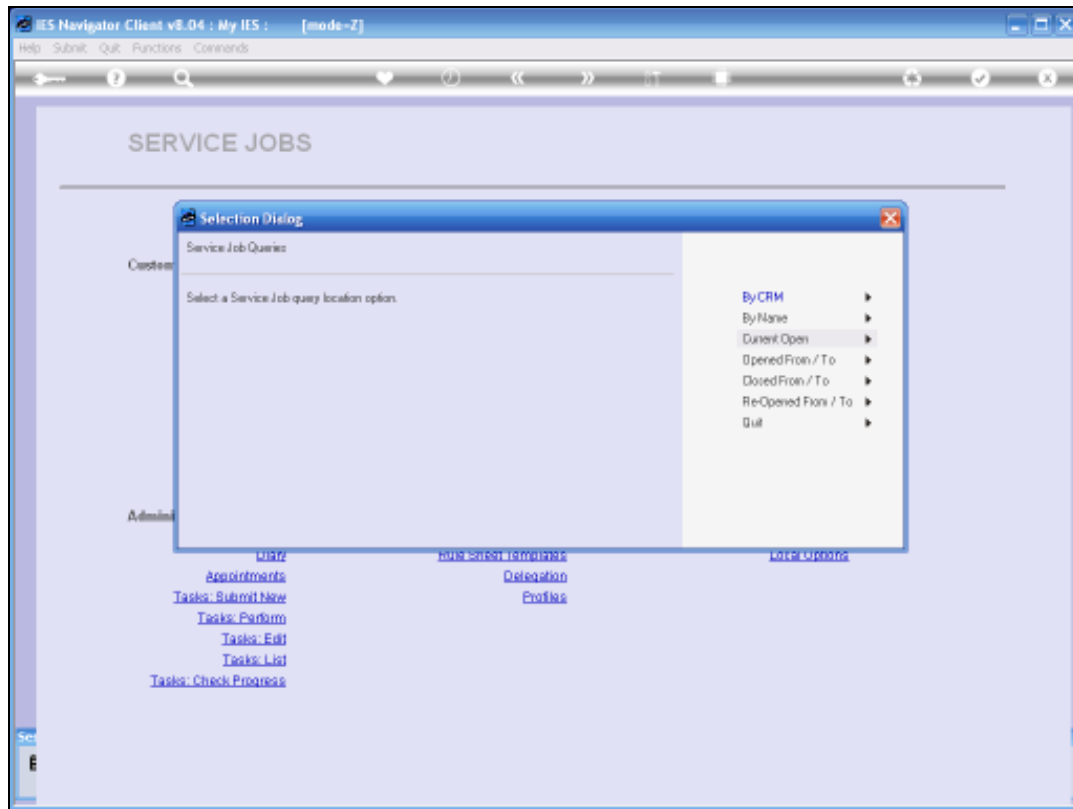Slide 1
Slide notes:

In this session we are going to look at the Re-Opening of a Closed Service Job. Once a Service Job is closed, it no longer appears among the List of Current Service Jobs.

So then we go to the Query Option, find it there and Re-Open it from there.

Slide 2
Slide notes:

There are a number of ways that we can choose to find a Service Job that we wish to query. In this example we will use the Name Option.
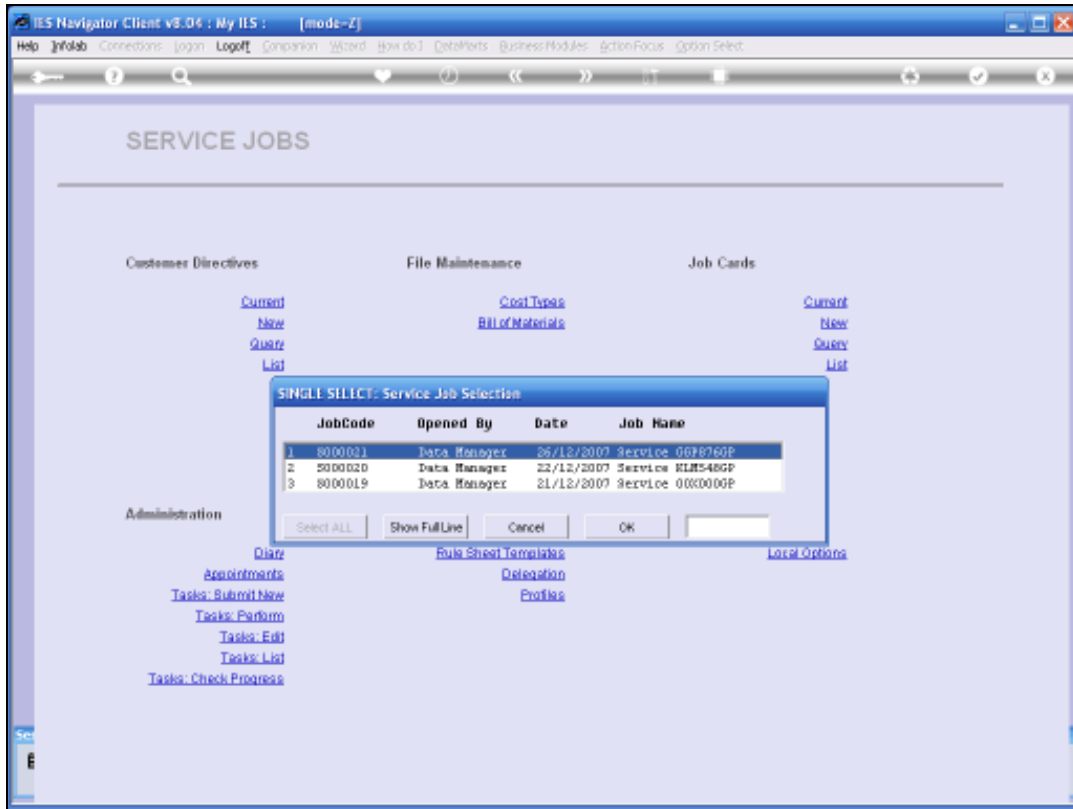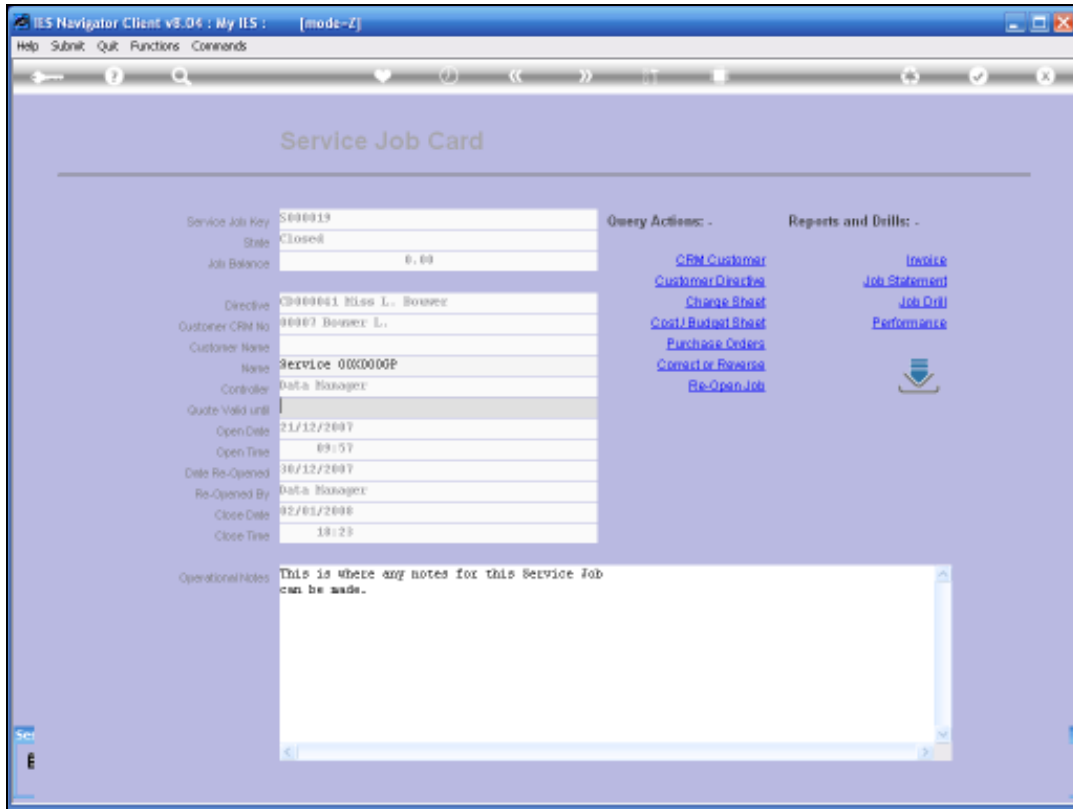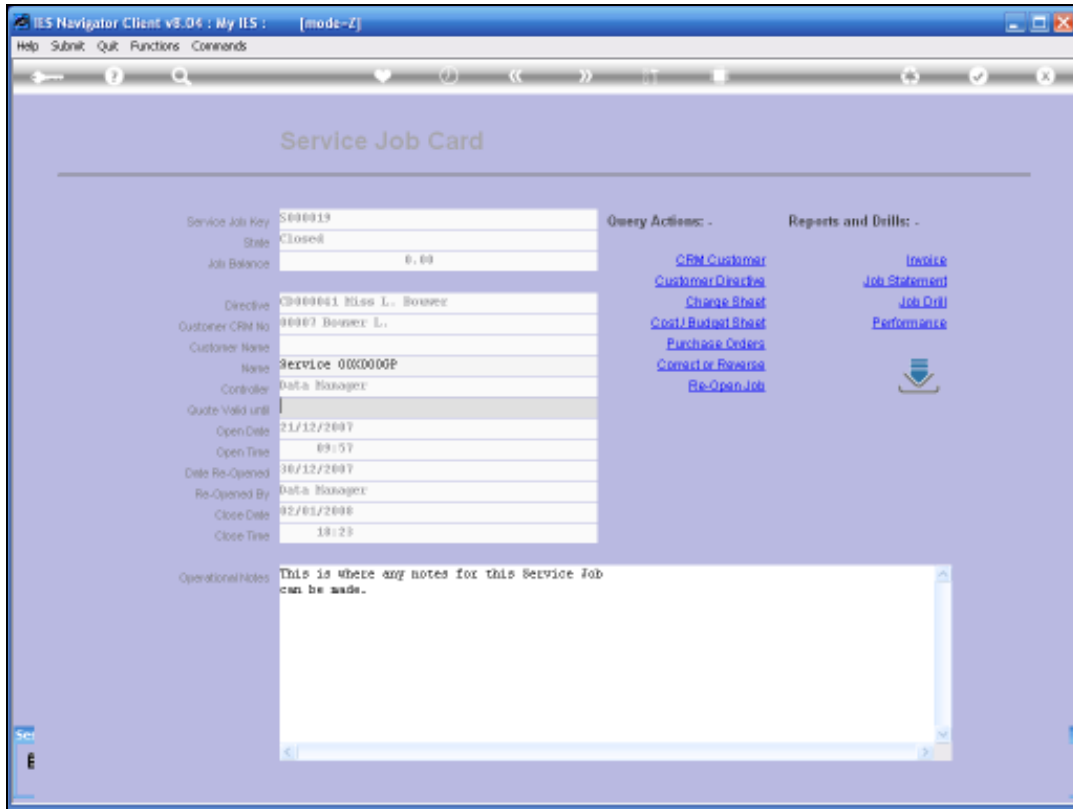
Slide 3
Slide notes:
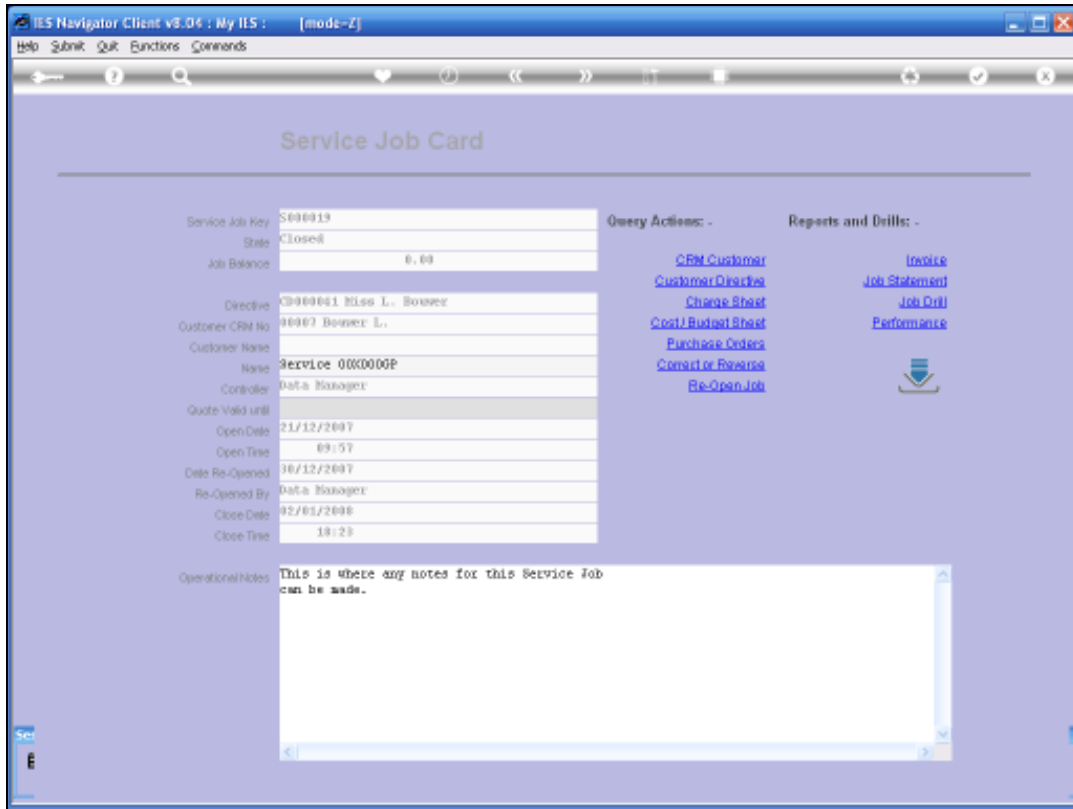
Slide 4
Slide notes:

Slide 5
Slide notes:

And select the Job that I want to query.
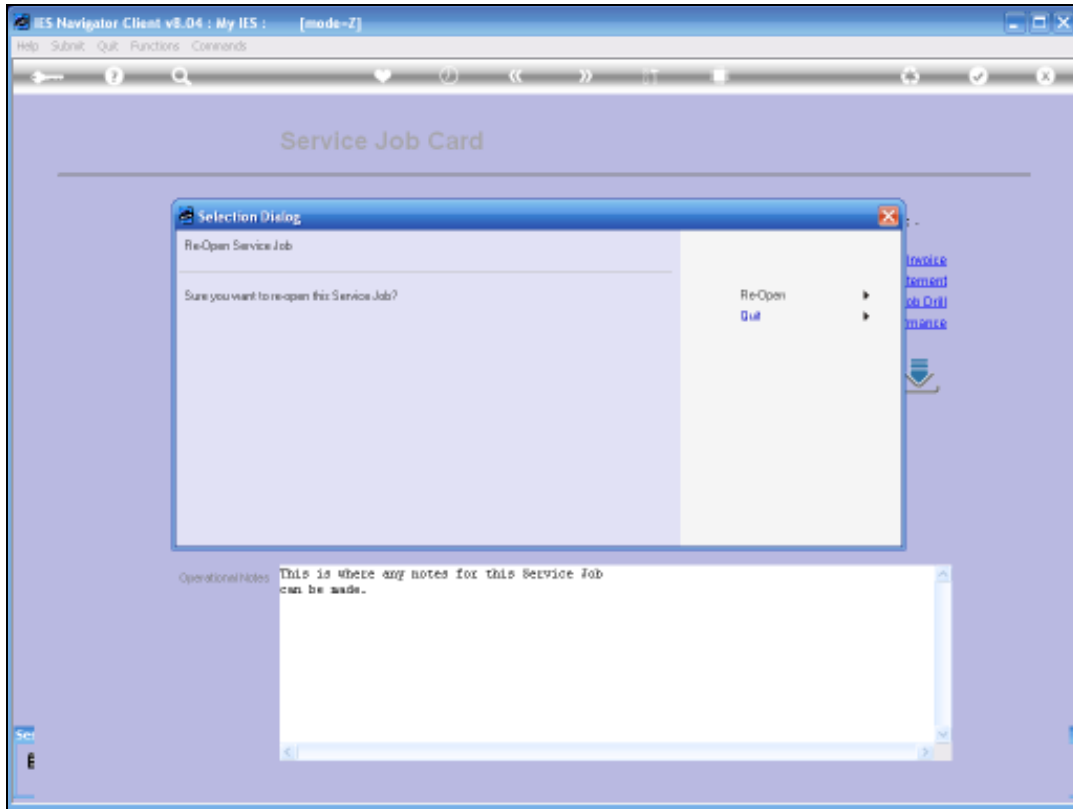
Slide 6
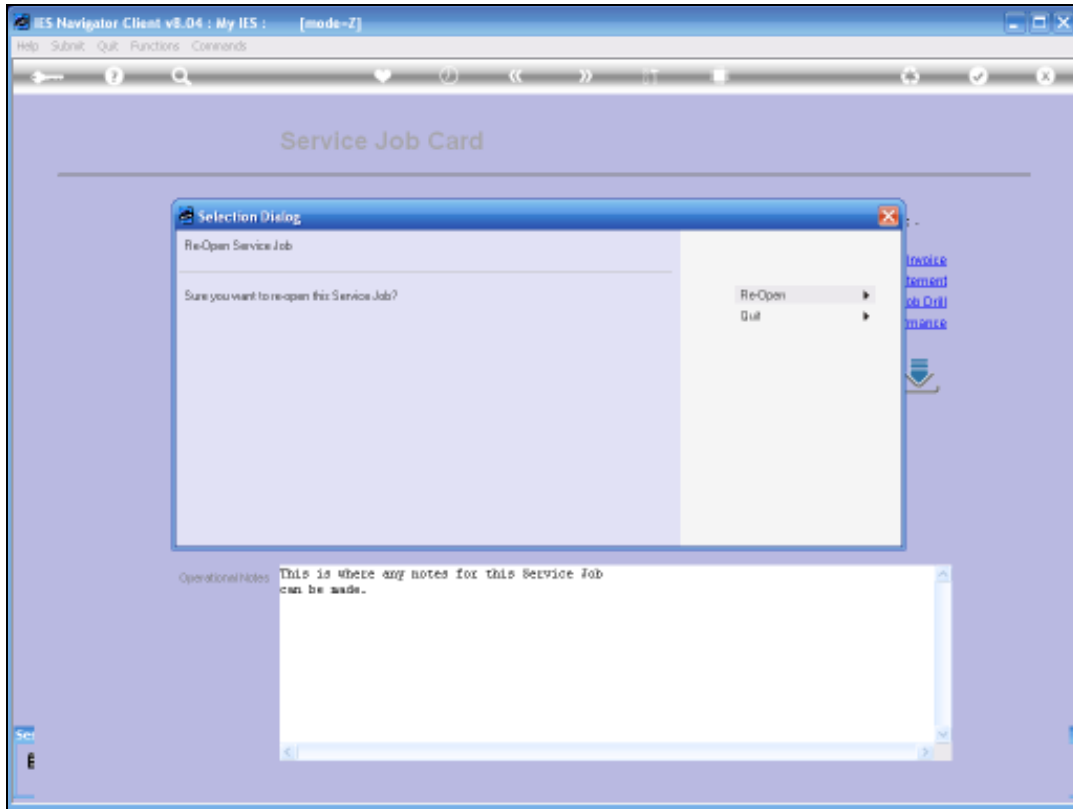Slide notes:

Slide 7
Slide notes:

Slide 8
Slide notes:

Now on the Query Job Screen, (if I have the necessary access) I have an Option called "Re-Open Job" that I can use.
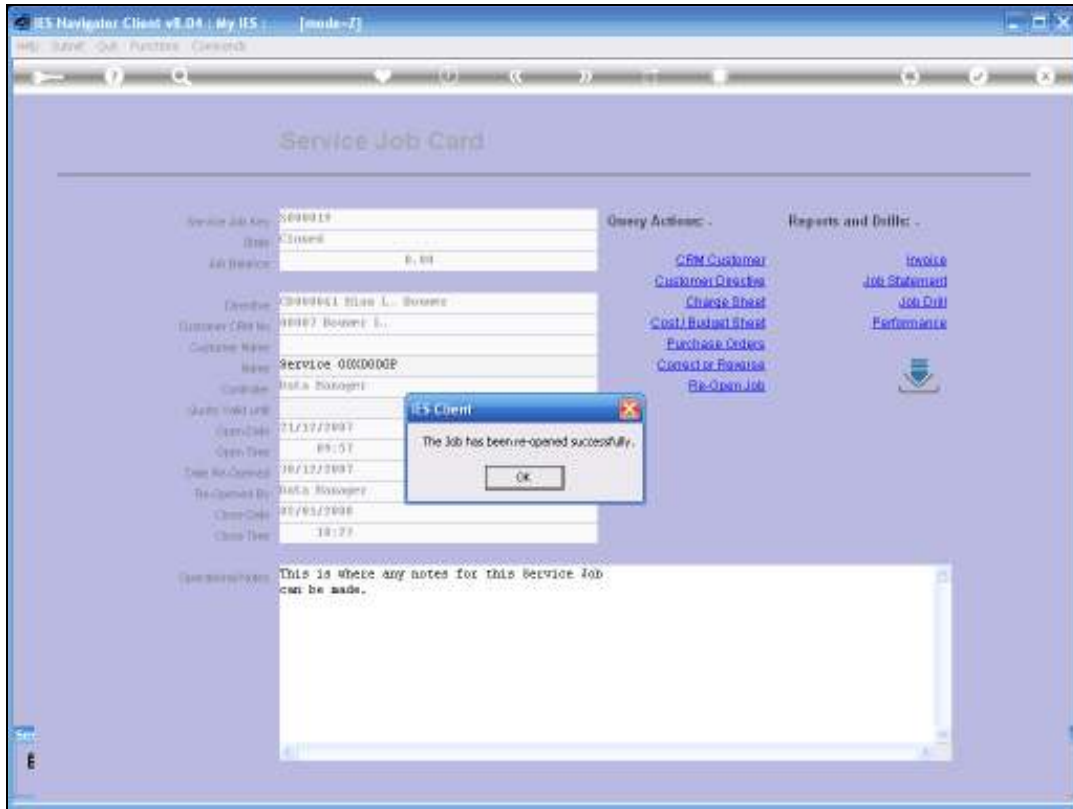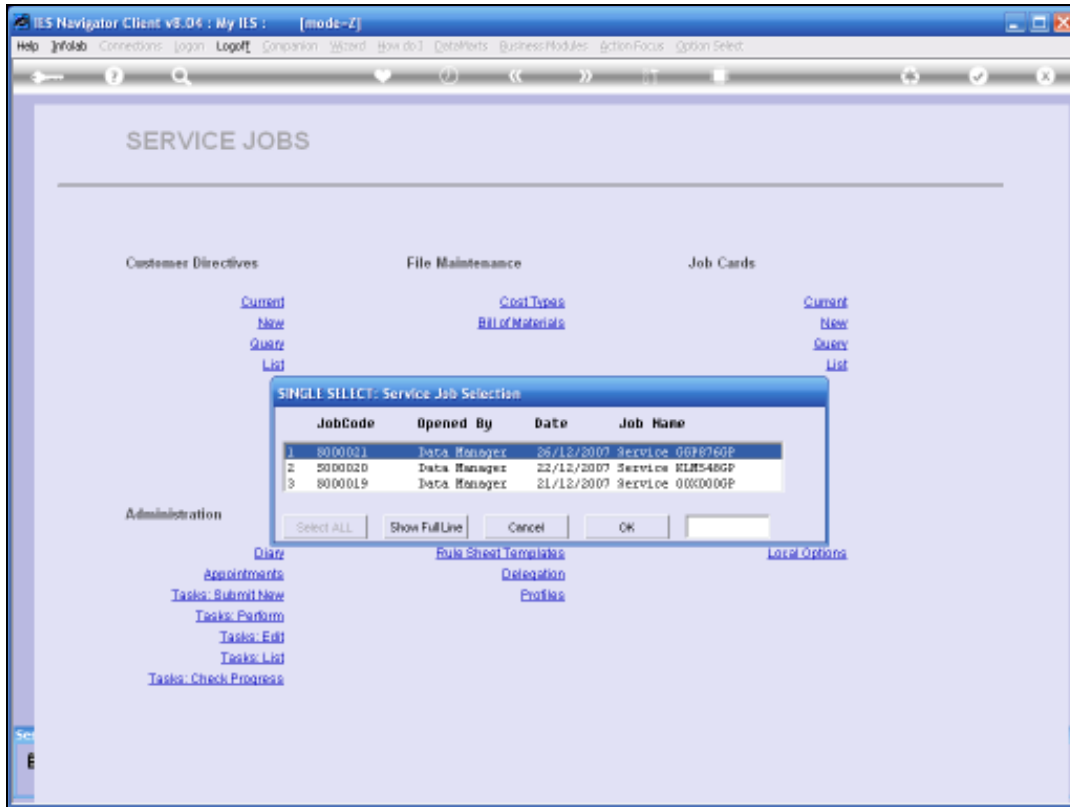
Slide 9
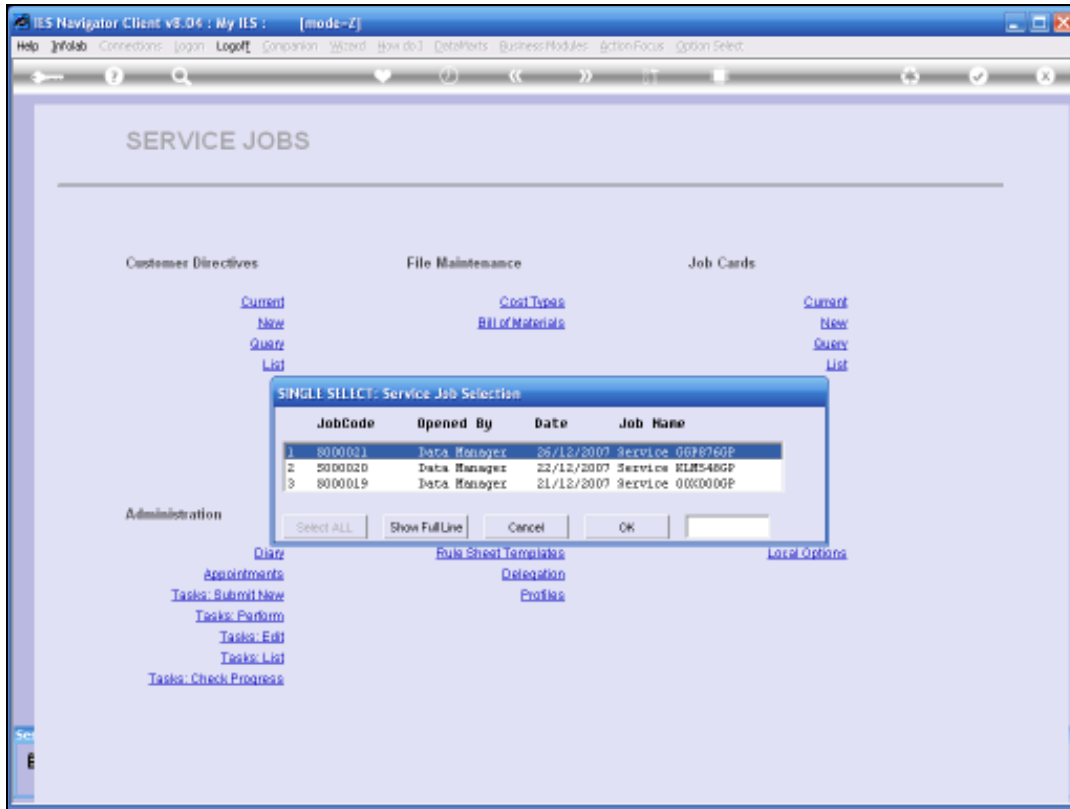Slide notes:

Slide 10
Slide notes:

Slide 11
Slide notes:

Now the Job has been successfully opened and further transactions can be done.

Slide 12
Slide notes:

Slide 13
Slide notes:

Slide 14
Slide notes: