

Slide notes: Management of the Report Warehouse includes a number of functions, among which we have an option to maintain the Report Library.

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Slide notes: The Report Library has the list of Reports that are available for automatic publication during a so-called Publication Run.

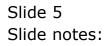
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Slide notes: In other words, when we perform bulk publication, then the selection of Reports to perform and automatically publish, will be selected from this list.

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Slide notes: We can use our own design for the Keys to these Report Library entries, and a numbering system of 3 or more digits is a good call.

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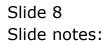
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Slide notes: The Types of Reports that we may perform are listed here. The Report will have been designed with the Report Writer that we choose now.

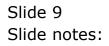
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Slide notes: So in this example, we choose a Document Writer Report, and of course the Report model must already exist before we can include it here.

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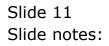
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Slide notes: Next, we choose the Selection Flag. The Selection Flag is used to select the Reports in a certain Selection Group when we perform bulk Publication.

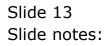
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Slide notes: The Report Key is the Key in the master register of the kind of Report Writer that we have already selected. Therefore, if we use the lookup now, then the system will lookup from the register indicated by our choice of TYPE, which in this case is Document Writer.

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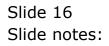
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Slide notes: We want this Balance Sheet Report for inclusion in the Warehouse Report Library.

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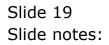
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Slide notes: This warning will come up as a reminder when we include a Report that is dependent on a pre-run process. It will remind us that at Publication Runtime, any pre-run processes are automatically populated with the basic pre-run choices selected for the entire Publication Run. The implication is that the pre-run process for the Report should be compatible with this situation.

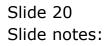
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Slide notes: Next, we select where the report will be published, because publication can potentially be done to a different Datamart than the execution Datamart.

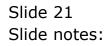
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Slide notes: Within the Warehouse, a Report is also published to a selected Business Unit.

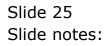
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Slide notes: Categories will come up for selection once they exist, and a new category can be created on the fly by typing it here.

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Slide notes: Finally, any Report in this library needs a Name to identify it by, and this is the name that the User will see when browsing through the Report Warehouse.

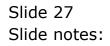
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Slide notes: A Report Library entry can be removed with the standard DELETE function.

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Slide notes: Next, we want to look at an easy method to generate many entries for the Report Library, without having to do it 1 by 1. For this, we can use the 'Auto Multi Entry' function.

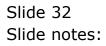
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Slide notes: With this method we can generate many entries at once, provided they fit some common parameters.

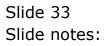
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Slide notes: First, we select the Report Writer Type.

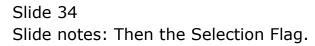
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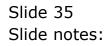
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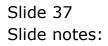
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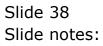
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Slide notes: Next, we select the Datamart, Business Unit and Category.

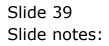
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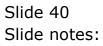
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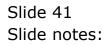
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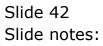
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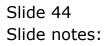


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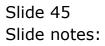


Slide 43 Slide notes:

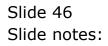
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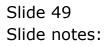
## Slide 47

Slide notes: When we choose the 'Generate' function, then we may choose 1 or many Reports indicated by the type of Report Writer we have selected, and all selected items will then be placed in the Report Library with the parameters that we have selected here.

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0004	Dept, Fin 12+7: DEATE SIEDE Dept, Fin 12+7: DEFT 102	
	Dept, Fin 12+T: Dept 103	11
0018	Dept, Fin 12+7; Dept 301	
0019	Dept, Fin 12+T: Dept 302	
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0016	Dept, Fin 12+71 IT Support Services	
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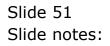
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0005	Dept, Fin 12+T: Dept 103	
0018	Dept, Fin 12+7; Dept 301	
0019	Dept, Fin 12+T: Dept 3032	
0022	Dept, Fin 12+T1 Dept YOO Div 02 Block 01	
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0016	Dept, Fin 12+7: IT Support Services	
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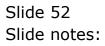


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0048	Dept, Fhys 12+T: Dept VOL Div 01 Block 01	
0044	Dept, Fhys 12+T: descr	
0035	Dept, Fhys 12+Ti DOMNTOWN	
0030	Dept, Phys 12+T: FifeT OPERATIONS	
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0040	Dept, Thys 12+T: 1T Support Services	
0037	Dept, Fhys 12+T1 LARESIDE	
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0045	Dept, Fhys 12+T: Main YOO Div 01 Block 01	
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0038	Dept, Fhys 12+T: MUNI MALL	
0025	Dept, Thys 12+T: PRIVATE LEDGERS	
0036	Dept, Fhys 12+T: RIVERSIDE	
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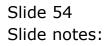


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## Slide 53

Slide notes: In this case, 48 entries have been placed in the Report Library. These entries can of course now be used in Publication Runs.

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