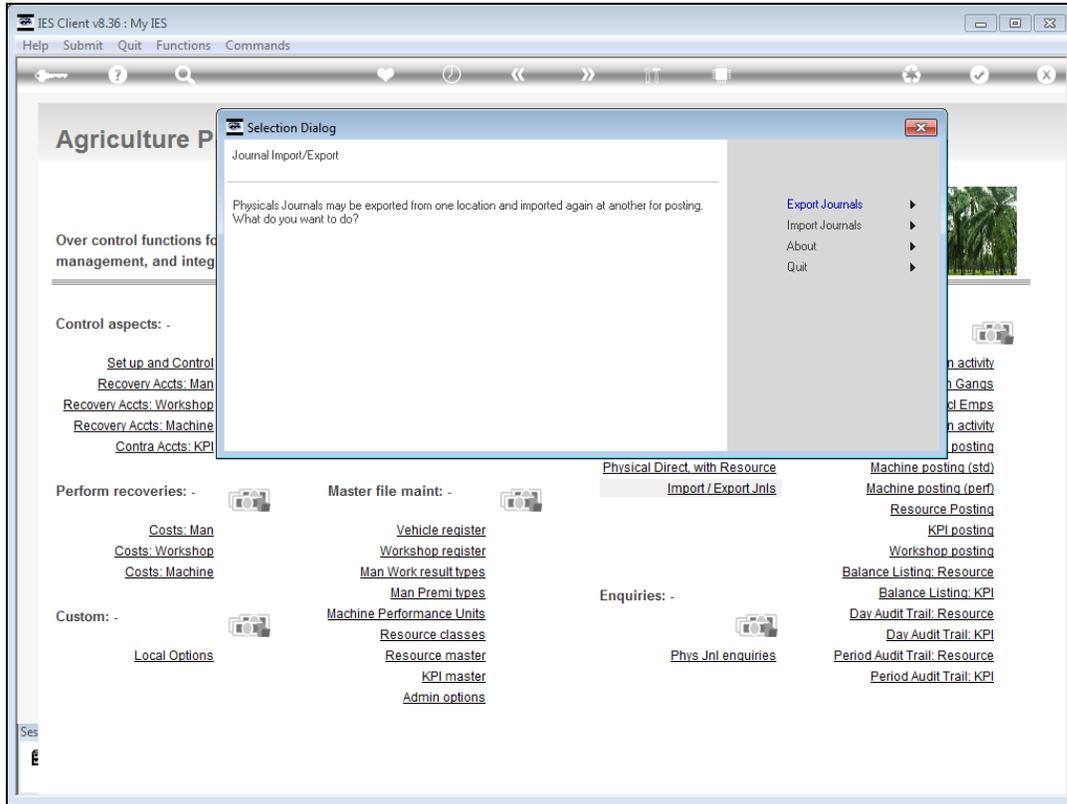
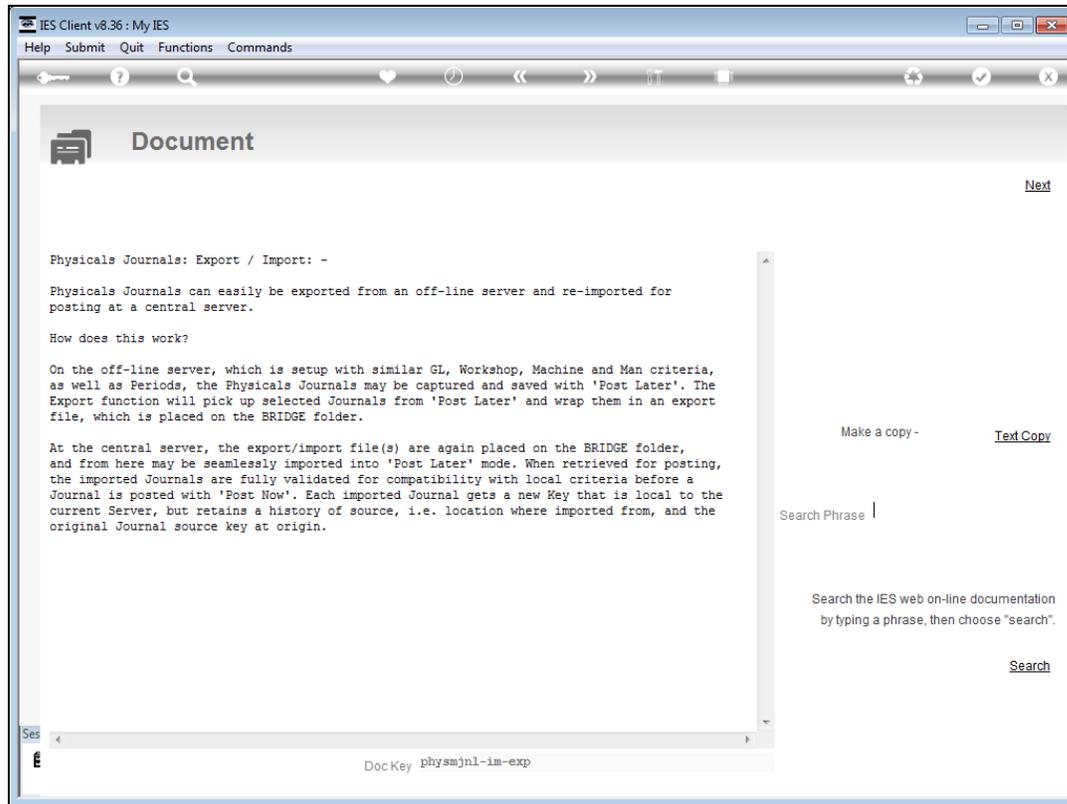


Slide 1

Slide notes: For cases where we wish to perform all or some of the capture work at a remote location, and then transfer the Journals to the main Server, this can be done with the Export and Import options.



Slide 2
Slide notes:



Slide 3

Slide notes: The Help document describes the process.

IES Client v8.36: My IES
Help Submit Quit Functions Commands

Document

[Next](#)

Physicals Journals: Export / Import: -

Physicals Journals can easily be exported from an off-line server and re-imported for posting at a central server.

How does this work?

On the off-line server, which is setup with similar GL, Workshop, Machine and Man criteria, as well as Periods, the Physicals Journals may be captured and saved with 'Post Later'. The Export function will pick up selected Journals from 'Post Later' and wrap them in an export file, which is placed on the BRIDGE folder.

At the central server, the export/import file(s) are again placed on the BRIDGE folder, and from here may be seamlessly imported into 'Post Later' mode. When retrieved for posting, the imported Journals are fully validated for compatibility with local criteria before a Journal is posted with 'Post Now'. Each imported Journal gets a new Key that is local to the current Server, but retains a history of source, i.e. location where imported from, and the original Journal source key at origin.

Make a copy - [Text Copy](#)

Search Phrase |

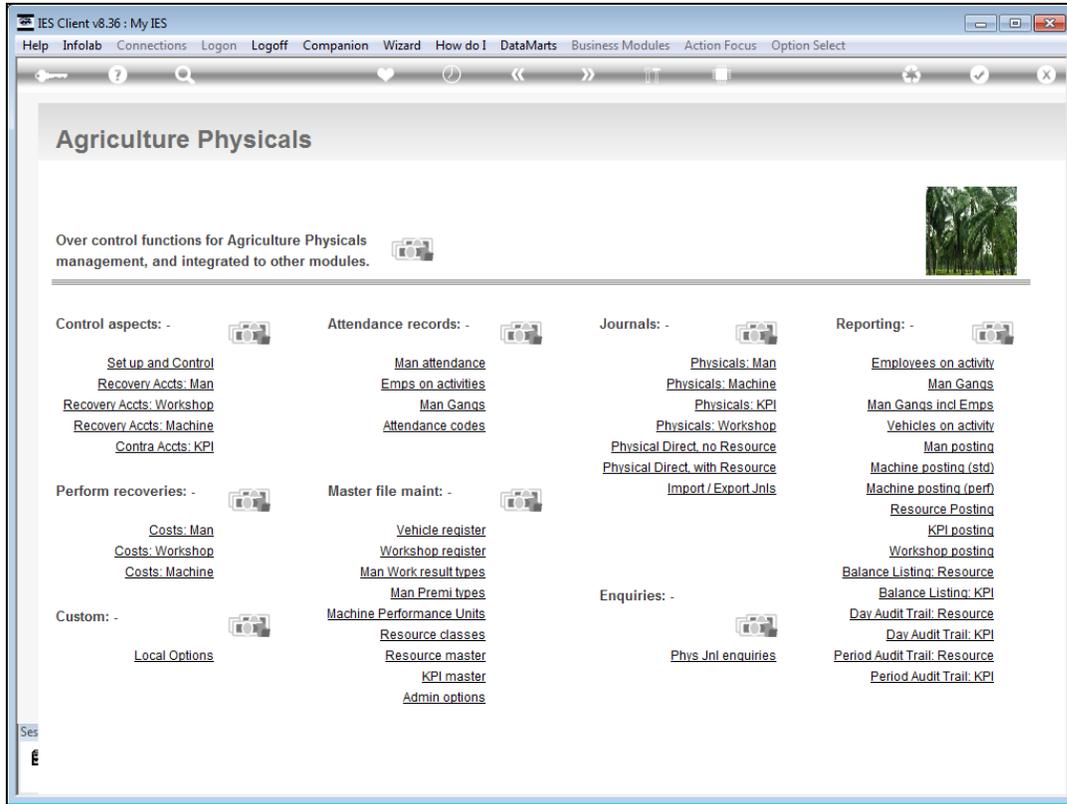
Search the IES web on-line documentation by typing a phrase, then choose "search".

[Search](#)

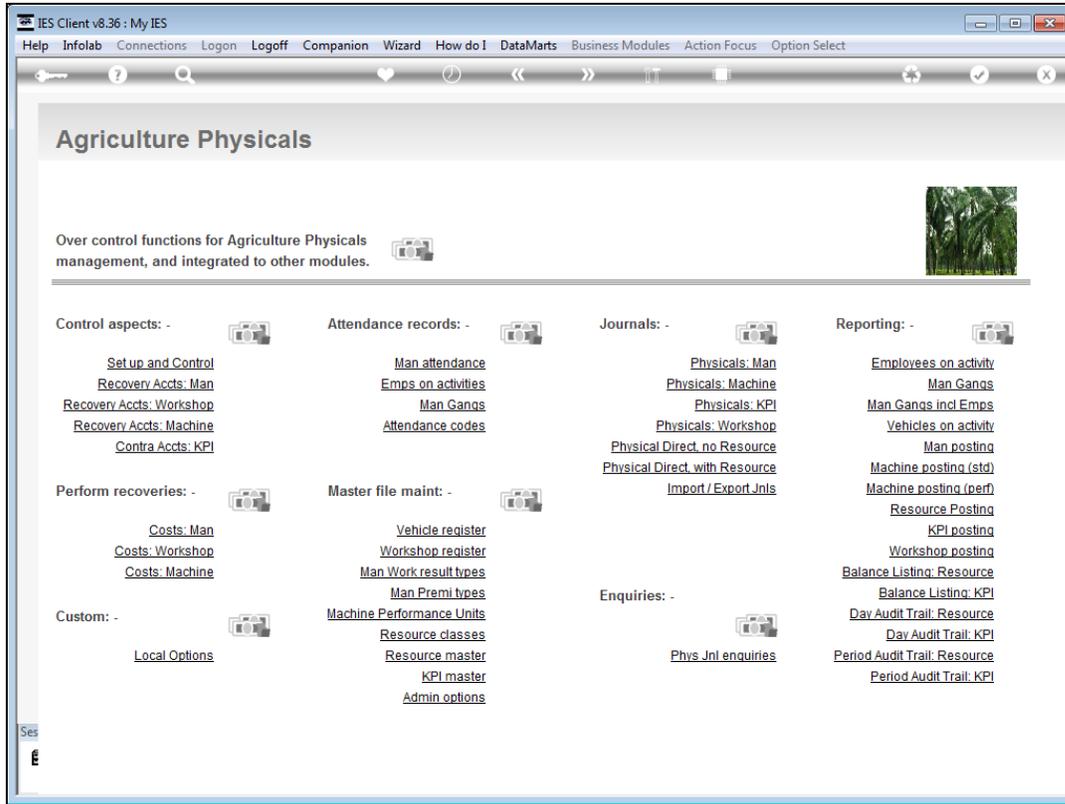
Ses
Doc Key physmjnl-im-exp

Slide 4

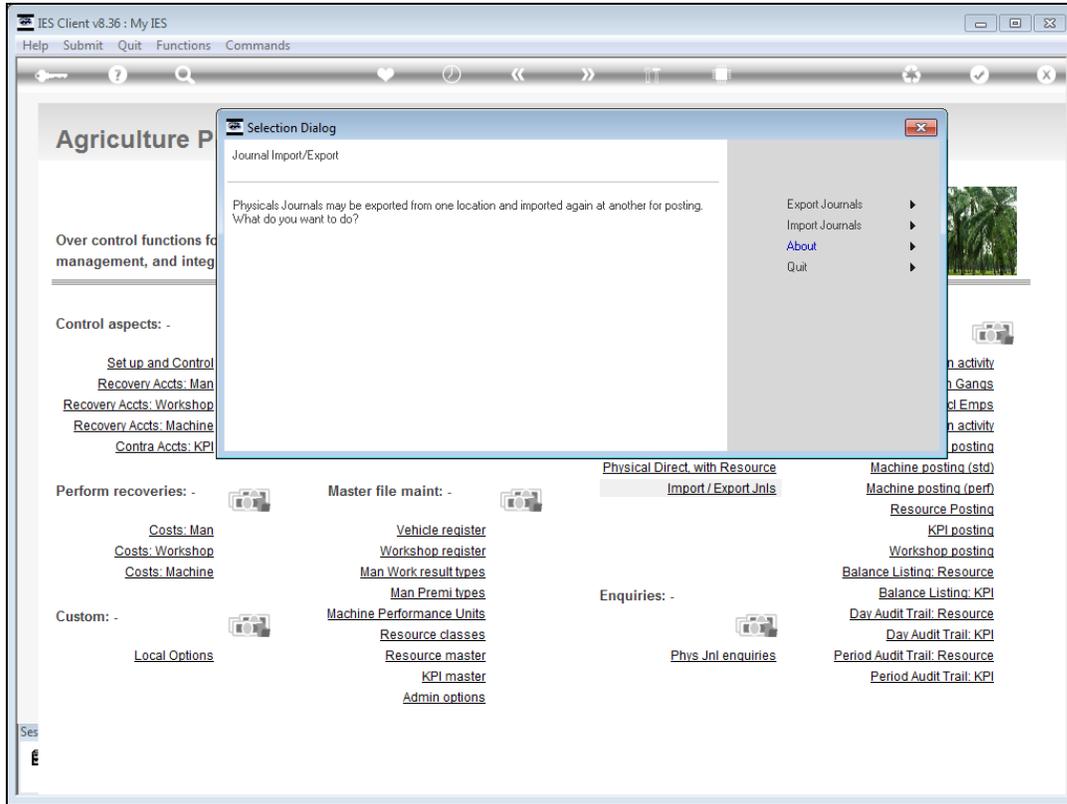
Slide notes:



Slide 5
Slide notes:

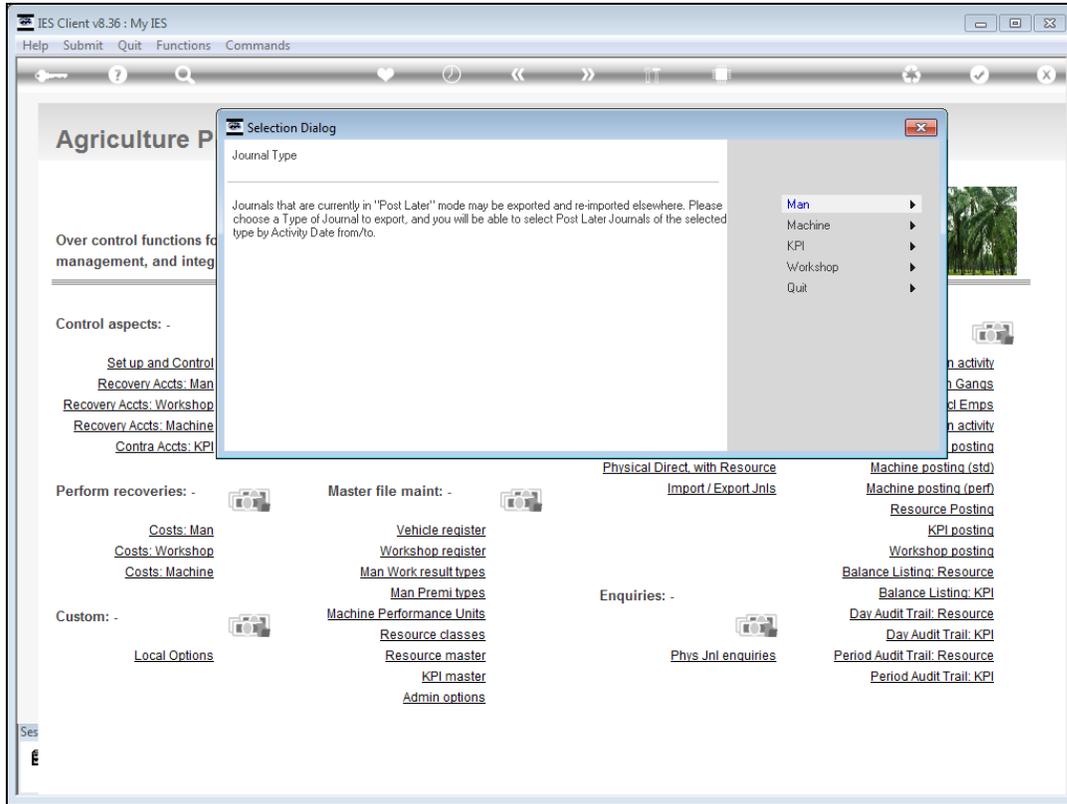


Slide 6
Slide notes:



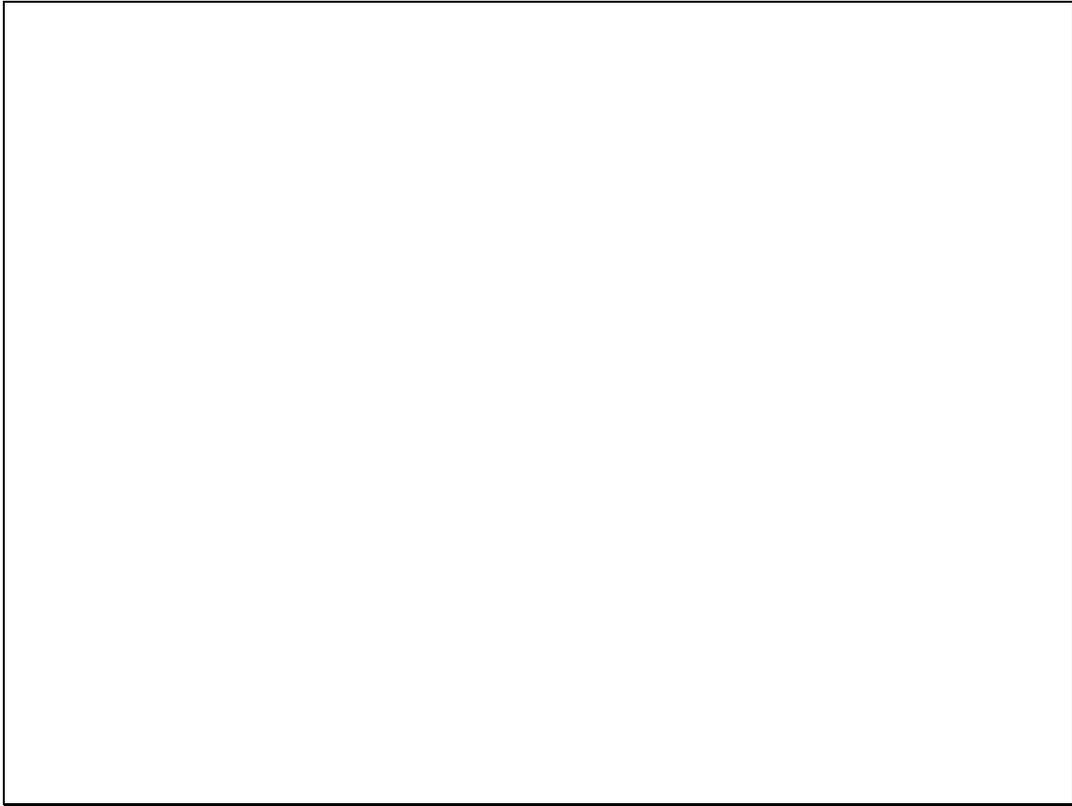
Slide 7

Slide notes: It is a simple matter of following the prompts, and as an example we can show some steps to export Man Journals. First we choose 'Export'.



Slide 8

Slide notes: Then we select the type, in this case 'Man'.



Slide 9

Slide notes: Then we select the Date Range.

The screenshot shows the IES Client v8.36: My IES web application. The main page is titled "Agriculture Physicals" and contains a navigation menu with various options. A "Date Selection" dialog box is open, showing a calendar for June 2014. The calendar has columns for days of the week (Mon to Sun) and rows for dates (1 to 30). The date 24 is highlighted. The main page content includes sections for "Control aspects:", "Perform recoveries:", "Custom:", "Journals:", "Reporting:", and "Enquiries:". Each section contains a list of sub-options, many of which are underlined, indicating they are clickable links.

Control aspects:

- [Set up and Control](#)
- [Recovery Accts: Man](#)
- [Recovery Accts: Workshop](#)
- [Recovery Accts: Machine](#)
- [Contra Accts: KPI](#)

Perform recoveries:

- [Costs: Man](#)
- [Costs: Workshop](#)
- [Costs: Machine](#)

Custom:

- [Local Options](#)

Master file maint:

- [Emps on activities](#)
- [Man Gangs](#)
- [Attendance codes](#)
- [Vehicle register](#)
- [Workshop register](#)
- [Man Work result types](#)
- [Man Premi types](#)
- [Machine Performance Units](#)
- [Resource classes](#)
- [Resource master](#)
- [KPI master](#)
- [Admin options](#)

Journals:

- [Physicals: Man](#)
- [Physicals: Machine](#)
- [Physicals: KPI](#)
- [Physicals: Workshop](#)
- [Physical Direct, no Resource](#)
- [Physical Direct, with Resource](#)
- [Import / Export Jnls](#)

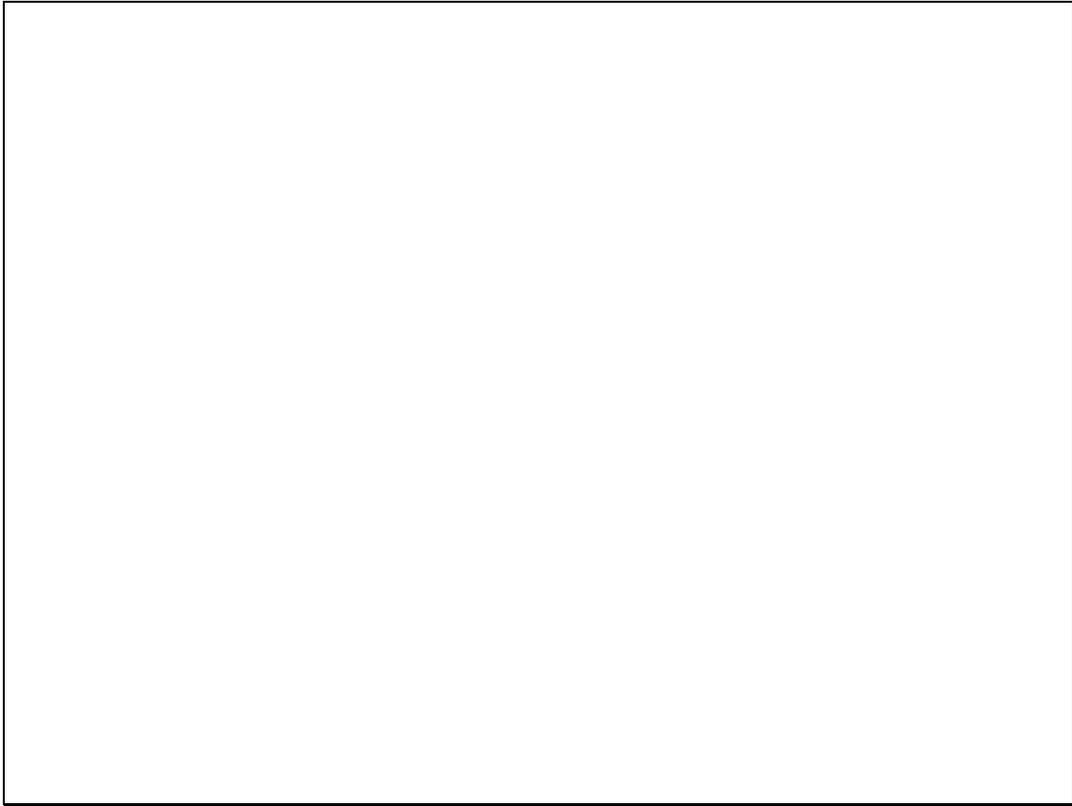
Reporting:

- [Employees on activity](#)
- [Man Gangs](#)
- [Man Gangs incl Emps](#)
- [Vehicles on activity](#)
- [Man posting](#)
- [Machine posting \(std\)](#)
- [Machine posting \(perf\)](#)
- [Resource Posting](#)
- [KPI posting](#)
- [Workshop posting](#)
- [Balance Listing: Resource](#)
- [Balance Listing: KPI](#)
- [Dav Audit Trail: Resource](#)
- [Dav Audit Trail: KPI](#)
- [Period Audit Trail: Resource](#)
- [Period Audit Trail: KPI](#)

Enquiries:

- [Phys Jnl enquiries](#)

Slide 10
Slide notes:

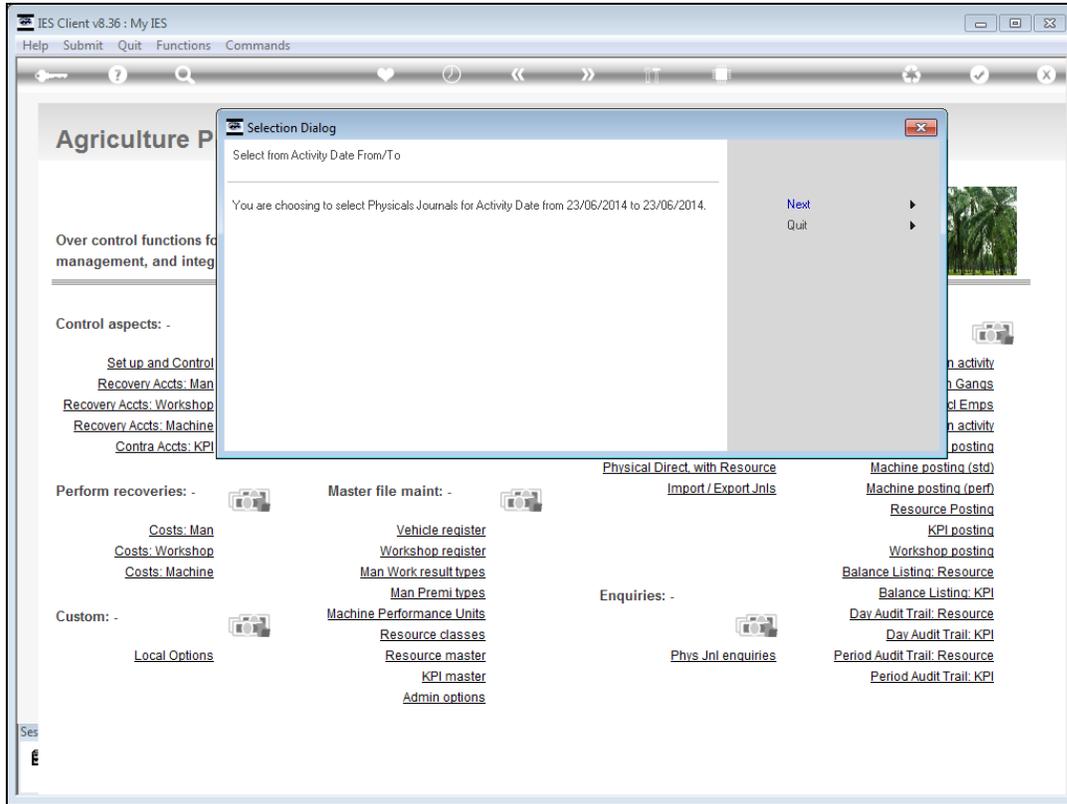


Slide 11
Slide notes:

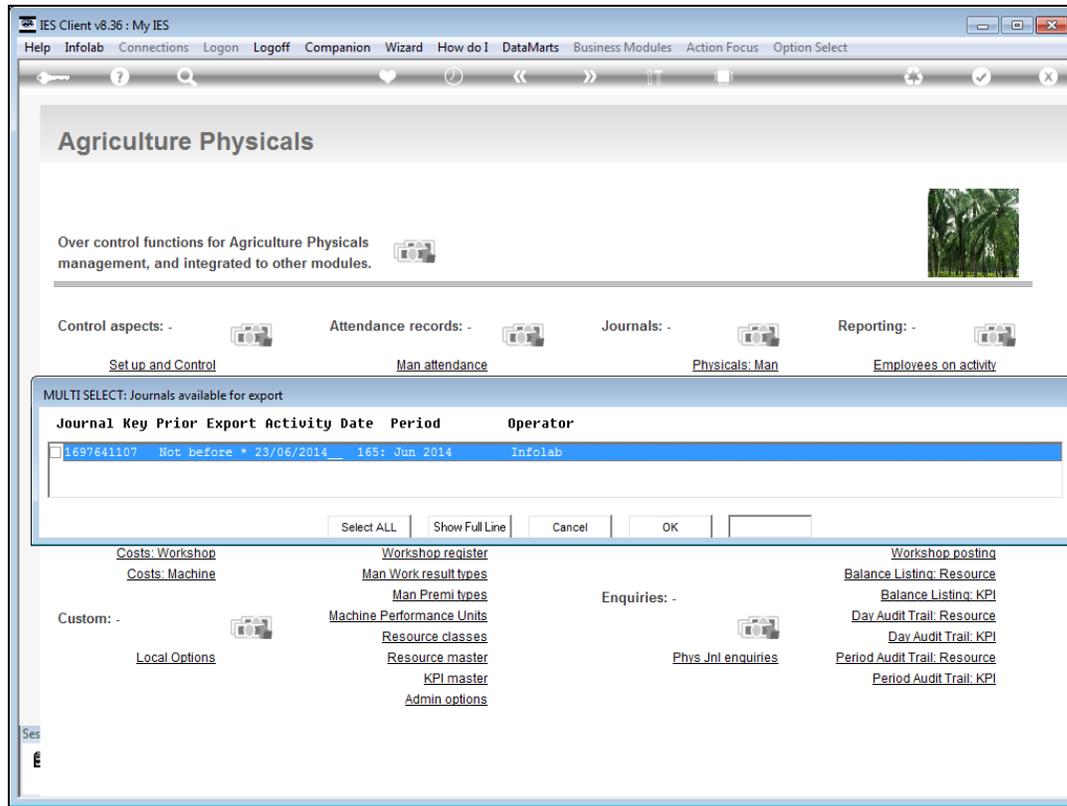
The screenshot shows the IES Client v8.36 interface. The main window title is 'Agriculture Physicals'. A 'Date Selection' dialog box is open, displaying a calendar for June 2014. The calendar grid shows dates from 26 to 30. The 23rd is highlighted. Below the calendar, there are several menu categories with sub-items:

- Control aspects:**
 - [Set up and Control](#)
 - [Recovery Accts: Man](#)
 - [Recovery Accts: Workshop](#)
 - [Recovery Accts: Machine](#)
 - [Contra Accts: KPI](#)
- Perform recoveries:**
 - [Costs: Man](#)
 - [Costs: Workshop](#)
 - [Costs: Machine](#)
- Custom:**
 - [Local Options](#)
- Master file maint:**
 - [Man Gangs](#)
 - [Attendance codes](#)
 - [Vehicle register](#)
 - [Workshop register](#)
 - [Man Work result types](#)
 - [Man Premi types](#)
 - [Machine Performance Units](#)
 - [Resource classes](#)
 - [Resource master](#)
 - [KPI master](#)
 - [Admin options](#)
- Is:**
 - [Physicals: Man](#)
 - [Physicals: Machine](#)
 - [Physicals: KPI](#)
 - [Physicals: Workshop](#)
 - [Physical Direct, no Resource](#)
 - [Physical Direct, with Resource](#)
 - [Import / Export Jnls](#)
- Enquiries:**
 - [Phys Jnl enquiries](#)
- Reporting:**
 - [Employees on activity](#)
 - [Man Gangs](#)
 - [Man Gangs incl Emps](#)
 - [Vehicles on activity](#)
 - [Man posting](#)
 - [Machine posting \(std\)](#)
 - [Machine posting \(perf\)](#)
 - [Resource Posting](#)
 - [KPI posting](#)
 - [Workshop posting](#)
 - [Balance Listing: Resource](#)
 - [Balance Listing: KPI](#)
 - [Dav Audit Trail: Resource](#)
 - [Dav Audit Trail: KPI](#)
 - [Period Audit Trail: Resource](#)
 - [Period Audit Trail: KPI](#)

Slide 12
Slide notes:

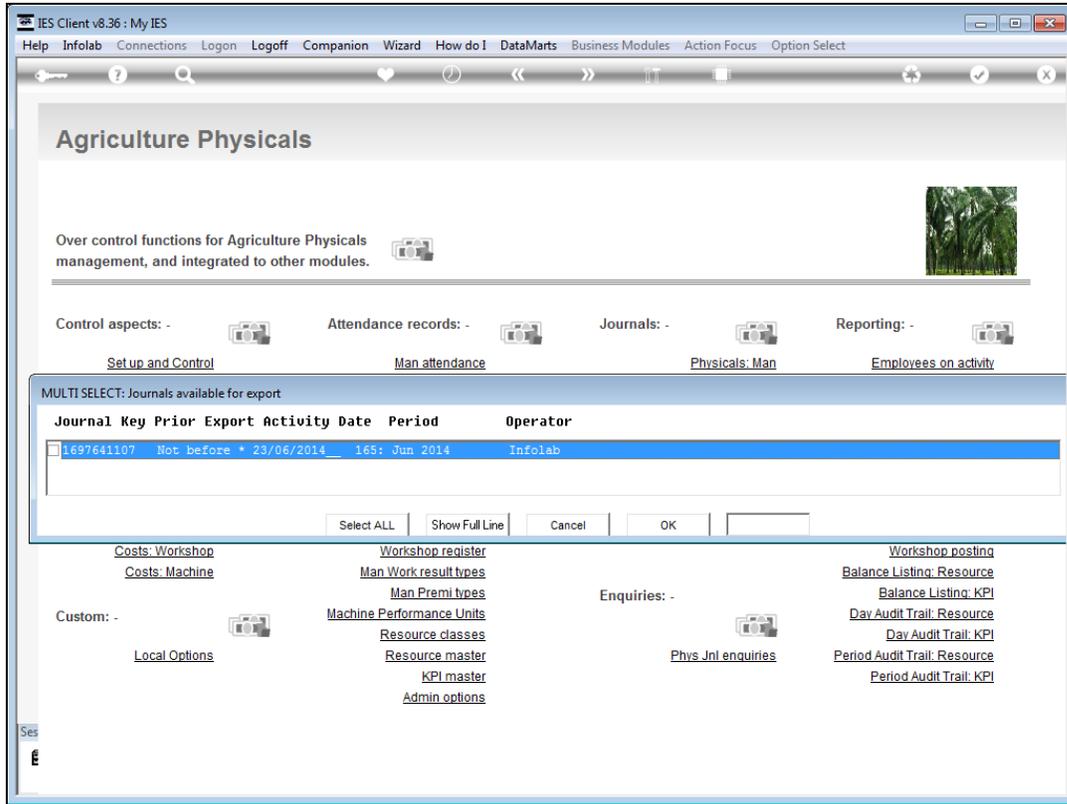


Slide 13
Slide notes:

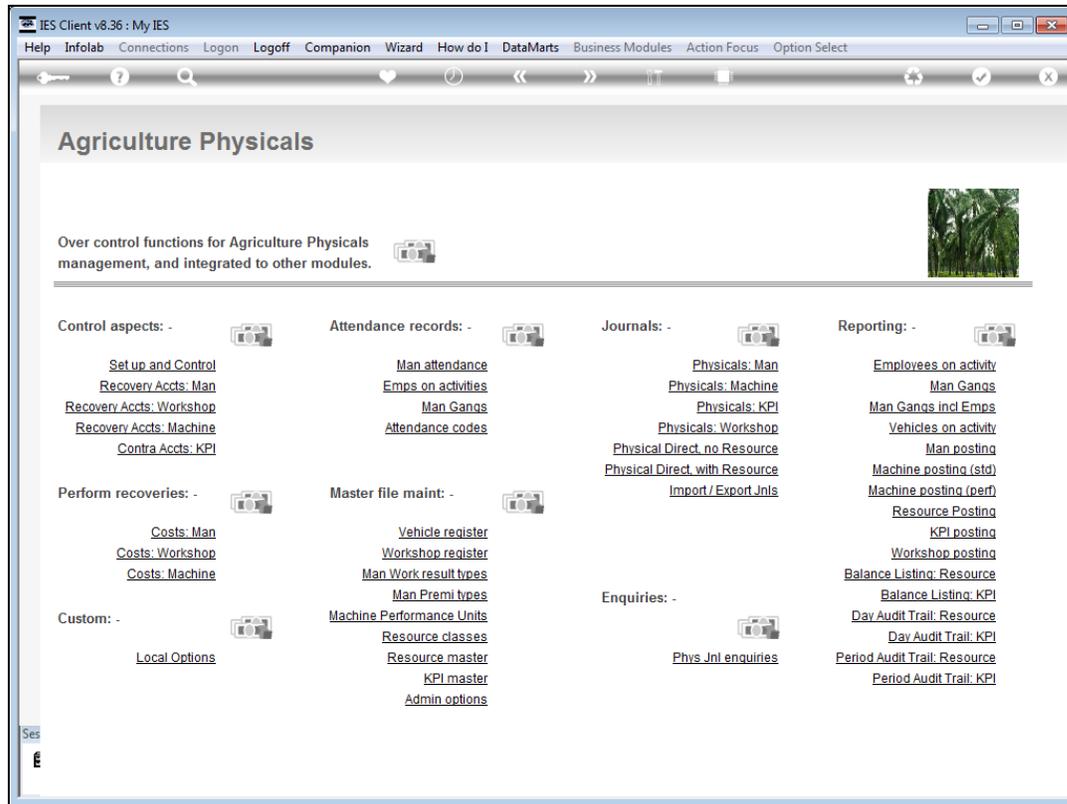


Slide 14

Slide notes: And the system will provide a list of Journals that fit the criteria, from which we can select which ones to include in the Export.

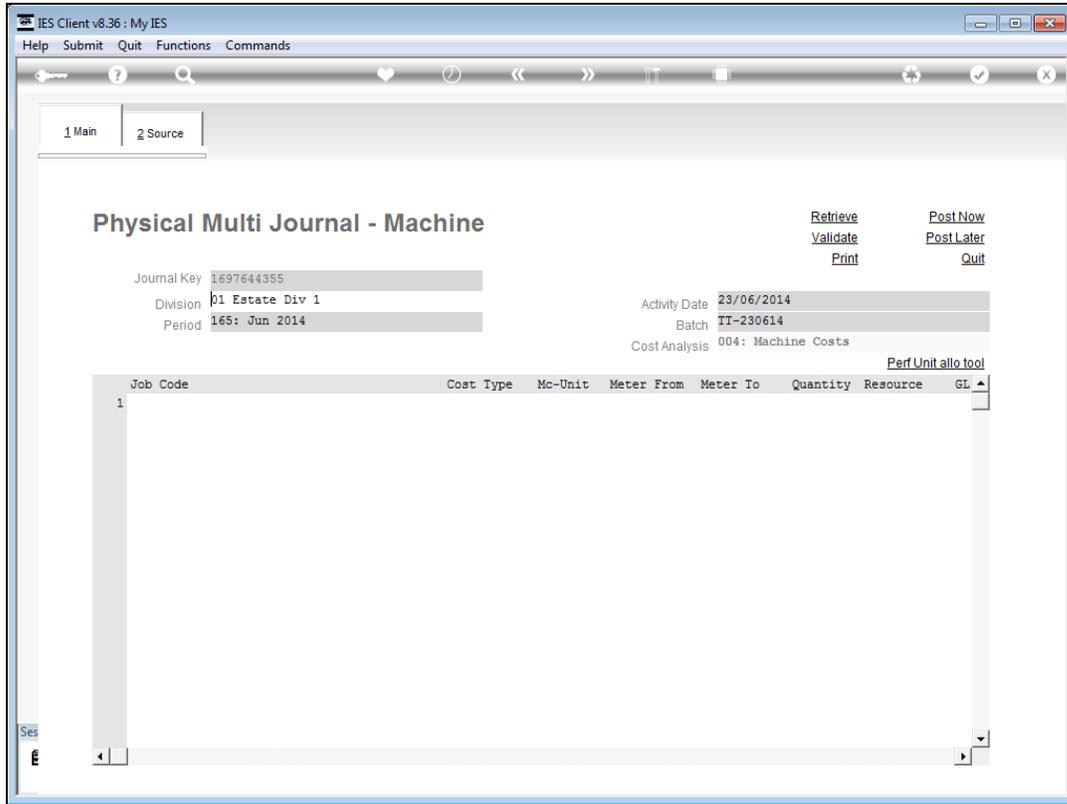


Slide 15
Slide notes:

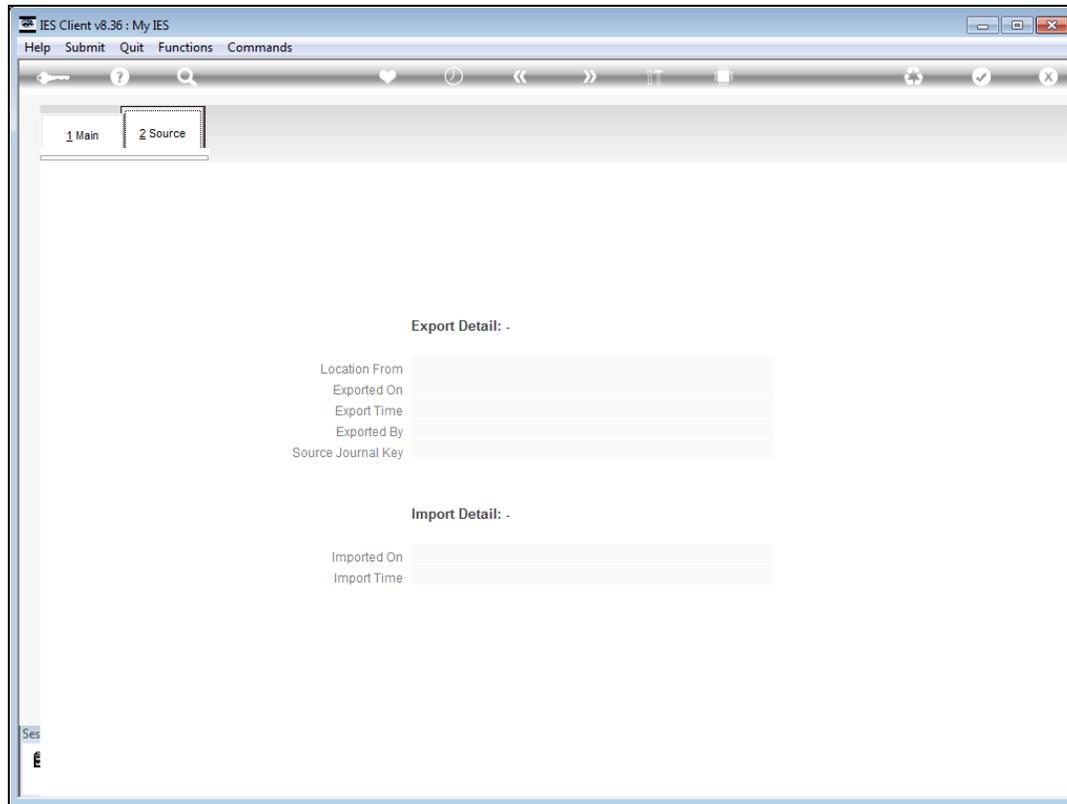


Slide 16

Slide notes: The Export file is lifted from the BRIDGE folder, transferred to the main Server, and imported again from the BRIDGE folder from where they will go into the 'Post Later' queue, the same as if captured on the main Server in the first place.

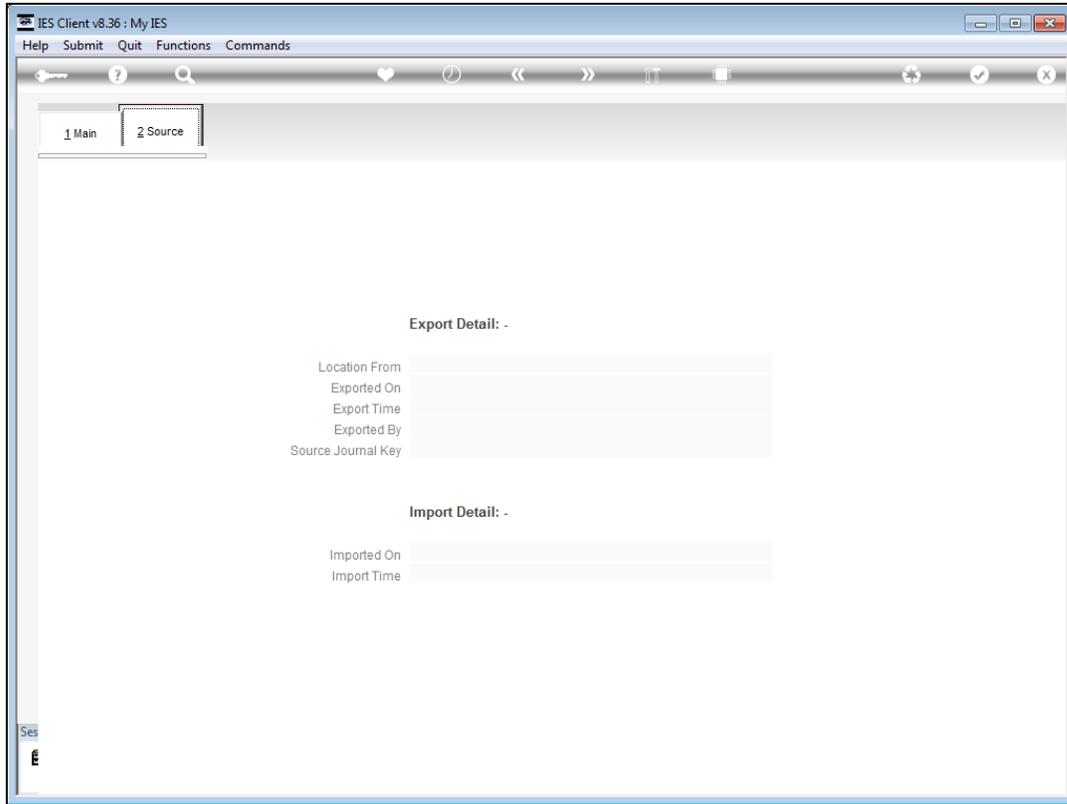


Slide 17
Slide notes:



Slide 18

Slide notes: The Physicals Multi Journal options have a tab called 'Source' where we can see if the Journal was Exported or Imported, and the details to that effect.



Slide 19
Slide notes: