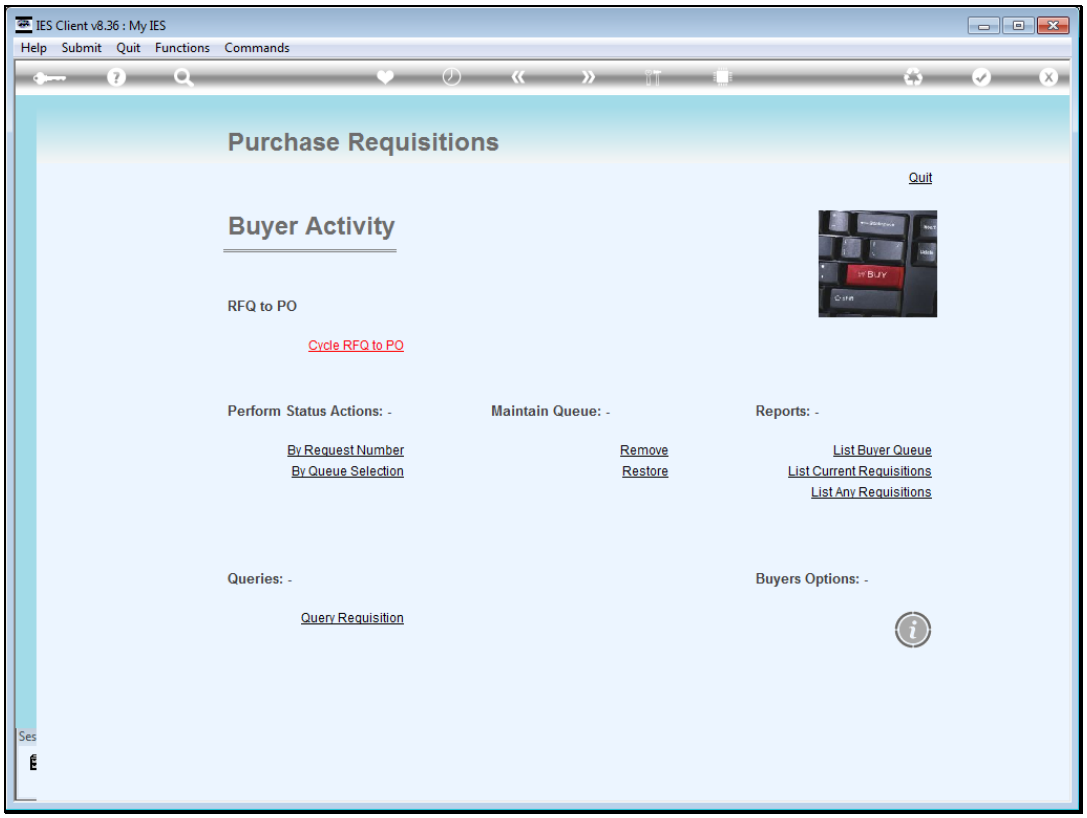
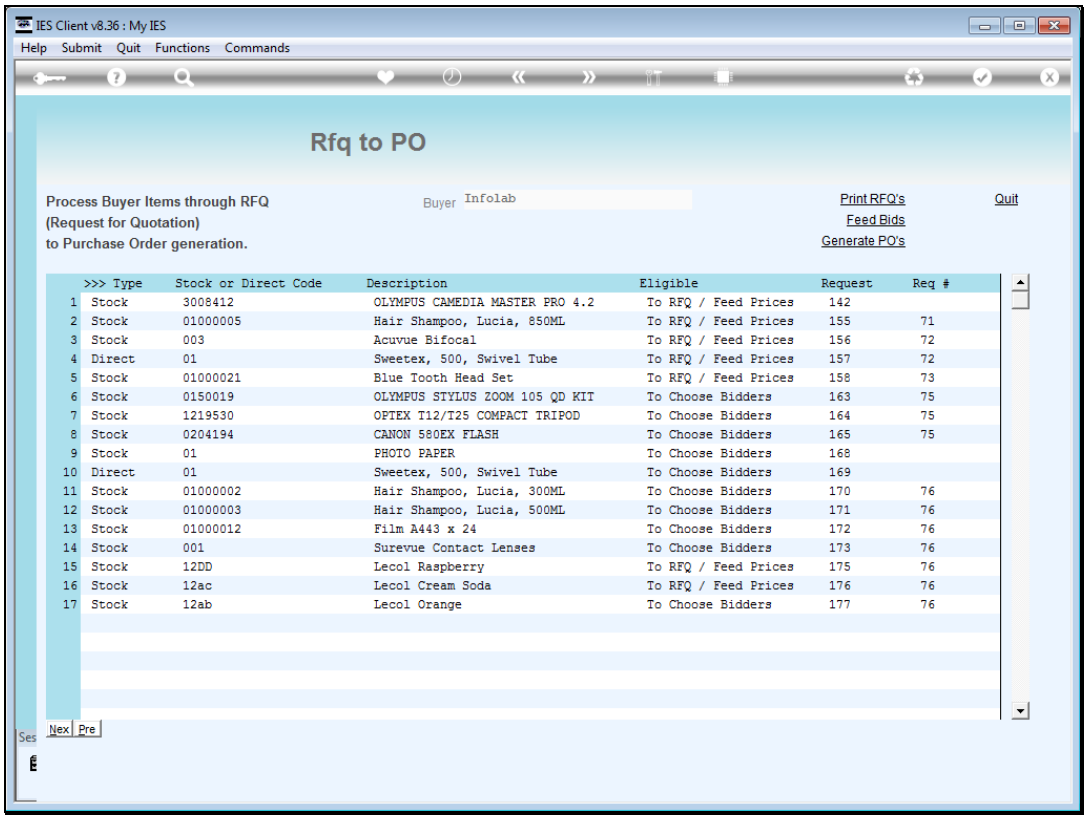


