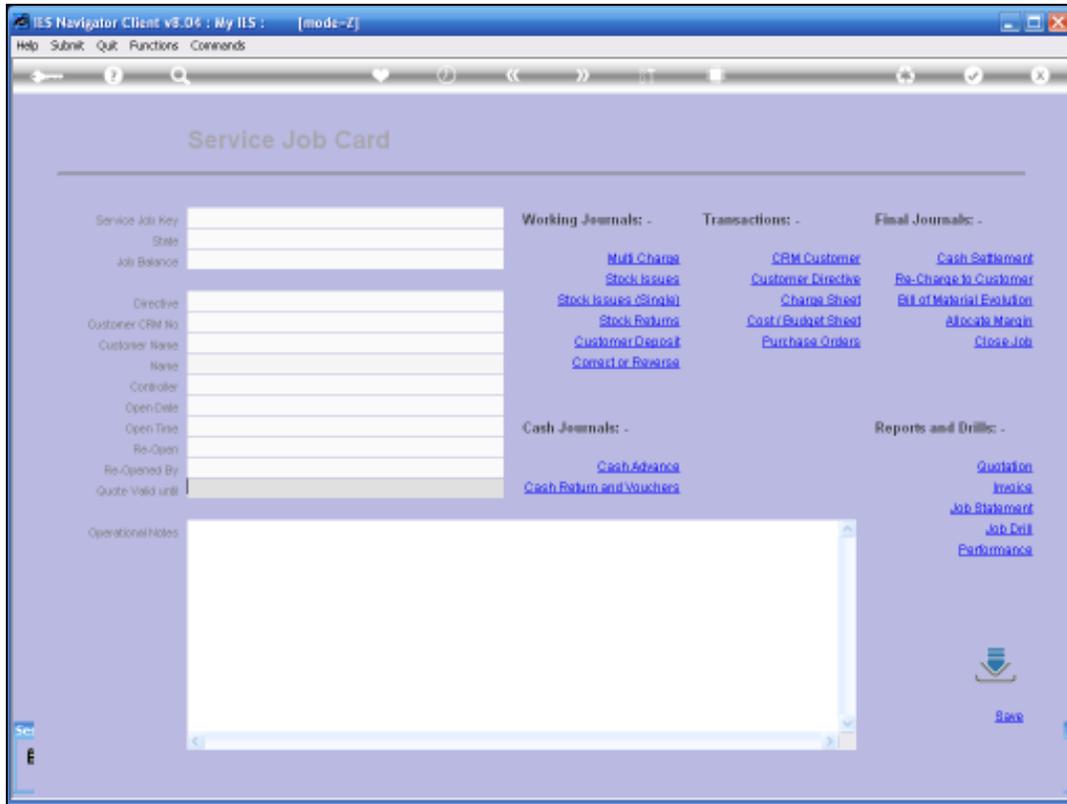
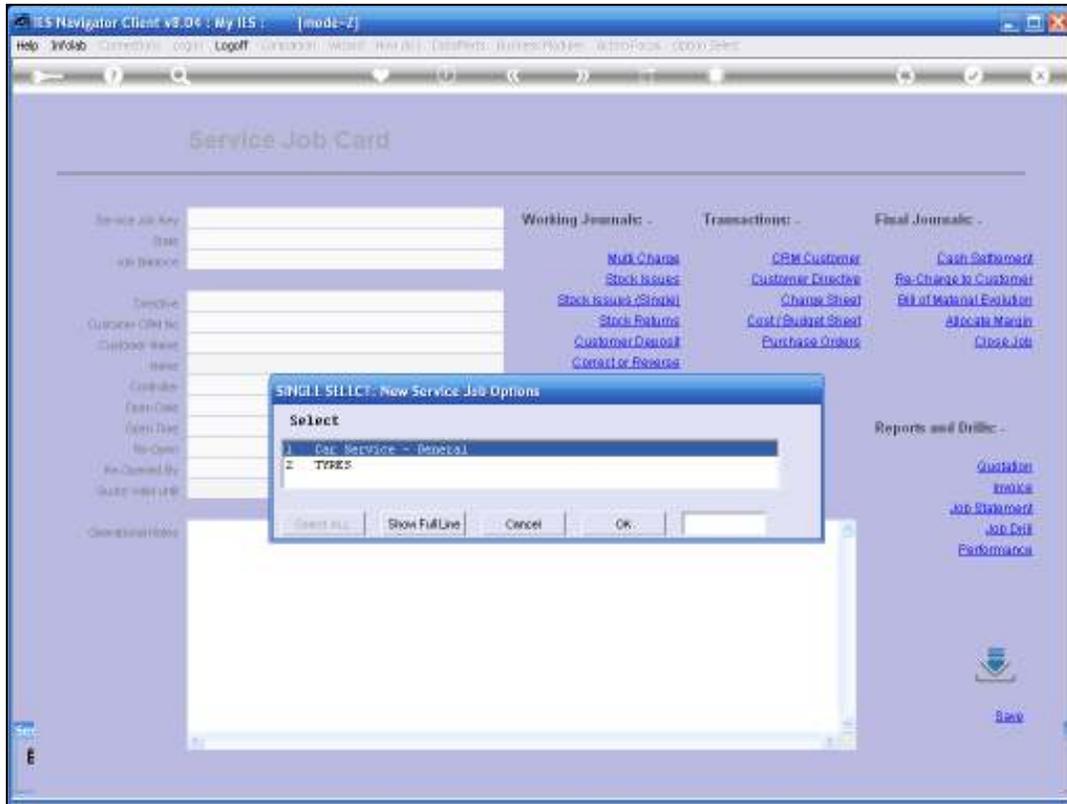


Slide 1
Slide notes:

In this tutorial we look at the Opening of a New Service Job.

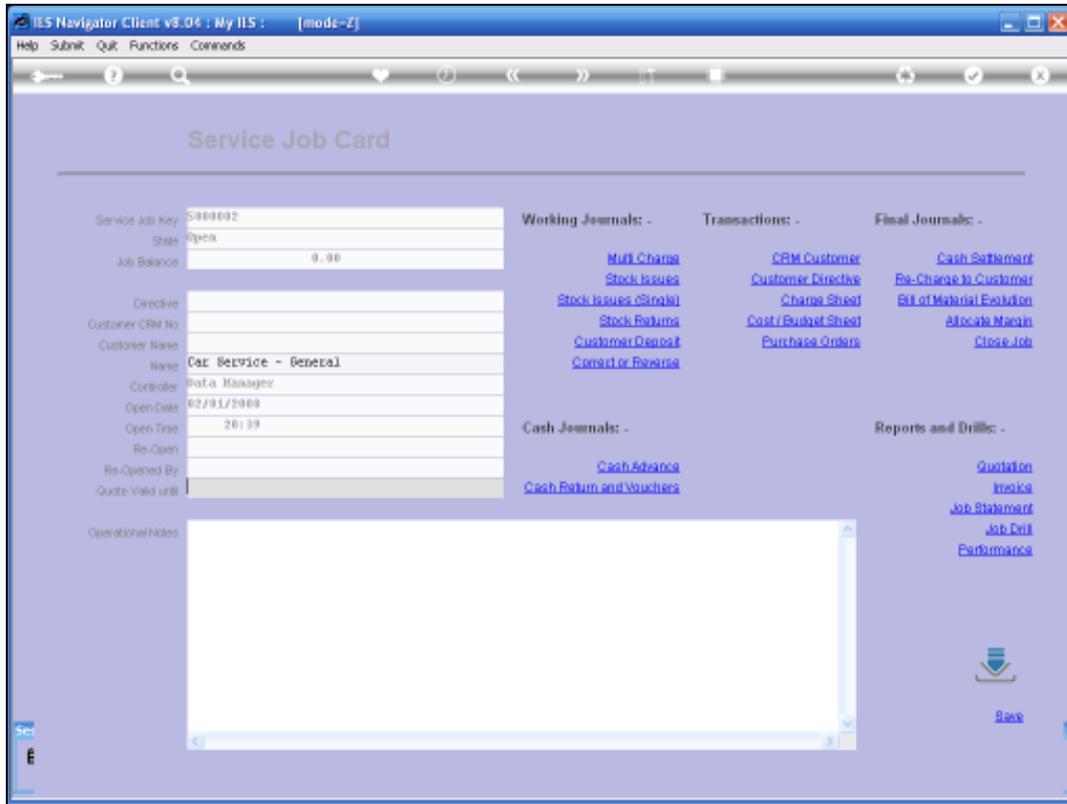


Slide 2
Slide notes:

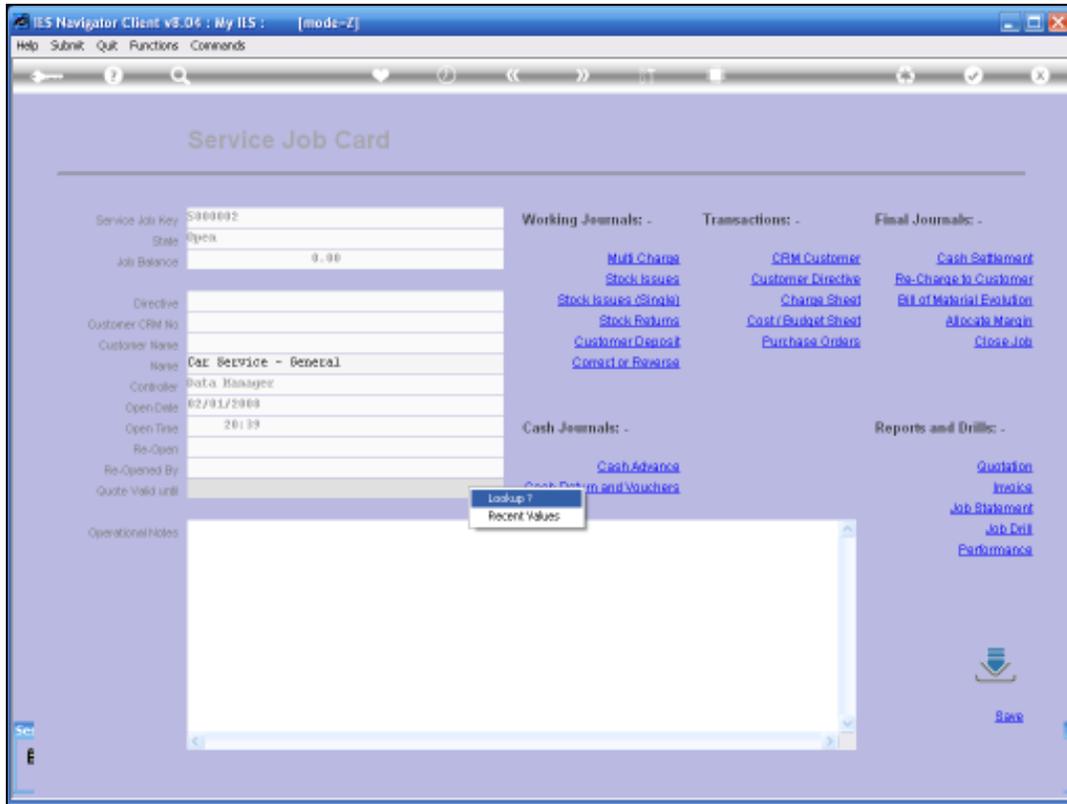


Slide 3
Slide notes:

When we choose the "New Function", then the System offers a list of Service Job Types available in the System. The moment we select the Type we want to Open, the Job is done because when we select that Option then the Job is Open.

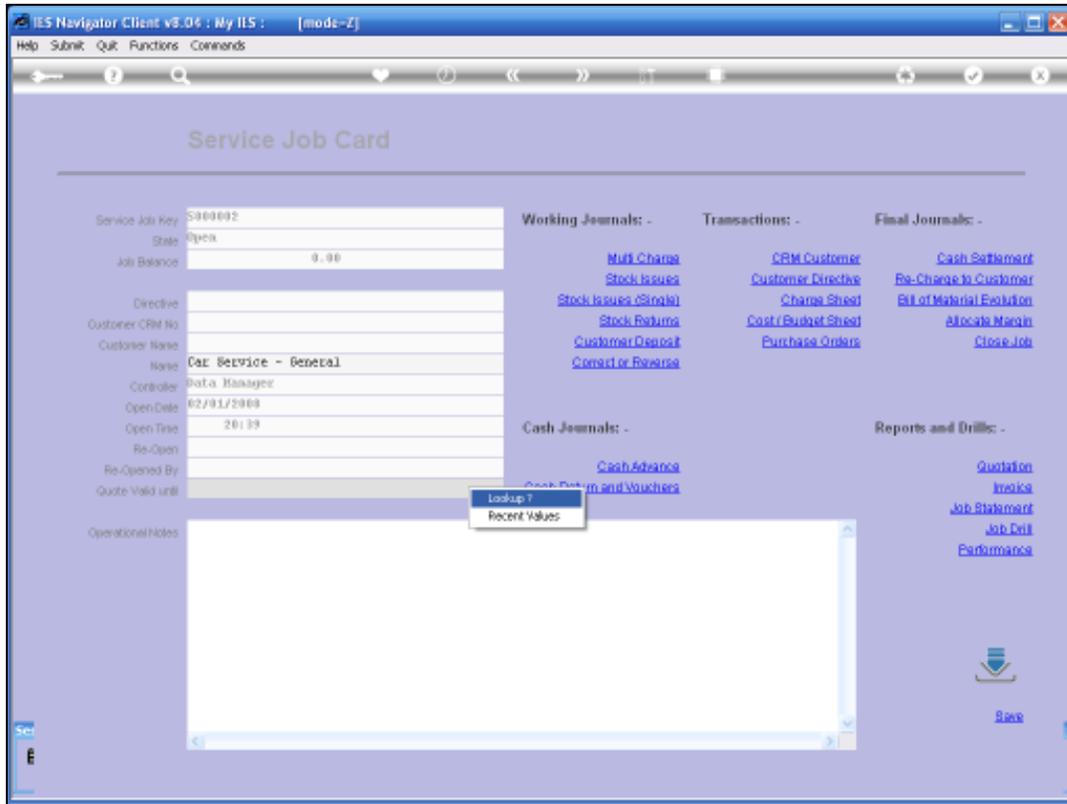


Slide 4
Slide notes:



Slide 5
Slide notes:

The Job is already Open now and it is by no means essential to select and Expiry Date for the Quote, but if we are producing a Quote on this particular Service Job, then of course we select the Expiry Date.



Slide 6
Slide notes:

The screenshot shows a web browser window titled "IES Navigator Client v8.04 : My IES : [mode-Z]". The address bar contains "http://www.ies.com.au/". The main content area is titled "Service Job Card". A "Date Selection" dialog box is open, showing a calendar for January 2008. The calendar has columns for Sun, Mon, Tue, Wed, Thu, Fri, and Sat. The date 2 is highlighted. Below the calendar, there are input fields for "No. Days", "No. Covered By", and "Auto Renewal". A "General Notes" text area is also visible. To the right of the calendar, there are several menu sections:

- Working Journals:**
 - [Mark Change](#)
 - [Stock Issues](#)
 - [Stock Issues / Stock](#)
 - [Stock Returns](#)
 - [Customer Deposit](#)
 - [Contact or Receipt](#)
- Transactions:**
 - [CRM Customer](#)
 - [Customer Details](#)
 - [Change Sheet](#)
 - [Cost / Budget Sheet](#)
 - [Purchase Orders](#)
- Final Journals:**
 - [Cash Statement](#)
 - [Re-Charge to Customer](#)
 - [Bill of Material / Exclusion](#)
 - [Allocate Margin](#)
 - [Close Job](#)
- Cash Journals:**
 - [Cash Advances](#)
 - [Cash Return and Vouchers](#)
- Reports and Drills:**
 - [Quarterly](#)
 - [Invoice](#)
 - [Job Statement](#)
 - [Job Drill](#)
 - [Performance](#)

At the bottom right, there is a "Save" button with a download icon.

Slide 7
Slide notes:

The screenshot shows the IES Navigator Client v8.04 interface. The main window title is "IES Navigator Client v8.04 : My IES : [mode-Z]". The browser address bar shows "http://...". The main content area is titled "Service Job Card". A "Date Selection" dialog box is open, showing a calendar for January 2008. The calendar has columns for Sun, Mon, Tue, Wed, Thu, Fri, and Sat. The date 2 is highlighted. Below the calendar, there are fields for "No. Days", "No. Covered By", and "Auto Renewal". A "General Notes" text area is at the bottom left. On the right side, there are sections for "Working Journals", "Transactions", "Final Journals", "Cash Journals", and "Reports and Drills", each containing a list of links. A "Save" button is at the bottom right.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Working Journals:

- [Mark Change](#)
- [Stock Issues](#)
- [Stock Issues / Stock](#)
- [Stock Returns](#)
- [Customer Deposit](#)
- [Contact or Receipt](#)

Transactions:

- [CRM Customer](#)
- [Customer Details](#)
- [Change Sheet](#)
- [Cost / Budget Sheet](#)
- [Purchase Orders](#)

Final Journals:

- [Cash Statement](#)
- [Re-Change to Customer](#)
- [Bill of Material Evolution](#)
- [Allocate Margin](#)
- [Close Job](#)

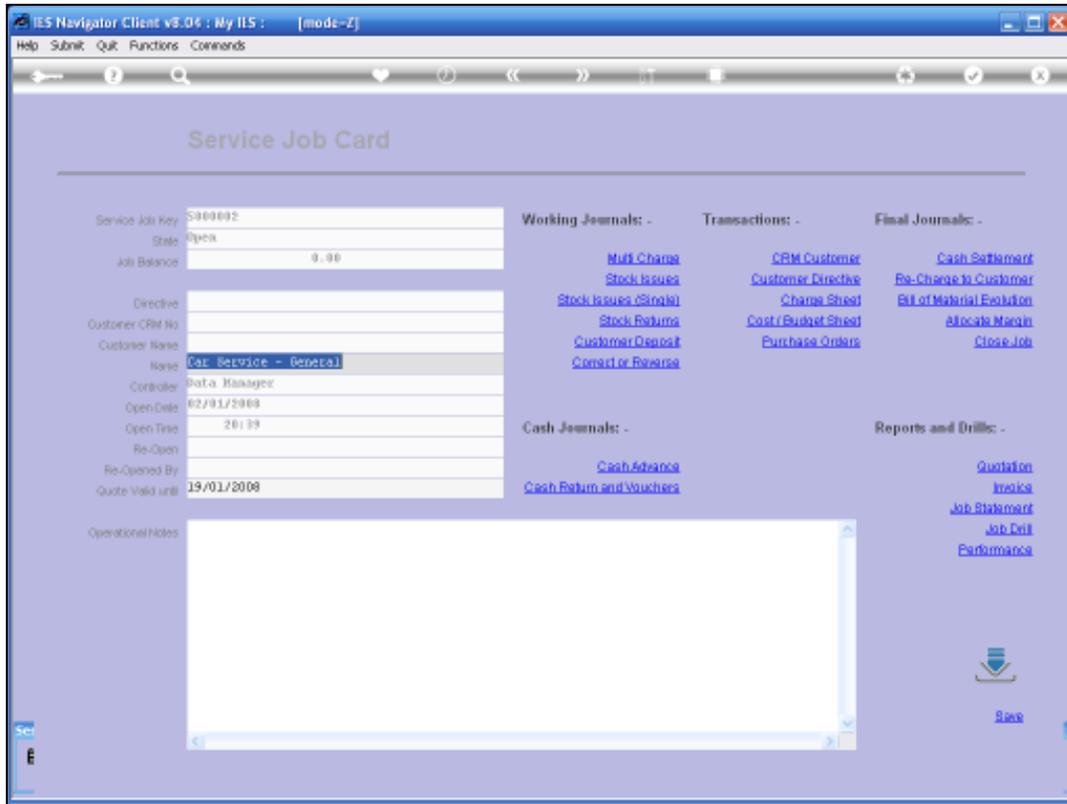
Cash Journals:

- [Cash Advances](#)
- [Cash Return and Vouchers](#)

Reports and Drills:

- [Quarterly](#)
- [Invoice](#)
- [Job Statement](#)
- [Job Drill](#)
- [Performance](#)

Slide 8
Slide notes:



Slide 9
Slide notes:

IES Navigator Client v8.04 : My ILS : [mode-Z]

Help Submit Quit Functions Commands

Service Job Card

Service Job Key: 5888882
 State: Open
 Job Balance: 0.00

Directive:
 Customer CRM No:
 Customer Name: Cat. Service - General
 Control: Data Manager
 Open Date: 02/01/2008
 Open Time: 20:33
 Re-Open:
 Re-Opened By:
 Quote Valid until: 19/01/2008

Operational Notes

Working Journals: -
[Multi Change](#)
[Stock Issues](#)
[Stock Issues \(Single\)](#)
[Stock Returns](#)
[Customer Deposit](#)
[Contract Revenue](#)

Transactions: -
[CRM Customer](#)
[Customer Directive](#)
[Change Sheet](#)
[Cost / Budget Sheet](#)
[Purchase Orders](#)

Final Journals: -
[Cash Settlement](#)
[Re-Charge to Customer](#)
[Bill of Material Evolution](#)
[Allocate Margin](#)
[Close Job](#)

Cash Journals: -
[Cash Advance](#)
[Cash Return and Vouchers](#)

Reports and Drills: -
[Quotation](#)
[Invoice](#)
[Job Statement](#)
[Job Drill](#)
[Performance](#)

Back

Slide 10
 Slide notes:

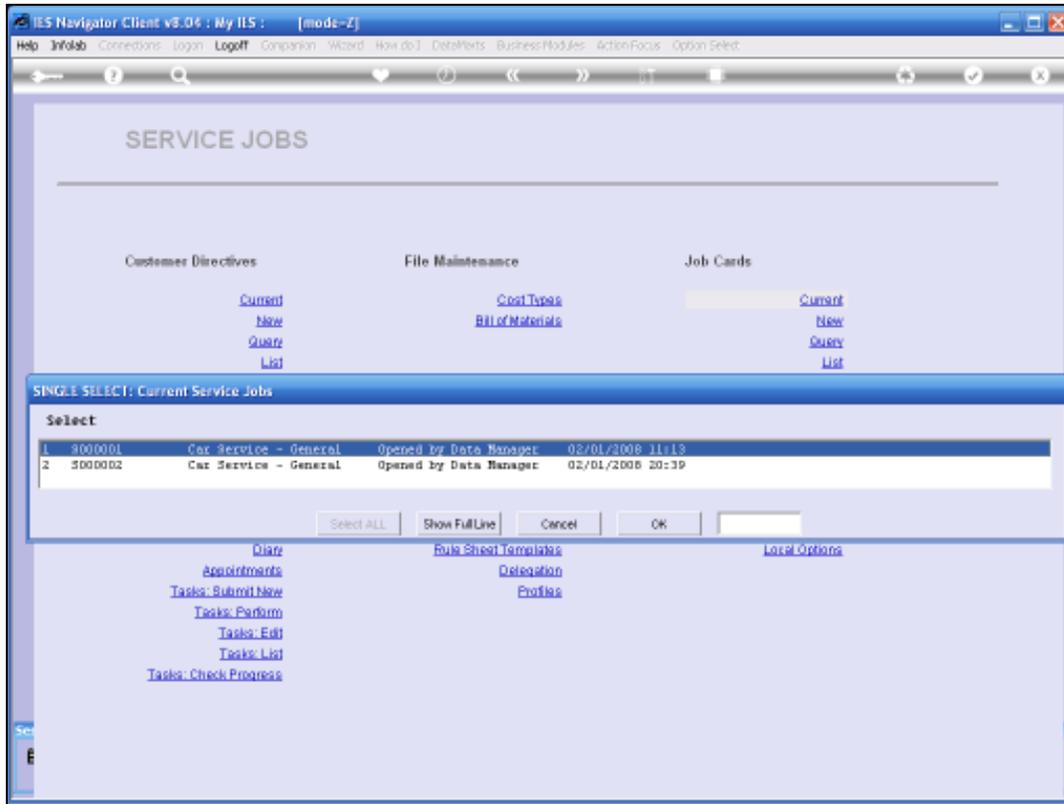
We can of course now continue to work with this Service Job because it is already Open. Now I am just going to SAVE it and then go to the Current Jobs where this Job will now appear and then attach the Customer Directive. We can of course do it right here now. The aim is to show how we select any Service Job from the Current List and then we can do any further Actions on this Service Job.



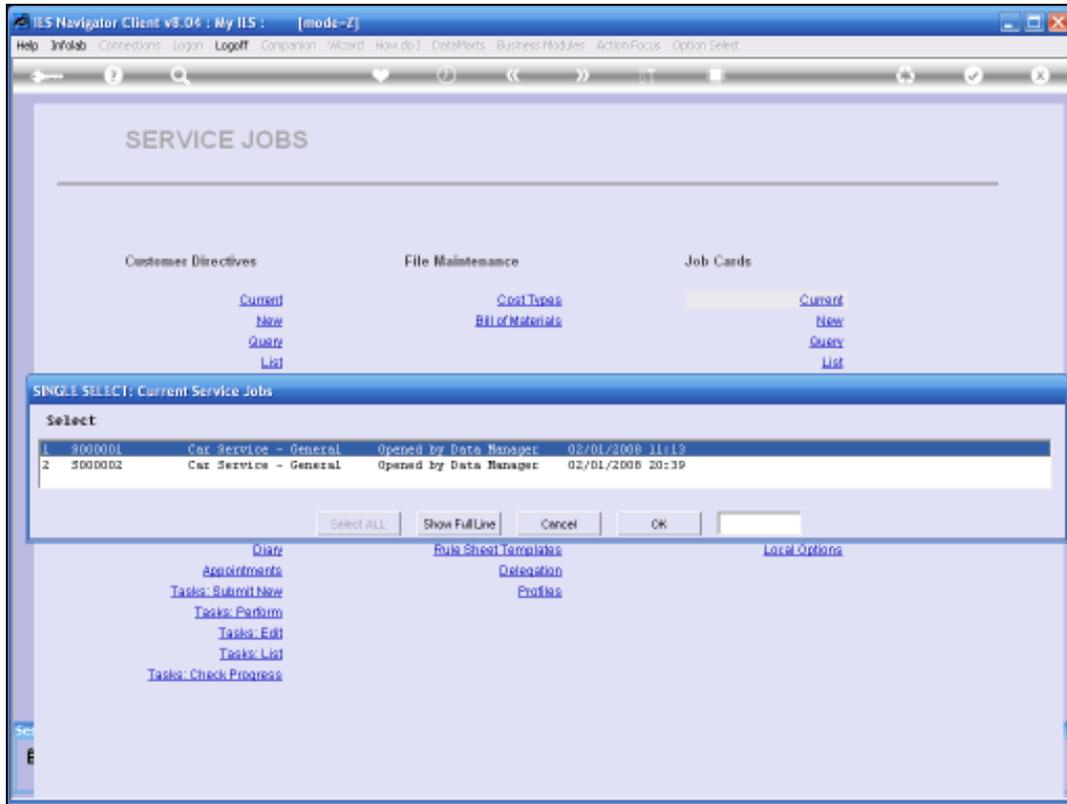
Slide 11
Slide notes:



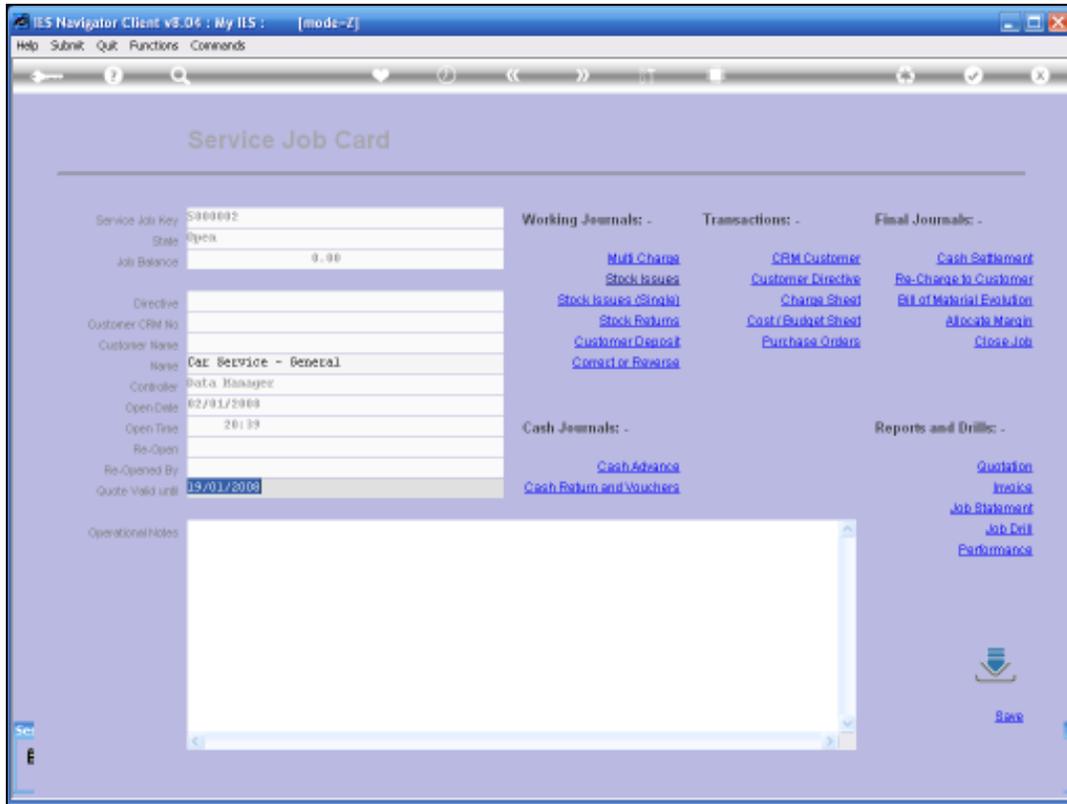
Slide 12
Slide notes:



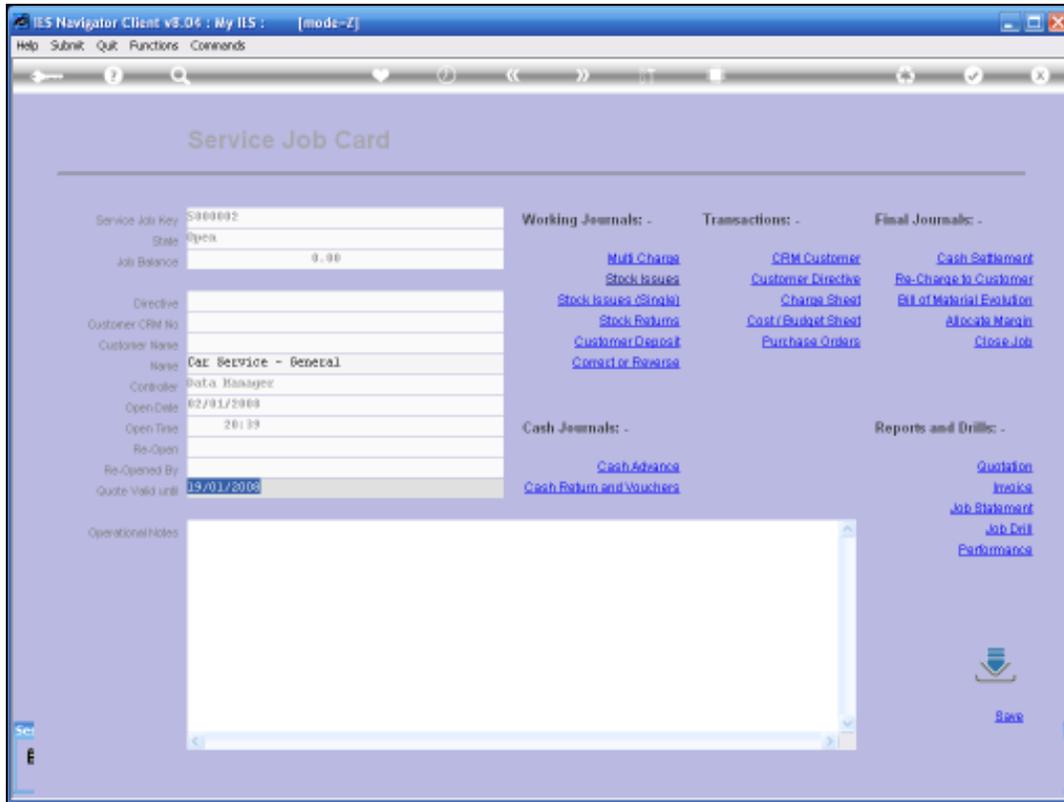
Slide 13
Slide notes:



Slide 14
Slide notes:

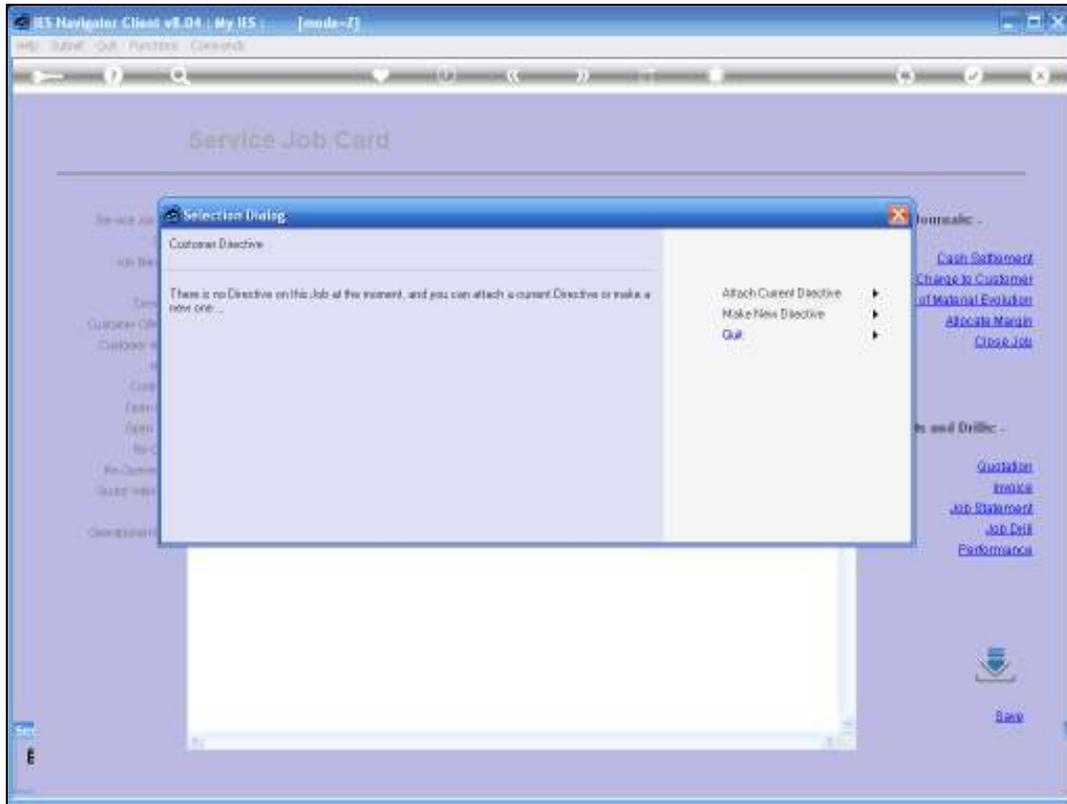


Slide 15
Slide notes:

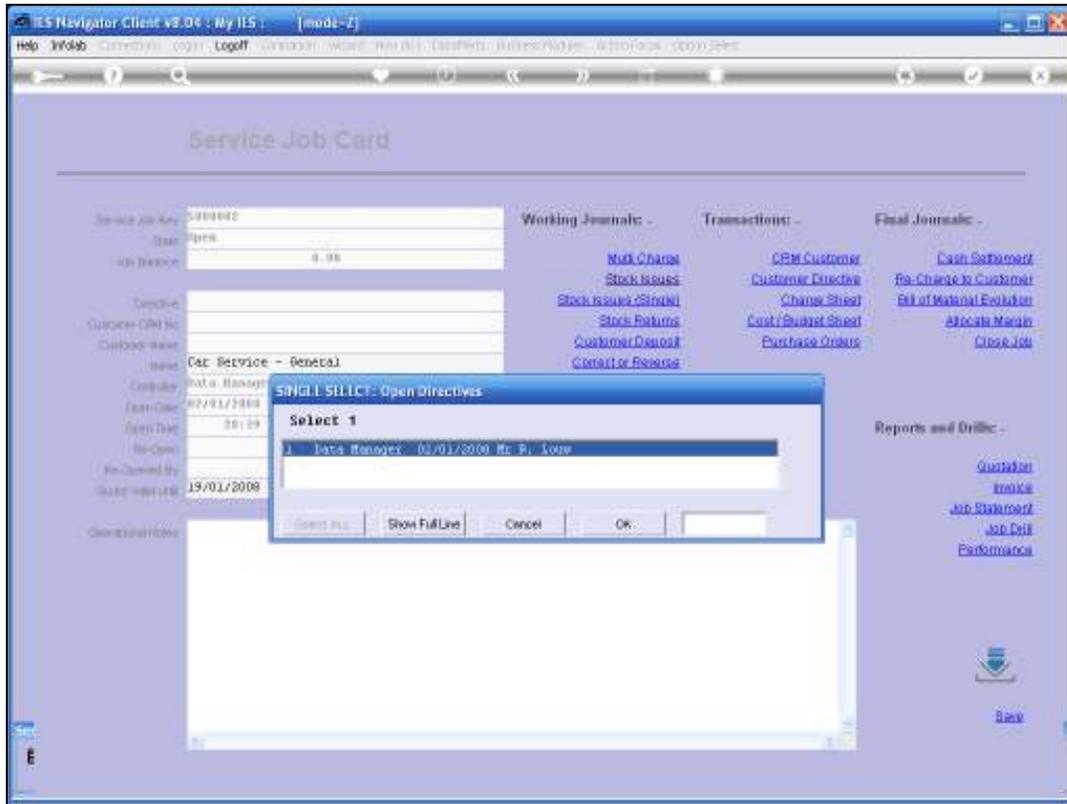


Slide 16
Slide notes:

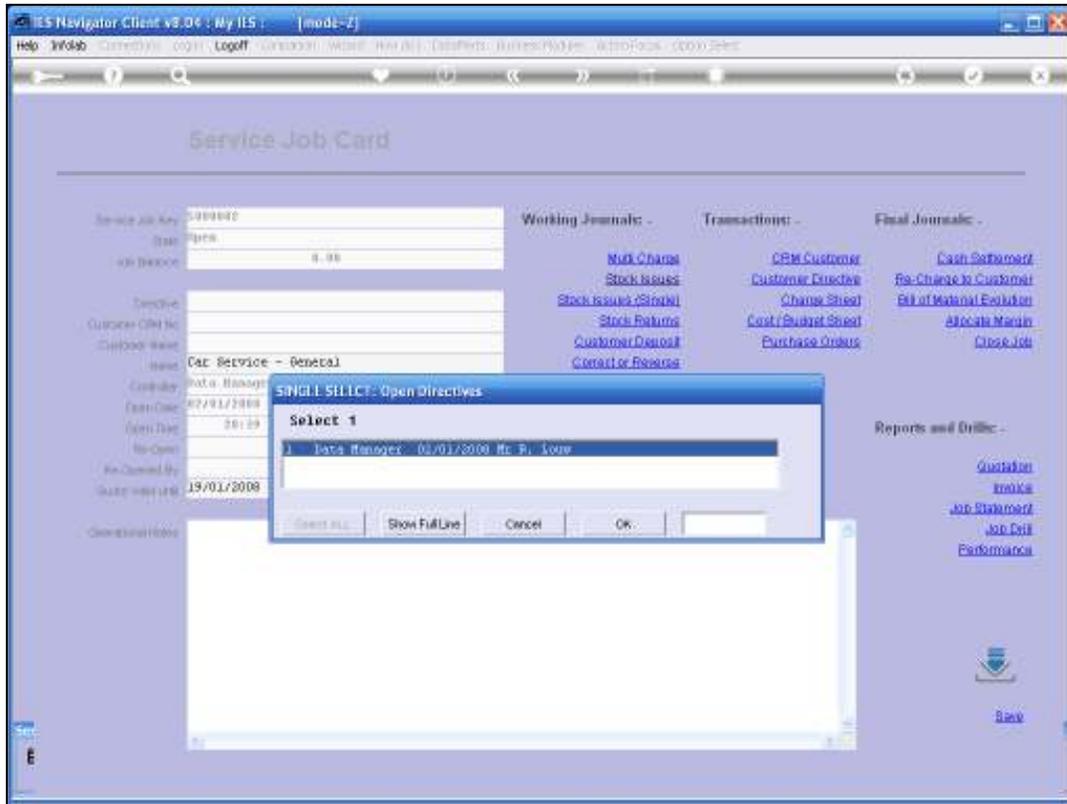
Now we will select an existing Customer Directive and attach it to this Service Job. The Customer Directive also includes a CRM on this Service Job.



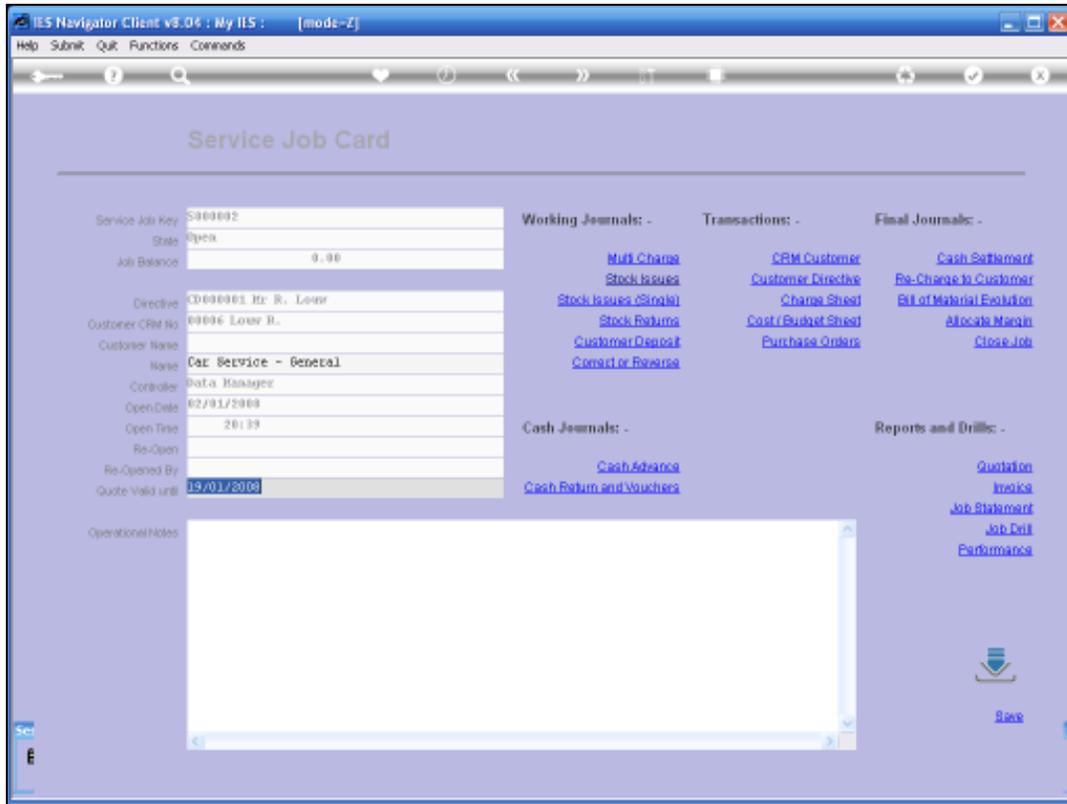
Slide 17
Slide notes:



Slide 18
Slide notes:



Slide 19
Slide notes:



Slide 20
Slide notes:



Slide 21
Slide notes:

Now we have a Service Job that we can work with. Now or later.