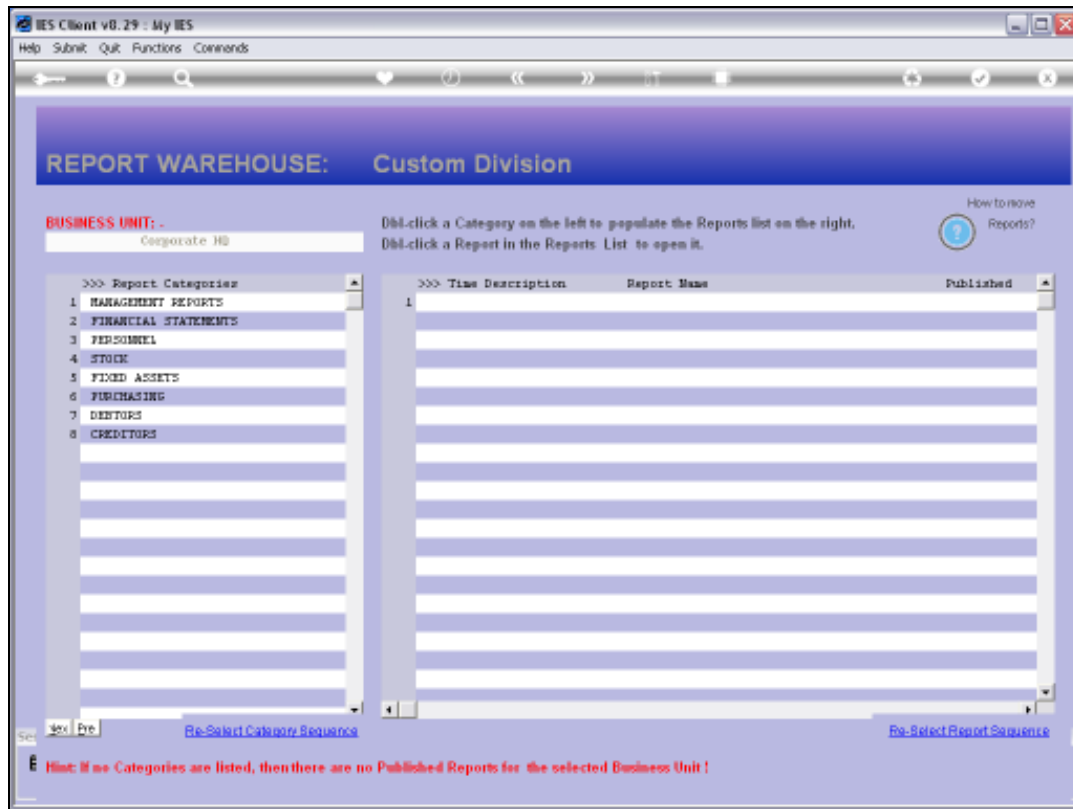


Slide 1

Slide notes: When we use the Browsing options in the Business Units, it may sometimes be desirable to change the order of Report Categories or the Reports within a Category, due to re-publication or other. This is something that only Administrator Users are allowed to do in the Public Report Warehouse.

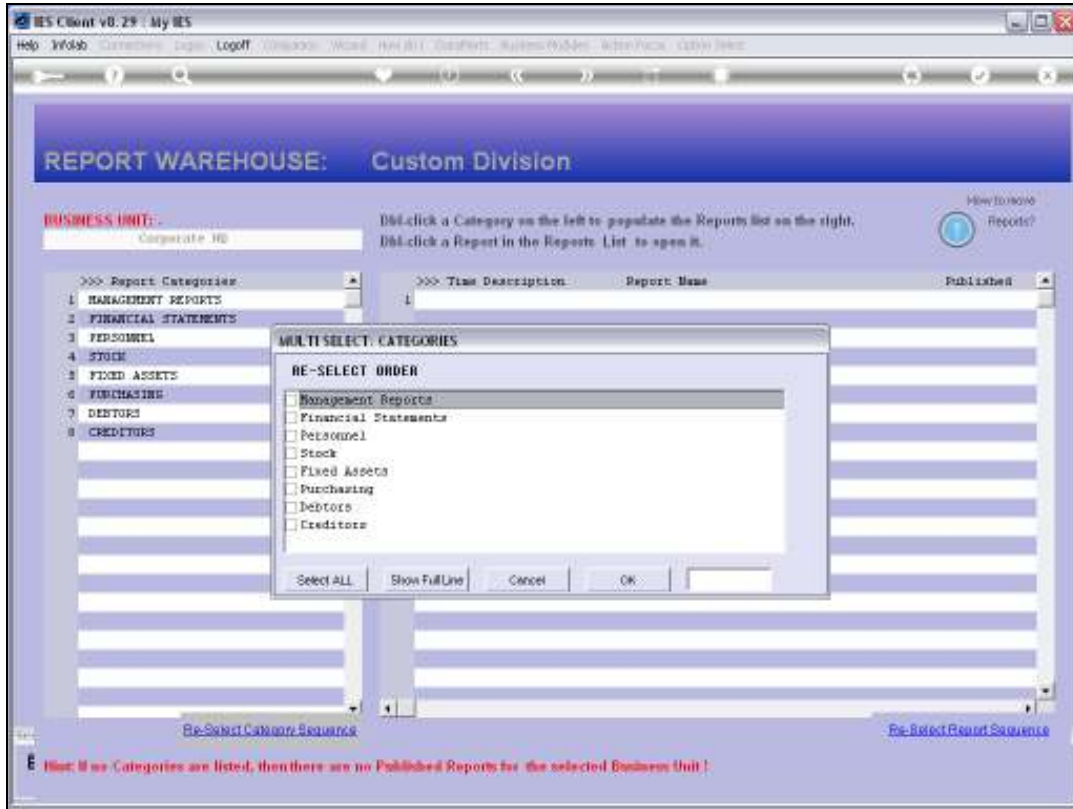


Slide 2
Slide notes:

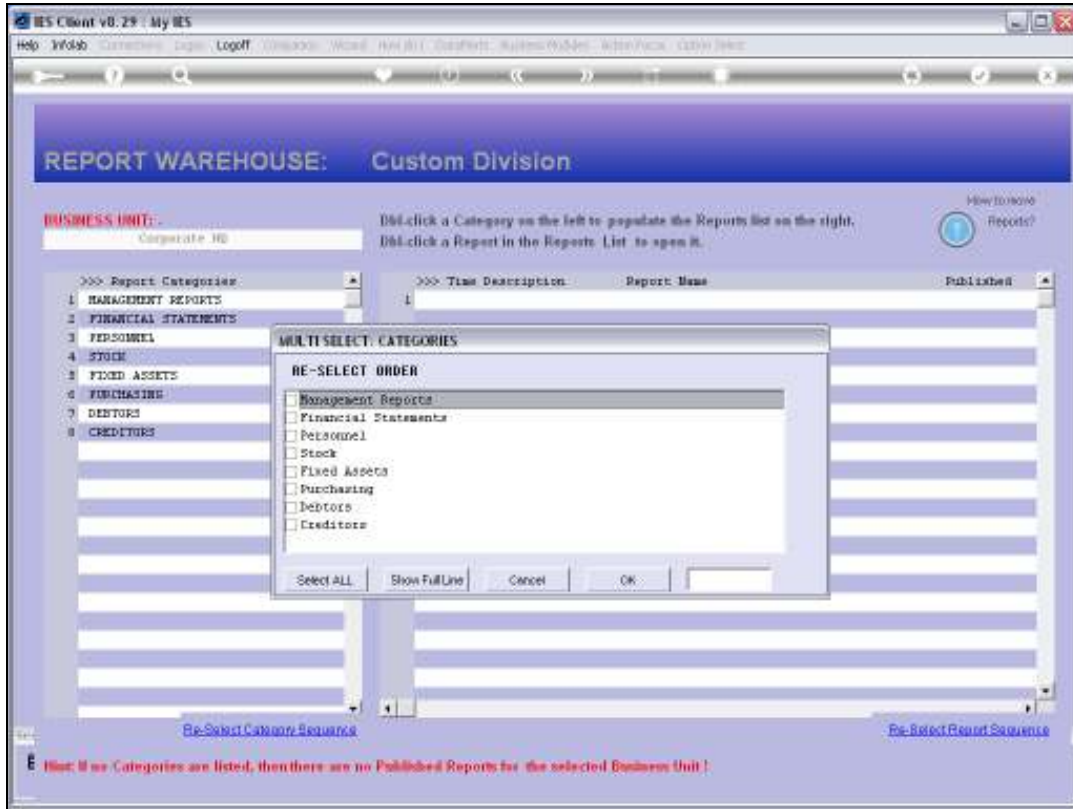


Slide 3

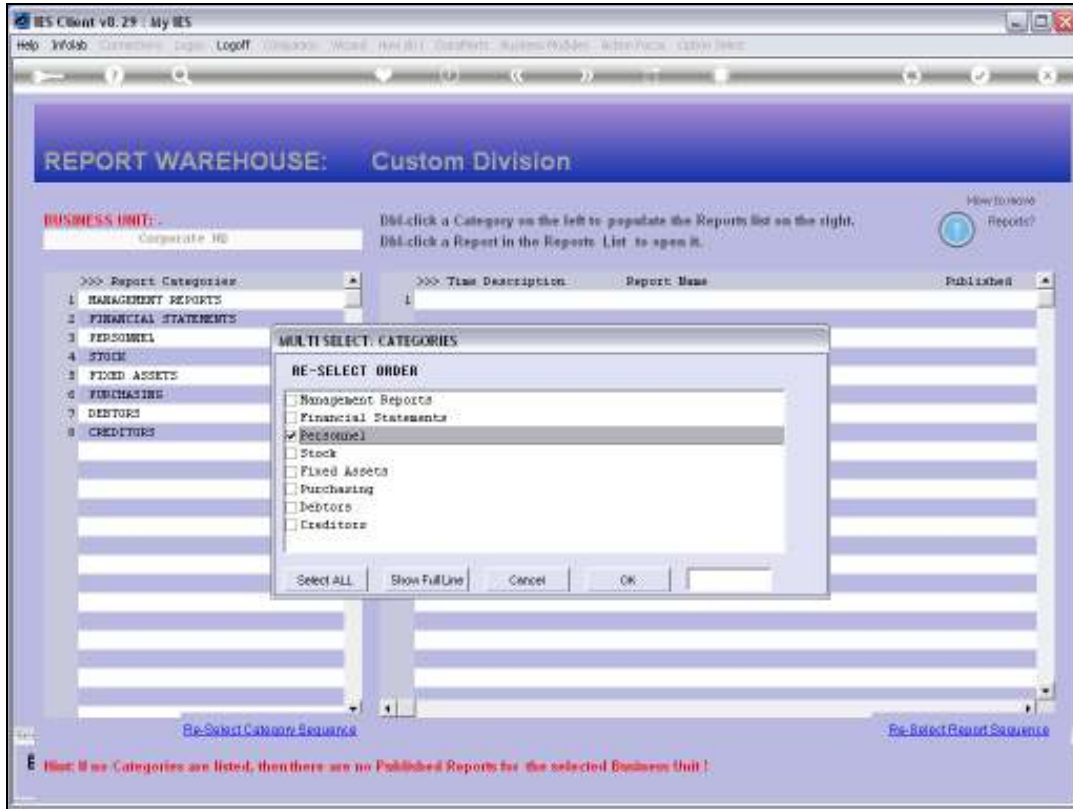
Slide notes: The 're-select' option allows us to choose a different order of appearance.



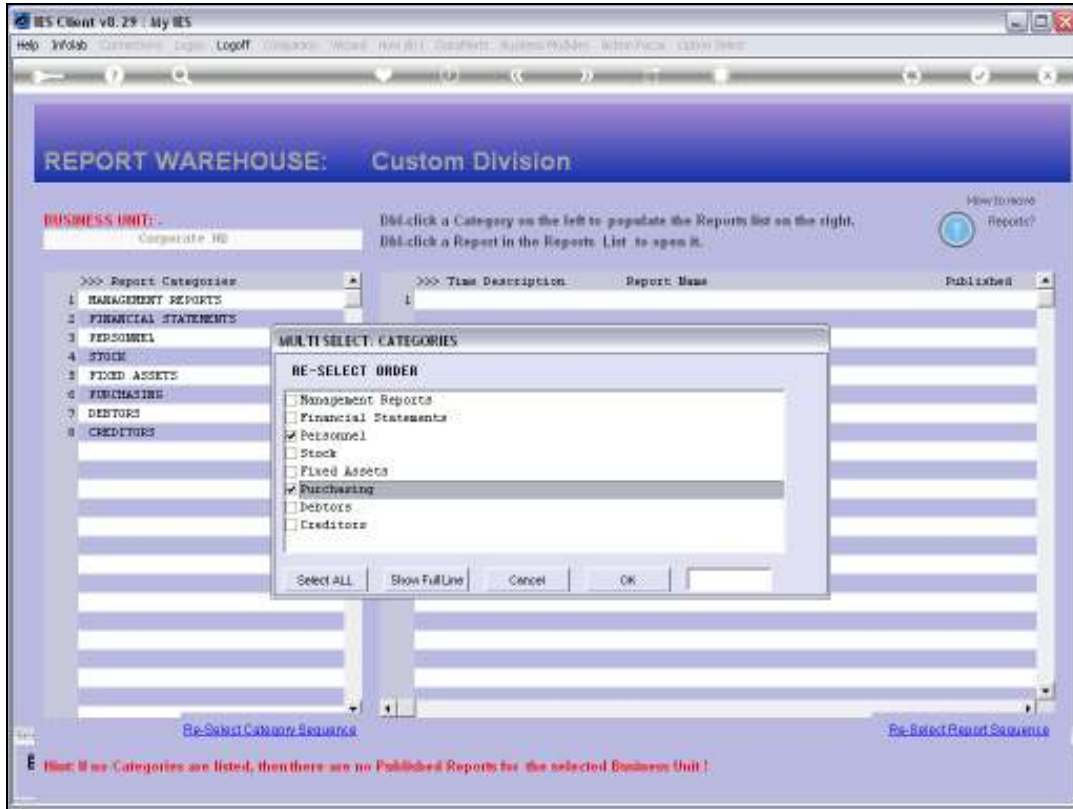
Slide 4
Slide notes:



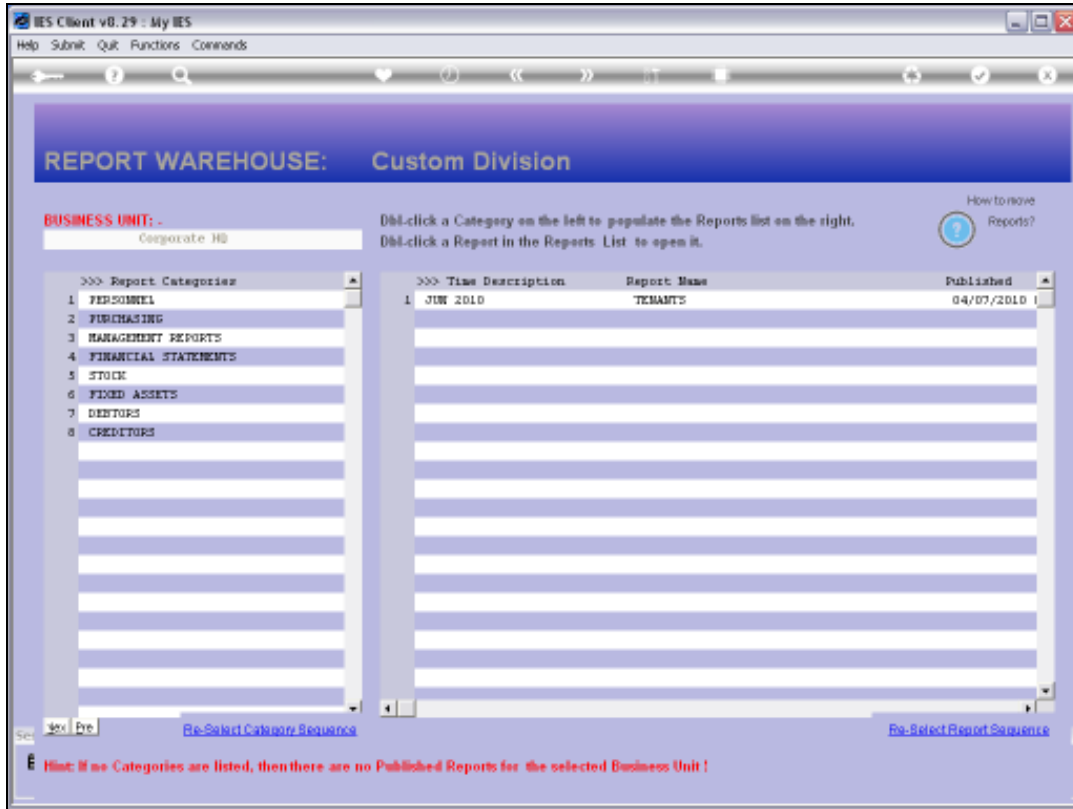
Slide 5
Slide notes:



Slide 6
Slide notes:



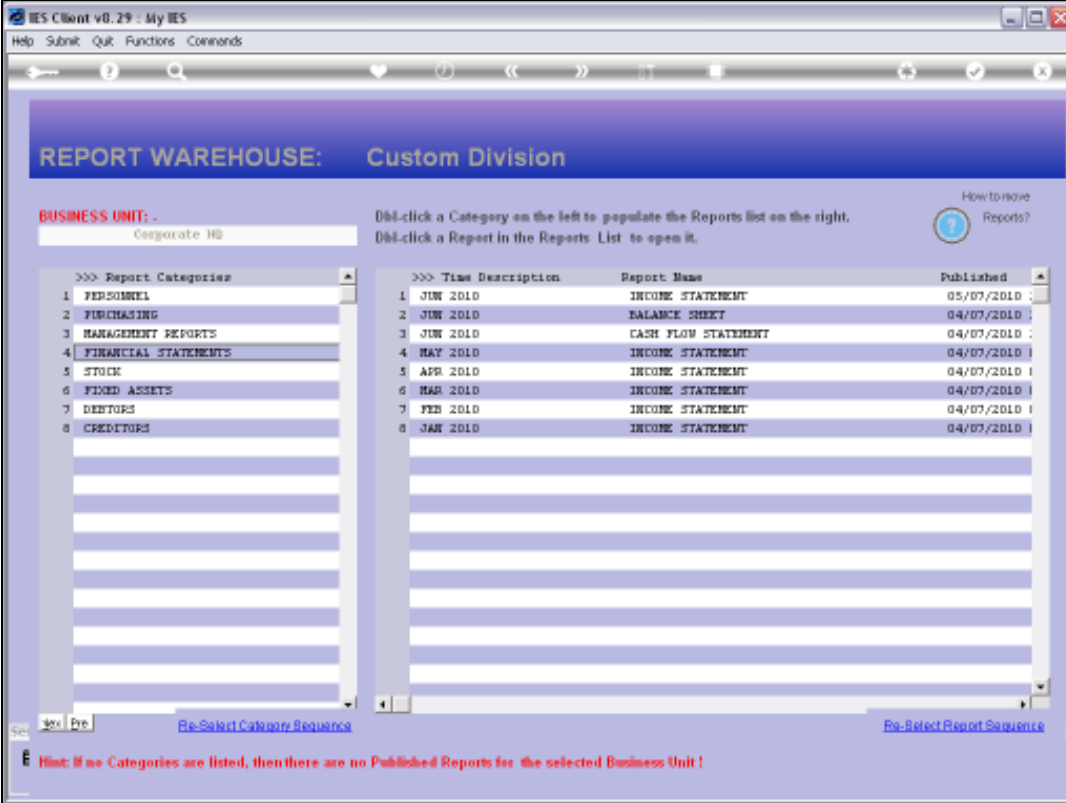
Slide 7
Slide notes:



Slide 8
Slide notes:



Slide 9
Slide notes:



IES Client v8.29 : My IES

Help Submit Quit Functions Comments

REPORT WAREHOUSE: Custom Division

BUSINESS UNIT: Corporate HQ

DBL-click a Category on the left to populate the Reports list on the right.
DBL-click a Report in the Reports List to open it.

How to move Reports?

>>> Report Categories	>>> Time Description	Report Name	Published
1 PERSONNEL	1 JUN 2010	INCOME STATEMENT	05/07/2010
2 PURCHASING	2 JUN 2010	BALANCE SHEET	04/07/2010
3 MANAGEMENT REPORTS	3 JUN 2010	CASH FLOW STATEMENT	04/07/2010
4 FINANCIAL STATEMENTS	4 MAY 2010	INCOME STATEMENT	04/07/2010
5 STOCK	5 APR 2010	INCOME STATEMENT	04/07/2010
6 FIXED ASSETS	6 MAR 2010	INCOME STATEMENT	04/07/2010
7 DEBTORS	7 FEB 2010	INCOME STATEMENT	04/07/2010
8 CREDITORS	8 JAN 2010	INCOME STATEMENT	04/07/2010

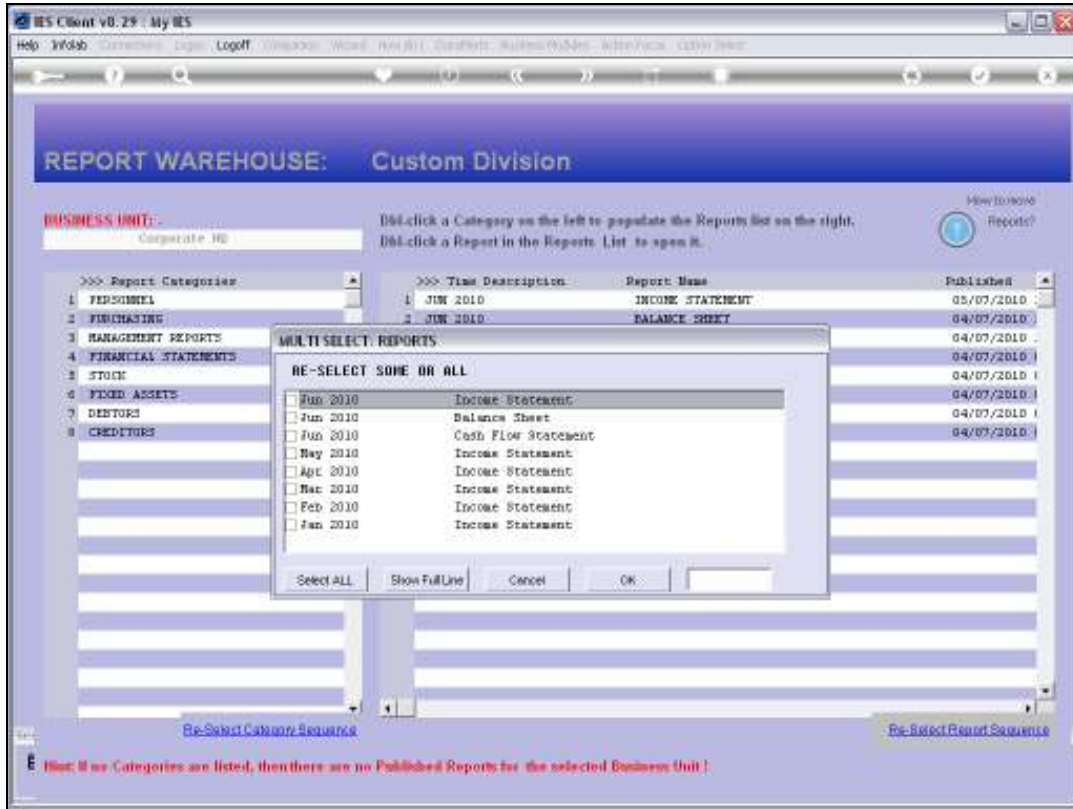
Re-Select Category Sequence

Re-Select Report Sequence

Hint: If no Categories are listed, then there are no Published Reports for the selected Business Unit!

Slide 10

Slide notes: And the same principle applies with Reports shown on the right.



Slide 11
Slide notes:



Slide 12
Slide notes:



Slide 13
Slide notes:



Slide 14
Slide notes:



Slide 15
Slide notes:



Slide 16
Slide notes:



Slide 17
Slide notes:



Slide 18

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

REPORT WAREHOUSE: Custom Division

BUSINESS UNIT: Corporate HQ

DBI-click a Category on the left to populate the Reports list on the right.
DBI-click a Report in the Reports List to open it.

How to view Reports?

>>> Report Categories	>>> Time Description	Report Name	Published
1 PERSONNEL	1 JUN 2010	INCOME STATEMENT	05/07/2010
2 PURCHASING	2 MAY 2010	INCOME STATEMENT	04/07/2010
3 MANAGEMENT REPORTS	3 APR 2010	INCOME STATEMENT	04/07/2010
4 FINANCIAL STATEMENTS	4 MAR 2010	INCOME STATEMENT	04/07/2010
5 STOCK	5 FEB 2010	INCOME STATEMENT	04/07/2010
6 FIXED ASSETS	6 JAN 2010	INCOME STATEMENT	04/07/2010
7 DEBTORS	7 JUN 2010	BALANCE SHEET	04/07/2010
8 CREDITORS	8 JUN 2010	CASH FLOW STATEMENT	04/07/2010

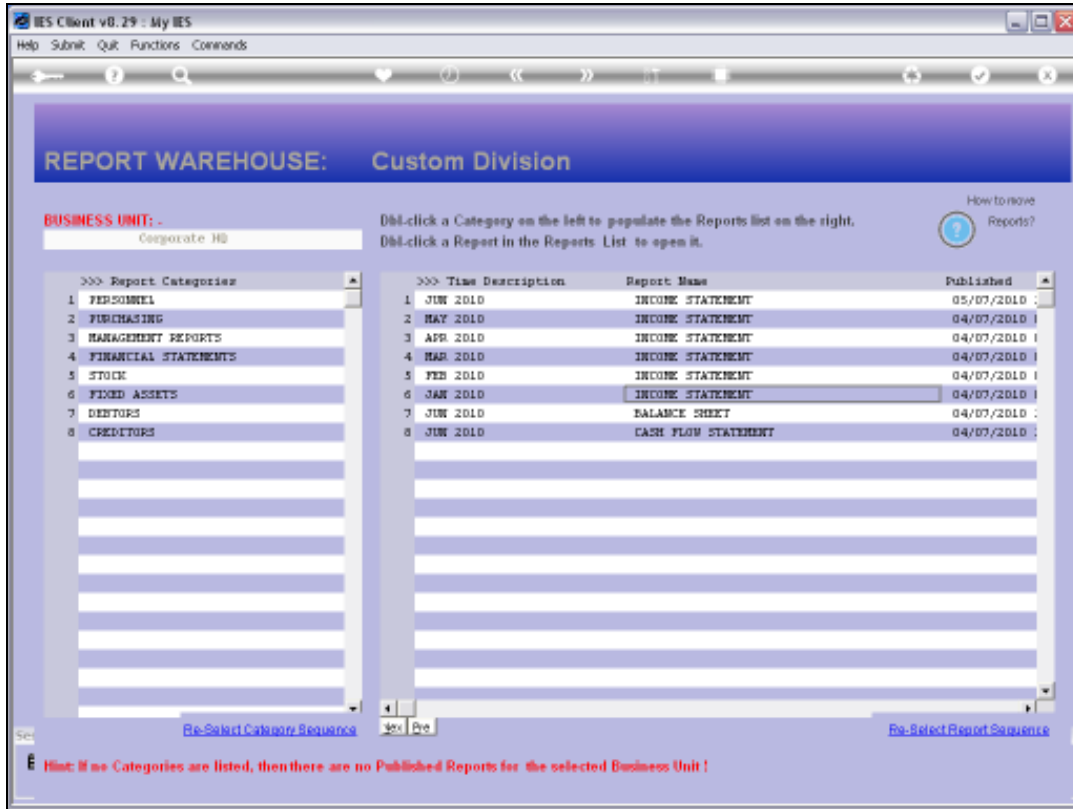
Re-Select Category Sequence

Re-Select Report Sequence

Hint: If no Categories are listed, then there are no Published Reports for the selected Business Unit!

Slide 19

Slide notes:



Slide 20
Slide notes: