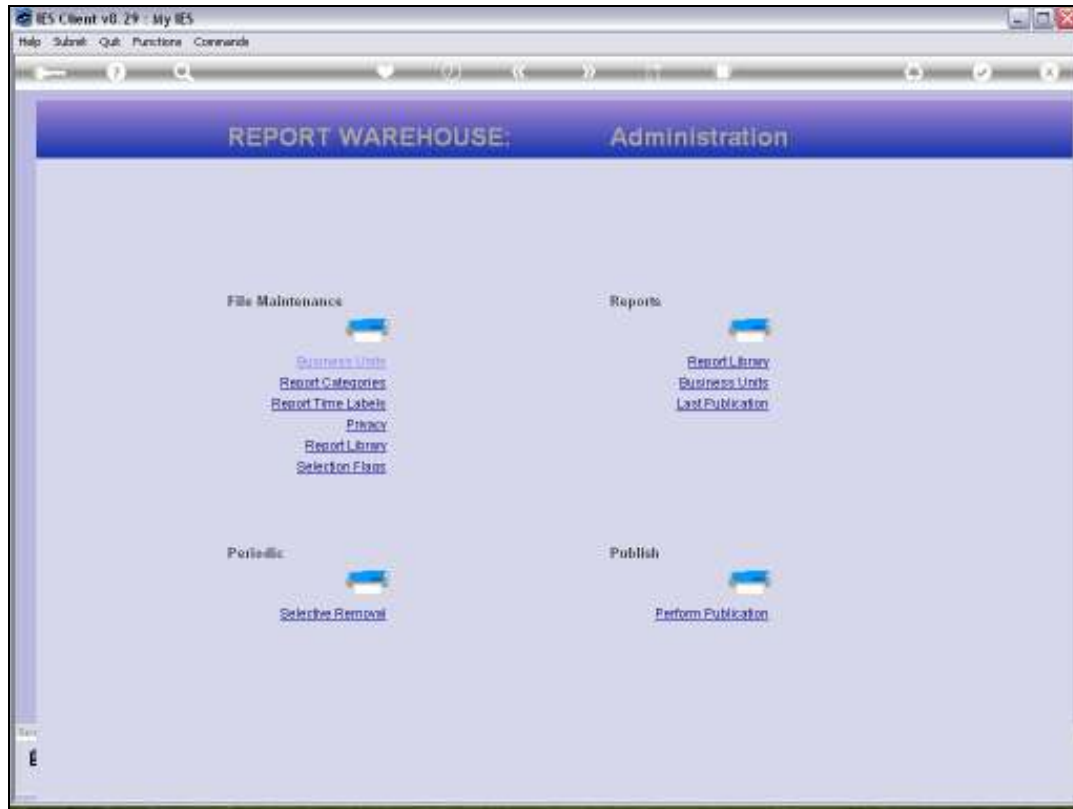Slide 1

Slide notes: Management of the Report Warehouse includes a number of functions, among which we have an option to maintain the Report Library.

Slide 2

Slide notes: The Report Library has the list of Reports that are available for automatic publication during a so-called Publication Run.

Slide 3

Slide notes: In other words, when we perform bulk publication, then the selection of Reports to perform and automatically publish, will be selected from this list.

Slide 4

Slide notes: We can use our own design for the Keys to these Report Library entries, and a numbering system of 3 or more digits is a good call.

Slide 5

Slide notes:

Slide 6

Slide notes: The Types of Reports that we may perform are listed here. The Report will have been designed with the Report Writer that we choose now.

Slide 7

Slide notes: So in this example, we choose a Document Writer Report, and of course the Report model must already exist before we can include it here.

Slide 8
Slide notes:

Slide 9
Slide notes:

Slide 10

Slide notes: Next, we choose the Selection Flag. The Selection Flag is used to select the Reports in a certain Selection Group when we perform bulk Publication.
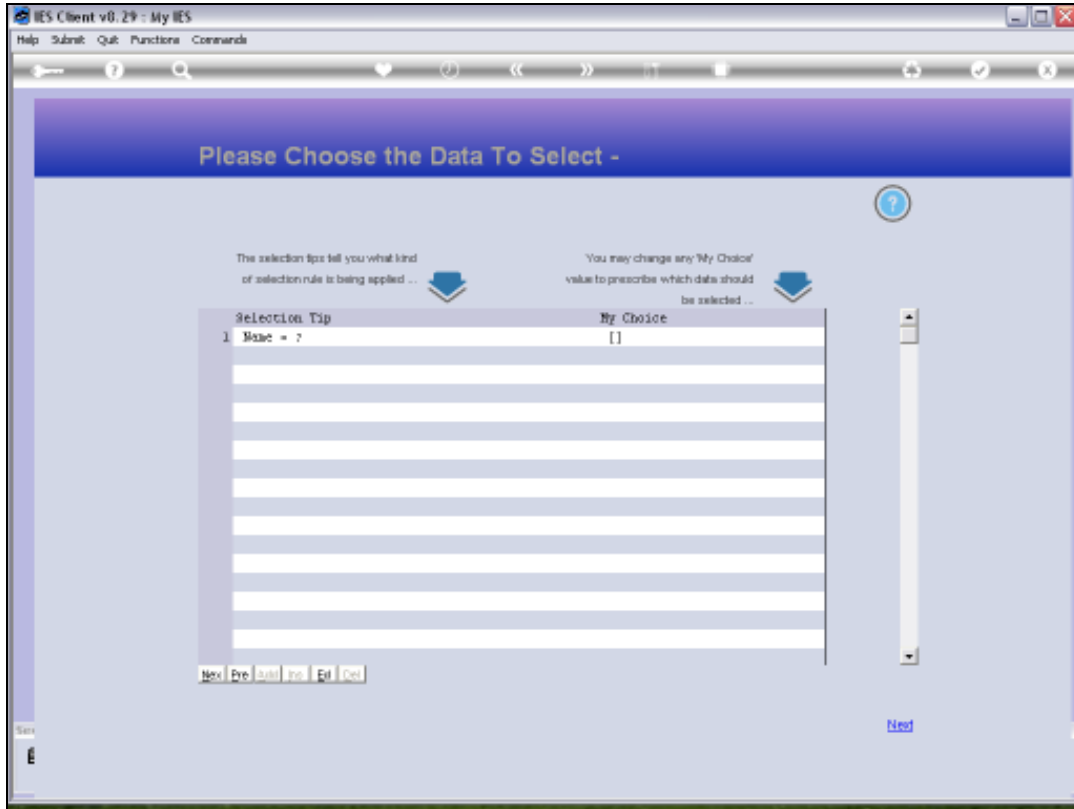
Slide 11
Slide notes:

Slide 12

Slide notes: The Report Key is the Key in the master register of the kind of Report Writer that we have already selected. Therefore, if we use the lookup now, then the system will lookup from the register indicated by our choice of TYPE, which in this case is Document Writer.
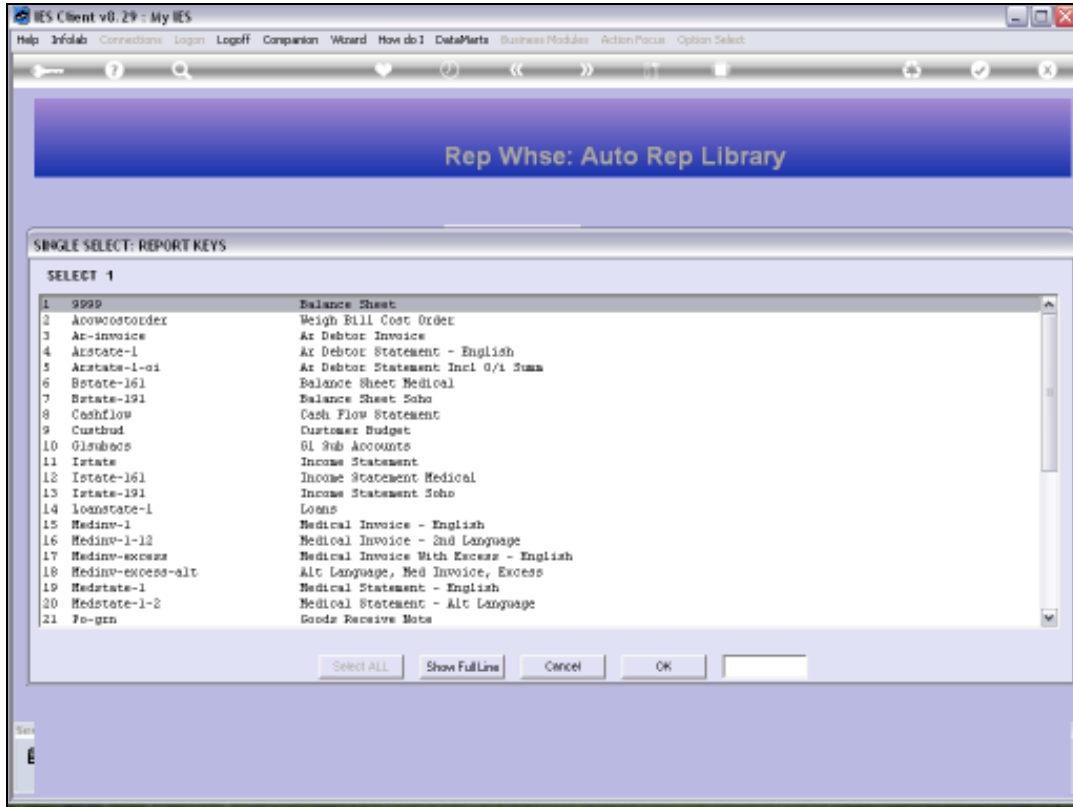
Slide 13

Slide notes:
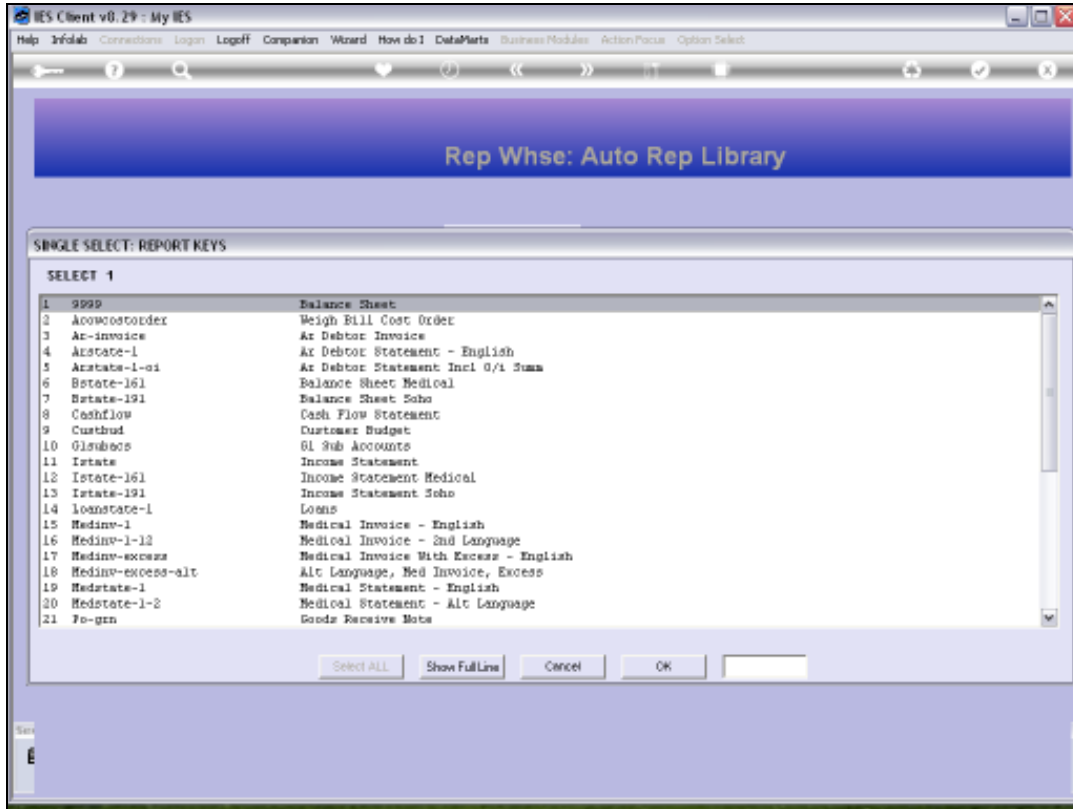
Slide 14

Slide notes: We want this Balance Sheet Report for inclusion in the Warehouse Report Library.
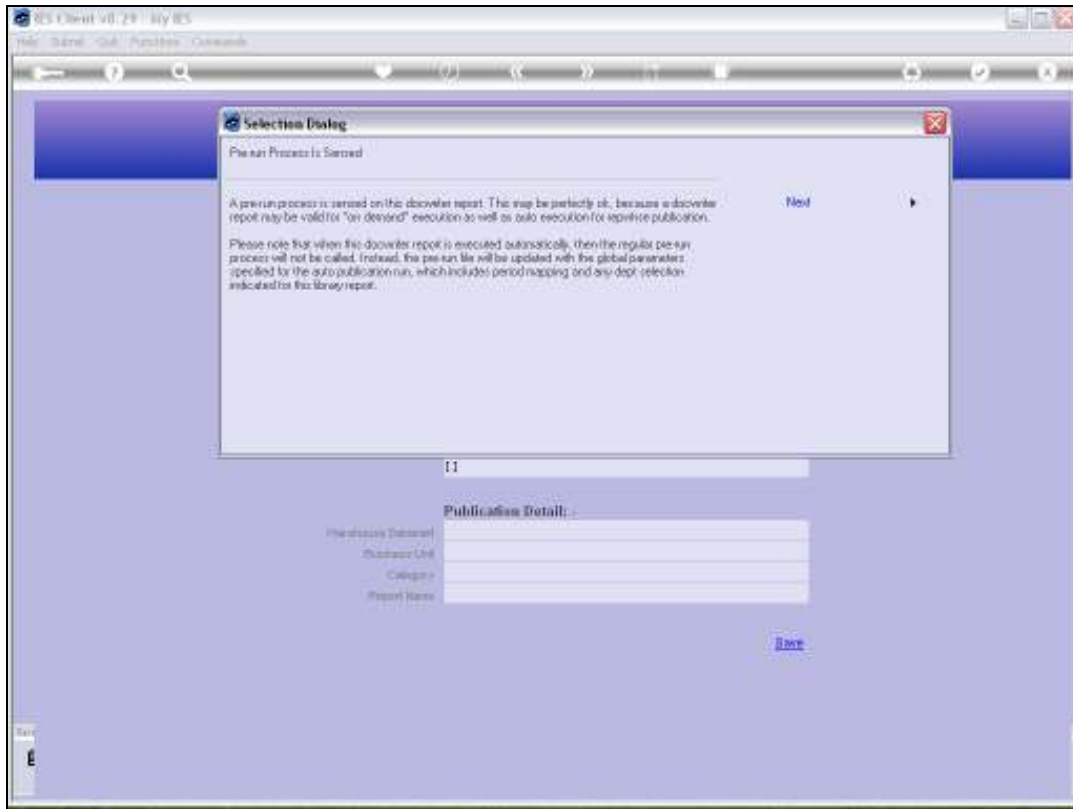
Slide 15
Slide notes:

Slide 16
Slide notes:

Slide 17

Slide notes: This warning will come up as a reminder when we include a Report that is dependent on a pre-run process.  It will remind us that at Publication Runtime, any pre-run processes are automatically populated with the basic pre-run choices selected for the entire Publication Run. The implication is that the pre-run process for the Report should be compatible with this situation.

Slide 18

Slide notes: Next, we select where the report will be published, because publication can potentially be done to a different Datamart than the execution Datamart.

Slide 19
Slide notes:

Slide 20
Slide notes:

Slide 21
Slide notes:

Slide 22

Slide notes: Within the Warehouse, a Report is also published to a selected Business Unit.

Slide 23

Slide notes: Categories will come up for selection once they exist, and a new category can be created on the fly by typing it here.

Slide 24

Slide notes: Finally, any Report in this library needs a Name to identify it by, and this is the name that the User will see when browsing through the Report Warehouse.
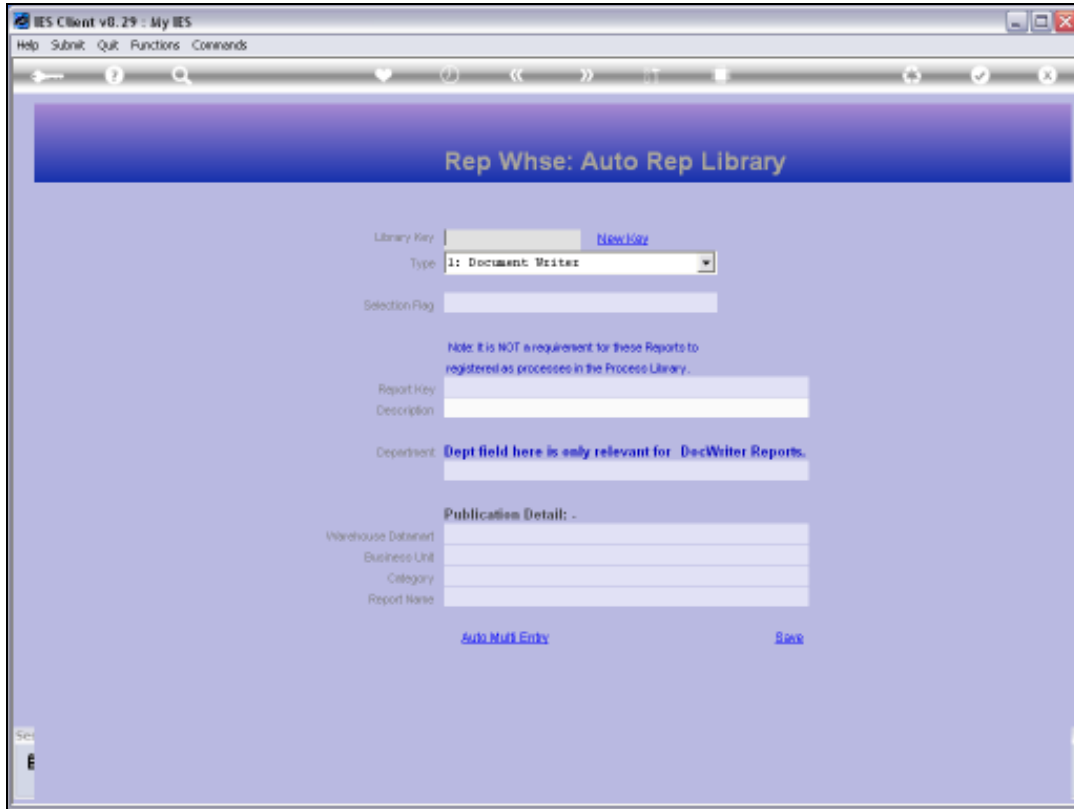
Slide 25
Slide notes:

Slide 26

Slide notes: A Report Library entry can be removed with the standard DELETE function.
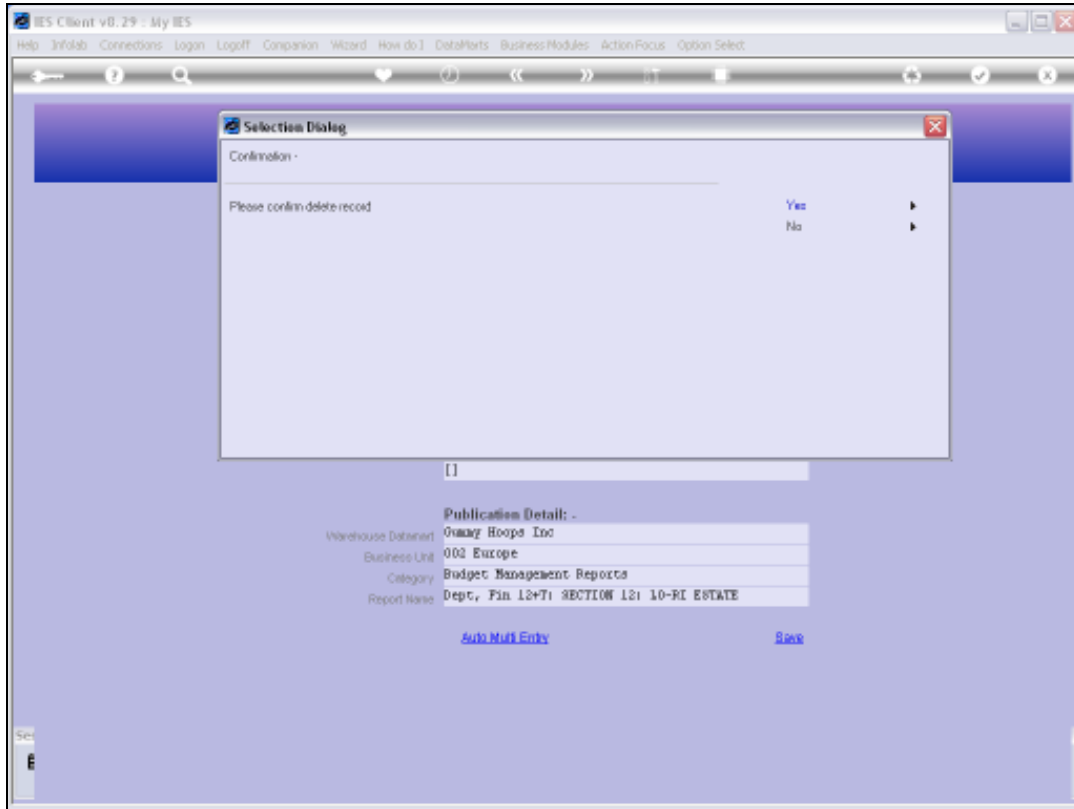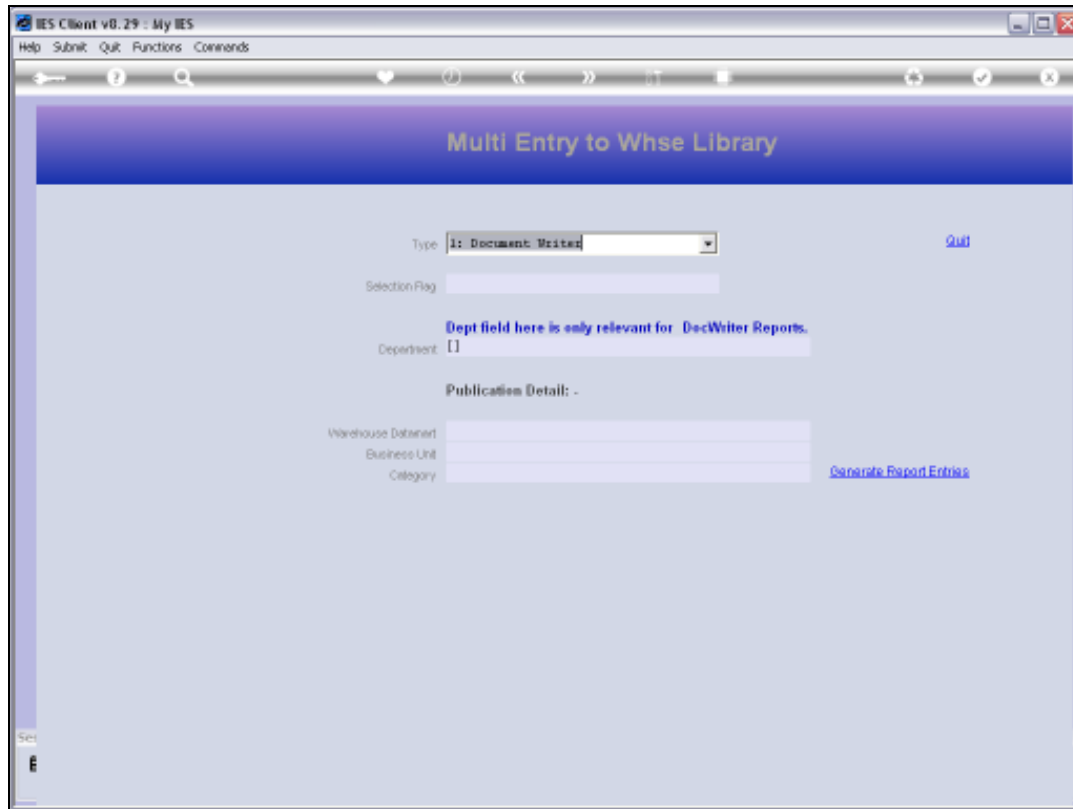
Slide 27
Slide notes:

Slide 28
Slide notes:

Slide 29

Slide notes: Next, we want to look at an easy method to generate many entries for the Report Library, without having to do it 1 by 1. For this, we can use the 'Auto Multi Entry' function.
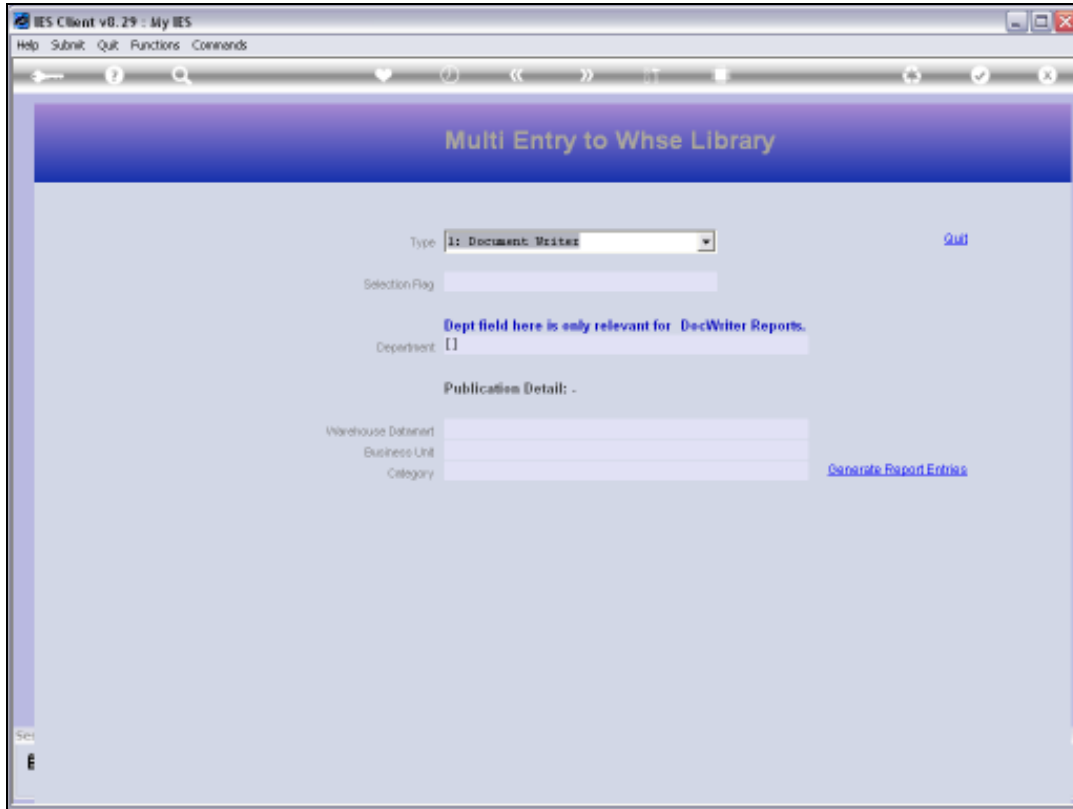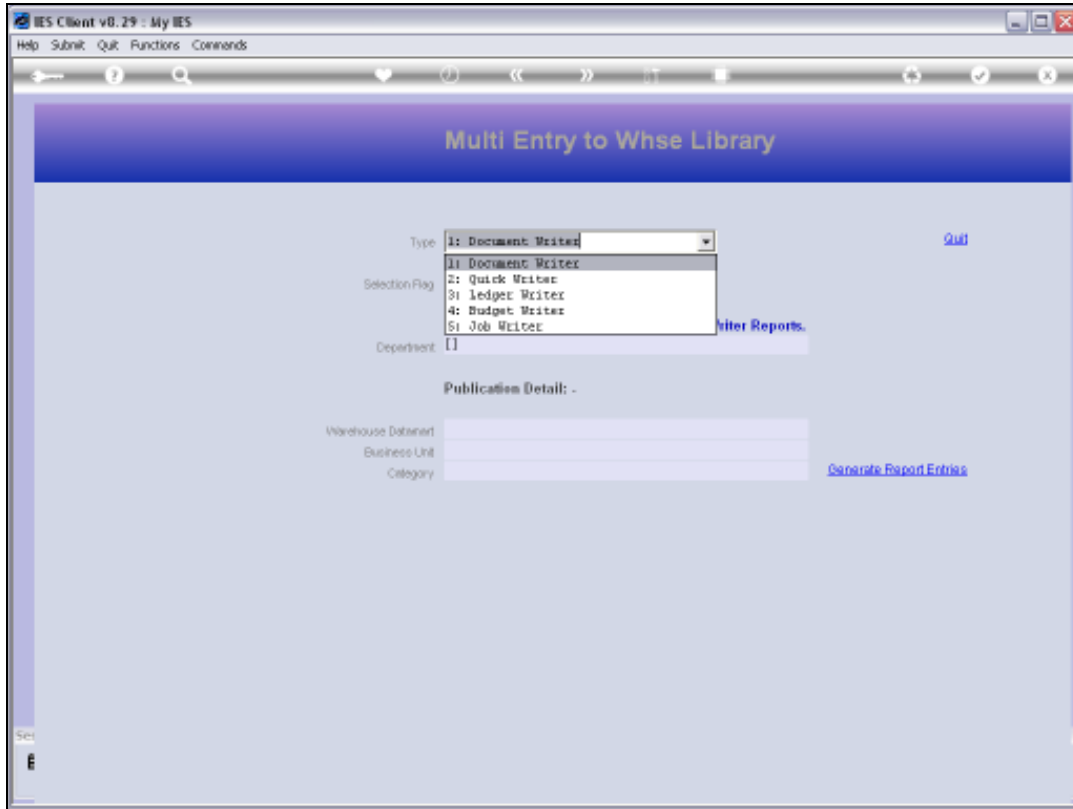
Slide 30

Slide notes: With this method we can generate many entries at once, provided they fit some common parameters.
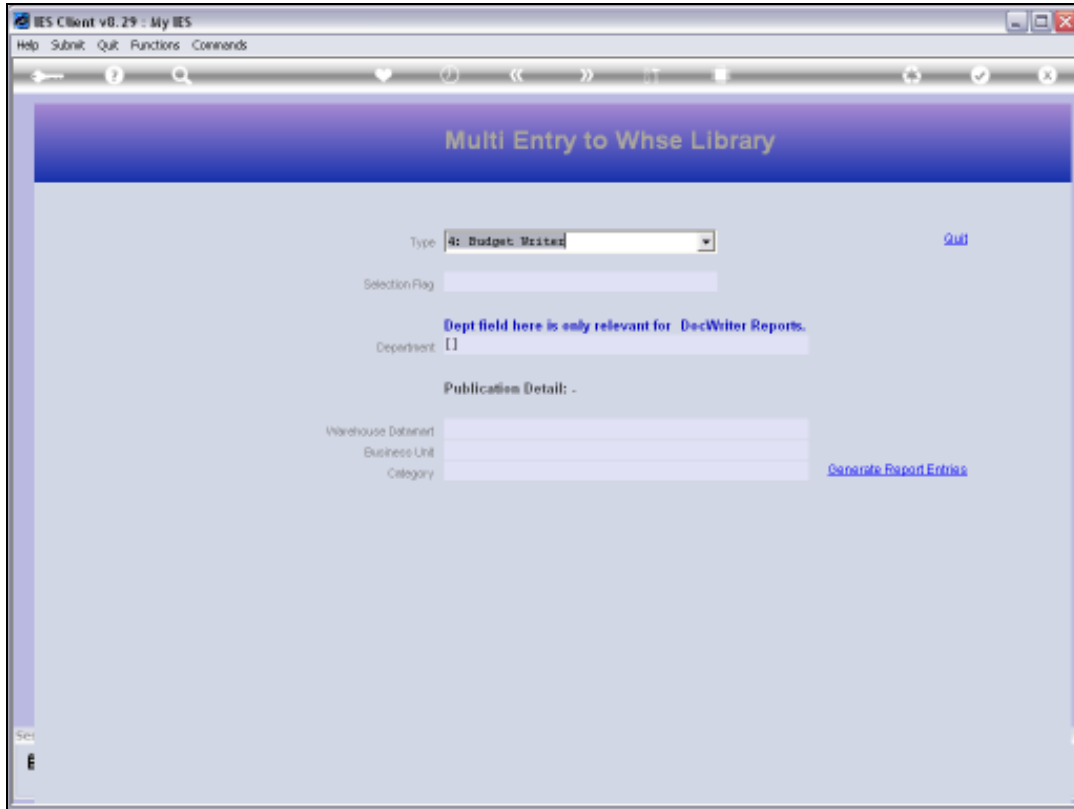
Slide 31

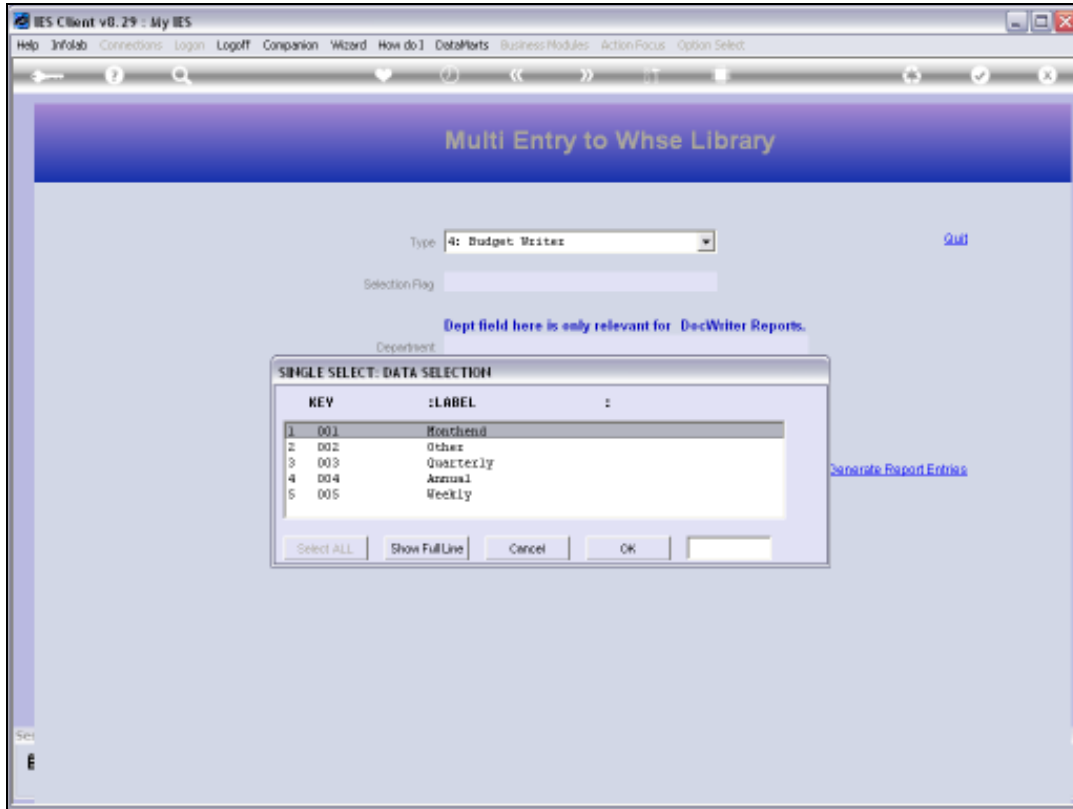Slide notes: First, we select the Report Writer Type.
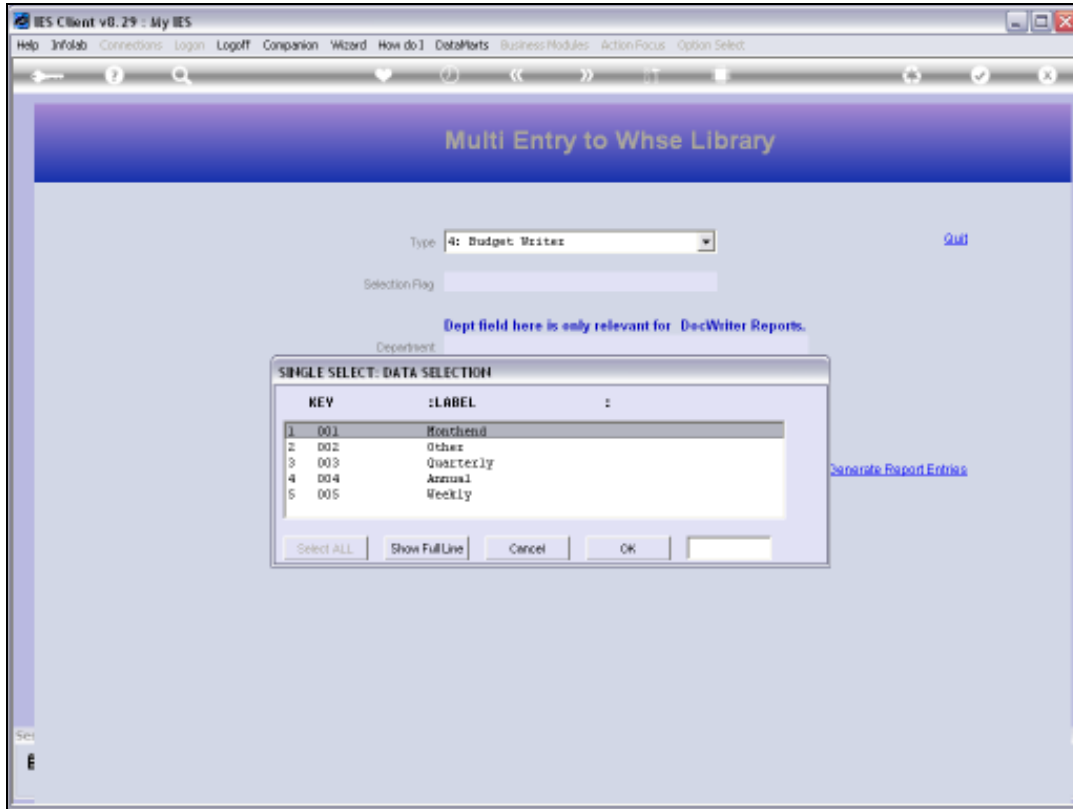
Slide 32
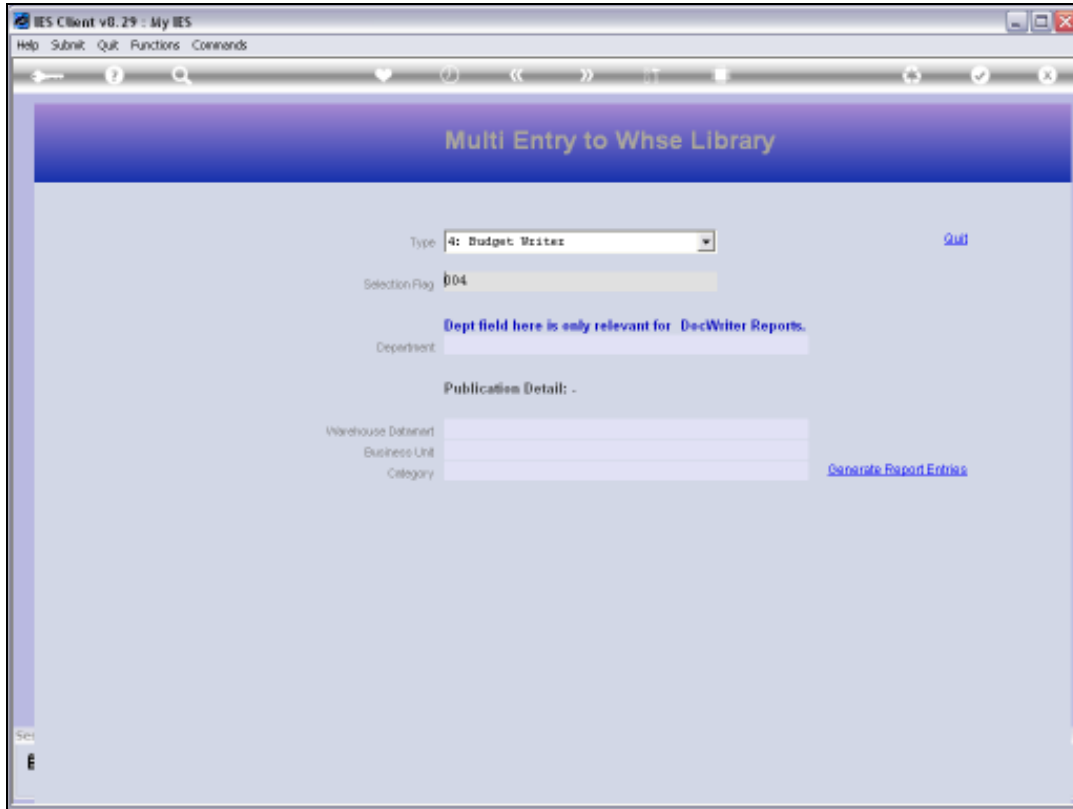Slide notes:

Slide 33
Slide notes:
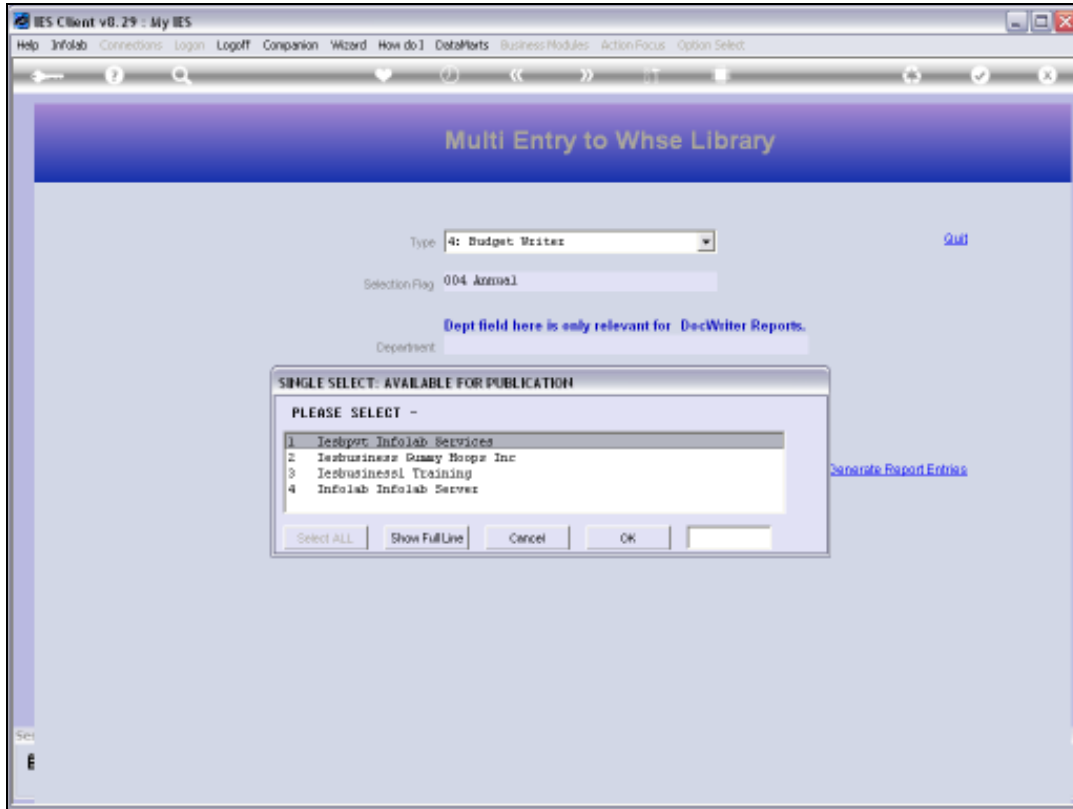
Slide 34

Slide notes: Then the Selection Flag.
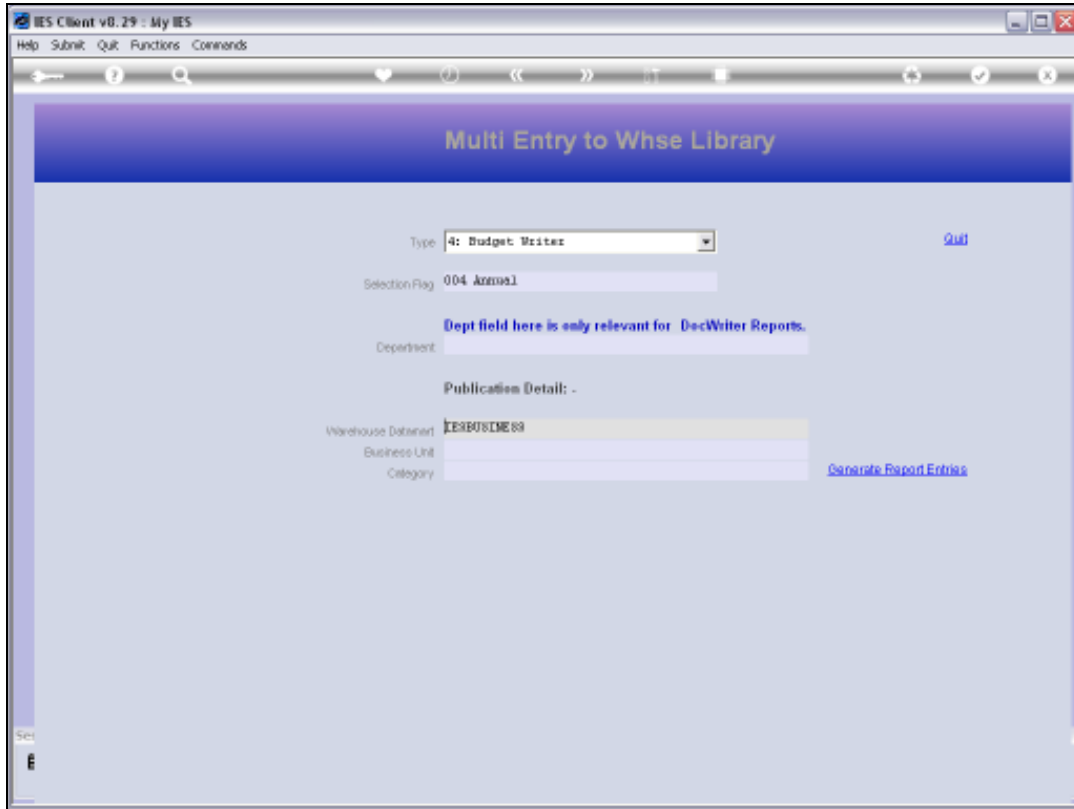
Slide 35
Slide notes:

Slide 36

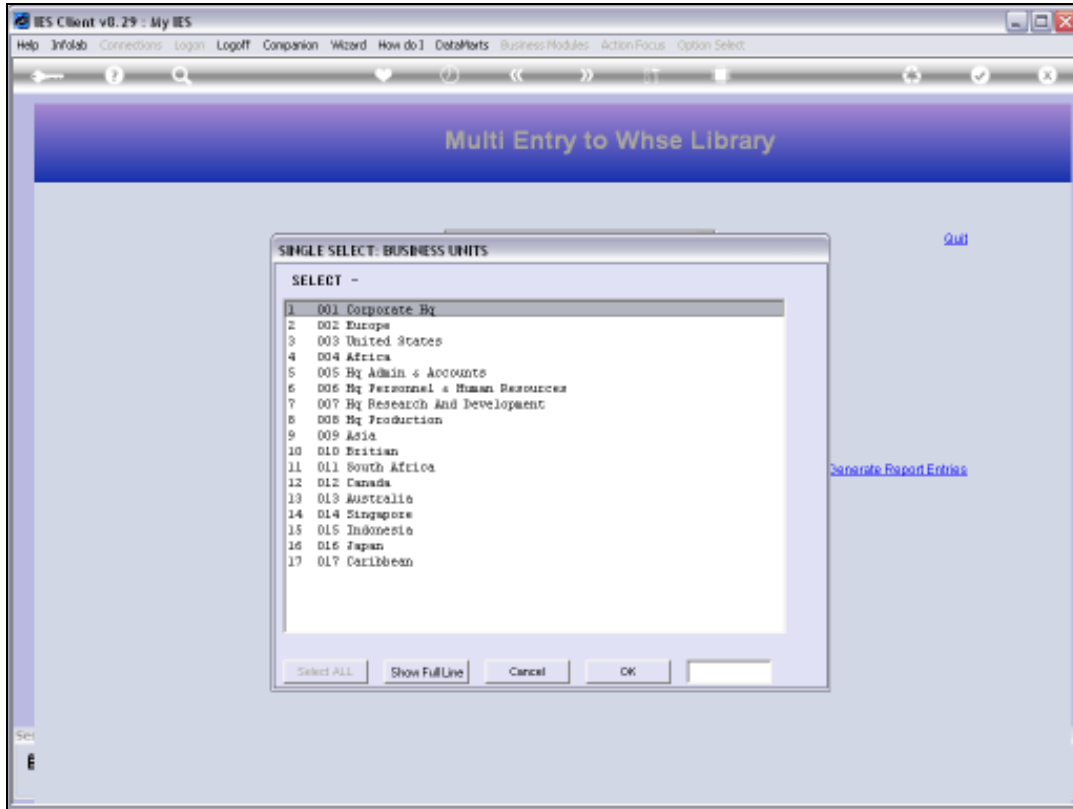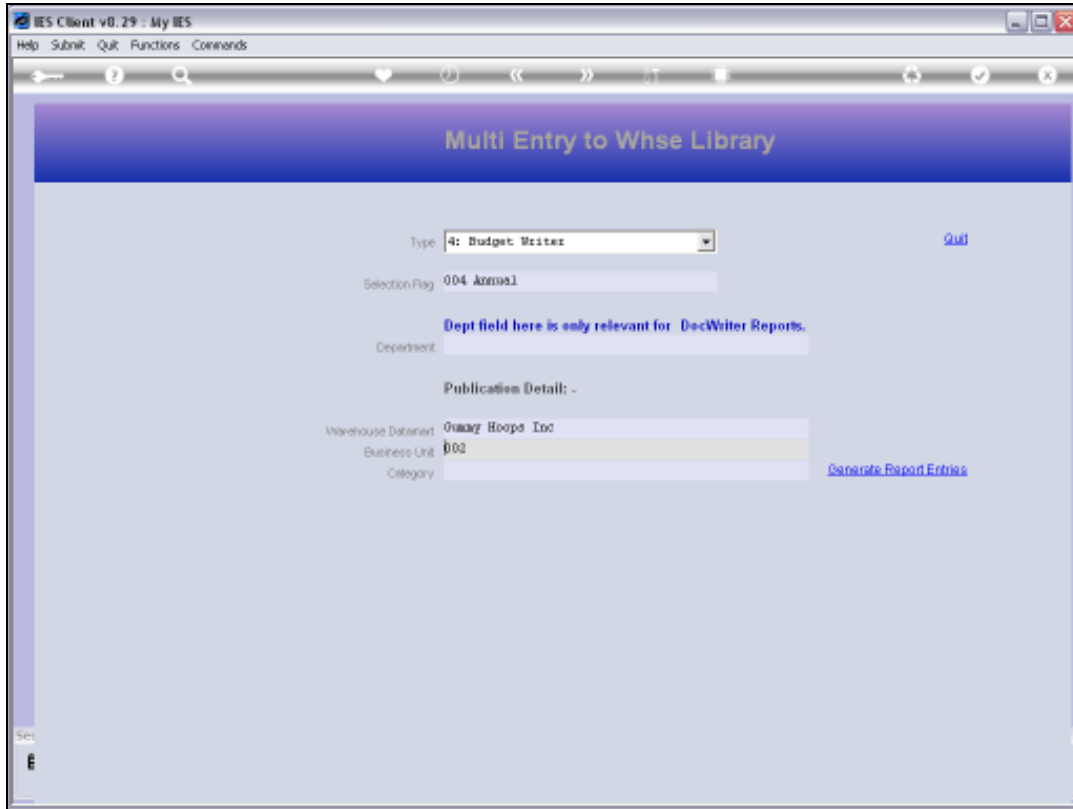Slide notes: Next, we select the Datamart, Business Unit and Category.
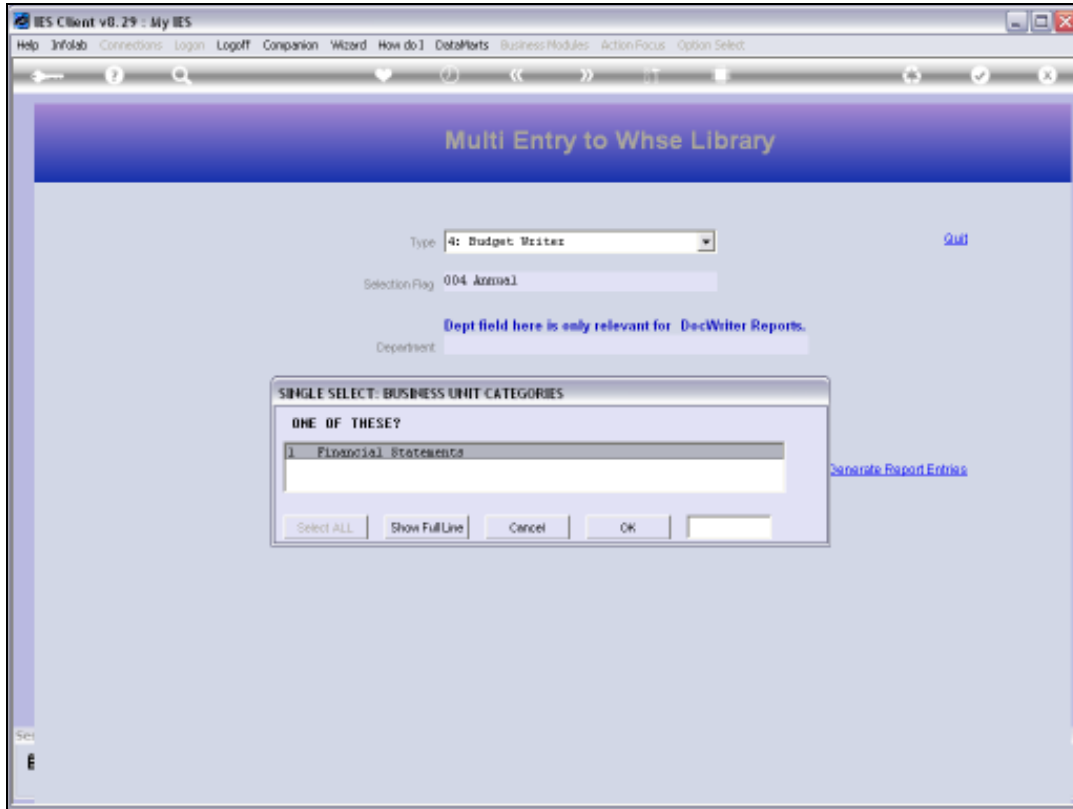
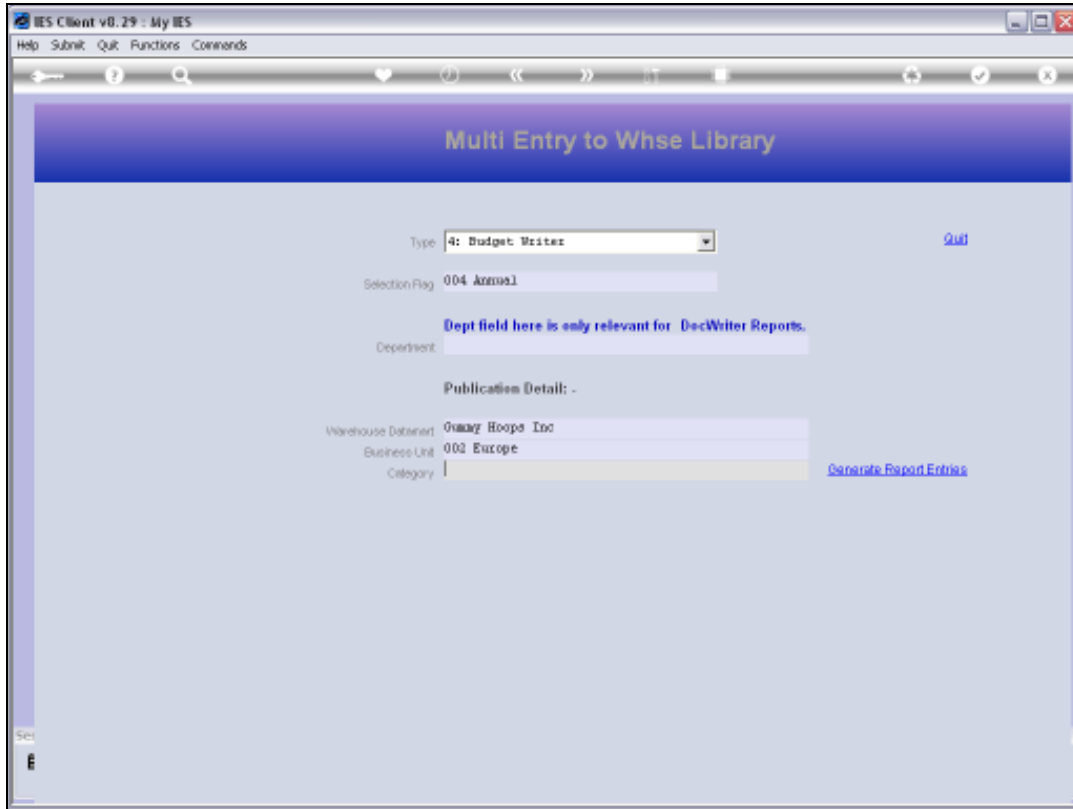Slide 37
Slide notes:

Slide 38
Slide notes:

Slide 39
Slide notes:

Slide 40
Slide notes:
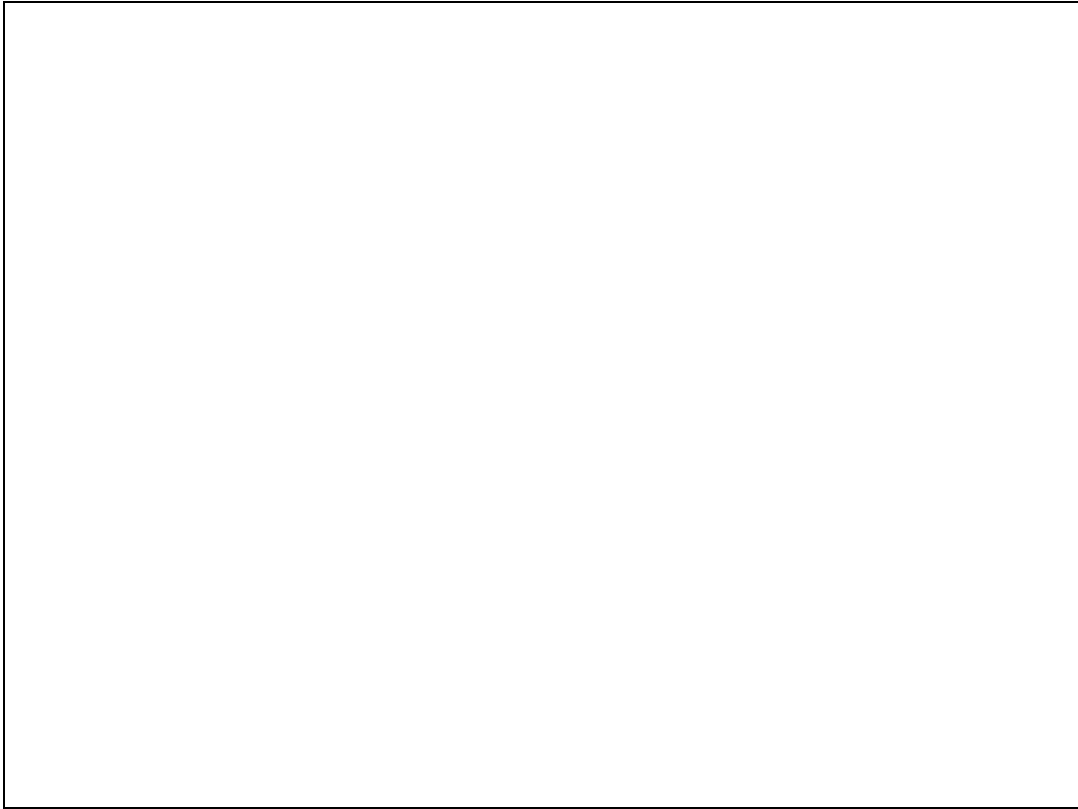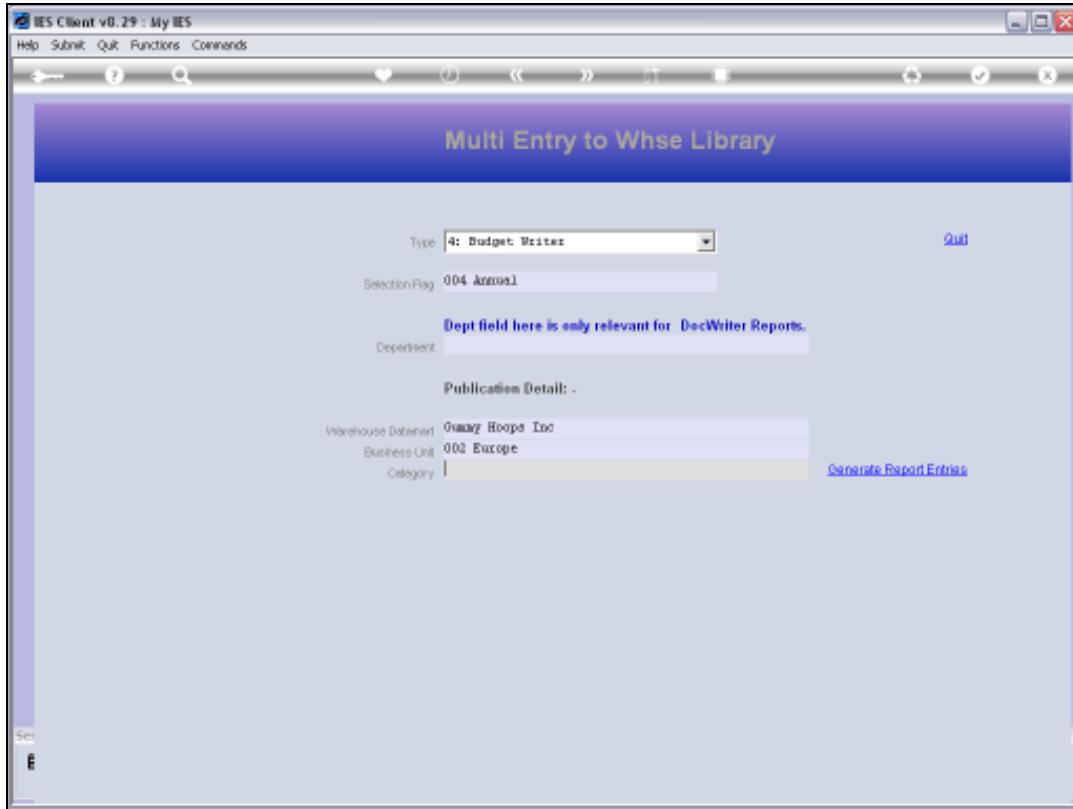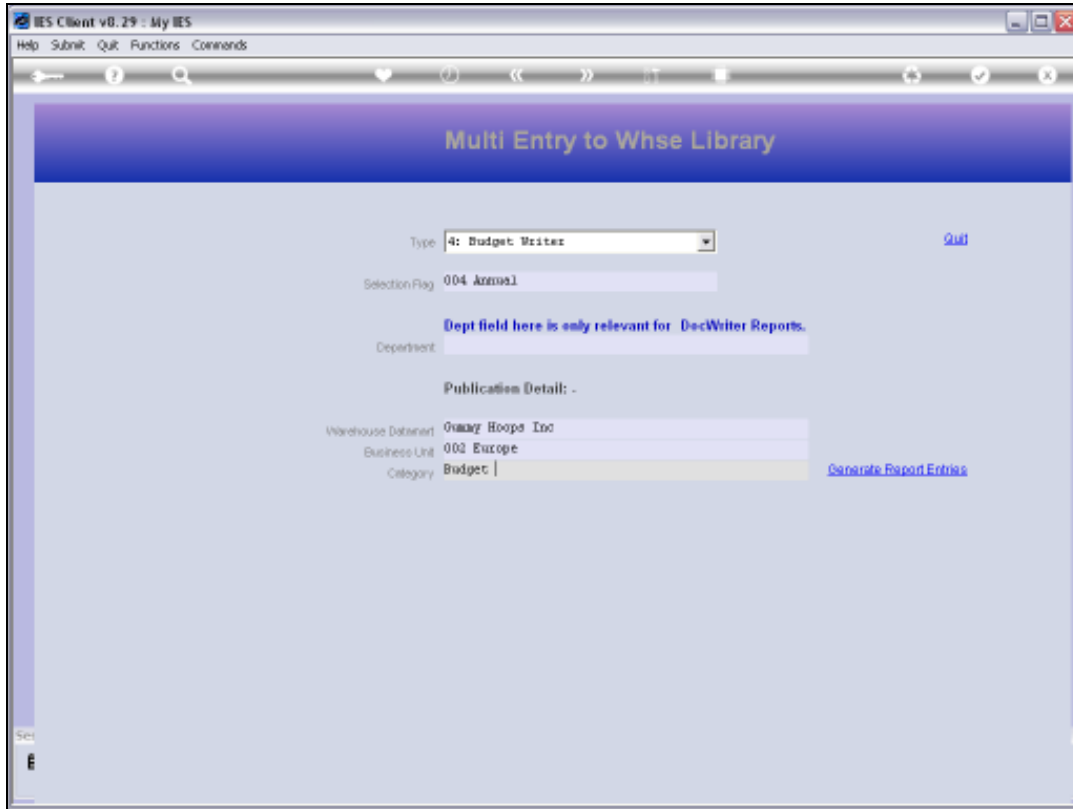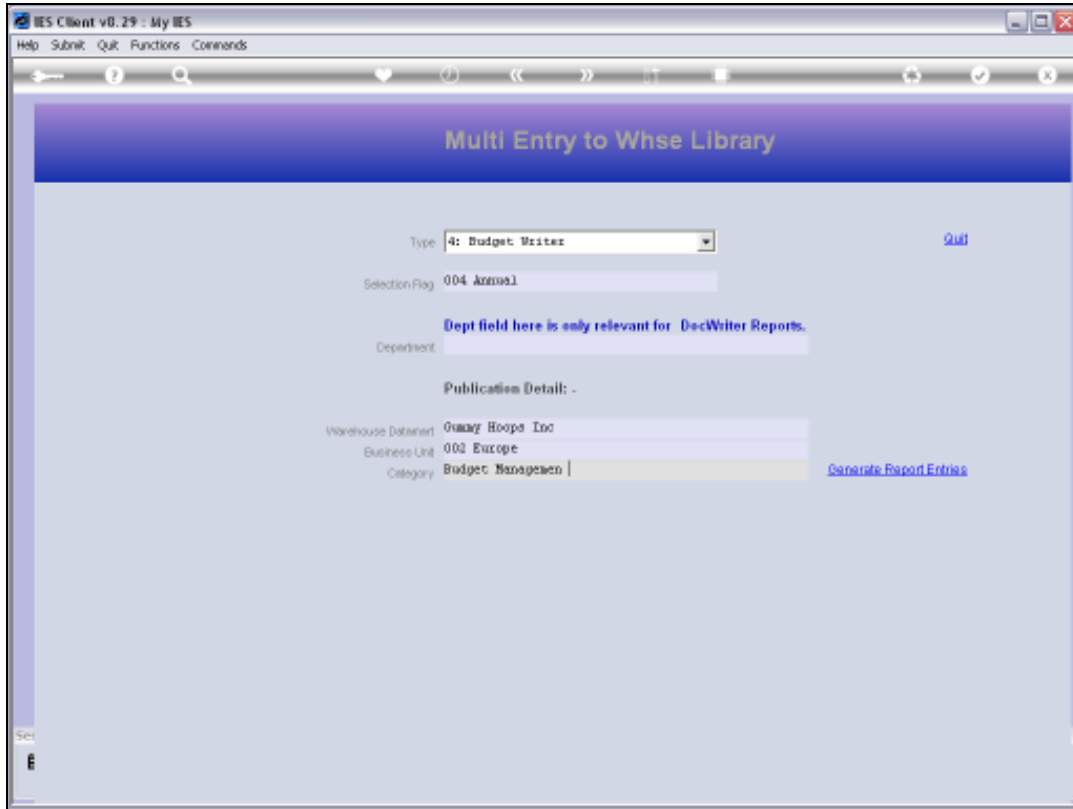
Slide 41
Slide notes:

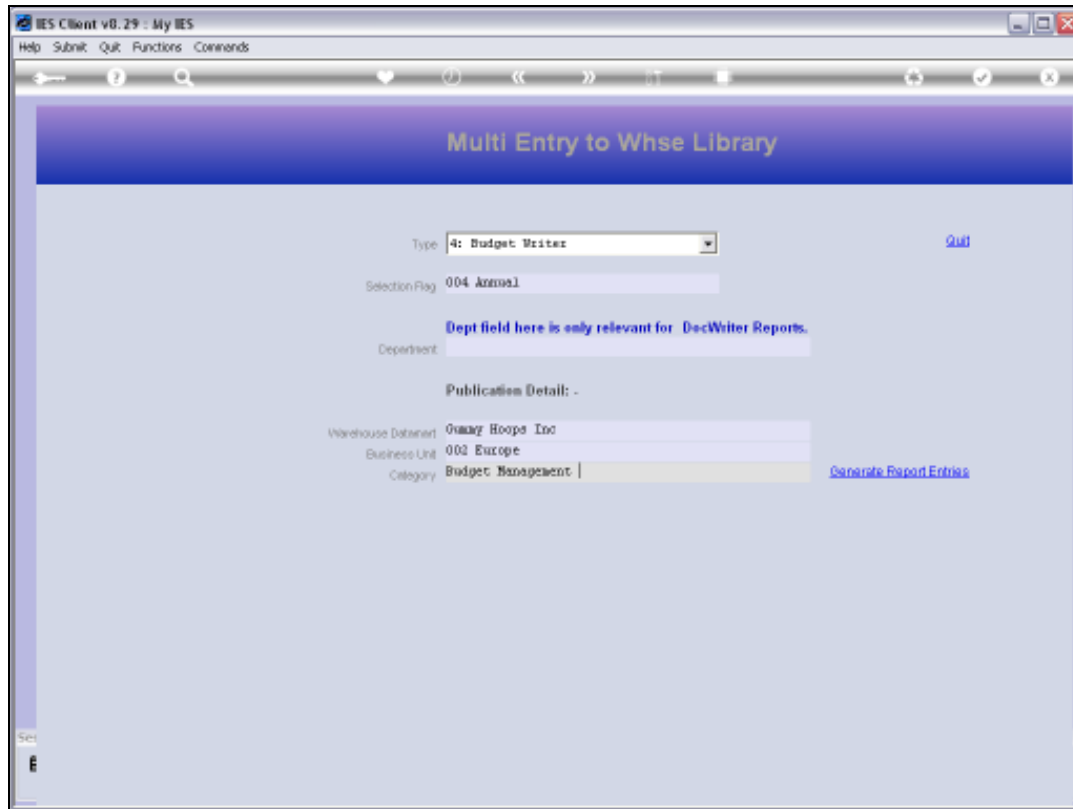Slide 42
Slide notes:

Slide 43

Slide notes:

Slide 44

Slide notes:

Slide 45
Slide notes:

Slide 46
Slide notes:

Slide 47

Slide notes: When we choose the 'Generate' function, then we may choose 1 or many Reports indicated by the type of Report Writer we have selected, and all selected items will then be placed in the Report Library with the parameters that we have selected here.
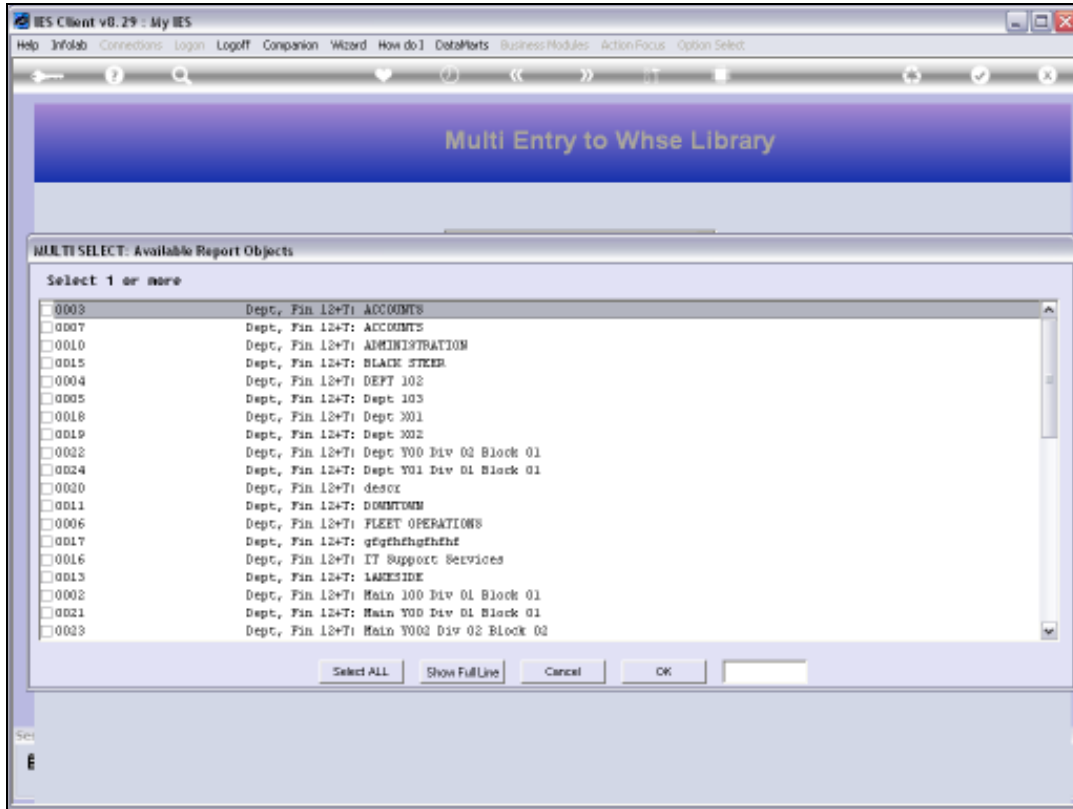
Slide 48
Slide notes:

Slide 49
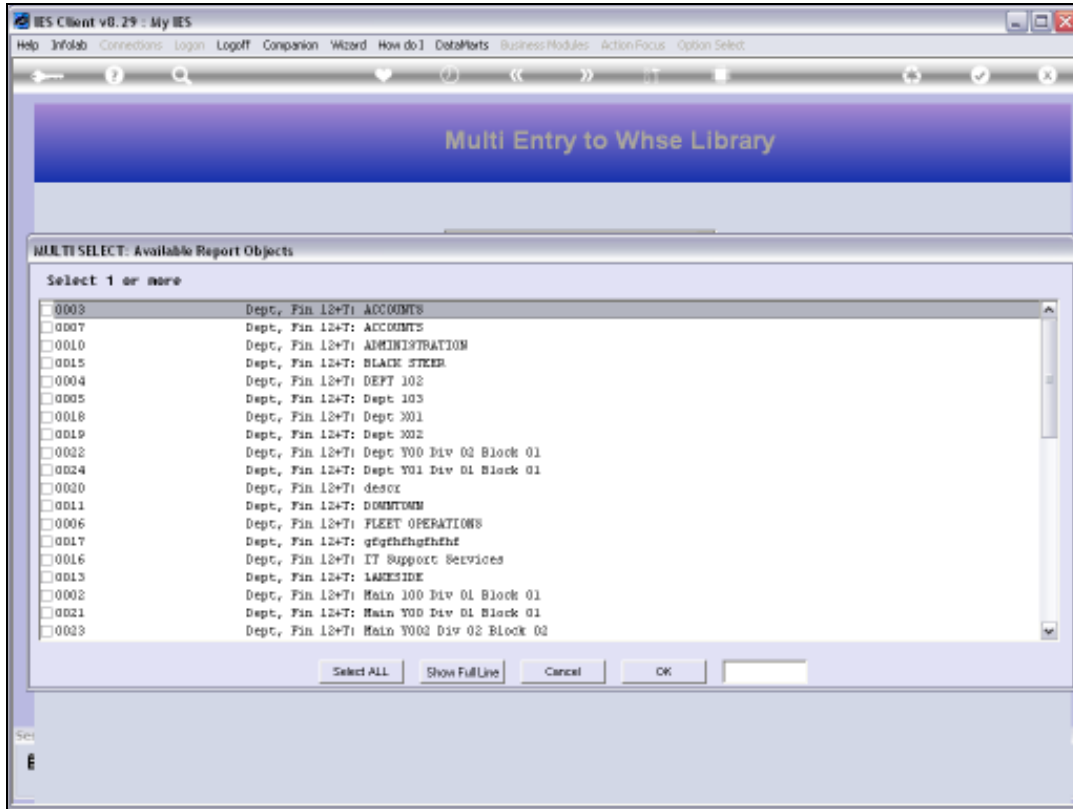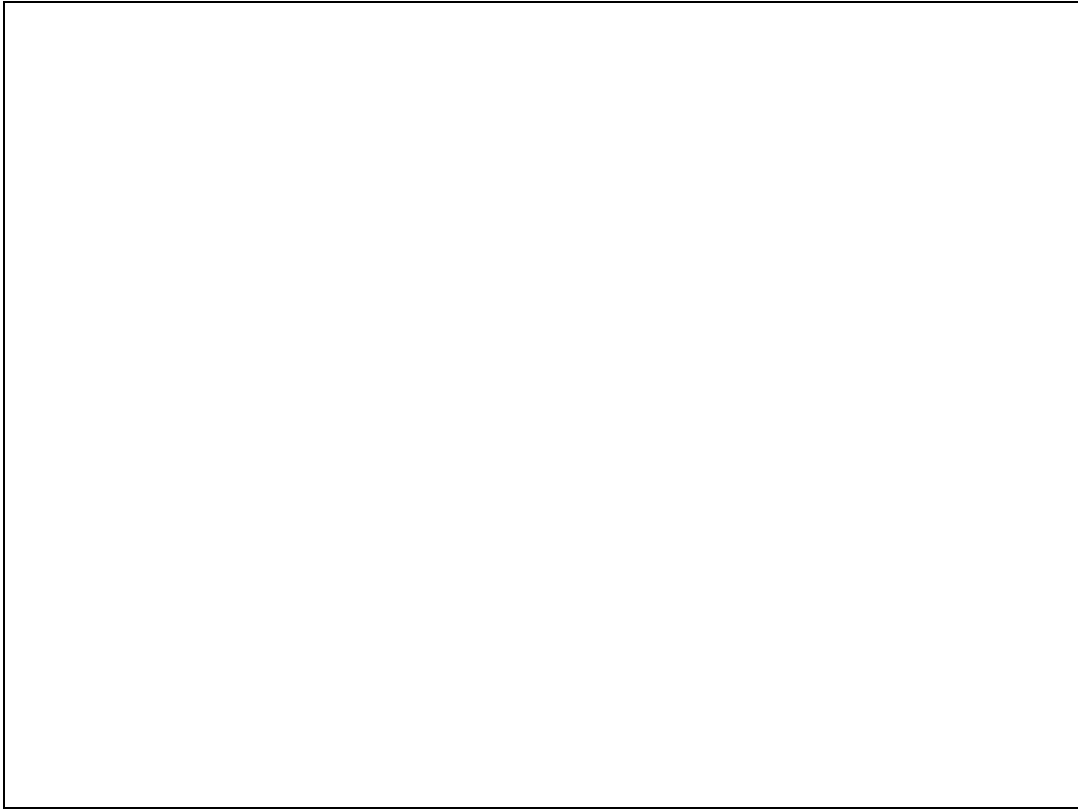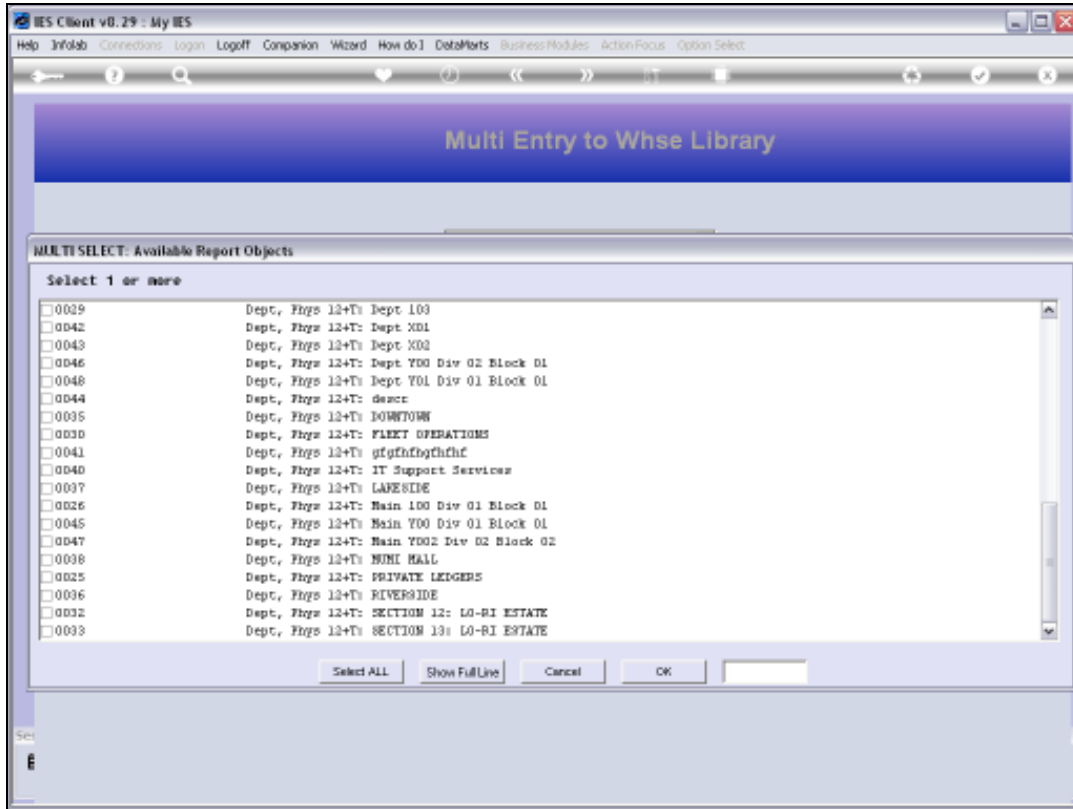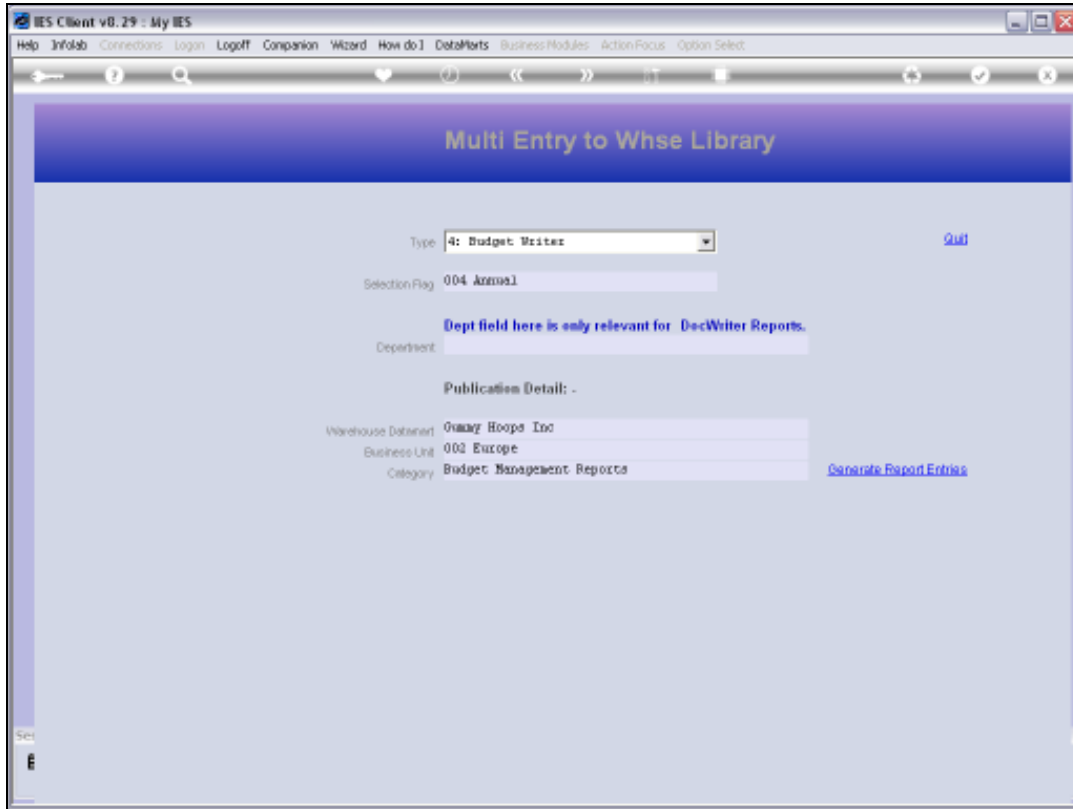Slide notes:

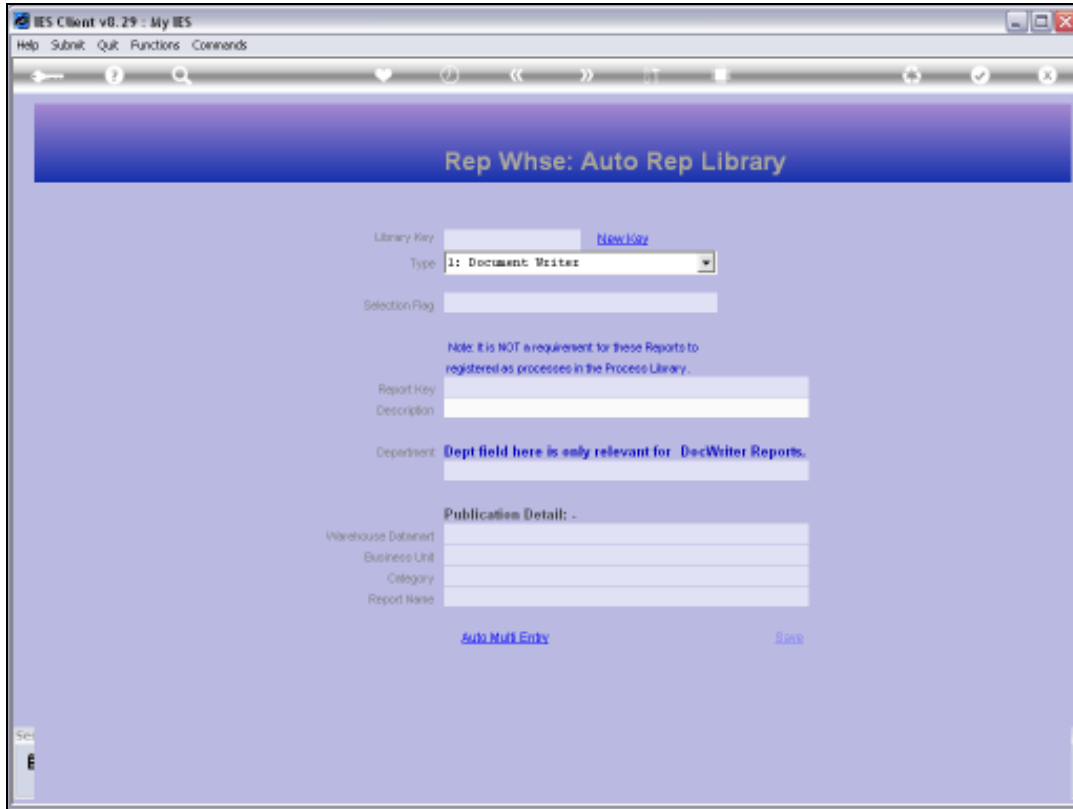Slide 50
Slide notes:

Slide 51
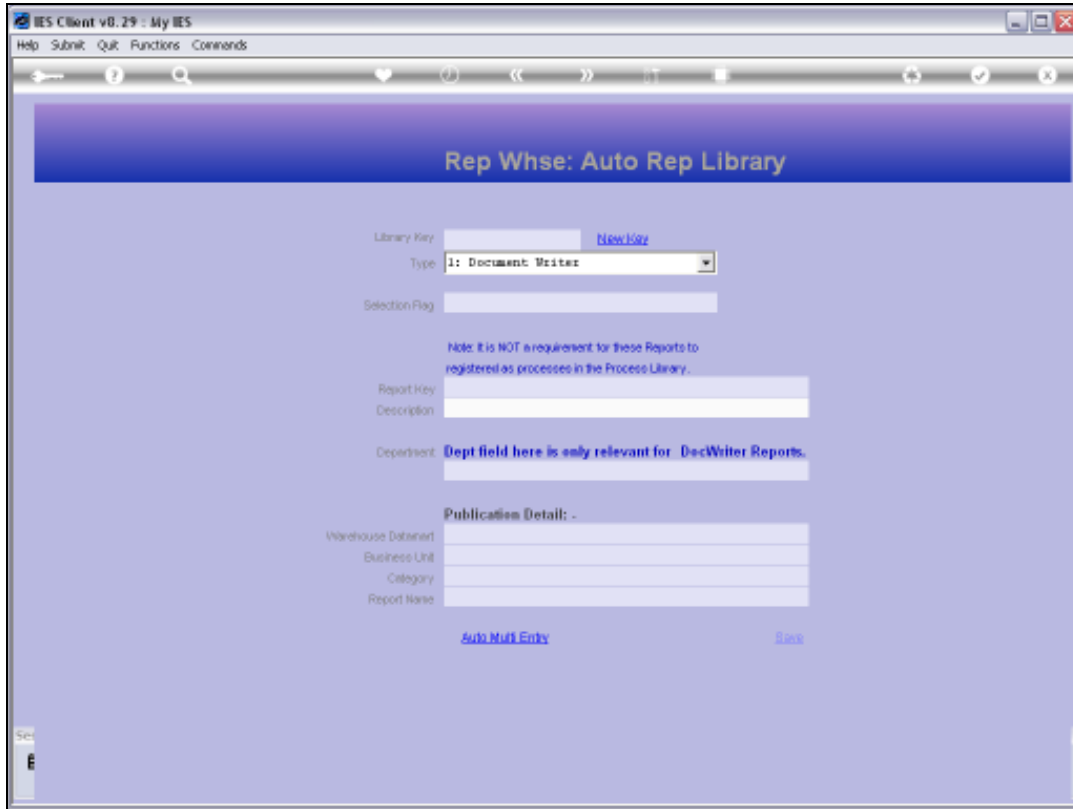Slide notes:

Slide 52
Slide notes:

Slide 53

Slide notes: In this case, 48 entries have been placed in the Report Library. These entries can of course now be used in Publication Runs.

Slide 54
Slide notes:

Slide 55

Slide notes: