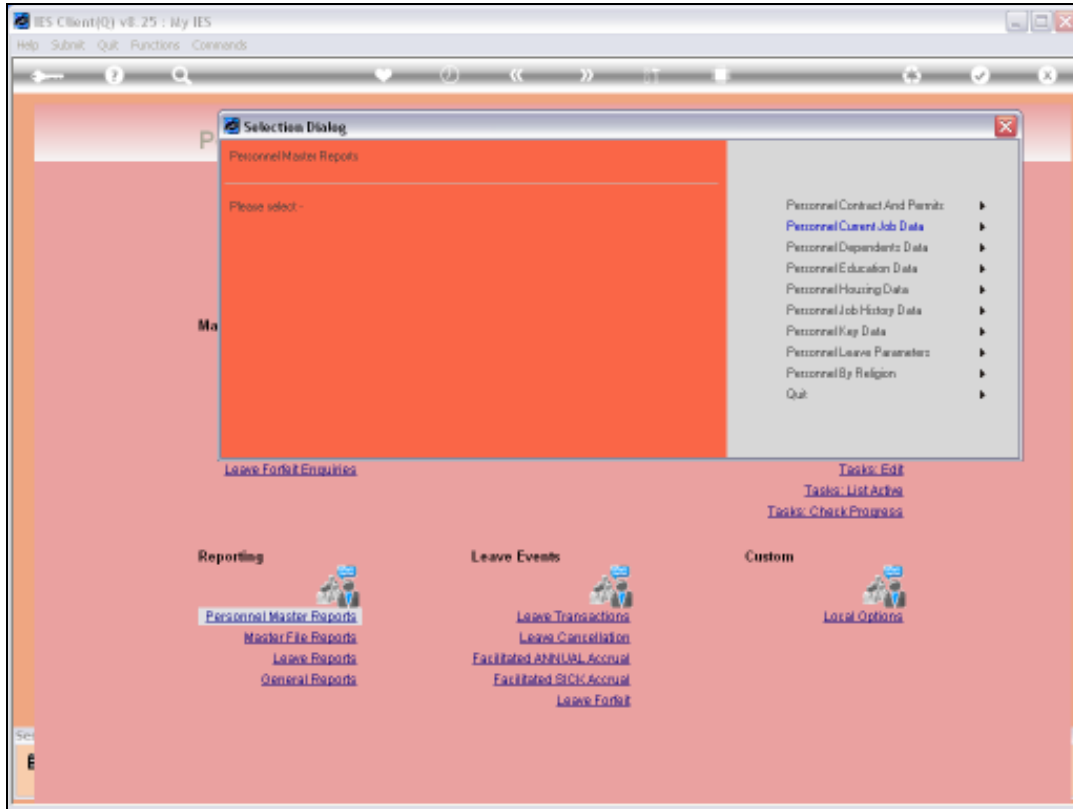
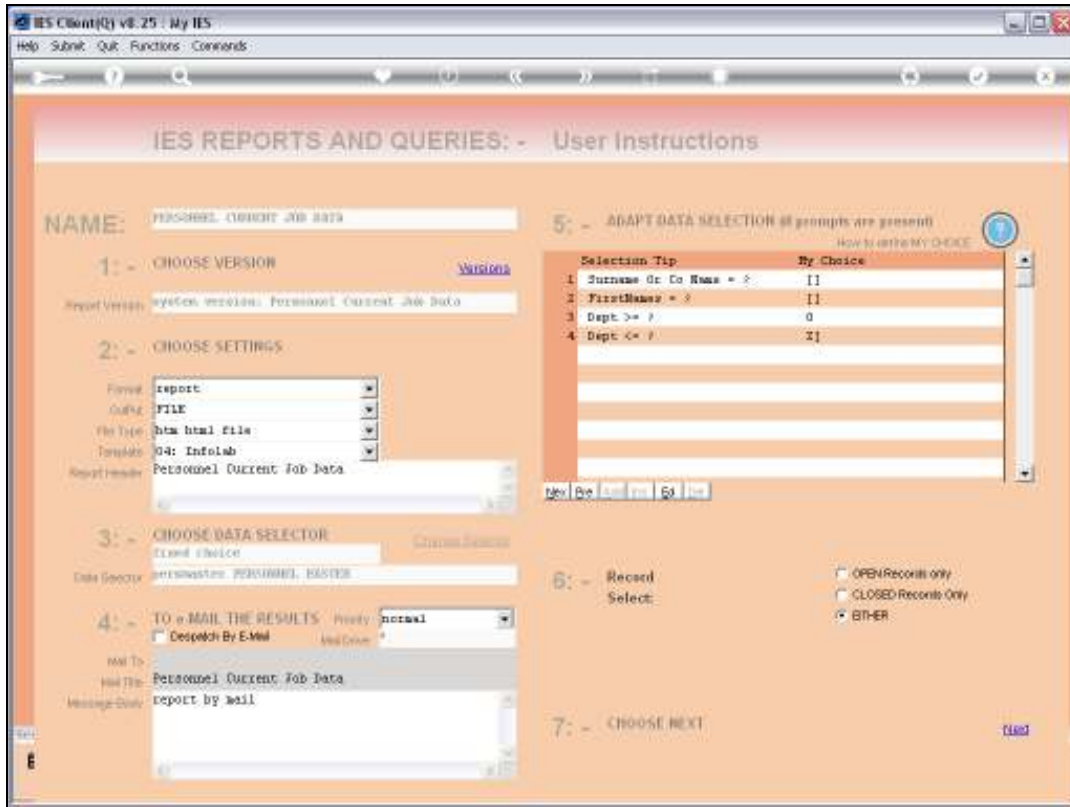


Slide 1

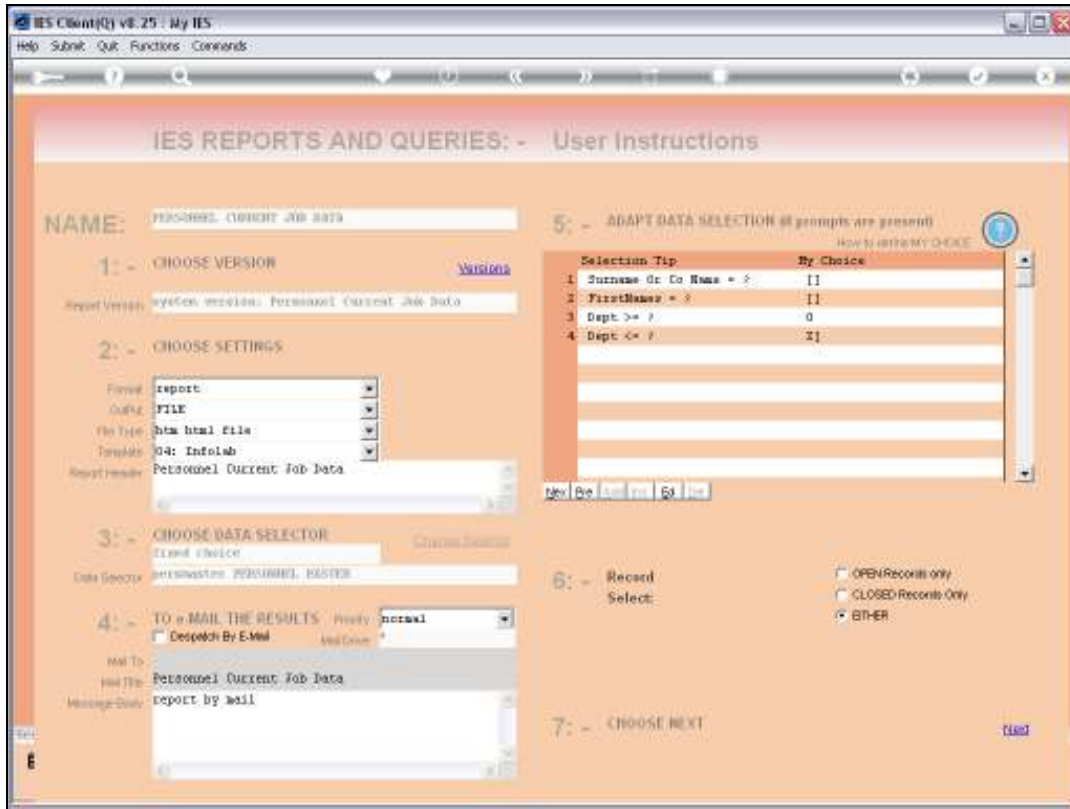
Slide notes: Among the Personnel Master Reports, we have an option with a focus on Current Job Position for Employees.



Slide 2
Slide notes:



Slide 3
Slide notes:



Slide 4
Slide notes:

IES Client[0] v8.25 : My IES

Help Submit Quit Functions Commands

IES REPORTS AND QUERIES: - User instructions

NAME: PERSONNEL CURRENT JOB DATA

1: - CHOOSE VERSION [Versions](#)
 Report Version: SYSTEM VERSION: Personnel Current Job Data

2: - CHOOSE SETTINGS
 Format: report
 Output: FILE
 File Type: data.html file
 Template: 04: Infolab
 Report Header: Personnel Current Job Data

3: - CHOOSE DATA SELECTOR [Criteria/Queries](#)
 Fixed choice: PERSONNEL MASTER

4: - TO e-MAIL THE RESULTS Priority: normal
 Dispatch By E-Mail
 Mail To: Personnel Current Job Data
 Mail Title: report by mail

5: - ADAPT DATA SELECTION (if groups are present)
 How to filter MY CHOICE

Selection Tip	My Choice
1 Surname Gr Co Name = ?	[1]
2 First Name = ?	[1]
3 Dept >= ?	0
4 Dept <= ?	[3]

6: - Record Select
 OPEN Records Only
 CLOSED Records Only
 EITHER

7: - CHOOSE NEXT [Next](#)

Slide 5

Slide notes: We may be selective as to which Departments to include in the result.

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File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address http://127.0.0.1:8080/q1544866452a.htm

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Personnel Current Job Data

Key	Full Name	Department	Current Job	In Current Job Since	Date
1224	Carver Larry Jeffrey	10011 Personnel	10091 Office Boy	11/08/2008	11
1134	Cooper Joseph Thomas	10011 Personnel	10091 Office Boy		11
1010	Edwards Maria Susan	10011 Personnel	10141 Personal		05
1189	Hill David Richard	10011 Personnel	10621 Messenger / Puric		14
1139	Lewis Robert Michael	10011 Personnel	10241 Staff ERM		
1136	Martin Michelle Laura	10011 Personnel	10651 Administration & Person 1 Staff	15/01/2007	16
		**			
1003	Floris Karen Betty	10021 Accounting	10021 Clocking Attendant		05
1002	Young Charles Joseph	10021 Accounting	10021 Clocking Attendant		05
		**			
1026	Adams Anthony Kevin	10031 Operational	10181 Data Entry		05
1081	Adams Donald George	10031 Operational	10181 Data Entry	01/01/2009	05
1134	Adams Elizabeth Jennifer	10031 Operational	10691 Customer Service Officer		02
1185	Adams John Robert	10031 Operational	10061 Yard Tallyman	01/07/2008	25
1133	Adams Kevin Jason	10031 Operational	10041 Yard Planner		11
1119	Allen Daniel Paul	10031 Operational	10061 Yard Tallyman		11
2034	Allen Jose Larry	10031 Operational	10401 Head Truck Driver		
1094	Allen Jose Larry	10031 Operational	10051 Gate Operator	01/07/2008	15
1163	Allen Matthew Gary	10031 Operational	10061 Yard Tallyman	01/07/2008	
2027	Allen Paul Mark	10031 Operational	10401 Head Truck Driver		
1068	Anderson Donald George	10031 Operational	10601 Wharf Tallyman	01/01/2009	05
1156	Anderson Frank Scott	10031 Operational	10061 Yard Tallyman	01/07/2008	
1035	Anderson Gregory Jerry	10031 Operational	10051 Gate Operator	01/07/2008	15
1122	Anderson Jeffrey Frank	10031 Operational	10061 Yard Tallyman	01/02/2008	

Slide 6

Slide notes: And here we have an example. The report will show, for each listed Employee, the Current Job Position, the Date when the Employee started in this position, and further detail to the right of what is shown here.