Slide 1

Slide notes: RFQ is short for "Request for Quotation", and we access the RFQ system at the Buyer Activity screen, which is part of the Purchasing application.



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5	Stock	01000021	Blue Tooth Head Set	To RFQ / Feed Prices	158	73
6	Stock	0150019	OLYMPUS STYLUS ZOOM 105 QD KIT	To Choose Bidders	163	75
7	Stock	1219530	OPTEX T12/T25 COMPACT TRIPOD	To Choose Bidders	164	75
8	Stock	0204194	CANON 580EX FLASH	To Choose Bidders	165	75
9	Stock	01	PHOTO PAPER	To Choose Bidders	168	
10	Direct	01	Sweetex, 500, Swivel Tube	To Choose Bidders	169	
11	Stock	01000002	Hair Shampoo, Lucia, 300ML	To Choose Bidders	170	76
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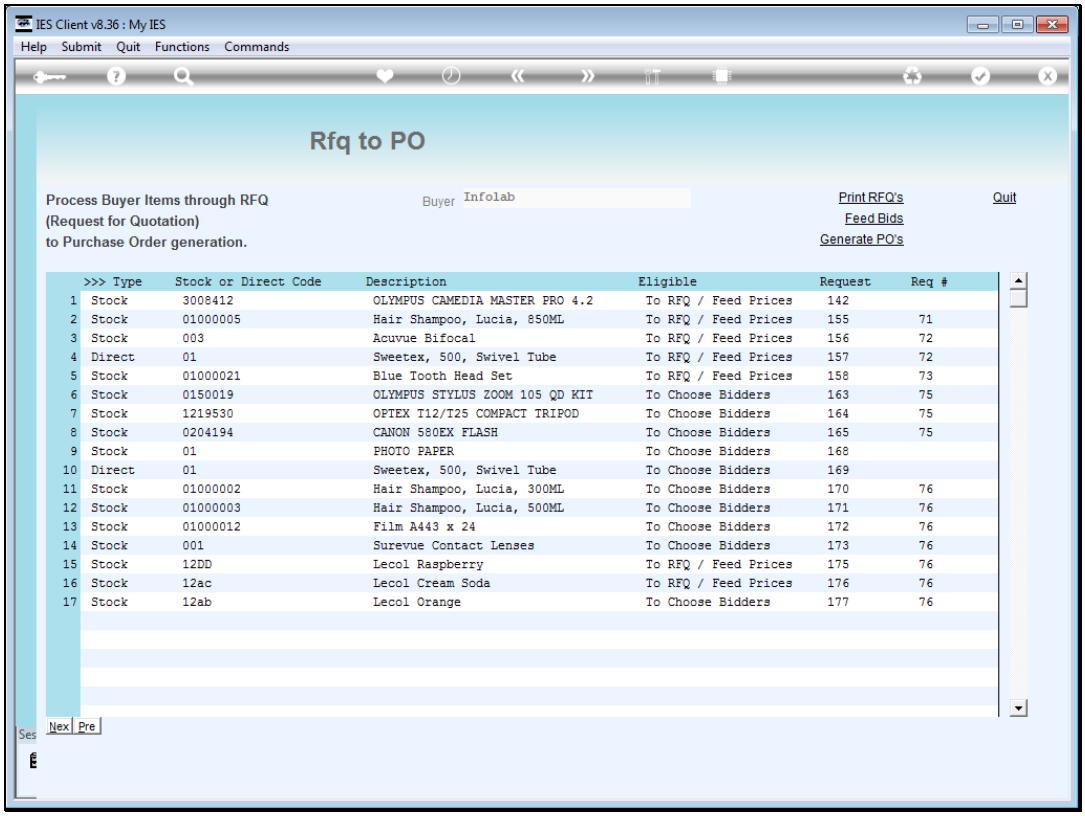
13	Stock	01000012	Film A443 x 24	To Choose Bidders	172	76
14	Stock	001	Surevue Contact Lenses	To Choose Bidders	173	76
15	Stock	12DD	Lecol Raspberry	To RFQ / Feed Prices	175	76
16	Stock	12ac	Lecol Cream Soda	To RFQ / Feed Prices	176	76
17	Stock	12ab	Lecol Orange	To Choose Bidders	177	76

