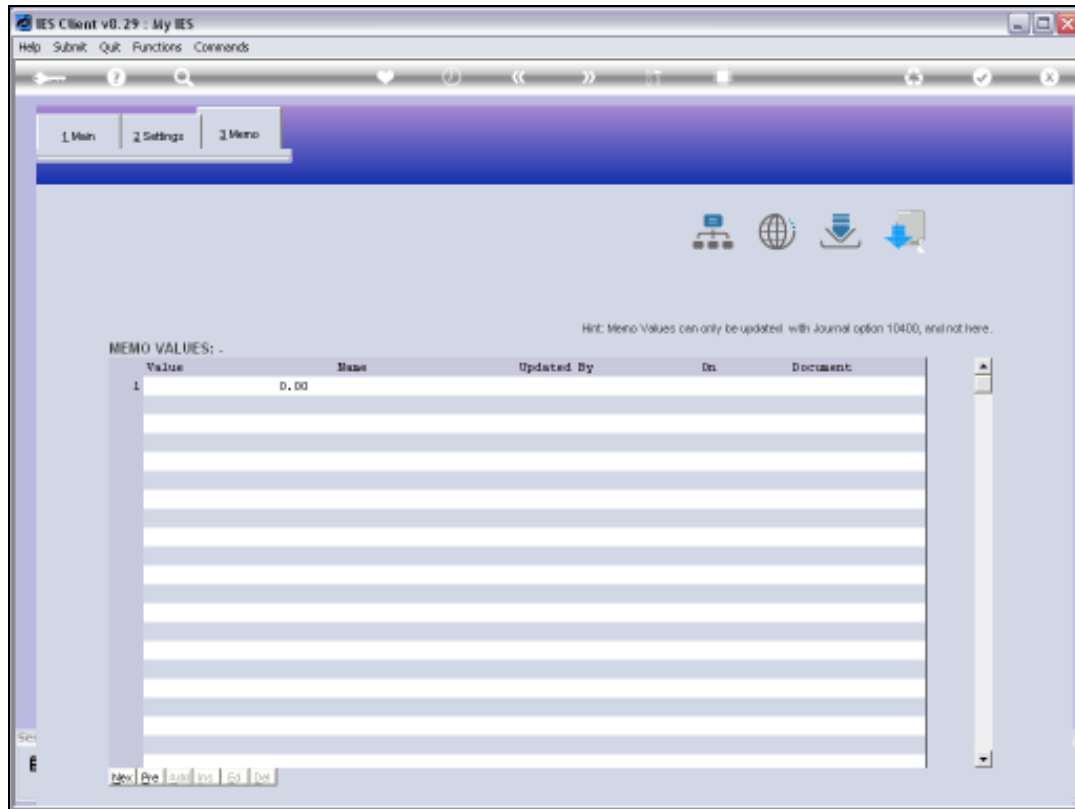


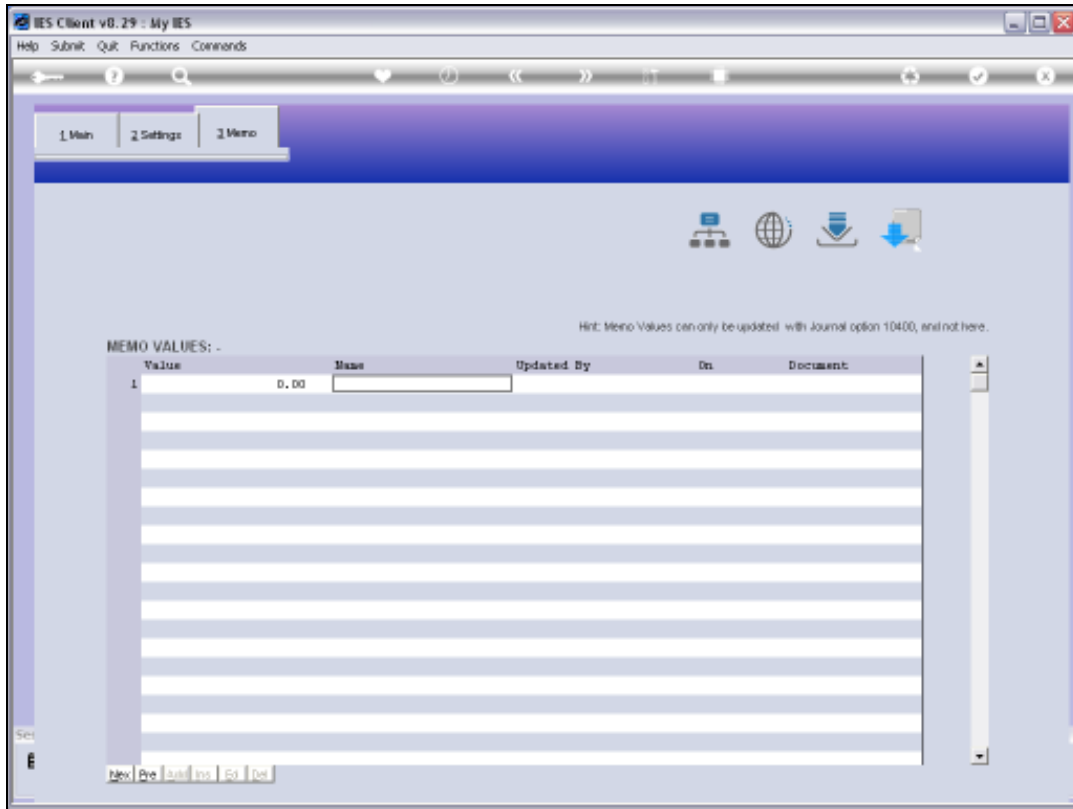
Slide 1

Slide notes: There are 20 Memo Name Slots available with Ledger Accounts.



## Slide 2

Slide notes: When we look at this Ledger Account, we currently see nothing listed at the Memo Values. The Memo Values are optional to use, but they can be very useful for stating target Values by Memo Name, on selected Accounts. When Memo Values are posted, they can be retrieved and used in DocWriter Reports.



Slide 3  
Slide notes:



Slide 4

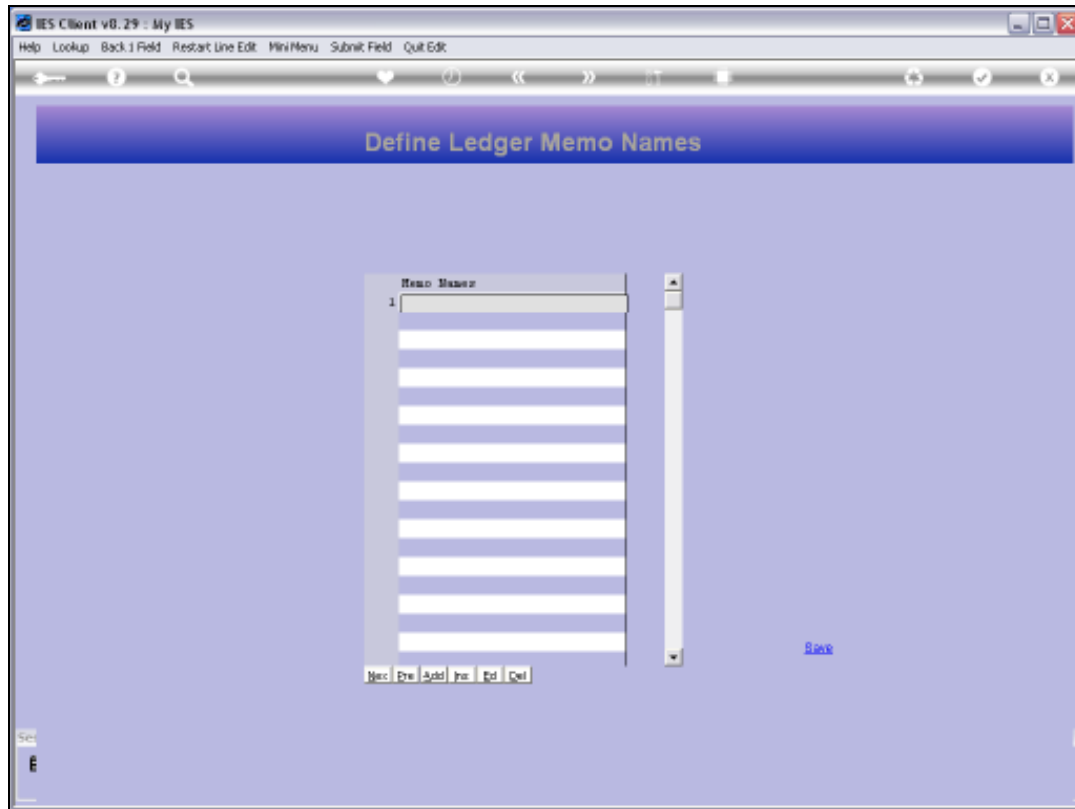
Slide notes: We can state the Memo Names for our system by using the Memo Names option at the Ledger File Maintenance menu.



Slide 5  
Slide notes:

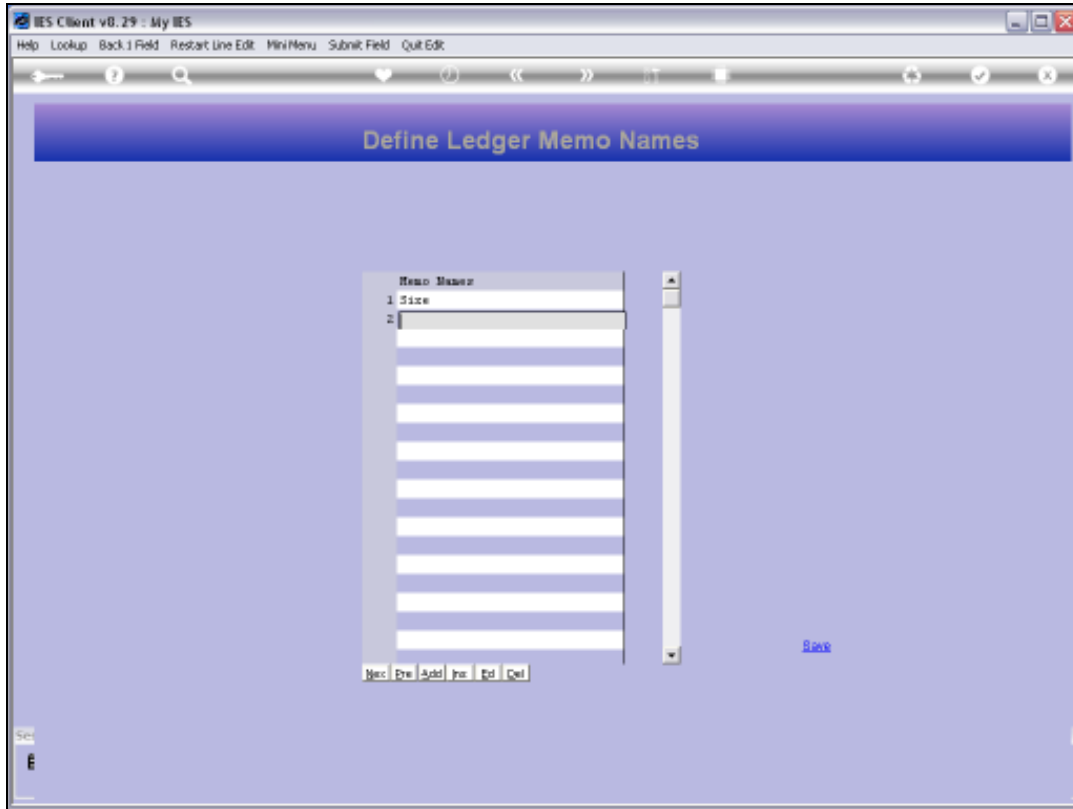


Slide 6  
Slide notes:



### Slide 7

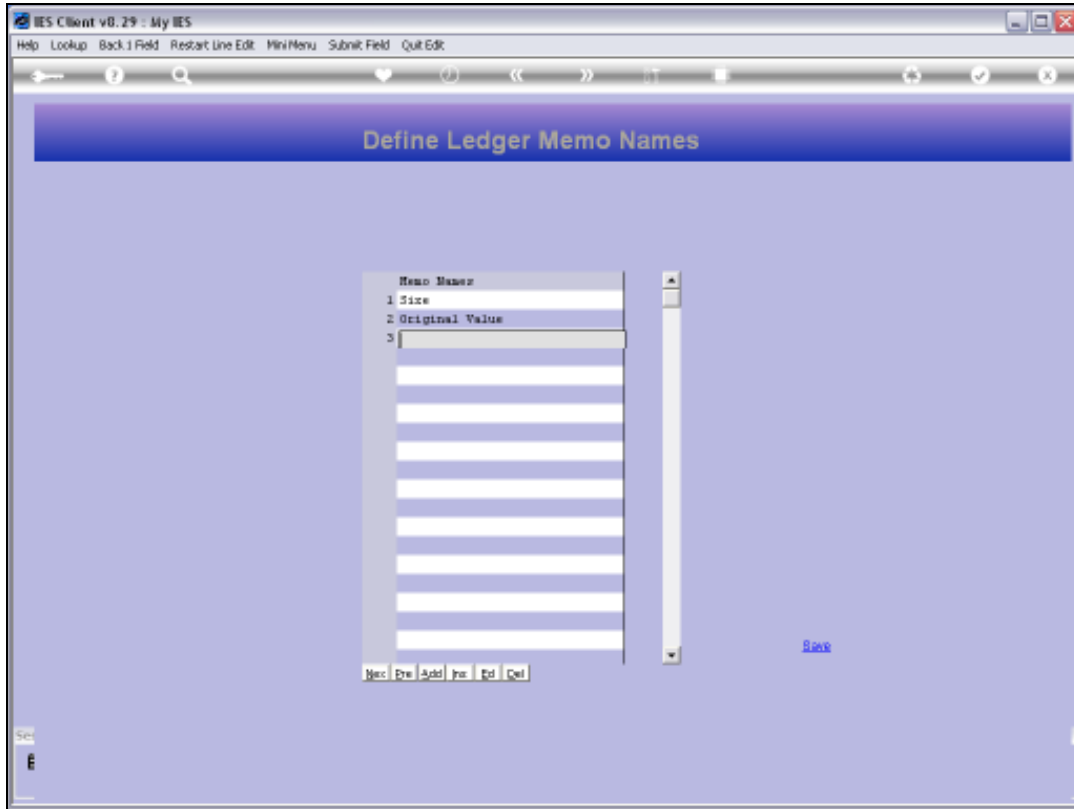
Slide notes: If the Memo Names are used at all, they can be expected to be different at each Customer, for the Names really depend on the local need for Memo Values.



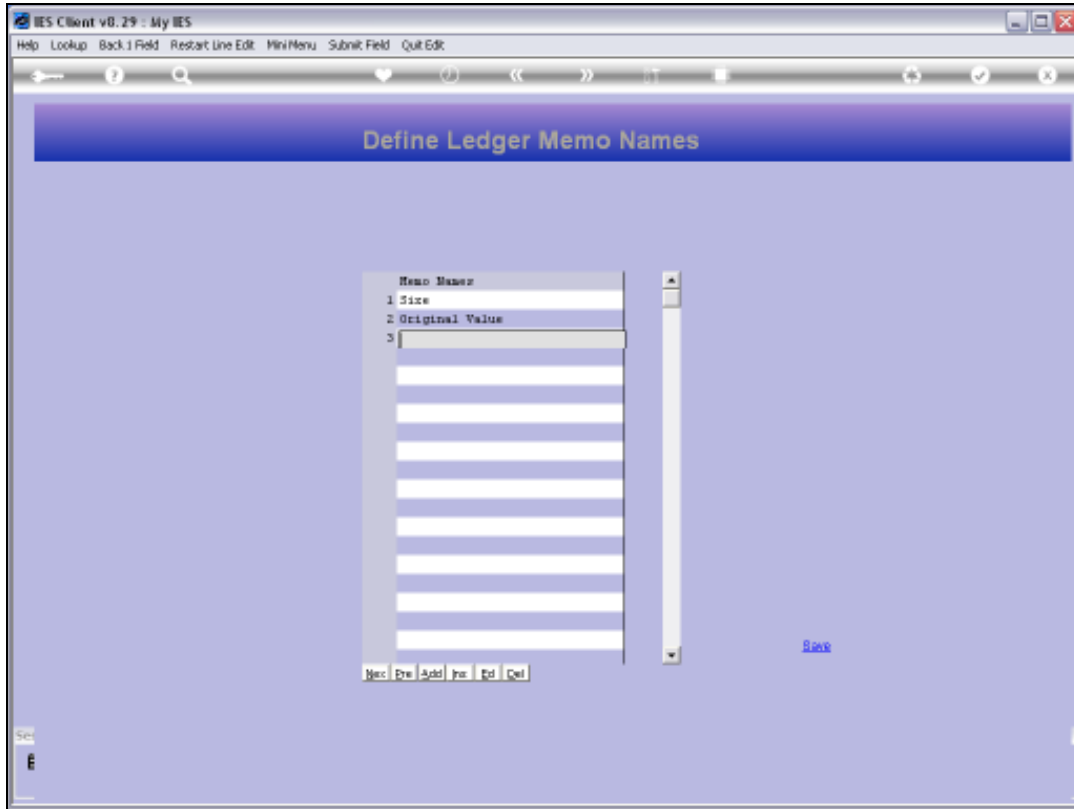
Slide 8

Slide notes: We can apply a select number of Memo Names, as needed, up to a maximum of 20.

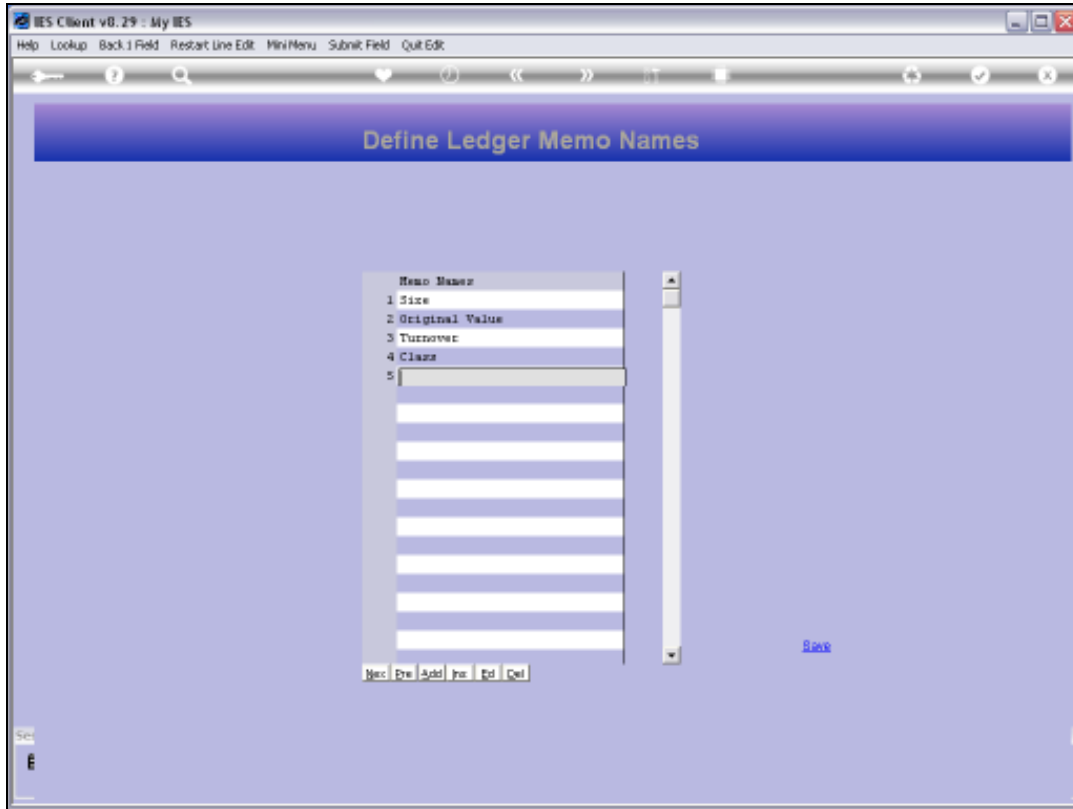




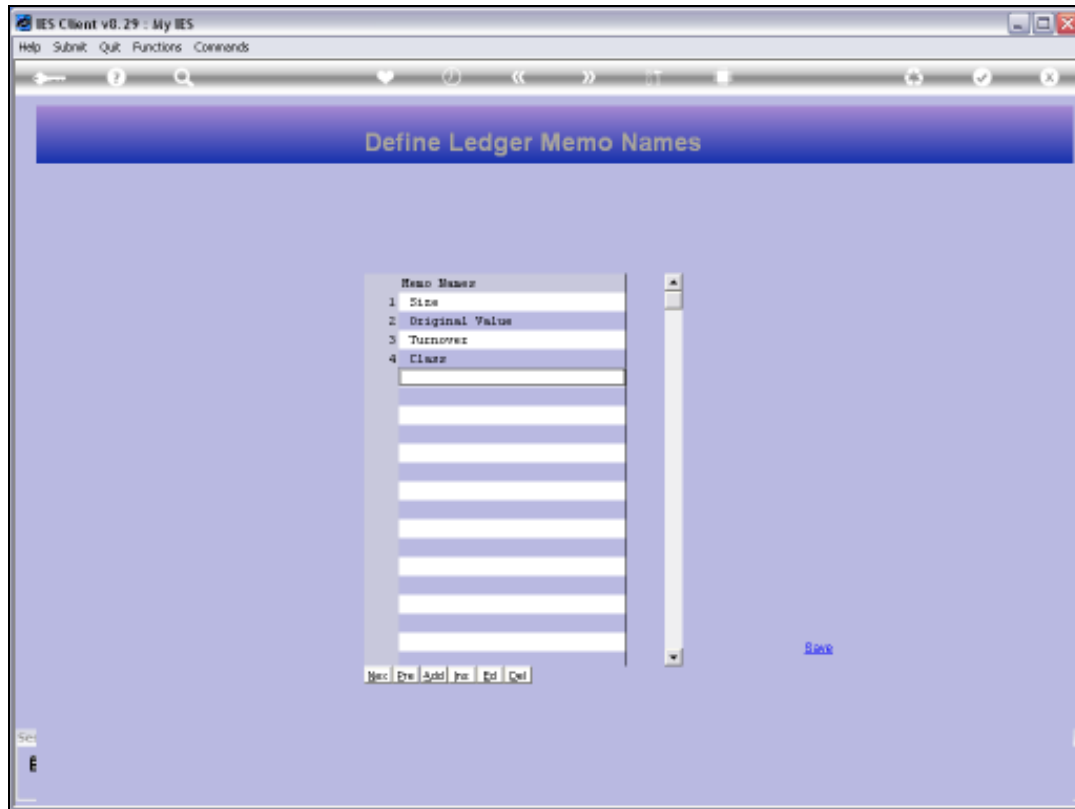
Slide 9  
Slide notes:



Slide 10  
Slide notes:

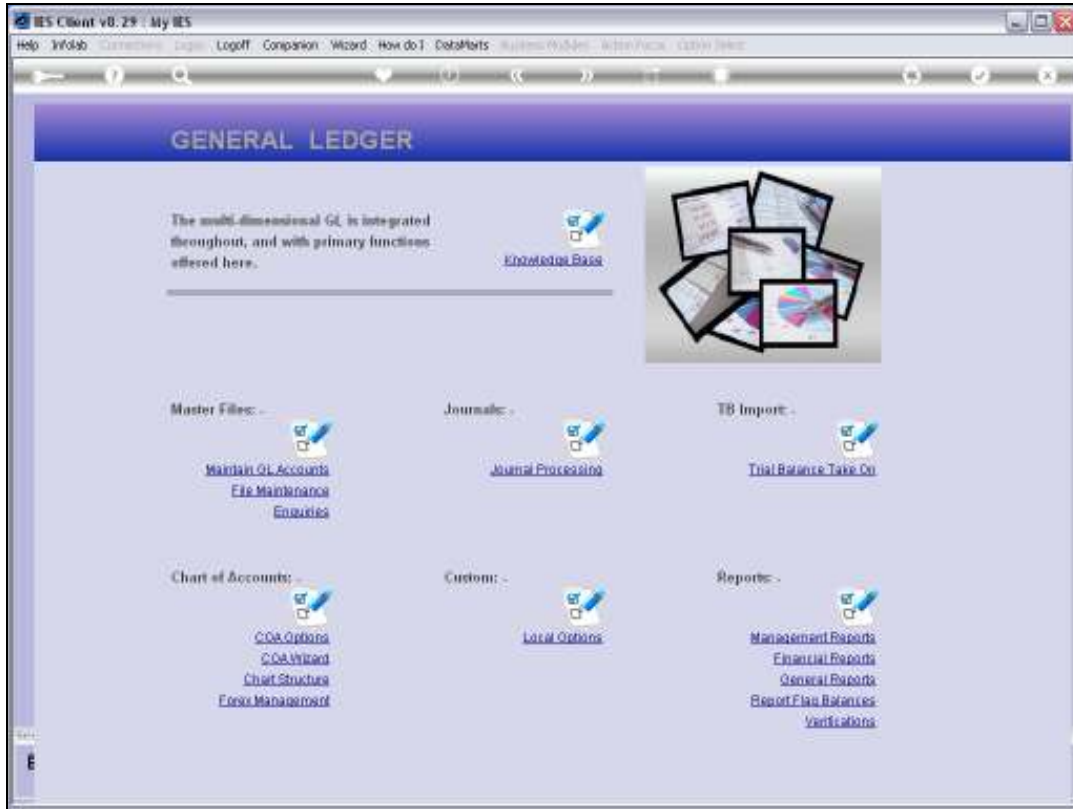


Slide 11  
Slide notes:



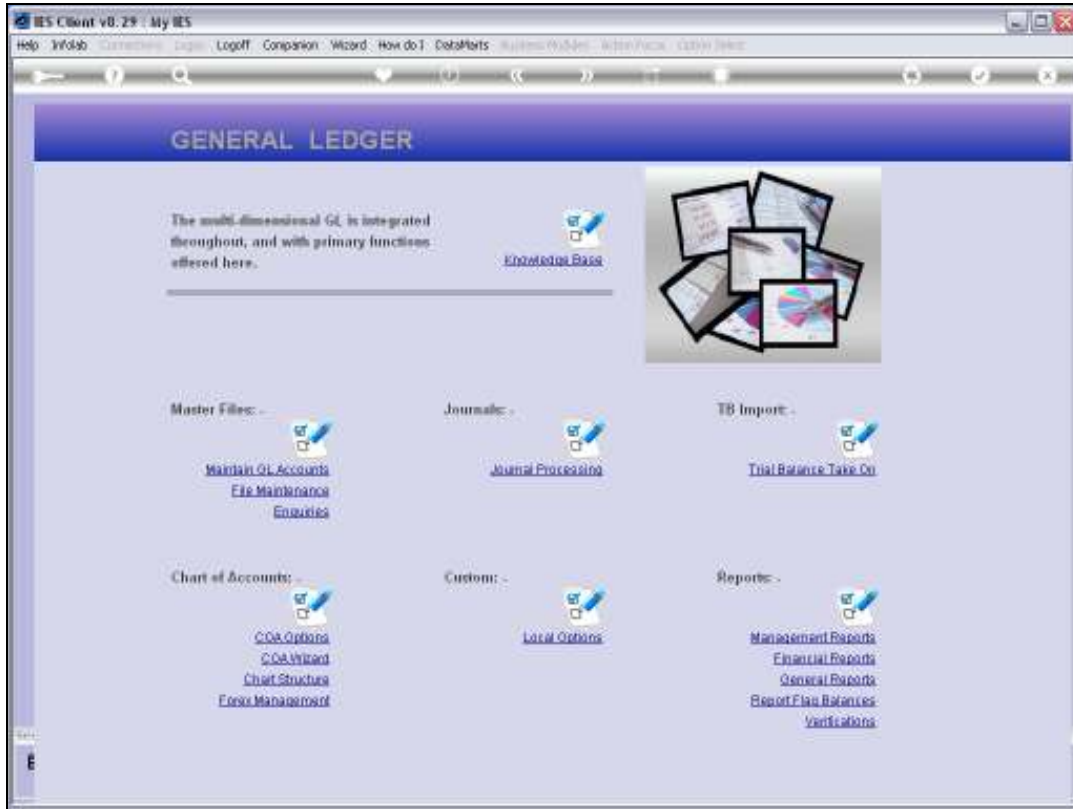
## Slide 12

Slide notes: The fact that we indicate Memo Names here also means that these Names will apply similarly for all GL Accounts, but it does not mean that all GL Accounts have to use them. For target Accounts, we can post any of the Memo Values, and ignore others, and we can ignore them completely for any Accounts where we do not need or want them.

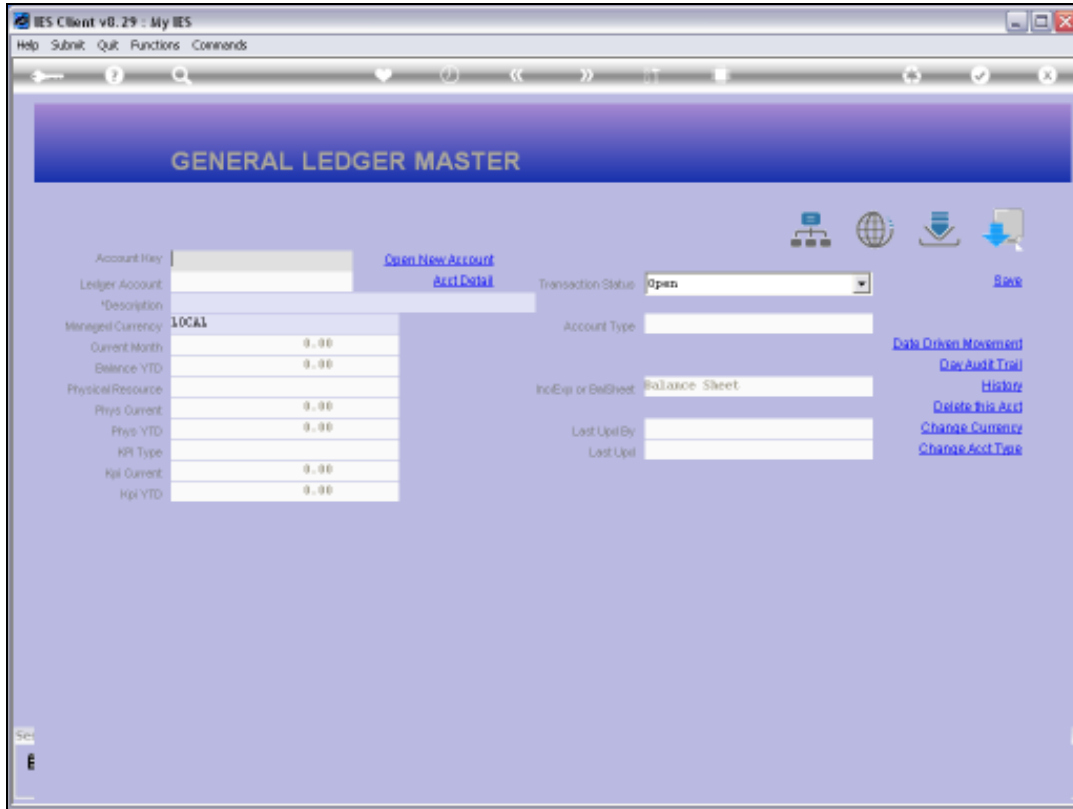


Slide 13

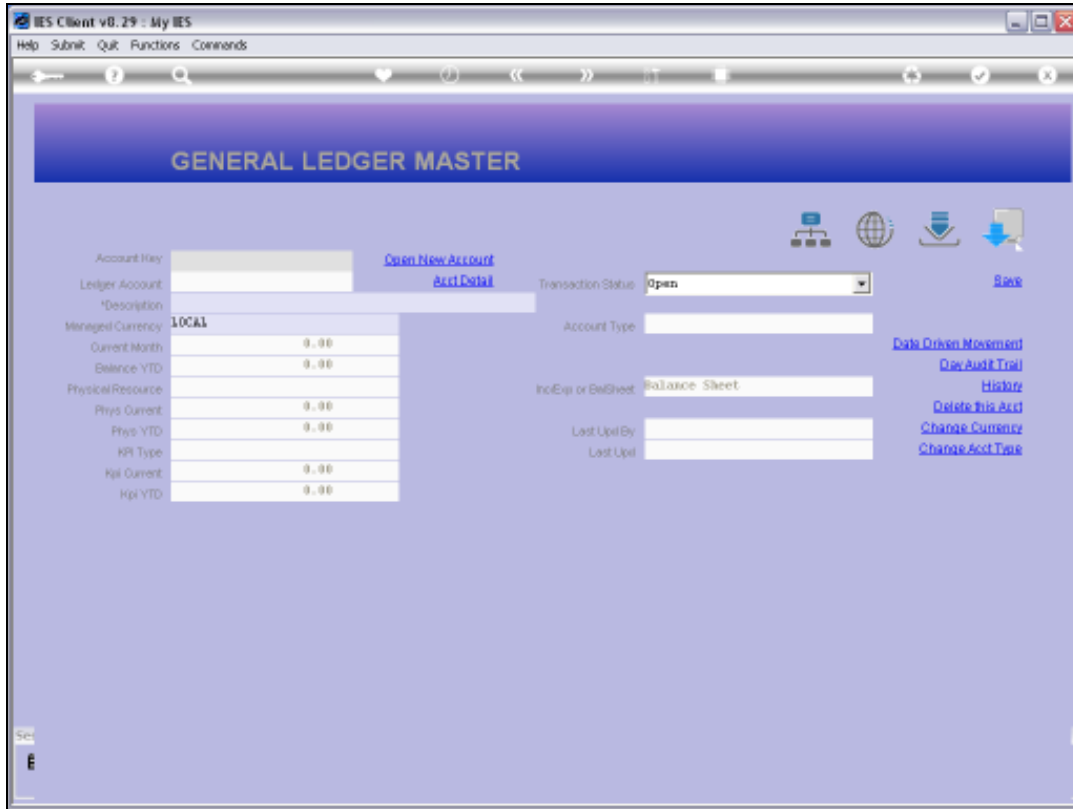
Slide notes:



Slide 14  
Slide notes:



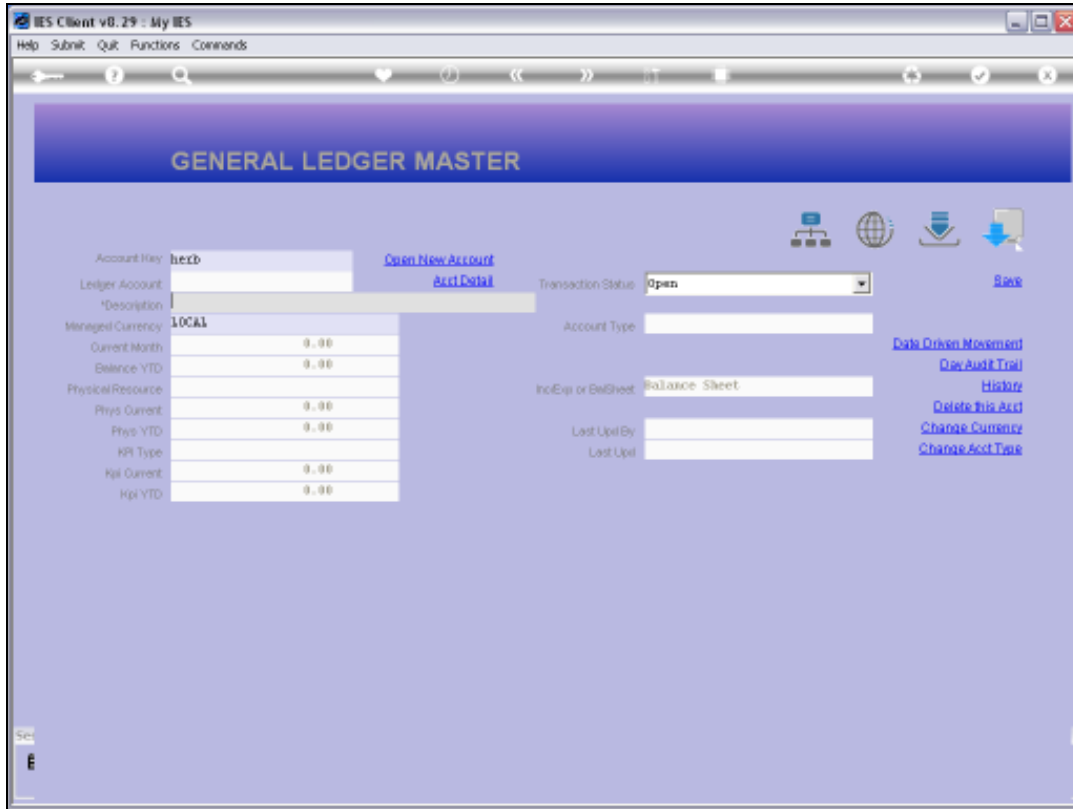
Slide 15  
Slide notes:



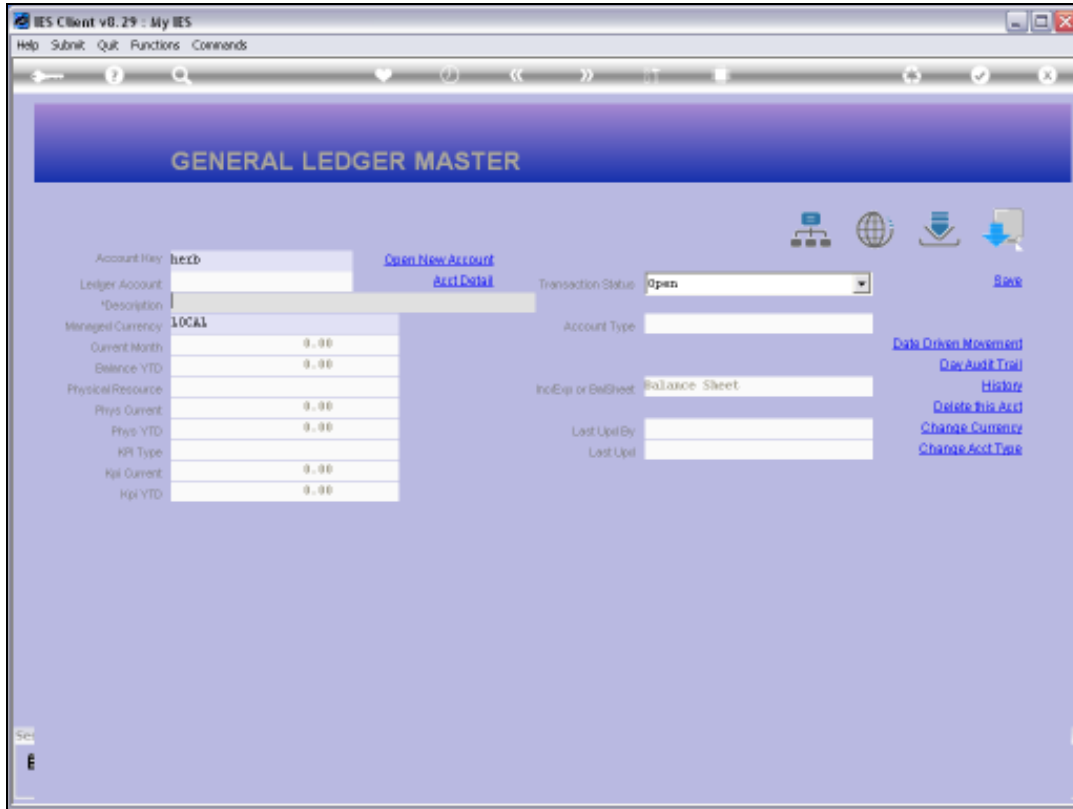
Slide 16

Slide notes:



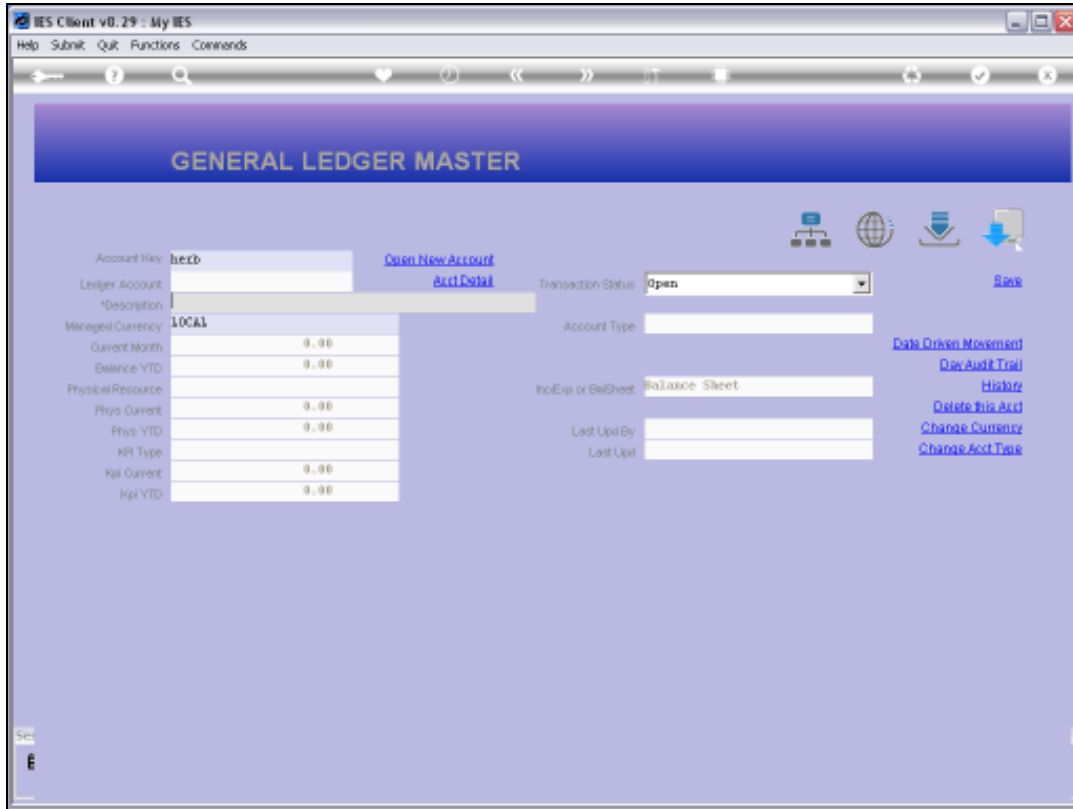


Slide 17  
Slide notes:

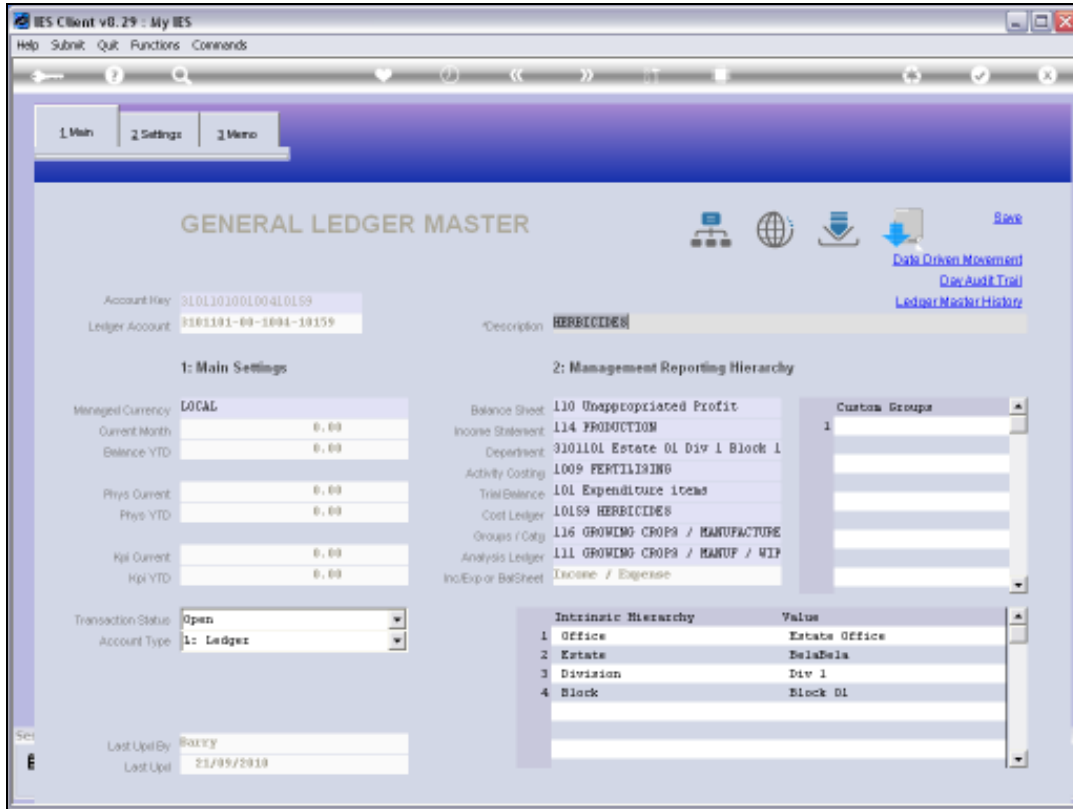


Slide 18

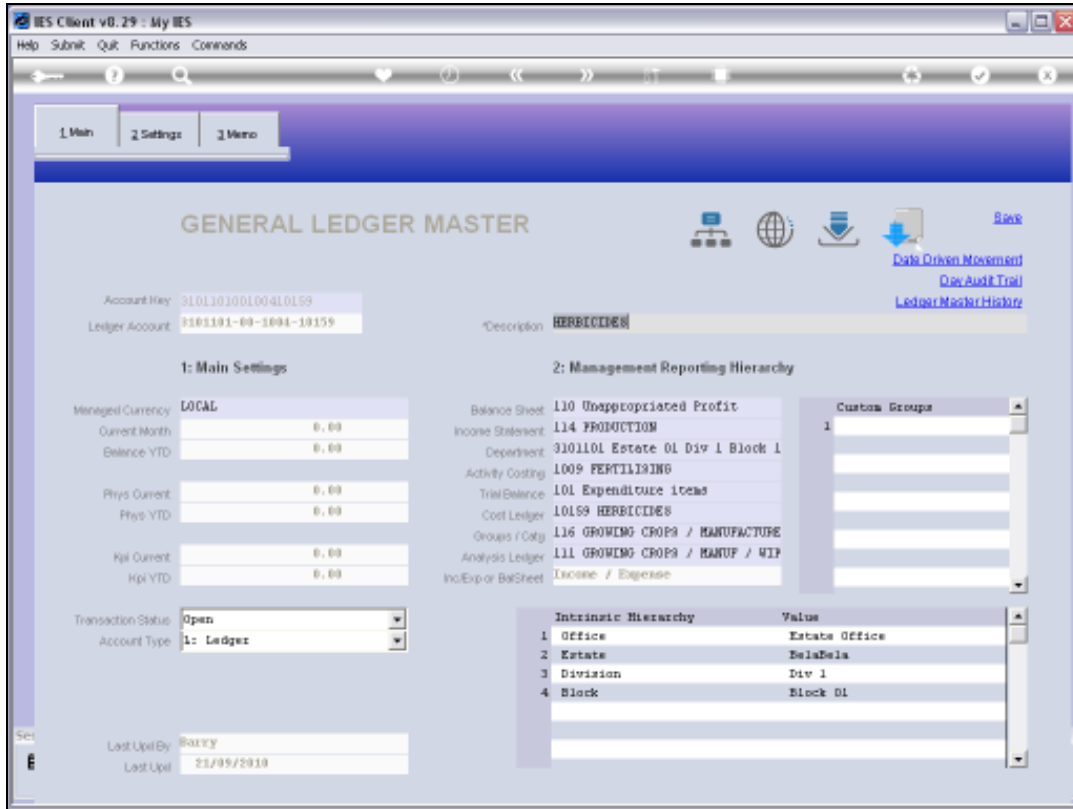
Slide notes:



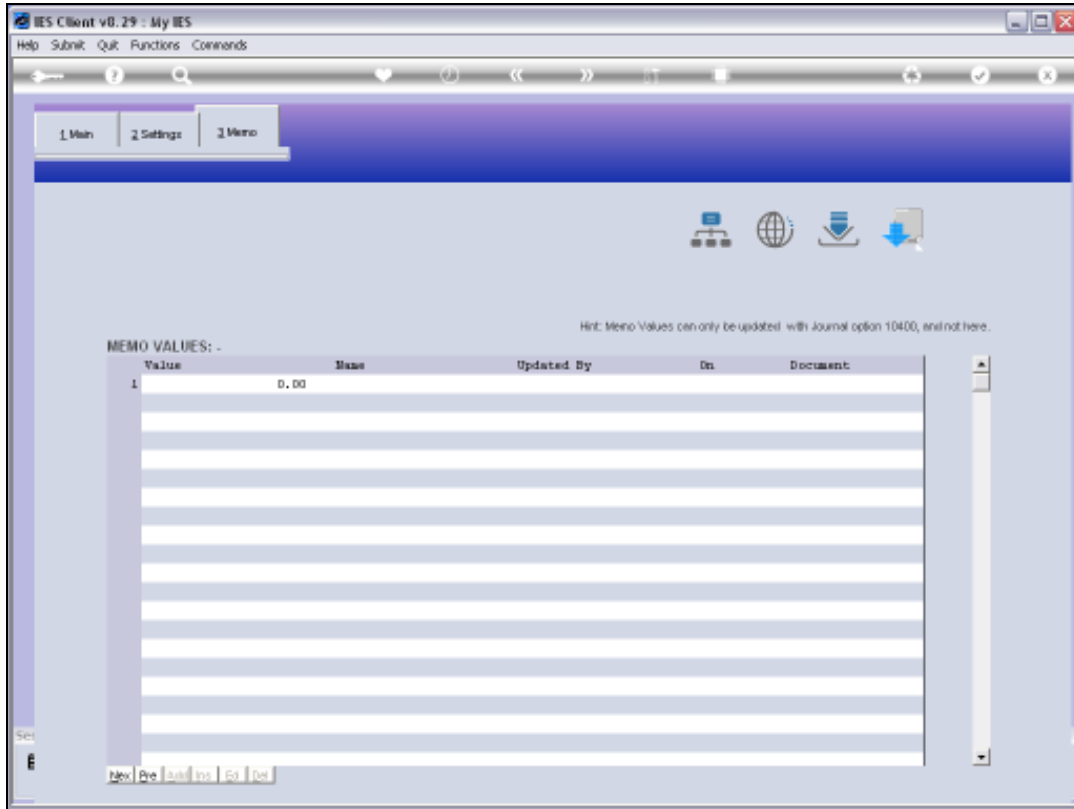
Slide 19  
Slide notes:



Slide 20  
Slide notes:



Slide 21  
Slide notes:



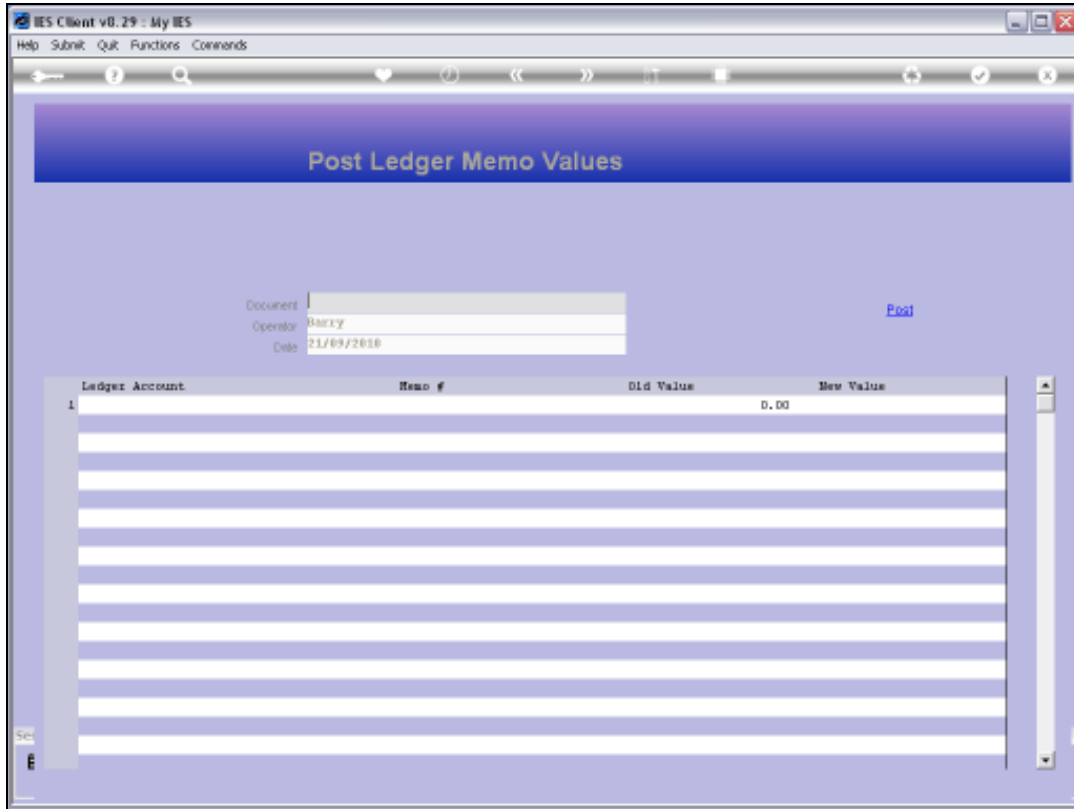
Slide 22

Slide notes: So even after defining some Memo Names, we still see nothing on the same Account that we checked before. And the reason is that no Account is forced to use the Memo Names - they will only appear when at least 1 Memo Value is posted to the Account.



Slide 23

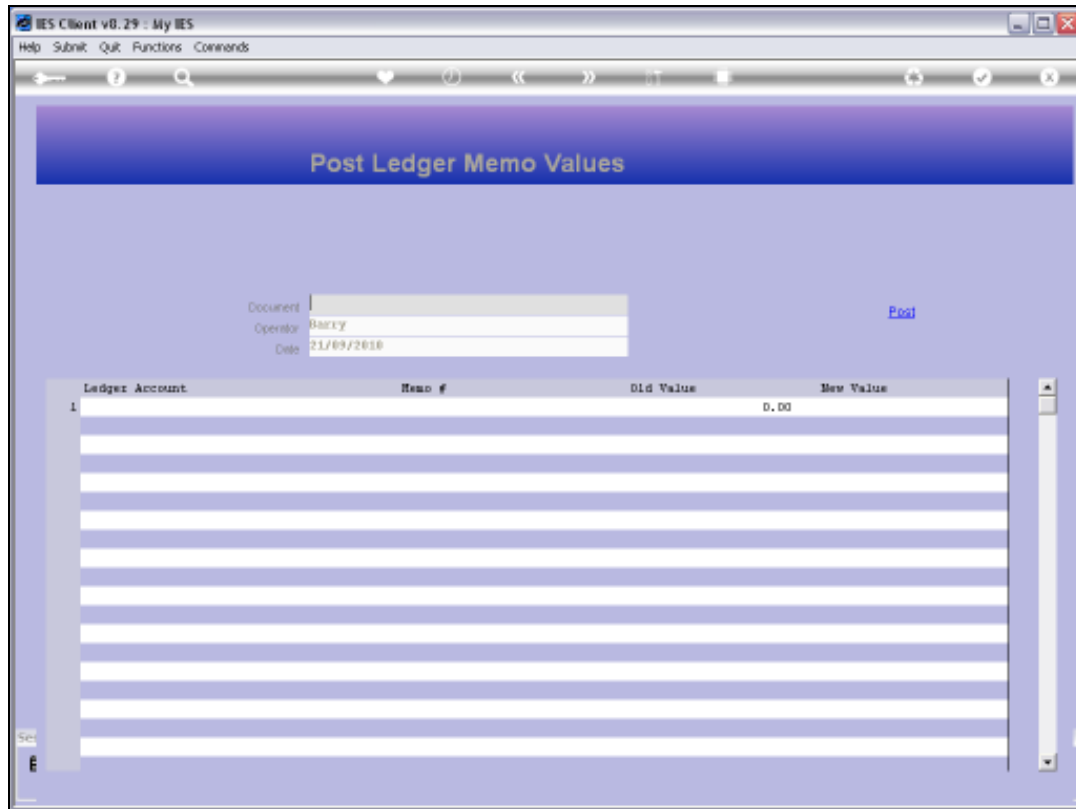
Slide notes: Now let us do an example of a Memo Journal.



Slide 24

Slide notes:





IES Client v8.29 : My IES  
Help Submit Quit Functions Commands

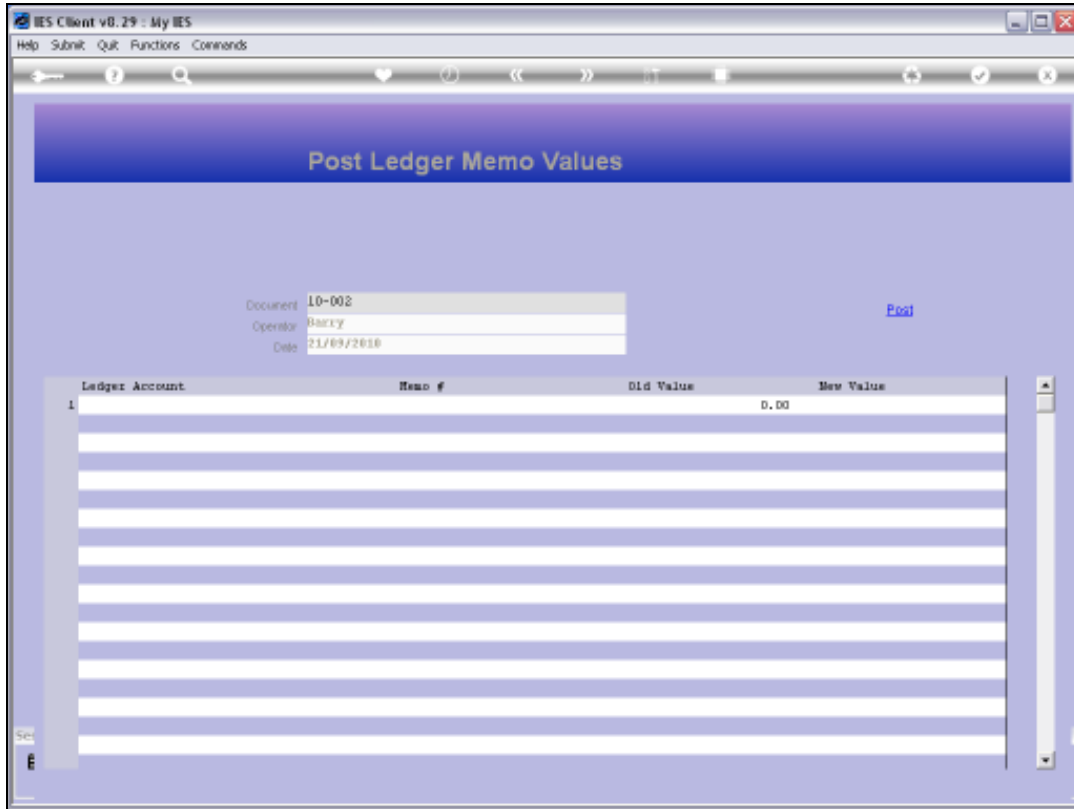
### Post Ledger Memo Values

Document   
Operator   
Date  [Post](#)

Ledger Account	Memo #	Old Value	New Value
1			0.00

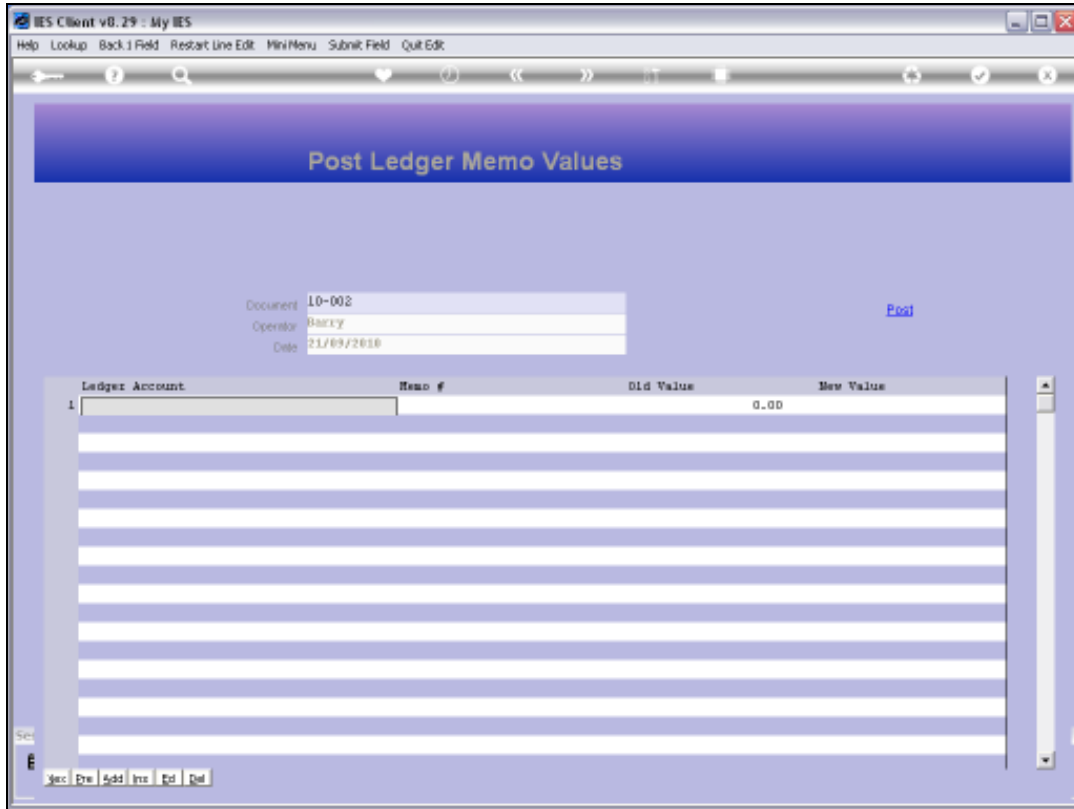
Slide 25

Slide notes:



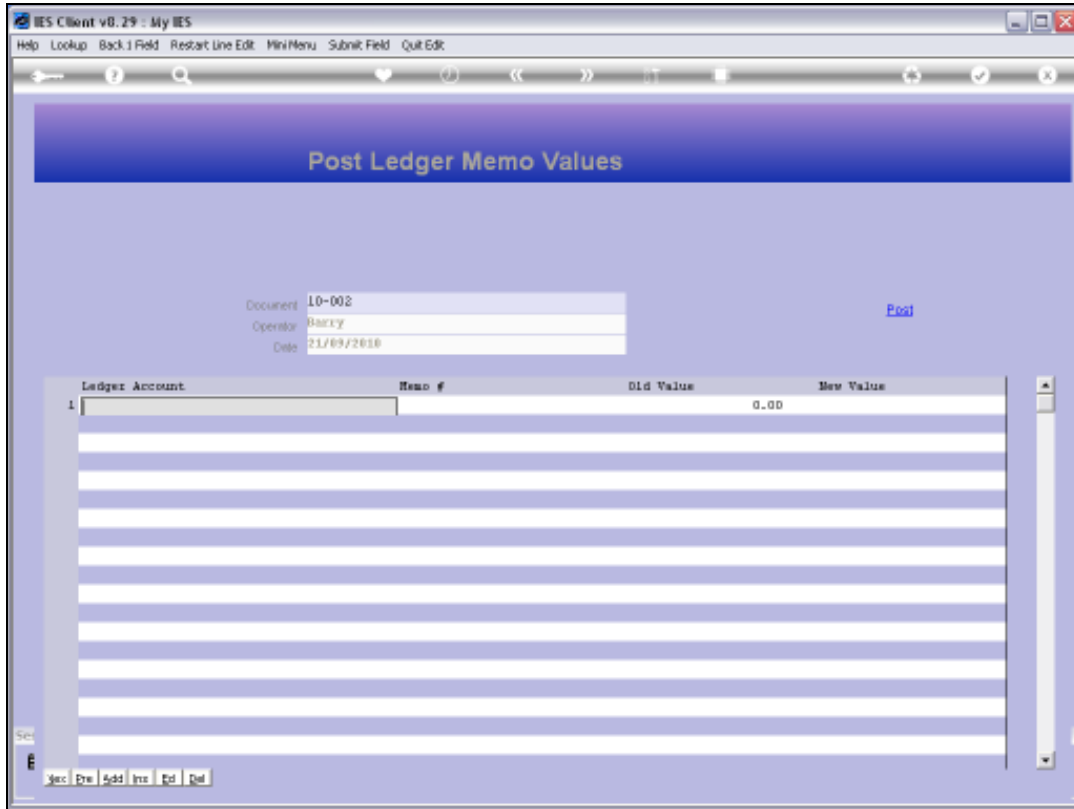
Slide 26

Slide notes:



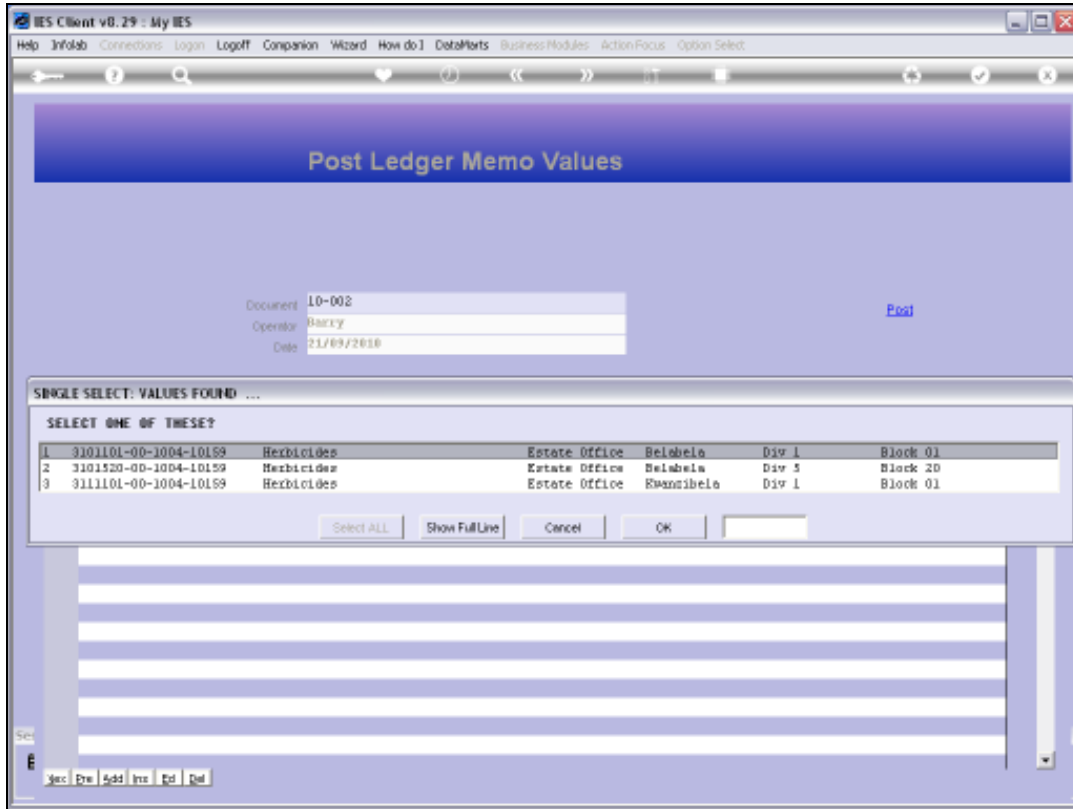
Slide 27

Slide notes:

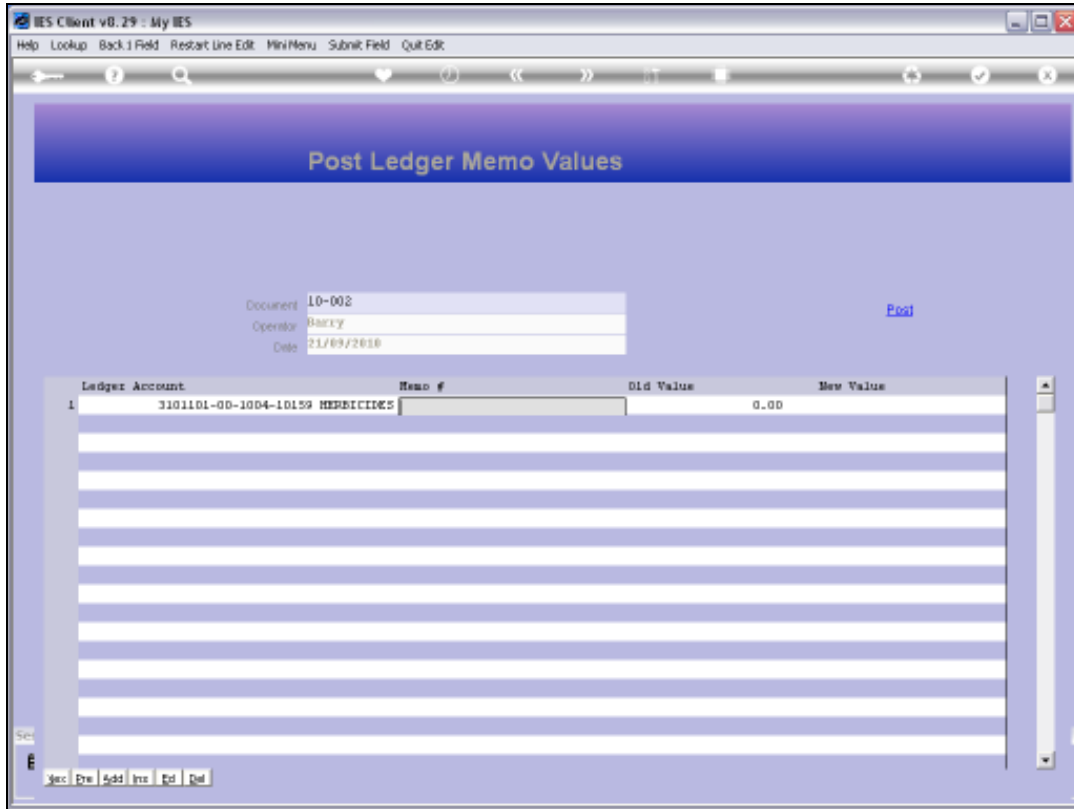


Slide 28

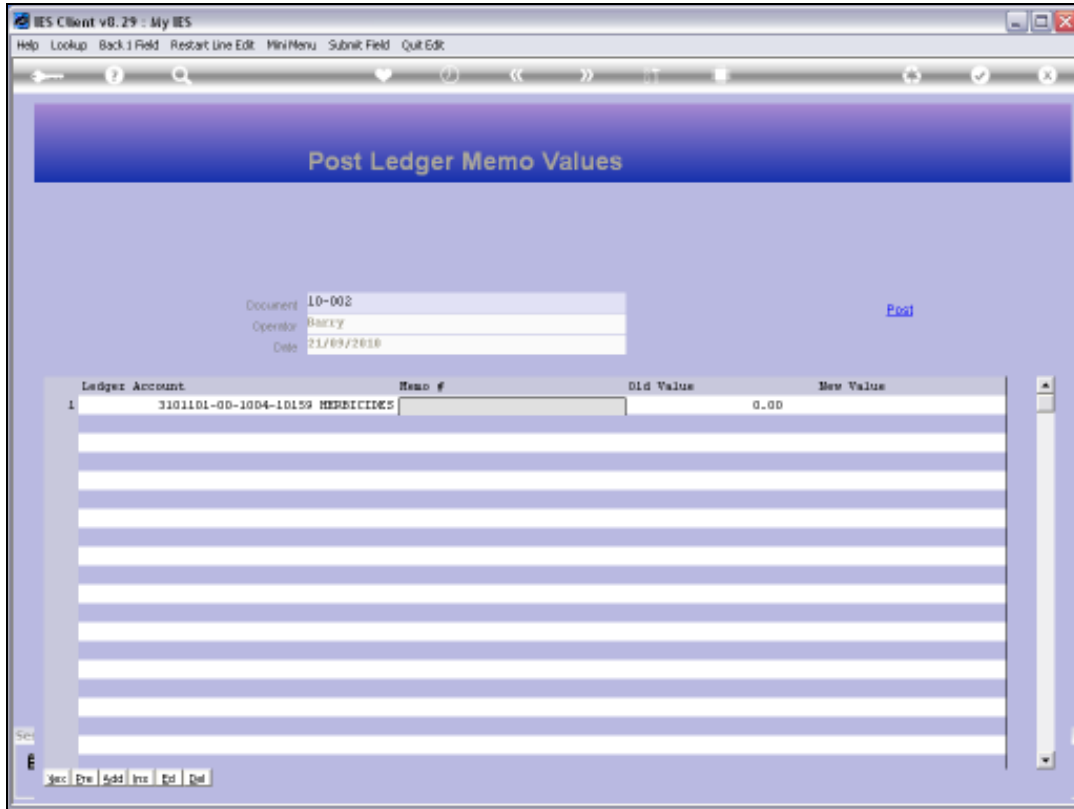
Slide notes:



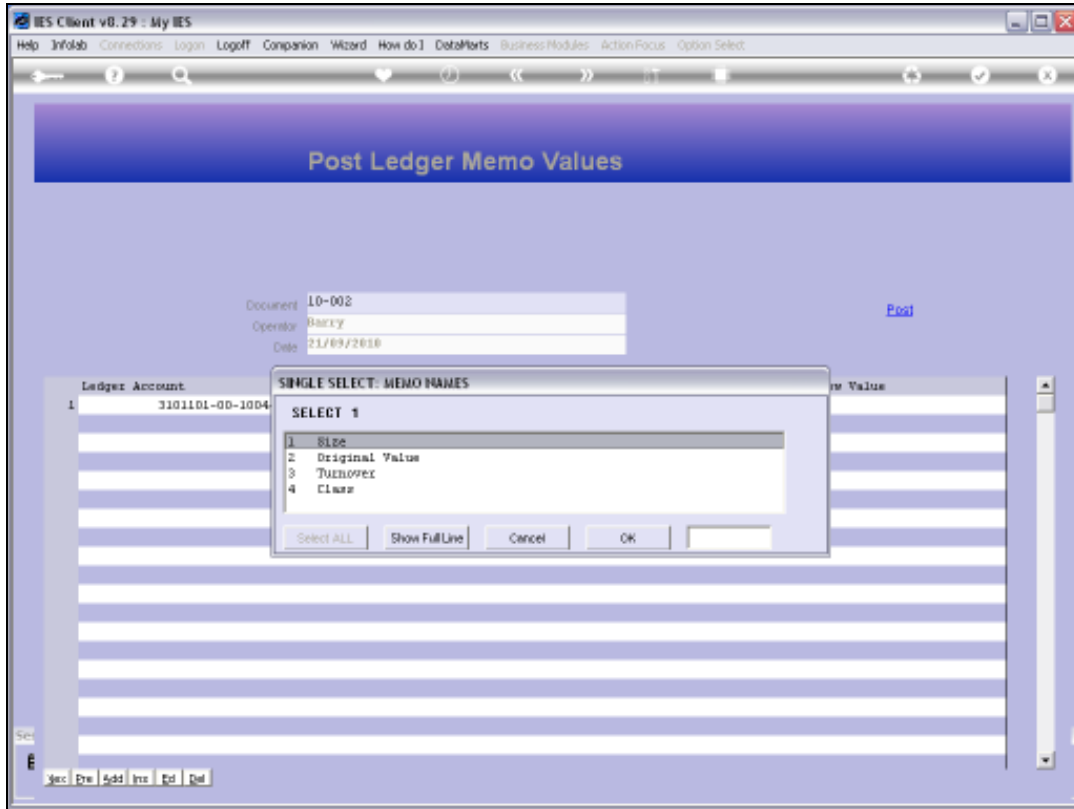
Slide 29  
Slide notes:



Slide 30  
Slide notes:



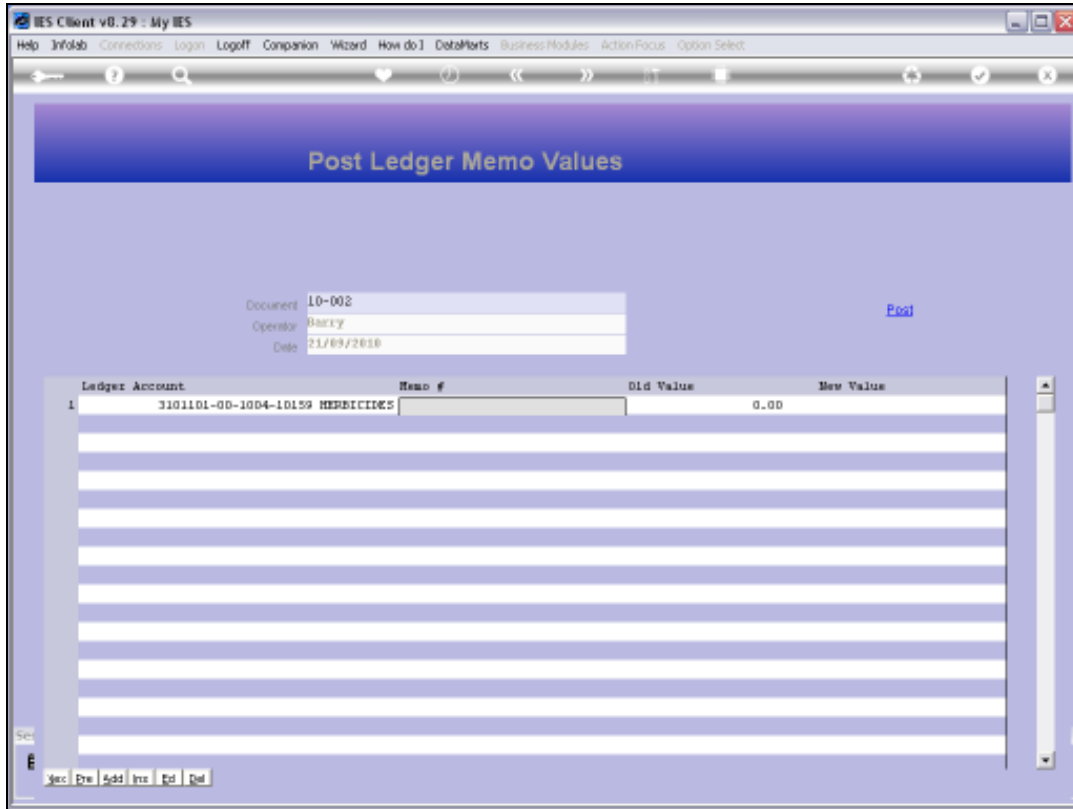
Slide 31  
Slide notes:



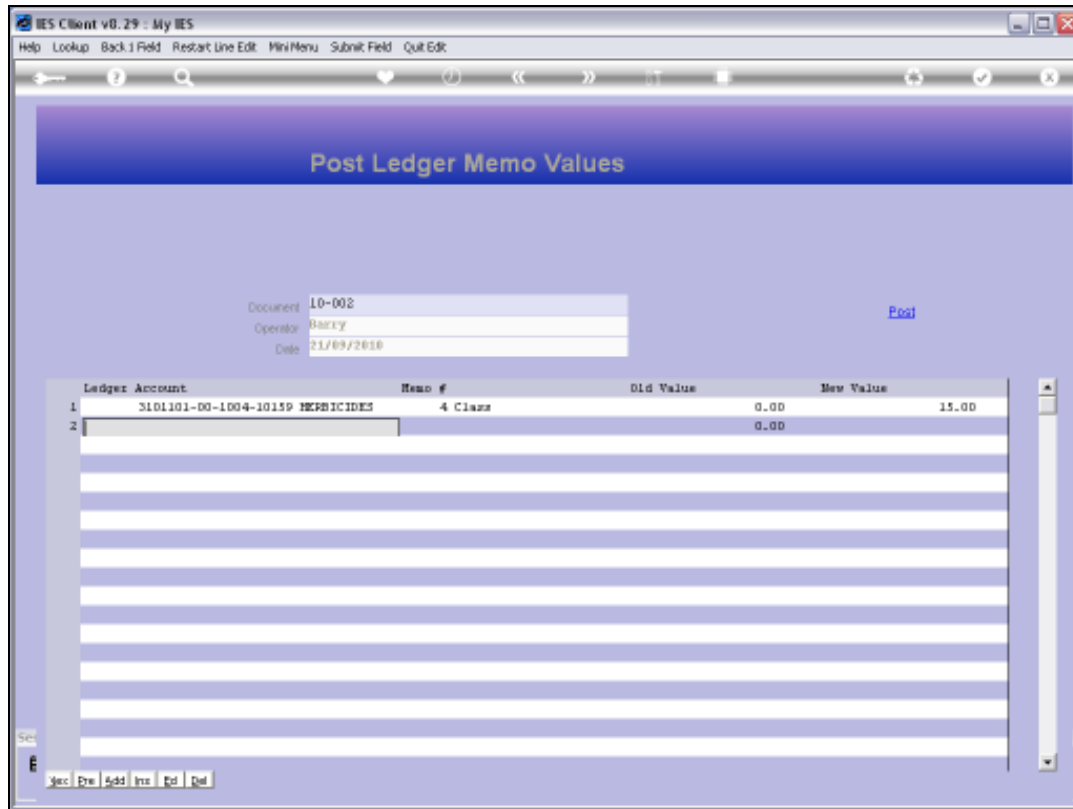
Slide 32

Slide notes:



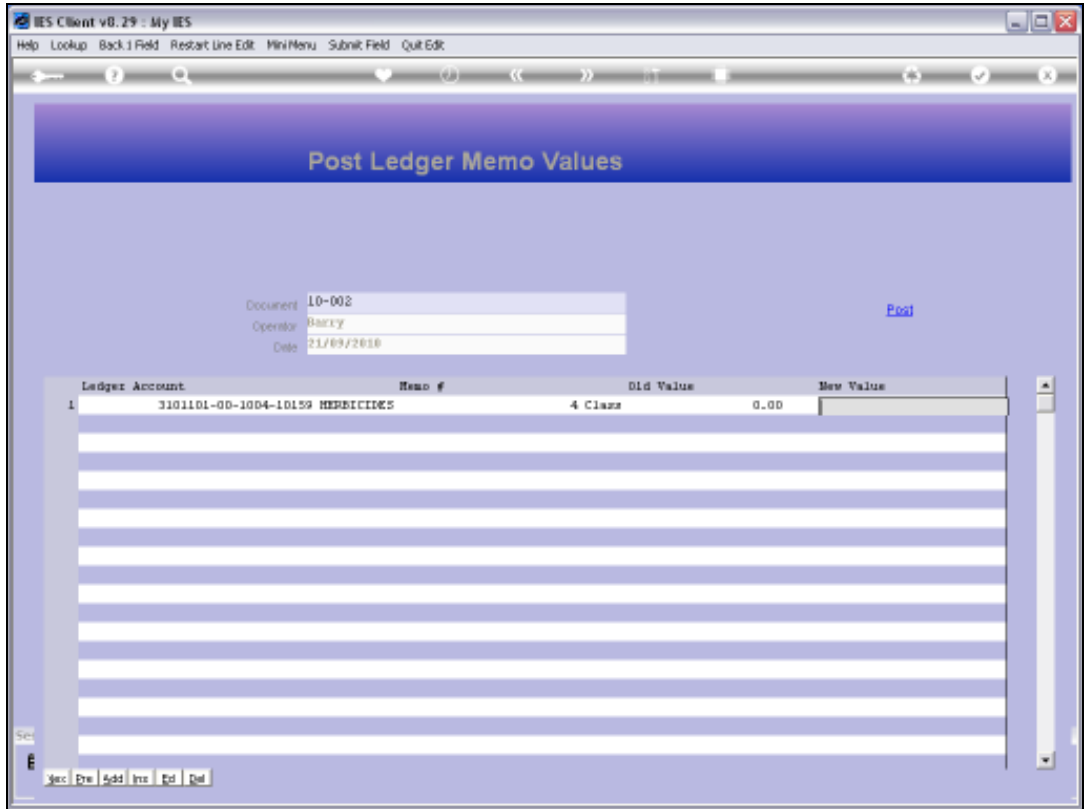


Slide 33  
Slide notes:



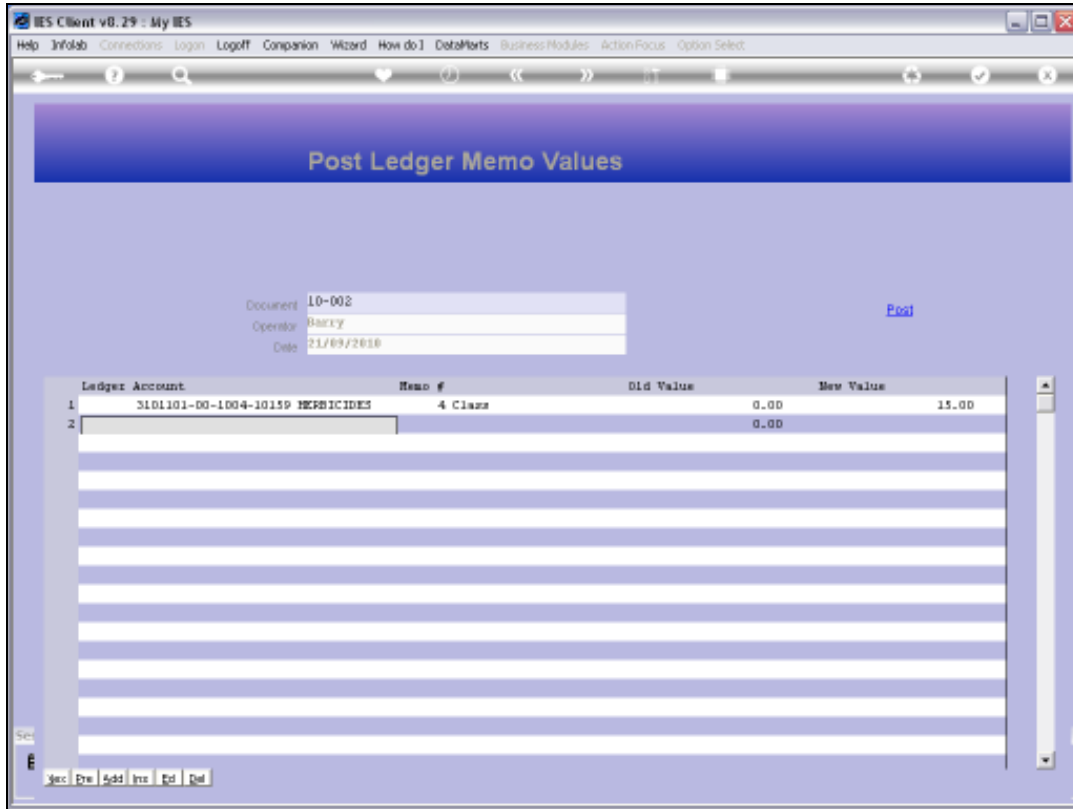
## Slide 34

Slide notes: A Memo Journal can include 1 or many posting lines. For each Memo Value that we post, we can see the old and new Values, because Memo Values are not cumulative and the new Value will replace any prior Value on the Account for the same Memo Name.



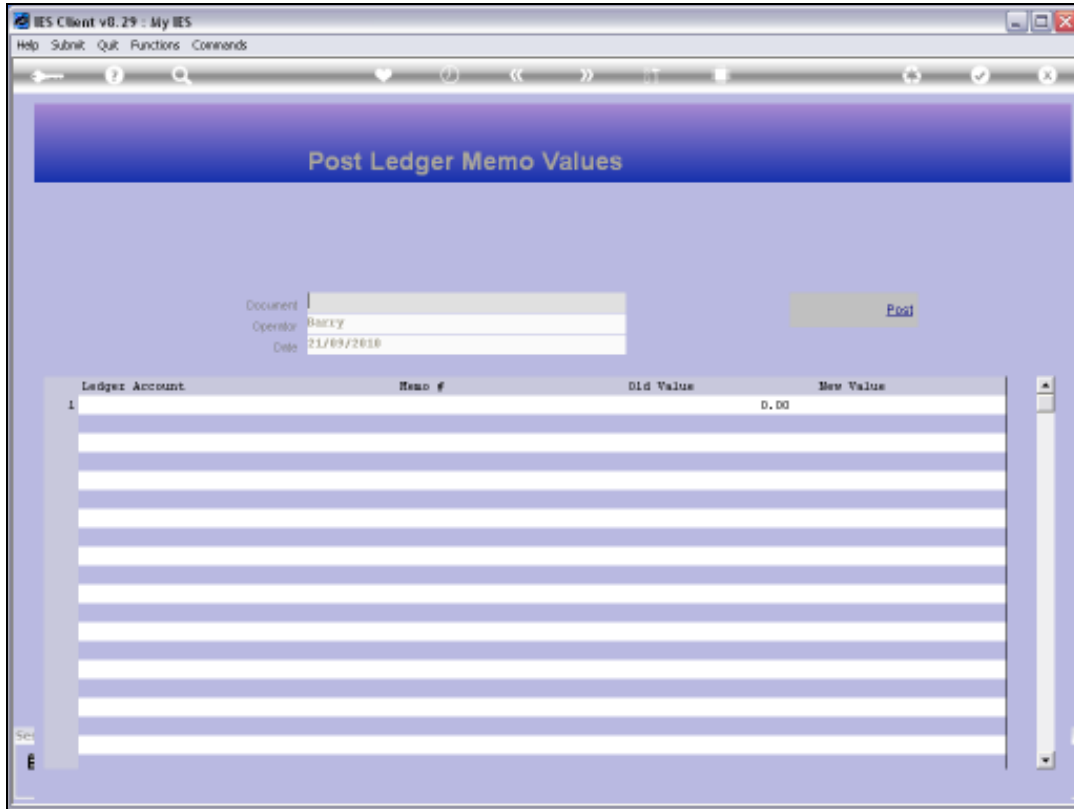
Slide 35

Slide notes:

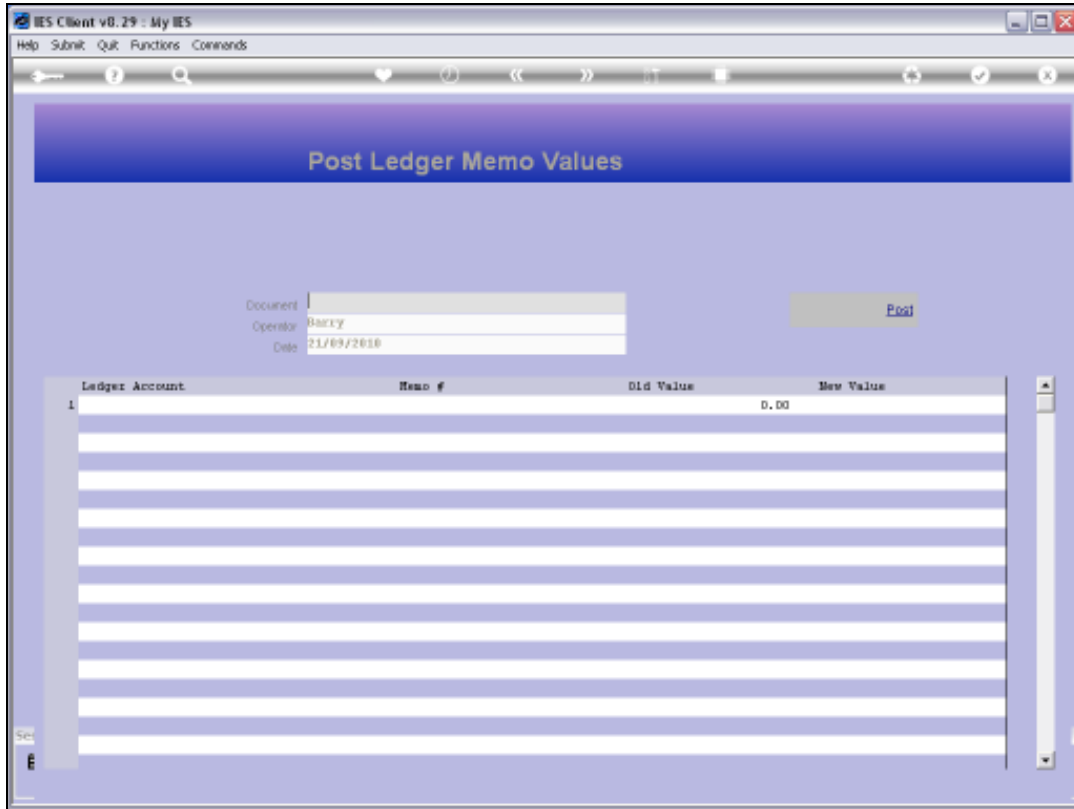


Slide 36

Slide notes:



Slide 37  
Slide notes:



Slide 38  
Slide notes:

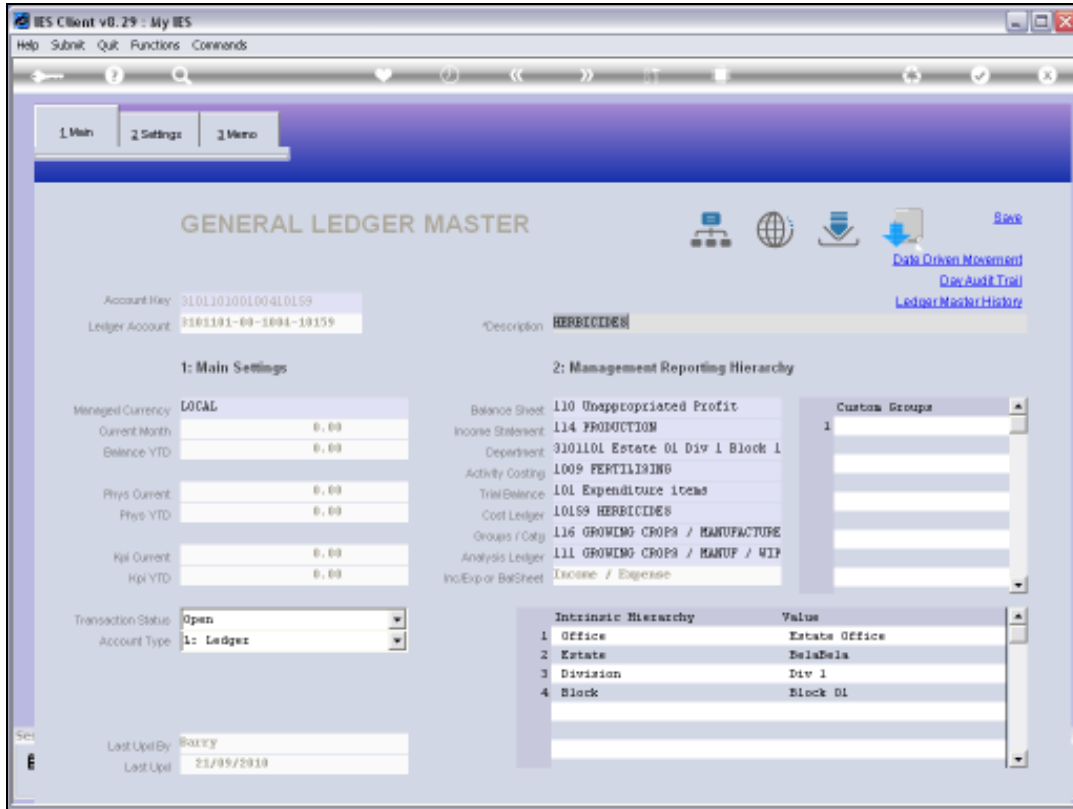
**GENERAL LEDGER MASTER**

Account Key: 310110100100410159 [Open New Account](#)  
Ledger Account: 1191101-00-1000-10159 [Acct Detail](#) Transaction Status:  [Save](#)  
Description: **REVENUE** Account Type:   
Managed Currency: LOCAL Inc/Exp or BalSheet:  [Data Drive Movement](#)  
Current Month: 0.00 [Doc Audit Trail](#)  
Balance YTD: 0.00 [History](#)  
Physical Resource: [Delete This Acct](#)  
Phys Current: 0.00 [Change Currency](#)  
Phys YTD: 0.00 [Change Acct Type](#)  
PR Type:   
Hpl Current: 0.00  
Hpl YTD: 0.00  
Last Upd By:   
Last Upd:

income / expense vs budget

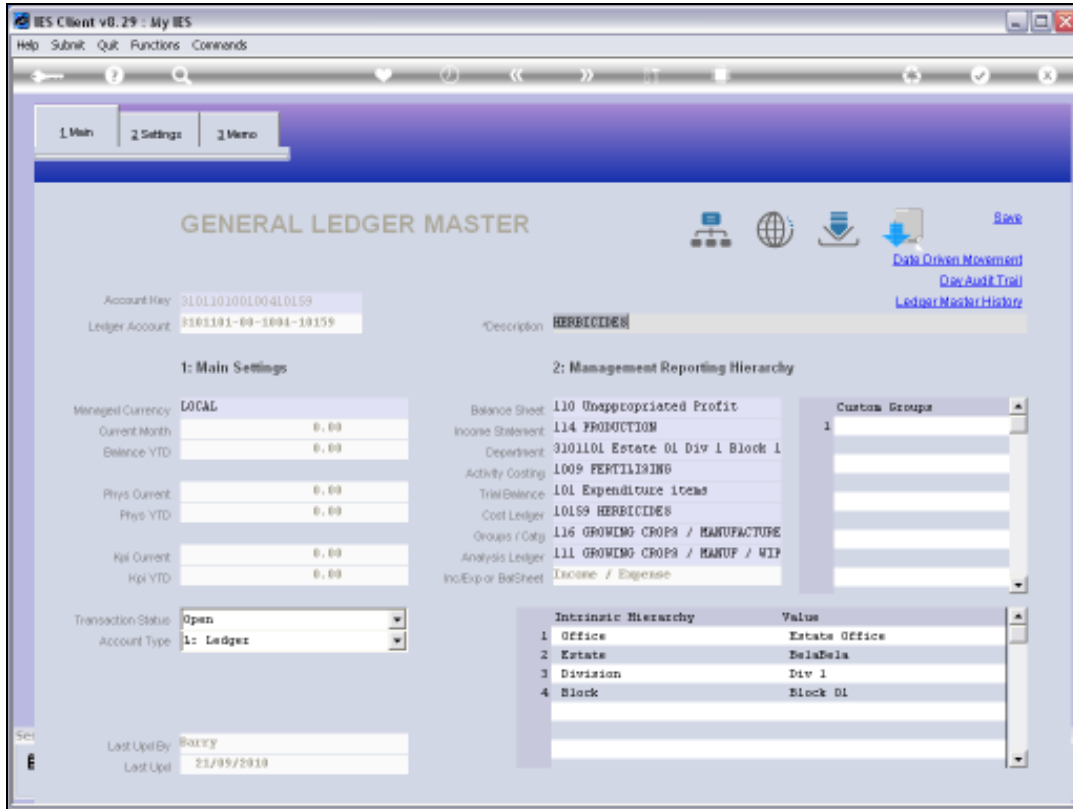
Month	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	Jun 2010	Jul 2010	Aug 2010	Sep 2010	Oct 2010	Nov 2010	Dec 2010
inc												
exp												

Slide 39  
Slide notes:

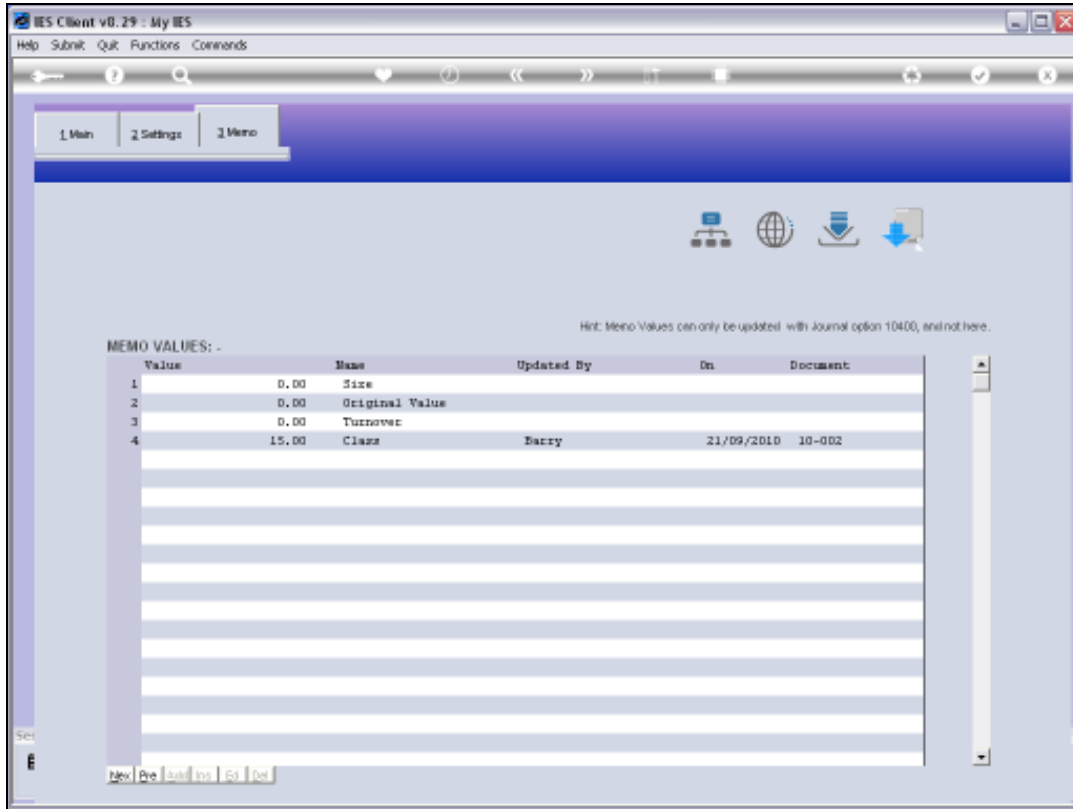


Slide 40  
Slide notes:



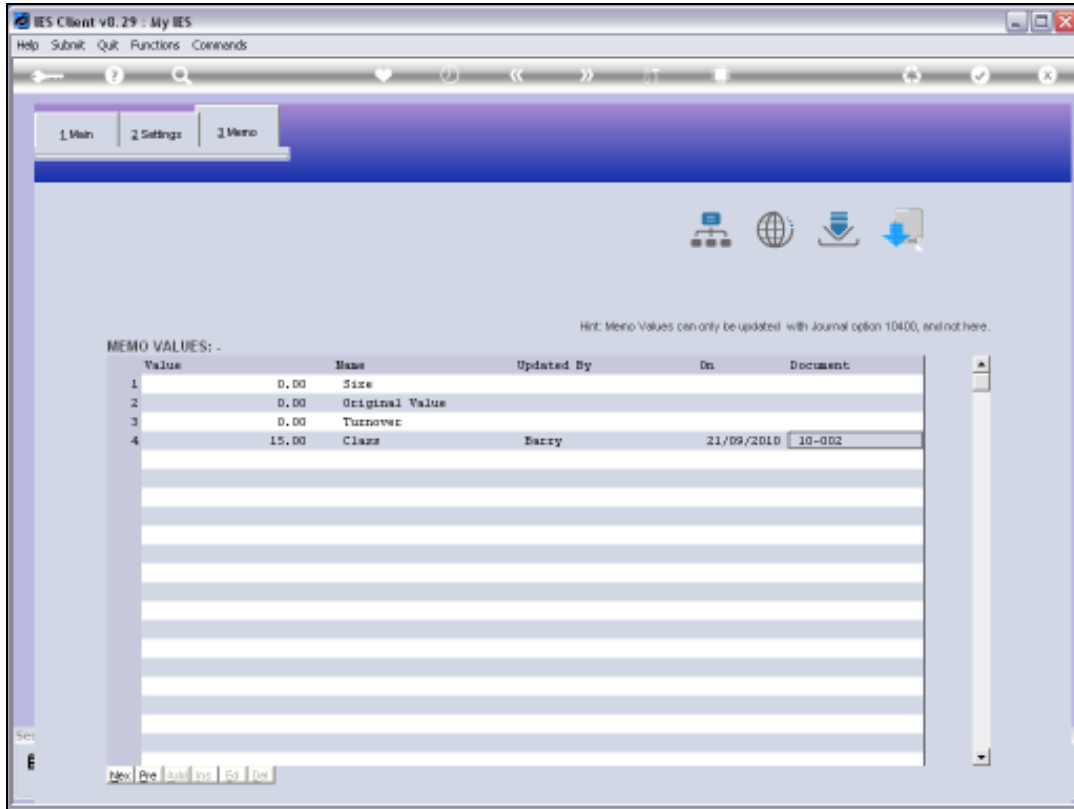


Slide 41  
 Slide notes:



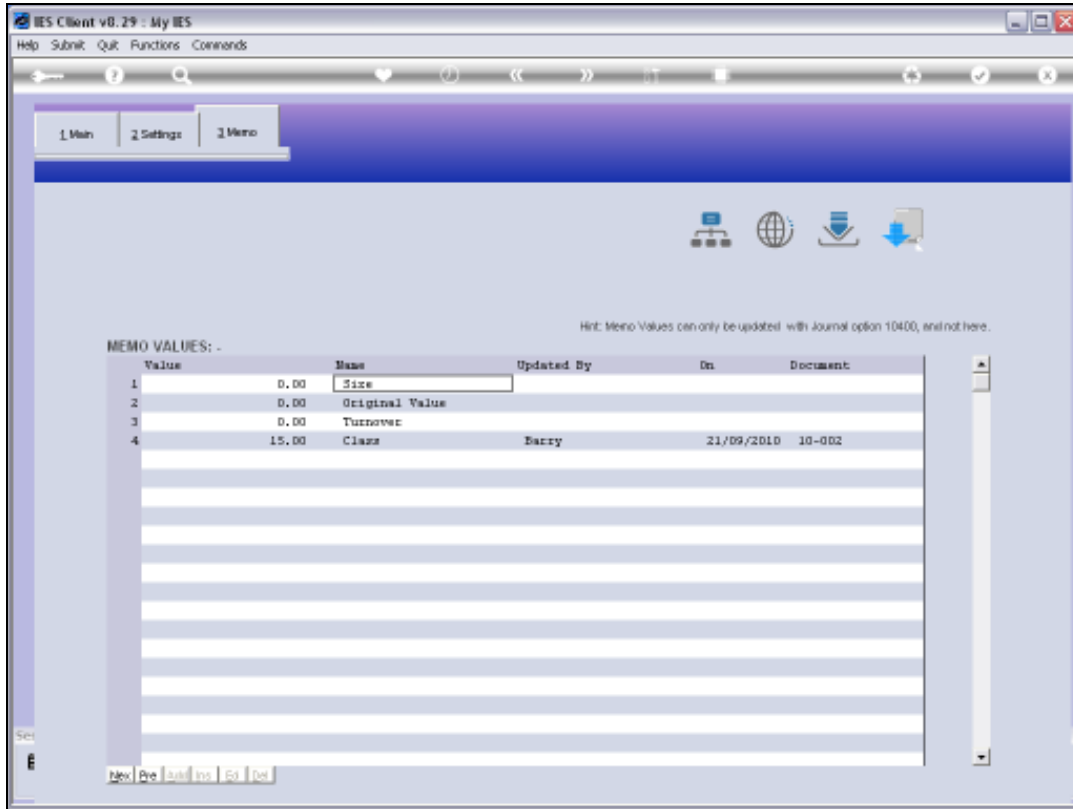
Slide 42

Slide notes: Back at the same Account as before, we can now see the Memo Names listed on this Account, because a Memo Value has been posted to the Account.



Slide 43

Slide notes:



Slide 44

Slide notes: