

IES Client(v) v8.25 : My IES

Help Submit Quit Functions Comments

Personnel Master

Employee Number: 1101  
 Title: **ESAD**  
 Family Name: Wilson

Given Name: 1. Laura

Date of Birth: 13/04/1982  
 Age: 28  
 Gender: Female

Department: 001 Personnel  
 Career Job: 159 SENIOR PERSONNEL OFFICER  
 Job Level: 3  
 Work Term Extension: 120

Emp Pic:  Emp Pic Code: 11ep1101-309

Employment Status: Current  
 Secondary Status: \*\*\*\*\*

Master Status: open  
 Open/Closed Status Change:   
 Reason for Change: TTY

Master Rec Updates: -  
 Last Updated: 26/02/2010  
 Updated By: TACTY

Update  
[Registration](#)  
[Positions](#)  
[Job Data](#)  
[Contact and Housing](#)  
[Education](#)  
[Vehicle/Driver](#)  
[Contact/Email](#)  
[Leave](#)  
[Courses and Training](#)  
[Personal Action](#)  
[Circum Profile](#)  
[Absence Profile](#)  
[Master Record History](#)

## Slide 1

Slide notes: For each Employee, we may record Job Data that includes a history of prior positions.

IES Client[0] v8.25 : My IES  
Help Submit Quit Functions Commands

### Personnel Master: Job Data

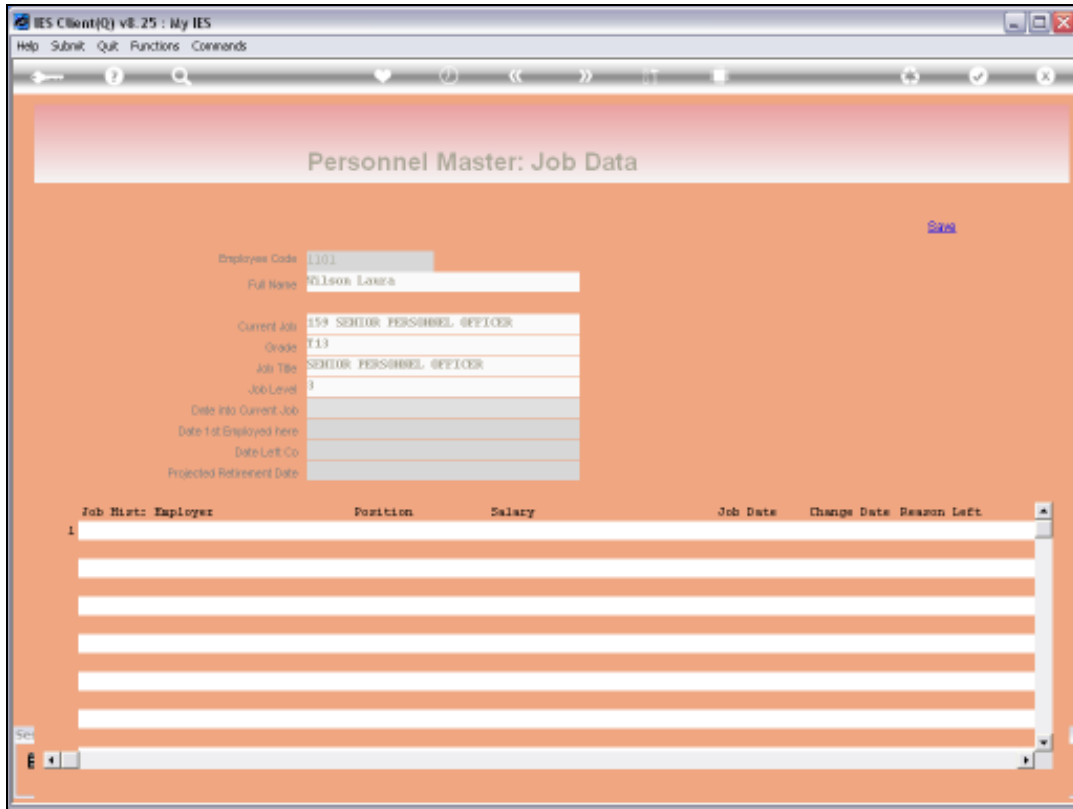
[Save](#)

Employee Code: L101  
Full Name: Wilson, Laura

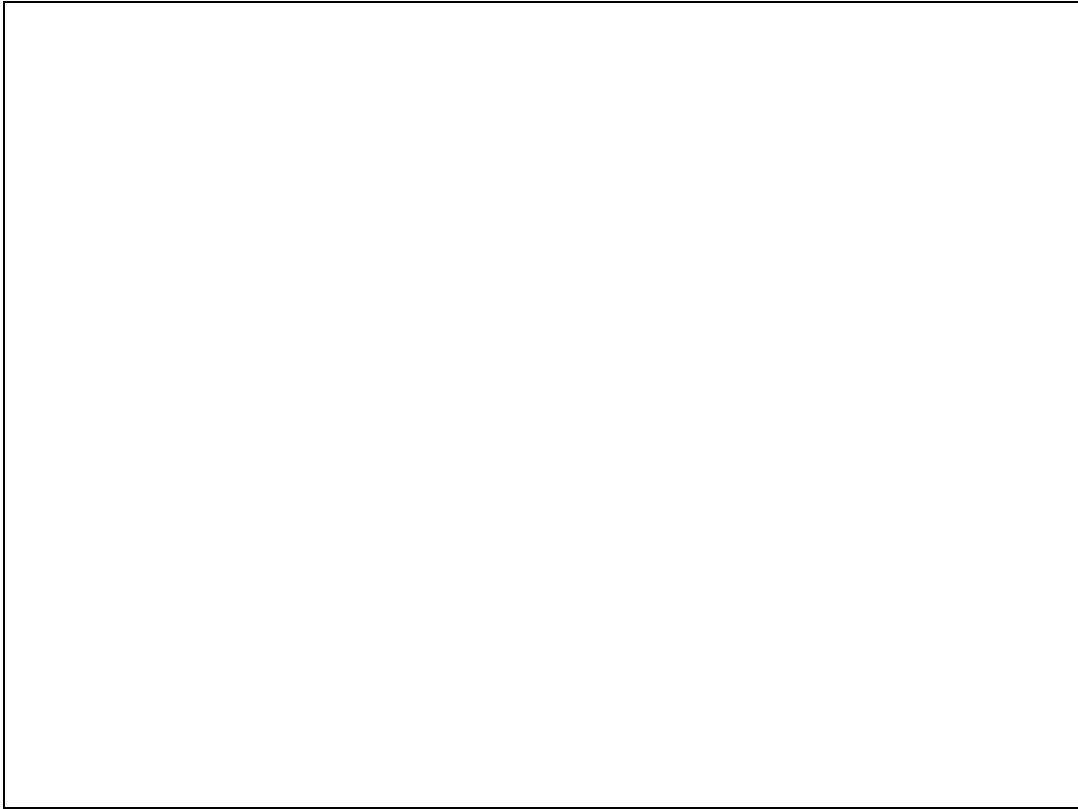
Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job:   
Date 1st Employed here:   
Date Left Co:   
Projected Retirement Date:

Job Hist	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 2  
Slide notes:

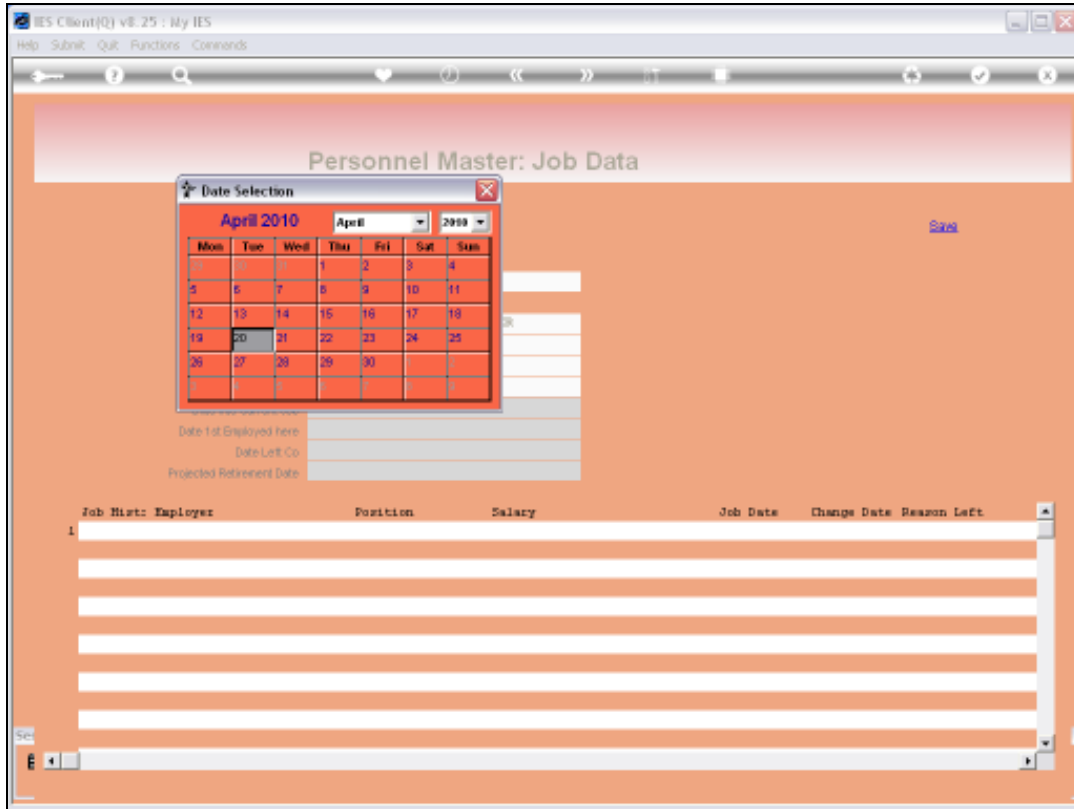


Slide 3  
Slide notes:



Slide 4

Slide notes:



Slide 5  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here:  
Date Left Co:  
Projected Retirement Date:

Job Hist	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 6  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here:   
Date Left Co:   
Projected Retirement Date:

Job Hist	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 7  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here:  
Date Left Co:  
Projected Retirement Date:

Job Hist	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 8  
Slide notes:



Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here:   
Date Left Co:   
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 9  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 10  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 11  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Slide 12  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date Hired: 01/04/2010  
Date First Employed: 01/04/2010  
Date Left:   
Projected Retirement Date:

Job Hist	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Save

File Edit View Options Help

Slide 13  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: 1101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Save

File Edit View Options Help

Slide 14  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date Hired Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1						

Save

File Edit View Options Help

Slide 15  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: 1101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1	Gusny Hoops					

Save

File Edit View Options Help

Slide 16  
Slide notes:



The screenshot shows a web browser window titled "IES Client v8.25 : My IES". The browser address bar is empty. The page content is titled "Personnel Master: Job Data" and includes a "Save" link in the top right corner. The form contains the following fields:

- Employee Code: 1101
- Full Name: Wilson, Laura
- Current Job: 159 SENIOR PERSONNEL OFFICER
- Grade: T13
- Job Title: SENIOR PERSONNEL OFFICER
- Job Level: 3
- Date into Current Job: 01/04/2010
- Date 1st Employed here: 01/04/2010
- Date Left Co: (empty)
- Projected Retirement Date: (empty)

Below the form is a table with the following columns: Job Hist: Employee, Position, Salary, Job Date, Change Date, Reason Left. The first row contains the following data:

Job Hist: Employee	Position	Salary	Job Date	Change Date	Reason Left
1 Gummy Hoops	Personnel Officer				

At the bottom of the browser window, there is a status bar with the text "Se" and a keyboard shortcut indicator "E" followed by "Esc", "F5", "F6", "Ins", "F8", and "Del".

Slide 17

Slide notes: The Fields are not forced, and we may capture what we wish to, and according to the information that we have available.

Personnel Master: Job Data

Save

Employee Code: 1101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1	Gusny Hoops	Personnel Officer				

Save

File Edit View Options Help

Slide 18  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: 1101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Job Hist:	Employee	Position	Salary	Job Date	Change Date	Reason Left
1	Gusny Hoops	Personnel Officer				

Slide 19  
Slide notes:

Personnel Master: Job Data

Save

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Position	Salary	Job Date	Change Date	Reason Left
1 Personnel Officer			31/03/2010	

File Edit View Print Add Ins Exit Del

Slide 20  
Slide notes:

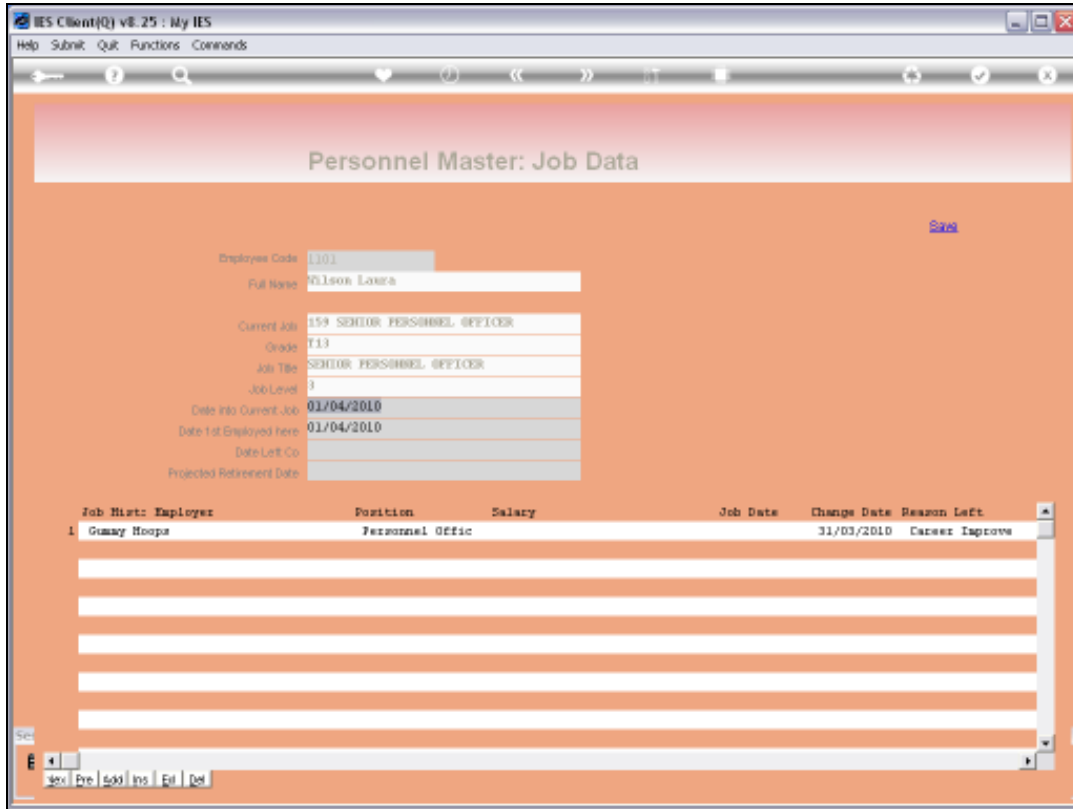
Personnel Master: Job Data

Employee Code: L101  
Full Name: Wilson, Laura

Current Job: 159 SENIOR PERSONNEL OFFICER  
Grade: T13  
Job Title: SENIOR PERSONNEL OFFICER  
Job Level: 3  
Date into Current Job: 01/04/2010  
Date 1st Employed here: 01/04/2010  
Date Left Co:  
Projected Retirement Date:

Position	Salary	Job Date	Change Date	Reason Left
1 Personnel Officer			31/03/2010	

Slide 21  
Slide notes:



Slide 22  
Slide notes:



Slide 23  
Slide notes:



Slide 24

Slide notes: