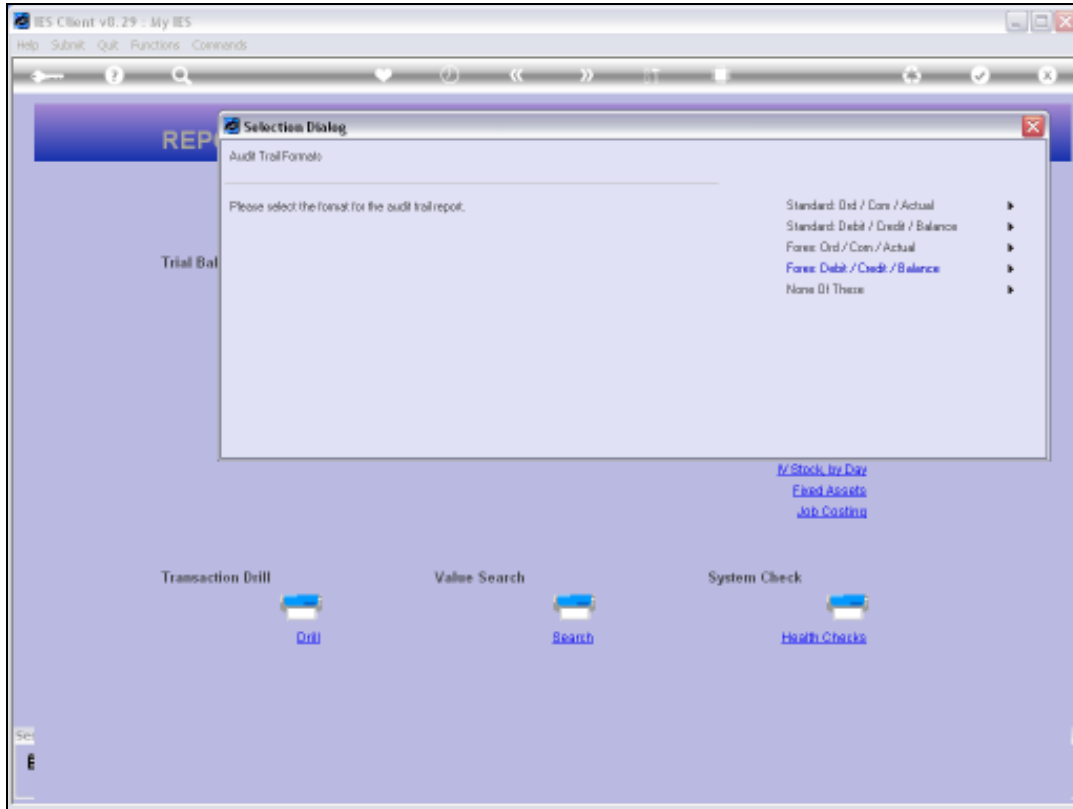




Slide 1

Slide notes: General Ledger Audit Trails can be performed from the Report Warehouse at the Audit Trails section, and can also be performed from the Ledger menu.



Slide 2  
Slide notes:



Slide 3  
Slide notes:



Slide 4  
Slide notes:



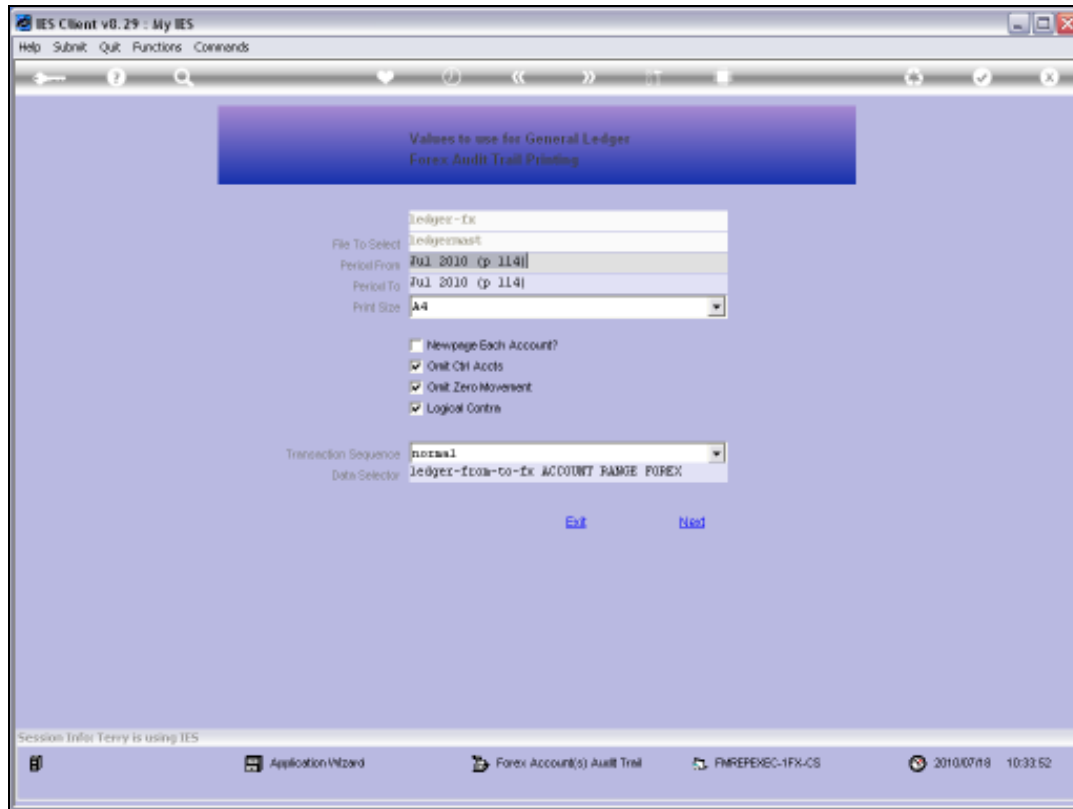
## Slide 5

Slide notes: Audit Trails can also be performed from the Ledger Master screens, but in this case we are looking at the bulk options that can print any selection of GL Accounts.



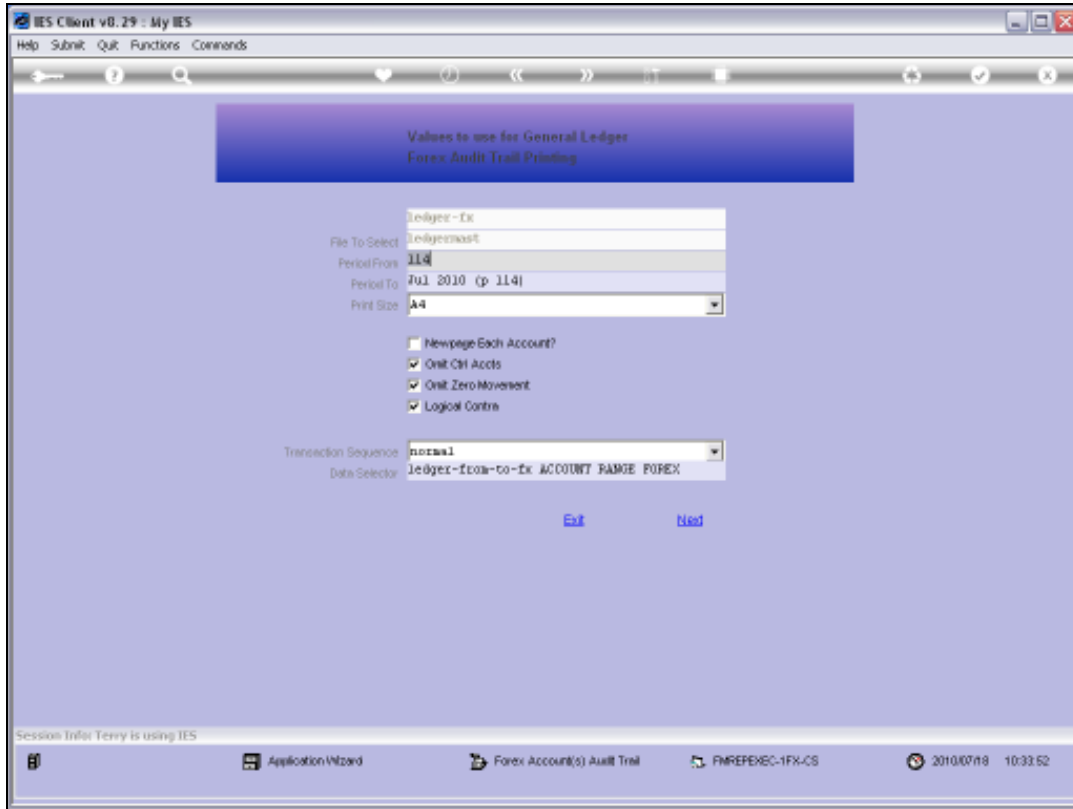
Slide 6

Slide notes: The Forex options are targeted for Forex managed GL Accounts, and there are 2 primary formats. We start with the Order / Commit / Actual format.



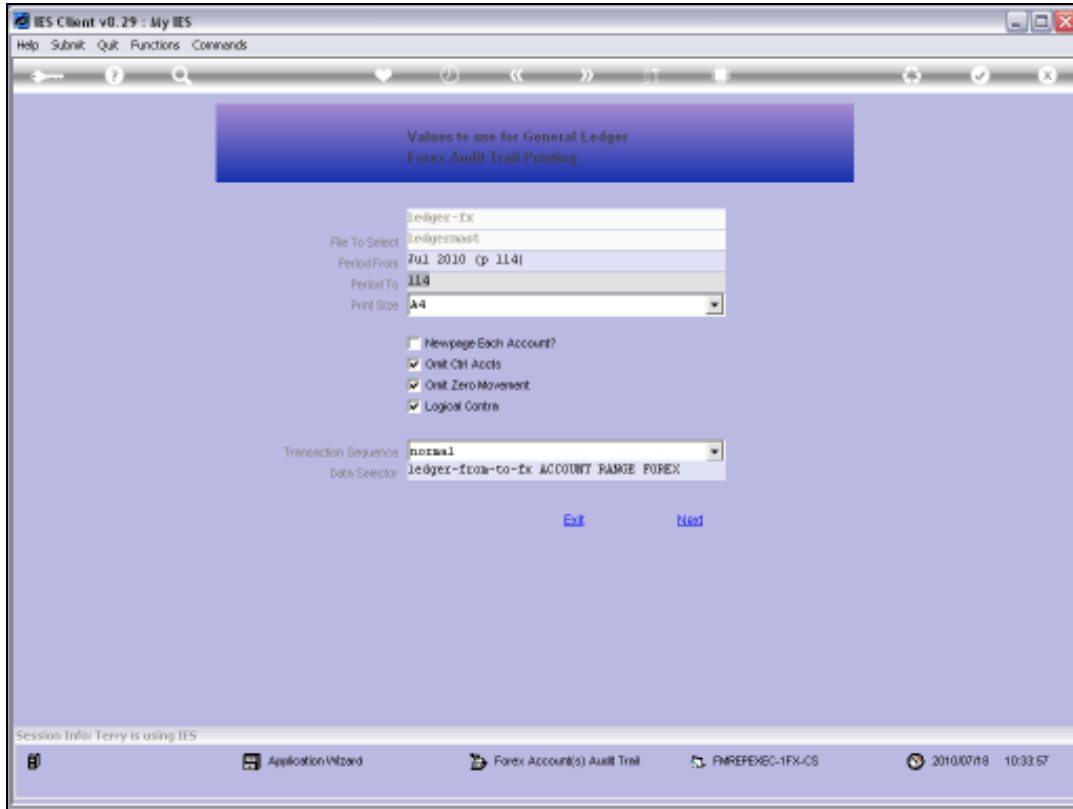
## Slide 7

Slide notes: With all the Audit Trail options, we can select the Period Range that we wish to include, and we can choose to omit Control Accounts and Zero Movement Accounts, or we can decide to include them. Each of these fields have help if we are unsure of what they are for. The defaults that are first provided by the system are the most commonly used choices.

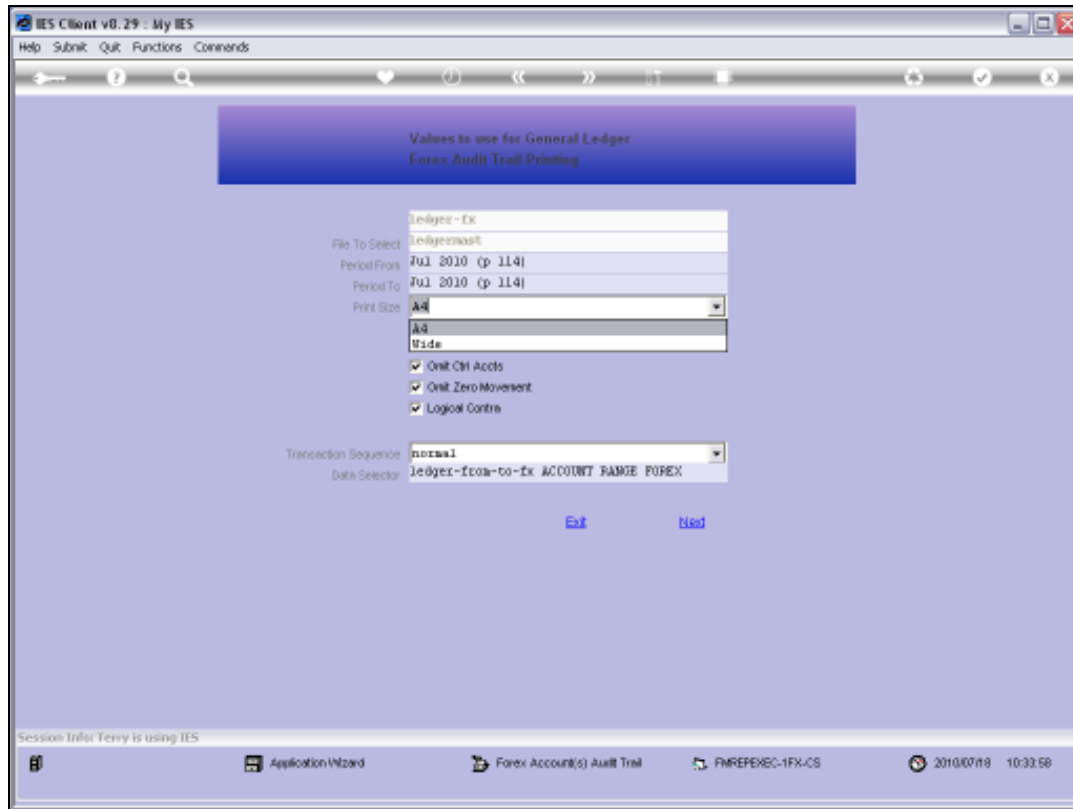


Slide 8  
Slide notes:



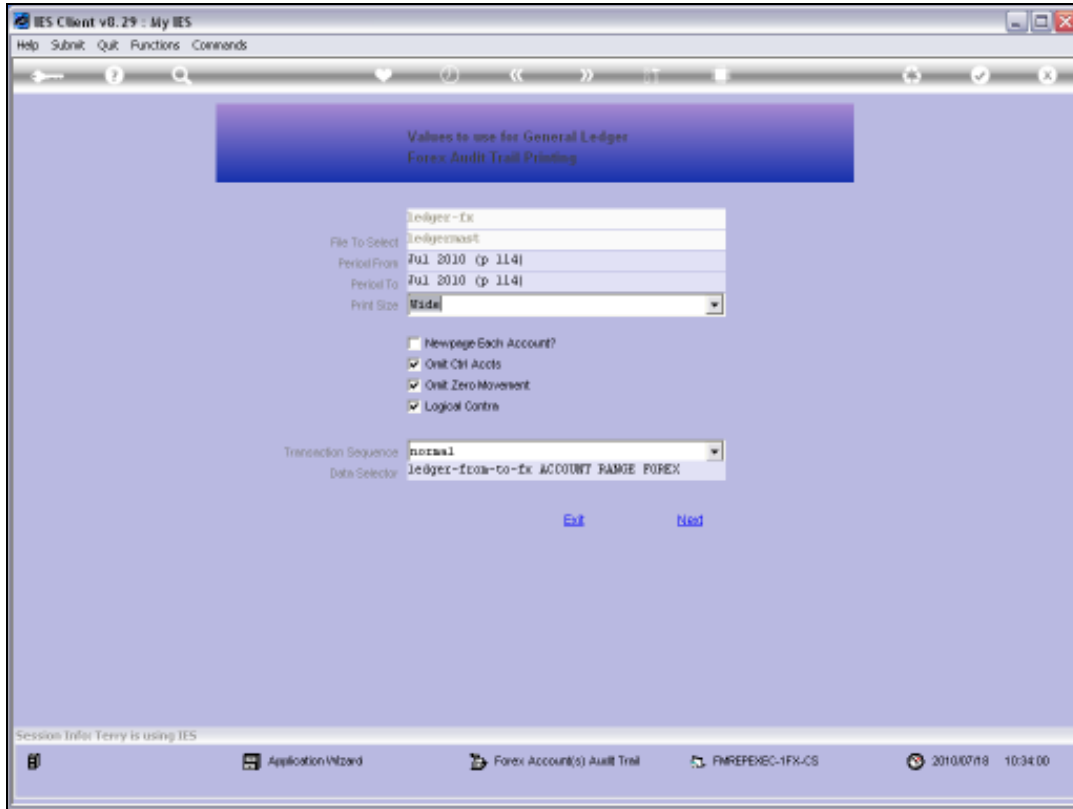


Slide 9  
Slide notes:

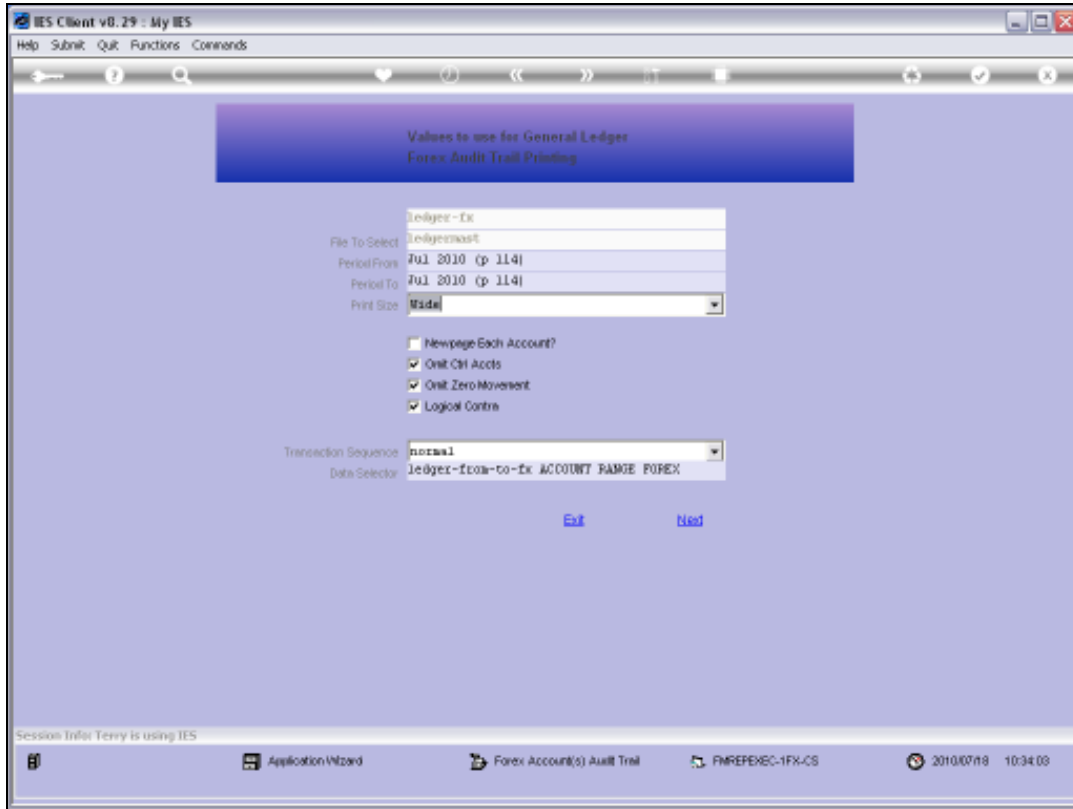


## Slide 10

Slide notes: This option also offers a choice between a narrow A4 format, which does not include all the usual columns, and the 'wide' choice.

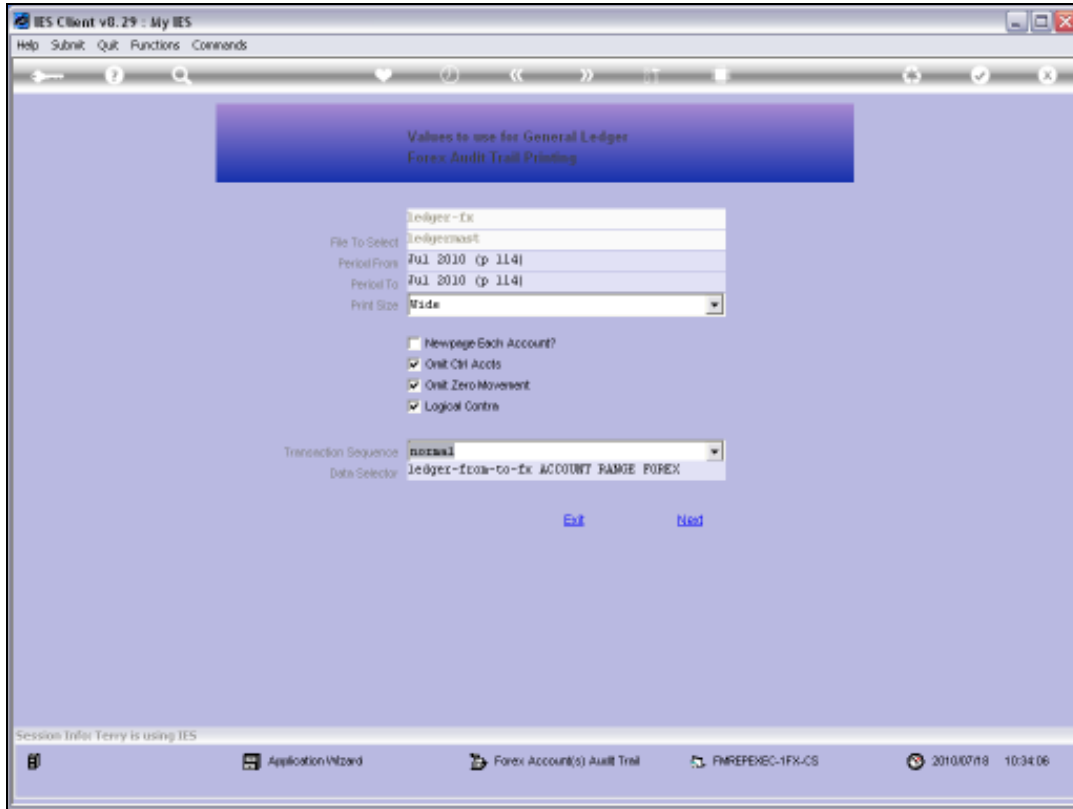


Slide 11  
Slide notes:



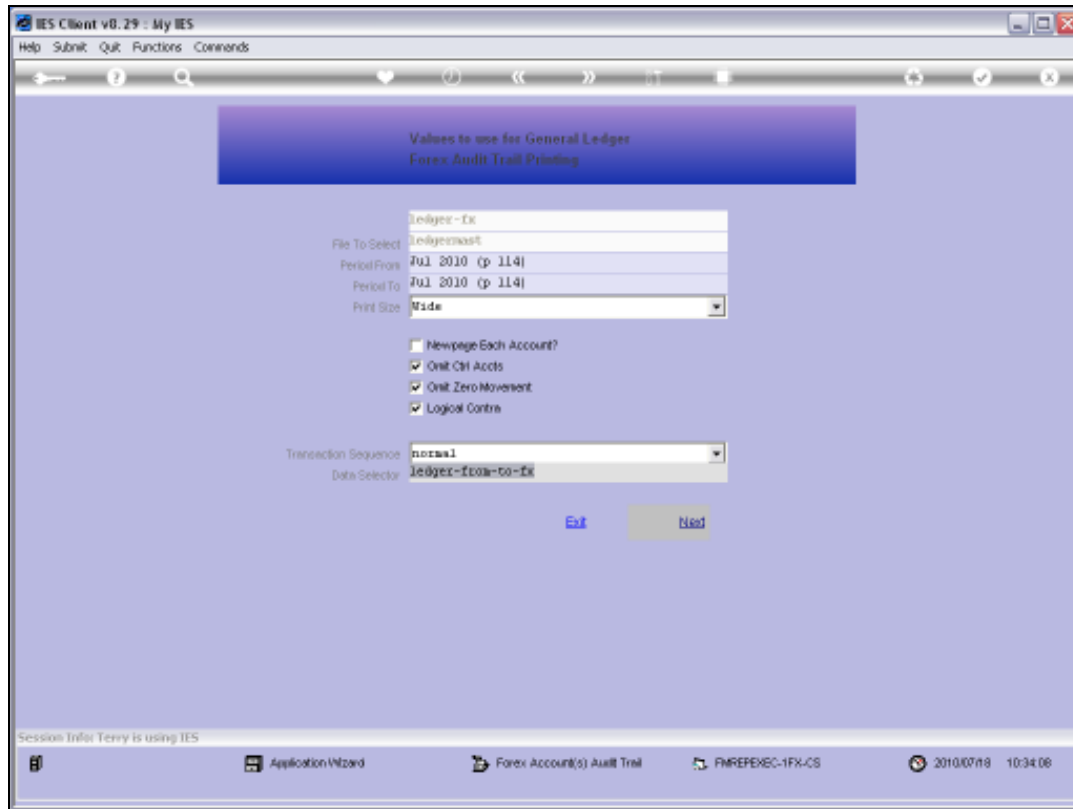
Slide 12

Slide notes:



Slide 13

Slide notes:



#### Slide 14

Slide notes: The default Data Selector offered here will target Forex Managed Accounts, but a different Data Selector may be chosen.

IES Client v8.29 - My IES

Help - Submit - Quit - Functions - Comments

### IES REPORTS AND QUERIES: - User Instructions

NAME:

1: - CHOOSE VERSION [Help](#)

Report Version:

2: - CHOOSE SETTINGS

Format:

Output:

File Type:

Template:

Report Header:

3: - CHOOSE DATA SELECTOR [Help](#)

Standard choice:

4: - TO e-MAIL THE RESULTS [Help](#) Priority:

Dispatch By E-Mail [Add Email](#)

Mail To:

Mail Title:

Message Body:

5: - ADAPT DATA SELECTION (if groups are present) [Help](#)

How to enter MY CHOICE

Selection Tip	My Choice
1 Account From >	0
2 Account To >	X1
3 Currency = >	I1

[New](#) [Del](#) [Add](#) [Print](#) [Exit](#) [Help](#)

6: - Record Select

OPEN Records Only

CLOSED Records Only

EITHER

7: - CHOOSE NEXT [Help](#)

## Slide 15

Slide notes: We can also change the Range by indicating a specific FROM and TO Account, if we wish, and we can also select a specific Currency if we wish. In this case, we will accept the wildcards as offered.

IES Client v8.29 - My IES  
 Help Submit Quit Functions Comments

IES REPORTS AND QUERIES: - User Instructions

NAME:

1: - CHOOSE VERSION [Help](#)  
 Report Version:

2: - CHOOSE SETTINGS  
 Format:   
 Output:   
 File Type:   
 Template:   
 Report Header:

3: - CHOOSE DATA SELECTOR [Help](#)  
 Standard choice  
 Data Selector:

4: - TO e-MAIL THE RESULTS Priority:   
 Dispatch By E-Mail Add/Remove  
 Mail To:   
 Mail Title:   
 Message Body:

5: - ADAPT DATA SELECTION (if groups are present)  
 How to enter MY CHOICE

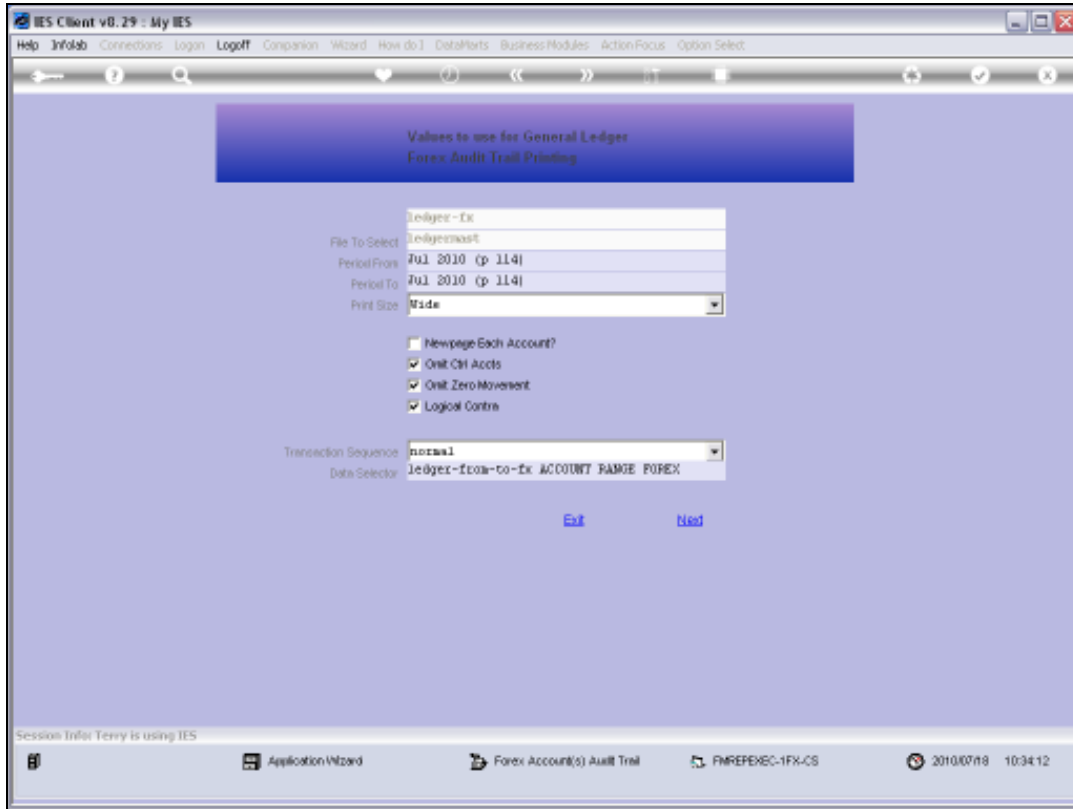
Selection Tip	My Choice
1 Account From >	0
2 Account To >	21
3 Currency >	11

6: - Record Select  
 OPEN/Records only  
 CLOSED/Records Only  
 EITHER

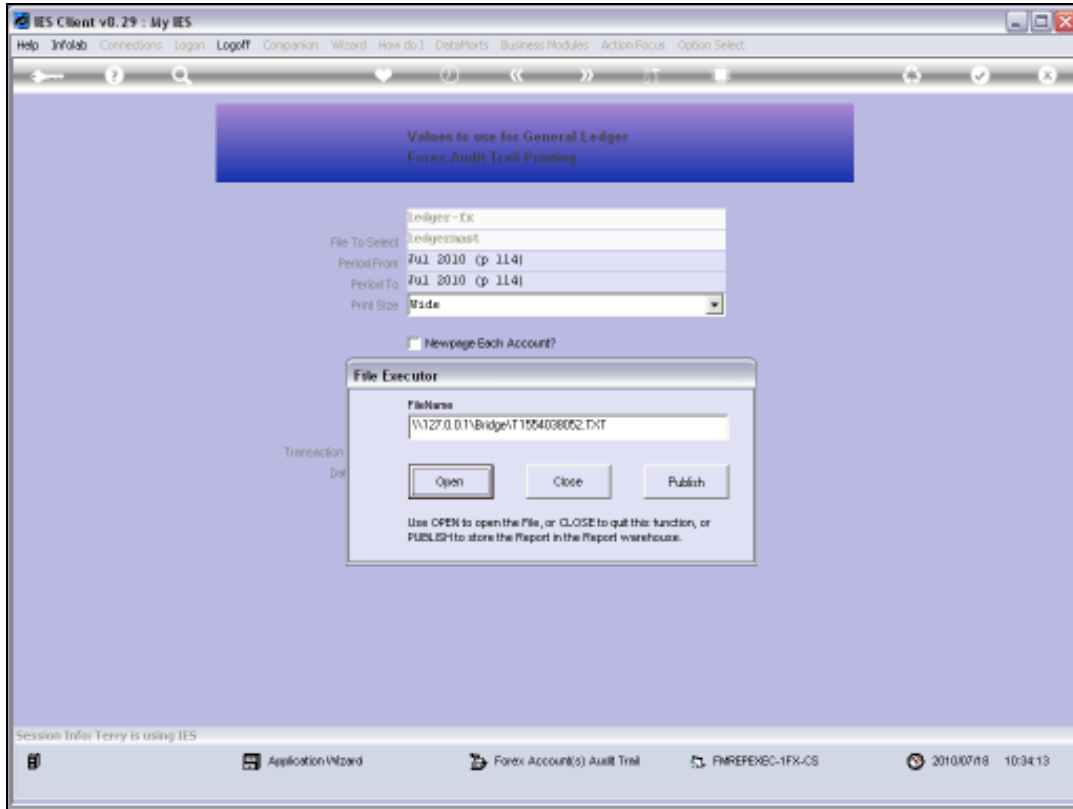
7: - CHOOSE NEXT [Next](#)

Slide 16  
 Slide notes:





Slide 17  
Slide notes:



Slide 18  
Slide notes:

T1554038052.TXT - Notepad

File Edit Format View Help

```

                Sunny Hoops Inc.
                *****
                Account Number : 10101062 - CONSULTANCY
                *****

                GENERAL LEDGER TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010
    Date  Transaction Detail      Other Side Of Entry      Doc #      Ordered Forex      Committed Forex      Actual
    ----  -
    Balance B/F
    18/07/10  Consultancy                L: 1000000€                10-001
    USD ***** Closing Balance For Jul 2010
    -----
    0
    -----
    0

                Sunny Hoops Inc.
                *****
                Account Number : 1070 - Cash Received
                *****

                GENERAL LEDGER TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010
    Date  Transaction Detail      Other Side Of Entry      Doc #      Ordered Forex      Committed Forex      Actual
    ----  -
    Balance B/F
    18/07/10  Receipt                    L: 1000000€                10-002
    USD ***** Closing Balance For Jul 2010
    -----
    0
    -----
    0
    
```

Slide 19

Slide notes: This format includes a view of Orders in process, by showing Amounts on Order in the Ordered Column, Goods Received in the Committed Column, and Invoices plus all normal Journal Amounts in the Actual Column.

T1554038052.TXT - Notepad  
File Edit Format View Help

Gummy Hoops Inc.  
\*\*\*\*\*  
Account Number : 10101062 - CONSULTANCY  
\*\*\*\*\*

GENERAL LEDGER TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 19/07/2010

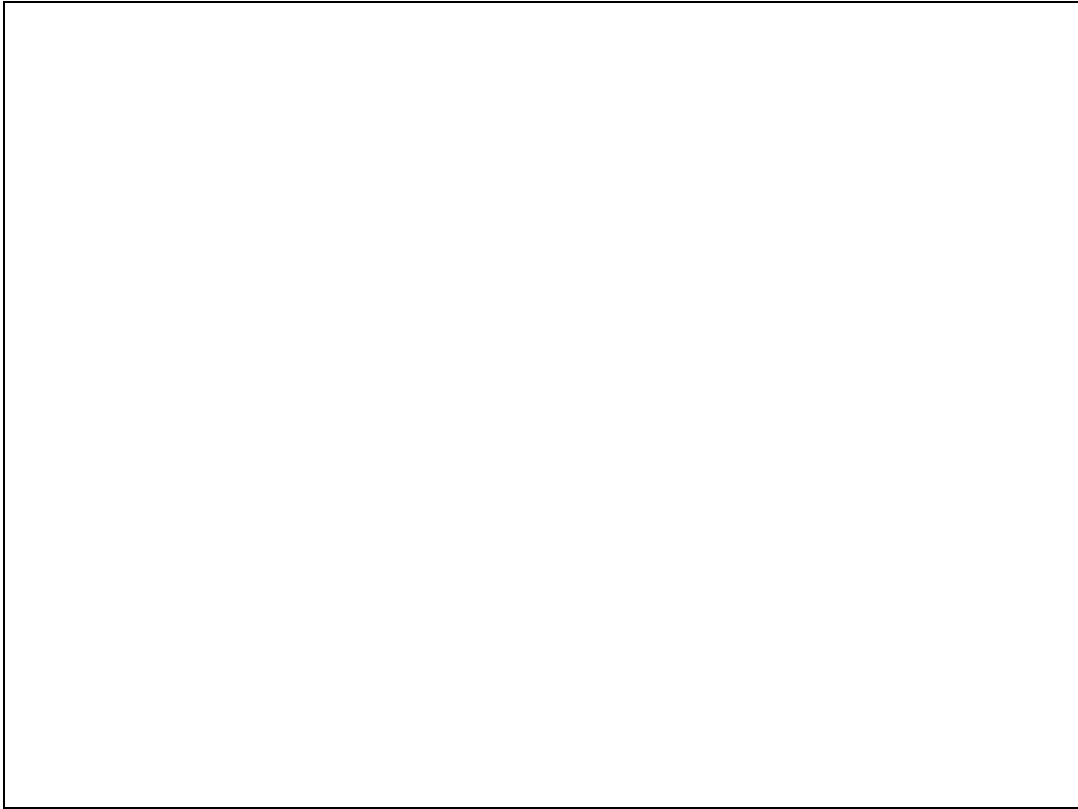
Date	Transaction Detail	Other Side Of Entry	Doc #	Ordered Forex	Committed Forex	Actual
	Balance B/F			0	0	
19/07/10	Consultancy	L: 1000000€	10-001	0	0	
	USD ***** Closing Balance For Jul 2010			0	0	
				0	0	

Gummy Hoops Inc.  
\*\*\*\*\*  
Account Number : 1070 - Cash Received  
\*\*\*\*\*

GENERAL LEDGER TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 19/07/2010

Date	Transaction Detail	Other Side Of Entry	Doc #	Ordered Forex	Committed Forex	Actual
	Balance B/F			0	0	
19/07/10	Receipts	L: 1000000€	10-002	0	0	
	USD ***** Closing Balance For Jul 2010			0	0	
				0	0	

Slide 20  
Slide notes:



Slide 21

Slide notes:

Genny Kaysa Inc.  
\*\*\*\*\*  
Account Number : 10101082 - GOWPCULAMTY  
\*\*\*\*\*

A 1 LEDGER TRANSACTION LISTING A T Jul 2010 to Jul 2010 as printed on 10/07/2010 Page 0001

<u>Other Side Of Entry</u>	<u>Doc #</u>	<u>Ordered Force</u>	<u>Committed Force</u>	<u>Actual Force</u>	<u>Match # Keys</u>
1: 10000004	10-081	0	0	0	
		0	0	-160	IT-1007 1064037016A
Balance For Jul 2010					
		0	0	-160	
		0	0	-160	

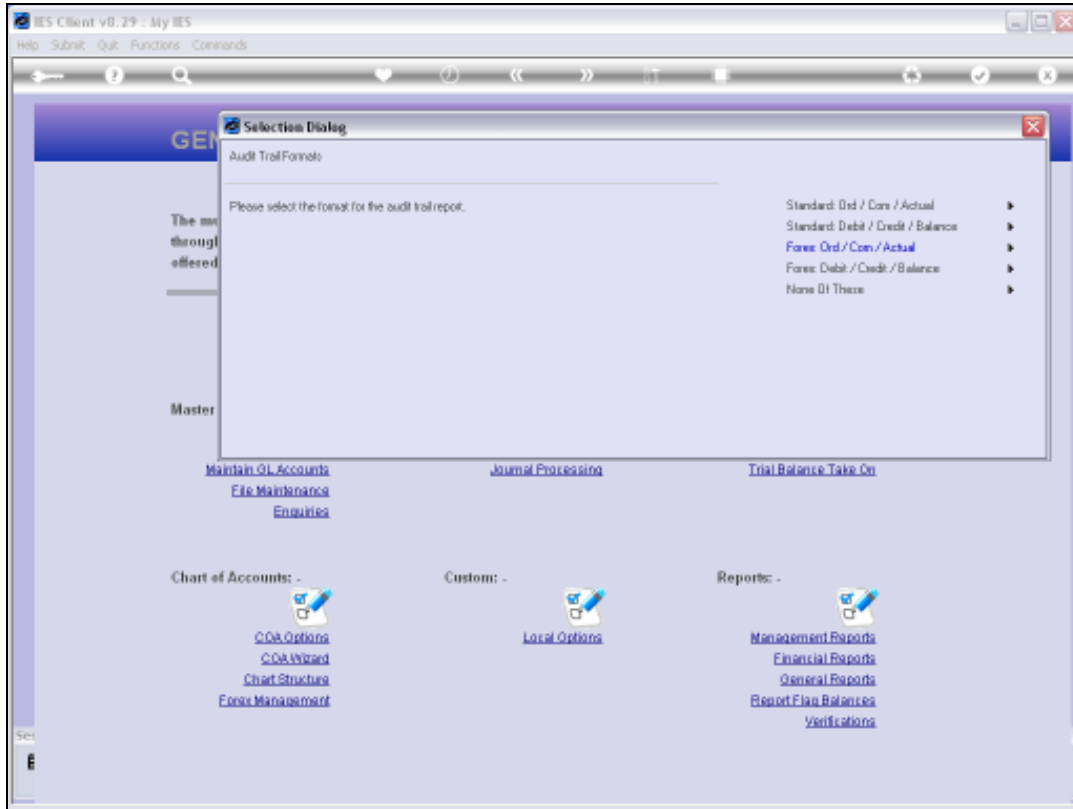
Genny Kaysa Inc.  
\*\*\*\*\*  
Account Number : 1070 - Cash Received  
\*\*\*\*\*

A 1 LEDGER TRANSACTION LISTING A T Jul 2010 to Jul 2010 as printed on 10/07/2010 Page 0002

<u>Other Side Of Entry</u>	<u>Doc #</u>	<u>Ordered Force</u>	<u>Committed Force</u>	<u>Actual Force</u>	<u>Match # Keys</u>
1: 10000004	10-082	0	0	200	
		0	0	32	IT-1007 1064037070A
Balance For Jul 2010					
		0	0	232	
		0	0	232	

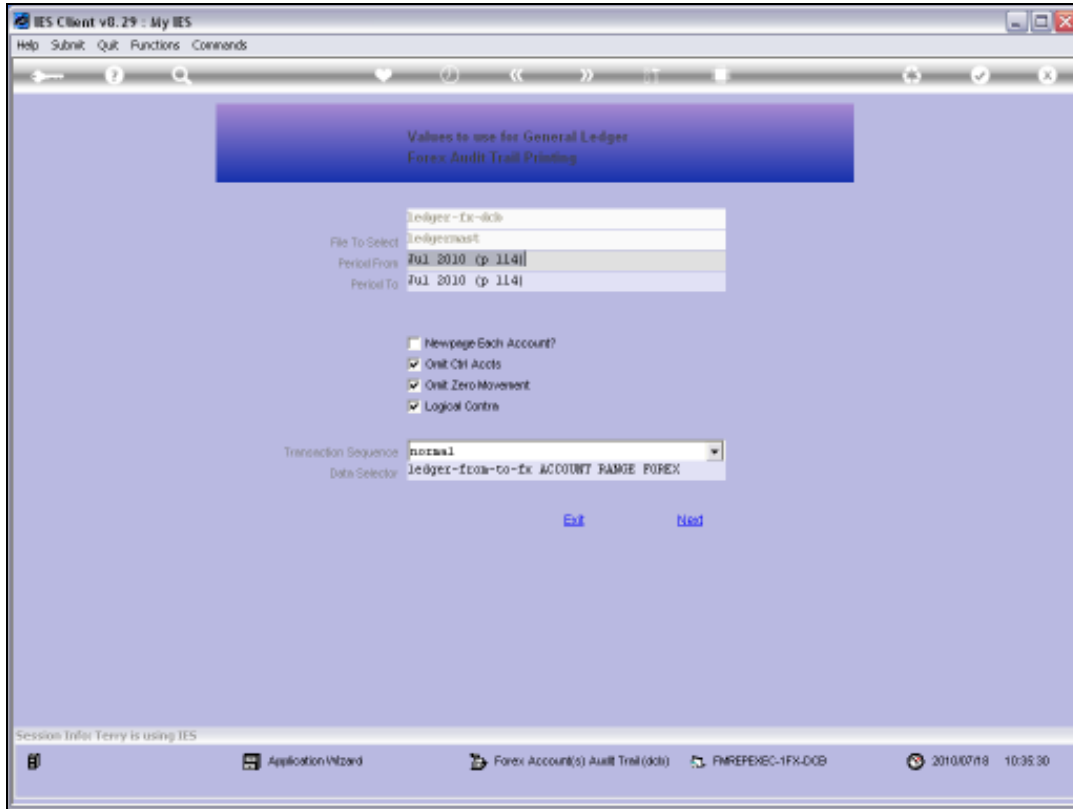
Slide 22

Slide notes: It is a wide print format, with more information on the right hand side.



Slide 23

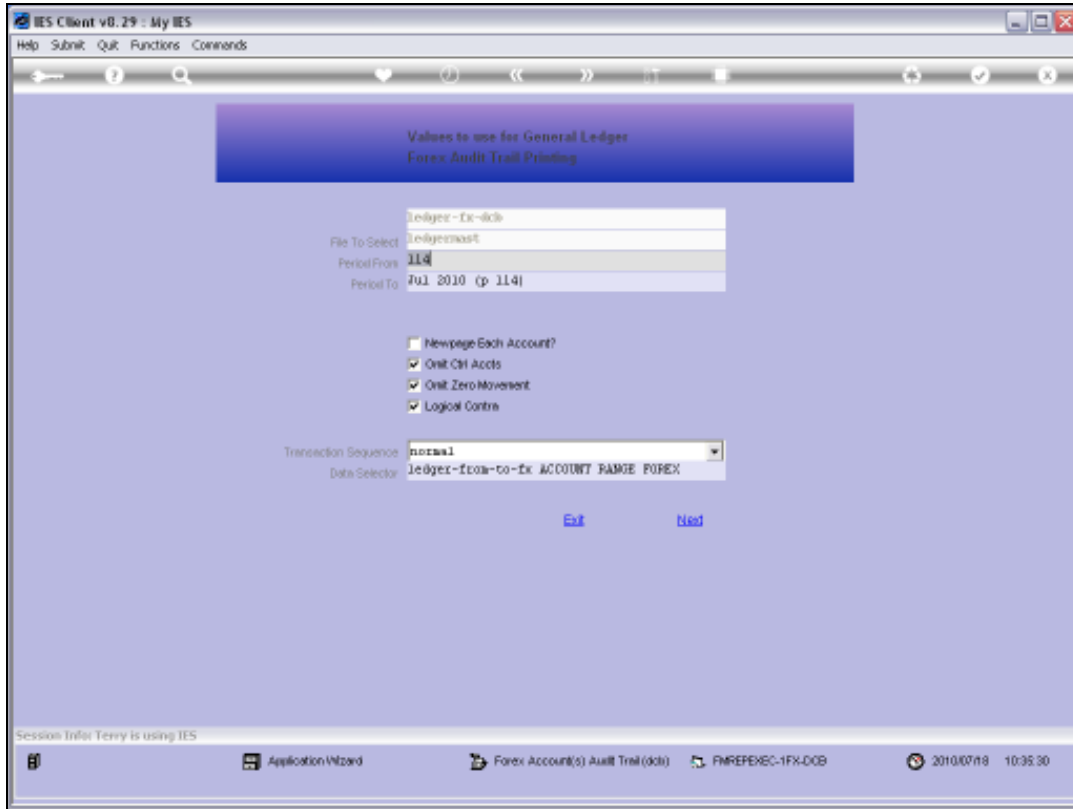
Slide notes: Next, we choose FOREX again, but this time we use the Debit / Credit / Balance format.



Slide 24

Slide notes:





Slide 25

Slide notes:



Slide 26  
Slide notes:

IES Client v8.29 - My IES

Help Submit Quit Functions Comments

IES REPORTS AND QUERIES: - User Instructions

NAME:

1: - CHOOSE VERSION [Help](#)

Report Version:

2: - CHOOSE SETTINGS

Format:

Output:

File Type:

Template:

Report Header:

3: - CHOOSE DATA SELECTOR [Help](#)

Standard choice

Data Selector:

4: - TO e-MAIL THE RESULTS Priority:

Dispatch By E-Mail [Add Email](#)

Mail To:

Mail Title:

Message Body:

5: - ADAPT DATA SELECTION (if groups are present) [Help](#)

How to enter MY CHOICE

Selection Tip	My Choice
1 Account From >	0
2 Account To >	21
3 Currency >	11

[Key](#) [Del](#) [Add](#) [Print](#) [Go](#) [List](#)

6: - Record Select

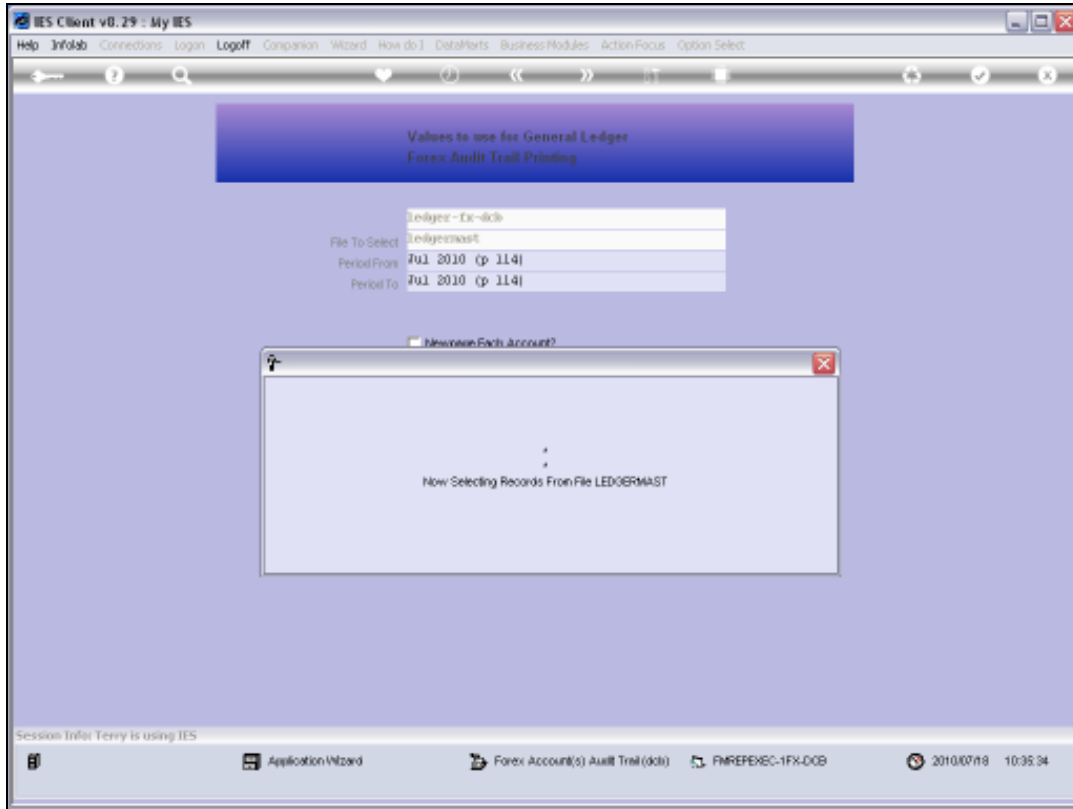
OPEN Records Only

CLOSED Records Only

EITHER

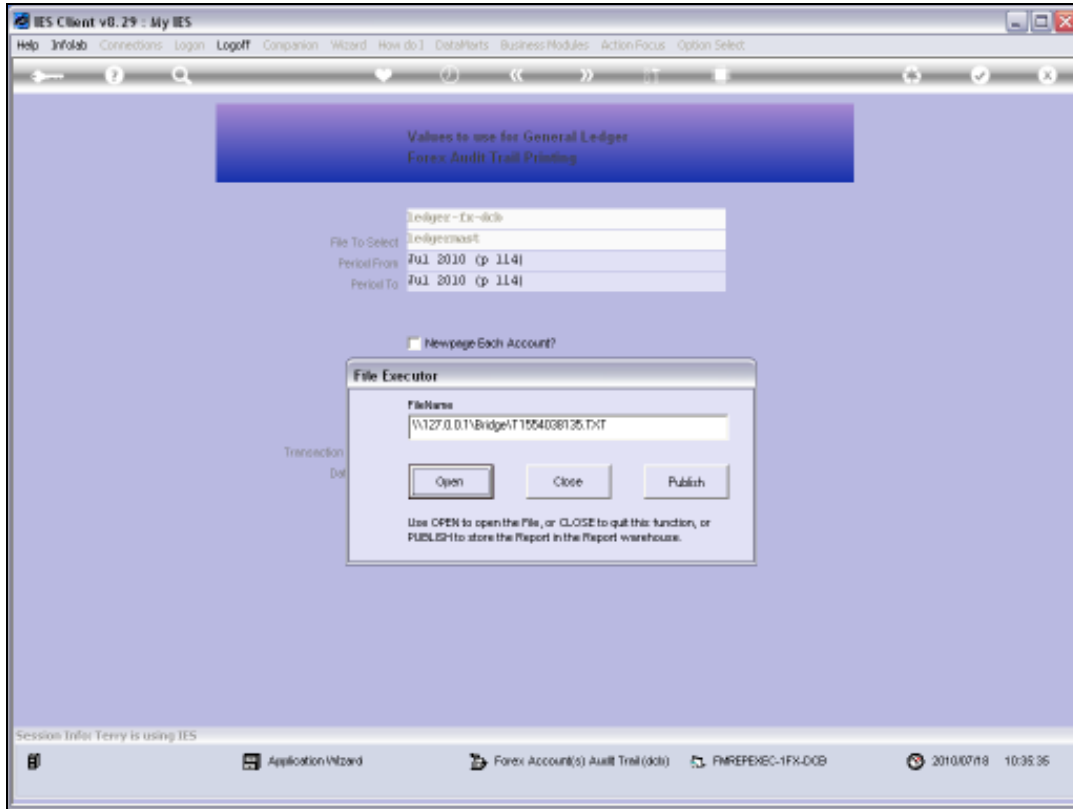
7: - CHOOSE NEXT [Next](#)

Slide 27  
Slide notes:



Slide 28

Slide notes:



Slide 29  
Slide notes:

T1554038135.TXT - Notepad  
File Edit Format View Help

```

          Sunay Hoops Inc.
          *****
          Account Number : 10101062 - CONSULTANCY
          *****

          GL TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010      Page 00001
    Date  Description                Document      Debit      Credit      Balance
    -----
          Balance B/F                                0.00
    18/07/10 Consultancy                10-081        0.00      160.00     -160.00
          USD ***** Closing Balance For Jul 2010
          -----
          -160.00
          *****

          Sunay Hoops Inc.
          *****
          Account Number : 1070 - Cash Received
          *****

          GL TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010      Page 00002
    Date  Description                Document      Debit      Credit      Balance
    -----
          Balance B/F                                200.00
    18/07/10 Receipt                    10-082        22.00        0.00     222.00
          USD ***** Closing Balance For Jul 2010
          -----
          222.00
          *****
    
```

Slide 30

Slide notes: This format is customizable and the example we see here is already customized, because a number of the columns we saw before are not included now, and the column widths have also been adapted. The DCB style allows us to choose our own preferred format.

T1554038135.TXT - Notepad  
File Edit Format View Help

Sunny Hoops Inc.  
\*\*\*\*\*  
Account Number : 10101062 - CONSULTANCY  
\*\*\*\*\*

GL TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010 Page 00001

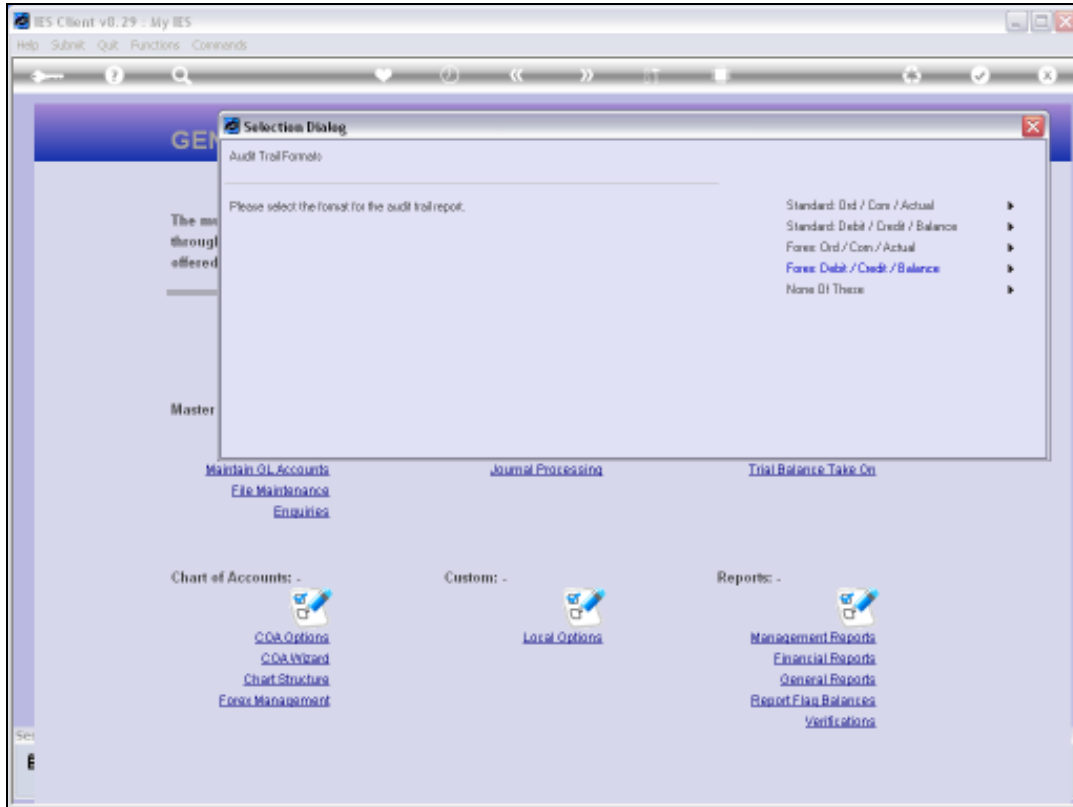
Date	Description	Document	Debit	Credit	Balance
	Balance B/F				0.00
18/07/10	Consultancy	10-081	0.00	160.00	-160.00
	USD ***** Closing Balance For Jul 2010				-160.00
					-160.00

Sunny Hoops Inc.  
\*\*\*\*\*  
Account Number : 1070 - Cash Received  
\*\*\*\*\*

GL TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010 Page 00002

Date	Description	Document	Debit	Credit	Balance
	Balance B/F				200.00
18/07/10	Receipt	10-082	22.00	0.00	222.00
	USD ***** Closing Balance For Jul 2010				222.00
					222.00

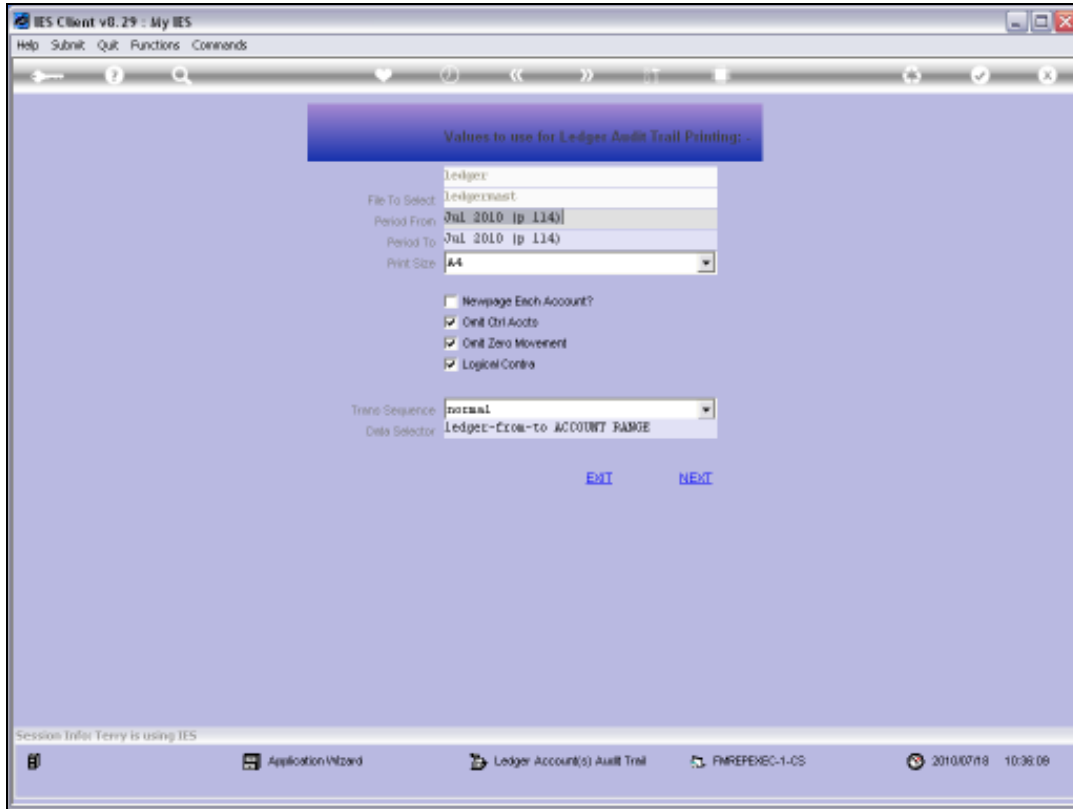
Slide 31  
Slide notes:



Slide 32

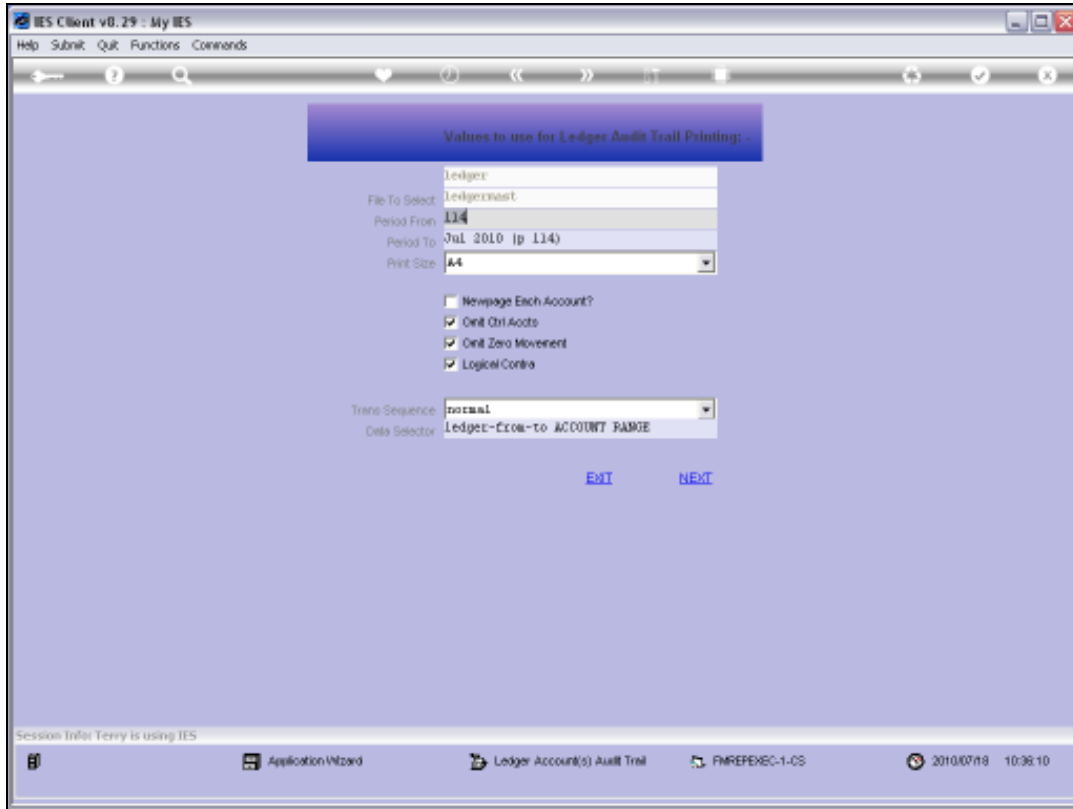
Slide notes: Next, we look at Local Currency Accounts, with the OCA format.





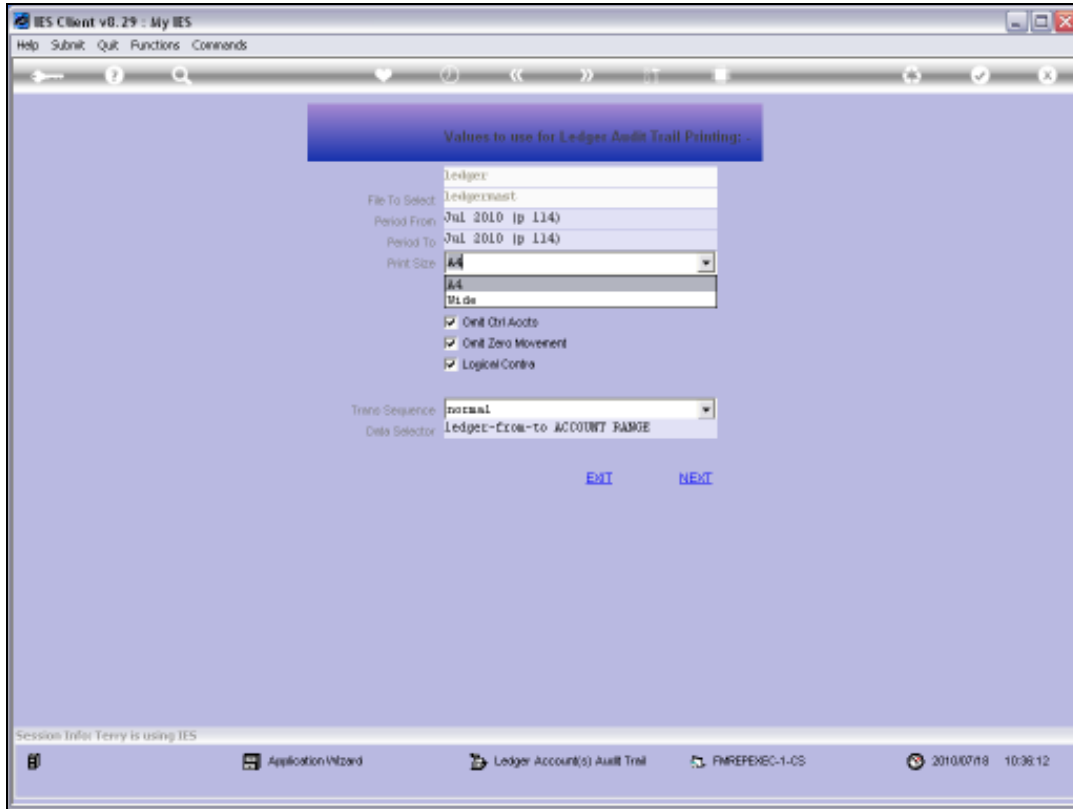
Slide 33

Slide notes:



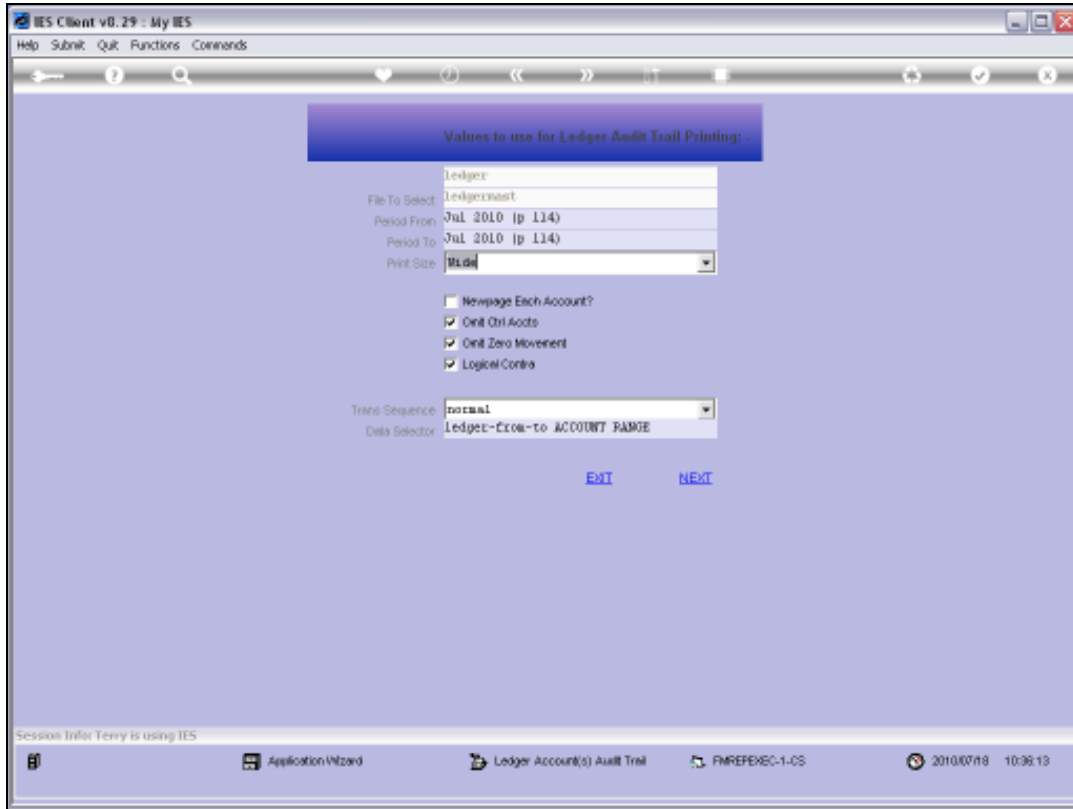
Slide 34

Slide notes:



Slide 35

Slide notes:



Slide 36  
Slide notes:

IES Client v8.29 - My IES

Help - Submit - Quit - Functions - Commands

IES REPORTS AND QUERIES: - User Instructions

NAME:

1: - CHOOSE VERSION [Help](#)

Report Version:

2: - CHOOSE SETTINGS

Format:

Output:

File Type:

Template:

Report Header:

3: - CHOOSE DATA SELECTOR [Help](#)

Stand choice:

4: - TO e-MAIL THE RESULTS [Help](#) Priority:

Dispatch By E-Mail

Mail To:

Mail Title:

Message Body:

5: - ADAPT DATA SELECTION (if groups are present) [Help](#)

How to adapt MY CHOICE

Selection Tip	My Choice
1 Account From >	0
2 Account To >	11

6: - Record Select

OPEN Records only

CLOSED Records Only

EITHER

7: - CHOOSE NEXT [Next](#)

Slide 37

Slide notes:

IES Client v8.29 - My IES

Help Submit Quit Functions Comments

IES REPORTS AND QUERIES: - User Instructions

NAME:

1: - CHOOSE VERSION [Help](#)

Report Version:

2: - CHOOSE SETTINGS

Format:

Output:

File Type:

Template:

Report Header:

3: - CHOOSE DATA SELECTOR [Help](#)

Stand choice:

4: - TO e-MAIL THE RESULTS Priority:

Dispatch By E-Mail [Add Email](#)

Mail To:

Mail Title:

Message Body:

5: - ADAPT DATA SELECTION (if groups are present) [Help](#)

How to enter MY CHOICE

Selection Tip	My Choice
1 Account From >	0
2 Account To >	21

[Key](#) [Doc](#) [Add](#) [Print](#) [Go](#) [List](#)

6: - Record Select

OPEN/Records only

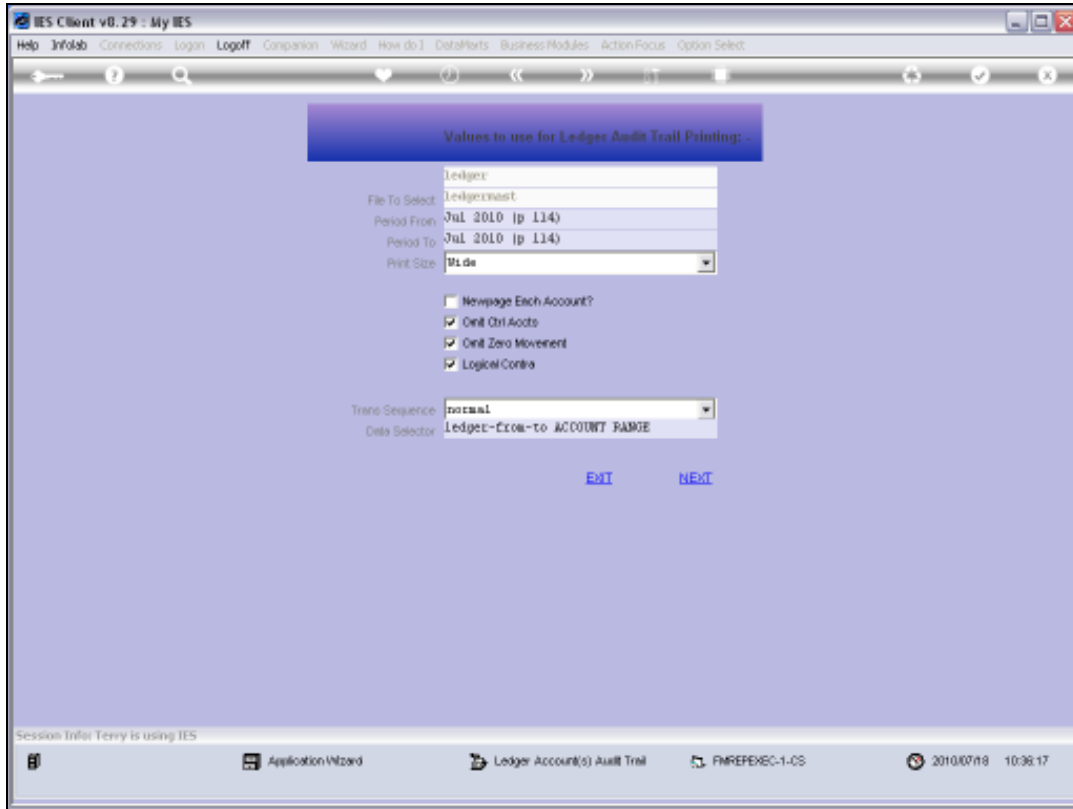
CLOSED/Records Only

EITHER

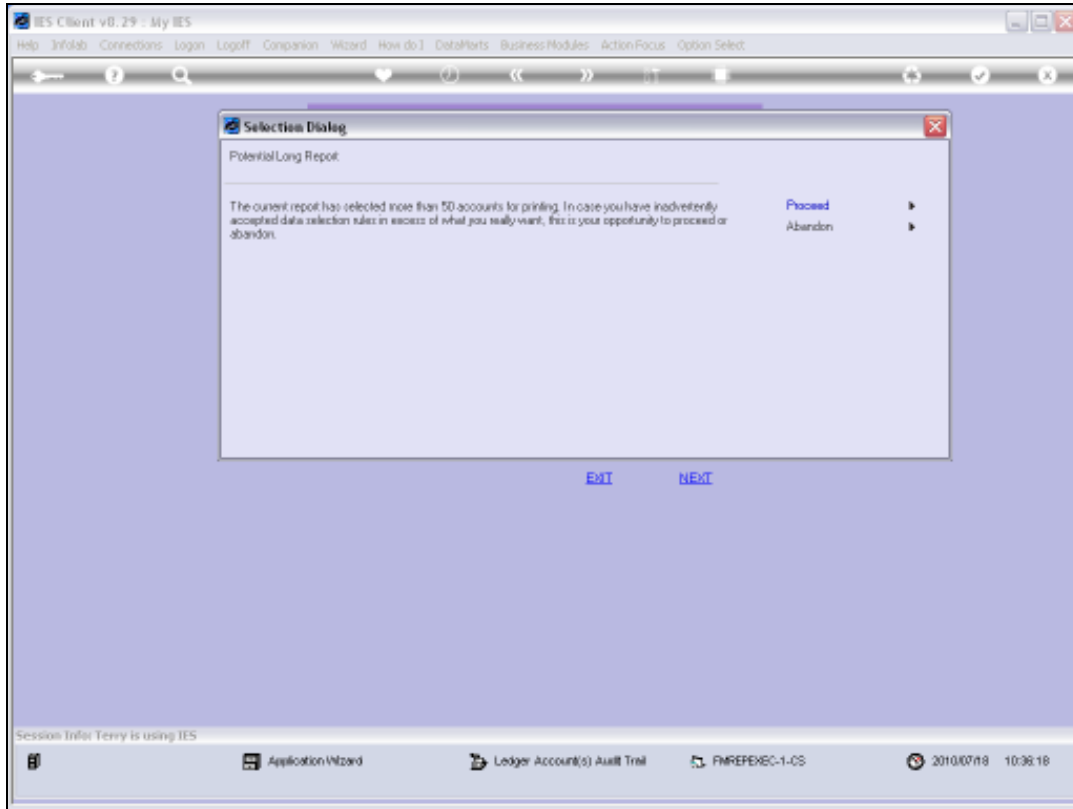
7: - CHOOSE NEXT [Next](#)

Slide 38

Slide notes:



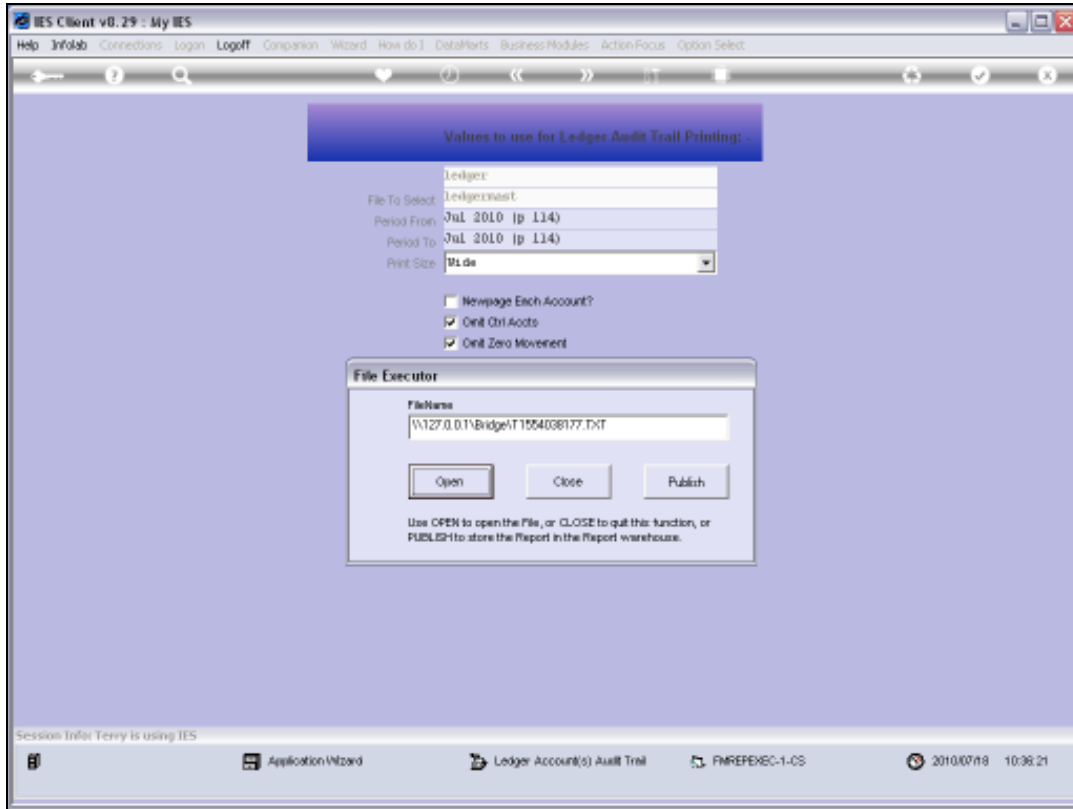
Slide 39  
Slide notes:



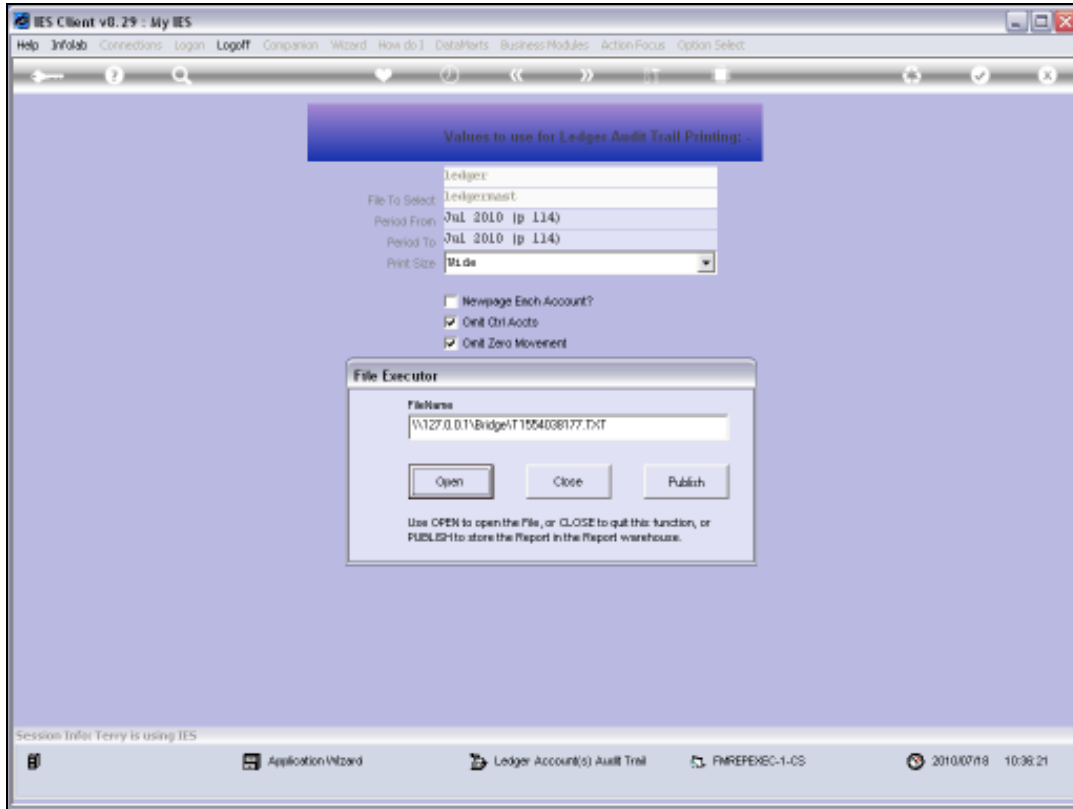
Slide 40

Slide notes:





Slide 41  
Slide notes:



Slide 42  
Slide notes:

T1554038177.TXT - Notepad  
File Edit Format View Help

Gummy Hoops Inc.  
\*\*\*\*\*  
Account Number : 10000006 - TRANSFER SUSPENSE ACCOUNT  
\*\*\*\*\*

GENERAL LEDGER TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010

Date	Transaction Detail	Other Side Of Entry	Doc #	Ordered	Committed
	Balance B/F			0	0
18/07/10	Consultancy	E: 01020	10-091	0	0
18/07/10	Consultancy	L: 10101062	10-091	0	0
18/07/10	Consultancy	E: 07306	10-091	0	0
18/07/10	Receipt	L: 1070	10-092	0	0
18/07/10	Receipt	E: 07306	10-092	0	0
***** Closing Balance For Jul 2010				0	0
				0	0

Gummy Hoops Inc.  
\*\*\*\*\*  
Account Number : 10000064 - VAT / GST CONTROL : PRIVATE LEDGERS  
\*\*\*\*\*

GENERAL LEDGER TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 18/07/2010

Date	Transaction Detail	Other Side Of Entry	Doc #	Ordered	Committed
	Balance B/F			0	0
18/07/10	Tax: [low] Olympus Canada H S: 3008412-01		ARC.100718-202	0	0
18/07/10	Tax: [low] Nikon 70-300mm F4 S: 0241640-01		ARC.100718-202	0	0
***** Closing Balance For Jul 2010				0	0
				0	0

Gummy Hoops Inc.

Slide 43

Slide notes: And it works and looks like the 1st OCA format Report we produced, except that the Accounts included this time are Local Accounts.

T1554038177.TXT - Notepad  
File Edit Format View Help

Gunny Hoops Inc.  
\*\*\*\*\*  
Account Number : 10000006 - TRANSFER SUSPENSE ACCOUNT  
\*\*\*\*\*

G E N E R A L   L E D G E R   T R A N S A C T I O N   L I S T I N G   A T   Jul 2010 to Jul 2010 as printed on 18/07/2010

Date	Transaction Detail	Other Side Of Entry	Doc #	Ordered	Committed
	Balance B/F			0	0
18/07/10	Consultancy	E: 01020	10-091	0	0
18/07/10	Consultancy	L: 10101062	10-091	0	0
18/07/10	Consultancy	E: 07306	10-091	0	0
18/07/10	Receipt	L: 1070	10-092	0	0
18/07/10	Receipt	E: 07306	10-092	0	0
***** Closing Balance For Jul 2010				0	0
				-----	-----
				0	0
				-----	-----

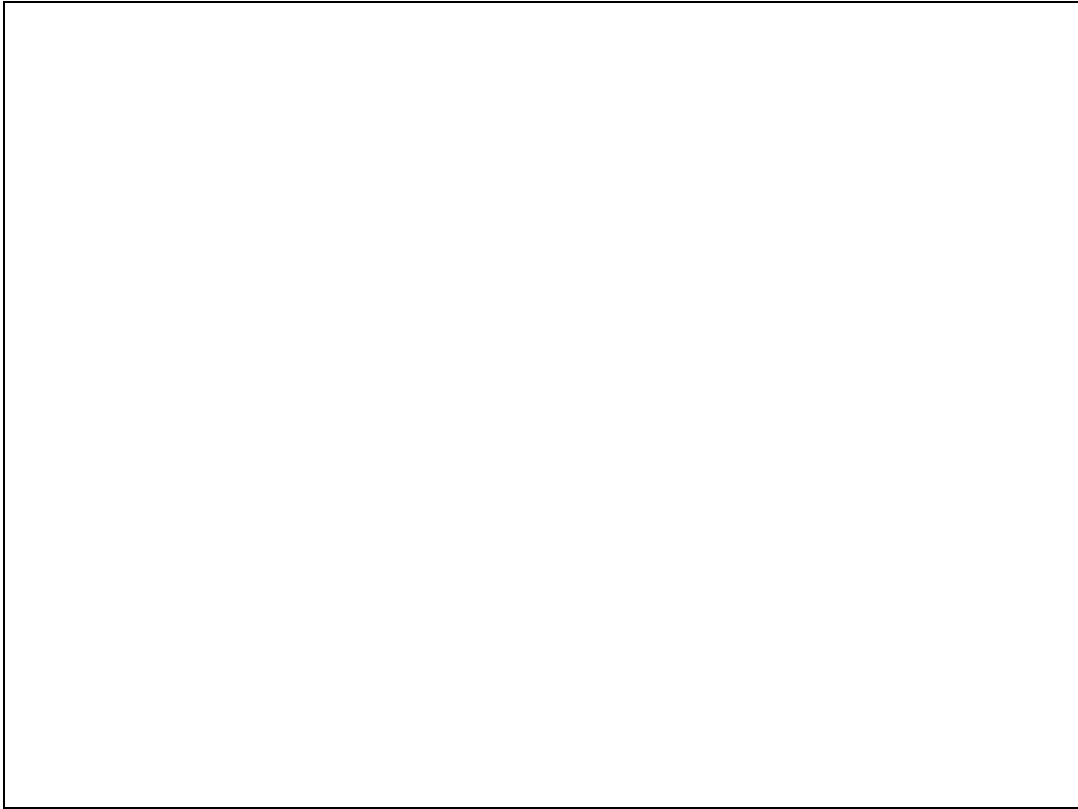
Gunny Hoops Inc.  
\*\*\*\*\*  
Account Number : 100000064 - VAT / GST CONTROL : PRIVATE LEDGERS  
\*\*\*\*\*

G E N E R A L   L E D G E R   T R A N S A C T I O N   L I S T I N G   A T   Jul 2010 to Jul 2010 as printed on 18/07/2010

Date	Transaction Detail	Other Side Of Entry	Doc #	Ordered	Committed
	Balance B/F			0	0
18/07/10	Tax: [low] Olympus Camedia M S: 3008412-01		ARC.100718-202	0	0
18/07/10	Tax: [low] Nikon 70-300mm F4 S: 0241640-01		ARC.100718-202	0	0
***** Closing Balance For Jul 2010				0	0
				-----	-----
				0	0
				-----	-----

Gunny Hoops Inc.

Slide 44  
Slide notes:



Slide 45

Slide notes:

Omney Krops Inc.  
=====

-----  
: 10000000 - FARMER'S SUPERSEED ACCOUNT  
-----

TRANSACTION LIST BY Jul 2010 to Jul 2010 as printed on 10/07/2010 Page 00001

Of Entry	Non #	Debit#	Credit#	Amount	Month	g	Page	Link
		0	0	0				
	10-081	0	0	-826	FF-1007	156407014		
	10-081	0	0	470	FF-1007	156407014A		
	10-081	0	0	-826	FF-1007	156407014B		
	10-082	0	0	-150	FF-1007	156407076		
	10-082	0	0	150	FF-1007	156407076A		
		-----	-----	0				
		-----	-----	0				
		-----	-----	0				

Omney Krops Inc.  
=====

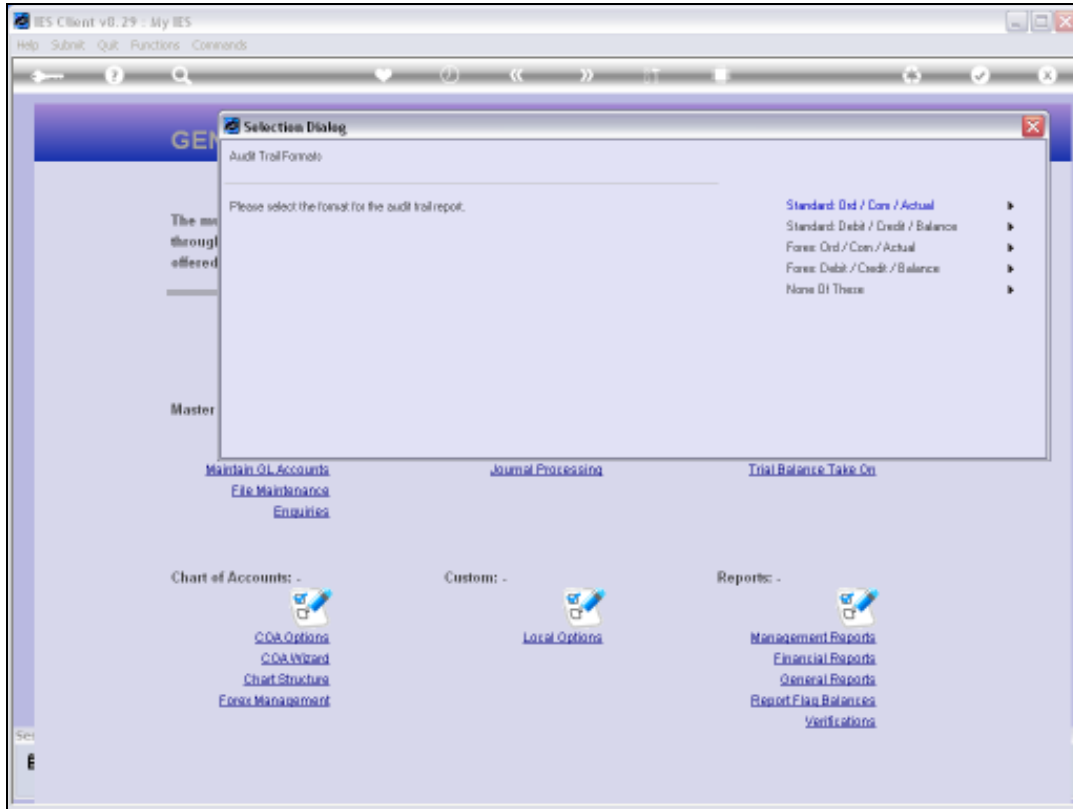
-----  
: 10000000 - FAF / BFF DISPOSEL : DELIVER LENOVA  
-----

TRANSACTION LIST BY Jul 2010 to Jul 2010 as printed on 10/07/2010 Page 00002

Of Entry	Non #	Debit#	Credit#	Amount	Month	g	Page	Link
		0	0	829,426				
01	ARC. 100710-202	0	0	564		1564071500	rc	
01	ARC. 100710-202	0	0	27		1564071500	rc	
		-----	-----	829,847				
		-----	-----	0				
		-----	-----	829,847				

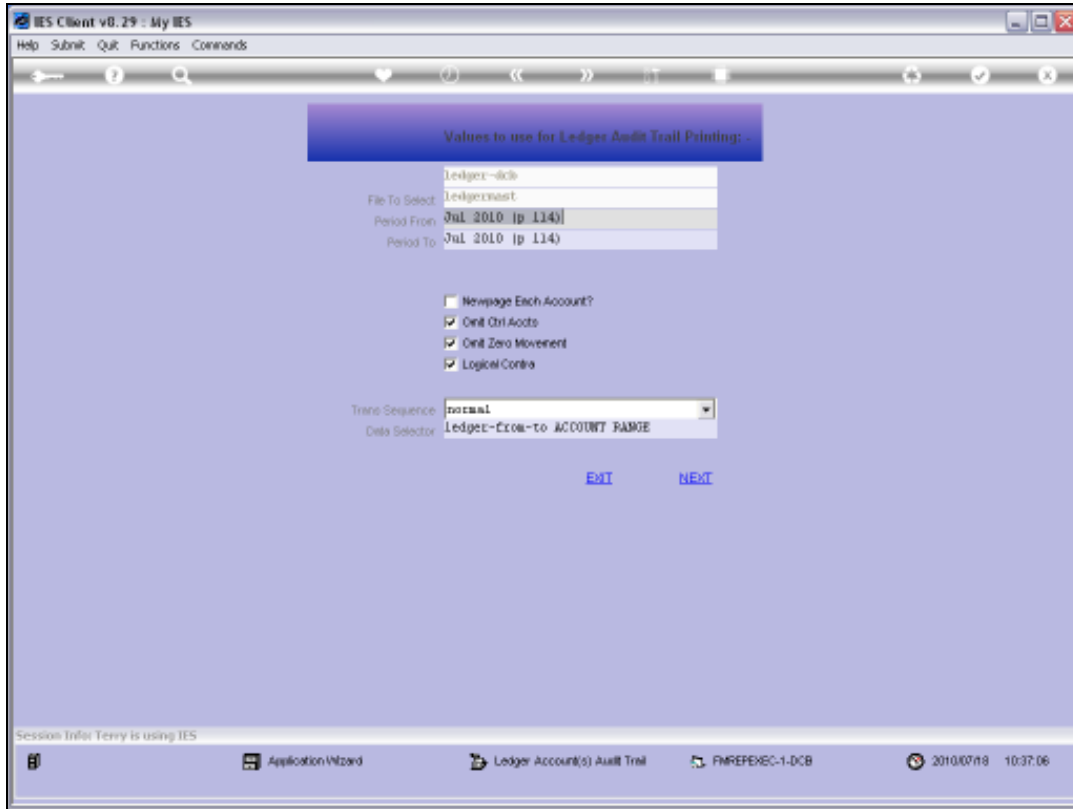
Omney Krops Inc.

Slide 46  
Slide notes:



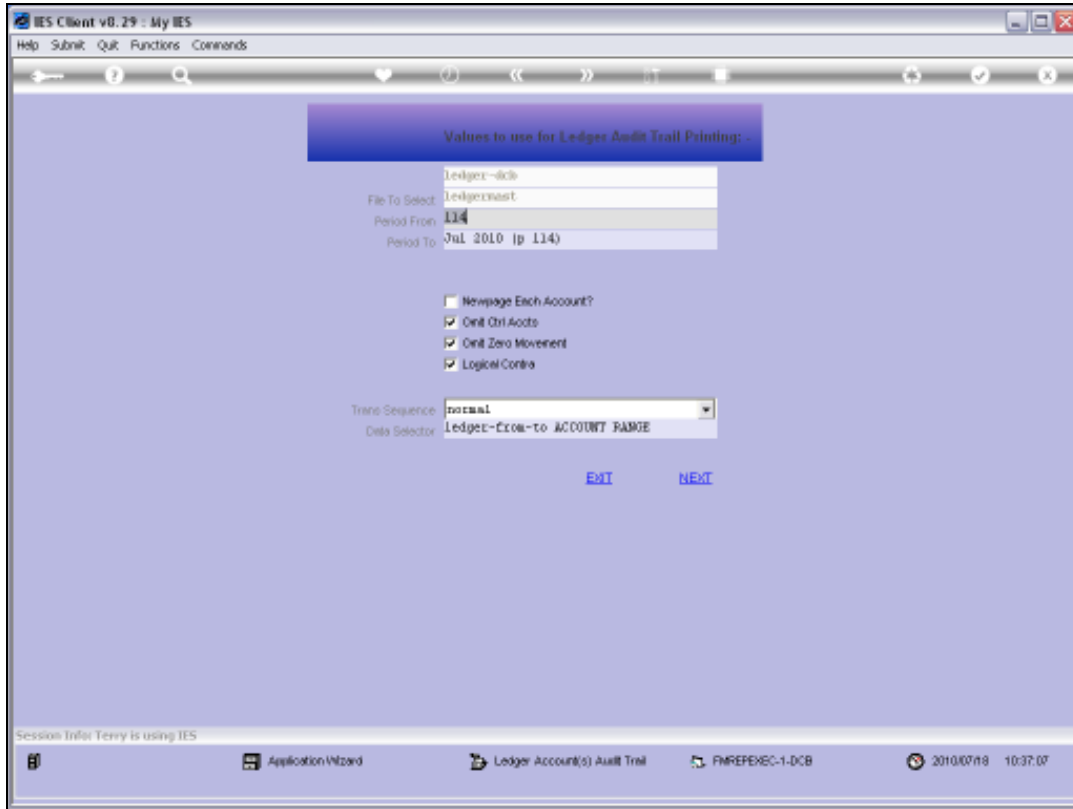
Slide 47

Slide notes: And of course, there is also a DCB format available for Local Accounts.



Slide 48  
Slide notes:





Slide 49

Slide notes:

IES Client v8.29 - My IES

Help Submit Quit Functions Comments

IES REPORTS AND QUERIES: - User Instructions

NAME:

1: - CHOOSE VERSION [Help](#)

Report Version:

2: - CHOOSE SETTINGS

Format:

Output:

File Type:

Template:

Report Header:

3: - CHOOSE DATA SELECTOR [Help](#)

Stand choice:

4: - TO e-MAIL THE RESULTS [Help](#) Priority:

Dispatch By E-Mail [Add Email](#)

Mail To:

Mail Title:

Message Body:

5: - ADAPT DATA SELECTION (if groups are present)  
How to enter MY CHOICE

Selection Tip	My Choice
1 Account From >	0
2 Account To >	11

[Help](#) [Doc](#) [Add Item](#) [Go Top](#)

6: - Record Select

OPEN Records Only

CLOSED Records Only

EITHER

7: - CHOOSE NEXT [Next](#)

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Slide notes:

IES Client v8.29 - My IES

Help Submit Quit Functions Comments

IES REPORTS AND QUERIES: - User Instructions

NAME:

1: - CHOOSE VERSION [Help](#)

Report Version:

2: - CHOOSE SETTINGS

Format:

Output:

File Type:

Template:

Report Header:

3: - CHOOSE DATA SELECTOR [Help](#)

Standard choice

Data Selector:

4: - TO e-MAIL THE RESULTS Priority:

Dispatch By E-Mail Add/Remove

Mail To:

Mail Title:

Message Body:

5: - ADAPT DATA SELECTION (if groups are present) [Help](#)

How to enter MY CHOICE

Selection Tip	My Choice
1 Account From >	0
2 Account To >	11

Key: OK Cancel Print Back

6: - Record Select

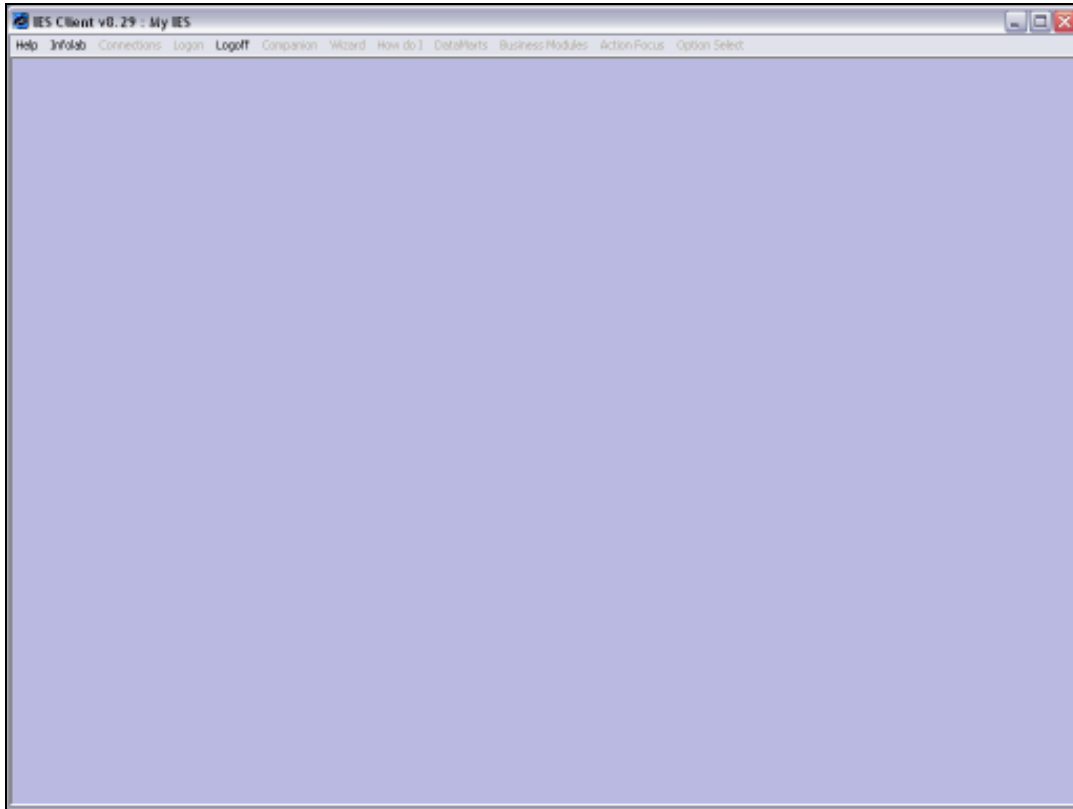
OPEN Records Only

CLOSED Records Only

EITHER

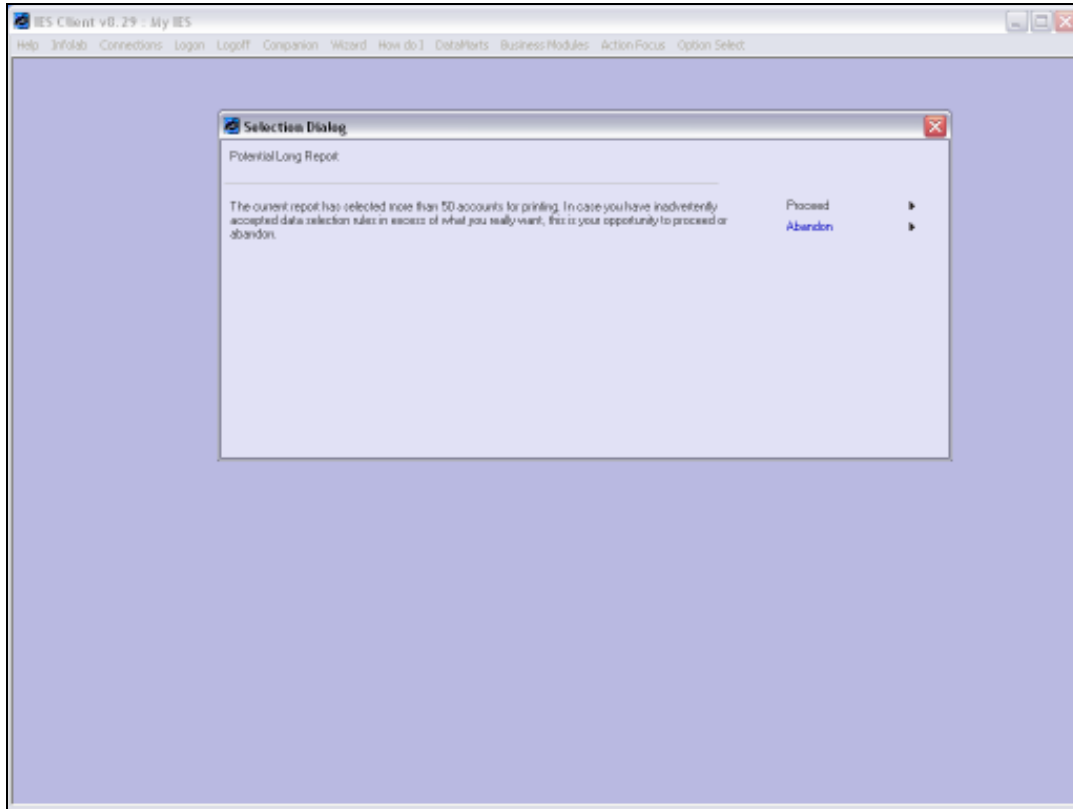
7: - CHOOSE NEXT [Next](#)

Slide 51  
Slide notes:



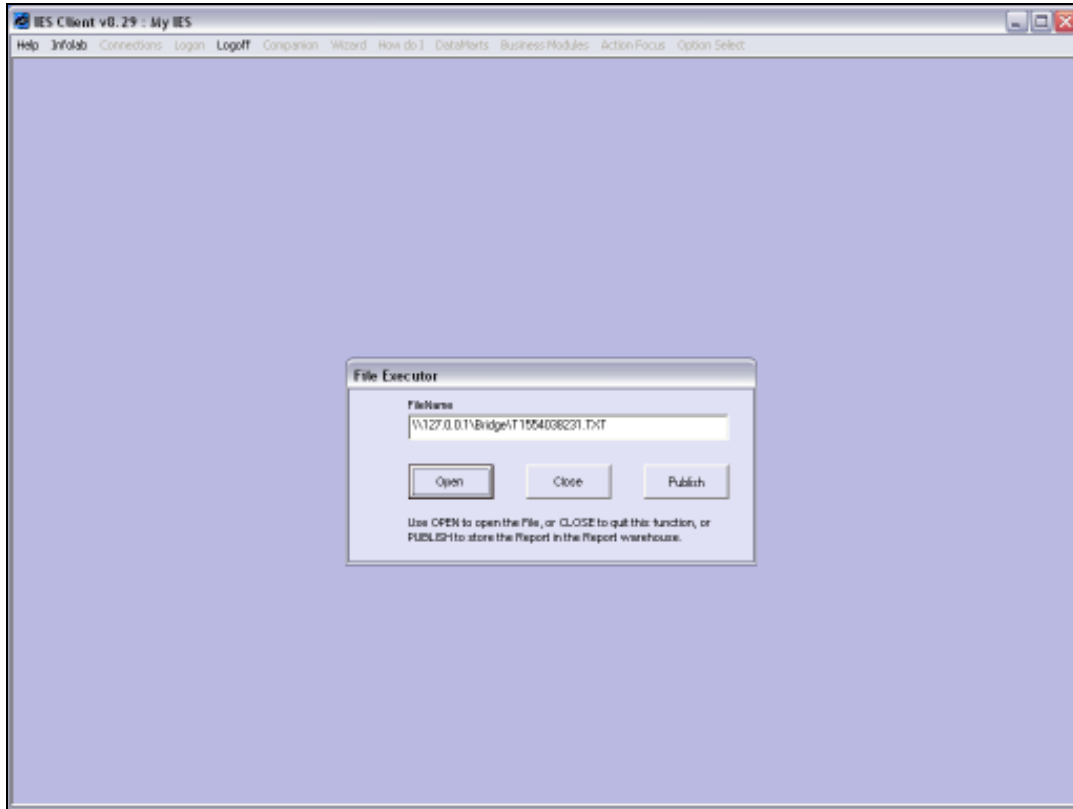
Slide 52

Slide notes:



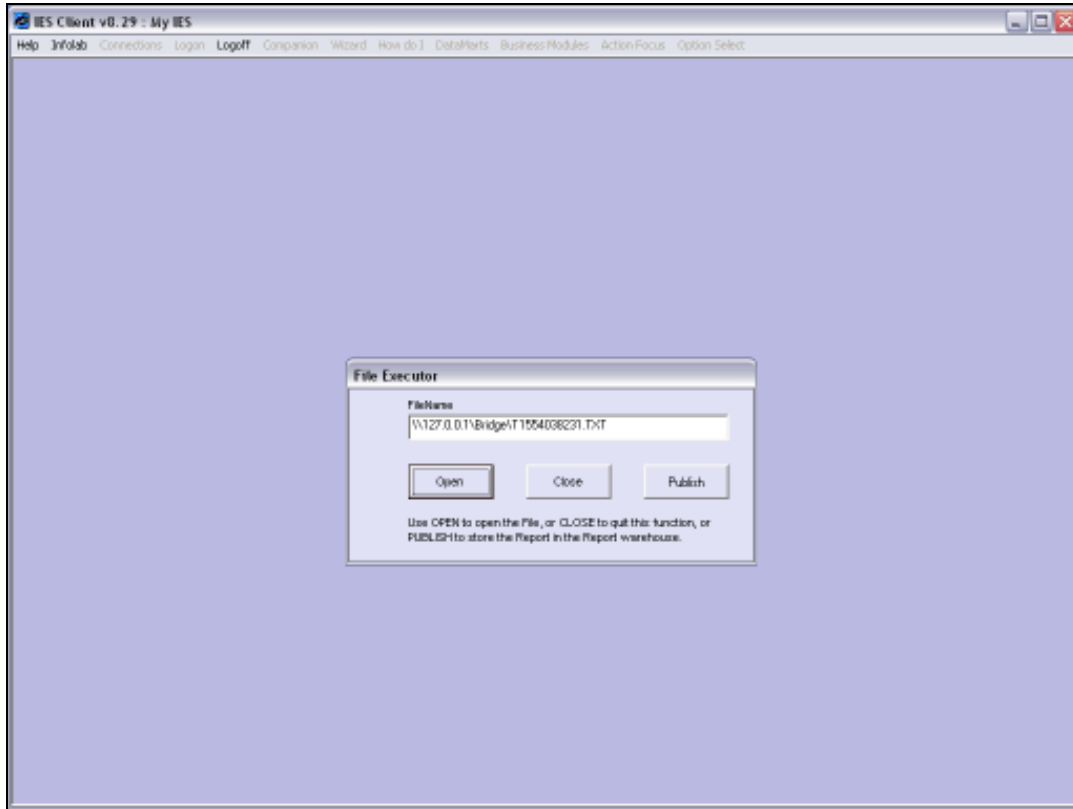
Slide 53

Slide notes:



Slide 54

Slide notes:



Slide 55

Slide notes:

T1554038231.TXT - Notepad

File Edit Format View Help

```

          GUNRAY HOOPS INC.
          *****
          Account Number : 10000006 - TRANSFER SUSPENSE ACCOUNT
          *****

          01 TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 10/07/2010      Page 0001

          Date      Description      Document      Debit      Credit      Balance
          -----
          Balance B/F
          10/07/10 Consultancy      10-001      0.00      235.00      -235.00
          10/07/10 Consultancy      10-001      470.00      0.00      235.00
          10/07/10 Consultancy      10-001      0.00      235.00      0.00
          10/07/10 Receipts         10-002      0.00      150.00      -150.00
          10/07/10 Receipts         10-002      150.00      0.00      0.00

          ***** Closing Balance For Jul 2010
          *****
          0.00
          *****

          GUNRAY HOOPS INC.
          *****
          Account Number : 10000006 - VAT / GST CONTROL : PRIVATE LEDGERS
          *****

          01 TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 10/07/2010      Page 0002

          Date      Description      Document      Debit      Credit      Balance
          -----
          Balance B/F
          10/07/10 Tax: [low] Olympus Camera Max ARC.100719-2      362.64      0.00      993,495.60
          10/07/10 Tax: [low] Nikon 70-300mm F4-5 ARC.100719-2      97.28      0.00      993,592.88

          ***** Closing Balance For Jul 2010
          *****
          993,592.88
          *****

          GUNRAY HOOPS INC.
    
```

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Slide notes: Once again, we see the effect of the locally customized DCB format.



T1554038231.TXT - Notepad  
File Edit Format View Help

Gussey Hoops Inc.  
\*\*\*\*\*  
Account Number : 10000006 - TRANSFER SUSPENSE ACCOUNT  
\*\*\*\*\*

GL TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 10/07/2010 Page 0001

Date	Description	Document	Debit	Credit	Balance
	Balance B/F				0.00
10/07/10	Consultancy	10-081	0.00	235.00	-235.00
10/07/10	Consultancy	10-081	470.00	0.00	235.00
10/07/10	Consultancy	10-081	0.00	235.00	0.00
10/07/10	Receipt	10-082	0.00	150.00	-150.00
10/07/10	Receipt	10-082	150.00	0.00	0.00
***** Closing Balance For Jul 2010					0.00
					0.00

Gussey Hoops Inc.  
\*\*\*\*\*  
Account Number : 10000006 - VAT / GST CONTROL : PRIVATE LEDGERS  
\*\*\*\*\*

GL TRANSACTION LISTING AT Jul 2010 to Jul 2010 as printed on 10/07/2010 Page 0002

Date	Description	Document	Debit	Credit	Balance
	Balance B/F				993,495.60
10/07/10	Tax: [low] Olympus Camedia Max ARC.100719-2		363.64	0.00	993,859.24
10/07/10	Tax: [low] Nikon 70-300mm F4-5 ARC.100719-2		87.28	0.00	993,946.52
***** Closing Balance For Jul 2010					993,946.52
					993,946.52

Gussey Hoops Inc.

Slide 57  
Slide notes: