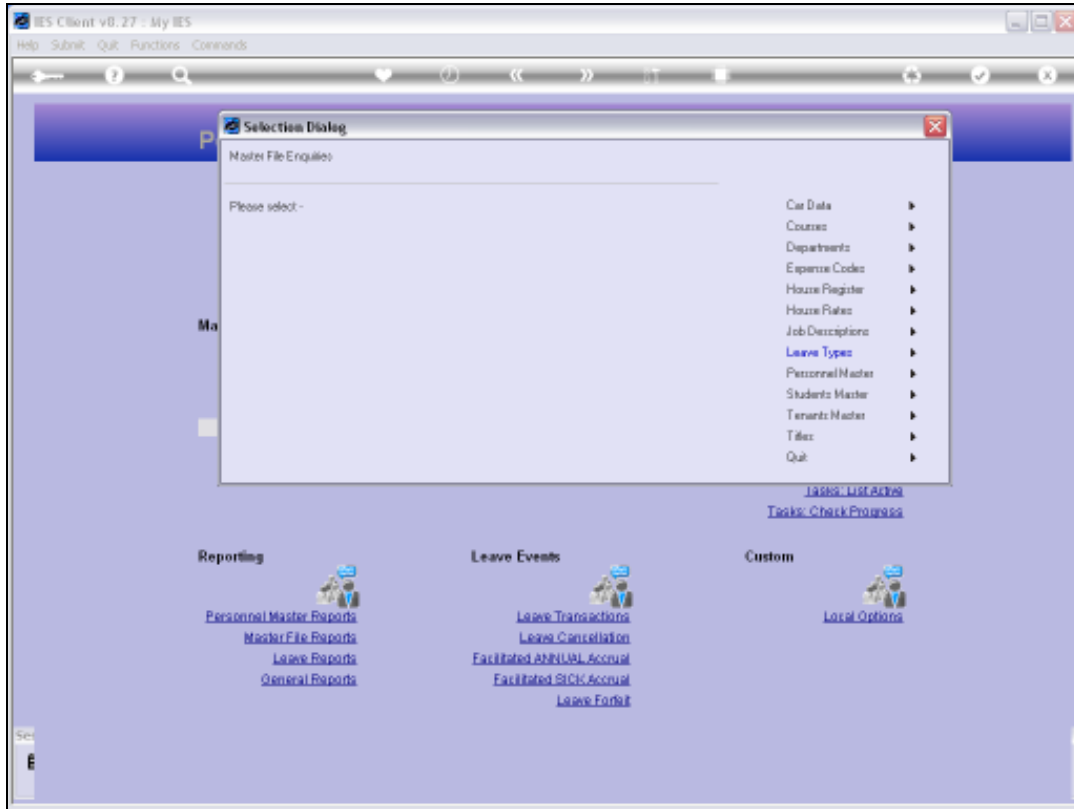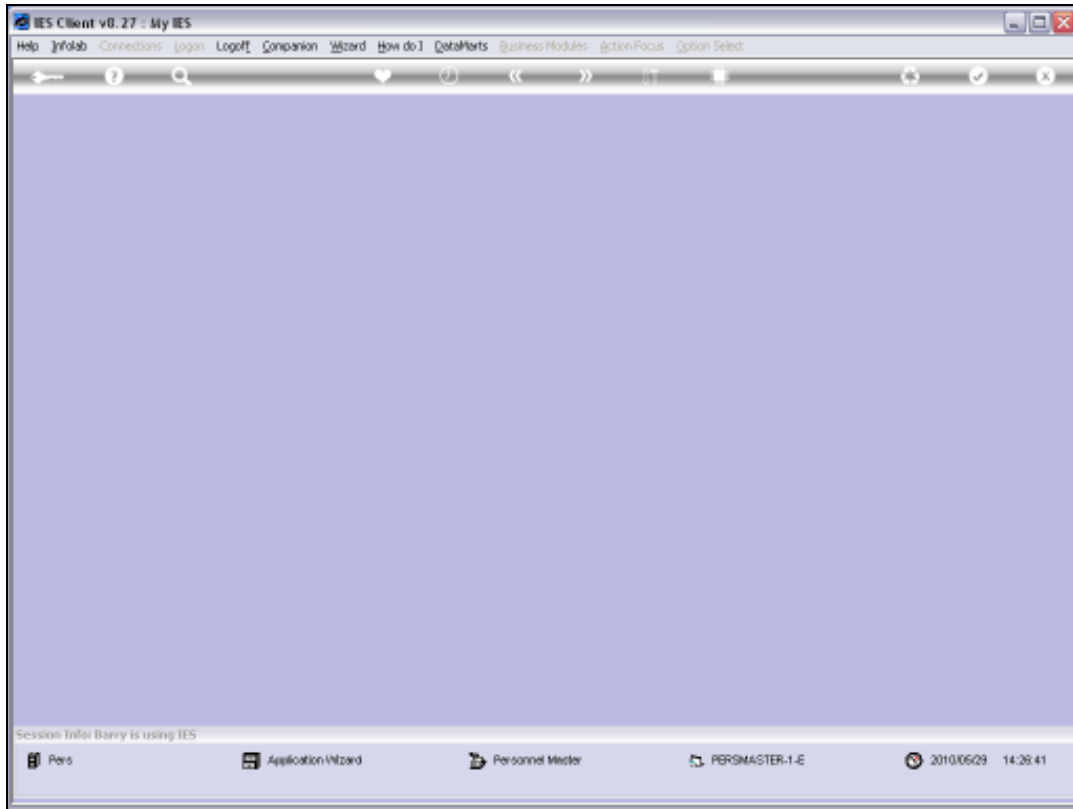Slide 1

Slide notes: From the Master Enquiries menu, we have an option to query the Personnel Master.

Slide 2
Slide notes:

Slide 3
Slide notes:

Slide 4
Slide notes:

Slide 5
Slide notes:

Slide 6

Slide notes: In a general sense, the Personnel Master Query will reveal all information on the Personnel record for the Employee, but no changes can be made since it is a query option only.
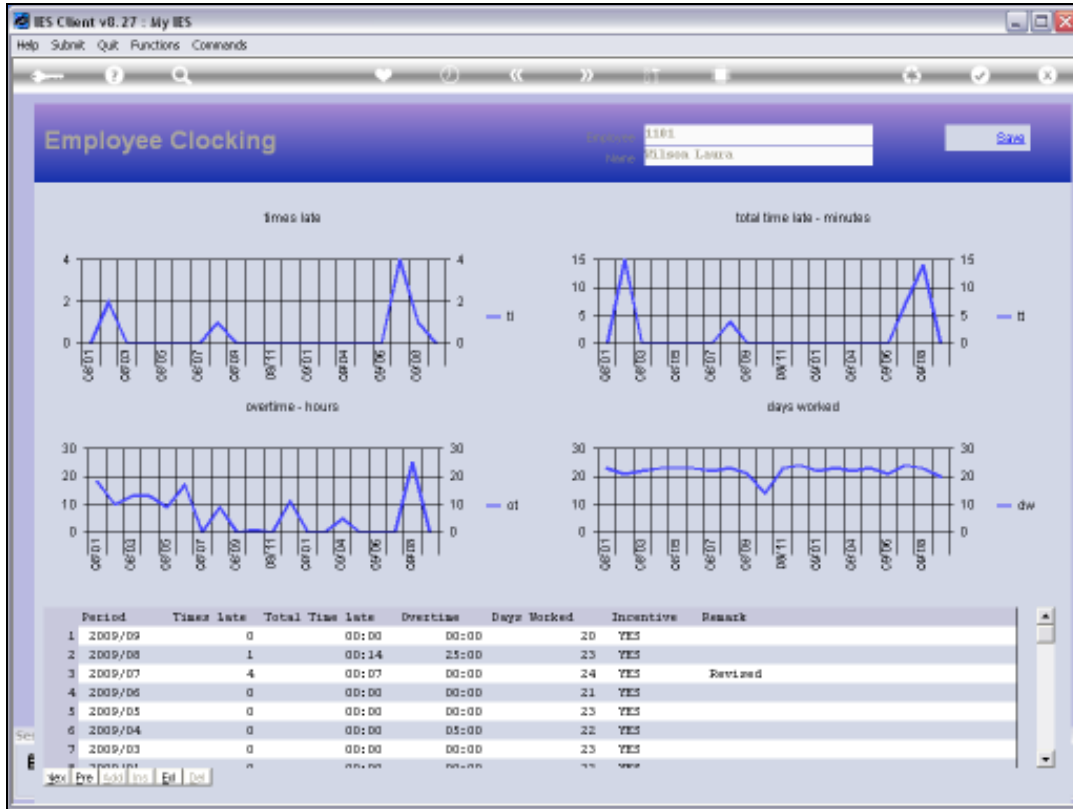
Slide 7

Slide notes: For example, we may review the Clocking Profile.
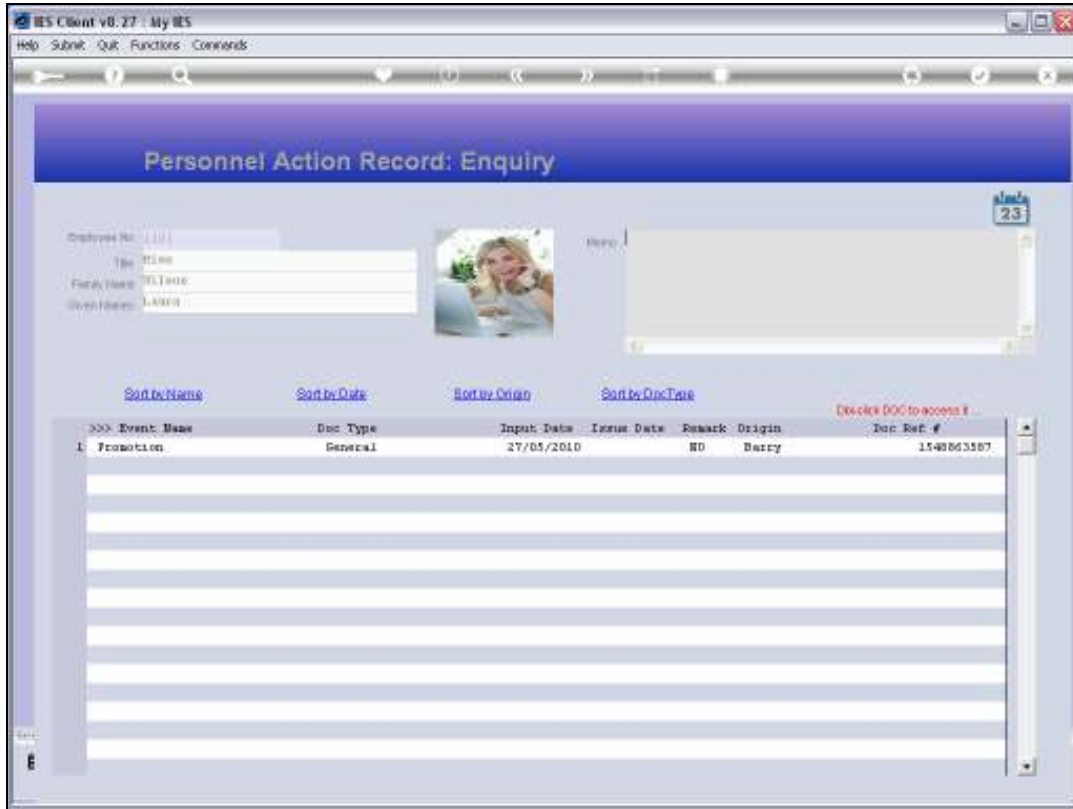
Slide 8
Slide notes:

Slide 9
Slide notes:

Slide 10
Slide notes:

Slide 11

Slide notes: And we may review the Personnel Actions.

Slide 12

Slide notes: And we may similarly enquire about each information aspect of the Personnel Record.