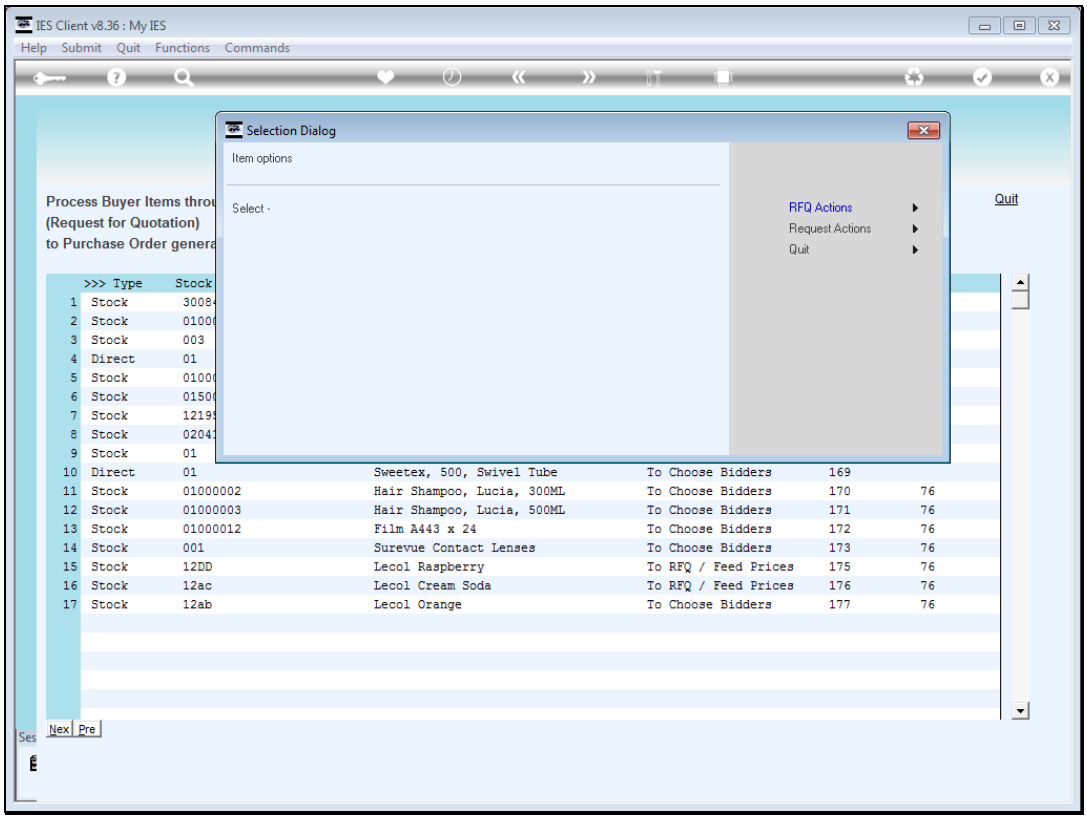
Slide 2

Slide notes: The RFQ option will automatically sense Purchase Items that are in the Buyer queue, including Stock and Direct Item purchase requests. Each Item is shown with a status that it is eligible for, i.e. ready to Select Bidders, Request a Quotation, etc.



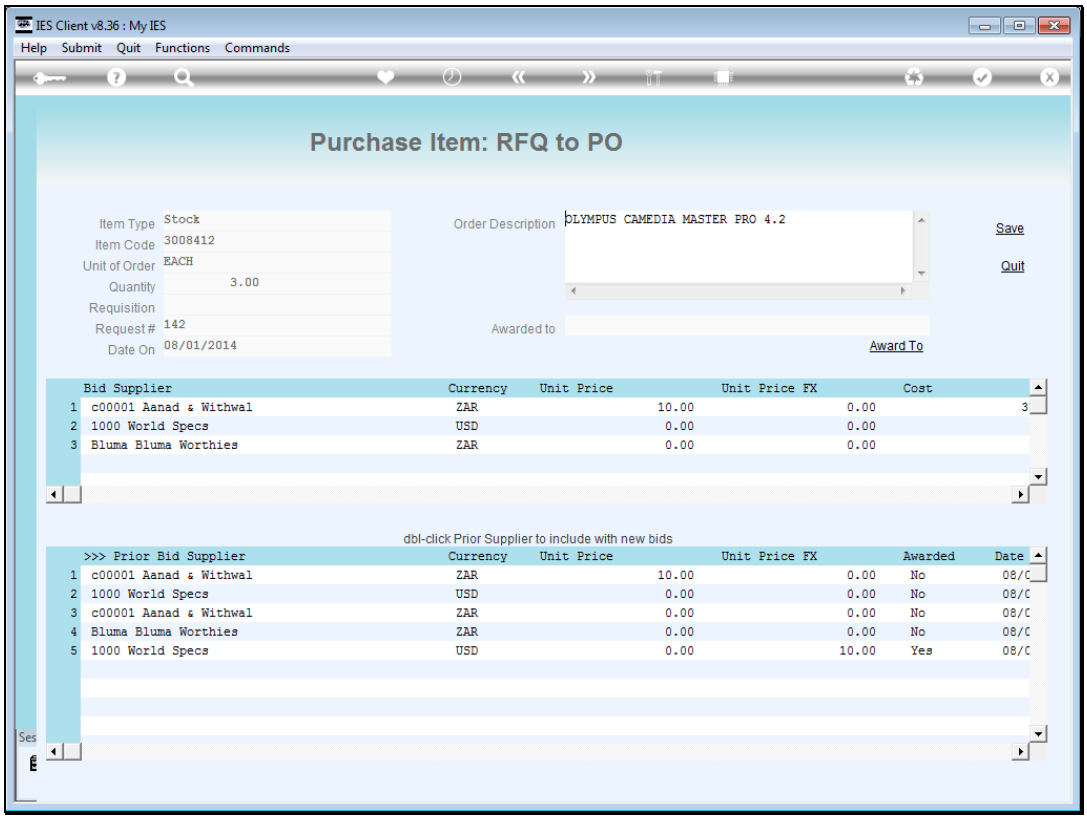
Slide 3

Slide notes: We perform progressive steps on any item by dbl-clicking on it.



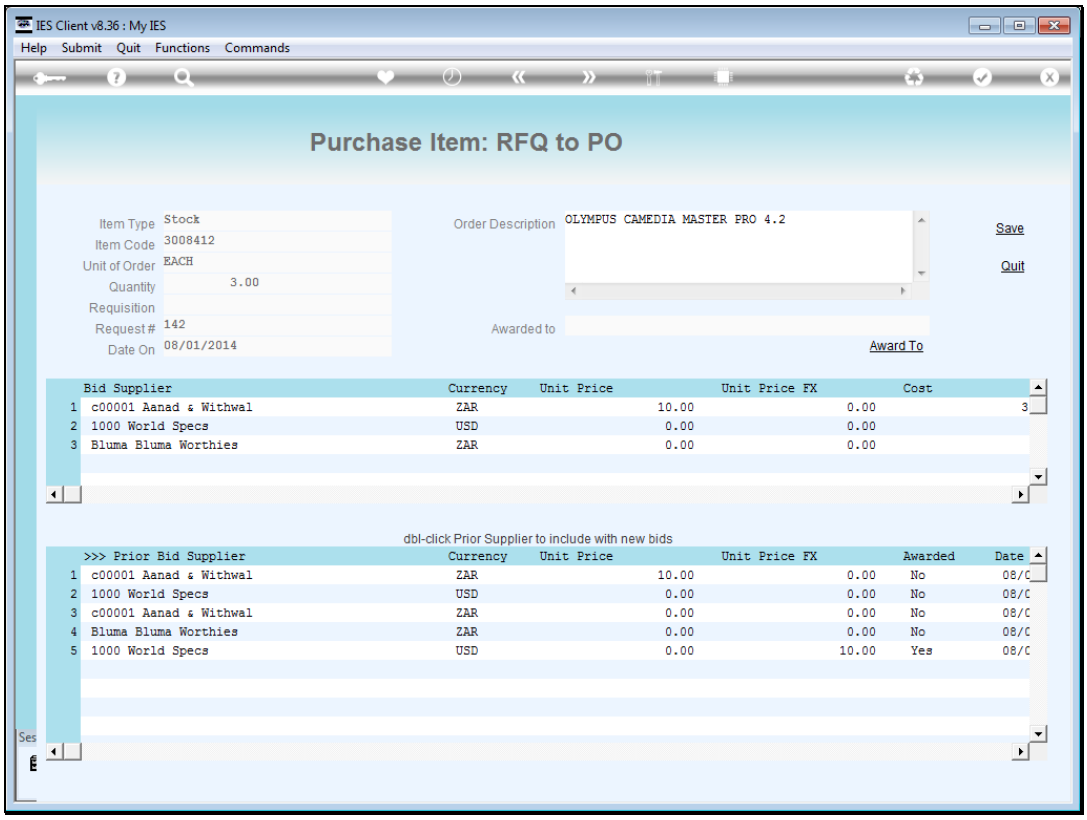
Slide 4

Slide notes: There is always a choice of RFQ status steps, or the usual Request Actions that are also available at the direct Buyer queue.

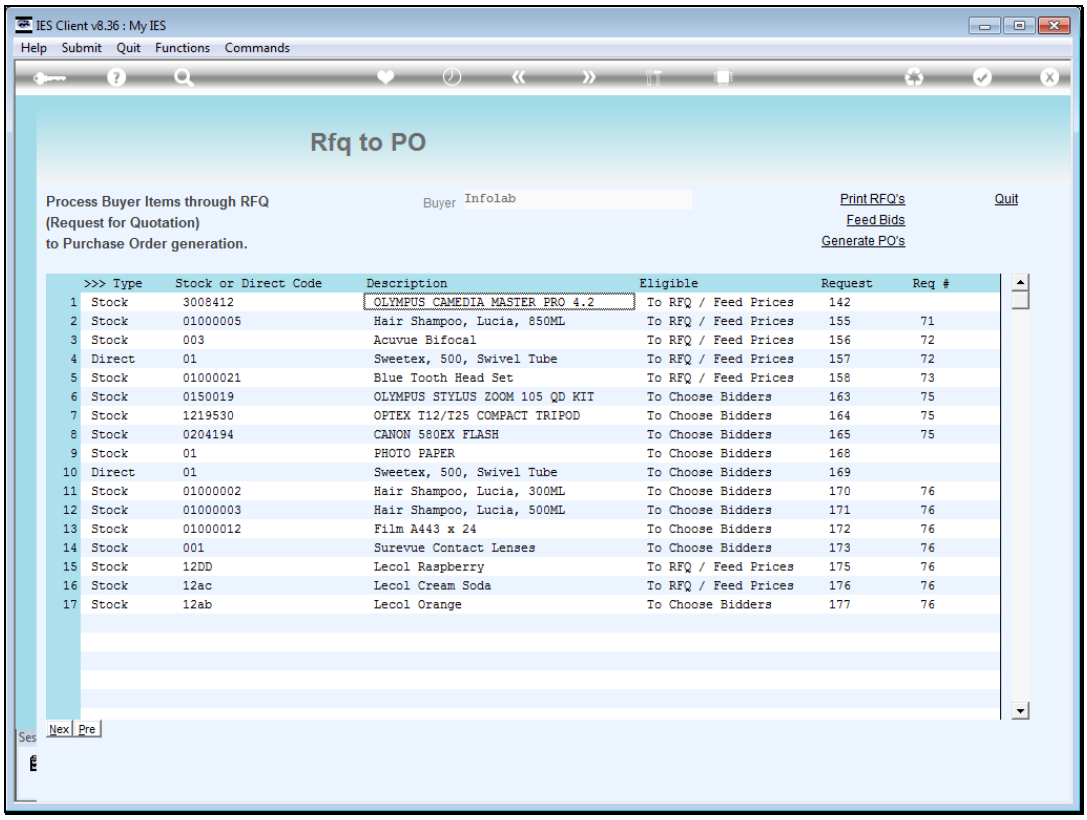


Slide 5

Slide notes: The RFQ status actions include selection of bidders, in other words Suppliers that we want to get quotations from, and when all the prices are in, we can also perform the awards here, i.e. select the Supplier for an Item.



Slide 6
Slide notes:



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6	Stock	0150019	OLYMPUS STYLUS ZOOM 105 QD KIT	To Choose Bidders	163	75
7	Stock	1219530	OPTEX T12/T25 COMPACT TRIPOD	To Choose Bidders	164	75
8	Stock	0204194	CANON 580EX FLASH	To Choose Bidders	165	75
9	Stock	01	PHOTO PAPER	To Choose Bidders	168	
10	Direct	01	Sweetex, 500, Swivel Tube	To Choose Bidders	169	
11	Stock	01000002	Hair Shampoo, Lucia, 300ML	To Choose Bidders	170	76
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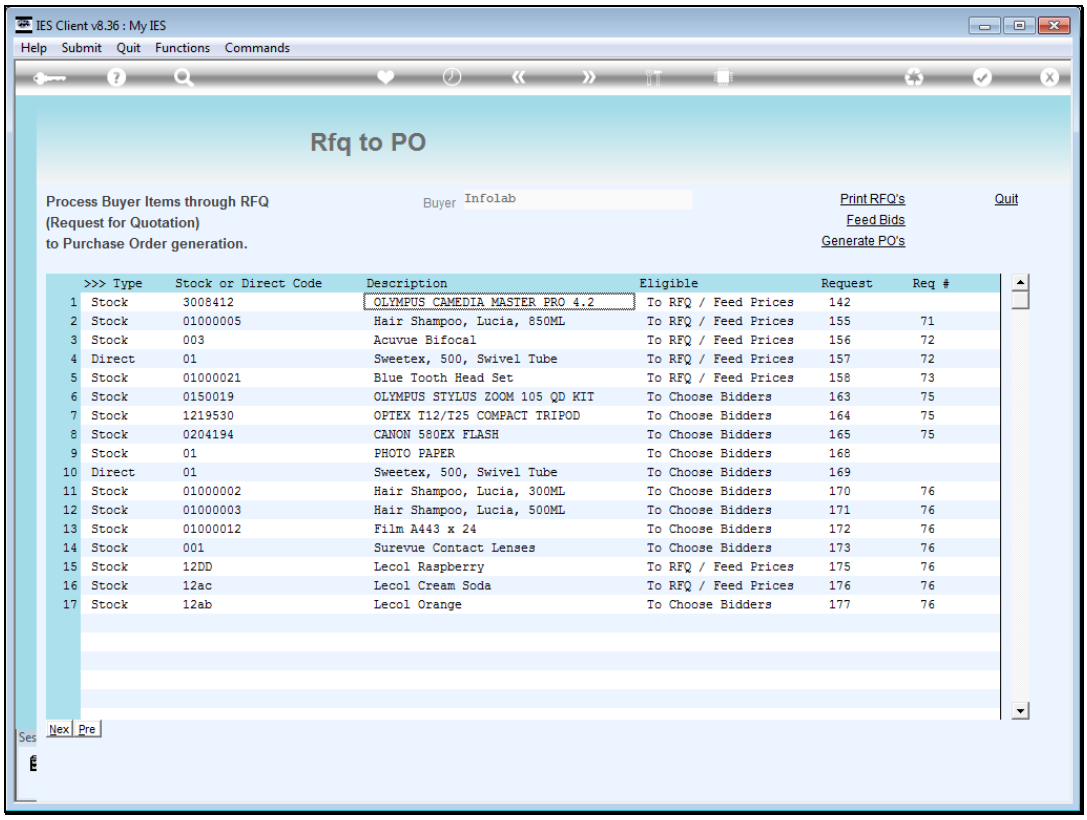
14	Stock	001	Surevue Contact Lenses	To Choose Bidders	173	76
15	Stock	12DD	Lecol Raspberry	To RFQ / Feed Prices	175	76
16	Stock	12ac	Lecol Cream Soda	To RFQ / Feed Prices	176	76
17	Stock	12ab	Lecol Orange	To Choose Bidders	177	76

Slide 7
Slide notes:



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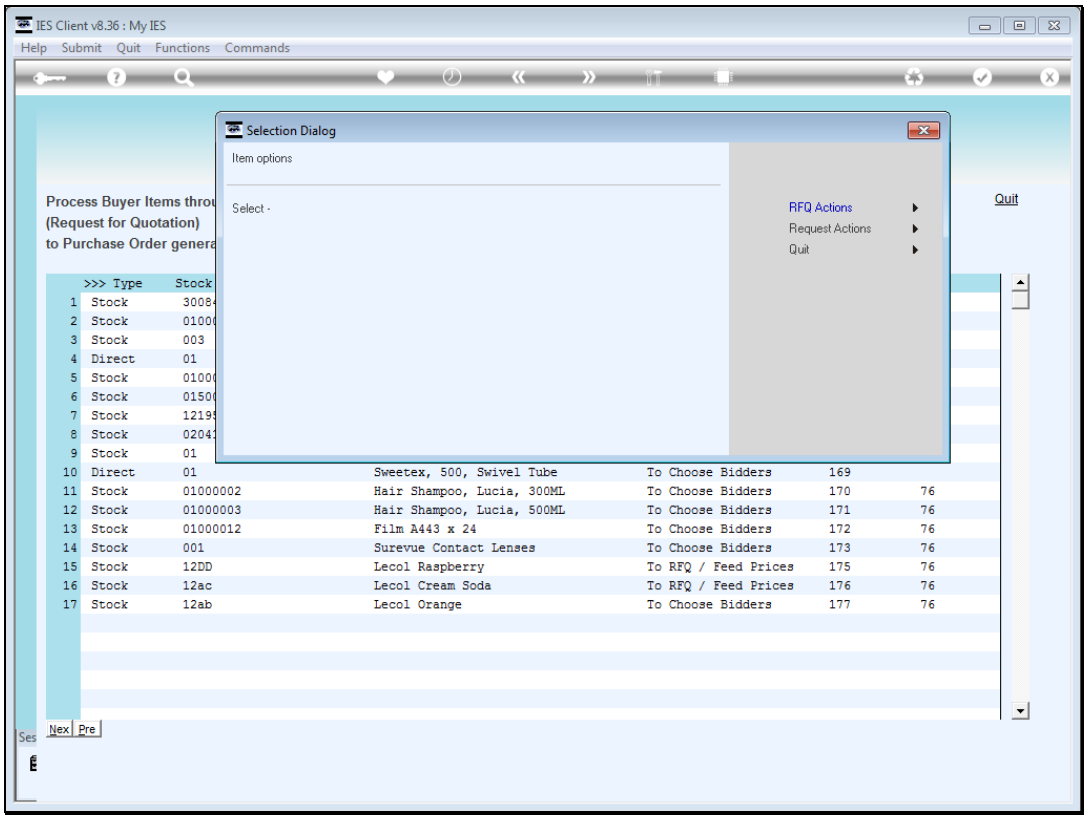
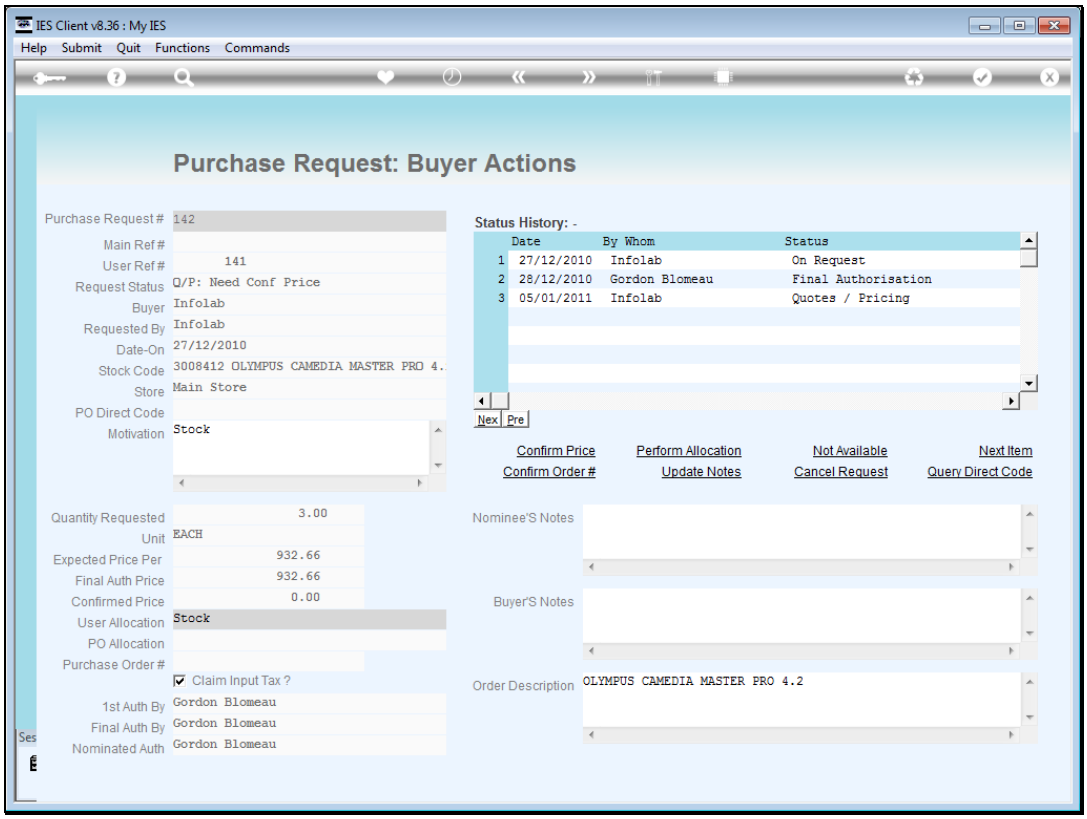
Slide 8
Slide notes:

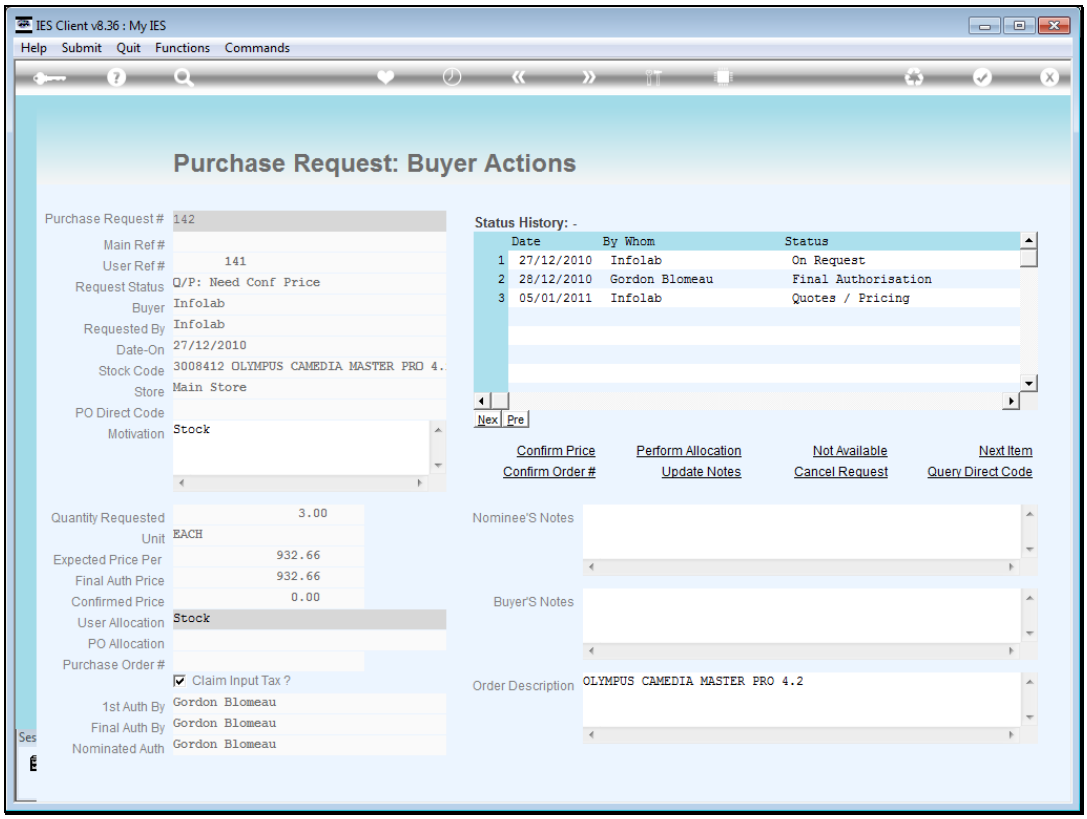


Slide 9
Slide notes:

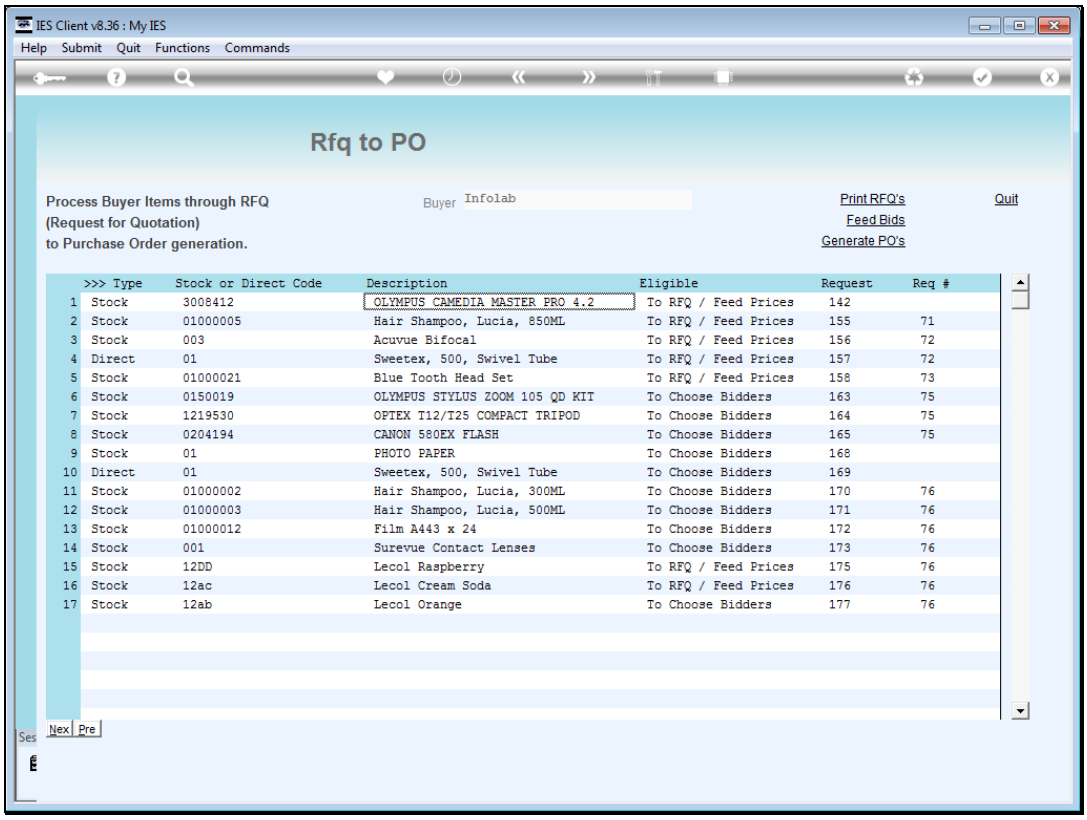


Slide 10

Slide notes: When we choose the Request Actions, then we may perform any of the Purchase Request actions, like confirming the price, choosing the allocation for costs for Direct Items, etc.



Slide 11
Slide notes:



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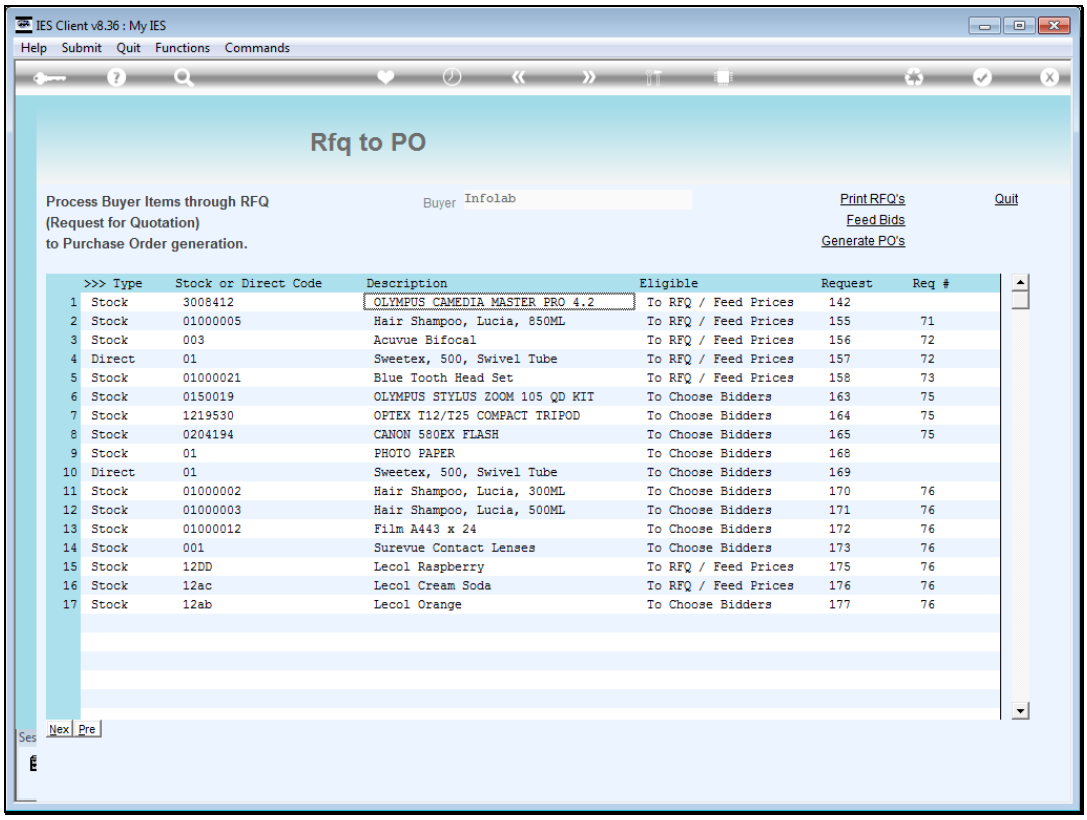
Slide 12
Slide notes:



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Slide 13
Slide notes: