



## Slide 1

Slide notes: The Buyer needs to access Purchase Requests to confirm prices, and there are 2 primary options for doing this. The option 'By Request Number' can be used if the Buyer knows the Purchase Request Numbers, for example from the Buyer Queue Report.



Slide 2  
Slide notes:



Slide 3  
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

---

**Purchase Request: Buyer Actions**

Purchase Request #	140
Main Ref #	
User Ref #	139
Request Status	Q/P: Best Cost Price
Buyer	Tim
Requested By	Tim
Date On	27/12/2010
Stock Code	3000412 OLYMPUS CAMERA MASTER PRO 4.2
Store	Main Store
PO Direct Code	
Motivation	Stock

Quantity Requested	3.00
Unit	EACH
Expected Price Per Unit	932.66
Final Auth Price	932.66
Confirmed Price	0.00
User Allocation	Stock
PO Allocation	
Purchase Order #	
<input checked="" type="checkbox"/> Own Input Tax?	
1st Auth By	Gordon Blomieu
Final Auth By	Gordon Blomieu
Nonintd Auth	Gordon Blomieu

**Status History:**

Date	By Whom	Status
1 27/12/2010	Tim	On Request
2 28/12/2010	Gordon Blomieu	Final Authorization
3 01/01/2011	Tim	Quotes / Pricing

[Confirm Price](#)    [Perform Allocation](#)    [Not Available](#)    [Not Item](#)  
[Confirm Order #](#)    [Update Notes](#)    [Cancel Request](#)    [Query Direct Code](#)

Nonintd Notes:

Buyer's Notes:

Order Description: OLYMPUS CAMERA MASTER PRO 4.2

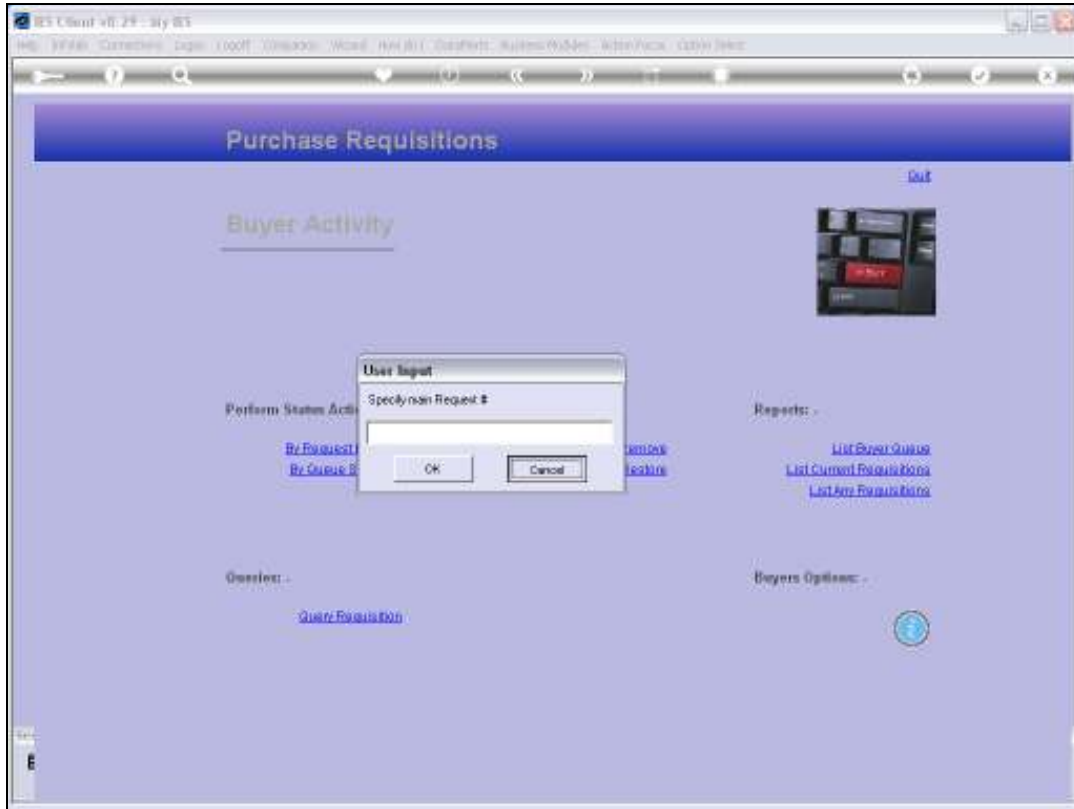
Slide 4  
Slide notes:



Slide 5  
Slide notes:



Slide 6  
Slide notes:



Slide 7  
Slide notes:



Slide 8  
Slide notes: