

IES Client v0.29 - My IES

Help Submit Quit Functions Comments

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Print Now](#)

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Scaling to Apply: MD05, 1000's

☒ Detail

Balance @ End:

Breaks:

1	p and 1 (inc status) flag
---	---------------------------

Budget Actuals Mapping:

1	
---	--

Data Selector to Use:

[Visit Data Selector](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	" DEPTPOS DEPT POSITION	>=	1100
		<=	1100

Set

## Slide 1

Slide notes: With Budget Report Writer, we have multiple methods to use for Data Selection. Of course, by Data Selection we mean the selection of GL Accounts that are included in the Report results, because all of these Reports use the GL Accounts as the results basis.

**Define or Execute Budget Report**

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☒ Detail  
Balance @ End:

**Breaks**

1	p and l (inc status) flag

**Budget Actuals Mapping**

1

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>=	I100
		<=	I100

Yes No Add Inv Del Del

## Slide 2

Slide notes: This Report is currently set to select all Accounts in Department I100. But we want to show how this is done, so for the moment we will delete this line.

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1	p and 1 (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1			

Sec

Yes No Add Ins Del Del

## Slide 3

Slide notes: When we use the Criteria 'on the fly', then the 1st Line cannot use "and" or "or", but instead uses an asterisk as indicated by the system.

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Help   Lookup   Back Field   Restart Line Edit   Mini Menu   Submit Field   Quit Edit

Define or Execute Budget Report

Find Existing Report

Report Key5002

Report NameIT Services

Heading @ the TopIT Services

Footnote (optional)03 financials budget vs actual

Template to Apply

Scaling to Applym05, 1000's

☒ Default

Balance @ End

Breaks

1p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use

[Visit Data Selectors](#)

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	1		

Yes

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Slide notes:

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Define or Execute Budget Report

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☒ Detail  
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**Breaks**

1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

	And / Or	Flag Element	Value	Value
1				

Yes No Add Inv Del Del

Slide 5

Slide notes:

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Define or Execute Budget Report

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Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

[Visit Data Selectors](#)

OR   [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1			

Yes   No   Add   Ins   Del   Quit

Slide 6  
Slide notes:

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### Define or Execute Budget Report

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Balance @ End:

**Breaks**

1	p and 1 (inc states) flag

**Budget Actuals Mapping**

1

Data Selector to Use: [Visit Data Selectors](#)

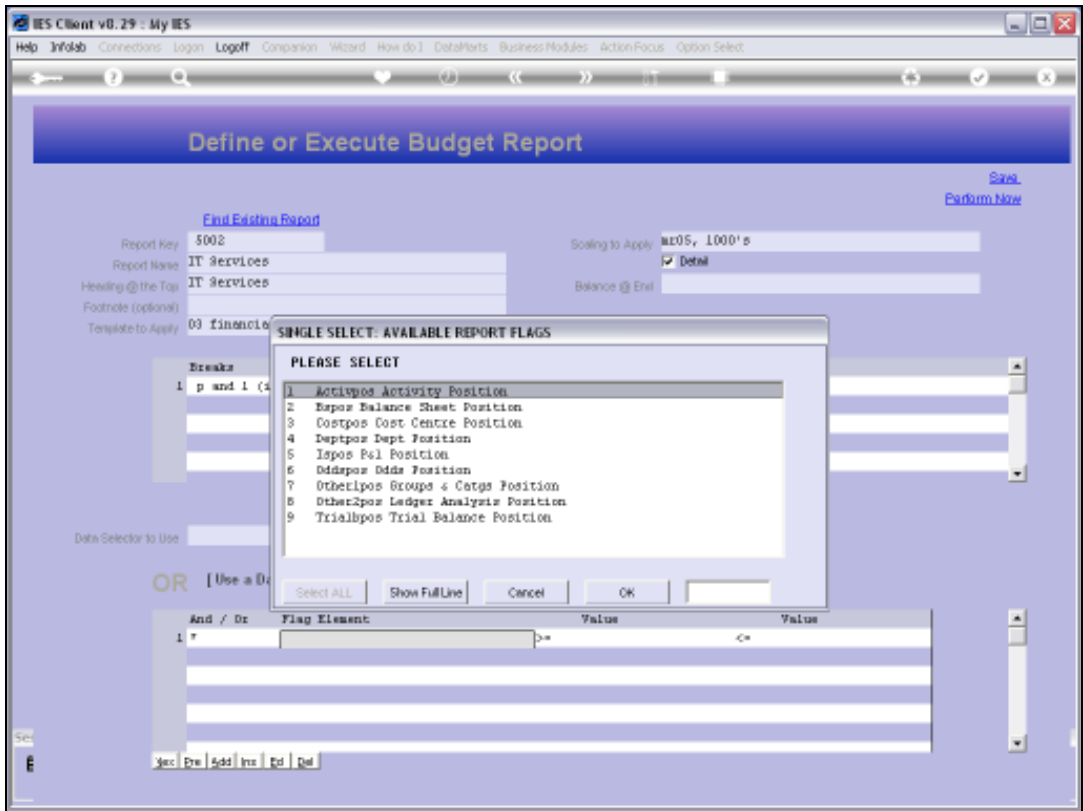
OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	*	>=	<=

Yes No Add Inv Del Del

Slide 7

Slide notes: Then we select the Flag Element to use for Account Selection.



Slide 8

Slide notes:



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Define or Execute Budget Report

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Report Key5002

Report NameIT Services

Heading @ the TopIT Services

Footnote (optional)

Template to Apply03 financials: budget vs actual

Sorting to Applymm05, 1000's

☒ Detail

Balance @ End

Breaks

1p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use

[Visit Data Selectors](#)

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value	
1	*	DEPT08	>=	<=

Yes   Prev   Add   Ins   Del   Quit

Slide 9  
Slide notes:

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**Budget Actuals Mapping**

1	

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>=	<=

Yes No Add Inv Del Del

Slide 10

Slide notes: Next we specify the Range bottom and top for the selected Flag Element.

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Help   Lookup   Back Field   Restart Line Edit   Mini Menu   Submit Field   Quit Edit

Define or Execute Budget Report

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Sorting to Applymm05, 1000's

☒ Detail

Balance @ End

Breaks

1p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use

[Visit Data Selectors](#)

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>=	I100

Yes

Pre

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Quit

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Slide notes:

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Define or Execute Budget Report

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Report Key: 5002  
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 Heading @ the Top: IT Services  
 Footnote (optional):  
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Scaling to Apply: m05, 1000's  
☒ Detail  
 Balance @ End:

**Breaks**

1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>=	I100

Yes No Add Inv Del Del

Slide 12

Slide notes:

IES Client v8.29 : My IES

Help Lookup Back Field Restart Line Edit Mini Menu Submit Field Quit Edit

Define or Execute Budget Report

[Find Existing Report](#)

Report Key: 5002

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Heading @ the Top: IT Services

Footnote (optional): 03 financials budget vs actual

Template to Apply:

Sorting to Apply: m05, 1000's

Balance @ End:

[Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>=	I100
		<=	

Yes Prev Add Ins Del Quit

IES Client

No Lookup Available For This Field

OK

Slide 13

Slide notes: Note that we need to know the Values we wish to use here, as there is no lookup for the Range Values.

IES Client v8.29 : My IES

Help   Lookup   Back Field   Restart Line Edit   Mini Menu   Submit Field   Quit Edit

Define or Execute Budget Report

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Report NameIT Services

Heading @ the TopIT Services

Footnote (optional)

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Sorting to Applymm05, 1000's

☒ Detail

Balance @ End

Breaks

1p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use

[Visit Data Selectors](#)

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>=	I100

Yes

Prev

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Slide notes:

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Help Lookup Back Field Restart Line Edit Mini Menu Submit Field Quit Edit

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1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use: [Visit Data Selectors](#)

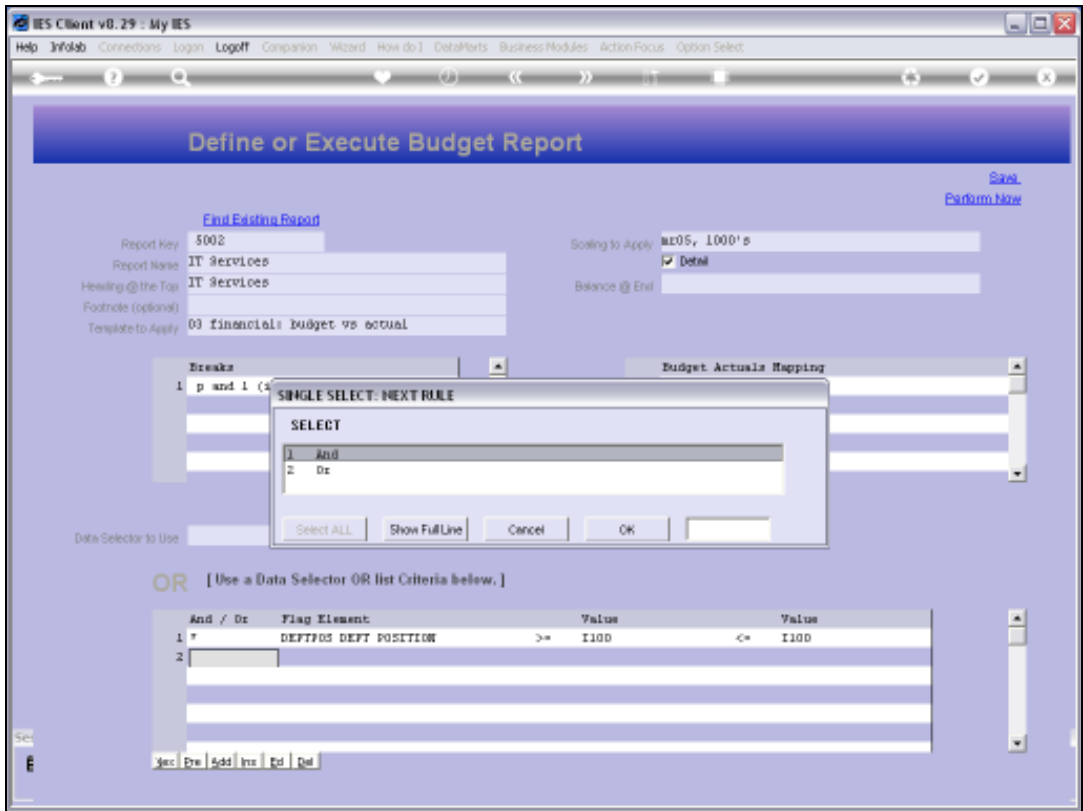
OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>=	I100
		<=	

Yes No Add Inv Del Del

Slide 15

Slide notes:



Slide 16  
Slide notes:



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Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

[Visit Data Selectors](#)

OR   [ Use a Data Selector OR list Criteria below. ]

	And / Or	Flag Element		Value		Value
1	*	DEPTPOS DEPT POSITION	>=	I100	<=	I100
2						

Yes   No   Add   Ins   Del   Del

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Slide notes:

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**Budget Actuals Mapping**

1	

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>=	I100
2	5002	<=	I100

Yes Prev Add Ins Del Quit

Slide 18

Slide notes: In many cases, we may only need 1 line of Selection Criteria. Now let us see what these settings will select.

R1552961297.TXT - Notepad

File Edit Format View Help

07/07/2010 17:01:37 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
II-00-00-1001 Salaries	0	0	0	0	0	0.00
II-00-00-1002 Overtime	0	0	0	0	0	0.00
II-00-00-1002 Pension	345	0	300	0	293	-2.18
II-00-00-1004 Medical	483	0	420	0	445	5.95
II-00-00-1005 Travel	0	0	0	0	0	0.00
II-00-00-1006 Benefits	276	0	240	0	251	4.42
II-00-00-1007 Staff Canteen	207	0	180	0	185	3.02
II-00-21-1001 Salaries	632	0	550	0	596	8.27
II-00-21-1002 Overtime	129	0	120	0	89	-25.93
II-00-21-1005 Travel	0	0	0	0	0	0.00
II-00-22-1001 Salaries	1,380	0	1,200	0	1,189	-1.00
II-00-22-1002 Overtime	0	0	0	0	0	0.00
II-00-22-1005 Travel	483	0	420	0	423	0.69
II-00-23-1001 Salaries	905	0	700	0	699	-0.14
II-00-23-1002 Overtime	129	0	120	0	115	-3.90
II-00-23-1005 Travel	0	0	0	0	0	0.00
II-00-24-1001 Salaries	690	0	600	0	551	-9.24
II-00-24-1002 Overtime	0	0	0	0	0	0.00
II-00-24-1005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	6,129	0	5,320	0	5,446	2.17
*** I3 ***						
II-00-00-1101 Internet	41	0	26	0	27	1.54
II-00-00-1102 Telephone	93	0	72	0	69	-5.77
=====						
502 Communications	134	0	108	0	104	-2.32
*** I3 ***						
II-00-00-1201 Stationery	41	0	26	0	23	-7.41
II-00-00-1202 Office Rental	166	0	144	0	144	-0.29
II-00-00-1202 Electricity	55	0	48	0	45	-6.49
=====						
503 Office	262	0	228	0	222	-2.72
*** I3 ***						
II-00-00-1410 Computers	276	0	240	0	269	11.62
II-00-00-1411 Software	129	0	120	0	111	0.92
II-00-00-1412 Licenses	69	0	60	0	60	0.00
=====						
504 Information Technology	483	0	420	0	449	6.90
*** I3 ***						
II-00-00-1521 Support Subsidy	-2,209	0	-1,920	0	-1,900	-1.04

Slide 19

Slide notes: The Report includes all Accounts in Department I100, as intended.

R1552961297.TXT - Notepad

File Edit Format View Help

07/07/2010 17:01:37 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
II-00-00-1001 Salaries	0	0	0	0	0	0.00
II-00-00-1002 Overtime	0	0	0	0	0	0.00
II-00-00-1002 Pension	345	0	300	0	293	-2.18
II-00-00-1004 Medical	483	0	420	0	445	5.95
II-00-00-1005 Travel	0	0	0	0	0	0.00
II-00-00-1006 Benefits	276	0	240	0	251	4.42
II-00-00-1007 Staff Canteen	207	0	180	0	185	3.02
II-00-21-1001 Salaries	632	0	550	0	596	8.27
II-00-21-1002 Overtime	129	0	120	0	89	-25.93
II-00-21-1005 Travel	0	0	0	0	0	0.00
II-00-22-1001 Salaries	1,380	0	1,200	0	1,189	-1.00
II-00-22-1002 Overtime	0	0	0	0	0	0.00
II-00-22-1005 Travel	483	0	420	0	423	0.69
II-00-23-1001 Salaries	905	0	700	0	699	-0.14
II-00-23-1002 Overtime	129	0	120	0	115	-3.90
II-00-23-1005 Travel	0	0	0	0	0	0.00
II-00-24-1001 Salaries	690	0	600	0	551	-9.24
II-00-24-1002 Overtime	0	0	0	0	0	0.00
II-00-24-1005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	6,129	0	5,320	0	5,446	2.17
*** I3 ***						
II-00-00-1101 Internet	41	0	26	0	27	1.54
II-00-00-1102 Telephone	93	0	72	0	69	-5.77
=====						
502 Communications	124	0	108	0	104	-2.32
*** I3 ***						
II-00-00-1201 Stationery	41	0	26	0	23	-7.41
II-00-00-1202 Office Rental	166	0	144	0	144	-0.29
II-00-00-1202 Electricity	55	0	48	0	45	-6.49
=====						
503 Office	262	0	228	0	222	-2.72
*** I3 ***						
II-00-00-1410 Computers	276	0	240	0	269	11.62
II-00-00-1411 Software	129	0	120	0	111	0.93
II-00-00-1412 Licenses	69	0	60	0	60	0.00
=====						
504 Information Technology	483	0	420	0	449	6.90
*** I3 ***						
II-00-00-1521 Support Subsidy	-2,209	0	-1,920	0	-1,900	-1.04

Slide 20

Slide notes:

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Help Submit Quit Functions Commands

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key:  Sorting to Apply:   
 Report Name:  ☒ Detail  
 Heading @ the Top:  Balance @ End:   
 Footnote (optional):  [Visit Data Selectors](#)  
 Template to Apply:

**Breaks**

1	p and l (inc status) flag

**Budget Actuals Mapping**

1	

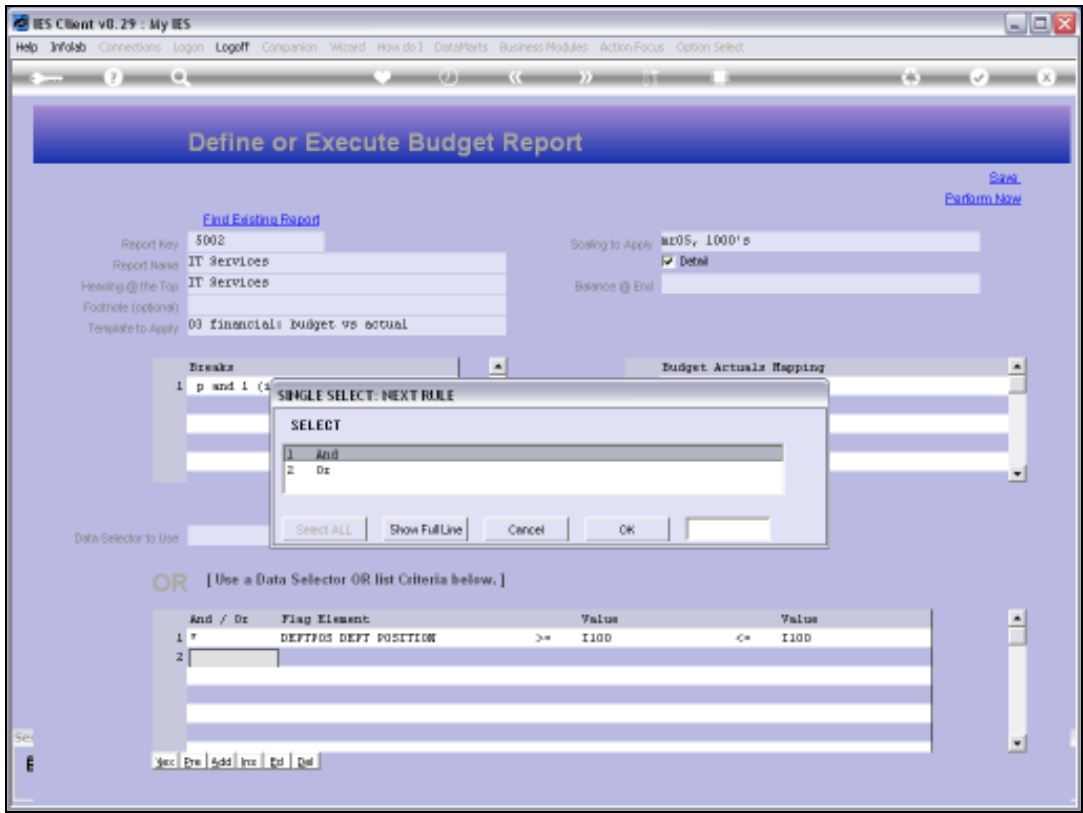
Data Selector to Use:

**OR** [ Use a Data Selector OR list Criteria below. ]

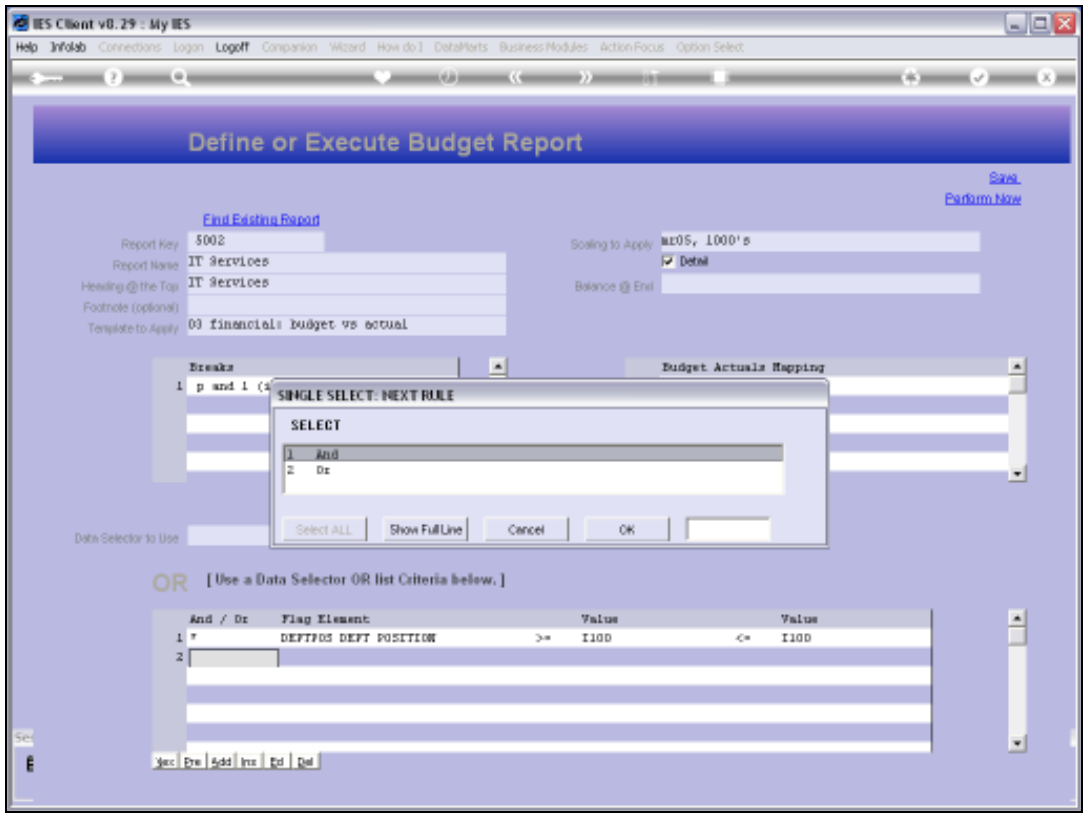
And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>=	1100
		<=	1100

## Slide 21

Slide notes: Now we will add another line of Criteria. For any subsequent line we can use the 'AND' or 'OR' condition. If we use 'And' then it means the conditions on lines 1 and 2 must all be met, while if we use 'Or' then an Account needs to satisfy line 1 or line 2 to qualify for selection.



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Slide notes:



Slide 23  
Slide notes:

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☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

[Visit Data Selectors](#)

OR   [ Use a Data Selector OR list Criteria below. ]

	And / Or	Flag Element		Value		Value
1	*	DEPTPOS DEPT POSITION	>=	I100	<=	I100
2						

Yes

Pre

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Del

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Define or Execute Budget Report

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Footnote (optional)

Template to Apply03 financials: budget vs actual

Sorting to Applym05, 1000's

☒ Detail

Balance @ End

Save

Perform Now

Breaks

1p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use

[Visit Data Selectors](#)

OR   [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2	and	>=	<=

Yes   No   Add   Ins   Del   Quit

Slide 25

Slide notes:

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1

Data Selector to Use

[Visit Data Selectors](#)

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2	and	>=	<=

Sec

Yes

Pre

Add

Ins

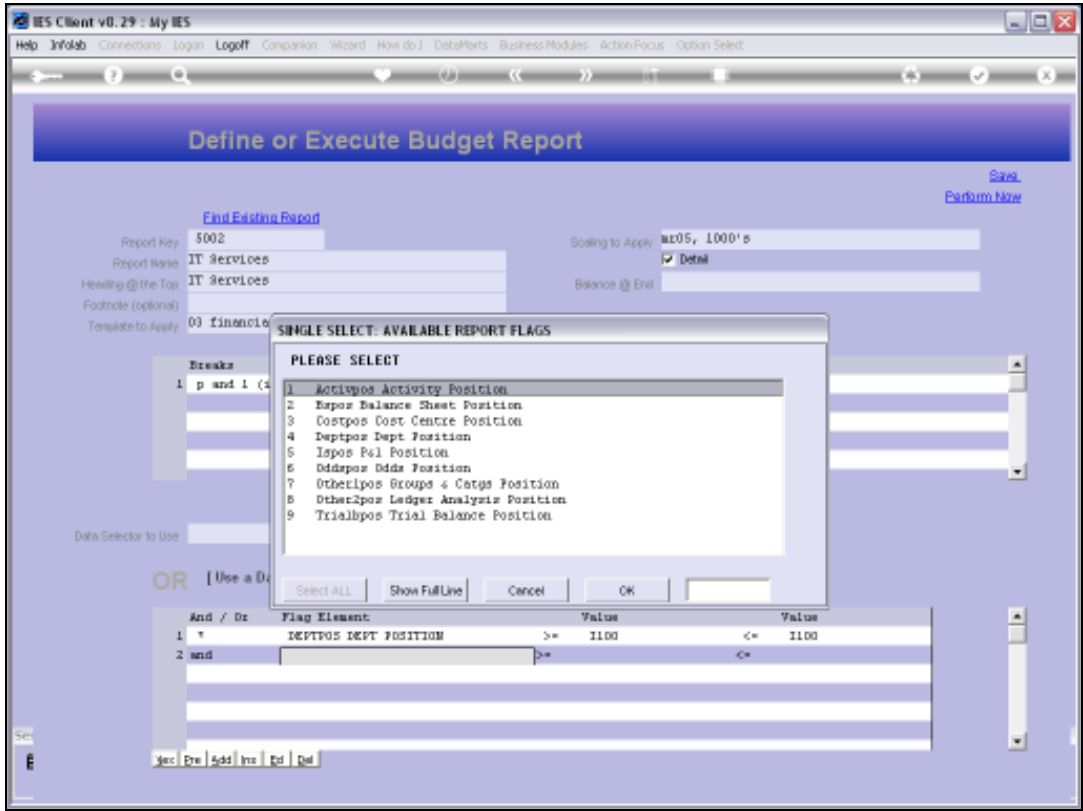
Del

Quit

Slide 26

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Slide 27

Slide notes: With the 'on the fly' criteria, we should use any Flag Element on 1 line only. This time we will use the Cost Centre Flag.

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Budget Actuals Mapping

1

Breaks

1 p and l (inc states) flag

Data Selector to Use:

[Visit Data Selectors](#)

OR   [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2 and	COSTPOS	>=	<=

Yes   No   Add   Ins   Del   Del

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Breaks

1 p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>=	1100
and	COSTPOS COST CENTER POSITION	>=	

Yes

Print

Add

Ins

Del

Quit

Save

Perform Now

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Slide notes:

IES Client v8.29 : My IES

Help   Lookup   Back Field   Restart Line Edit   Mini Menu   Submit Field   Quit Edit

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Report Key5002

Report NameIT Services

Heading @ the TopIT Services

Footnote (optional)03 financials budget vs actual

Template to Apply

Sorting to Applym05, 1000's

☒ Detail

Balance @ End

Breaks

1p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use

[Visit Data Selectors](#)

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>= 1100	<= 1100
and	COSTPOS COST CENTER POSITION	>= 5005	<= 5005

Yes   Prev   Add   Ins   Del   Quit

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IES Client v8.29 : My IES

Help Lookup Back Field Restart Line Edit Mini Menu Submit Field Quit Edit

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Print Now](#)

Report Key: 5002  
 Report Name: IT Services  
 Heading @ the Top: IT Services  
 Footnote (optional):  
 Template to Apply: 03 financials budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
 Balance @ End:

**Breaks**

1	p and l (inc status) flag
---	---------------------------

**Budget Actuals Mapping**

1	
---	--

Data Selector to Use:

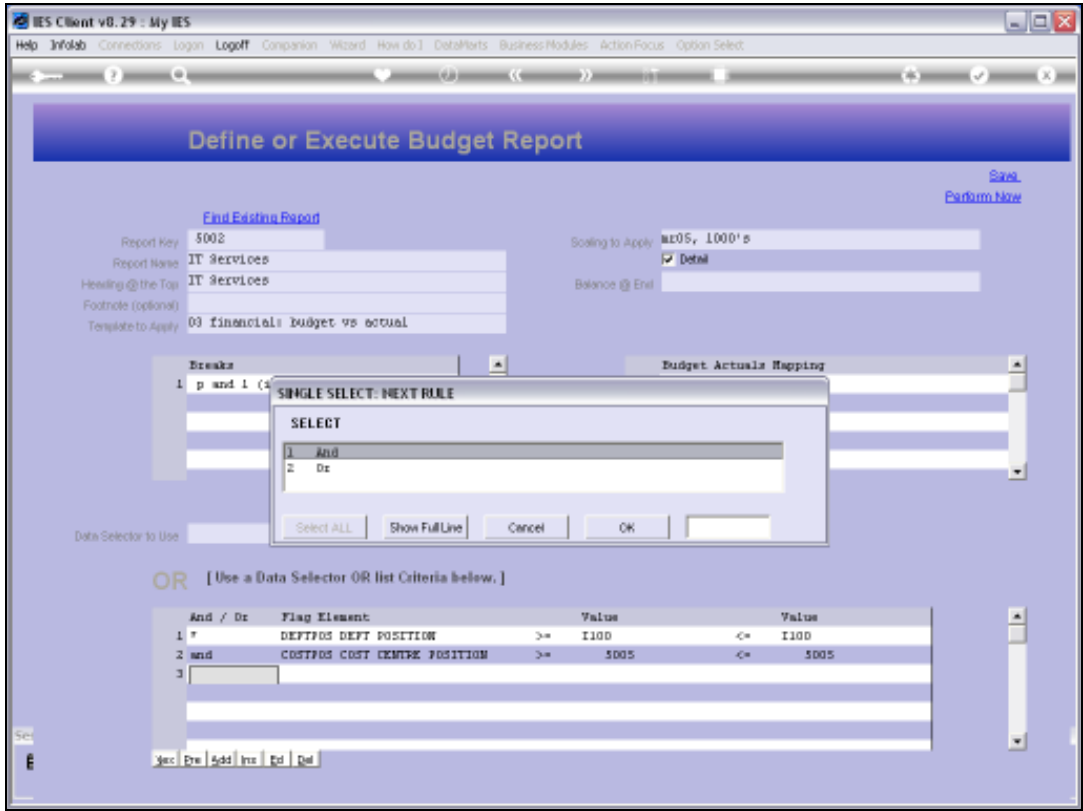
**OR** [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= I100	<= I100
2 and	COSTPOS COST CENTRE POSITION	>= 5005	<= 5005
3			

Yes No Add Inv Del Del

Slide 31

Slide notes: Our logic is now based on the rules that any Accounts to be selected must be in Department I100 AND must have the Cost Centre of 5005. Let's see what the Report does.



Slide 32  
Slide notes:



IES Client v8.29 : My IES

Help InfoLab Connections Login Logout Companion Wizard How do I DataParts Business Modules ActionFocus Option Select

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5002  
Report Name: IT Services  
Heading @ the Top: IT Services  
Footnote (optional):  
Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's  
☒ Detail  
Balance @ End:

**Breaks**

1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= I100	<= I100
2 and	COSTPOS COST CENTER POSITION	>= 5005	<= 5005
3			

Yes No Add Inv Del Del

Slide 33

Slide notes:

IES Client v8.29 : My IES

Help Lookup Back Field Restart Line Edit Mini Menu Submit Field Quit Edit

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5002  
 Report Name: IT Services  
 Heading @ the Top: IT Services  
 Footnote (optional):  
 Template to Apply: 03 financials budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
 Balance @ End:

**Breaks**

1	p and l (inc states) flag
---	---------------------------

**Budget Actuals Mapping**

1	
---	--

Data Selector to Use:

**OR** [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= I100	<= I100
2 and	COSTPOS COST CENTER POSITION	>= 5005	<= 5005
3			

Yes No Add Inv Del Del

Slide 34

Slide notes:

R1552961373.TXT - Notepad

File Edit Format View Help

07/07/2010 17:02:52 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
11-00-00-5005 Travel	0	0	0	0	0	0.00
11-00-21-5005 Travel	0	0	0	0	0	0.00
11-00-22-5005 Travel	483	0	420	0	423	0.69
11-00-23-5005 Travel	0	0	0	0	0	0.00
11-00-24-5005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	1,025	0	900	0	1,024	14.96
*** IS ****						
*** Grand ****						
*** Grand Total ***	1,025	0	900	0	1,024	14.96

Slide 35

Slide notes: All Accounts on this Report satisfy the conditions that we have stipulated.

R1552961373.TXT - Notepad

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07/07/2010 17:02:52 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
11-00-00-5005 Travel	0	0	0	0	0	0.00
11-00-21-5005 Travel	0	0	0	0	0	0.00
11-00-22-5005 Travel	483	0	420	0	423	0.69
11-00-23-5005 Travel	0	0	0	0	0	0.00
11-00-24-5005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	1,025	0	900	0	1,024	14.96
*** 12 ****						
*** Grand ****						
*** Grand Total ***	1,025	0	900	0	1,024	14.96

Slide 36

Slide notes:

R1552961373.TXT - Notepad

File Edit Format View Help

07/07/2010 17:02:52 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
11-00-00-5005 Travel	0	0	0	0	0	0.00
11-00-21-5005 Travel	0	0	0	0	0	0.00
11-00-22-5005 Travel	483	0	420	0	423	0.69
11-00-23-5005 Travel	0	0	0	0	0	0.00
11-00-24-5005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	1,025	0	900	0	1,024	14.96
*** IS ****						
*** Grand ****						
*** Grand Total ***	1,025	0	900	0	1,024	14.96

Slide 37

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

[Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

	And / Or	Flag Element	Value	Value
1	*	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2	and	COSTPOS COST CENTRE POSITION	>= 5005	<= 5005

Yes Prev Add Ins Del Del

Slide 38  
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

[Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2 and	COSTPOS COST CENTRE POSITION	>= 5005	<= 5005

Yes Prev Add Ins Del Del

Slide 39  
Slide notes:

IES Client v8.29 : My IES

Help Lookup Back Field Restart Line Edit Mini Menu Submit Field Quit Edit

---

**Define or Execute Budget Report**

[Save](#)  
[Perform Now](#)

[Find Existing Report](#)

Report Key: 5002  
 Report Name: IT Services  
 Heading @ the Top: IT Services  
 Footnote (optional):  
 Template to Apply: 03 financials budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
 Balance @ End:

**Breaks**

1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use:

**OR** [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2 and	COSTPOS COST CENTER POSITION	>= 5005	<= 5005

Sec

Yes No Add Ins Del Del

Slide 40

Slide notes:



IES Client v8.29 : My IES

Help Lookup Back Field Restart Line Edit Mini Menu Submit Field Quit Edit

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5002  
 Report Name: IT Services  
 Heading @ the Top: IT Services  
 Footnote (optional):  
 Template to Apply: 03 financials budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
 Balance @ End:

**Breaks**

1	p and l (inc states) flag
---	---------------------------

**Budget Actuals Mapping**

1	
---	--

Data Selector to Use:

**OR** [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2 and	COSTPOS COST CENTER POSITION	>= 5005	<= 5005

Yes No Add Ins Del Del

Slide 41

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc status) flag

Budget Actuals Mapping

1

Data Selector to Use:

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2 and	COSTPOS COST CENTRE POSITION	>= 5001	<= 5005

Yes

Print

Add

Inc

Exp

Del

Slide 42

Slide notes: By changing the range for the Cost Centre, we may find more Accounts. Let's try it.

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07/07/2010 17:07:45 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
11-00-00-1001 Salaries	0	0	0	0	0	0.00
11-00-00-1002 Overtime	0	0	0	0	0	0.00
11-00-00-1003 Pension	345	0	300	0	293	-2.18
11-00-00-1004 Medical	483	0	420	0	445	-5.95
11-00-00-1005 Travel	0	0	0	0	0	0.00
11-00-21-1001 Salaries	522	0	550	0	596	9.27
11-00-21-1002 Overtime	129	0	120	0	89	-25.92
11-00-21-1005 Travel	0	0	0	0	0	0.00
11-00-22-1001 Salaries	1,380	0	1,200	0	1,189	-1.00
11-00-22-1002 Overtime	0	0	0	0	0	0.00
11-00-22-1005 Travel	483	0	420	0	423	0.49
11-00-23-1001 Salaries	905	0	700	0	699	-0.14
11-00-23-1002 Overtime	129	0	120	0	115	-2.90
11-00-23-1005 Travel	0	0	0	0	0	0.00
11-00-24-1001 Salaries	690	0	600	0	551	-9.24
11-00-24-1002 Overtime	0	0	0	0	0	0.00
11-00-24-1005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	5,646	0	4,910	0	5,010	2.02
*** IS ****						
*** Grand ****						
=====						
*** Grand Total ***	5,646	0	4,910	0	5,010	2.02

Slide 43

Slide notes: And indeed we have more Accounts now.

R1552961665.TXT - Notepad

File Edit Format View Help

07/07/2010 17:07:45 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
11-00-00-1001 Salaries	0	0	0	0	0	0.00
11-00-00-1002 Overtime	0	0	0	0	0	0.00
11-00-00-1003 Pension	345	0	300	0	293	-2.18
11-00-00-1004 Medical	483	0	420	0	445	-5.95
11-00-00-1005 Travel	0	0	0	0	0	0.00
11-00-21-1001 Salaries	522	0	550	0	596	9.27
11-00-21-1002 Overtime	129	0	120	0	89	-25.92
11-00-21-1005 Travel	0	0	0	0	0	0.00
11-00-22-1001 Salaries	1,380	0	1,200	0	1,169	-1.00
11-00-22-1002 Overtime	0	0	0	0	0	0.00
11-00-22-1005 Travel	483	0	420	0	423	0.49
11-00-23-1001 Salaries	905	0	700	0	699	-0.14
11-00-23-1002 Overtime	129	0	120	0	115	-2.90
11-00-23-1005 Travel	0	0	0	0	0	0.00
11-00-24-1001 Salaries	690	0	600	0	551	-9.24
11-00-24-1002 Overtime	0	0	0	0	0	0.00
11-00-24-1005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	5,646	0	4,910	0	5,010	2.02
*** IS ****						
*** Grand ****						
=====						
*** Grand Total ***	5,646	0	4,910	0	5,010	2.02

Slide 44

Slide notes:

R1552961665.TXT - Notepad

File Edit Format View Help

07/07/2010 17:07:45 page 1 Financials Displayed As 1000's

GUNBY ROOPS INC.

IT Services

Financial Budget Report

	New Budget	Var W / P	Previous Budget	Var W / A	Actuals	Var A/P
II-00-00-1001 Salaries	0	0	0	0	0	0.00
II-00-00-1002 Overtime	0	0	0	0	0	0.00
II-00-00-1003 Pension	345	0	300	0	293	-2.18
II-00-00-1004 Medical	483	0	420	0	445	-5.95
II-00-00-1005 Travel	0	0	0	0	0	0.00
II-00-21-1001 Salaries	522	0	550	0	596	9.27
II-00-21-1002 Overtime	129	0	120	0	89	-25.92
II-00-21-1005 Travel	0	0	0	0	0	0.00
II-00-22-1001 Salaries	1,380	0	1,200	0	1,169	-1.00
II-00-22-1002 Overtime	0	0	0	0	0	0.00
II-00-22-1005 Travel	483	0	420	0	423	0.49
II-00-23-1001 Salaries	905	0	700	0	699	-0.14
II-00-23-1002 Overtime	129	0	120	0	115	-3.90
II-00-23-1005 Travel	0	0	0	0	0	0.00
II-00-24-1001 Salaries	690	0	600	0	551	-9.24
II-00-24-1002 Overtime	0	0	0	0	0	0.00
II-00-24-1005 Travel	552	0	480	-0	611	27.26
=====						
501 Personnel	5,646	0	4,910	0	5,010	2.02
*** IS ****						
*** Grand ****						
=====						
*** Grand Total ***	5,646	0	4,910	0	5,010	2.02

Slide 45

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5005  
 Report Name: IT Services  
 Heading @ the Top: IT Services  
 Footnote (optional):  
 Template to Apply: 03 financials budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
 Balance @ End:

**Breaks**

1	p and l (inc states) flag
---	---------------------------

**Budget Actuals Mapping**

1	
---	--

Data Selector to Use: [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	* DEPTPOS DEPT POSITION	>= 1100	<= 1100
2	and COSTPOS COST CENTRE POSITION	>= 5001	<= 5005

## Slide 46

Slide notes: It is advisable to try and stay within 3 lines of criteria, otherwise we may become confused as to what the various 'And' and 'Or' conditions imply, unless of course we use 'And' on all lines. And, we should use any Flag Element only on 1 line. If we have any difficulty staying within these recommendations to select the Accounts we want to include, then it may be better to use a standard Data Selector.

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials: budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

OR

[ Use a Data Selector OR list Criteria below. ]

	And / Or	Flag Element	Value	Value
1	+	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2	and	COSTPOS COST CENTRE POSITION	>= 5001	<= 5005

Yes Prev Add Ins Del Del

Save

Perform Now

Slide 47

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

[Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2 and	COSTPOS COST CENTRE POSITION	>= 5001	<= 5005

Yes Prev Add Ins Del Del

Slide 48

Slide notes:



IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials: budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 *	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2 and	COSTPOS COST CENTRE POSITION	>= 5001	<= 5005

Yes

Print

Add

Inc

Exp

Del

Save

Perform Now

Slide 49  
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

[Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1	DEPTPOS DEPT POSITION	>= 1100	<= 1100
2	and COSTPOS COST CENTRE POSITION	>= 5001	<= 5005

Yes Prev Add Ins Del Del

Slide 50  
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

Find Existing Report

Report Key5002

Report NameIT Services

Heading @ the TopIT Services

Footnote (optional)03 financials budget vs actual

Template to Apply

Scaling to Applym05, 1000's

☒ Detail

Balance @ End

Breaks

1 p and 1 (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use

[Visit Data Selectors](#)

OR

[ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1 and	COSTPOS COST CENTRE POSITION	>= 5001	<= 5005

Yes

Print

Add

Inc

Exp

Quit

Slide 51  
Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5002  
 Report Name: IT Services  
 Heading @ the Top: IT Services  
 Footnote (optional):  
 Template to Apply: 03 financials budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
 Balance @ End:

**Breaks**

1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use:  [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1			

Yes No Add Inv Del Del

Slide 52

Slide notes: It's a case of using the 'on the fly' Criteria OR using a Data Selector, but not both. Therefore, we delete the Criteria if we want to use a Data Selector instead.

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5002  
Report Name: IT Services  
Heading @ the Top: IT Services  
Footnote (optional):  
Template to Apply: 03 financials: budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
Balance @ End:

**Breaks**

1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

Data Selector to Use:

**OR** [ Use a Data Selector OR list Criteria below. ]

	And / Or	Flag Element	Value	Value
1				

Slide 53

Slide notes:

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5002  
Report Name: IT Services  
Heading @ the Top: IT Services  
Footnote (optional):  
Template to Apply: 03 financials: budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
Balance @ End:

**Breaks**

1	p and l (inc states) flag

**Budget Actuals Mapping**

1	

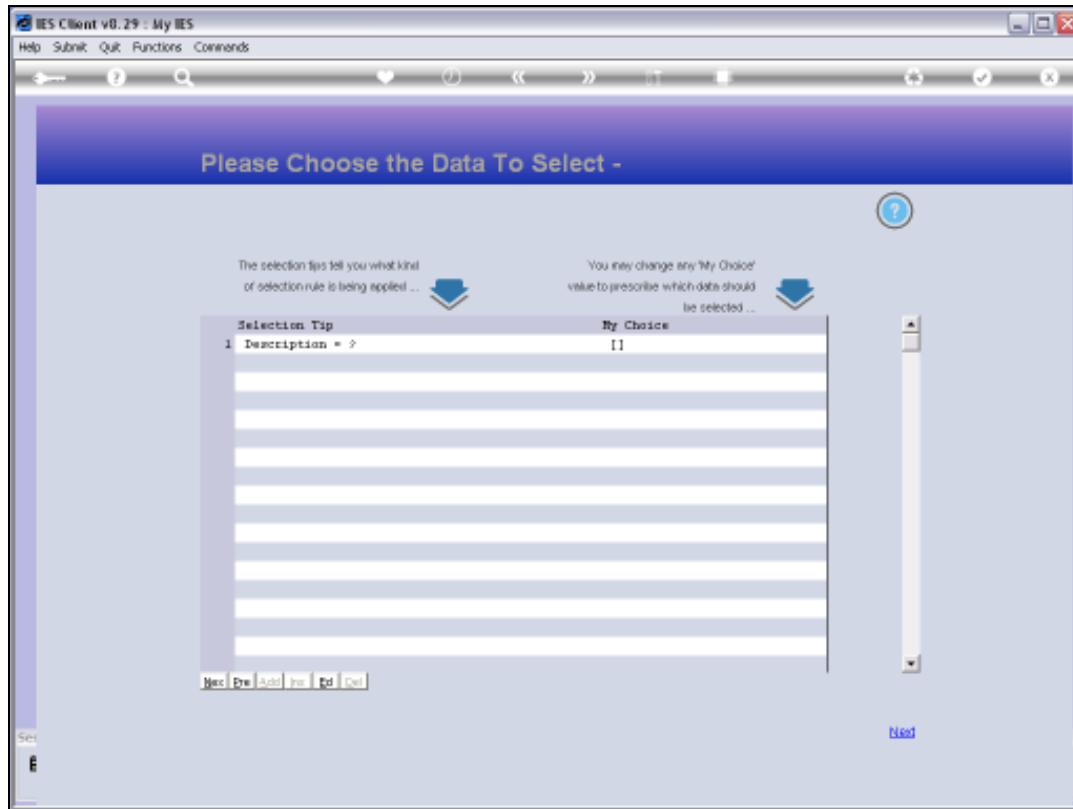
Data Selector to Use:

**OR** [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1			

Slide 54

Slide notes:



Slide 55

Slide notes:

IES Client v8.29 : My IES

Help   InfoLab   Connections   Login   Logout   Companion   Wizard   How do I   DataParts   Business Modules   ActionFocus   Option Select

Define or Execute Budget Report

Find Existing Report

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

Breaks

1 p and l (inc states) flag

Budget Actuals Mapping

1

Data Selector to Use:

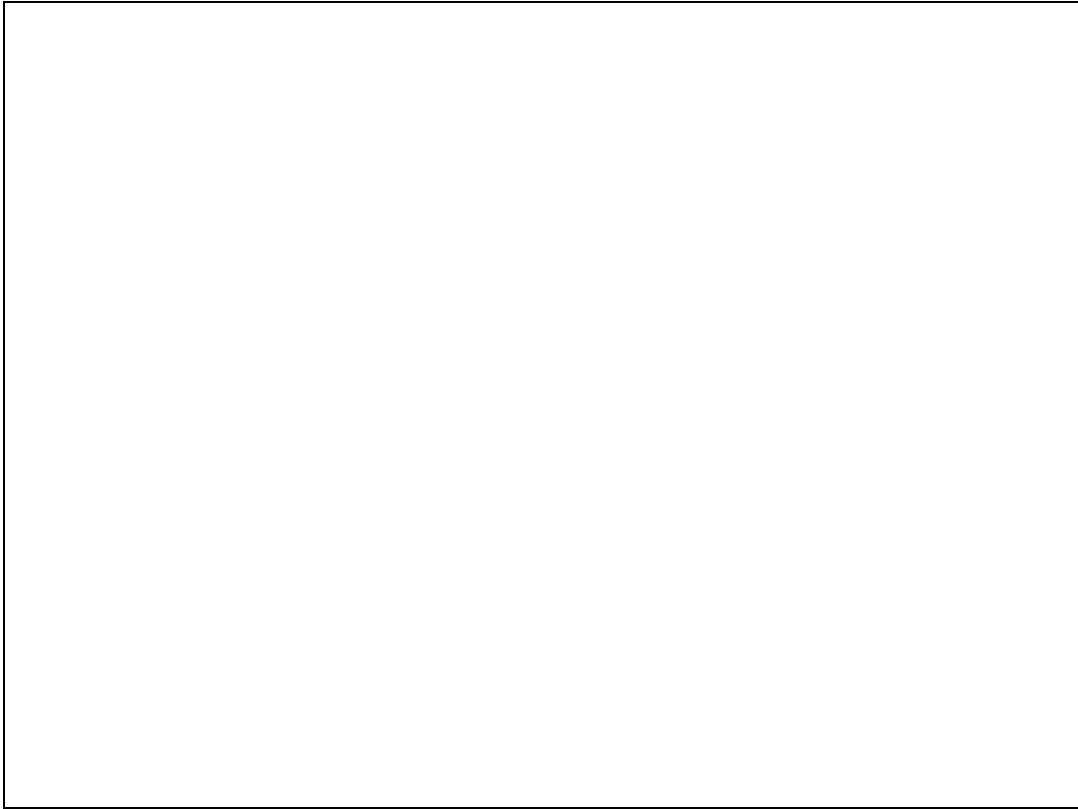
Visit Data Selectors

OR   [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1			

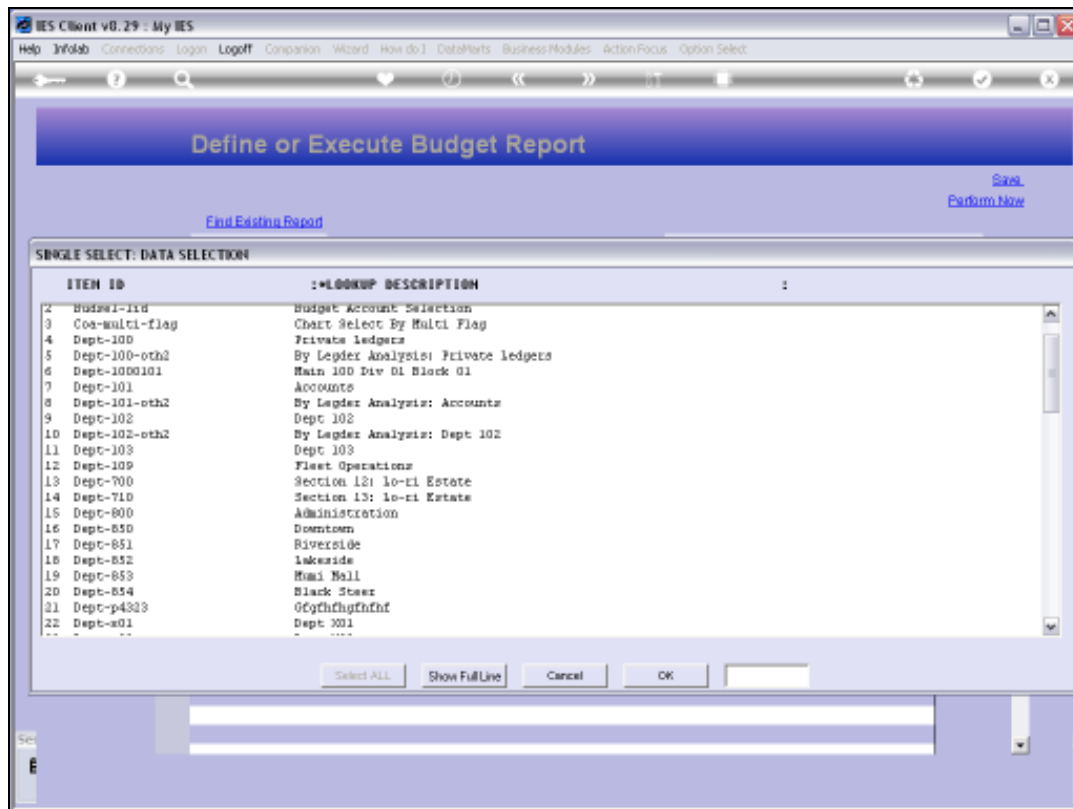
Slide 56  
Slide notes:





Slide 57

Slide notes:



Slide 58

Slide notes: The Data Selector lookup in this case offers only Ledger Data Selectors, because all these Budget Reports use the Ledger Accounts.

IES Client v8.29 : My IES

Help Submit Quit Functions Commands

Define or Execute Budget Report

[Find Existing Report](#)

Report Key: 5002

Report Name: IT Services

Heading @ the Top: IT Services

Footnote (optional):

Template to Apply: 03 financials budget vs actual

Sorting to Apply: m05, 1000's

☒ Detail

Balance @ End:

[Save](#)

[Perform Now](#)

**Breaks**

1	p and l (inc status) flag

**Budget Actuals Mapping**

1

Data Selector to Use: ledgermast

[Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

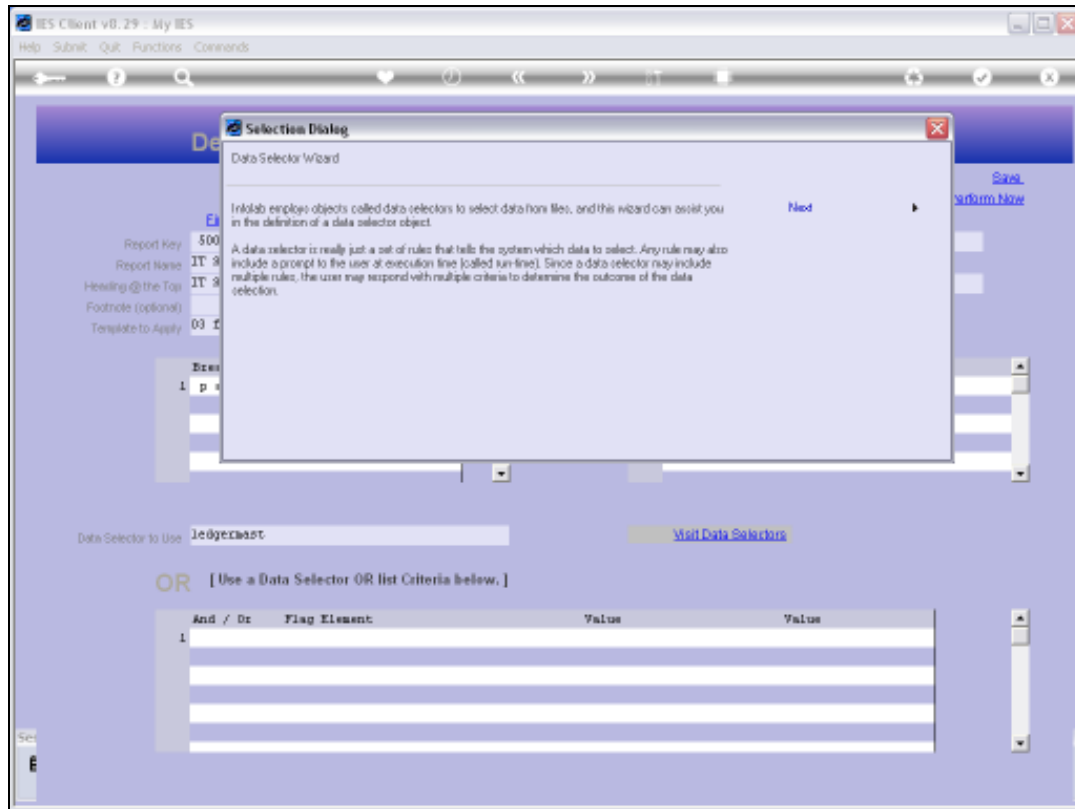
And / Or	Flag Element	Value	Value
1			

Sec

Yes No Add Inv Del Del

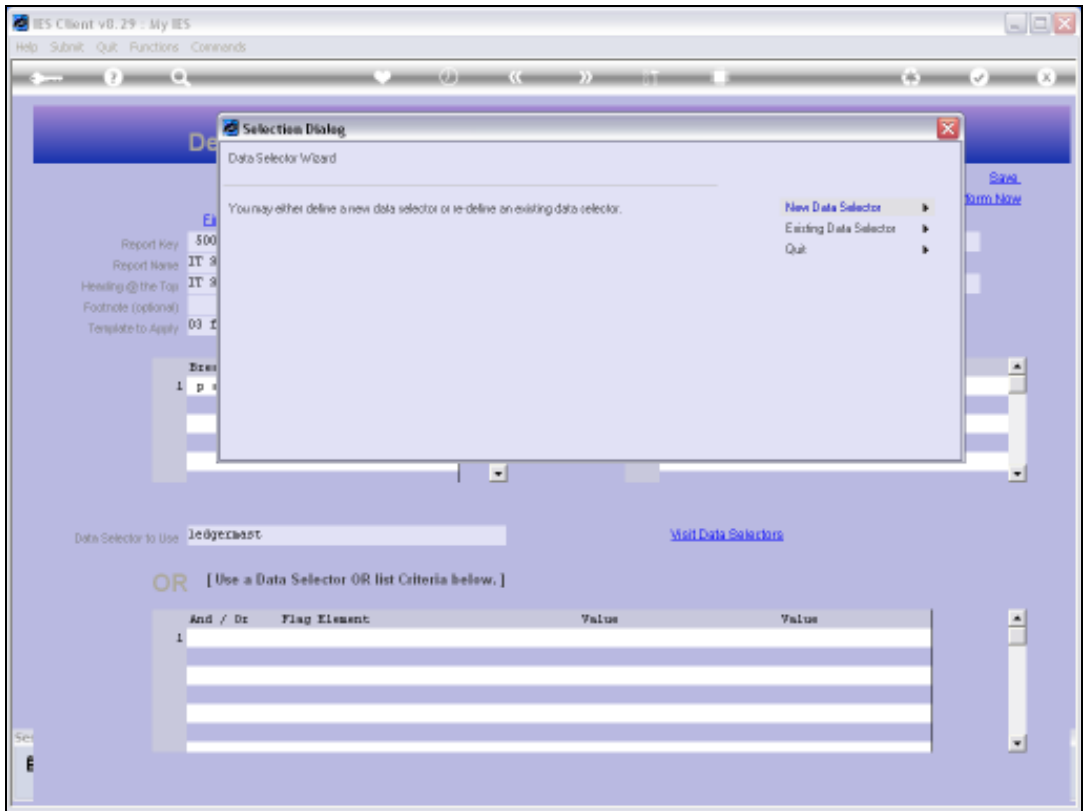
Slide 59

Slide notes: We have another function available: to visit Data Selectors.



Slide 60

Slide notes: If we choose this option, then we may either select an existing Data Selector, or we may define a brand new Data Selector if we need to.



Slide 61  
Slide notes: The wizard will take us through the steps.

**Define or Execute Budget Report**

[Find Existing Report](#) [Save](#) [Perform Now](#)

Report Key: 5002  
Report Name: IT Services  
Heading @ the Top: IT Services  
Footnote (optional):  
Template to Apply: 03 financials budget vs actual

Scaling to Apply: m05, 1000's  
☒ Detail  
Balance @ End:

Breaks	
1	p and l (inc states) flag

Budget Actuals Mapping	
1	

Data Selector to Use: ledgerboard [Visit Data Selectors](#)

OR [ Use a Data Selector OR list Criteria below. ]

And / Or	Flag Element	Value	Value
1			

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Slide notes: So, the data selection for the Budget Writer Reports are either based on a Data Selector, or else on the Criteria that we state for Account selection.