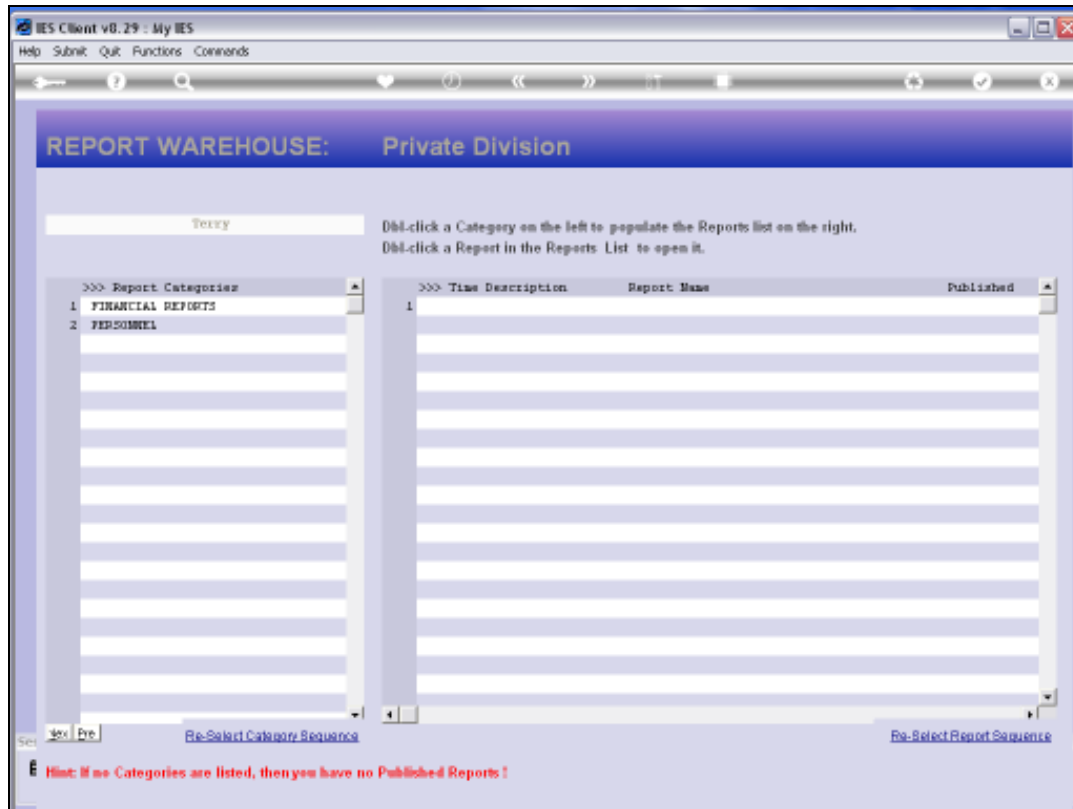Slide 1

Slide notes: Every User has his or her own Private Report Warehouse in a Business Datamart, and we can access it by choosing the Private Warehouse browsing option.

Slide 2

Slide notes: This part of the Report Warehouse is private to the User, and only our own published Reports appear here, available to ourselves but not to anybody else.
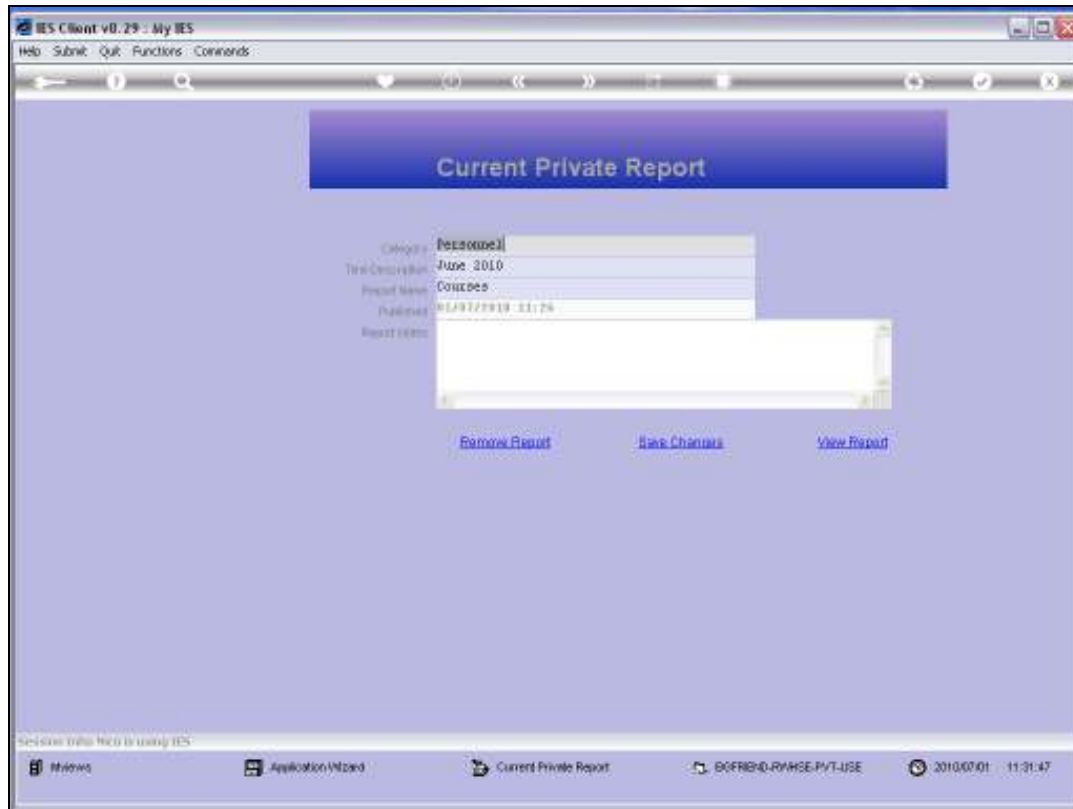
Slide 3

Slide notes: If we have never published anything, then there will be nothing here. In this example, I have already published to 2 Categories.

Slide 4

Slide notes: When I dbl-click a Category on the left then a list of published Reports for that Category appears on the right, and I can dbl-click any Report on the right to view it.
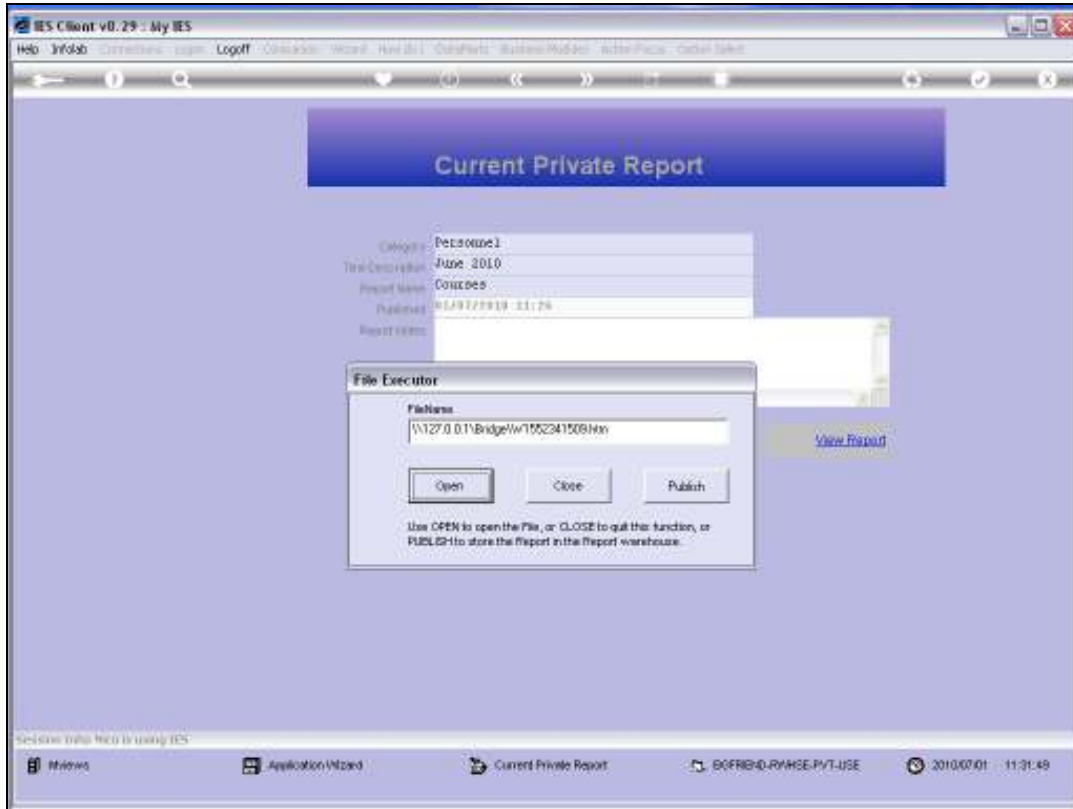
Slide 5

Slide notes: For any selected Report, I can Remove it, Update the Management Fields and Save the Changes, or I can VIEW it.

Slide 6
Slide notes:

Slide 7
Slide notes:

Slide 8

Slide notes:

Slide 9

Slide notes: So there is no re-performing of the Report, because it is already published and I can just open it for viewing. And, it will not change in any way, and it can be viewed any number of times over a period of Years.
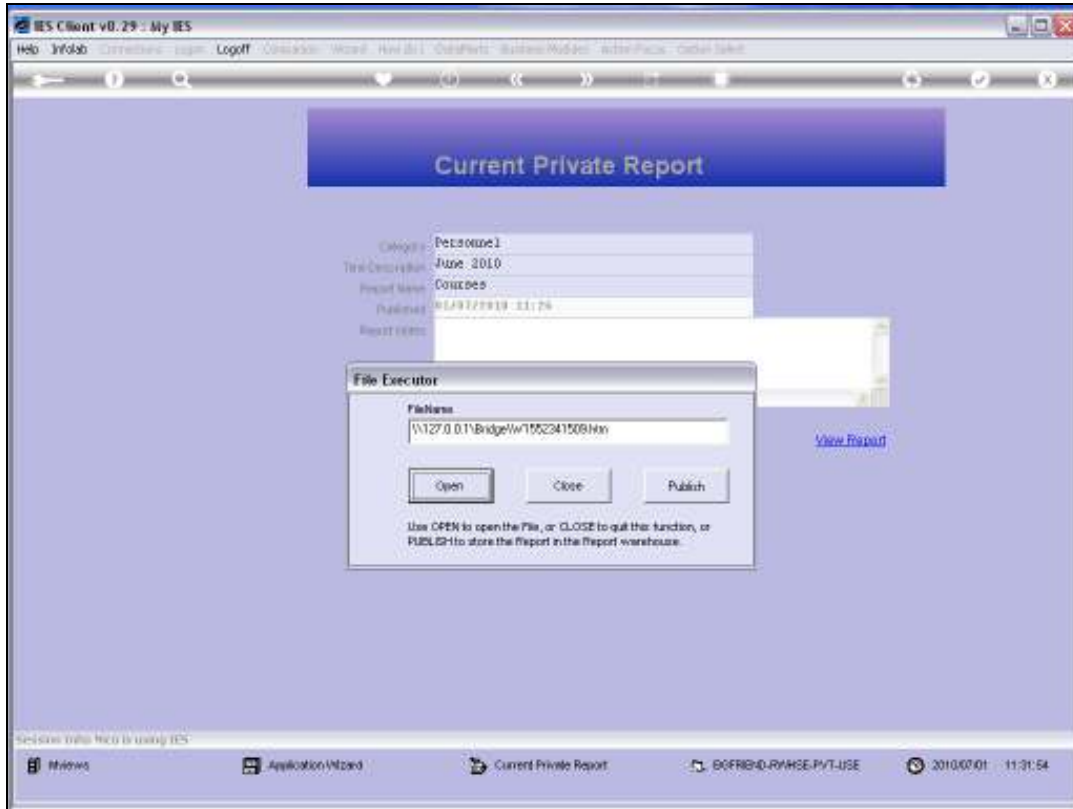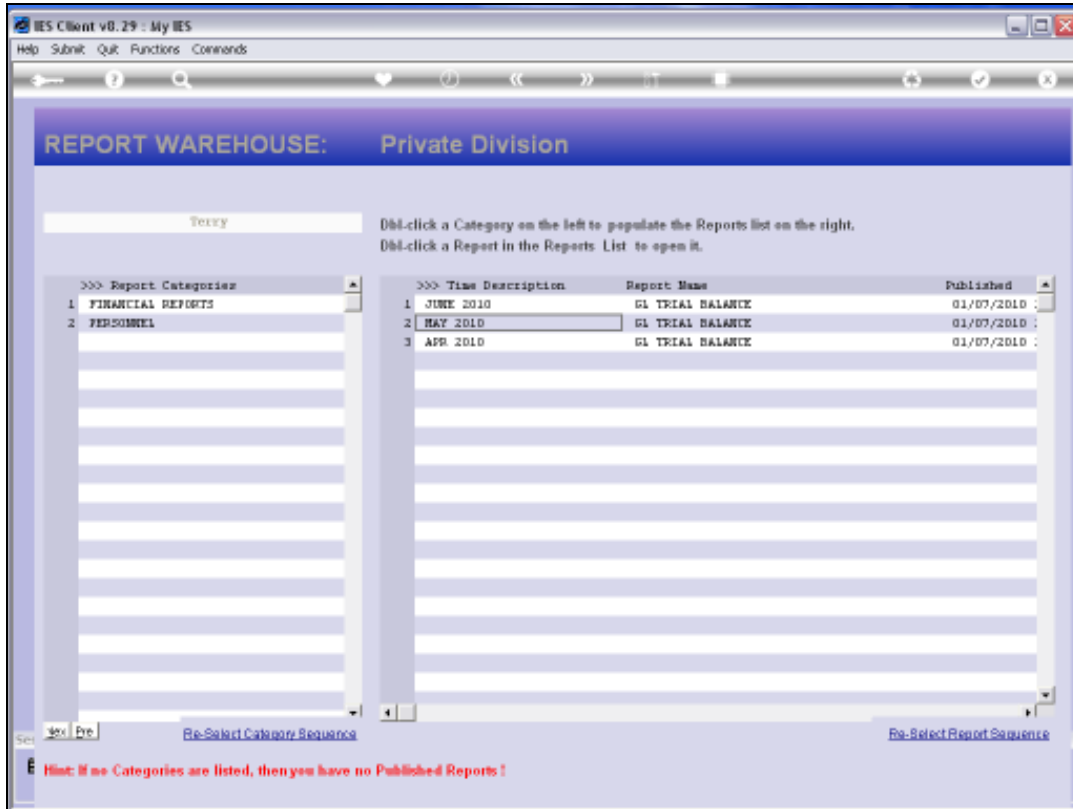
Slide 10
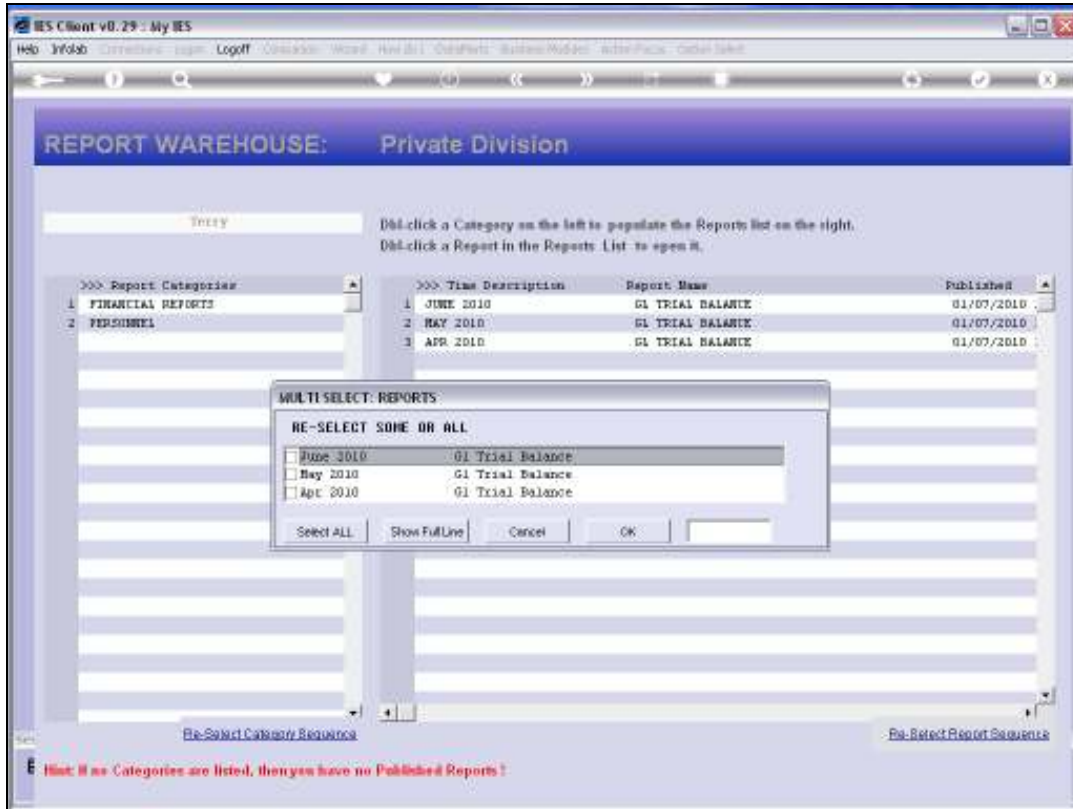Slide notes:

Slide 11
Slide notes:

Slide 12

Slide notes:

Slide 13

Slide notes: When I choose the Financial Reports, then I can see that there are already 3 versions published for different months, of the GL Trial Balance Report.
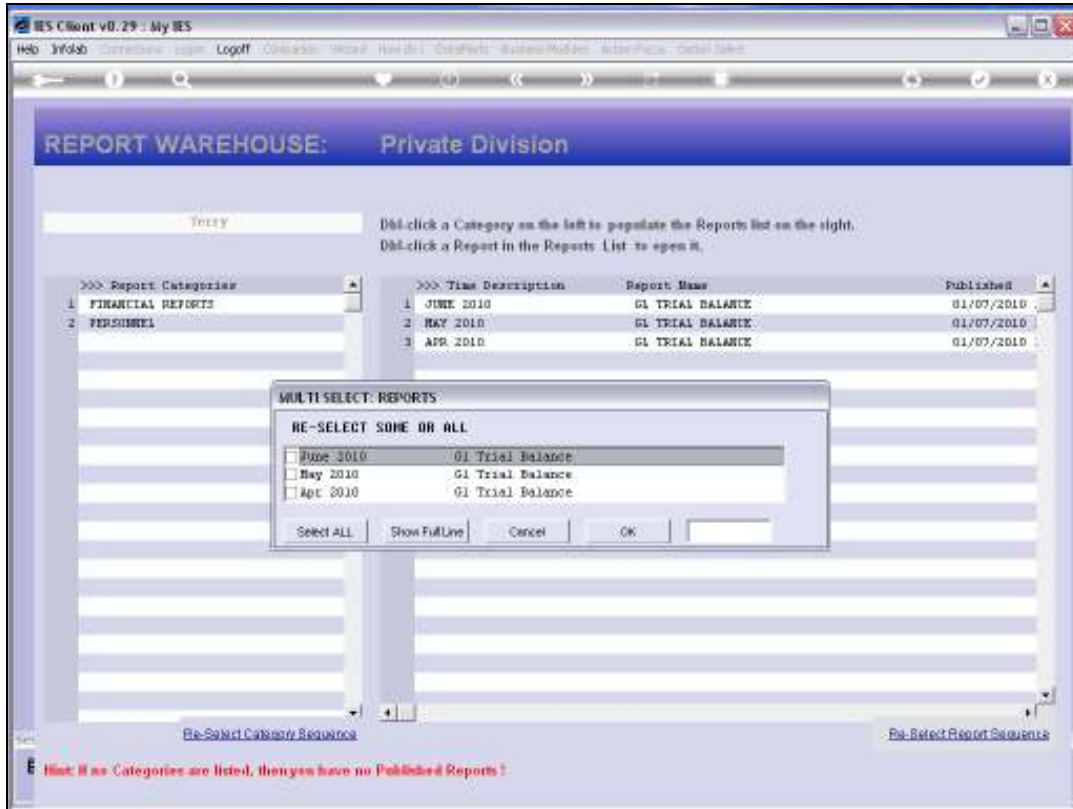
Slide 14

Slide notes: Any listed Reports can be re-arranged as to order of appearance.
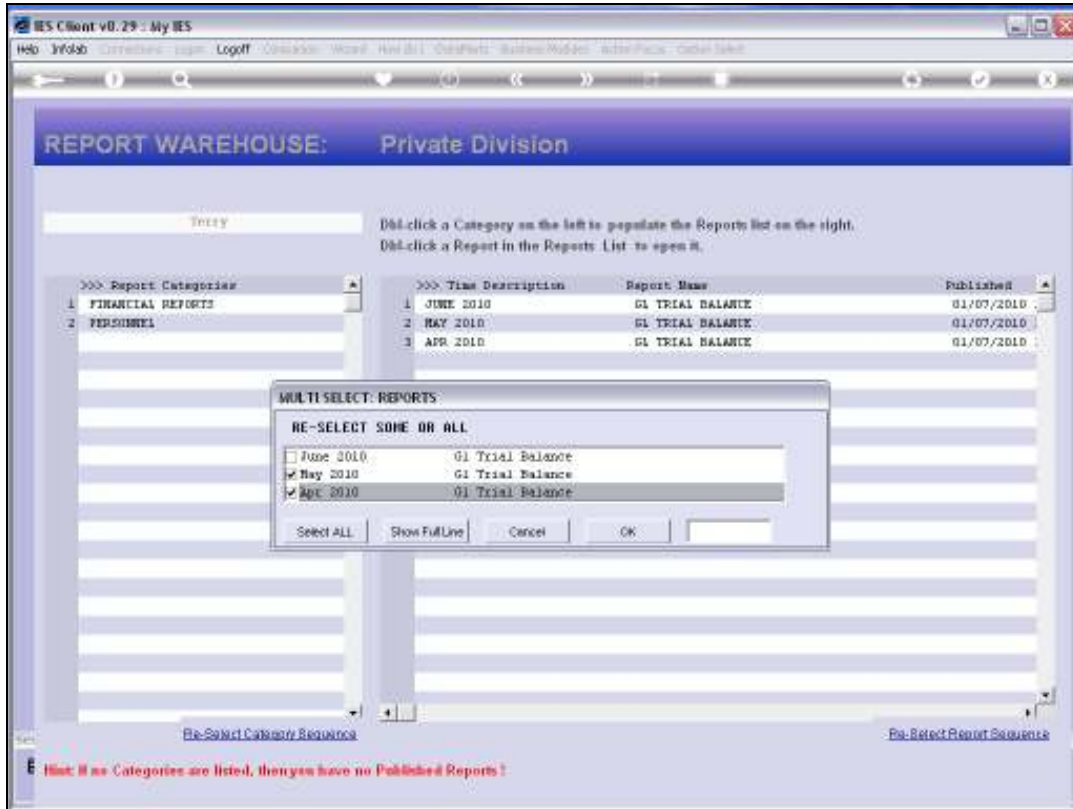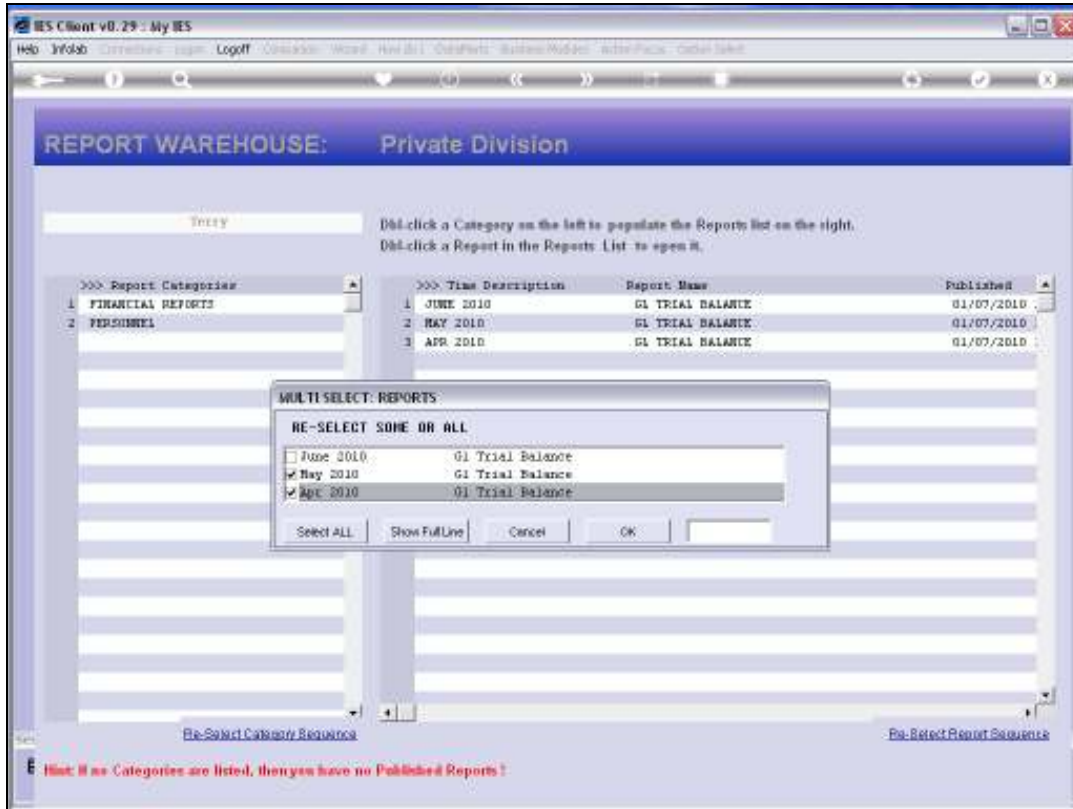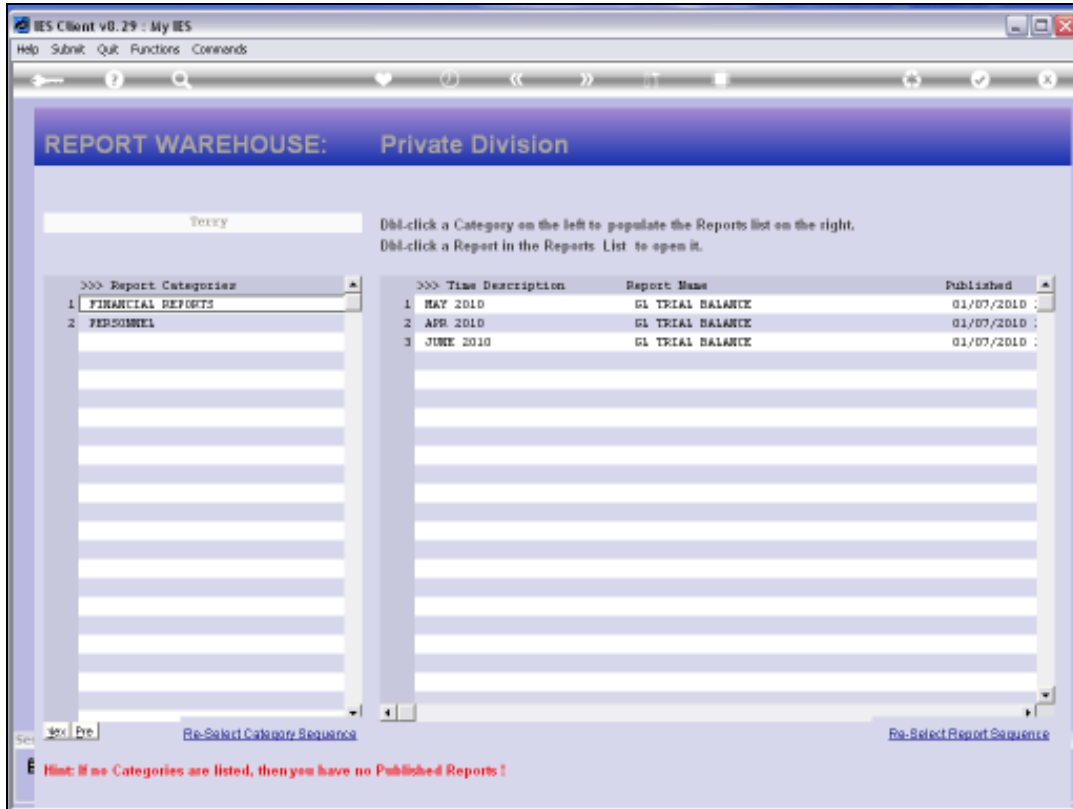
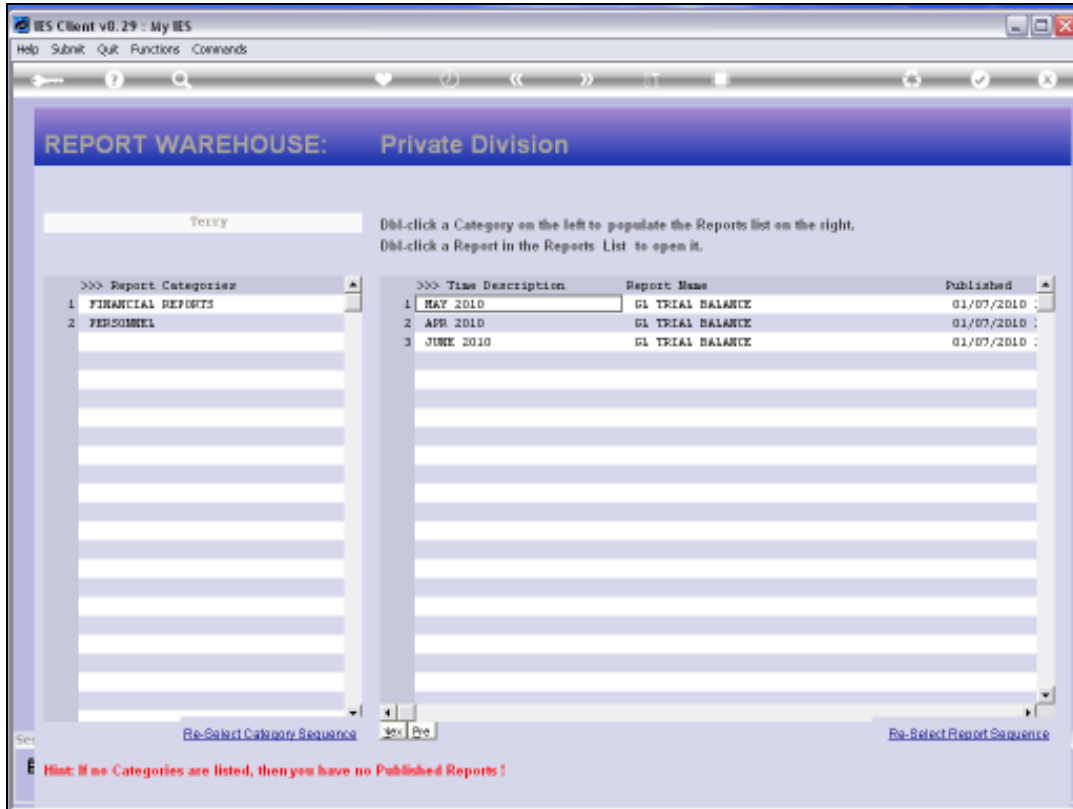Slide 15
Slide notes:

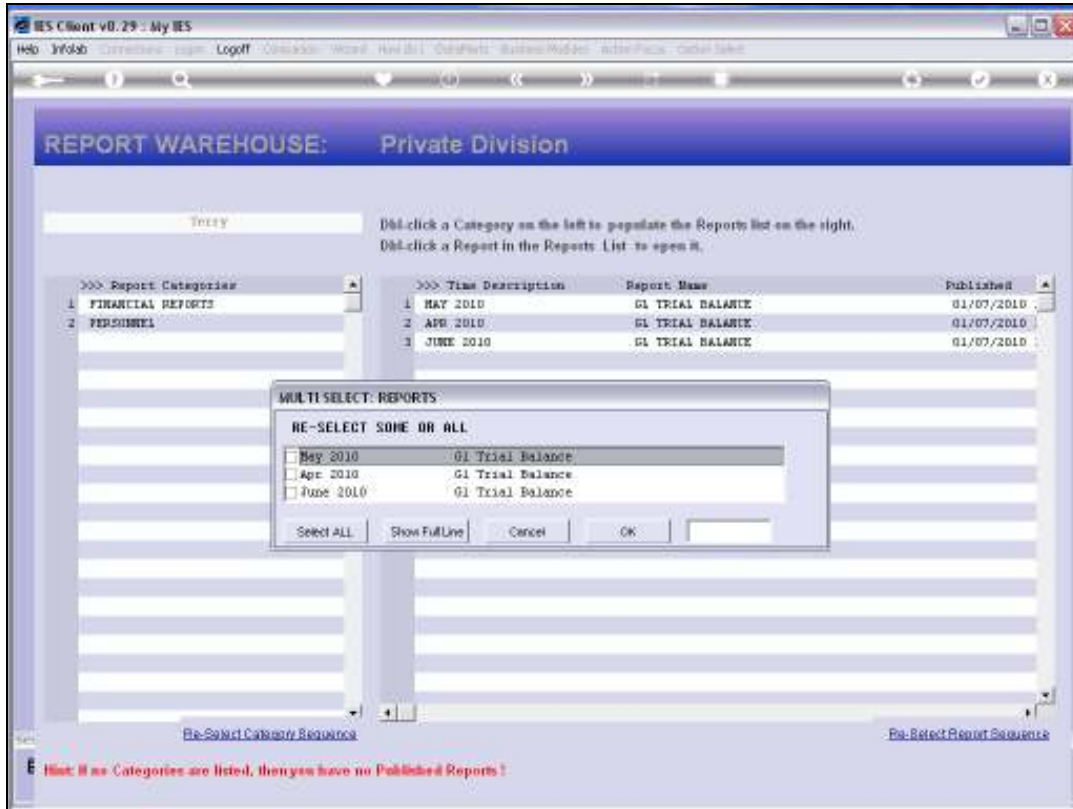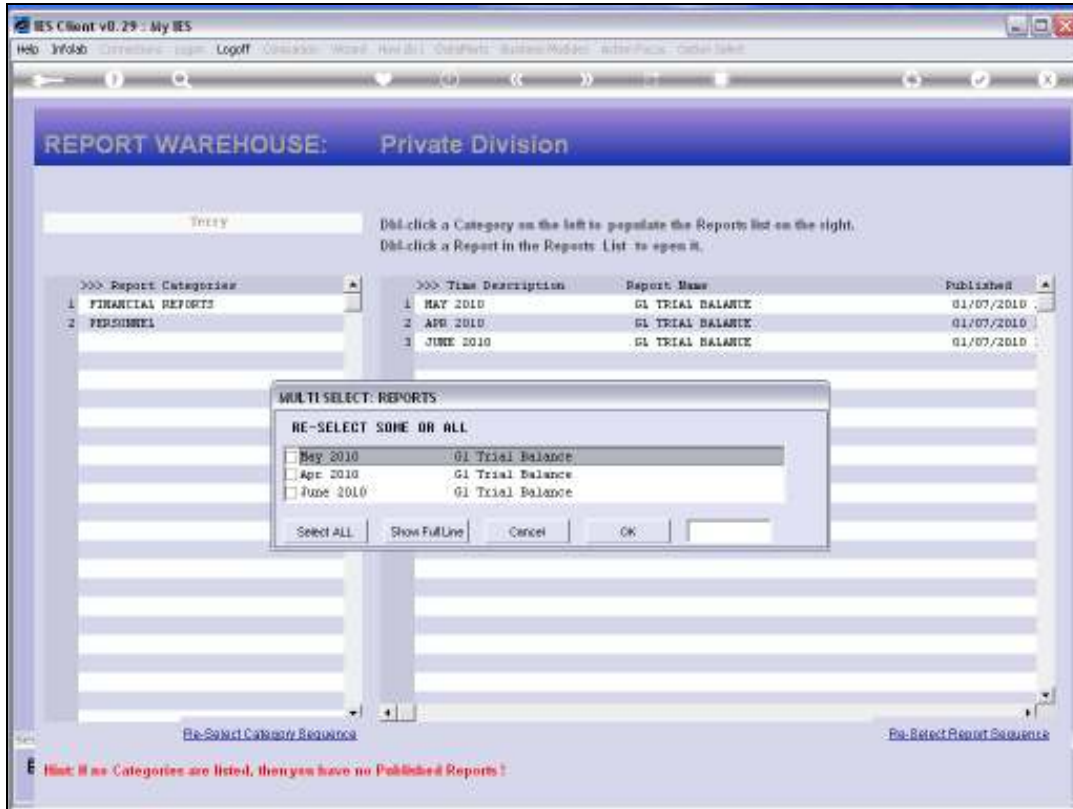Slide 16
Slide notes:

Slide 17
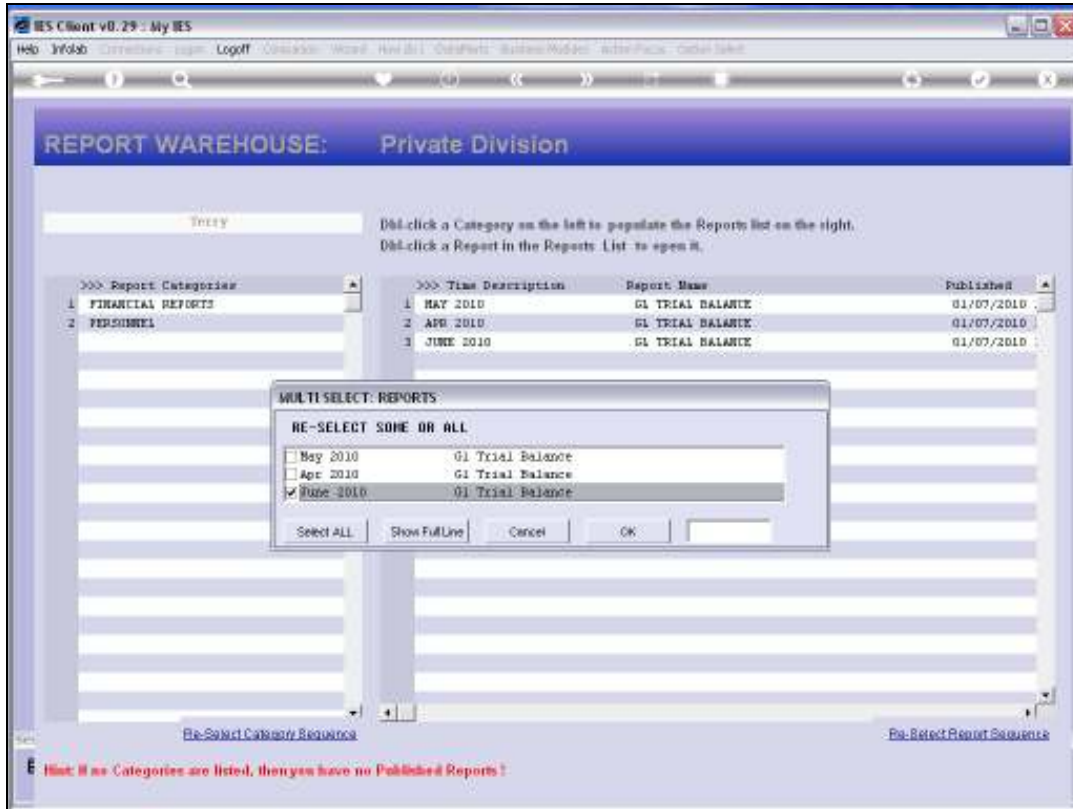Slide notes:

Slide 18
Slide notes:

Slide 19
Slide notes:
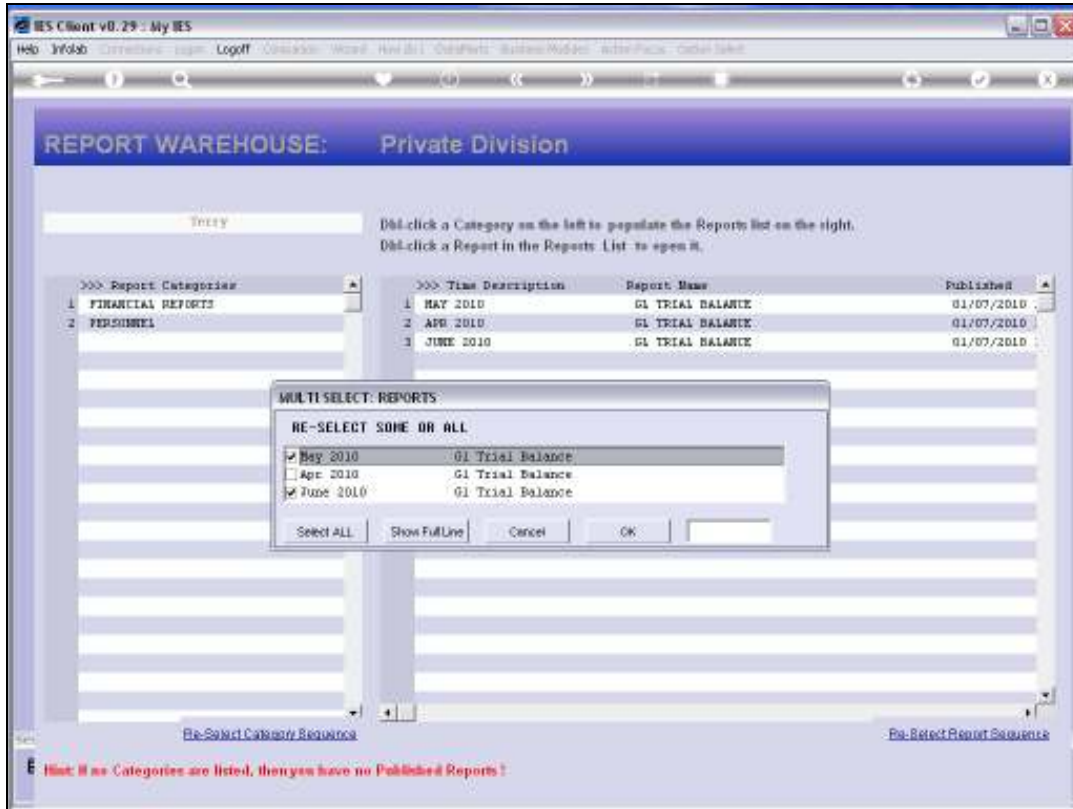
Slide 20
Slide notes:

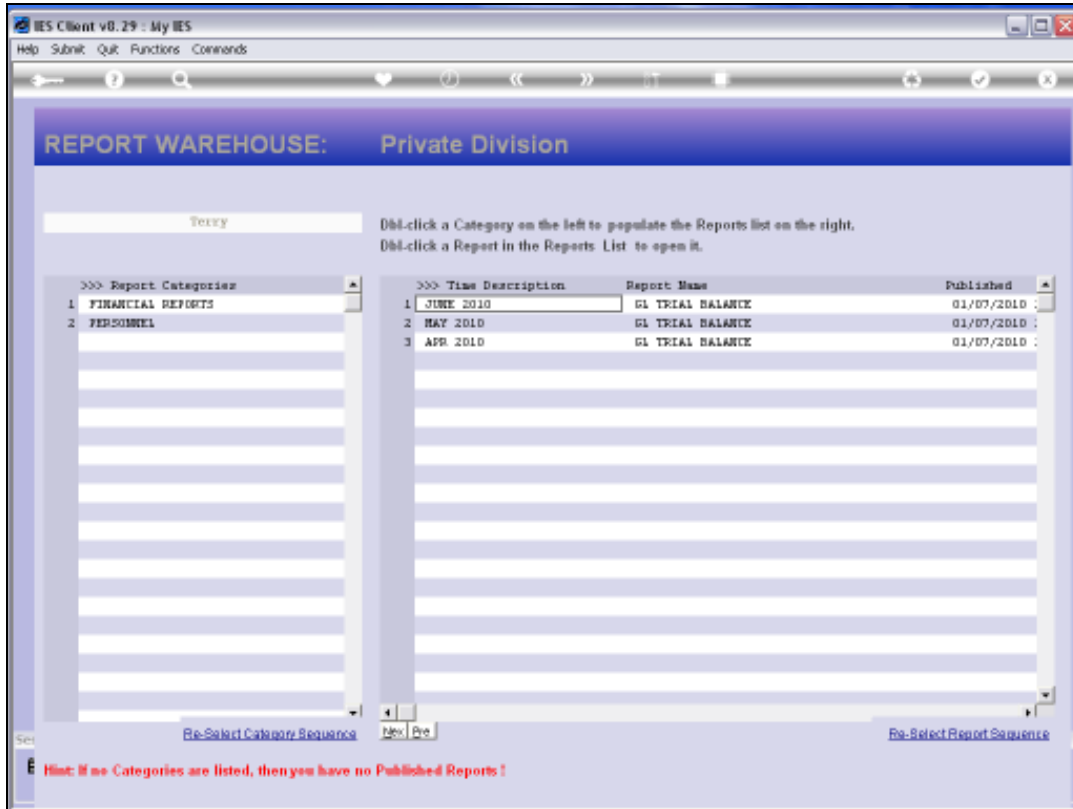Slide 21
Slide notes:

Slide 22
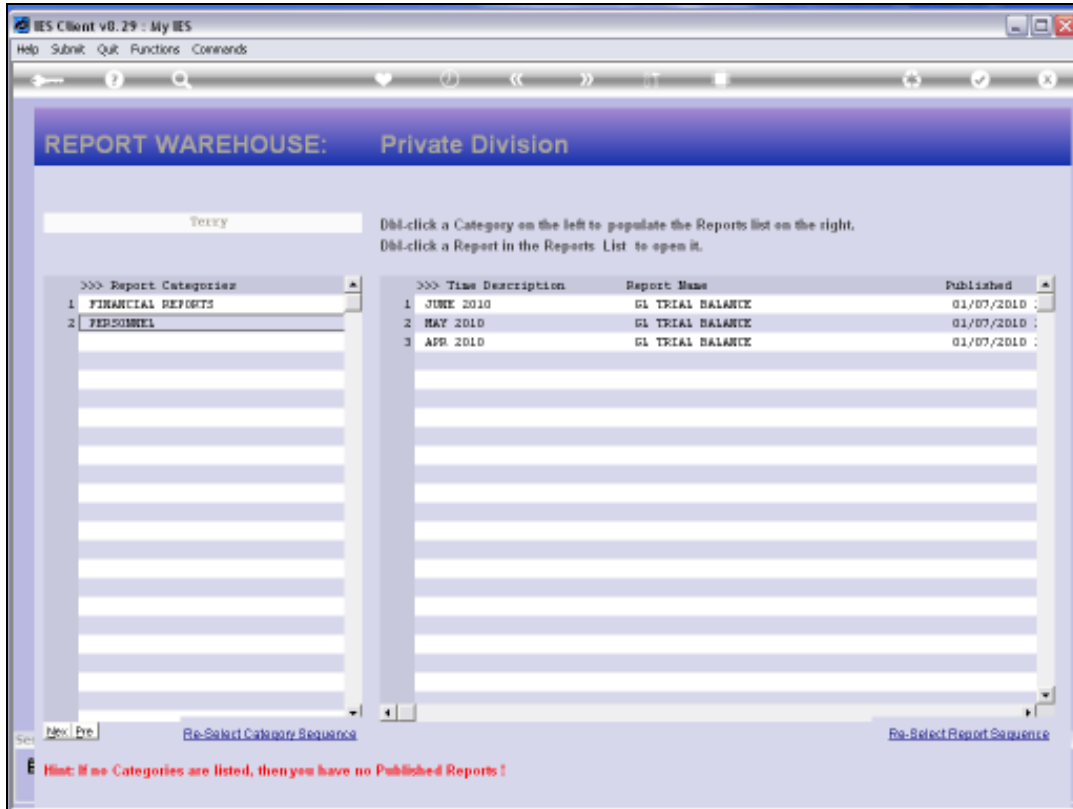Slide notes:

Slide 23
Slide notes:

Slide 24
Slide notes:

Slide 25

Slide notes: At the Categories, we can also re-arrange the order.

Slide 26

Slide notes: Of course, while there are only 2 Categories, the system will just toggle the order because it is the only possible alternative, but when there are more, we can select any sequence.
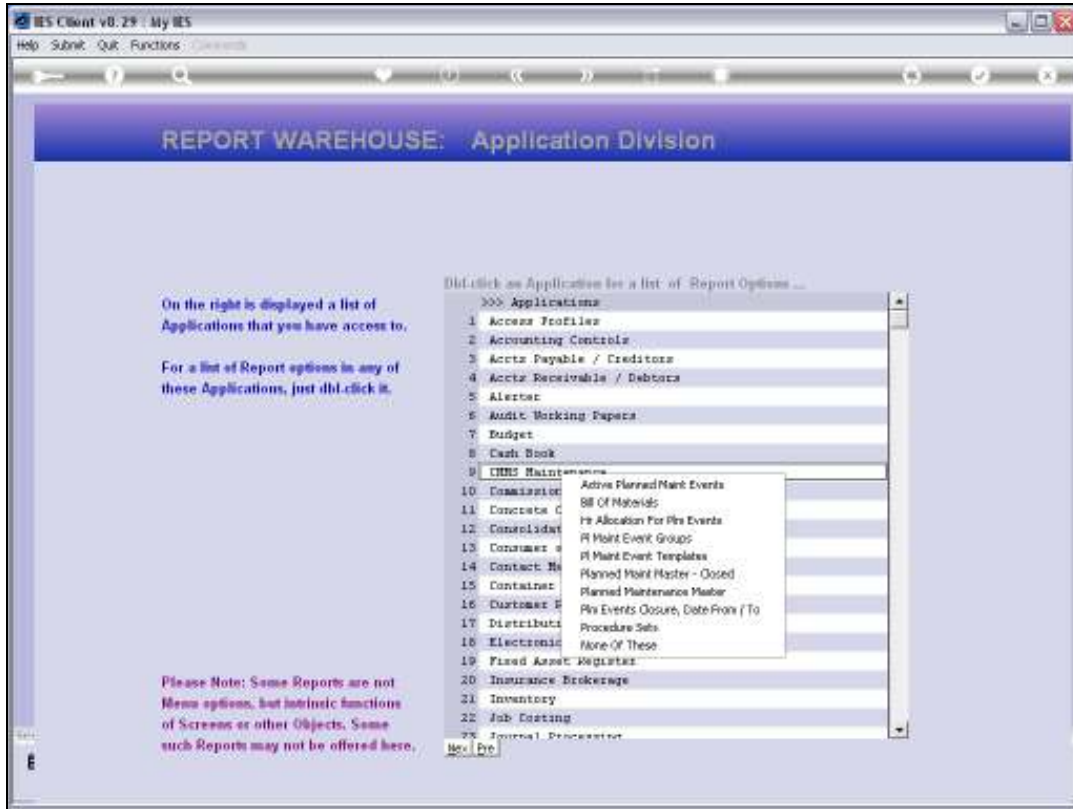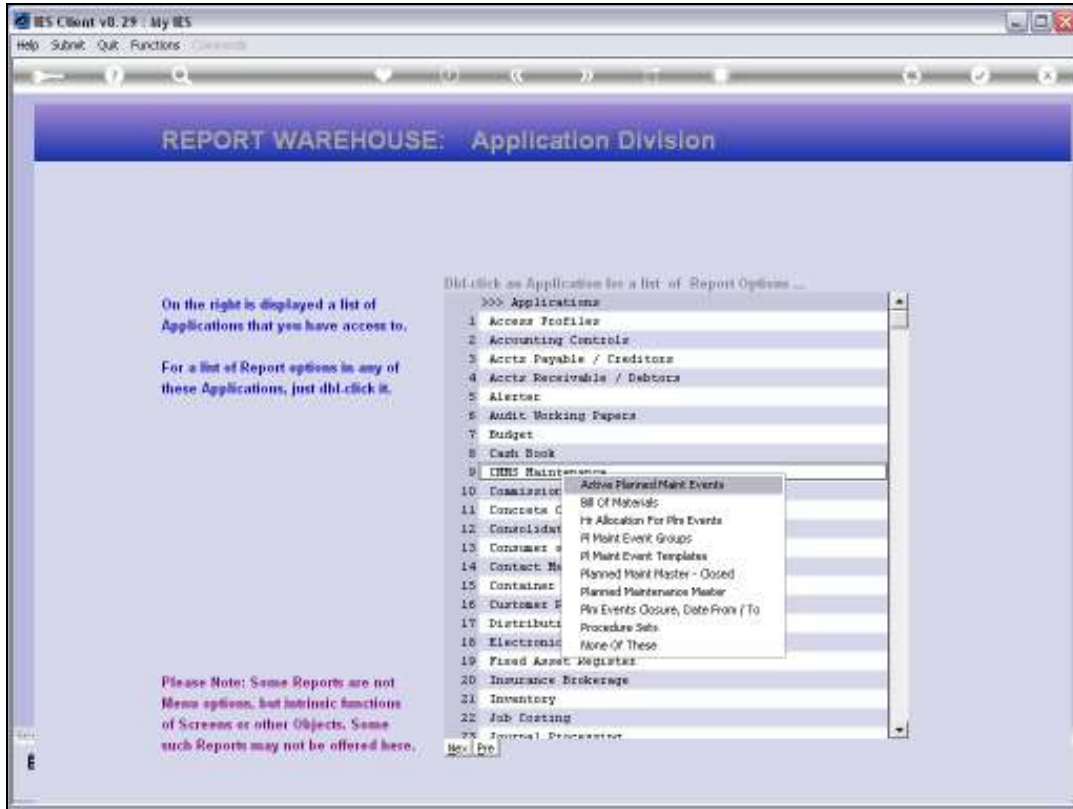
Slide 27

Slide notes:

Slide 28

Slide notes: So, now the question is, how do these Reports get here? Let's have a look.

Slide 29

Slide notes: We will now perform a new Report, and it can be practically any Report.
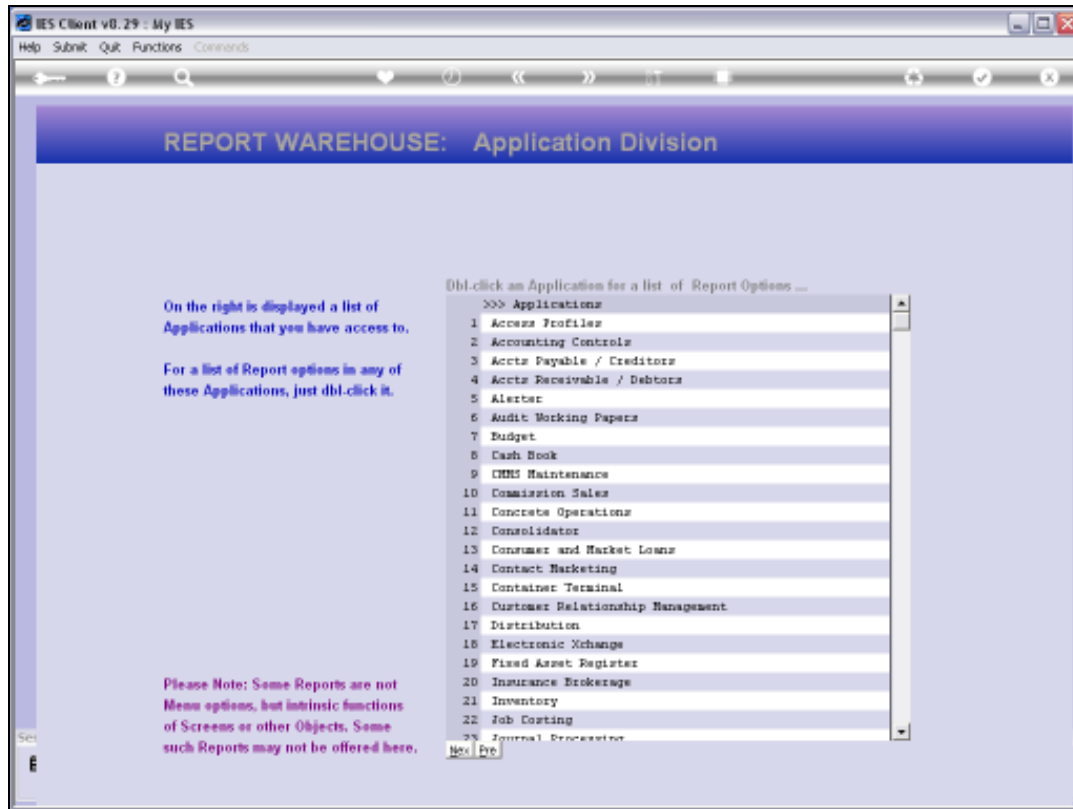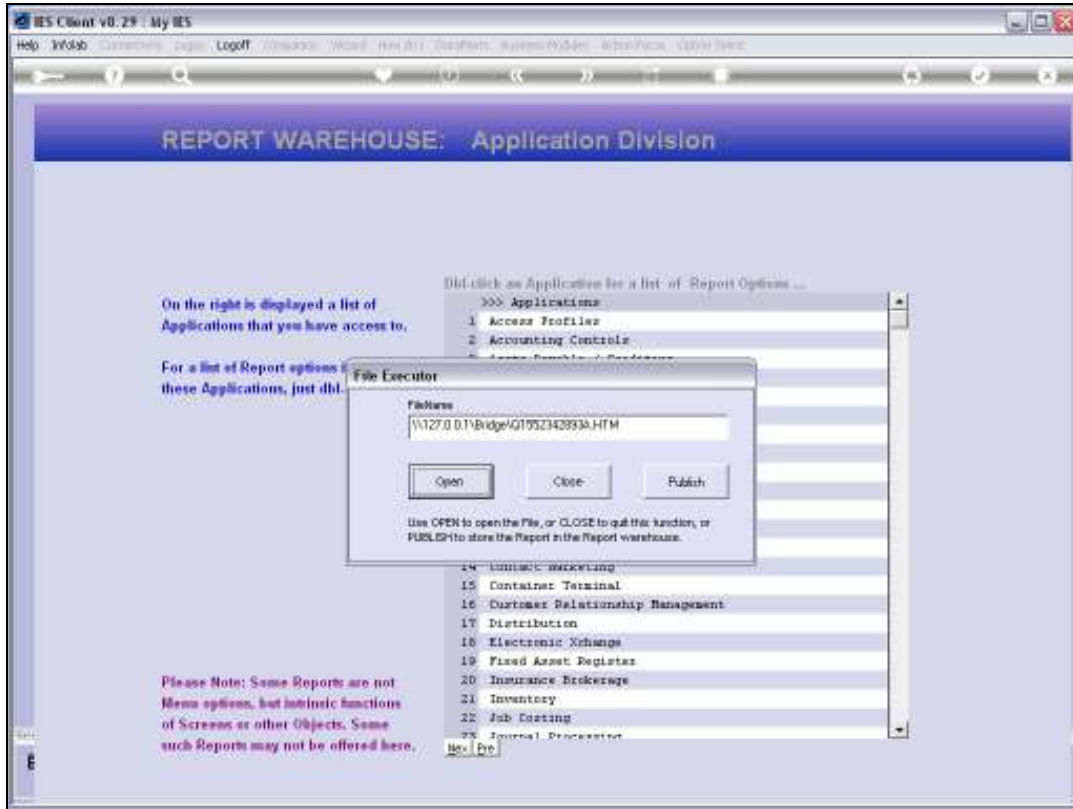
Slide 30
Slide notes:

Slide 31
Slide notes:

Slide 32
Slide notes:

Slide 33
Slide notes:

Slide 34
Slide notes:

Slide 35
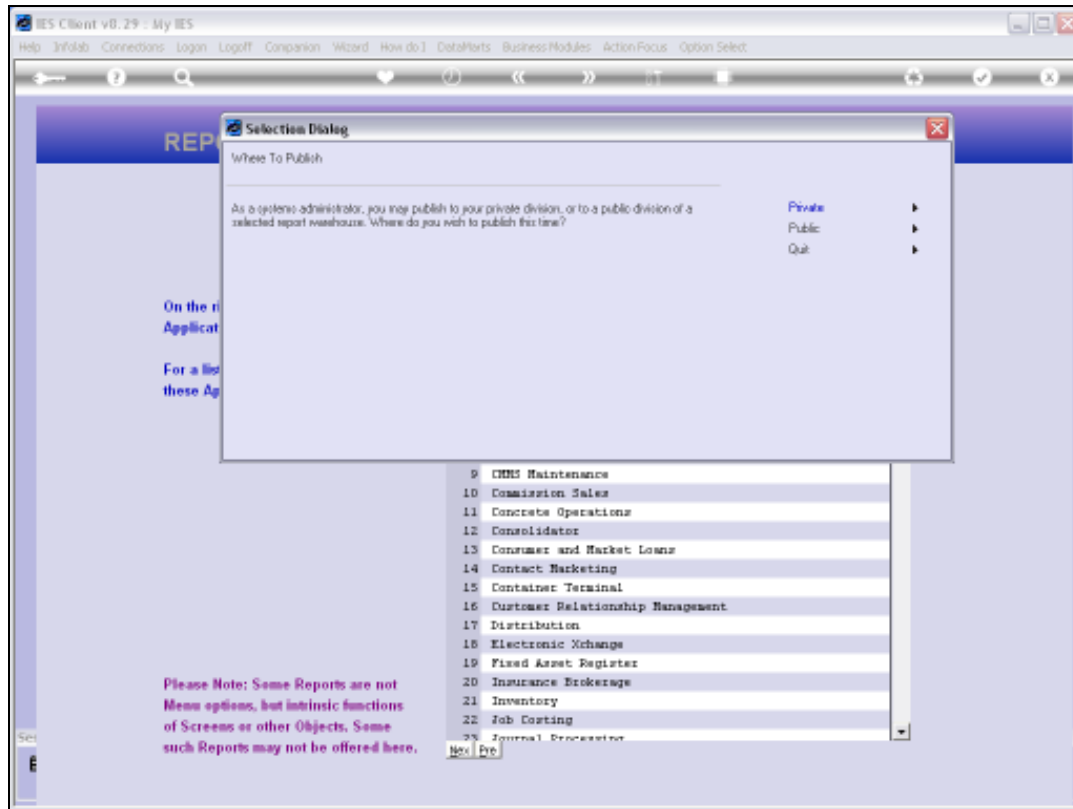Slide notes:

Slide 36
Slide notes:

Slide 37

Slide notes: Here is our Report for Current Planned Maintenance Events, and the Report can be published to the Report Warehouse. A Warehouse Administrator can publish a Report to the Public part of the Warehouse, for anybody to see and browse, but the average User cannot. However, any User can publish to his or her Private Warehouse, and that is what I am going to do.
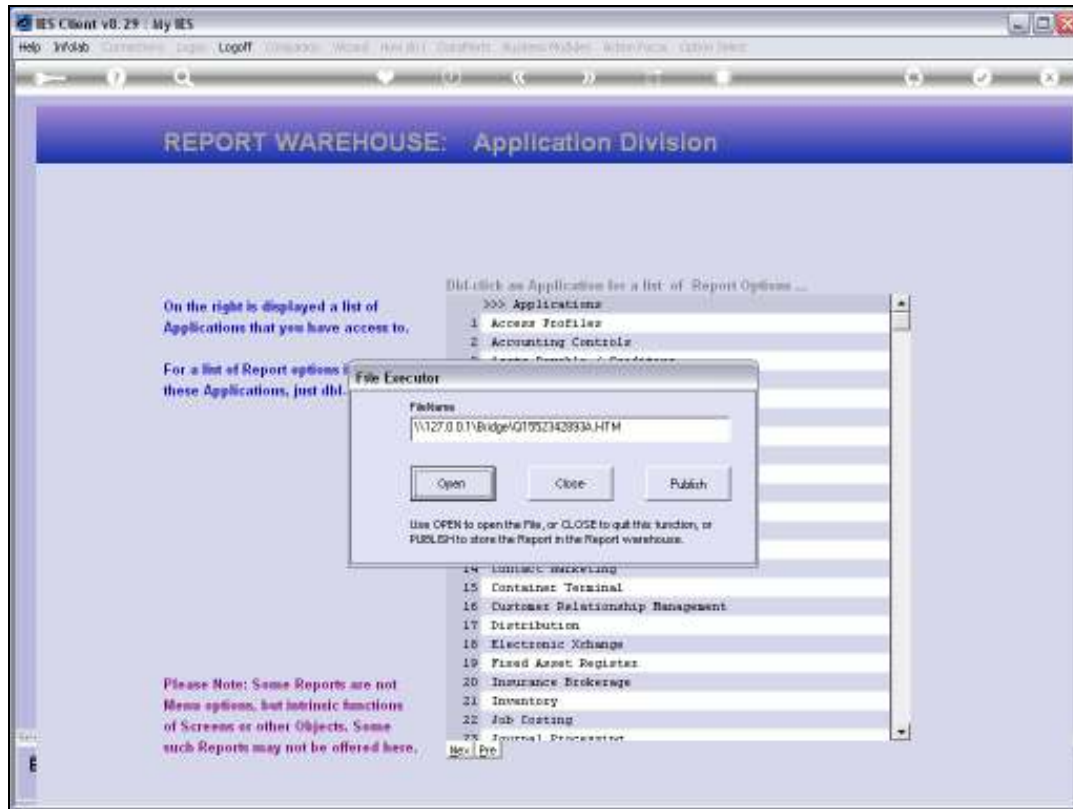
Slide 38

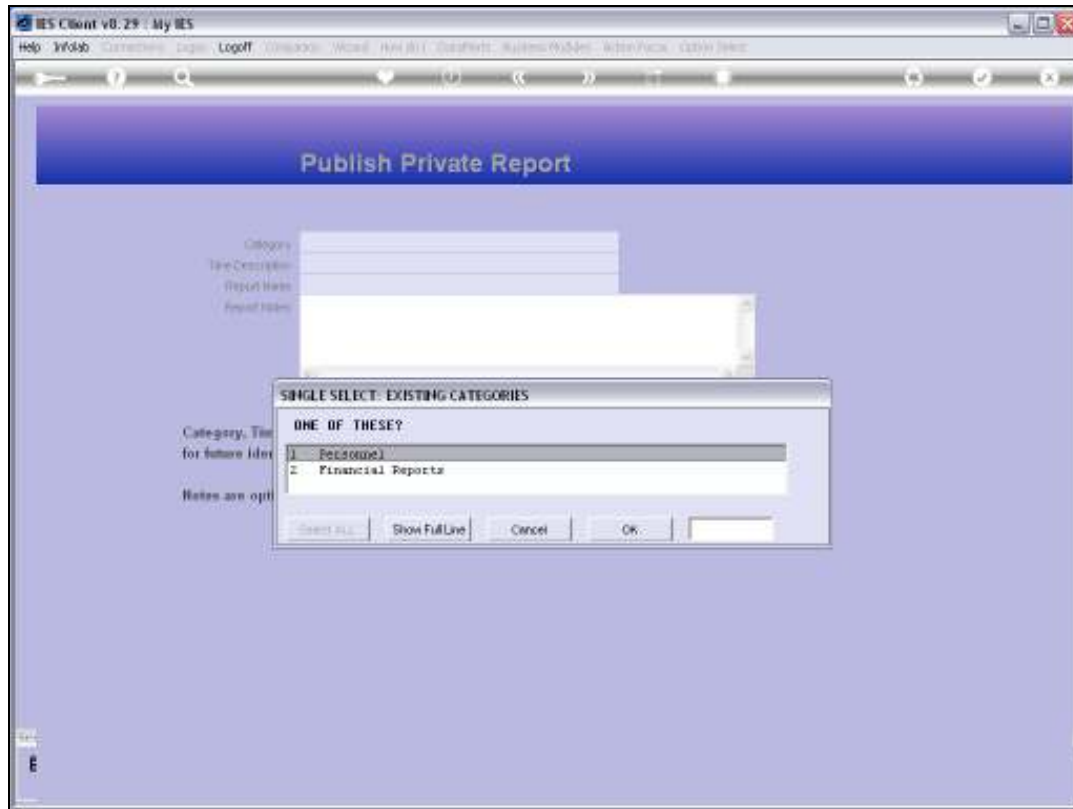Slide notes: Before closing this Report, I choose PUBLISH.

Slide 39

Slide notes: In actual fact, I happen to be an Administrator, so I can choose between publishing to the PUBLIC or PRIVATE sections. The non-administrator User will not be asked this question, and will automatically go to the PRIVATE section.

Slide 40

Slide notes:

Slide 41

Slide notes: What happens now, is that the system offers Categories that I have used before, and if I want to use one of those then I can just select it. But if I want a new Category, it can be created on the fly.
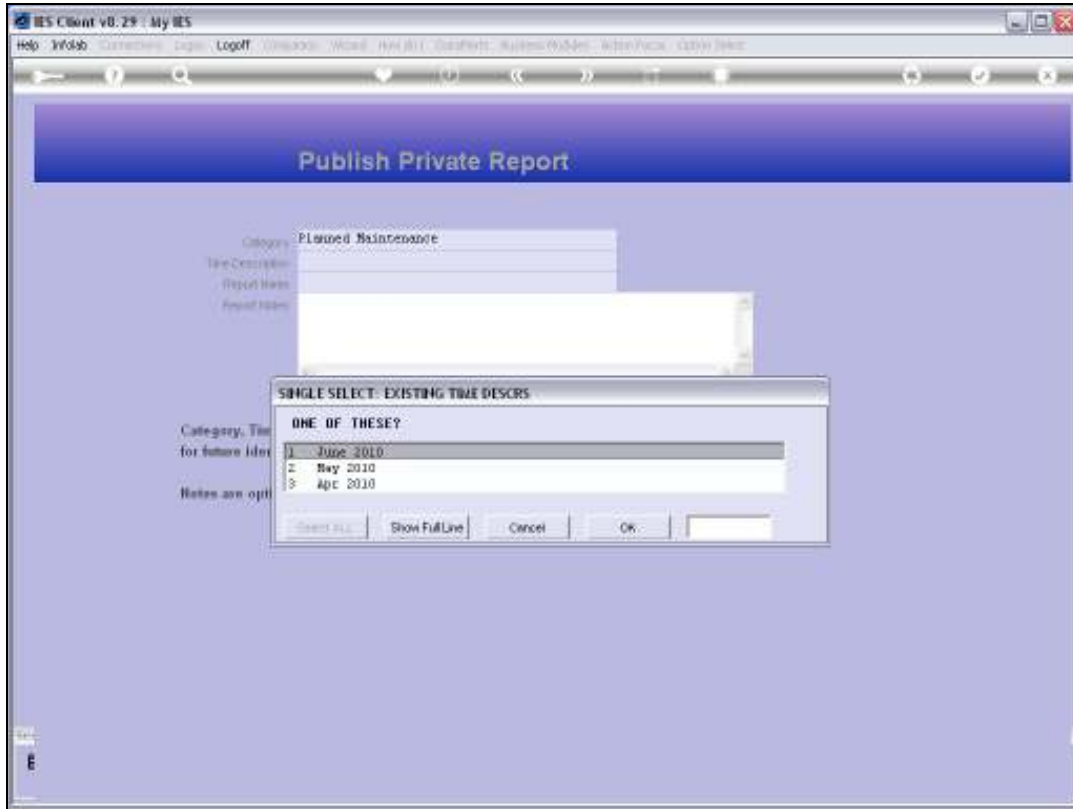
Slide 42

Slide notes: I just type the new Category that I want to create.
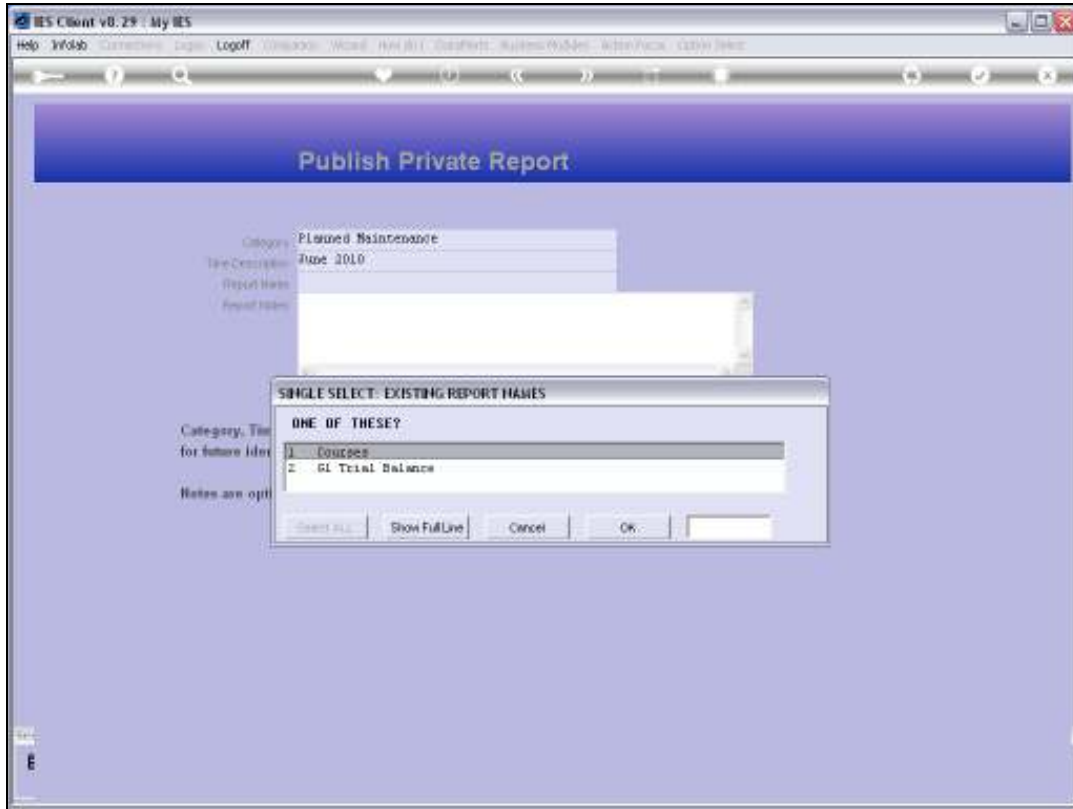
Slide 43
Slide notes:

Slide 44

Slide notes: The same thing happens with the Time Description.
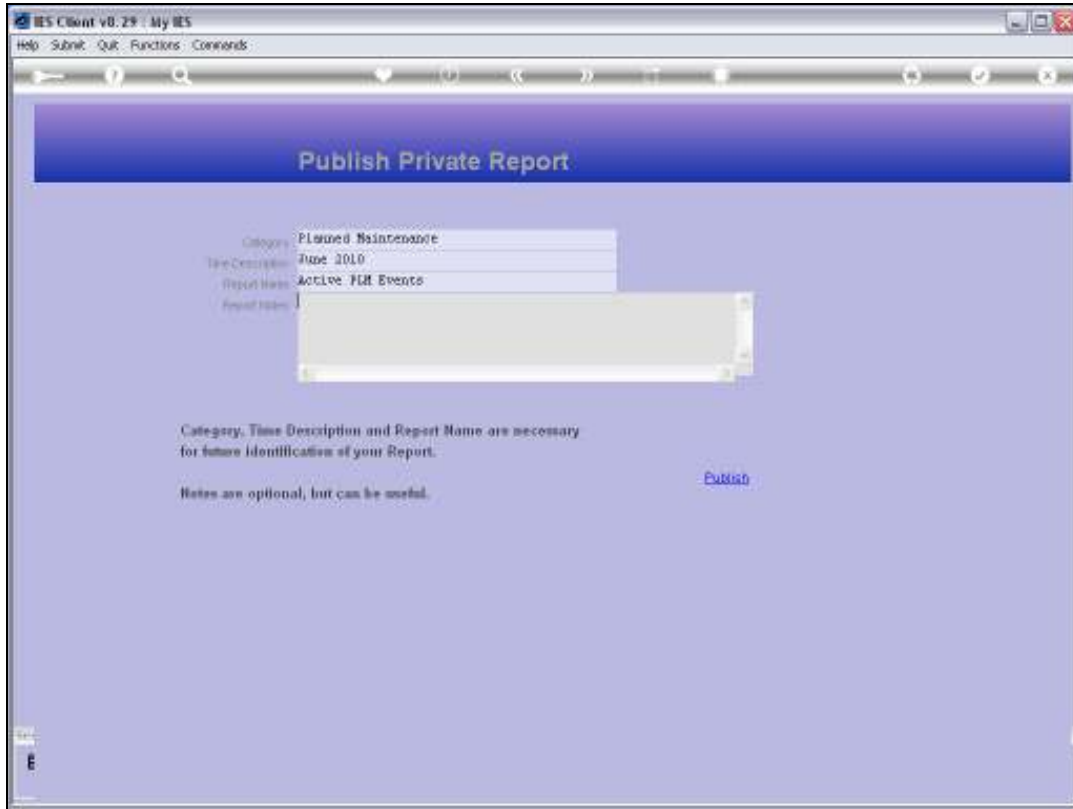
Slide 45
Slide notes:

Slide 46

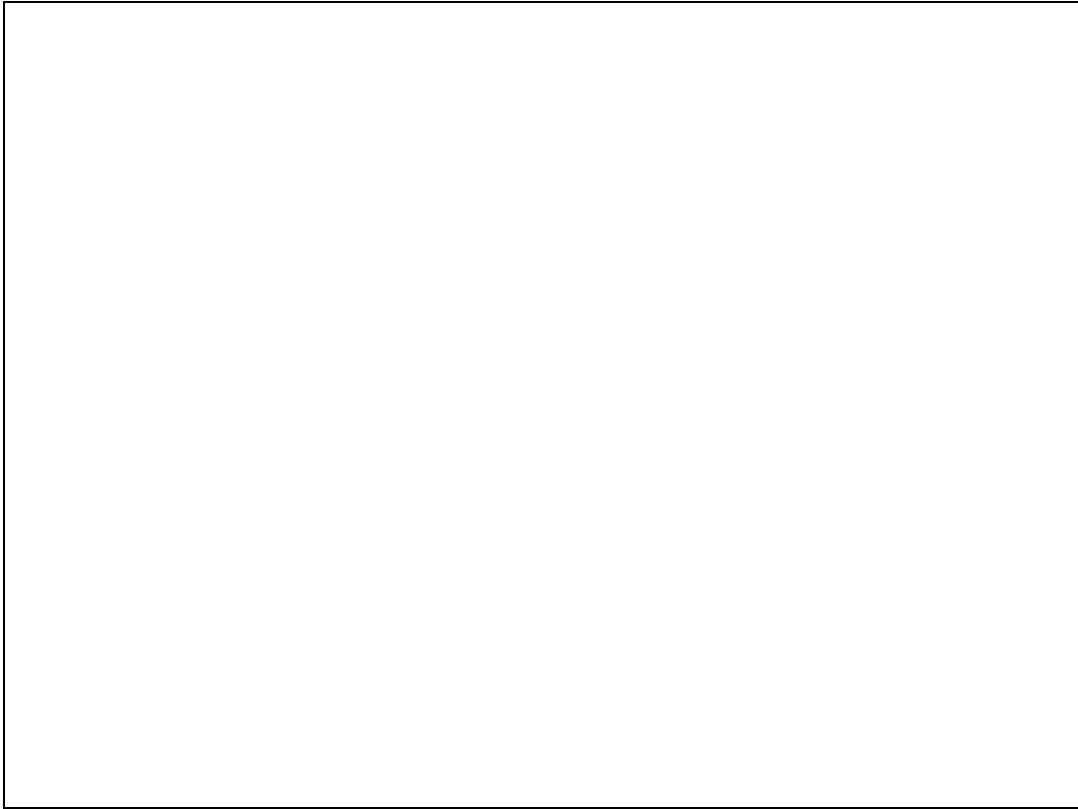Slide notes: And again with the Report Name.

Slide 47
Slide notes:

Slide 48
Slide notes:
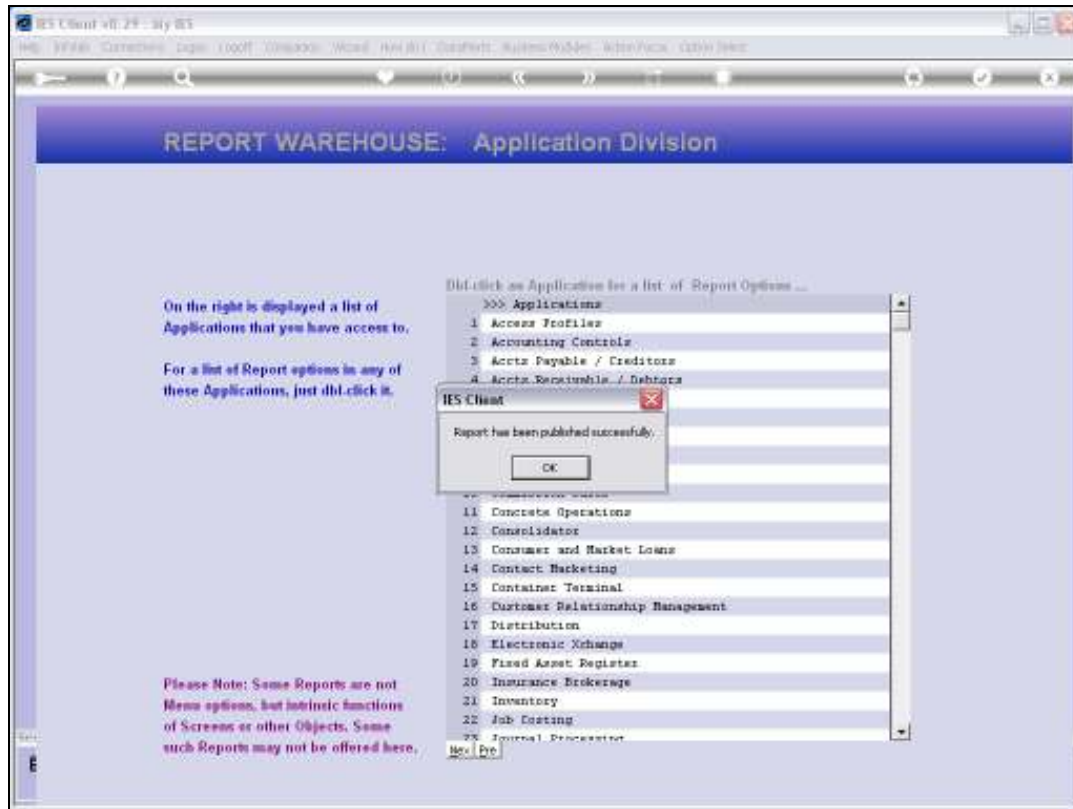
Slide 49
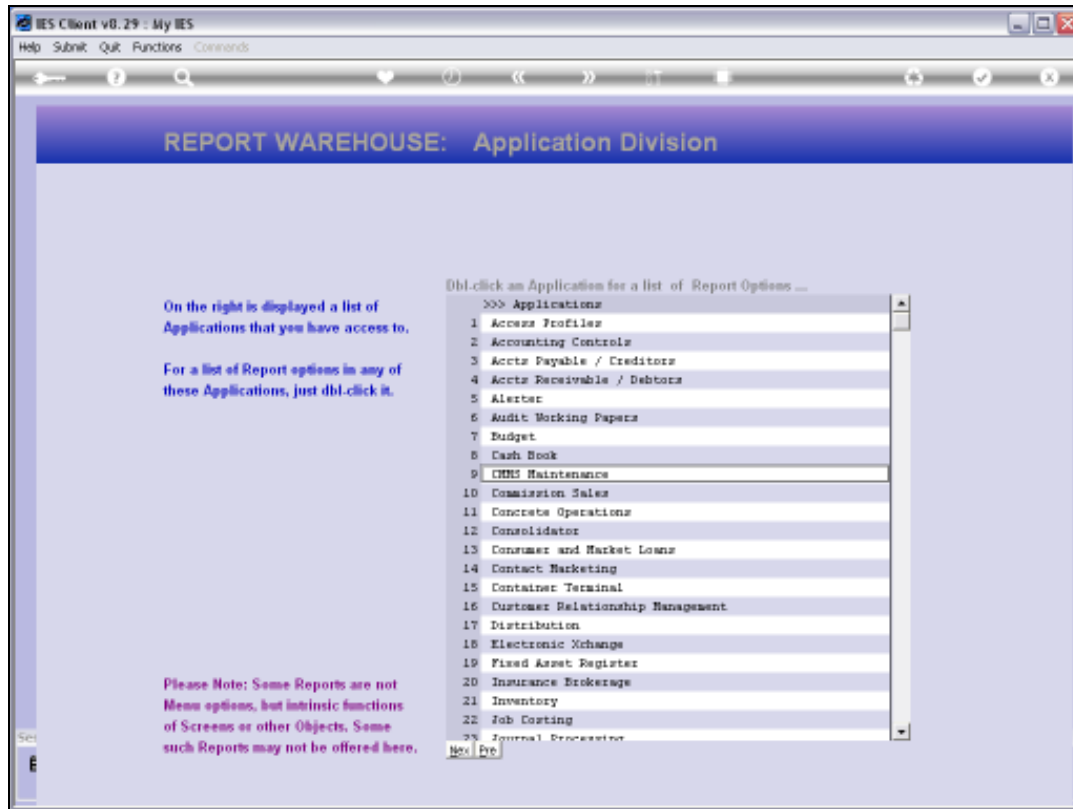Slide notes:

Slide 50
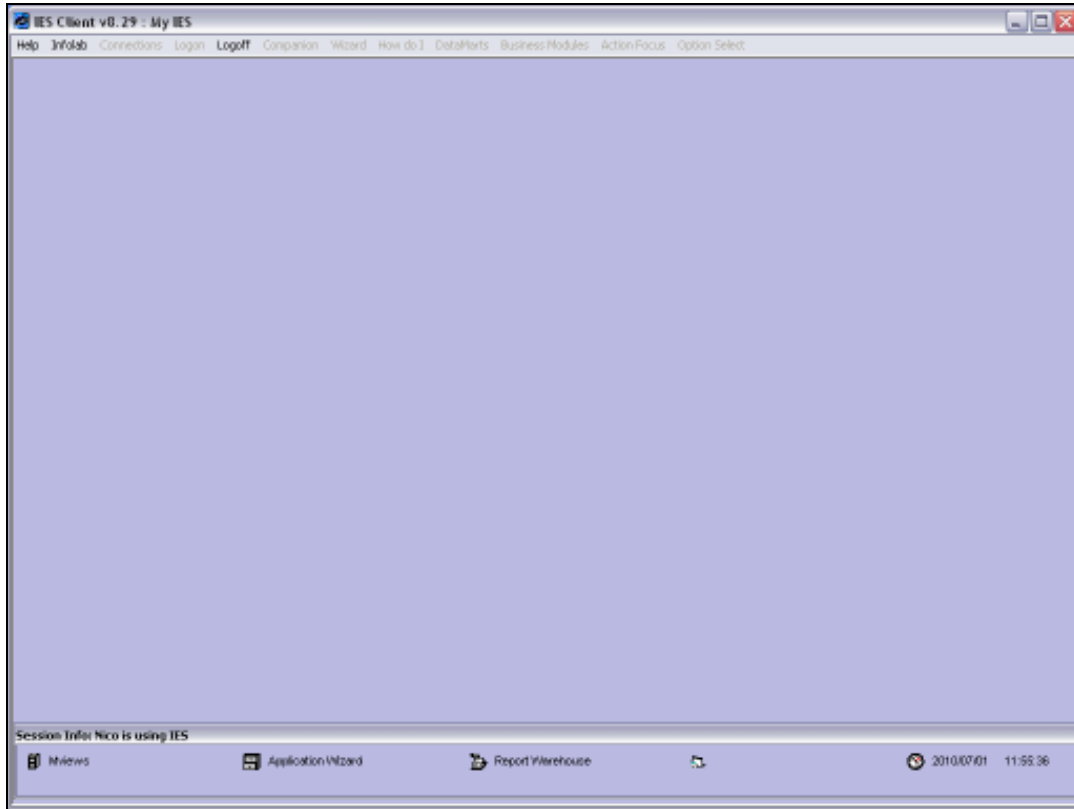Slide notes:
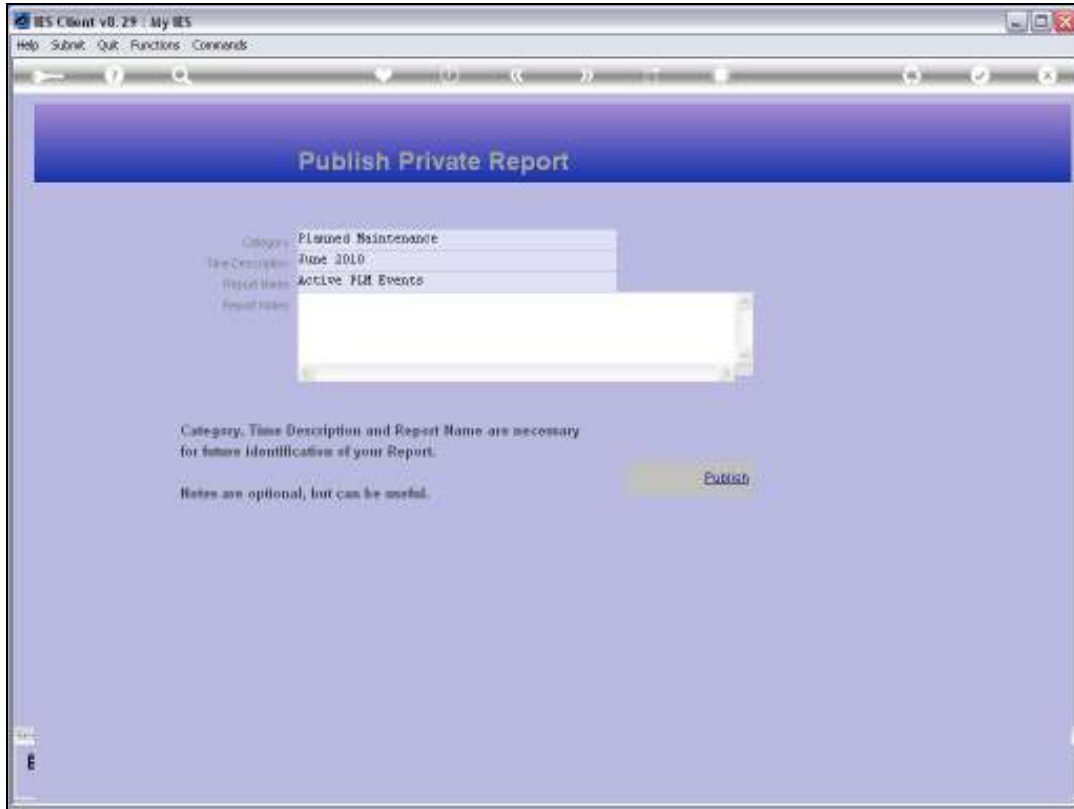
Slide 51
Slide notes:

Slide 52

Slide notes: Now the Report has been published, so it should be in my Private Warehouse. Let's go there and see.
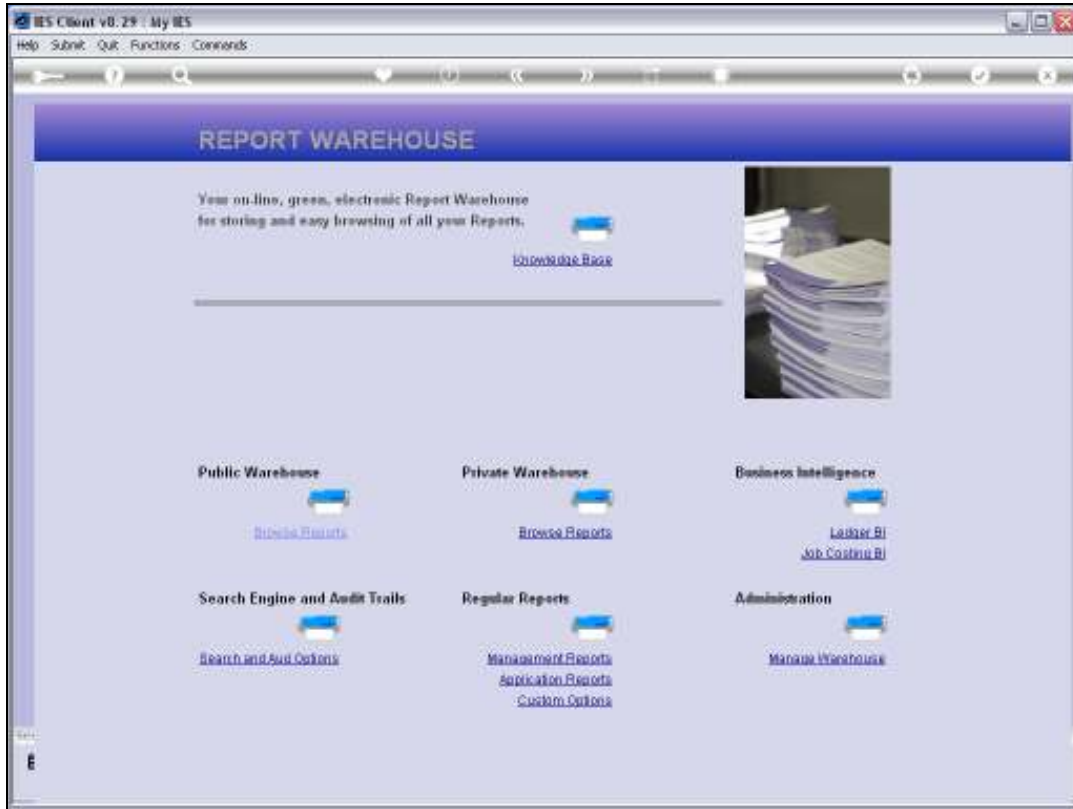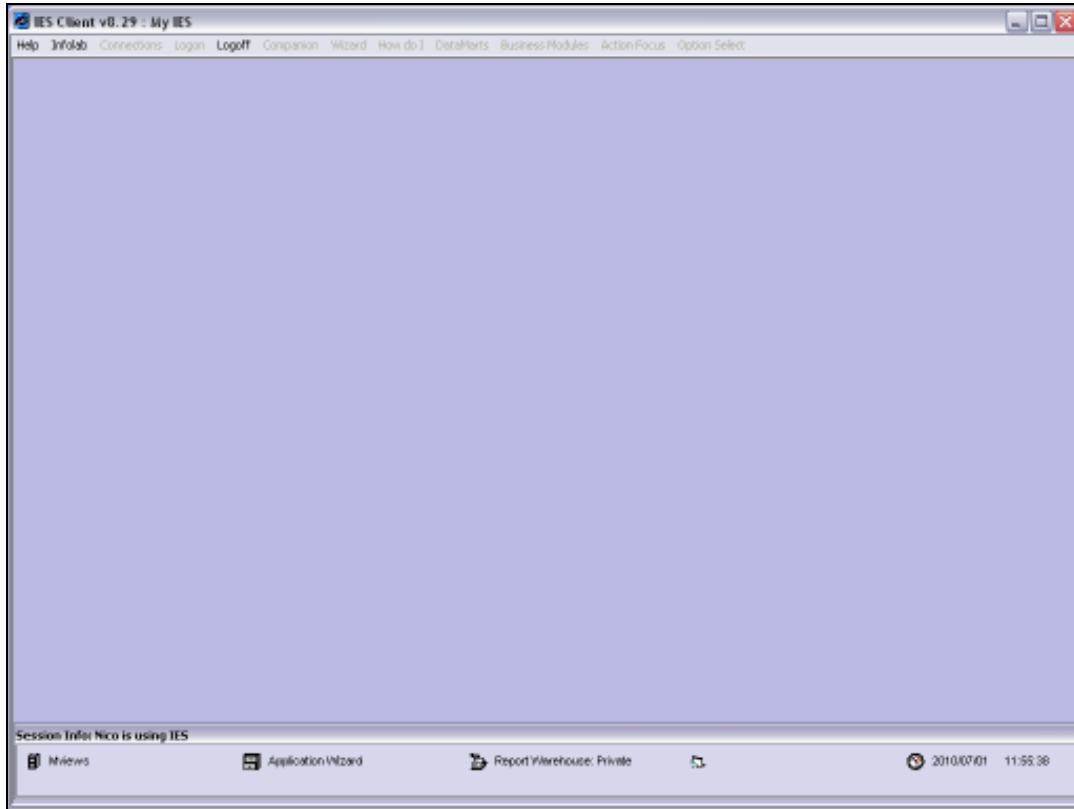
Slide 53
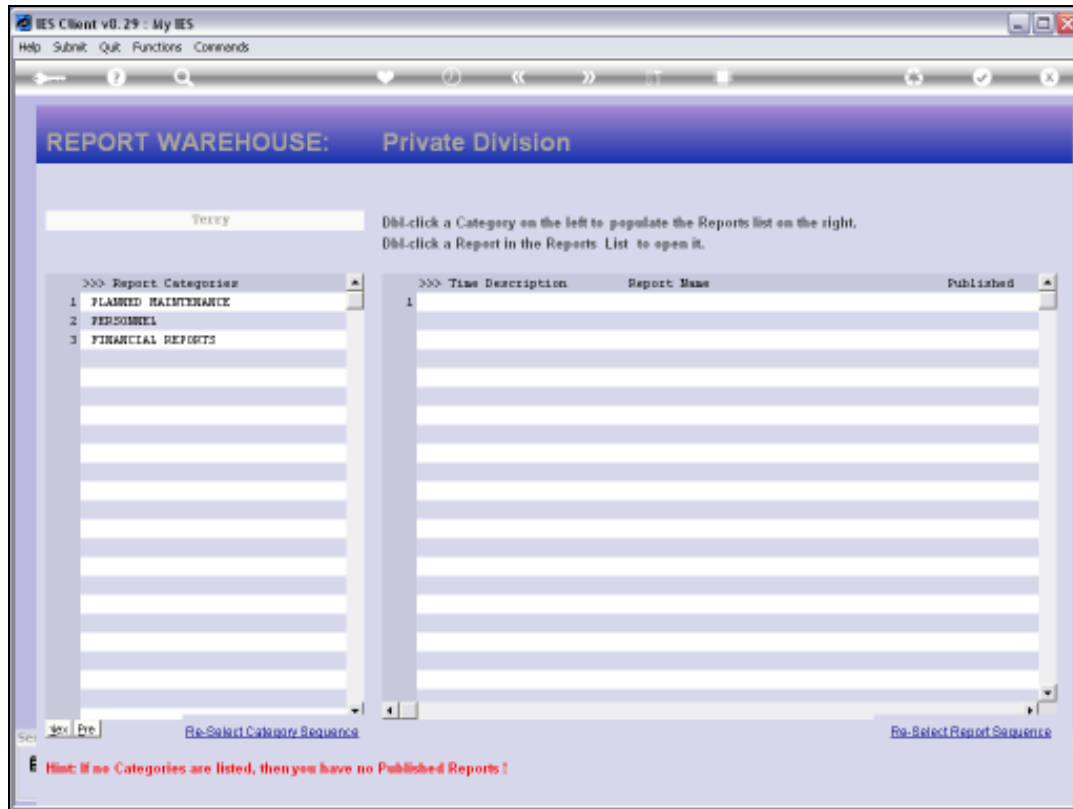Slide notes:

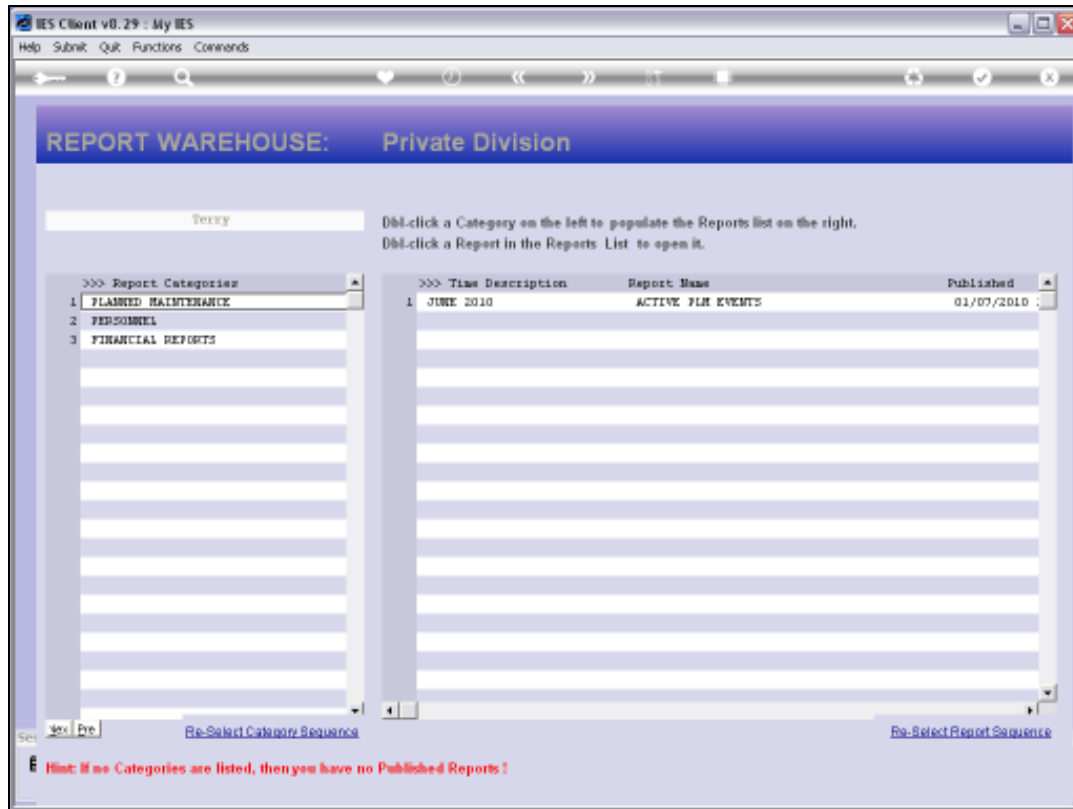Slide 54
Slide notes:

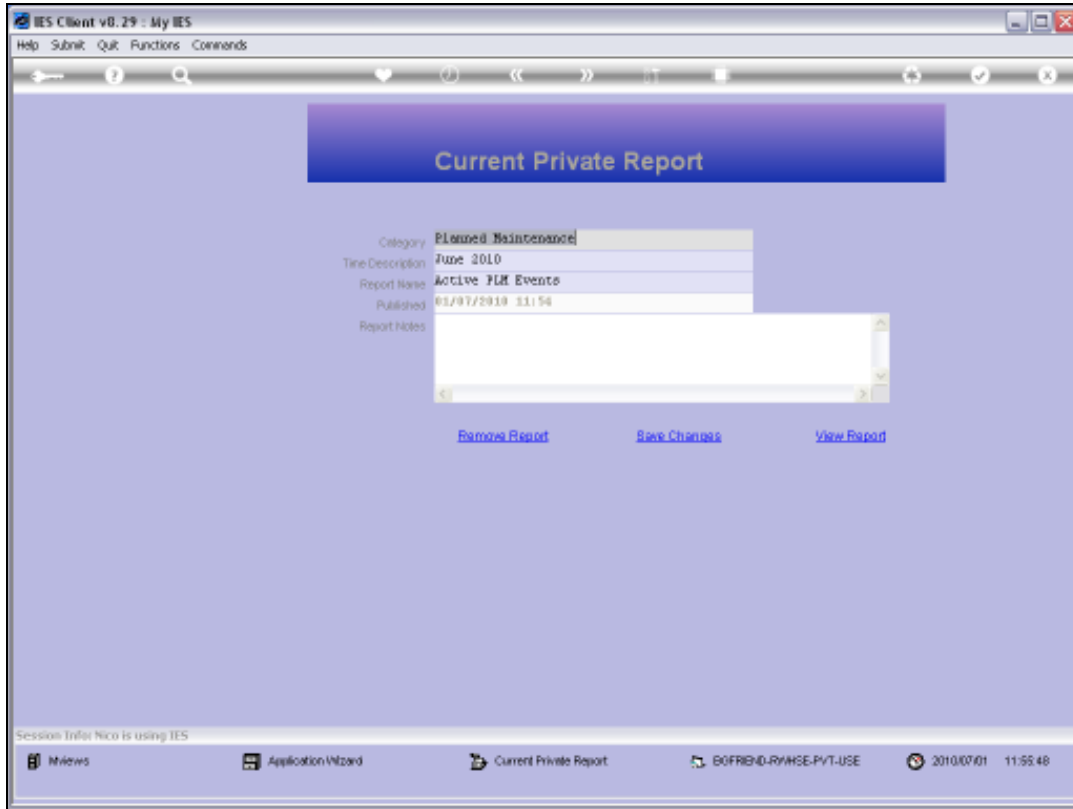Slide 55
Slide notes:

Slide 56
Slide notes:

Slide 57

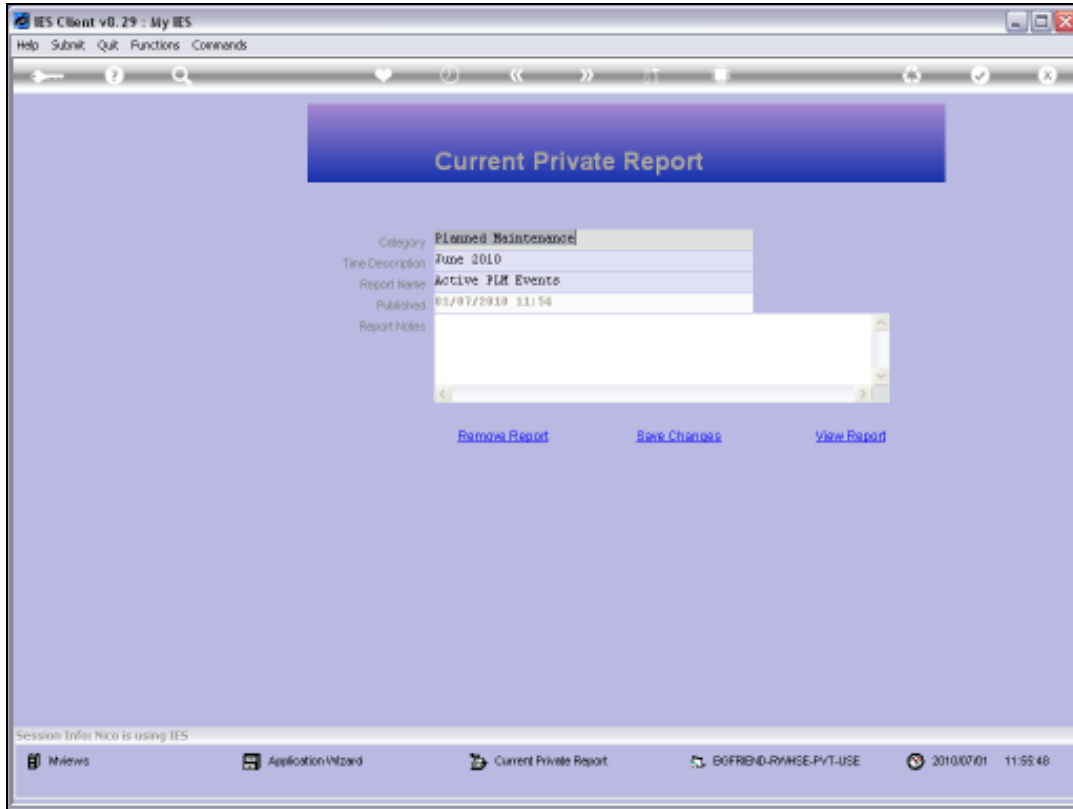Slide notes: Yes, the Planned Maintenance category has automatically appeared here now.

Slide 58

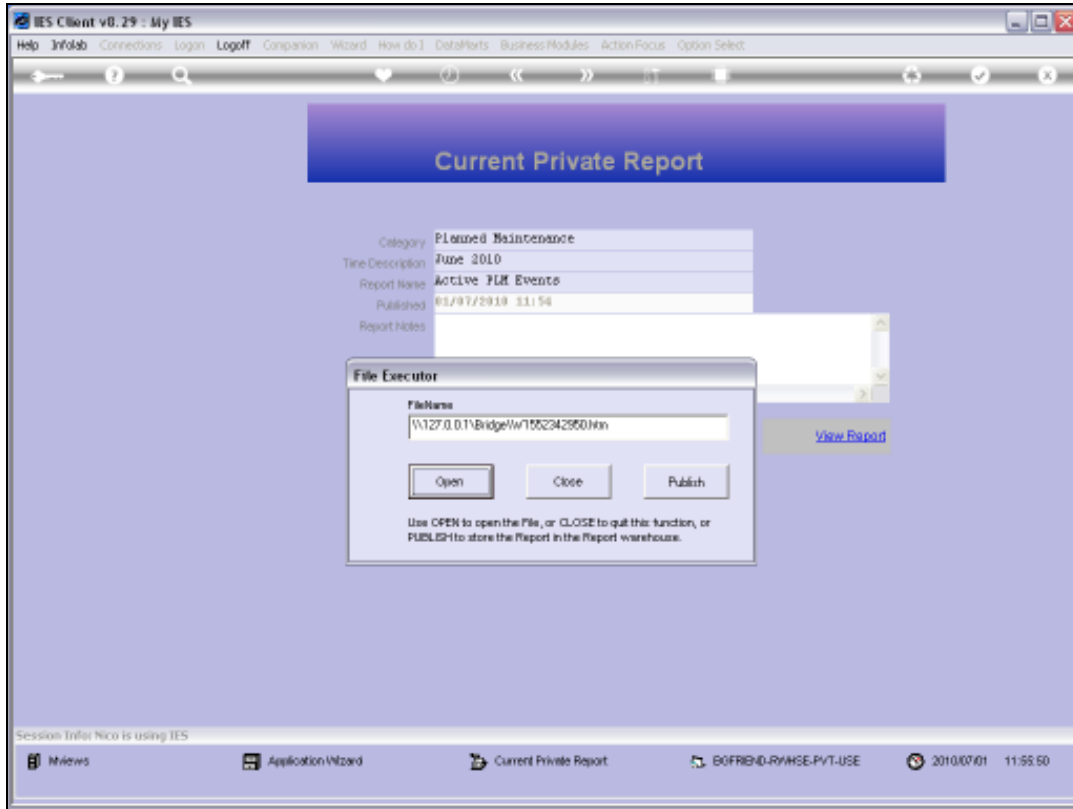Slide notes: And of course with the Report that I have published.
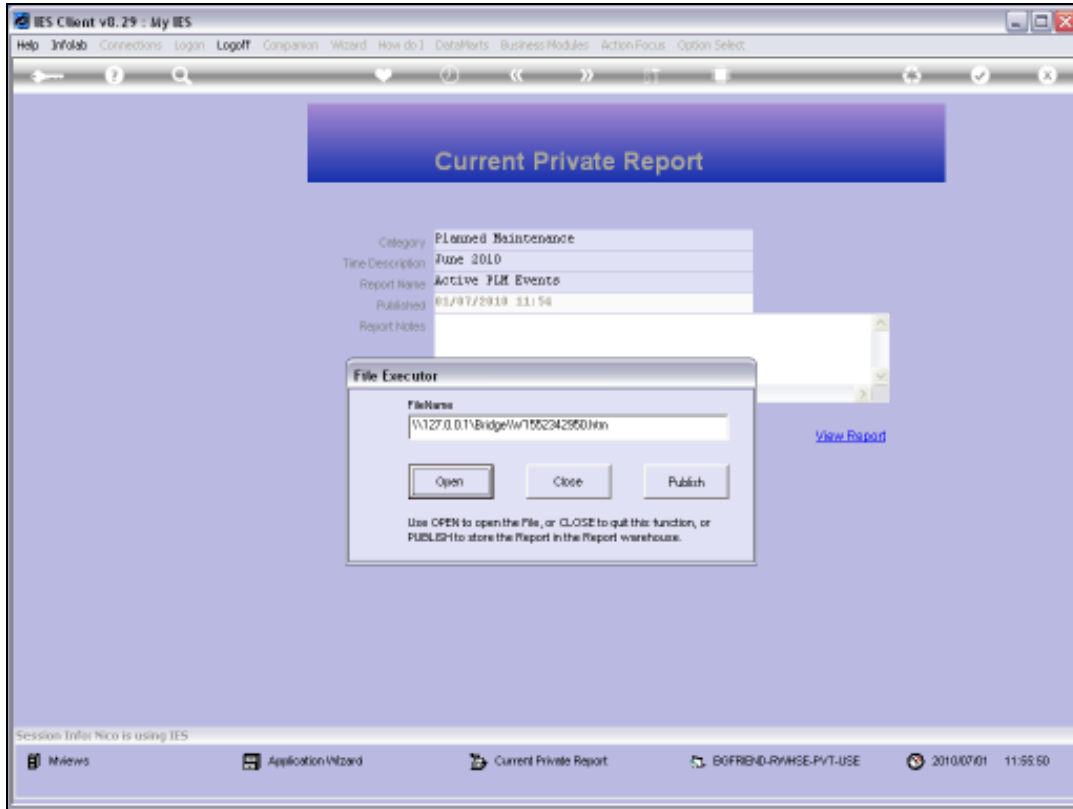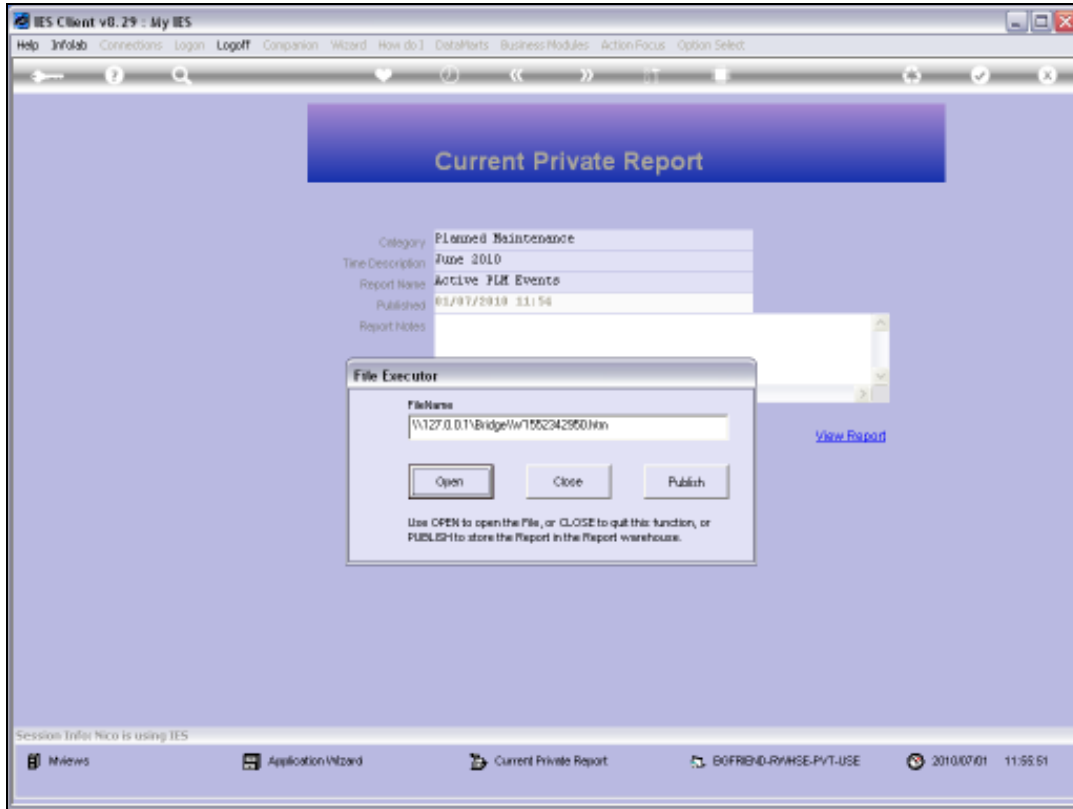
Slide 59
Slide notes:

Slide 60
Slide notes:

Slide 61
Slide notes:

Slide 62
Slide notes:

Slide 63

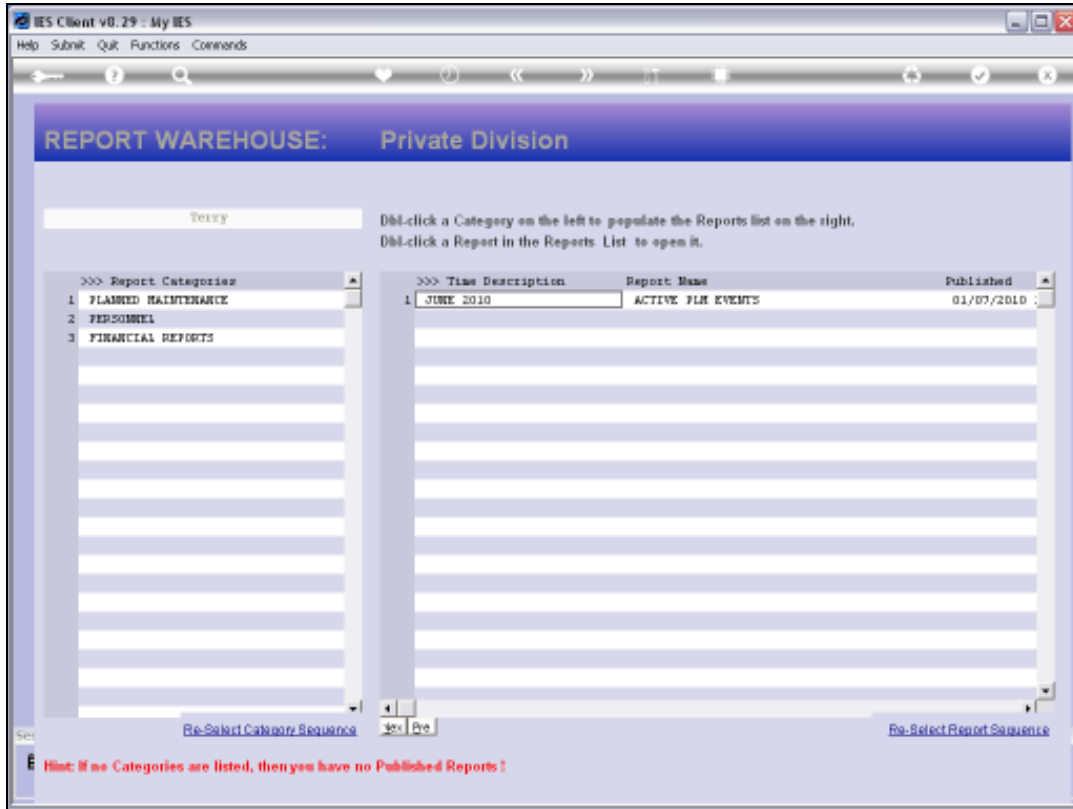Slide notes:

Slide 64

Slide notes: Here is the Report that I have published, and now it is preserved forever for viewing again and again, or until I remove it.
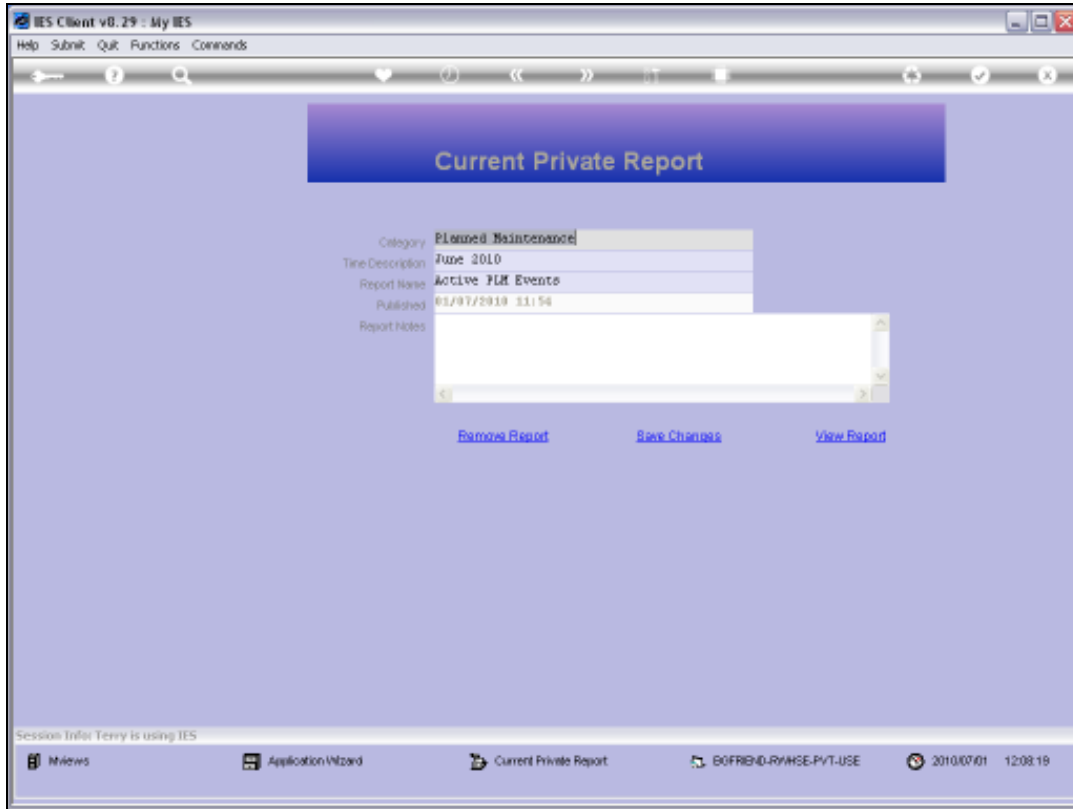
Slide 65

Slide notes: Can I remove any of my Reports? Yes, of course. Let's have a look.
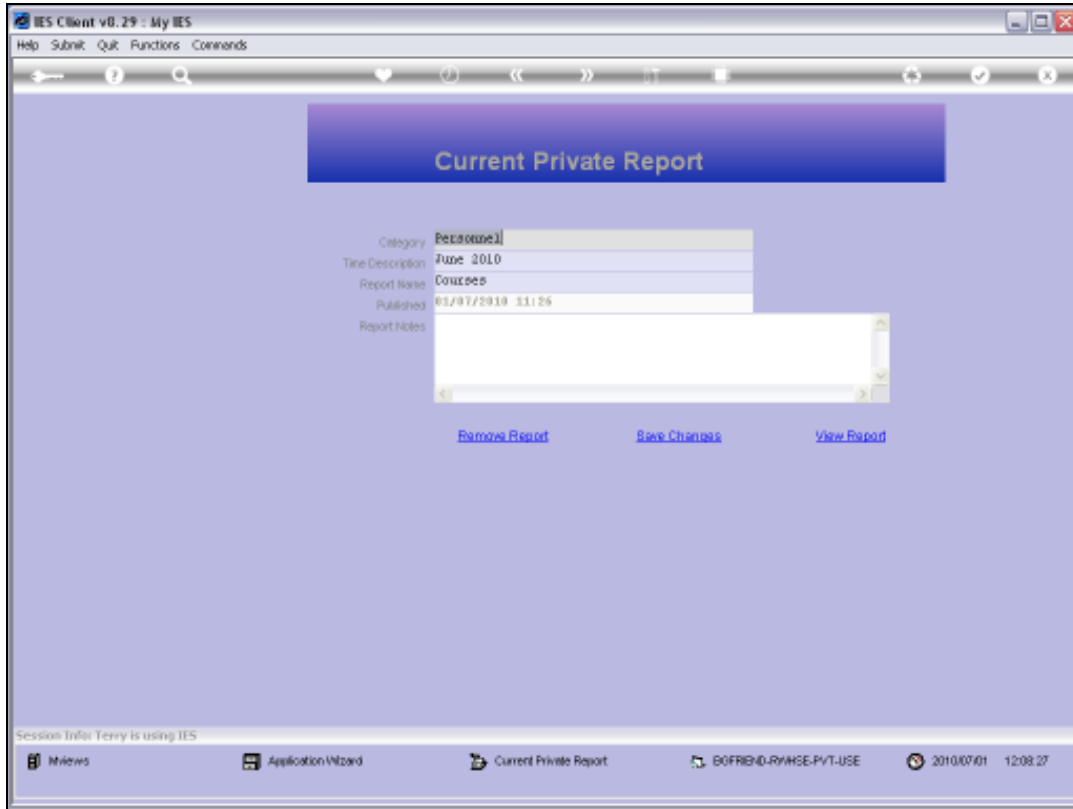
Slide 66

Slide notes:

Slide 67
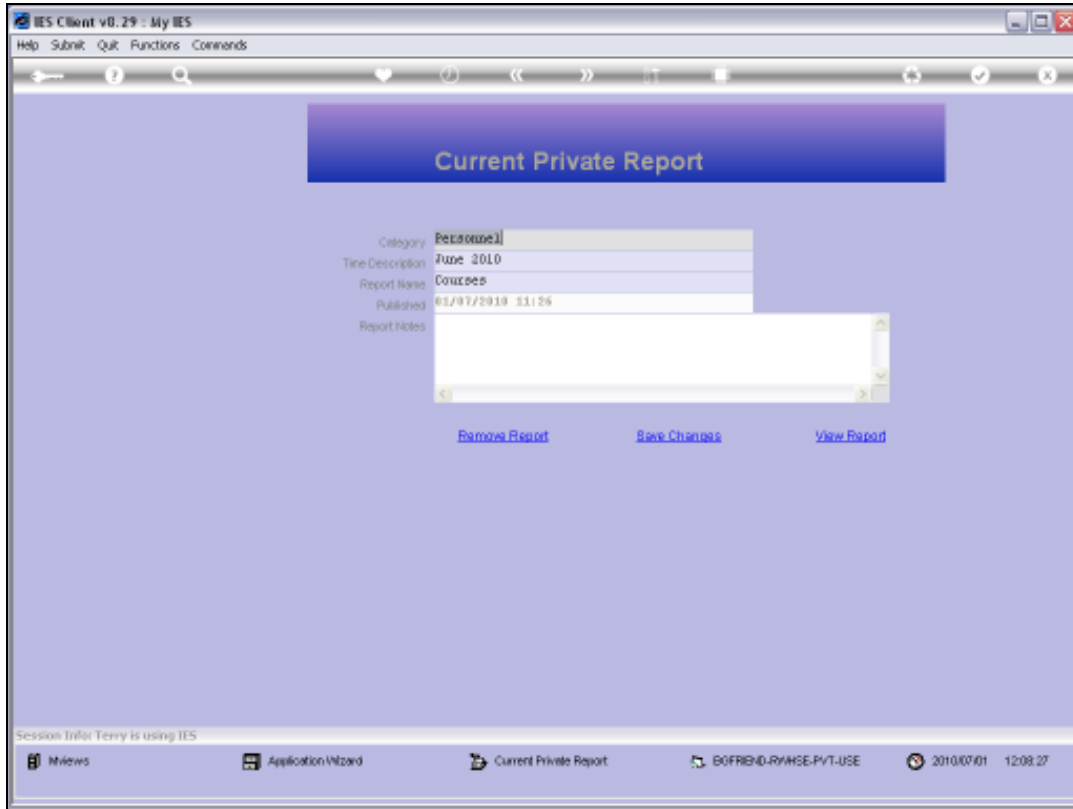
Slide notes: We open the Personnel Category.

Slide 68

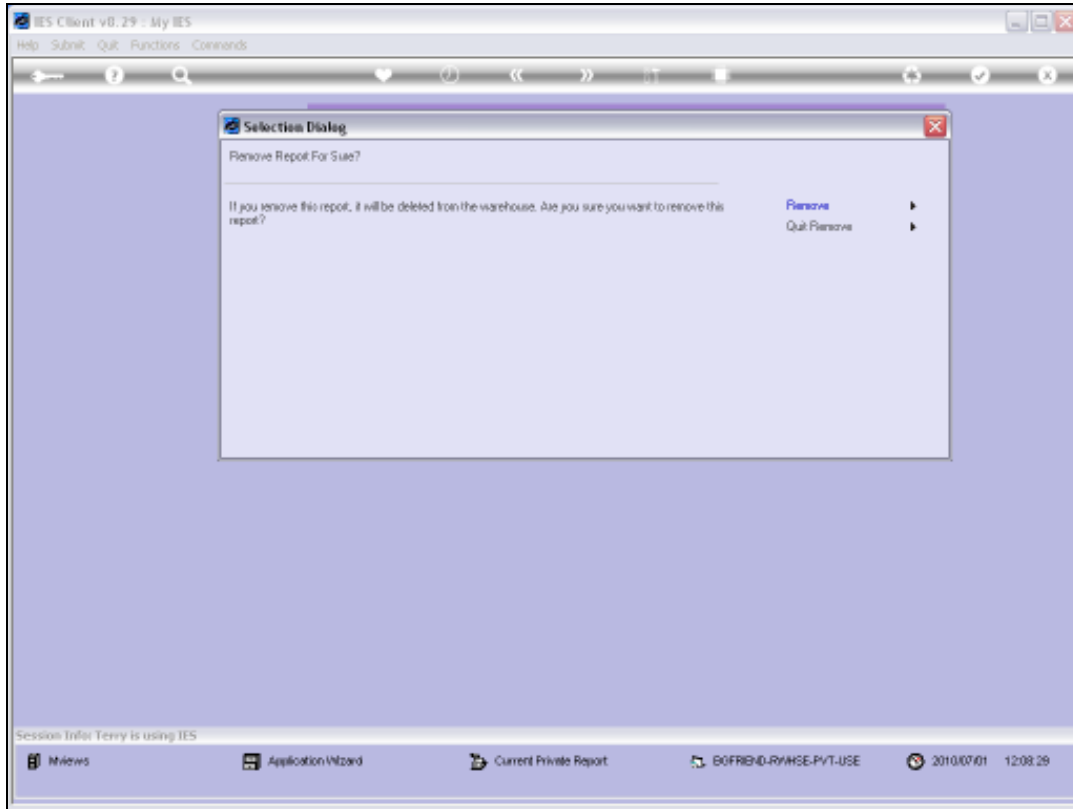Slide notes: There is only 1 Report.
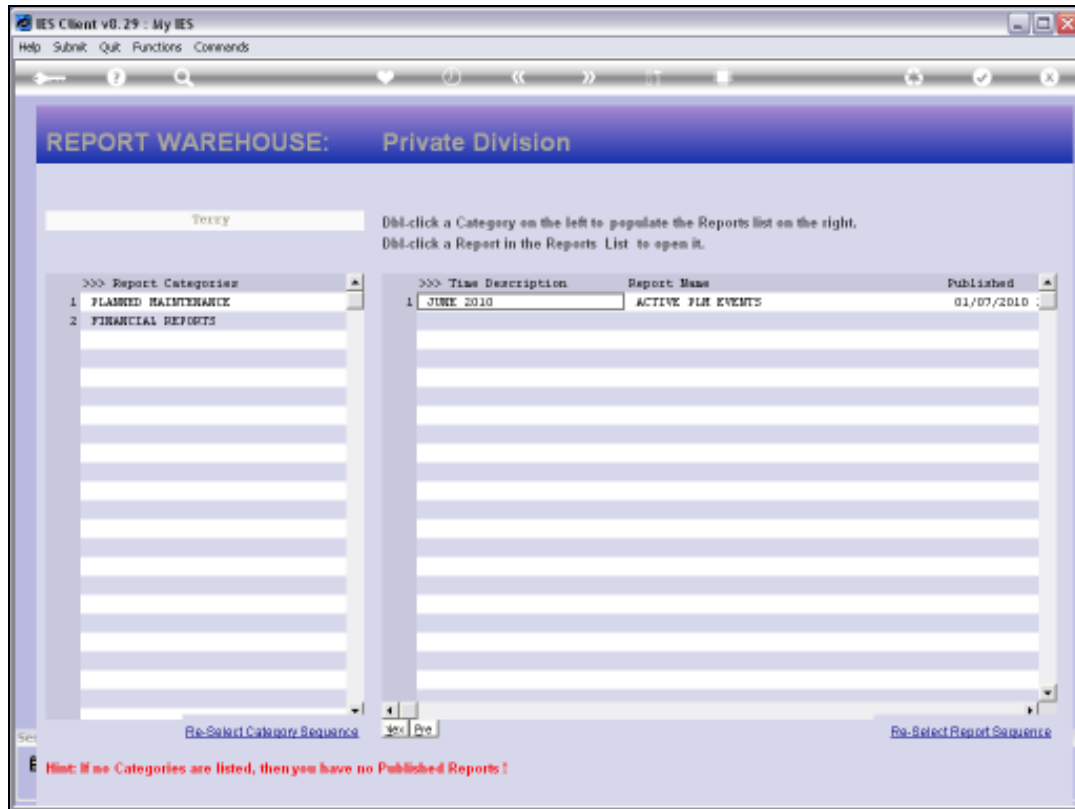
Slide 69
Slide notes:

Slide 70
Slide notes:

Slide 71
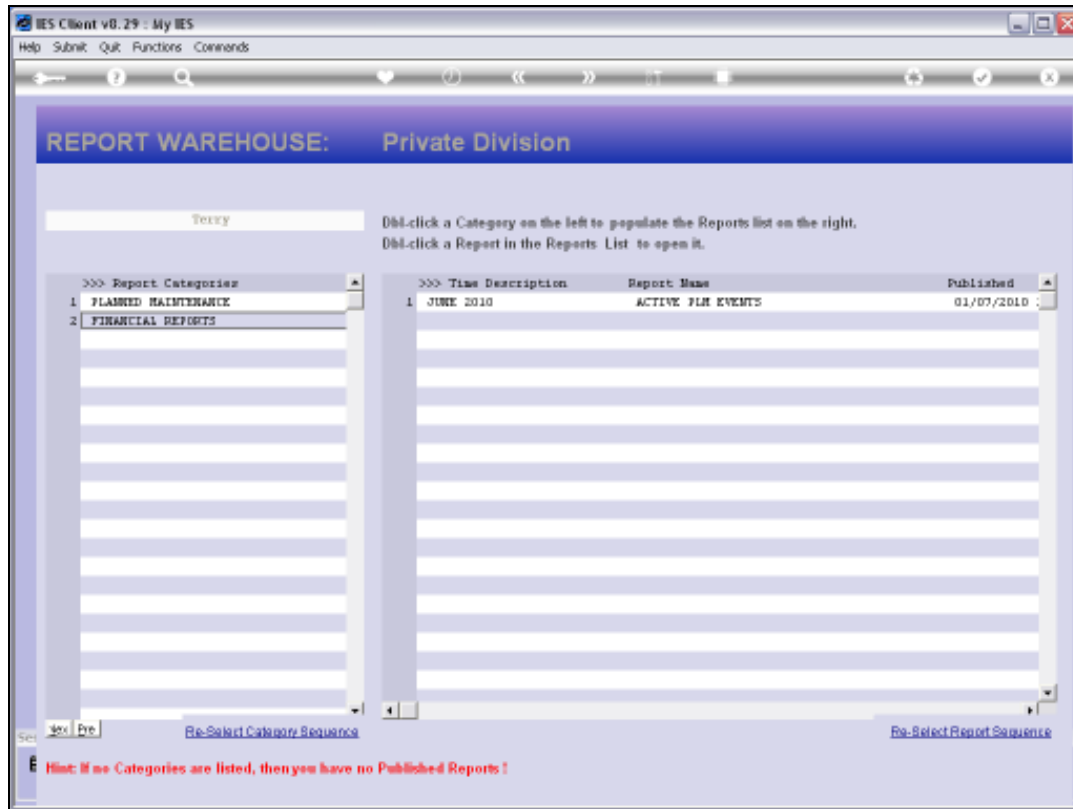
Slide notes: I choose to Remove the Report.

Slide 72
Slide notes:

Slide 73

Slide notes: And notice what has happened here. The Personnel Category is gone! As soon as we remove the last Report from a Category, then the Category is removed as well. Of course, we can always re-create the Category again in future by publishing a new Report to it.

Slide 74

Slide notes: So the Private Warehouse is really useful and easy to use.