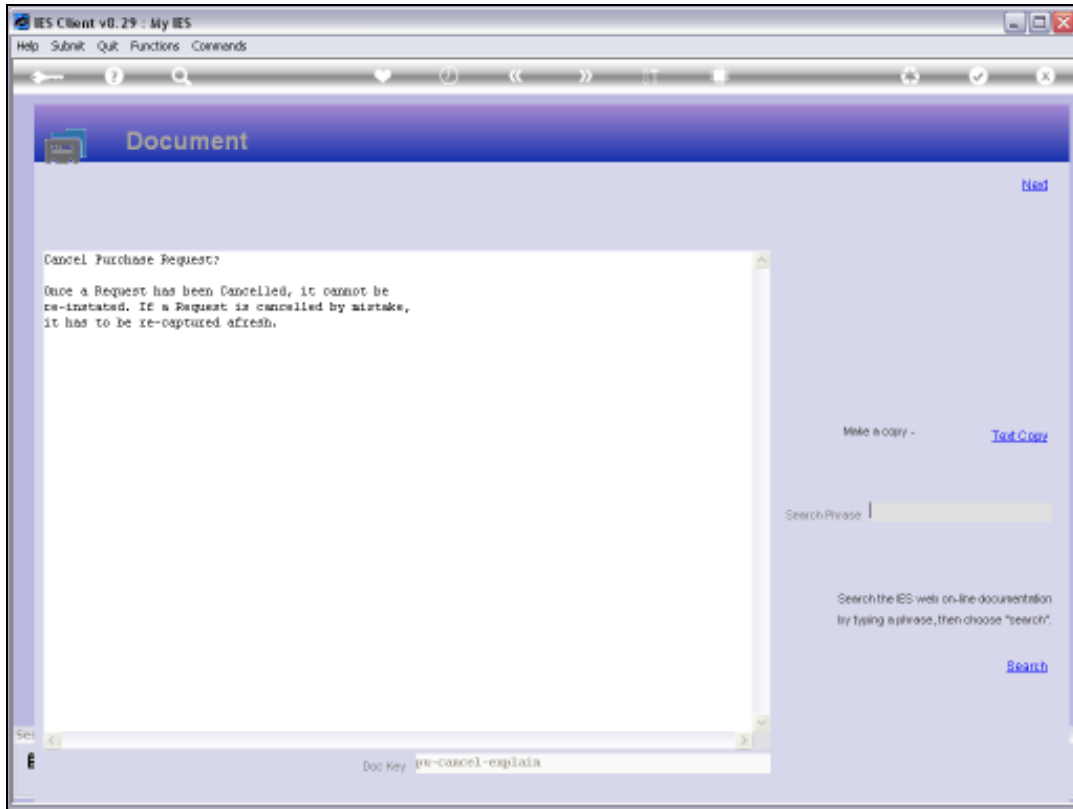


Slide 1

Slide notes: On the "Buyer Actions" screen of a Purchase Request, the Buyer has an option to Cancel the Request.

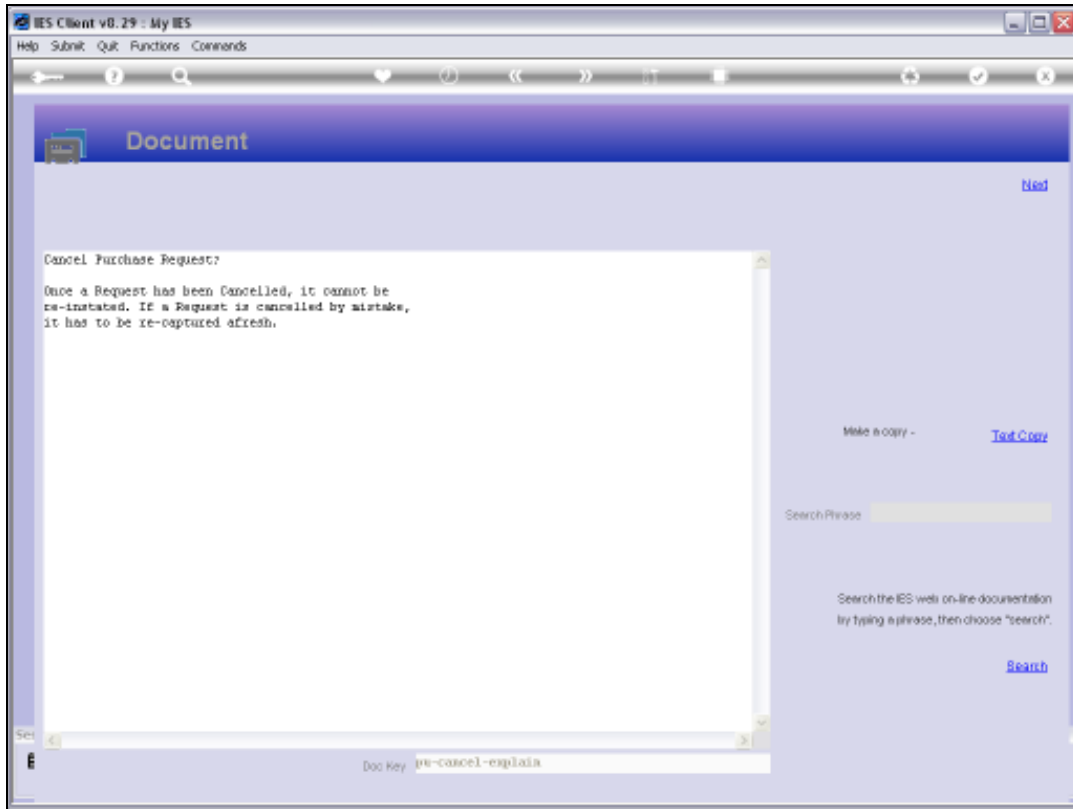


Slide 2
Slide notes:

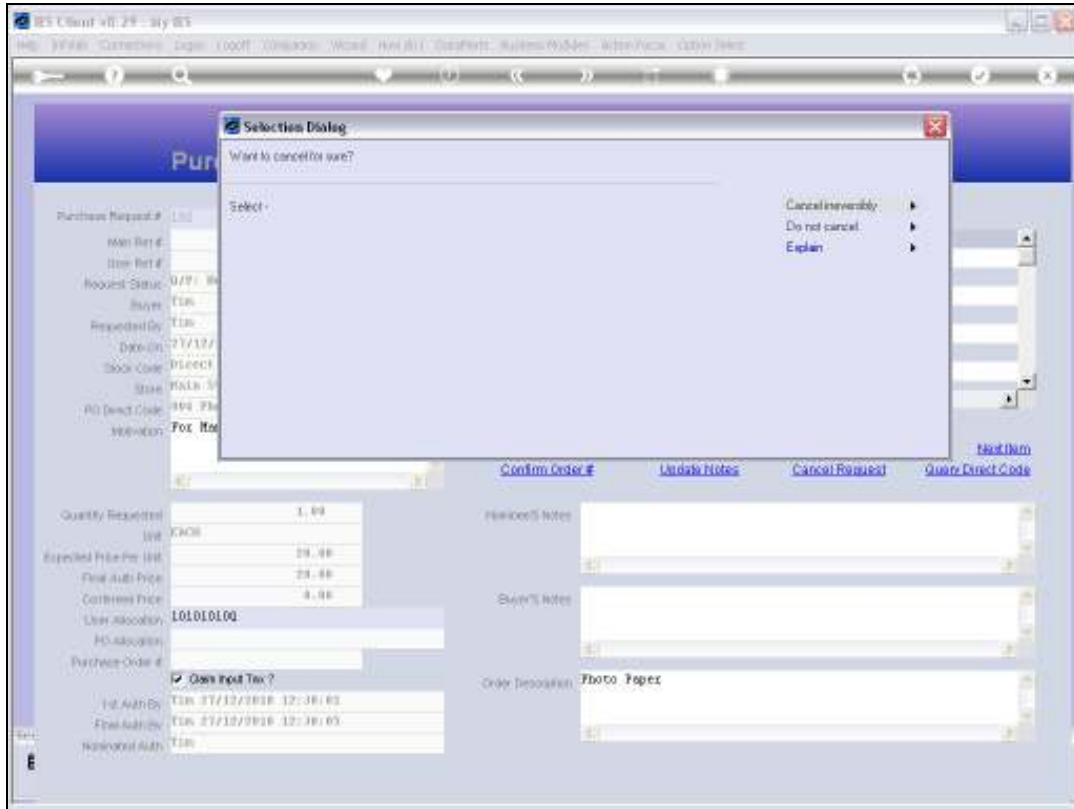


Slide 3

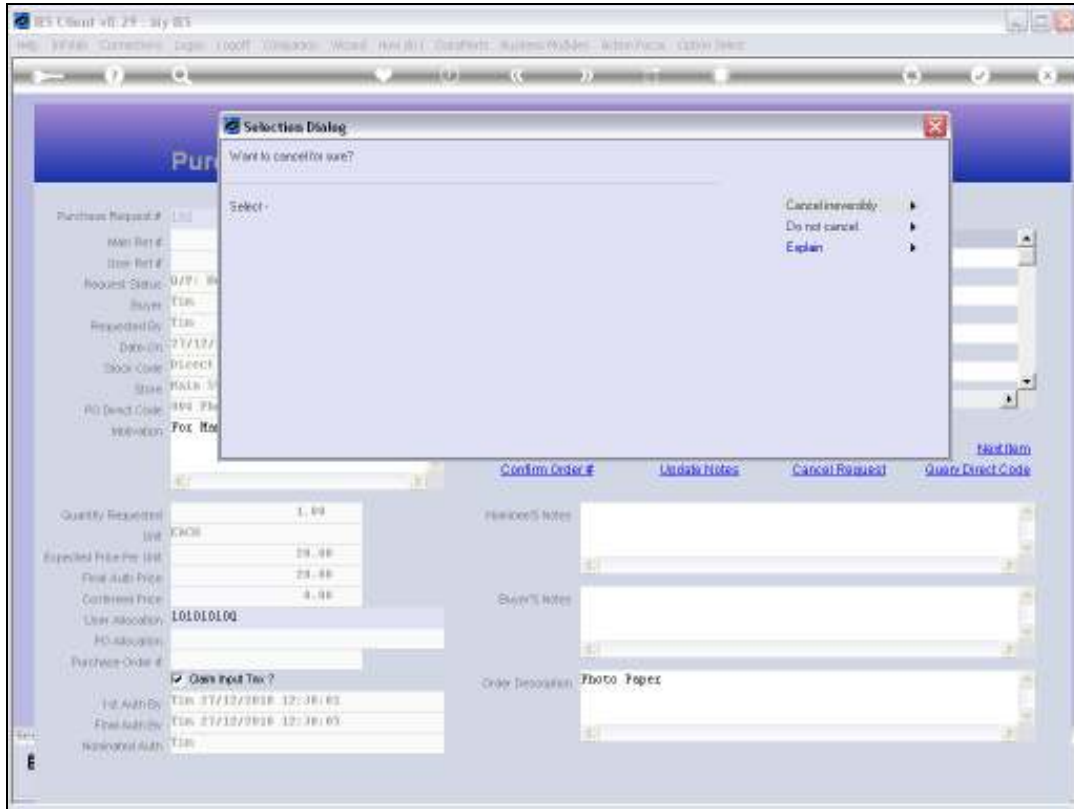
Slide notes: A Request that is cancelled cannot be re-instated.



Slide 4
Slide notes:



Slide 5
Slide notes:



Slide 6
Slide notes:

Purchase Request: Buyer Actions

Purchase Request # 152
 Main Ref #
 User Ref # 151
 Request Status O/P: Best Cost Price
 Buyer Tim
 Requested By Tim
 Date On 27/12/2010
 Stock Code Direct
 Store Main Store
 PO Direct Code 404 Photo Paper
 Motivation Fox Managers Office.

Quantity Requested 1.00
 Unit EACH
 Expected Price Per Unit 20.00
 Final Auth Price 20.00
 Confirmed Price 0.00
 User Allocation 101010100
 PO Allocation
 Purchase Order #
 Claim Input Tax?
 1st Auth By Tim 27/12/2010 12:38:03
 Final Auth By Tim 27/12/2010 12:38:05
 Nonnoted Auth Tim

Status History:

Date	By Whom	Status
1 27/12/2010	Tim	Final Authorization
2 05/01/2011	Tim	Quotes / Pricing

[Confirm Price](#) [Perform Allocation](#) [Not Available](#) [Not Dam](#)
[Confirm Order #](#) [Update Notes](#) [Cancel Request](#) [Query Direct Code](#)

Nonnee's Notes
 Buyer's Notes
 Order Description Photo Paper

Slide 7

Slide notes: The probable reason for cancelling a Request is when the Originator asks the Buyer to cancel the Request, i.e. that it should not be ordered any longer, for some reason or other.