

Slide 1

Slide notes: RFQ is short for "Request for Quotation", and we access the RFQ system at the Buyer Activity screen, which is part of the Purchasing application.

IES Client v8.36 - My IES

Help Submit Quit Functions Commands

Rfq to PO

Process Buyer Items through RFQ (Request for Quotation) to Purchase Order generation.

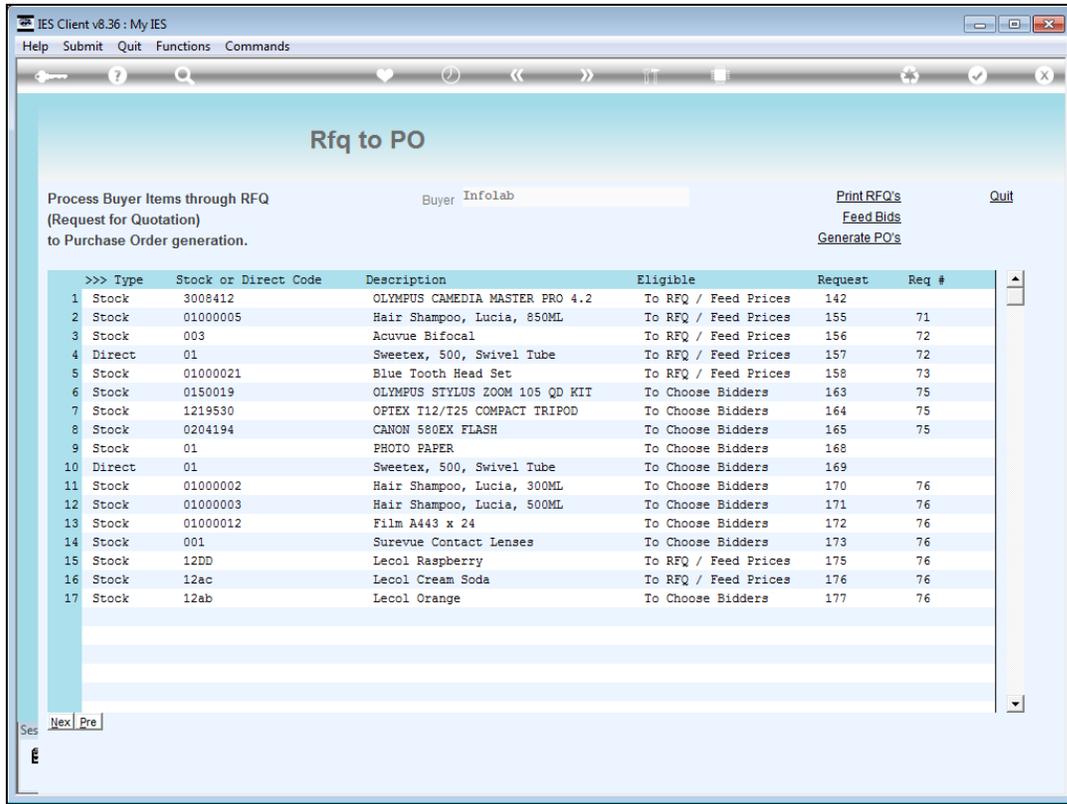
Buyer Infolab Print RFQ's Quit
Feed Bids
Generate PO's

>>> Type	Stock or Direct Code	Description	Eligible	Request	Req #
1	Stock	3008412	OLYMPUS CAMEDIA MASTER PRO 4.2	To RFQ / Feed Prices	142
2	Stock	01000005	Hair Shampoo, Lucia, 850ML	To RFQ / Feed Prices	155 71
3	Stock	003	Acuvue Bifocal	To RFQ / Feed Prices	156 72
4	Direct	01	Sweetex, 500, Swivel Tube	To RFQ / Feed Prices	157 72
5	Stock	01000021	Blue Tooth Head Set	To RFQ / Feed Prices	158 73
6	Stock	0150019	OLYMPUS STYLUS ZOOM 105 QD KIT	To Choose Bidders	163 75
7	Stock	1219530	OPTEX T12/T25 COMPACT TRIPOD	To Choose Bidders	164 75
8	Stock	0204194	CANON 580EX FLASH	To Choose Bidders	165 75
9	Stock	01	PHOTO PAPER	To Choose Bidders	168
10	Direct	01	Sweetex, 500, Swivel Tube	To Choose Bidders	169
11	Stock	01000002	Hair Shampoo, Lucia, 300ML	To Choose Bidders	170 76
12	Stock	01000003	Hair Shampoo, Lucia, 500ML	To Choose Bidders	171 76
13	Stock	01000012	Film A443 x 24	To Choose Bidders	172 76
14	Stock	001	Surevue Contact Lenses	To Choose Bidders	173 76
15	Stock	12DD	Lecol Raspberry	To RFQ / Feed Prices	175 76
16	Stock	12ac	Lecol Cream Soda	To RFQ / Feed Prices	176 76
17	Stock	12ab	Lecol Orange	To Choose Bidders	177 76

Ses Nex Pre

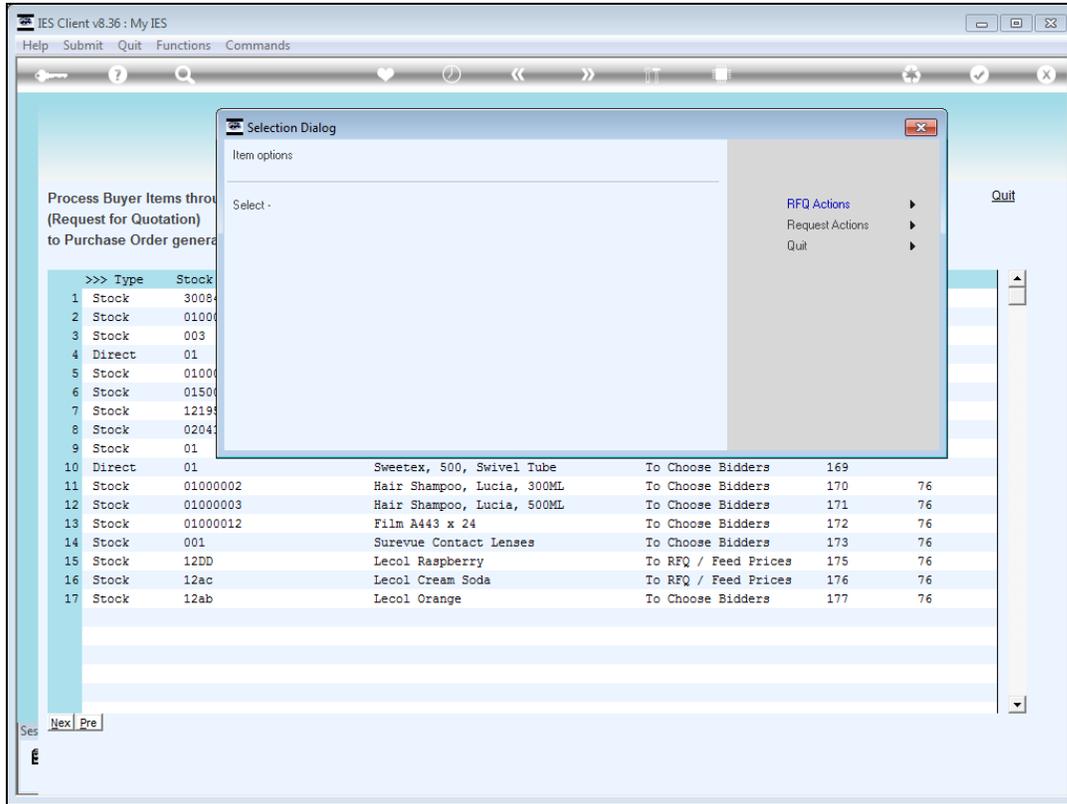
Slide 2

Slide notes: The RFQ option will automatically sense Purchase Items that are in the Buyer queue, including Stock and Direct Item purchase requests. Each Item is shown with a status that it is eligible for, i.e. ready to Select Bidders, Request a Quotation, etc.



Slide 3

Slide notes: We perform progressive steps on any item by dbl-clicking on it.



Slide 4

Slide notes: There is always a choice of RFQ status steps, or the usual Request Actions that are also available at the direct Buyer queue.

The screenshot shows the 'Purchase Item: RFQ to PO' interface in the IES Client. The window title is 'IES Client v8.36: My IES'. The menu bar includes 'Help', 'Submit', 'Quit', 'Functions', and 'Commands'. The main area has a light blue header with the title 'Purchase Item: RFQ to PO'. Below the header, there are input fields for 'Item Type' (Stock), 'Item Code' (3008412), 'Unit of Order' (EACH), 'Quantity' (3.00), 'Requestion', 'Request #' (142), and 'Date On' (08/01/2014). To the right, there is an 'Order Description' field containing 'OLYMPUS CAMERA MASTER PRO 4.2', an 'Awarded to' field, and 'Save' and 'Quit' buttons. Below these fields are two tables. The first table, 'Bid Supplier', has columns: Bid, Supplier, Currency, Unit Price, Unit Price FX, Cost, and a selection column. The second table, '>>> Prior Bid Supplier', has columns: Bid, Supplier, Currency, Unit Price, Unit Price FX, Awarded, and Date. A note above the second table says 'dbl-click Prior Supplier to include with new bids'. The 'Ses' field is visible at the bottom left.

Bid	Supplier	Currency	Unit Price	Unit Price FX	Cost	
1	c00001 Aanad & Withwal	ZAR	10.00	0.00	0.00	3
2	1000 World Specs	USD	0.00	0.00	0.00	
3	Bluma Bluma Worthies	ZAR	0.00	0.00	0.00	

>>> Prior Bid Supplier	Supplier	Currency	Unit Price	Unit Price FX	Awarded	Date
1	c00001 Aanad & Withwal	ZAR	10.00	0.00	No	08/C
2	1000 World Specs	USD	0.00	0.00	No	08/C
3	c00001 Aanad & Withwal	ZAR	0.00	0.00	No	08/C
4	Bluma Bluma Worthies	ZAR	0.00	0.00	No	08/C
5	1000 World Specs	USD	0.00	10.00	Yes	08/C

Slide 5

Slide notes: The RFQ status actions include selection of bidders, in other words Suppliers that we want to get quotations from, and when all the prices are in, we can also perform the awards here, i.e. select the Supplier for an Item.

IES Client v8.36 - My IES

Help Submit Quit Functions Commands

Purchase Item: RFQ to PO

Item Type Stock
 Item Code 3008412
 Unit of Order EACH
 Quantity 3.00
 Requisition
 Request# 142
 Date On 08/01/2014

Order Description OLYMPUS CAMEDIA MASTER PRO 4.2

Awarded to

[Save](#)
[Quit](#)
[Award To](#)

Bid Supplier	Currency	Unit Price	Unit Price FX	Cost
1 c00001 Aanad & Withwal	ZAR	10.00	0.00	3
2 1000 World Specs	USD	0.00	0.00	
3 Bluma Bluma Worthies	ZAR	0.00	0.00	

dbl-click Prior Supplier to include with new bids

>>> Prior Bid Supplier	Currency	Unit Price	Unit Price FX	Awarded	Date
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3 c00001 Aanad & Withwal	ZAR	0.00	0.00	No	08/C
4 Bluma Bluma Worthies	ZAR	0.00	0.00	No	08/C
5 1000 World Specs	USD	0.00	10.00	Yes	08/C

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IES Client v8.36 - My IES

Help Submit Quit Functions Commands

Rfq to PO

Process Buyer Items through RFQ (Request for Quotation) to Purchase Order generation.

Buyer Infolab

[Print RFQ's](#) [Quit](#)
[Feed Bids](#)
[Generate PO's](#)

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3 Stock	003	Acuvue Bifocal	To RFQ / Feed Prices	156	72
4 Direct	01	Sweetex, 500, Swivel Tube	To RFQ / Feed Prices	157	72
5 Stock	01000021	Blue Tooth Head Set	To RFQ / Feed Prices	158	73
6 Stock	0150019	OLYMPUS STYLUS ZOOM 105 QD KIT	To Choose Bidders	163	75
7 Stock	1219530	OPTEX T12/T25 COMPACT TRIPOD	To Choose Bidders	164	75
8 Stock	0204194	CANON 580EX FLASH	To Choose Bidders	165	75
9 Stock	01	PHOTO PAPER	To Choose Bidders	168	
10 Direct	01	Sweetex, 500, Swivel Tube	To Choose Bidders	169	
11 Stock	01000002	Hair Shampoo, Lucia, 300ML	To Choose Bidders	170	76
12 Stock	01000003	Hair Shampoo, Lucia, 500ML	To Choose Bidders	171	76
13 Stock	01000012	Film A443 x 24	To Choose Bidders	172	76
14 Stock	001	Surevue Contact Lenses	To Choose Bidders	173	76
15 Stock	12DD	Lecol Raspberry	To RFQ / Feed Prices	175	76
16 Stock	12ac	Lecol Cream Soda	To RFQ / Feed Prices	176	76
17 Stock	12ab	Lecol Orange	To Choose Bidders	177	76

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Rfq to PO

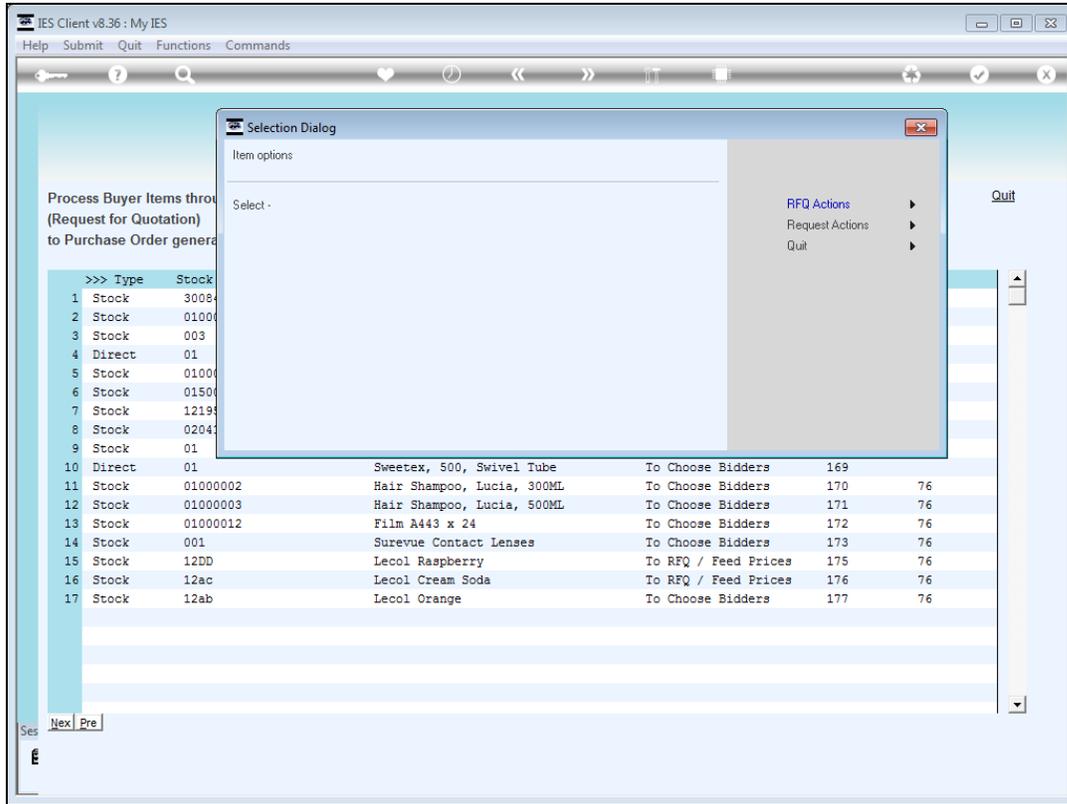
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5	Stock	01000021	Blue Tooth Head Set	To RFQ / Feed Prices	158 73
6	Stock	01500019	OLYMPUS STYLUS ZOOM 105 QD KIT	To Choose Bidders	163 75
7	Stock	1219530	OPTEX T12/T25 COMPACT TRIPOD	To Choose Bidders	164 75
8	Stock	0204194	CANON 580EX FLASH	To Choose Bidders	165 75
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 Slide notes:



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Purchase Request: Buyer Actions

Purchase Request # 142

Main Ref #

User Ref # 141

Request Status Q/P: Need Conf Price

Buyer Infolab

Requested By Infolab

Date-On 27/12/2010

Stock Code 3008412 OLYMPUS CAMEDIA MASTER PRO 4.2

Store Main Store

PO Direct Code

Motivation **Stock**

Quantity Requested 3.00

Unit EACH

Expected Price Per 932.66

Final Auth Price 932.66

Confirmed Price 0.00

User Allocation **Stock**

PO Allocation

Purchase Order #

Claim Input Tax ?

1st Auth By Gordon Blomeau

Final Auth By Gordon Blomeau

Nominated Auth Gordon Blomeau

Status History:

Date	By Whom	Status
1 27/12/2010	Infolab	On Request
2 28/12/2010	Gordon Blomeau	Final Authorisation
3 05/01/2011	Infolab	Quotes / Pricing

[Confirm Price](#) [Perform Allocation](#) [Not Available](#) [Next Item](#)

[Confirm Order #](#) [Update Notes](#) [Cancel Request](#) [Query Direct Code](#)

Nominee'S Notes

Buyer'S Notes

Order Description OLYMPUS CAMEDIA MASTER PRO 4.2

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Slide notes: When we choose the Request Actions, then we may perform any of the Purchase Request actions, like confirming the price, choosing the allocation for costs for Direct Items, etc.

Purchase Request: Buyer Actions

Purchase Request # 142

Main Ref #

User Ref # 141

Request Status Q/P: Need Conf Price

Buyer Infolab

Requested By Infolab

Date-On 27/12/2010

Stock Code 3008412 OLYMPUS CAMEDIA MASTER PRO 4.2

Store Main Store

PO Direct Code

Motivation **Stock**

Quantity Requested 3.00

Unit EACH

Expected Price Per 932.66

Final Auth Price 932.66

Confirmed Price 0.00

User Allocation **Stock**

PO Allocation

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Claim Input Tax ?

1st Auth By Gordon Blomeau

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Status History:

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Nominee'S Notes

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Order Description OLYMPUS CAMEDIA MASTER PRO 4.2

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