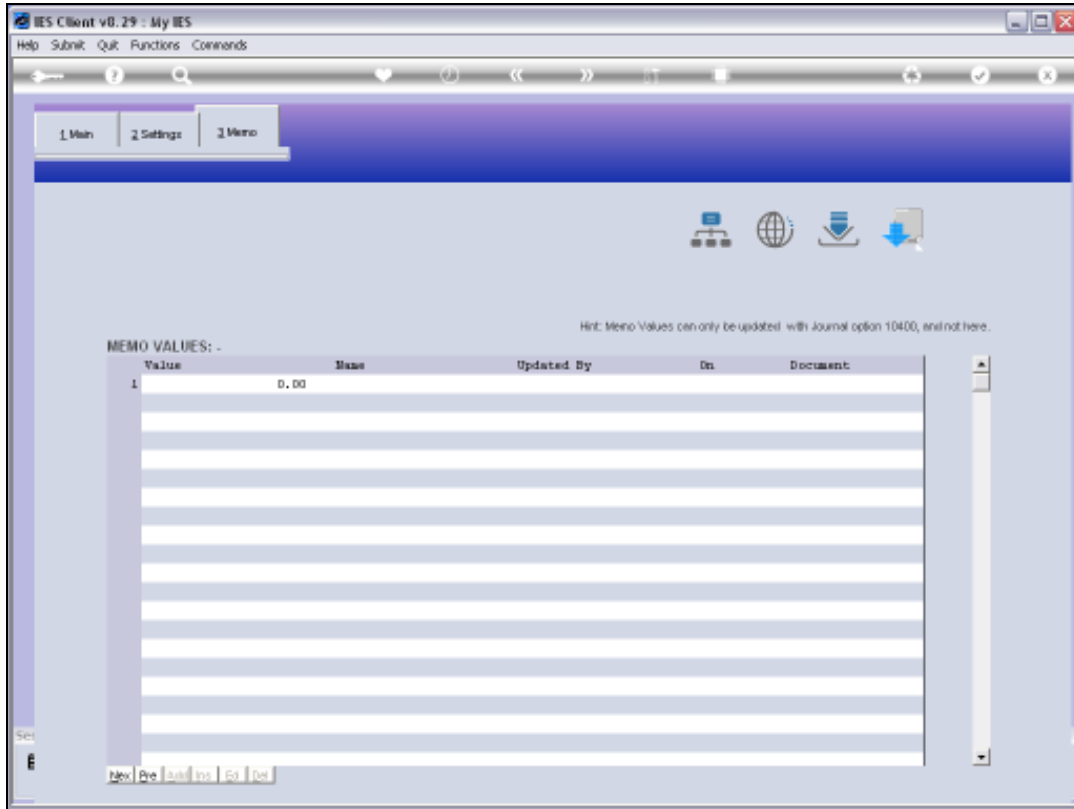
Slide 18
Slide notes:

Slide 19
Slide notes:

Slide 20

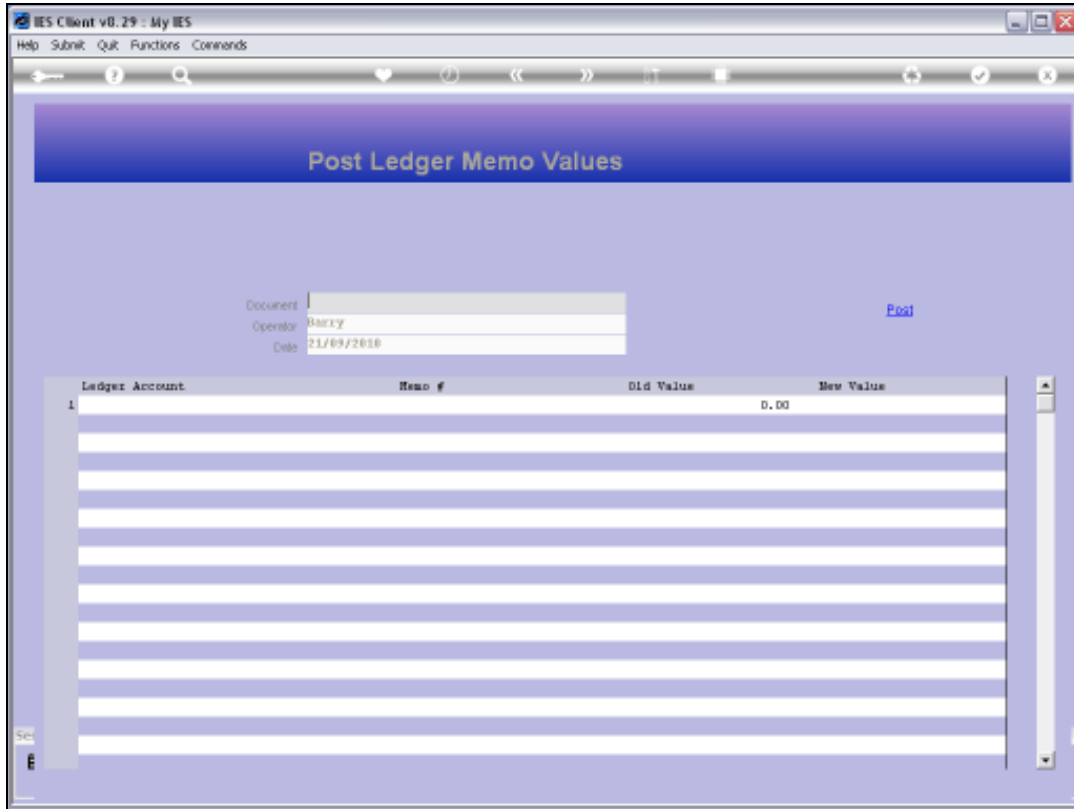Slide notes:

Slide 21
Slide notes:

Slide 22

Slide notes: So even after defining some Memo Names, we still see nothing on the same Account that we checked before. And the reason is that no Account is forced to use the Memo Names - they will only appear when at least 1 Memo Value is posted to the Account.
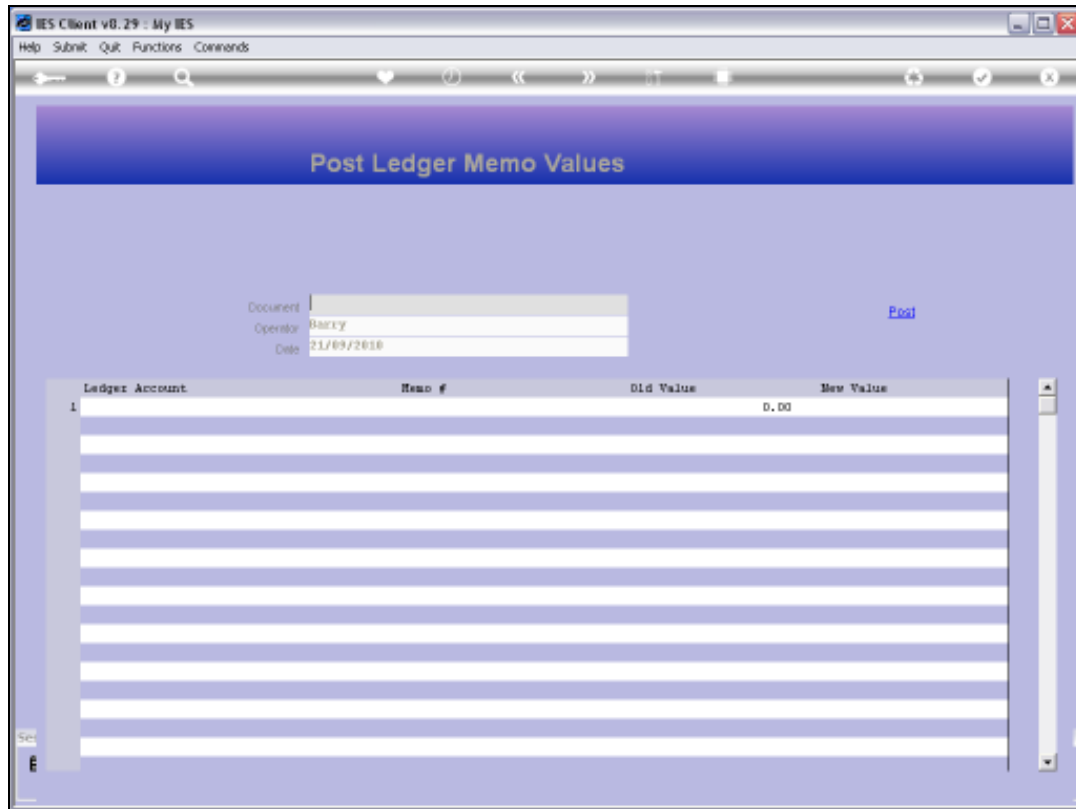
Slide 23

Slide notes: Now let us do an example of a Memo Journal.
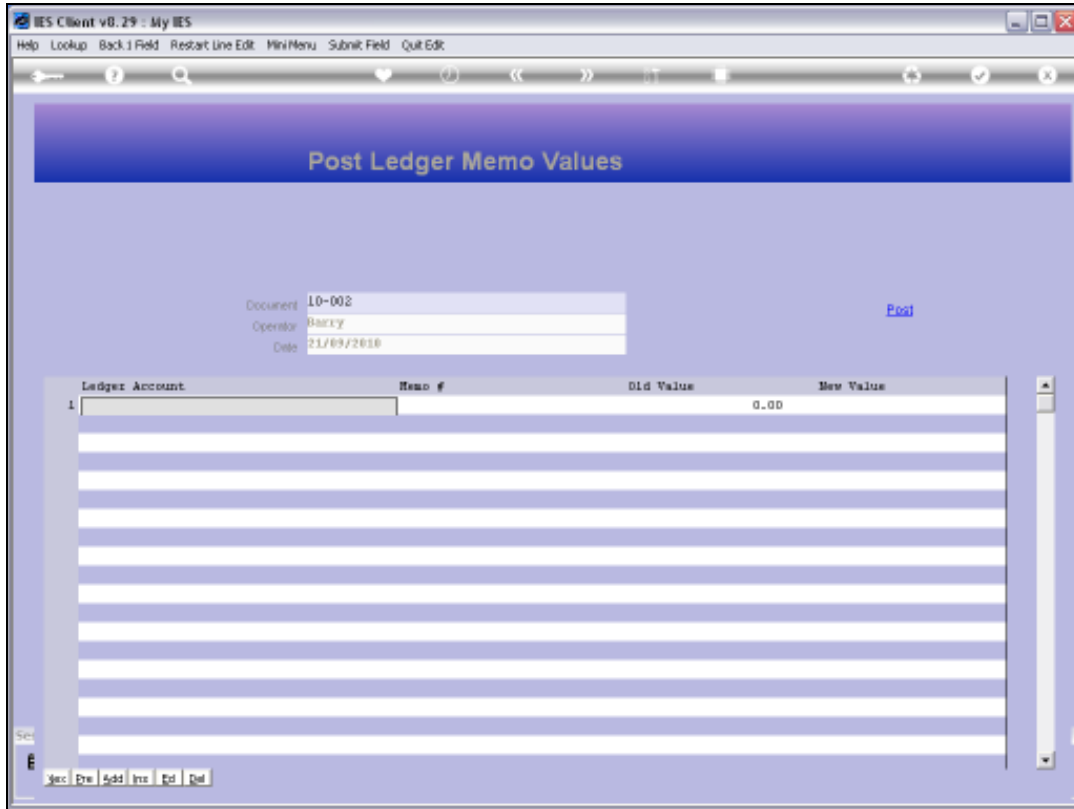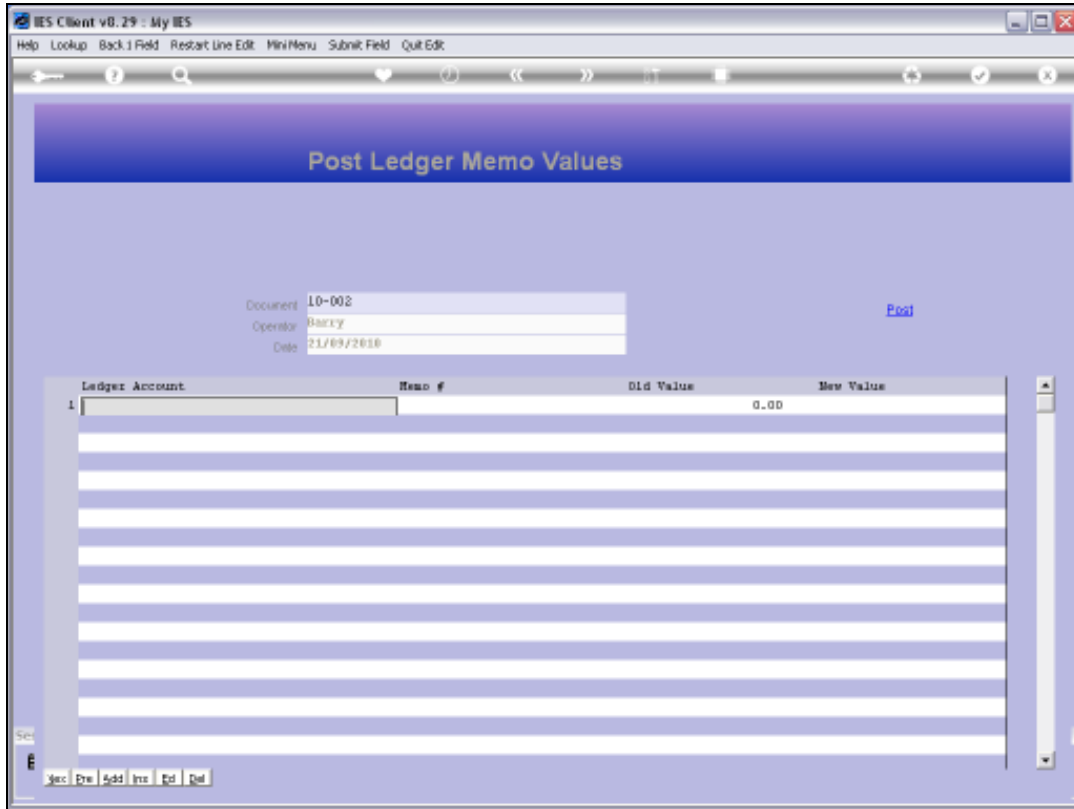
Slide 24
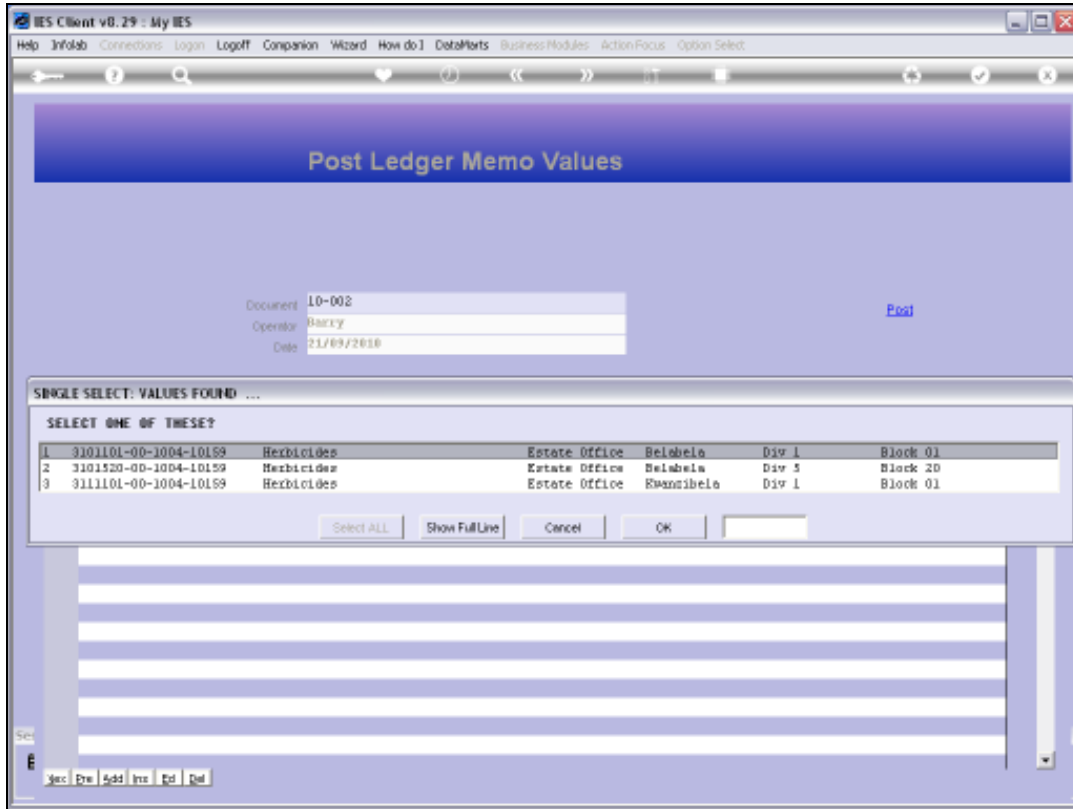Slide notes:

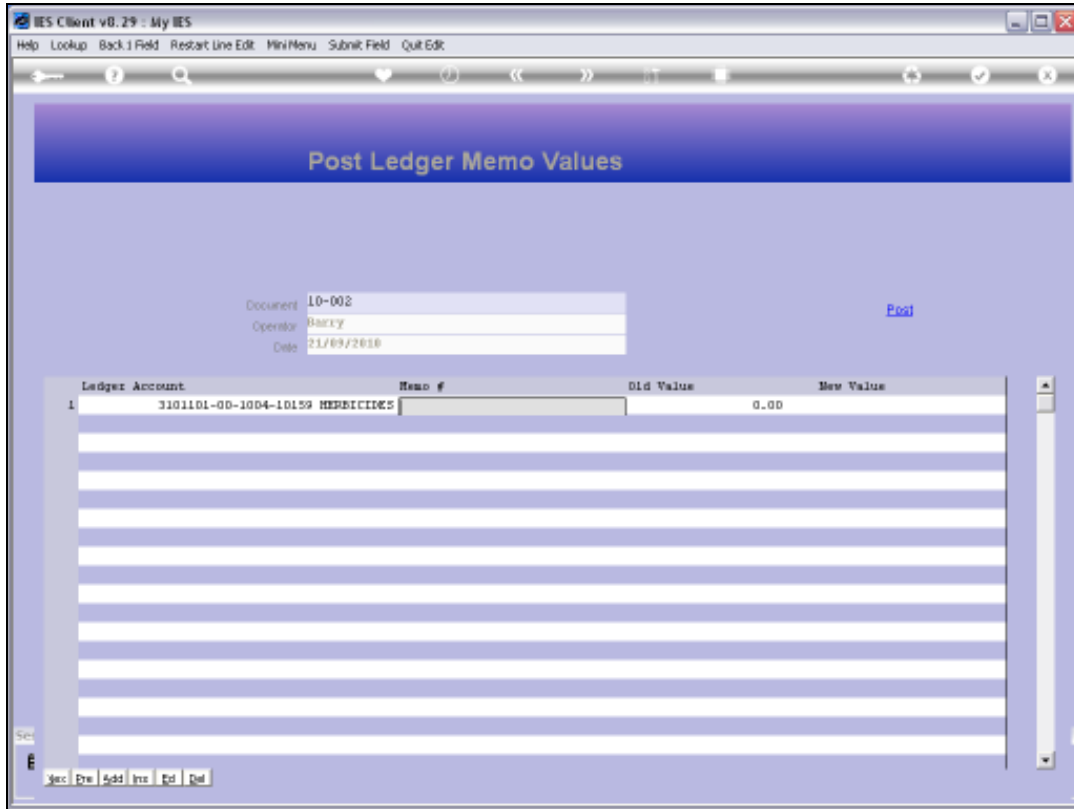Slide 25
Slide notes:

Slide 26
Slide notes:

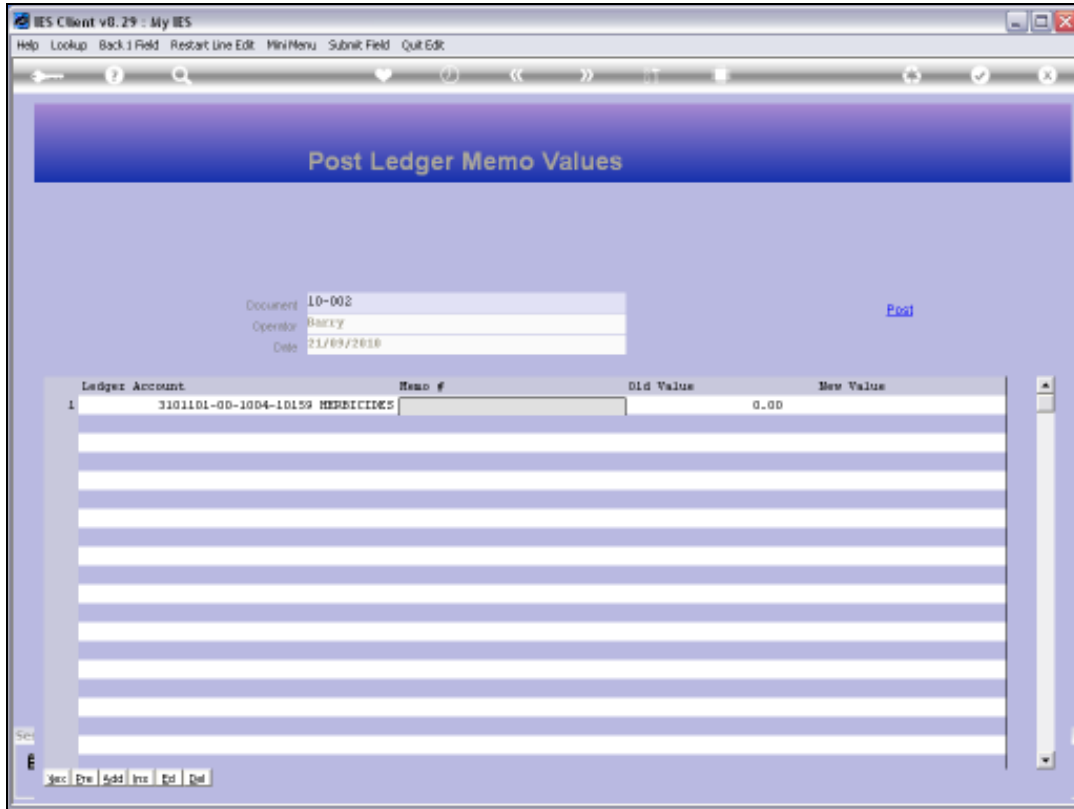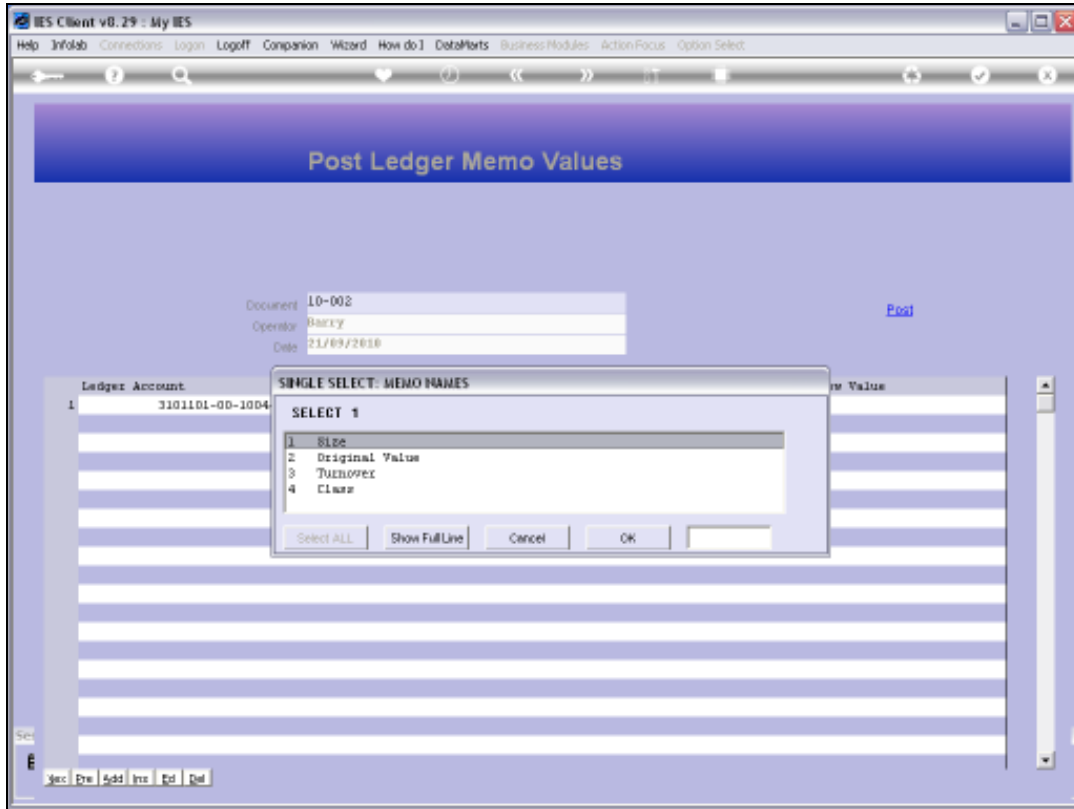Slide 27
Slide notes:
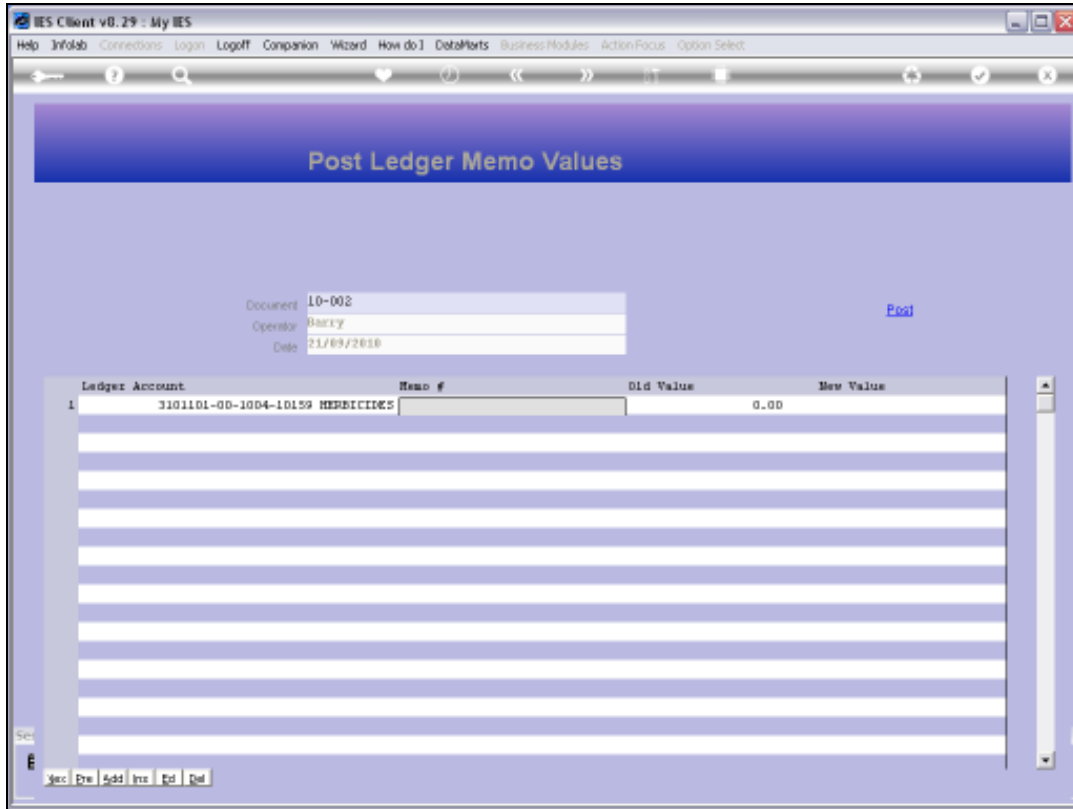
Slide 28
Slide notes:

Slide 29
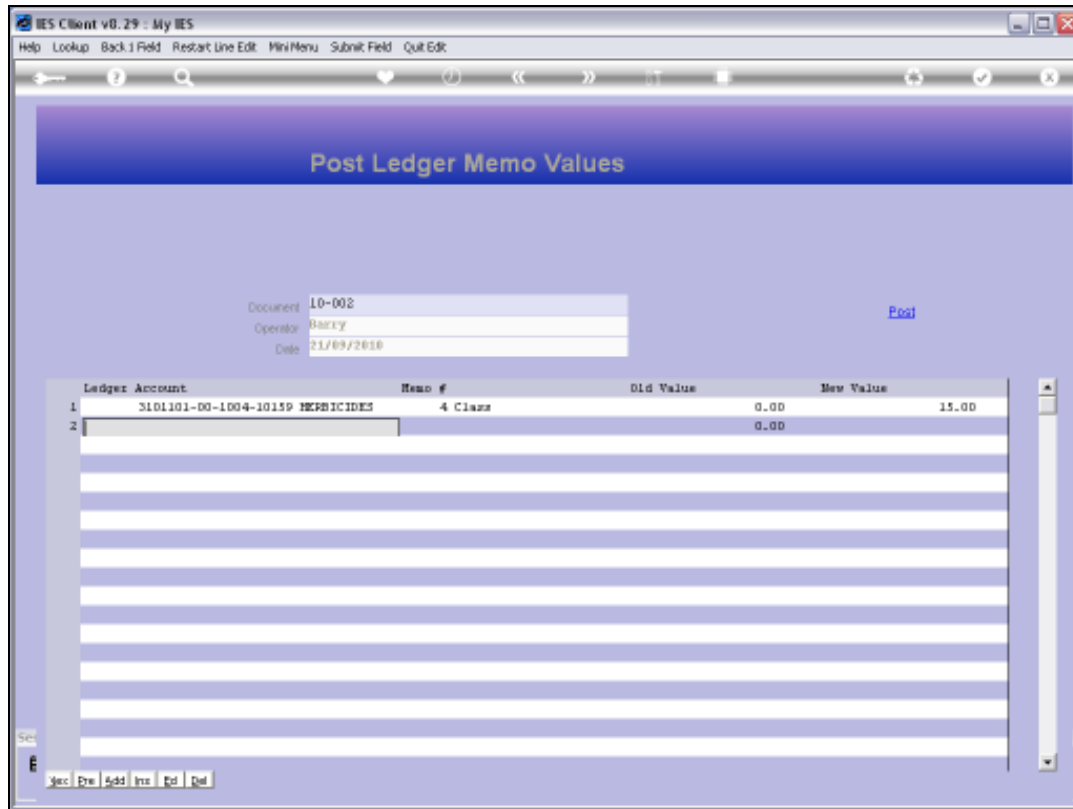Slide notes:

Slide 30
Slide notes:

Slide 31
Slide notes:

Slide 32
Slide notes:
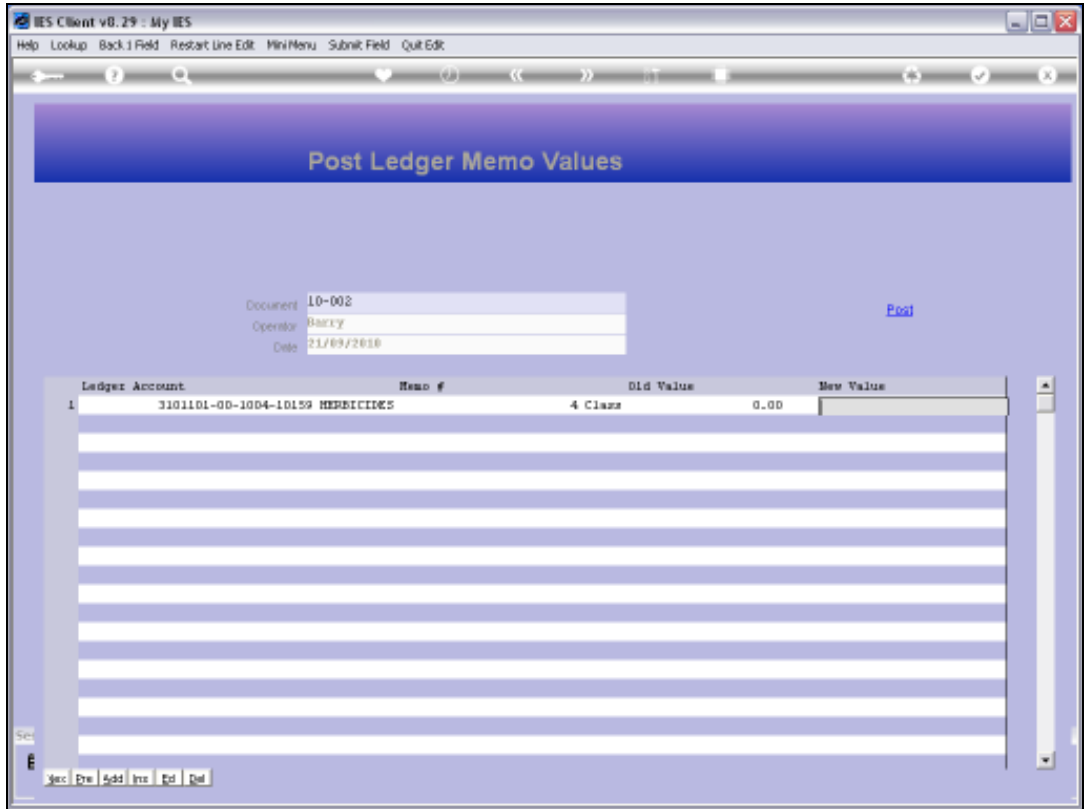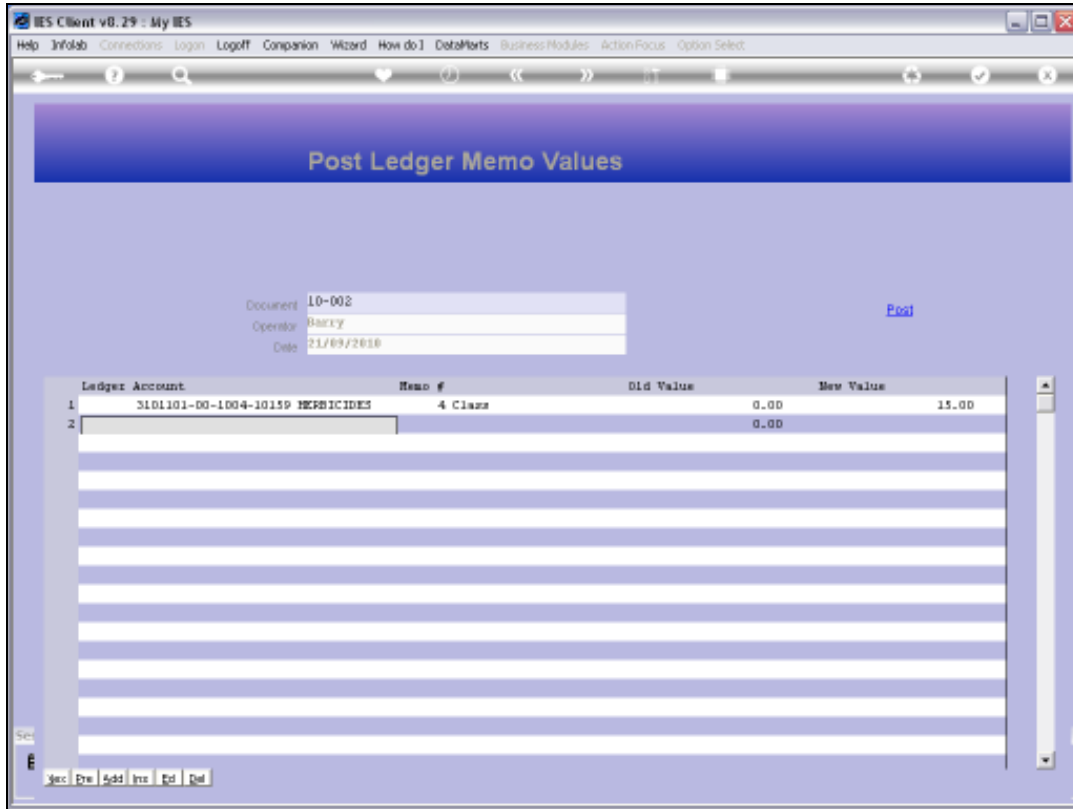
Slide 33
Slide notes:

Slide 34

Slide notes: A Memo Journal can include 1 or many posting lines. For each Memo Value that we post, we can see the old and new Values, because Memo Values are not cumulative and the new Value will replace any prior Value on the Account for the same Memo Name.
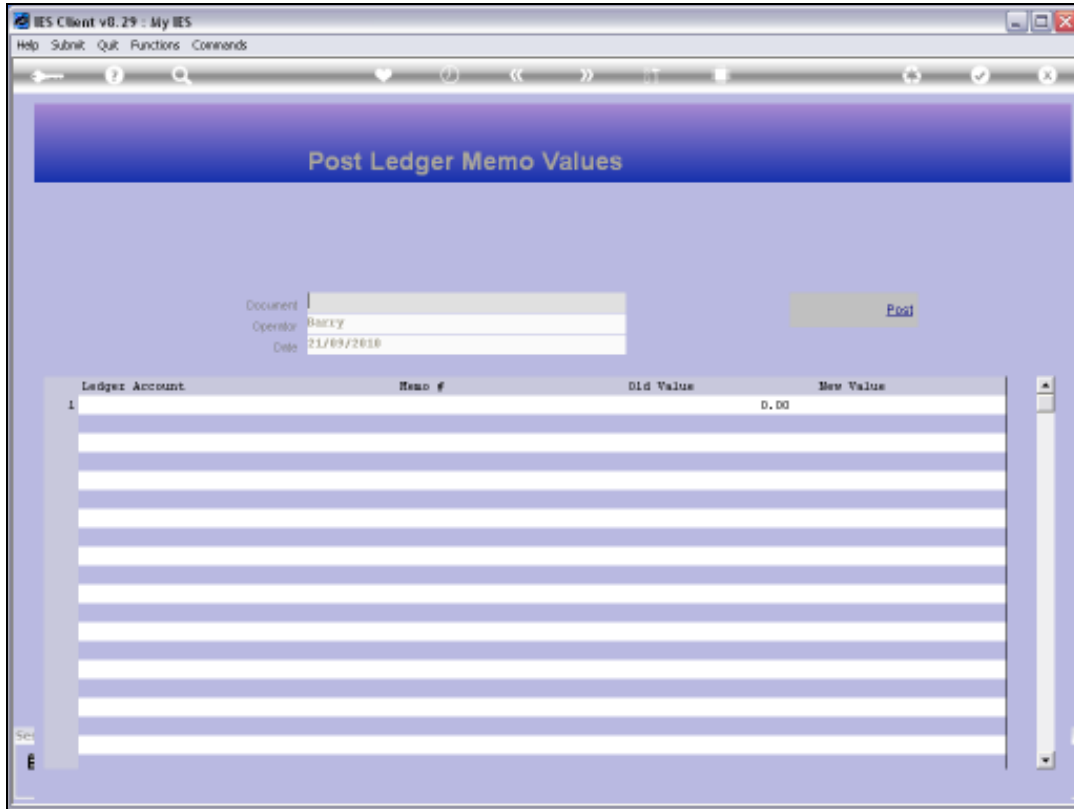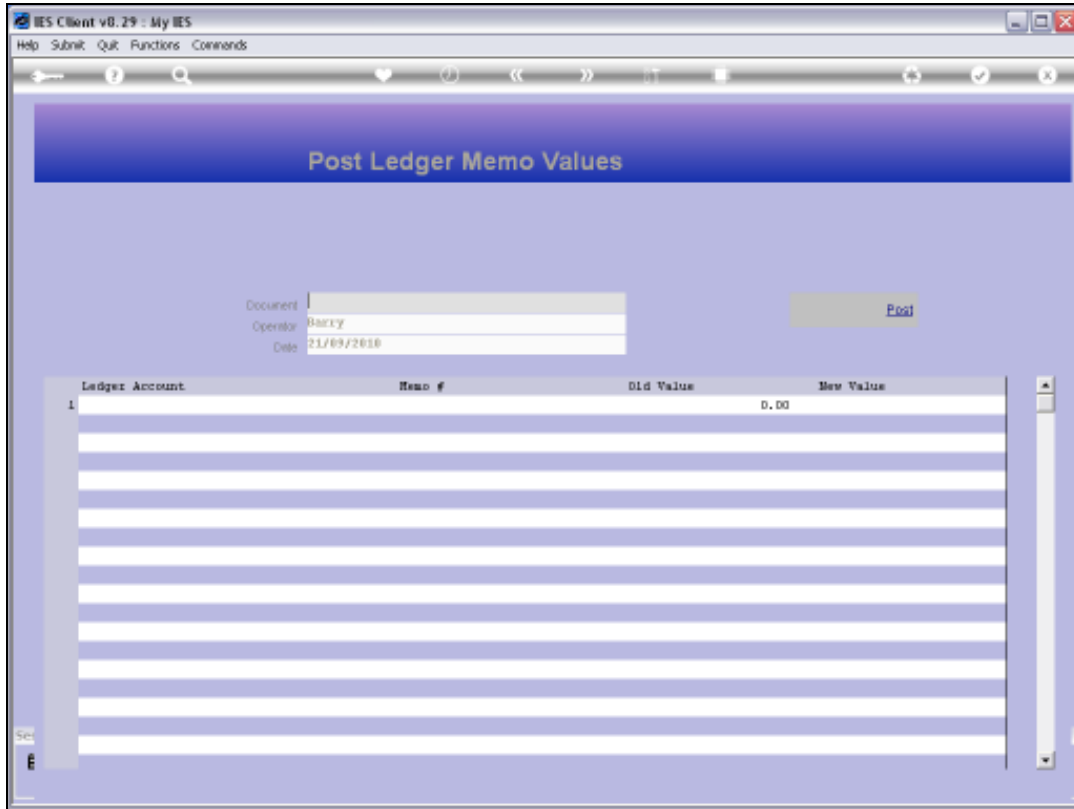
Slide 35
Slide notes:

Slide 36
Slide notes:

Slide 37
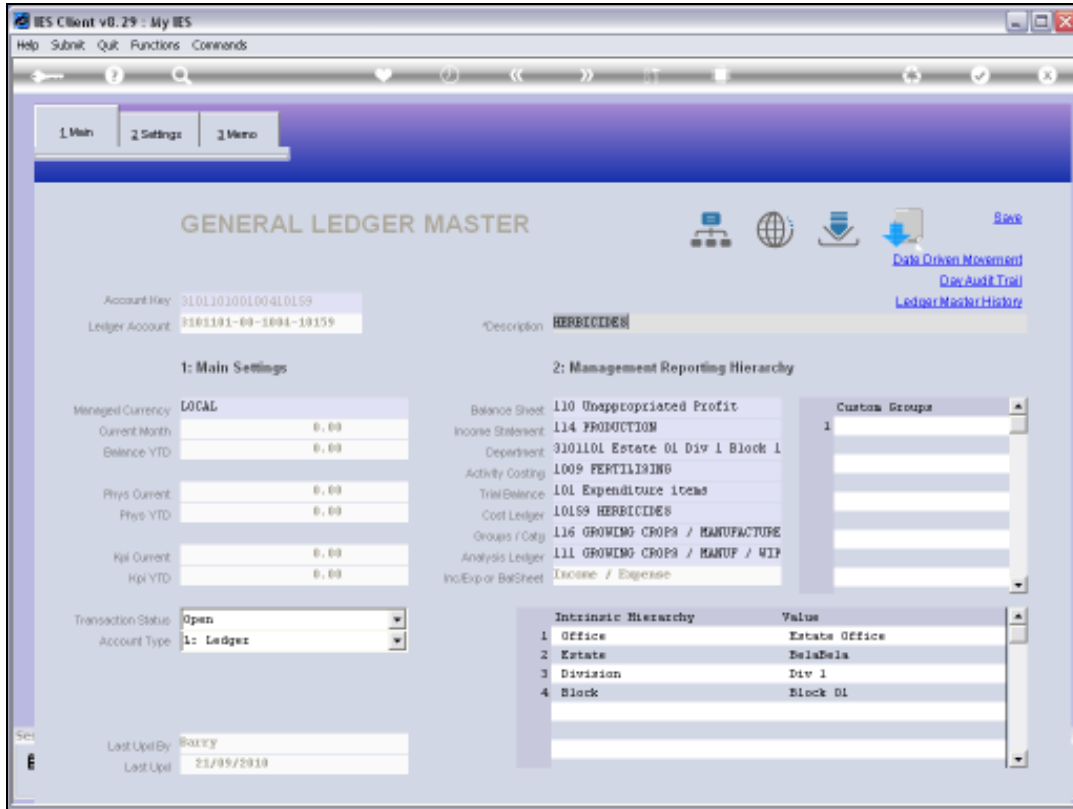Slide notes:

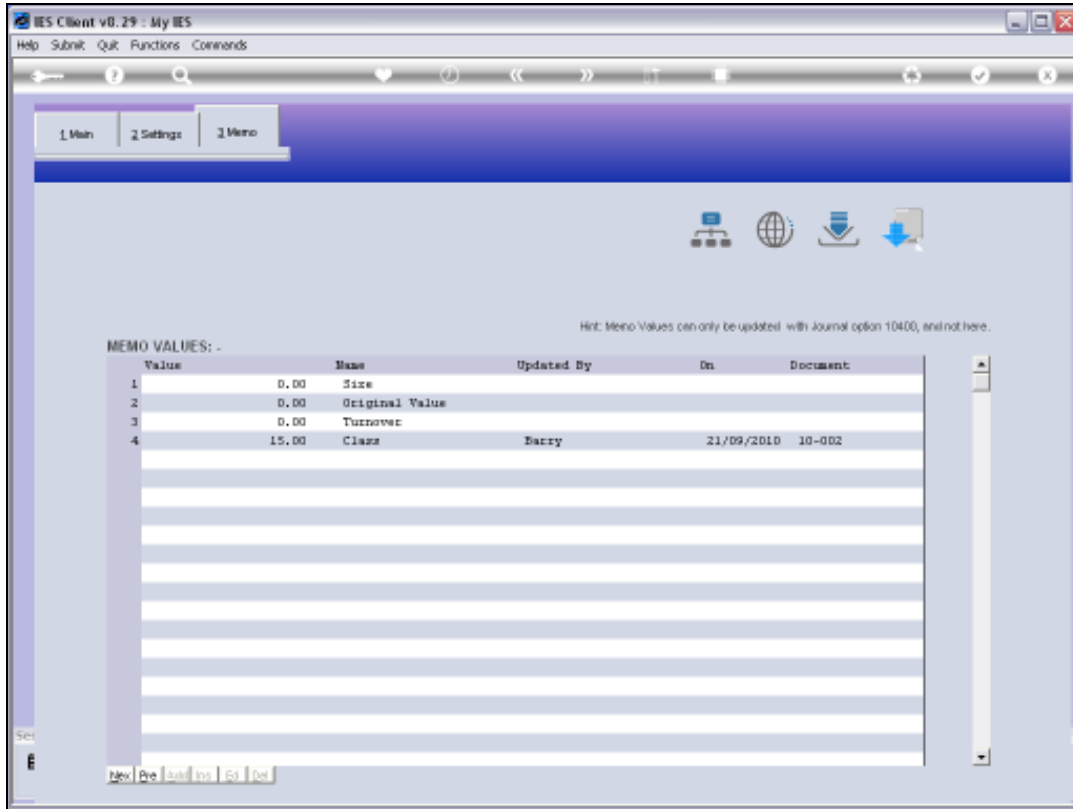Slide 38
Slide notes:

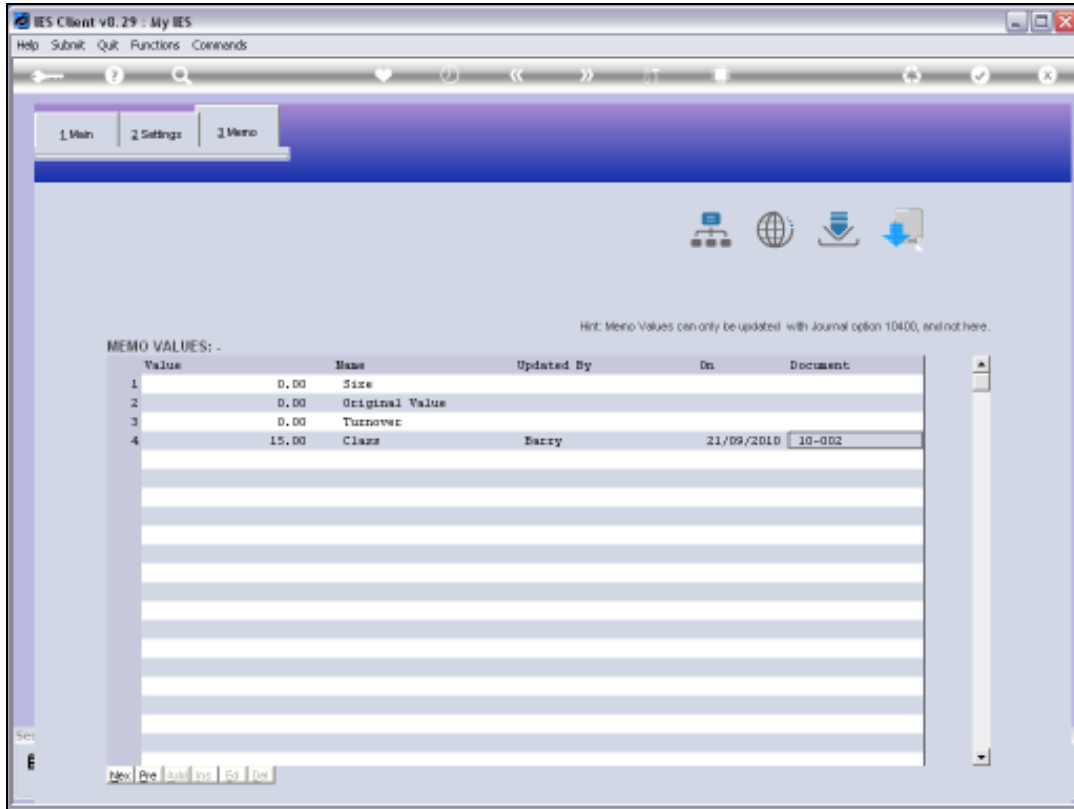Slide 39
Slide notes:

Slide 40
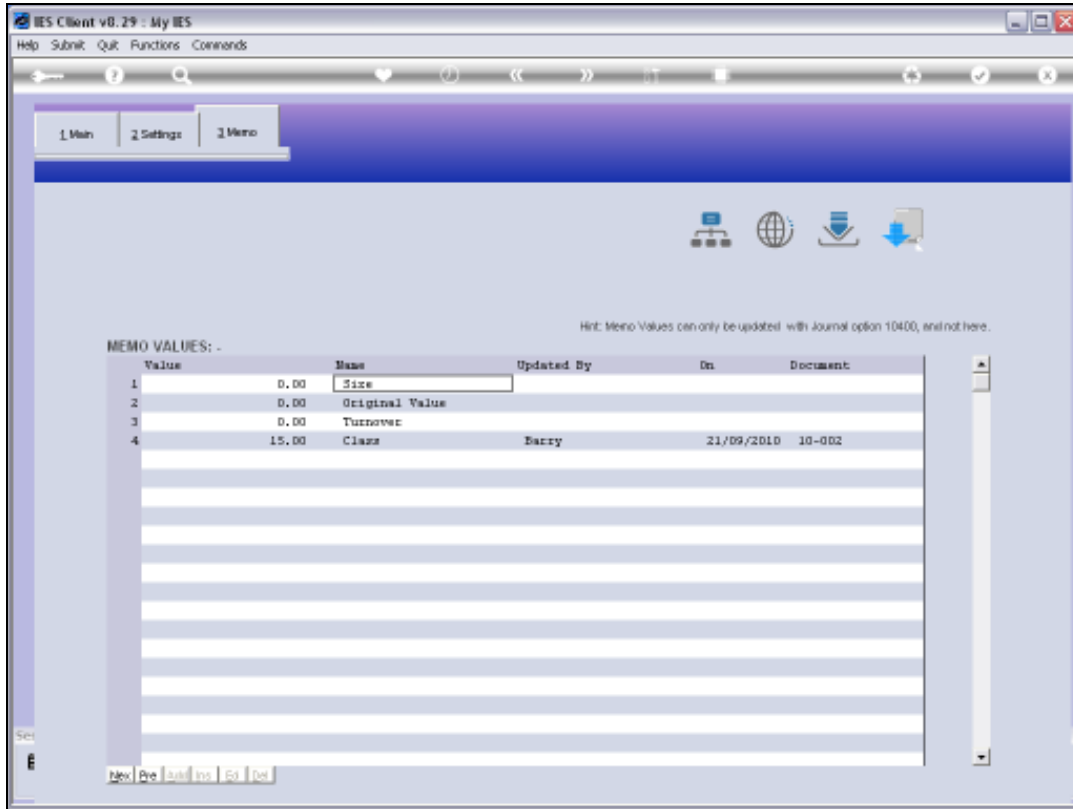Slide notes:
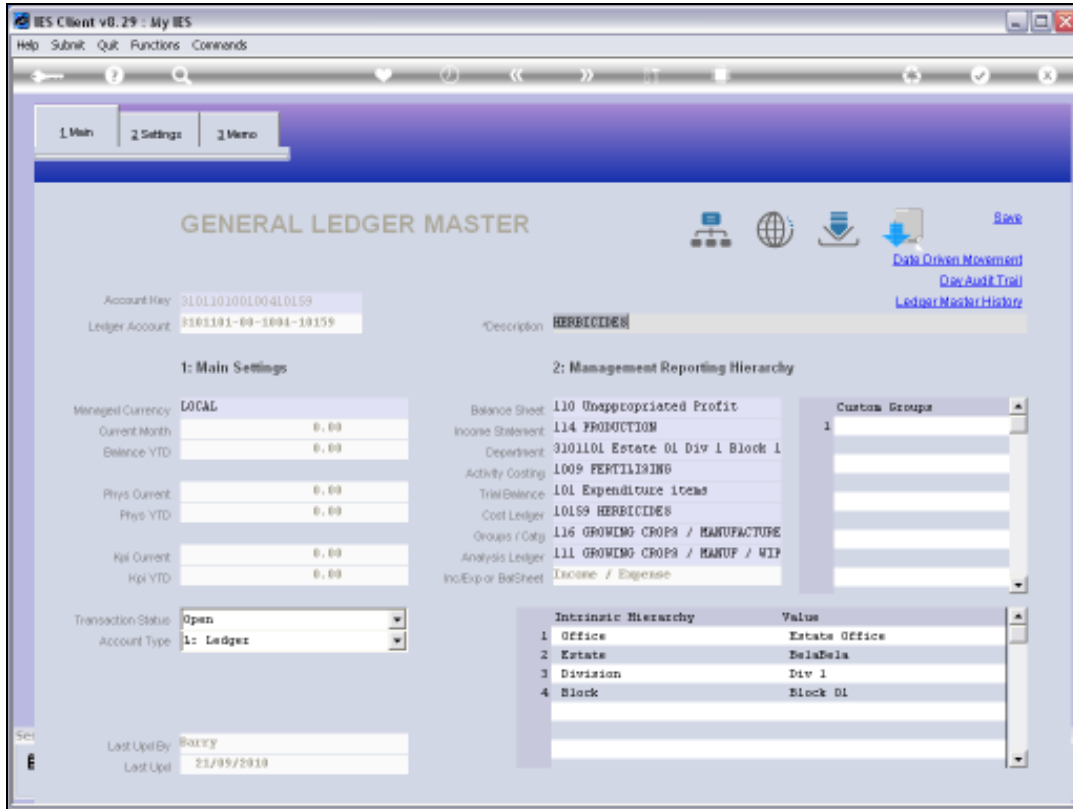
Slide 41
Slide notes:

Slide 42

Slide notes: Back at the same Account as before, we can now see the Memo Names listed on this Account, because a Memo Value has been posted to the Account.

Slide 43
Slide notes:

Slide 44
Slide notes: