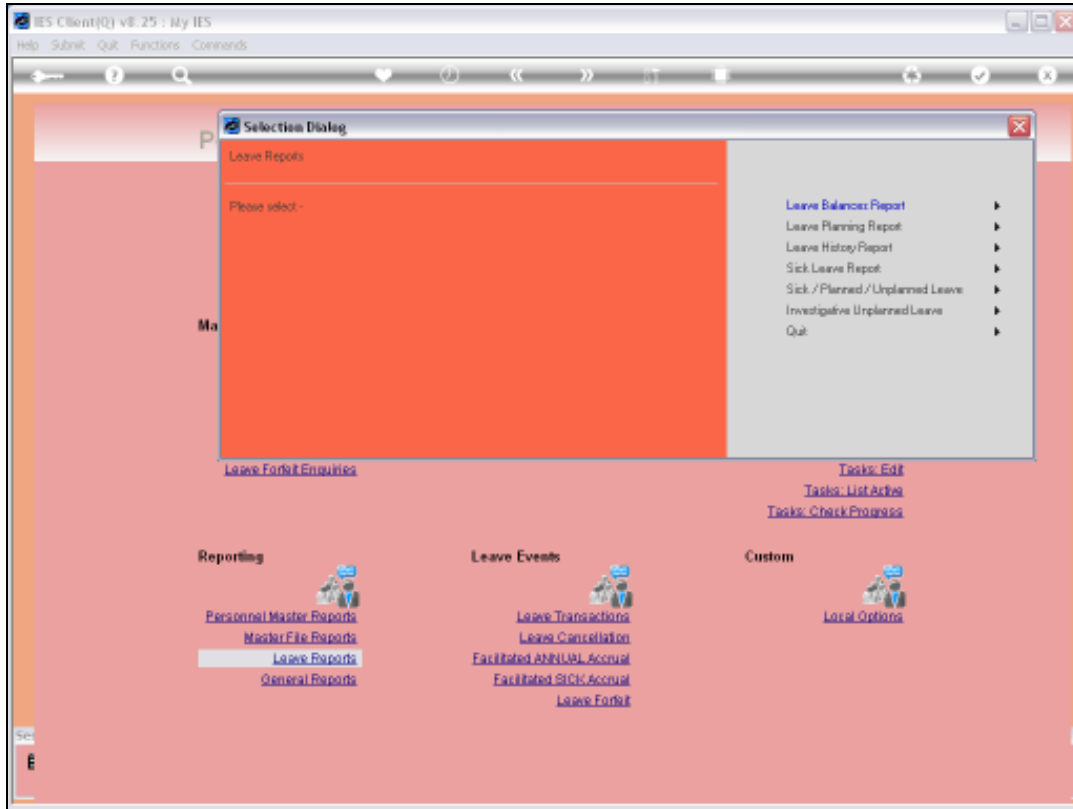


Slide 1

Slide notes: The Leave History report will reveal meaningful statistics on Leave Taken by Staff during a selected period.



Slide 2
Slide notes:



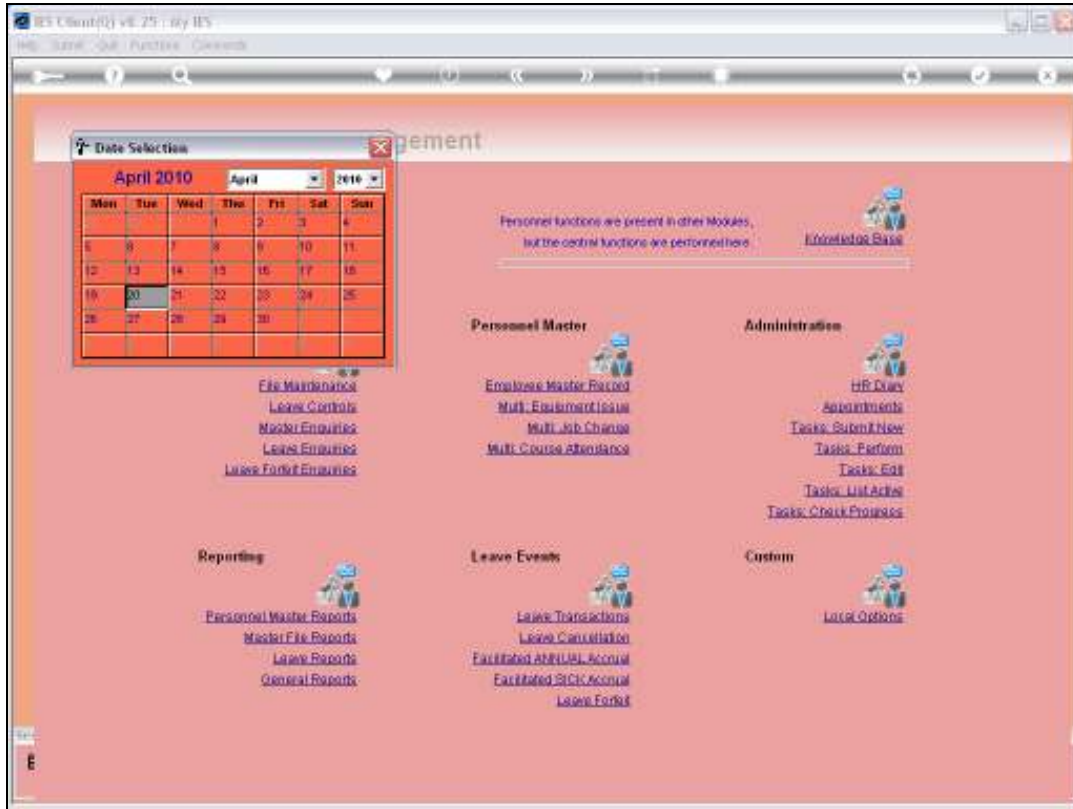
Slide 3

Slide notes: The Employee Selection will be by Department or by Shift.

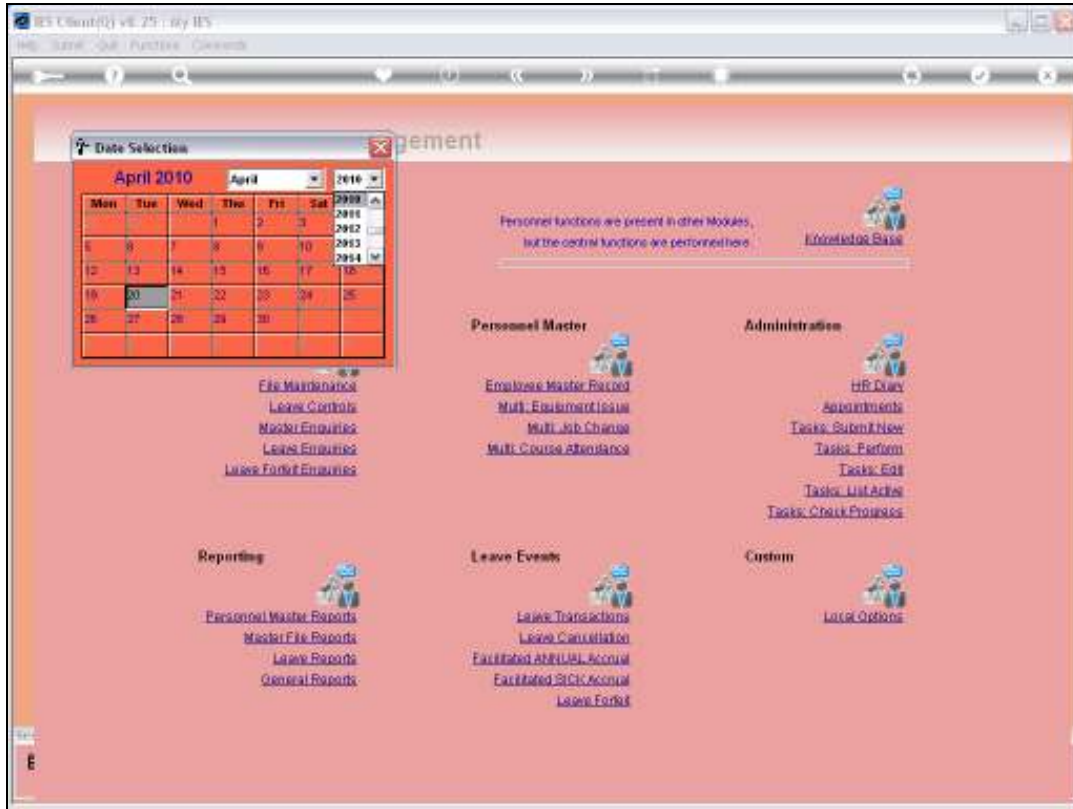


Slide 4

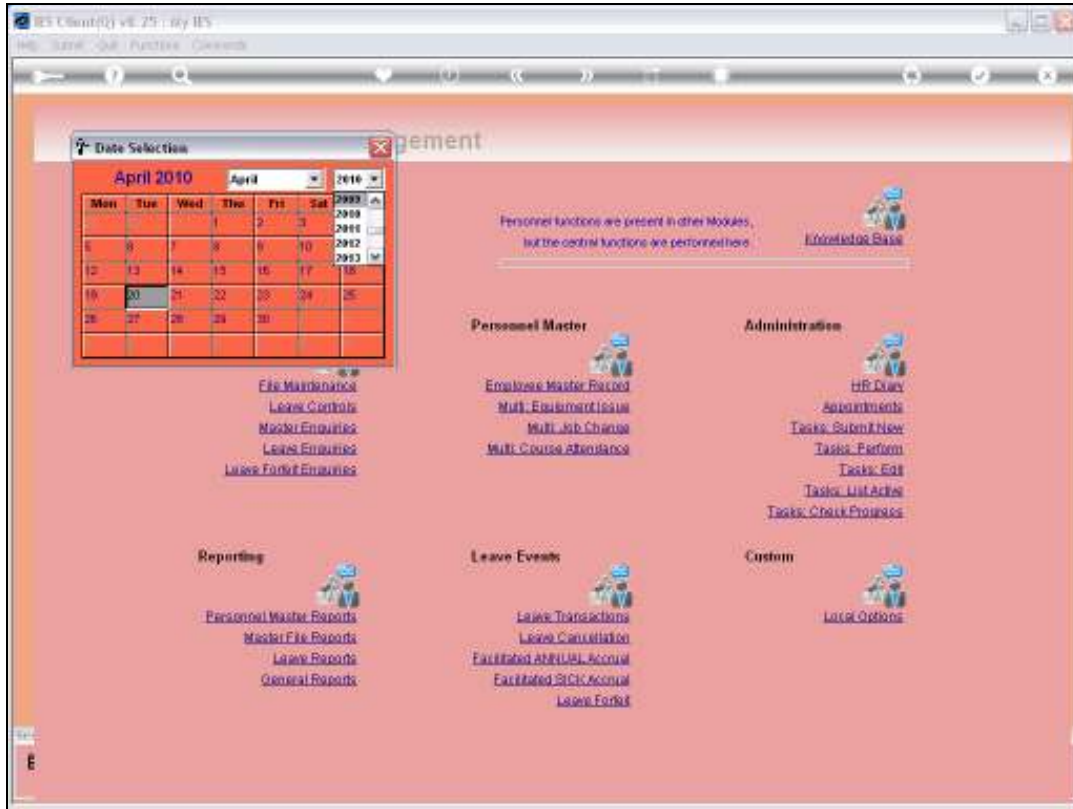
Slide notes: We will always select a Start Date and End Date to report on.



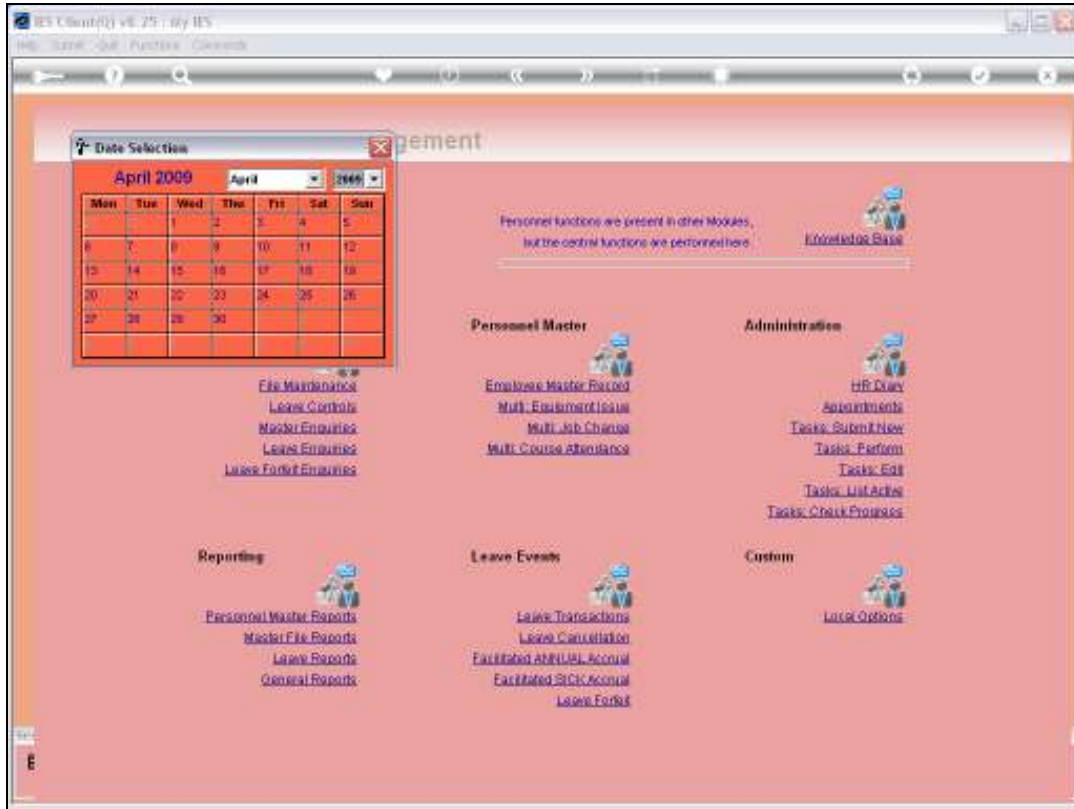
Slide 5
Slide notes:



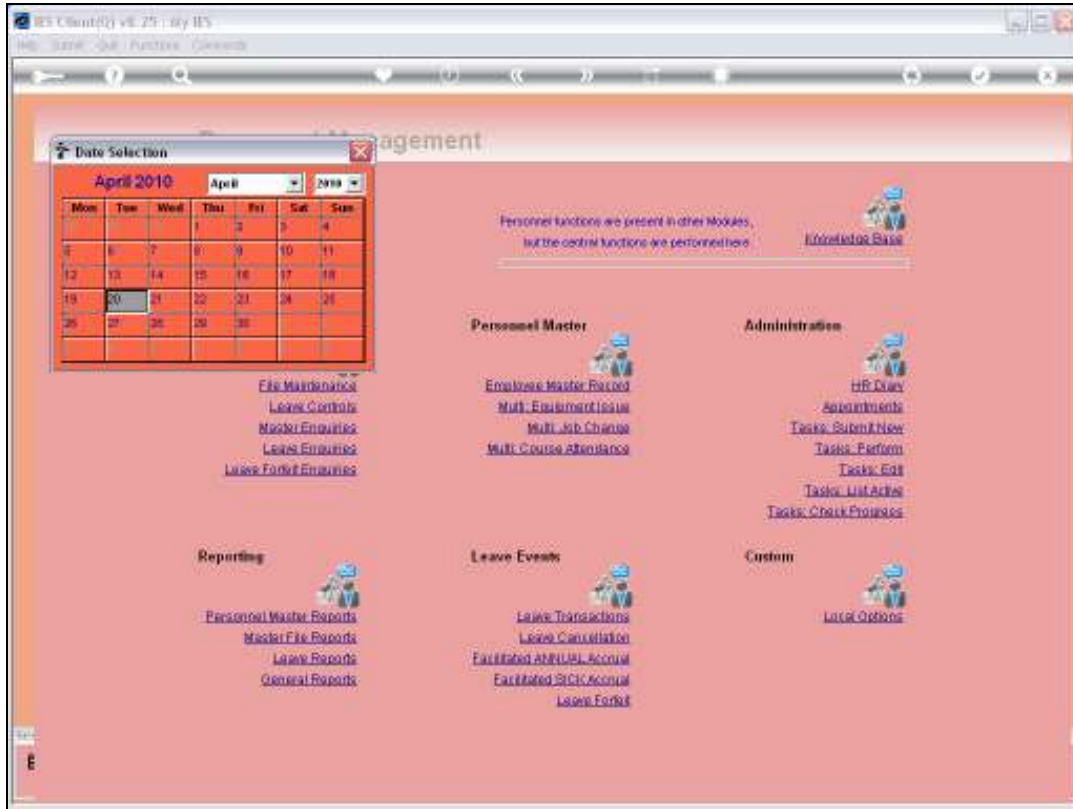
Slide 6
Slide notes:



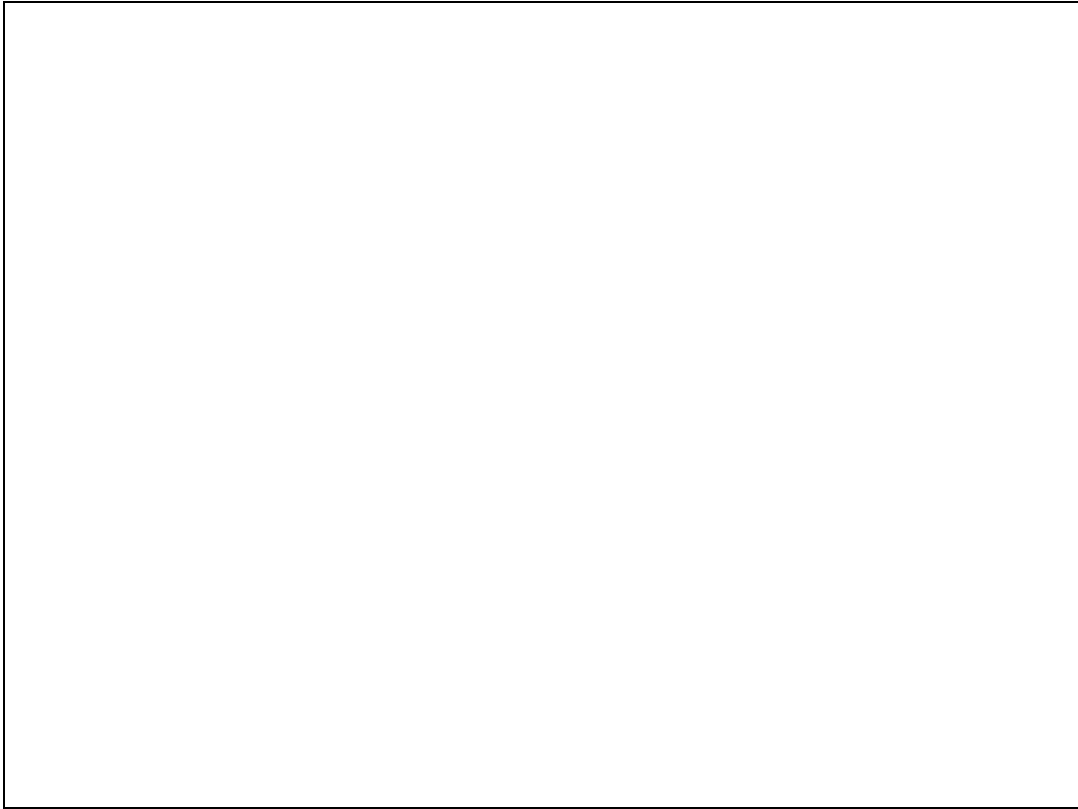
Slide 7
Slide notes:



Slide 8
Slide notes:

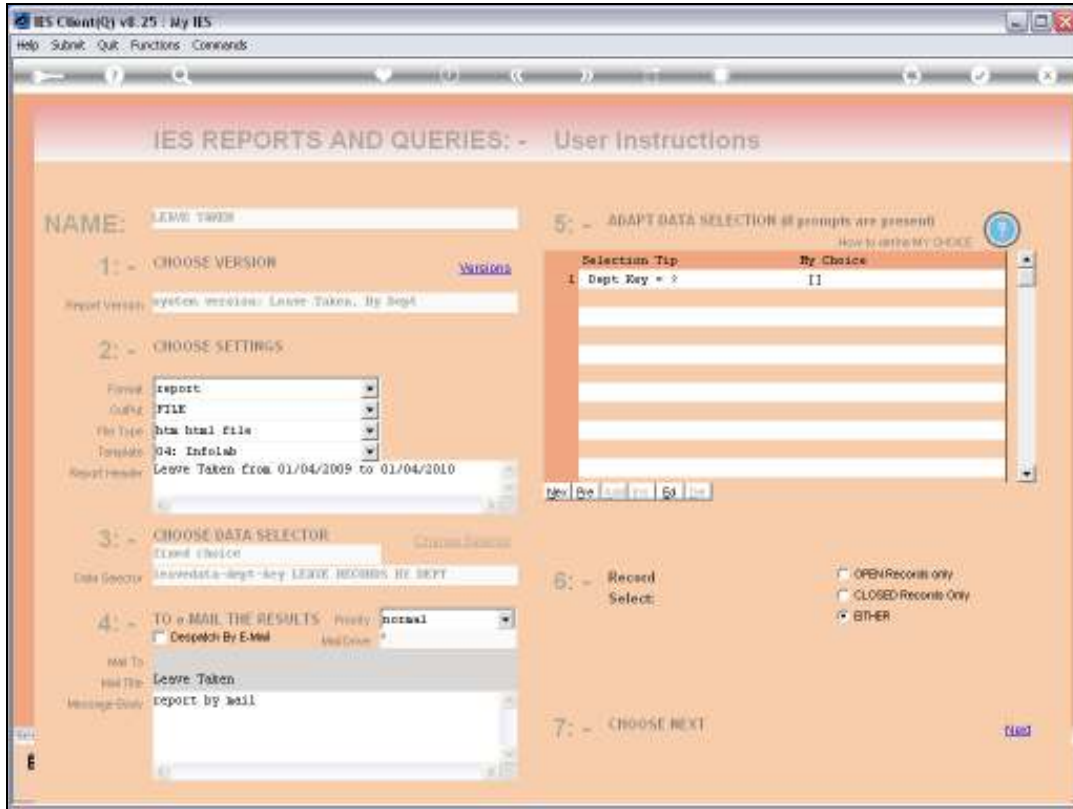


Slide 9
Slide notes:




Slide 10

Slide notes:



Slide 11
Slide notes:

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Leave Taken from 01/04/2009 to 01/04/2010								
EmpNo	Name.....	Department.....	.Annual Planned	..Annual Unplanned Announced	...Annual UnplannedNot Announced	...Annual UnplannedTotal	.Annual ..TotalSickNot Announced
1192	MR KELLY LARRY JEFFREY	[] Finance	9	0	0	0	9	4
1177	MRS DAVIS HELEN SANDRA	[] Finance	6	0	0	0	6	0
1176	MR NELSON JERRY DENNIS	[] Finance	6	0	0	0	6	1
1141	MR JONES EDWARD BRIAN	[] Finance	10	0	0	0	10	0
1087	MR LAH ROBERT MICHAEL	[] Finance	1	0	0	0	1	1
1004	MRS CHAN LISA NANCY	[] Finance	9	0	0	0	9	4
	**		-----	-----	-----	-----	-----	-----
	[] Finance		41	0	0	0	41	10
1024	MR MORRIS KENNETH STEVEN	[] General Affairs	4	0	0	0	4	1
	**		-----	-----	-----	-----	-----	-----
	[] General Affairs		4	0	0	0	4	1
1202	MR JACKSON THOMAS CHRISTOPHER	[] Information Technology	9	0	0	0	9	2
1176	MR HOWARD FRANK SCOTT	[] Information Technology	9	0	0	0	9	2
	**		-----	-----	-----	-----	-----	-----
	[] Information Technology		18	0	0	0	18	4
1223	MR BROWN JEFFREY FRANK	[] Operational	0	0	0	0	0	0
1222	MR GARCIA JOHN ROBERT	[] Operational	0	0	0	0	0	0
1220	MR PEREZ DENNIS WALTER	[] Operational	0	0	0	0	0	0
1218	MR TAYLOR CHRISTOPHER DANIEL	[] Operational	0	0	0	0	0	0

Slide 12

Slide notes: The Report reveals interesting indicators with regards to Leave that were planned, not planned, etc., but these indicators are dependent on the Clocking System in the Payroll being used. In the absence of Clocking Data, the Report can only indicate Annual and other Leave types that have been taken, but without further management indicators.

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Annual annsd	... Annual Unplanned Announced	... Annual UnplannedMob Announced	... Annual UnplannedTotal	... Annual UnplannedTotal Sick Mob Announced Sick Announced	... Sick Dc Cert	... SickTotal	Compass	... LeaveTakenTotal	WorkdaysLostTotal
0	0	0	0	0	4	0	0	4	2	13	12
6	0	0	0	6	0	0	0	0	0	6	5
6	0	0	0	6	1	0	0	1	0	7	6
10	0	0	0	10	0	0	0	0	0	10	8
1	0	0	0	1	1	0	0	1	0	2	2
0	0	0	0	0	4	0	0	4	0	13	12
41	0	0	0	41	10	0	0	10	2	31	25
4	0	0	0	4	1	0	0	1	2	5	5
4	0	0	0	4	1	0	0	1	2	5	5
0	0	0	0	0	2	0	0	2	0	11	10
0	0	0	0	0	2	0	0	2	0	11	11
10	0	0	0	10	4	0	0	4	0	22	21
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0	0	0

Slide 13

Slide notes: As we can see, there are further columns, including Sick Leave with or without Doctor Certificate, etc.