

Personnel Master

Employee Number: 1101
 Title: Elias
 Family Name: Wilson

Given Name: 1. Lucas

Date of Birth: 13/04/1982
 Age: 28
 Gender: Female

Department: 001 Personnel
 Career Job: 159 SENIOR PERSONNEL OFFICER
 Job Level: 3
 Work Term Extension: 120

Emp Pic: 11ep1101-309

Employment Status: Current
 Secondary Status: *****

Master Status: Closed
 Open/Closed Status Change:
 Reason for Change: TTY

Master Rec Updates:
 Last Updated: 26/03/2010
 Updated By: TACTY

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Slide 1

Slide notes: For the Administrator, we explain how to place Employee Pictures so that they will automatically show up on Employee Master Records. The use of Employee pictures is of course optional, and it is also possible to have pictures for some Employees while not for others. First, we note the Key for this Employee.

Personnel Master

Employee Number: **1303**
 Title: **Lisa**
 Family Name: **Wilson**

Given Name: **Laura**

Date of Birth: **13/04/1982**
 Age: **28**
 Gender: **Female**

Department: **001 Personnel**
 Current Job: **159 SENIOR PERSONNEL OFFICER**
 Job Level: **3**
 Work Station Address: **122**

Emp Picture: **11ep1101-399**

Employment Status: **Current**
 Secondary Status: *********

Master Status: **Closed**
 Open / Closed Status Change: **By Who:**
 Reason for Change: *******

Master Rec Updates: **Last Update: 26/02/2010**
Updated By: HACTY

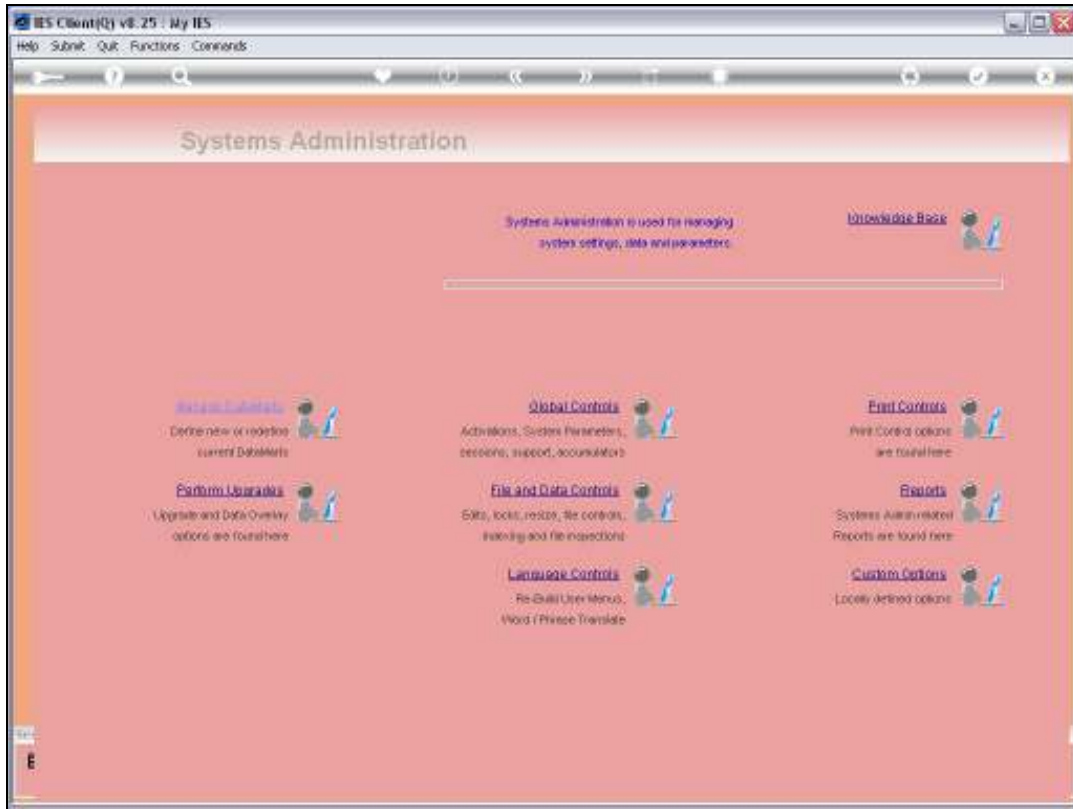
Update
 Registration
 Relations
 Job Data
 Contact and Housing
 Education
 Vehicle / Drivers
 Contact / Profile
 Loans
 Courses and Training
 Personal Schemes
 Checking Profile
 Absence Profile
 Master Record History

Slide 2

Slide notes: And then we note the automatic Picture Filename and address that the system applies for this Employee record. In fact, all Employee Pictures are automatically numbered like this: EP, short for Employee Picture, followed by the Employee Number, and then with a JPG extension. The path of "1:" is standard and we will explain that in a moment.



Slide 3
Slide notes:



Slide 4

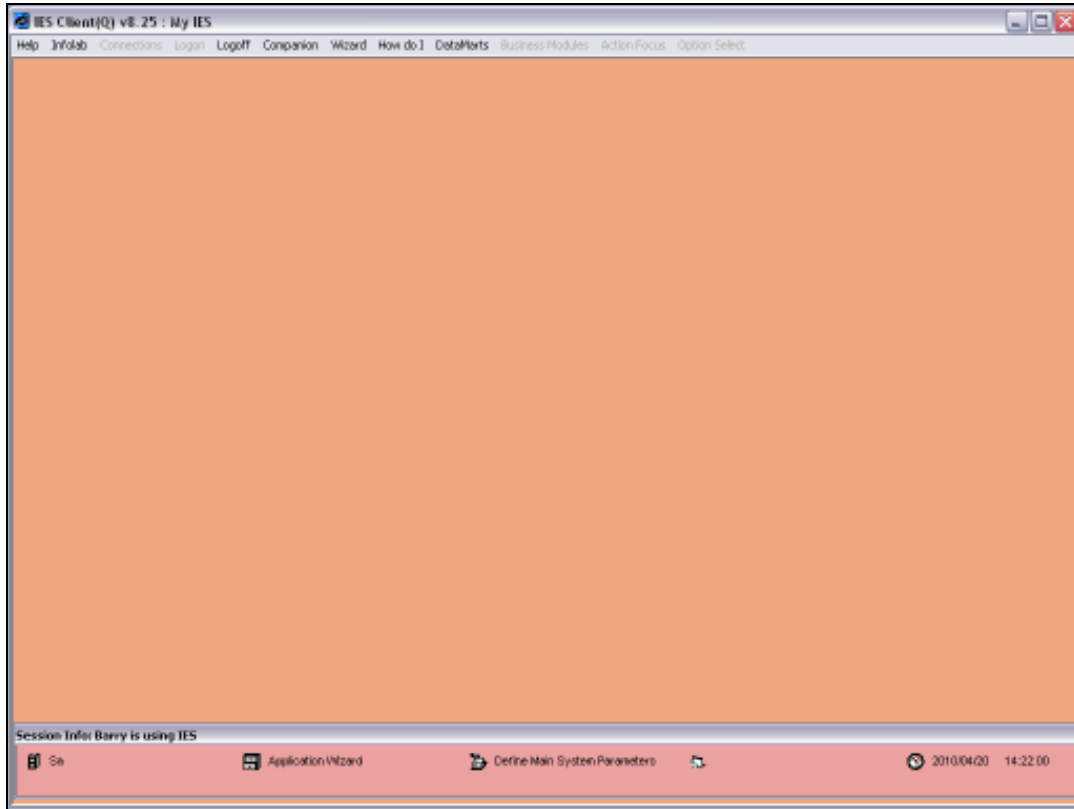
Slide notes: At Systems Administration, we may look at the System Main Parameters.



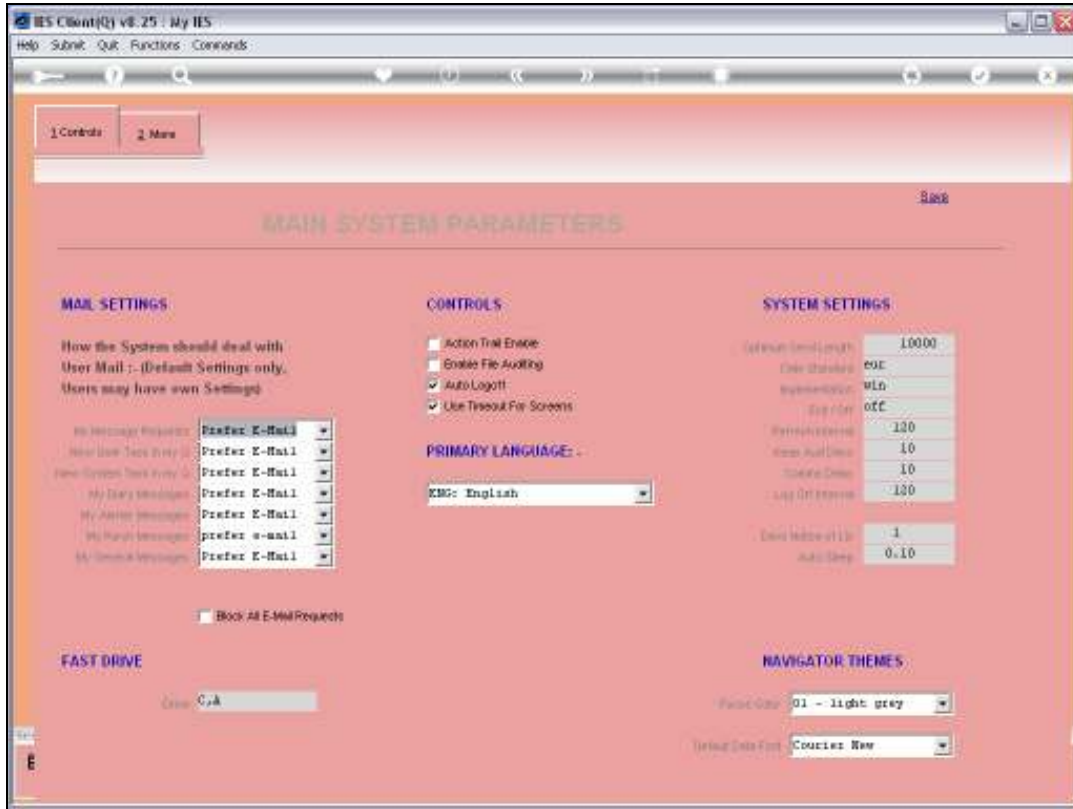
Slide 5
Slide notes:



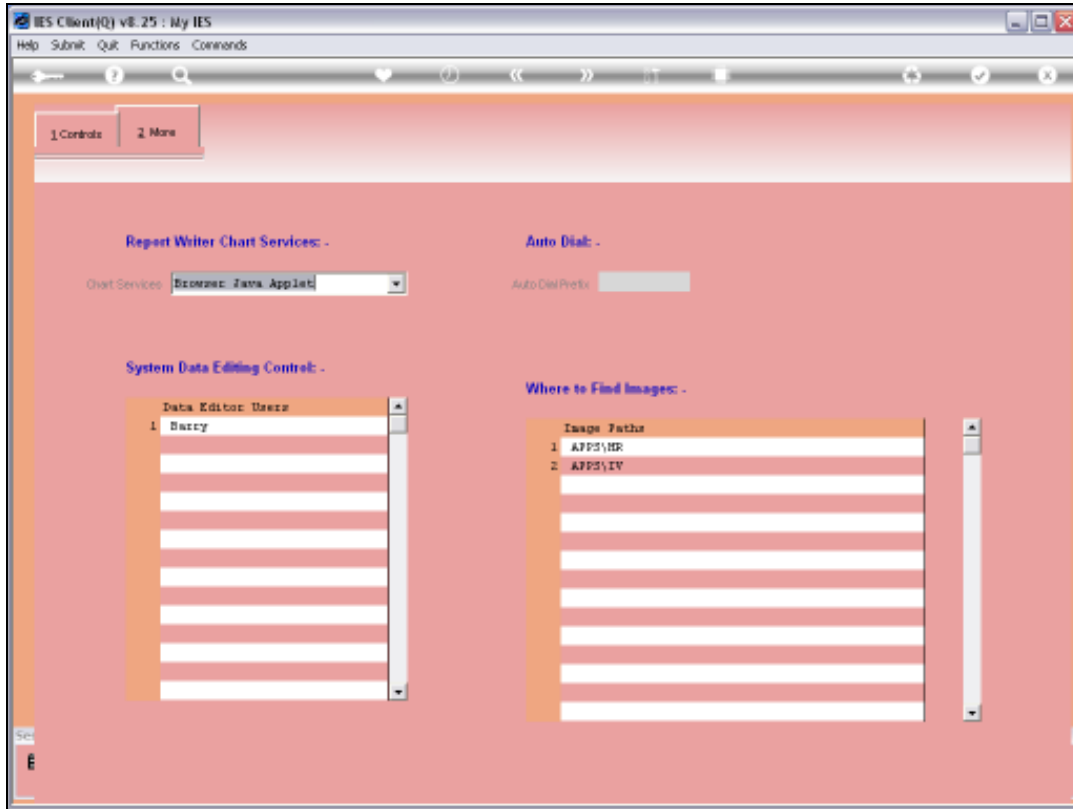
Slide 6
Slide notes:



Slide 7
Slide notes:

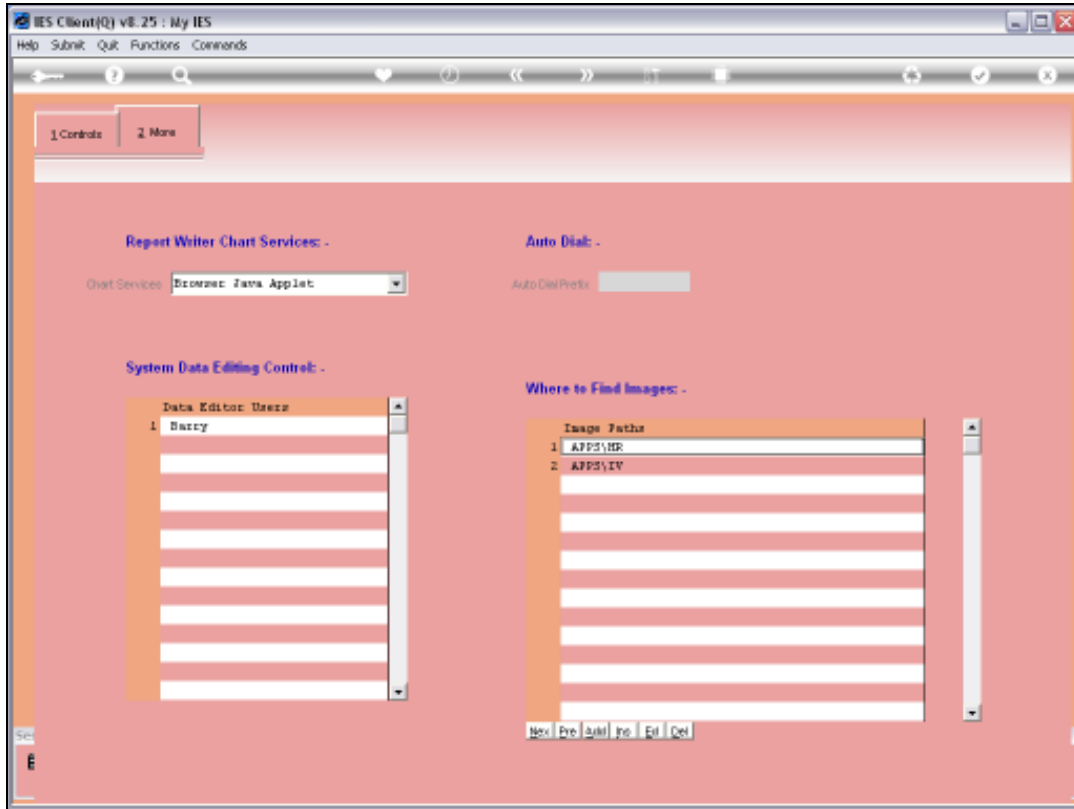


Slide 8
Slide notes:



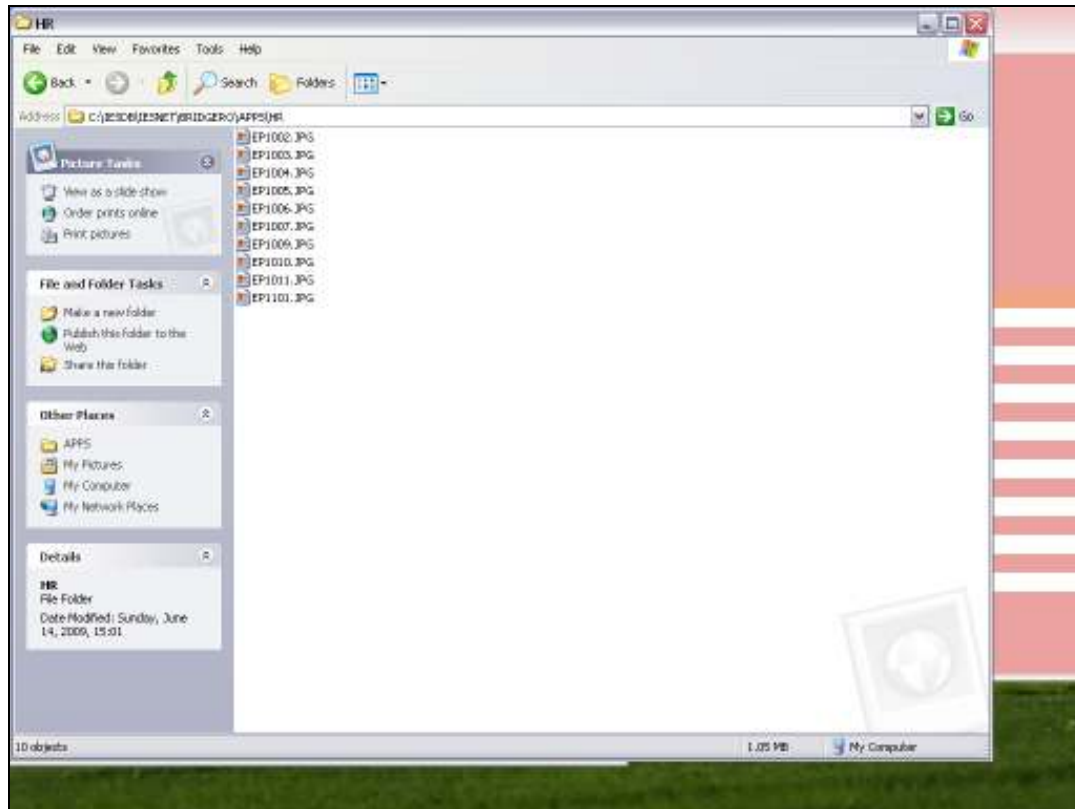
Slide 9

Slide notes: And here we note that path 1 is used for HR and Personnel, and the folder where the pictures will be found is at "APPS\HR". All paths that are stated here will automatically be translated by the system into a full URL on the path that we will show next.



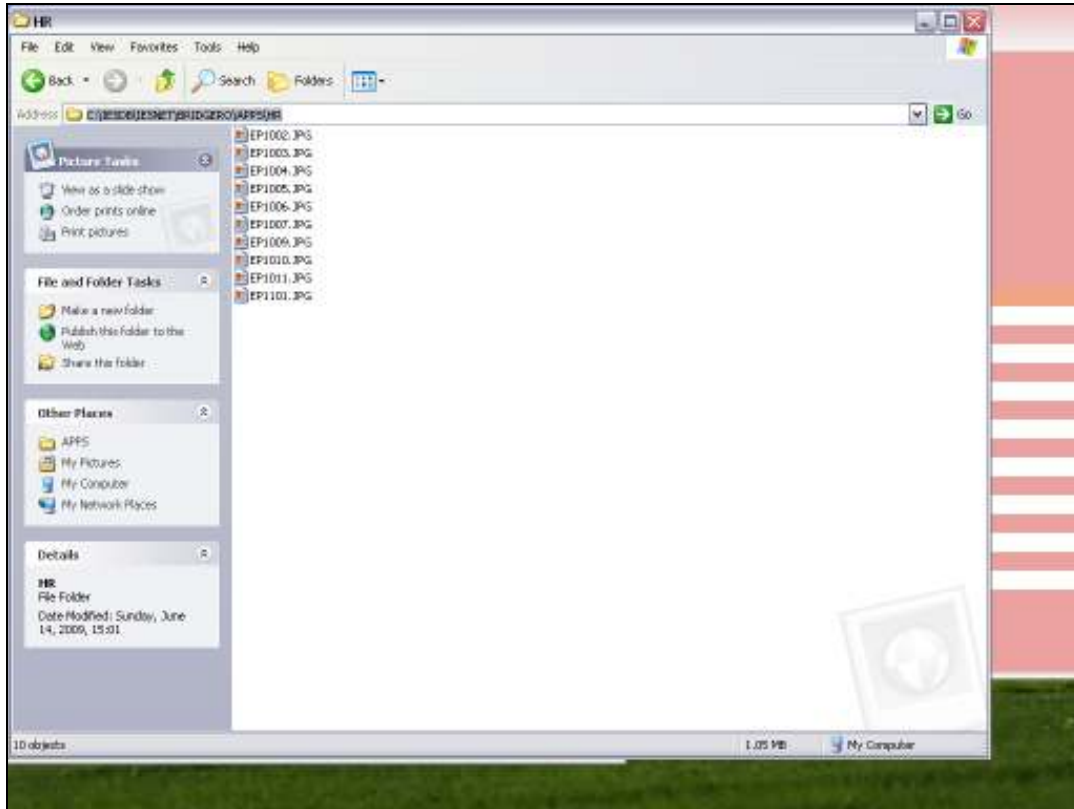
Slide 10

Slide notes:



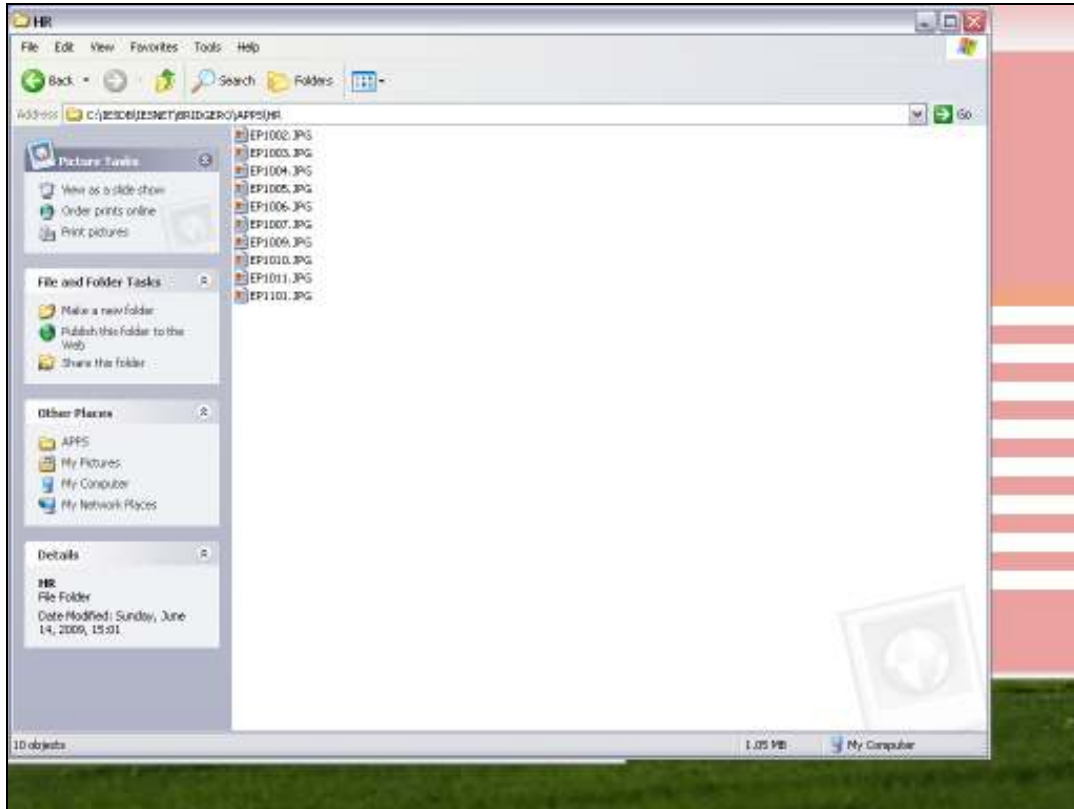
Slide 11

Slide notes: And here, we see the full path in our IES Database, where the Employee Pictures should be stored, and even if we use a different drive to "C" as in this example, it will be fine. A common size for these JPEG pictures is 1024 by 768 pixels, but the system applies a stretching parameter when displaying the pictures, so we may also use a different size.



Slide 12

Slide notes:



Slide 13

Slide notes: